MIDLAND

CITY OF MIDLAND

ANNUAL BUDGET

2008-2009

MIDLAND, TEXAS

THE CITY OF MIDLAND, TEXAS
ANNUAL BUDGET

Fiscal Year
October 1, 2008 through September 30, 2009

Mayor W. Wesley Perry

Council Members

LuAnn Morgan
Mayor Pro Tempore
District 1

Vicky Hailey
District 2

John H. James
District 3

Michael B. Trost
District 4

A. Scott Dufford
At-Large

Jerry F. Morales
At-Large

Tommy Hudson, Interim City Manager

MIDLAND
CITY OF MIDLAND
ORGANIZATION CHART

- CITIZENS OF MIDLAND
  - CITY COUNCIL
    - BOARDS & COMMISSIONS
    - CITY SECRETARY
    - CITY ATTORNEY
    - INTERIM CITY MANAGER
      - INTERNAL AUDIT
      - BUDGET
    - MUNICIPAL JUDGE
    - ASSISTANT CITY MANAGER
      - DEVELOPMENT SERVICES
        - TRAFFIC ENGINEERING
        - ENGINEERING SERVICES
        - STREET MAINTENANCE
        - CODE ADMINISTRATION
        - PLANNING
        - COMMUNITY DEVELOPMENT
      - COMMUNITY SERVICES
        - HEALTH & SENIOR SERVICES
        - ANIMAL SERVICES
        - GOLF COURSE
        - PARKS & RECREATION
        - SCHARBAUER SPORTS COMPLEX
      - UTILITIES
        - WATER & WASTE WATER MAINTENANCE
        - WATER & WASTE WATER OPERATIONS
        - SOLID WASTE
        - SANITARY LANDFILL
      - FIRE
        - FIRE SUPPRESSION
        - EMERGENCY MEDICAL SERVICES
        - FIRE PREVENTION
        - AIRPORT
        - EMERGENCY MANAGEMENT
      - AIRPORTS
        - INTERNATIONAL AIRPORT
        - AIRPARK
        - INDUSTRIAL PARK
      - COMMUNICATIONS & INFORMATION SYSTEMS
        - INFORMATION SYSTEMS
        - COMMUNICATIONS MAINTENANCE
        - COMMUNICATIONS
      - PUBLIC INFORMATION
      - FINANCE
        - ACCOUNTING
        - CUSTOMER SERVICE
        - PAYROLL
        - INVESTMENTS
        - METER SHOP
      - POLICE
        - ADMINISTRATION
        - FIELD OPERATIONS
        - INVESTIGATIVE SERVICES
        - SUPPORT SERVICES
      - FACILITIES & FLEET MANAGEMENT
        - PURCHASING
        - WAREHOUSE
        - GARAGE
        - VEHICLE SERVICES
        - FACILITIES SERVICES
        - SAFETY AND RISK
      - ADMINISTRATIVE SERVICES
        - HUMAN RESOURCES
        - EMPLOYEE HEALTH & WELLNESS

AUG. 11, 2008

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Midland

Texas

For the Fiscal Year Beginning

October 1, 2007

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Midland, Texas for its annual budget for the fiscal year beginning October 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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MIDLAND

CITY OF MIDLAND

SECTION I

INTRODUCTION

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Office of
City Manager

P.O. Box 1152
Midland, TX 79702-1152

432.685.7203
Fax 432.686.1600

August 19, 2008

TO: Honorable Mayor and City Council

FROM: Tommy Hudson, Interim City Manager TH

SUBJECT: 2008 - 2009 Budget

The 2008/2009 budget for the operation of the City government is submitted for your consideration and approval. A budget is required under the provisions of Article 689a-13, Title 20, of the Revised Civil Statutes of the State of Texas and provisions of the Midland City Charter. It is submitted as the general operating plan for the City for the fiscal year beginning October 1, 2008 and ending September 30, 2009. The budget was prepared with a focus on the vision statement of the City "A citizen-oriented team dedicated to providing efficient, quality services now and into the future." This vision is realized by means of the key strategies outlined in the City's vision statement with implementation of the strategies accomplished through fiscally responsible organizational policies in budgeting revenues and expenditures.

Organizational policies implemented for and included in the 2008-2009 budget were as follows:

- Policy: Review all revenue sources to achieve the best possible forecast of revenues. This policy was implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness was inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the 2008 - 2009 budget year.

- Policy: The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy was achieved through a market adjustment to the broadband pay plan for all City employees who are not firefighters or police officers, market adjustments to base salaries and maintenance of the pay progression plan for firefighters and police officers and maintenance of the City's benefit programs.

- Policy: Provide quality services with a competitive cost. This was achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services.

The budgetary process began in January 2008 and should be concluded on August 25 with the second reading of the budget ordinance and adoption of the tax rate. Significant dates and events during the budget preparation schedule were:

May 21	-	Start of Departmental budget reviews by City management
June 25	-	Working copies of budget delivered to City Council
July 7	-	Start of City Council budget workshops
July 21	-	Calculation of effective tax rate
July 22	-	Filing of budget for public inspection with City Secretary and post proposed budget on City's website
July 22	-	Resolution amending City Council's Schedule of Regular Meetings to include meeting on August 19, 2008. Set special meeting for August 05, 2008. Vote on proposal to consider tax increase and dates for public hearings.
August 5	-	First public hearing on tax increase
August 12	-	Second public hearing on tax increase
August 19	-	First reading of Budget Ordinance and vote to adopt Tax Rate Ordinance
August 25	-	Second reading of Budget Ordinance and vote to adopt Tax Rate Ordinance

The budgetary process focused on the allocation of limited resources to maintenance of the current level of City services and prioritizing supplemental requests for expanded or enhanced services**.** The budget presented for all City operations for the 2008-2009 fiscal year totals $167,374,477. This is a 6.2% increase when compared to the fiscal year 2007-2008 budget of $157,597,643.

The fiscal year 2009 operating budget is supported by combined revenues of $159,443,585, up $14,934,435 from fiscal year 2008. Sales tax revenue and water and sewer revenue reflect the largest amount of increase over fiscal year 2008, at $2,418,333 and $2,075,000, respectively. Other major components of this increase include $1,533,039 increase in Garage charges to other funds, $1,435,000 additional water and sewer revenue, $1,166,889 increased property tax collections, $904,000 increase in garbage collection and landfill charges, and $725,350 additional franchise fees.

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are budgeted on the modified accrual basis using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, and Warehouse funds, are budgeted on an accrual basis using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable.

The requests for supplemental funding were evaluated and prioritized by City management and $1,644,255 was approved for inclusion in the proposed budget. A summary by fund of the supplemental amounts approved and included in the 2008-2009 budget is presented below.

Fund	Approved
General Fund	$1,099,941
Water and Sewer	211,306
Sanitation	6,552
Airport	83,546
Garage	242,910

In general, the economic outlook for the City is good. According to the Texas Workforce Commission, Midland's unemployment rate is the lowest in the state, as it has been since January 2005. Midland's job growth rate of 3.4% from March 2007 to March 2008 was the second highest in the state. This compares to the state growth rate of 2% and the national growth rate of 0.4% for the same period. Property valuations continue to increase, allowing for the actual property tax rate to be decreased by 4.51 cents per $100 valuation, an 8.4% reduction in the actual rate. The actual rate has decreased in ten of the last twelve years. A property tax rate of 49.35 cents per $100 valuation is included in the fiscal year 2008-2009 budget. Population has been growing steadily with energy prices continuing to strengthen. A steady growth in the number of utility connections and annexations are creating more demand on the water system and strong revenues to help meet the demands of a growing City.

Economic development initiatives of the Midland Development Corporation, a component unit of the City, have been highly successful in both creating jobs and helping diversify the local economy. The sales tax is expected to provide in excess of $6,037,500 this year for economic development to be guided by the board of the Midland Development Corporation.

The Tax Increment Reinvestment Zone (TIRZ) for downtown Midland was created in 2001 to fuel growth in the downtown portion of the City by reinvesting the tax revenues from the increased values in the Tax Increment Zone back into downtown. During 2007, the downtown area experienced significant growth in assessed value of real property, the largest since inception of the TIRZ. According to the TIRZ annual report, there has been a 31.5% increase in the downtown area's appraised value during that six-year period.

Midland continues to grow. Single-family building permits are being issued at a rate of almost 50 per month. Expanding residential development is occurring in the north/northwest portion of the City. New apartment development is near completion as well. Approximately 600 units should be available by early fall. Annexation of additional land along key road corridors is anticipated. Retail growth includes restaurants and motels, car dealerships and other smaller retailers.

The inter-governmental cooperative effort that resulted in development of the Advanced Technology Center is continuing to prove successful. The Center is a focal point for the development of technically proficient students and a better-trained workforce for industry. It is also proving to be an important element in attracting new businesses to Midland. The center is a cooperative effort funded by the City, Midland College, Midland Independent School District, the Abell-Hanger Foundation and various other private contributors.

An intergovernmental effort with the City of Odessa created the Midland Odessa Urban Transportation District. This district provides mass transit to both cities. with The Midland system currently consists of seven fixed routes and two Americans with Disabilities (ADA) paratransit routes which operates as an on demand service for these individuals. The system operates Monday through Friday, 14 hours per day, and Saturday, 12 hours per day, with no service available on Sunday.

Every year, the City Council sets a list of priorities as targets for action during the next year. The list is a product of the Strategic Planning Session where City Council and City Staff come together and design a blueprint for action. This includes examining where we have been as well as planning and preparing for the future needs of the City.

The policy agenda established goals in four major areas, including infrastructure, economic development, housing and funding.

INFRASTRUCTURE

- Fixing Existing Streets: Street rehabilitation and construction in all areas of the City. Projects have been identified, Staff will explore funding options.
- Unpaved Streets: Develop an action plan for paving all Midland streets.
- Jal Draw Deterioration (West of Garfield): Attention will be given to stabilizing the bank of Jal Draw.
- Annexation Plan: Focus will be given to preparing northwest Midland for future development.
- I-20/Loop 250 Infrastructure: The intersection is not only one of the City's major gateways but also the site of future/pending development. Focus will be on developing the infrastructure to support such development.
- Storm Water Management: Prepare for unfunded mandates regarding storm water runoff and explore funding sources for needed upgrades.
- City Facilities: Prioritize upgrades or replacements, and identify funding sources for the repairs.
- Water Treatment: Utilize technology and plant upgrades to meet changing EPA guidelines.
- Non-Traditional Infrastructure: Identify the needs for parking garages, parks, and sports venues.
- Sewer Lines: Rehabilitating old lines as well as placement of new lines.
- Unfunded Mandates: Specifically from the EPA regarding Phase II Storm Water Drainage.

ECONOMIC DEVELOPMENT

- Chamber of Commerce: Evaluate the effectiveness of the Chamber's economic development efforts, identify priorities, and explore new options for utilization of Economic Development Funds.
- Downtown Revitalization: Focus should be placed on further revitalization with an emphasis placed on a thriving downtown. This includes housing, recruitment of businesses, and upgrades to centennial plaza and surrounding areas.
- Building "A": To view the Entrada Business Parks as an entrepreneurial center and possibly considering multiple users for Building "A".
- Recruiting "Green" Businesses: Targeting industries that would consider locating in Midland such as developers of other energy sources. The City should also consider encouraging sustainable construction materials.
- Assistance to Developers: Determine suitable incentives to assist developers through use of Economic Development Funds.
- Energy Epicenter: Branch out to recruit new energy type businesses to the area while taking advantage of local expertise. This may include exploring joint efforts with other taxing entities.
- Build Infrastructure: Further prepare for annexation, specifically around Economic Development funded businesses, with needed infrastructure.

HOUSING

- Work with Developers: Specifically supporting developers in terms of infrastructure.
- Construction Workers: The City and chamber will explore any options pertaining to the importing of workers as temporary help.
- Free Market: Allow the free market to determine housing development.
- Employee Housing: Encourage businesses to invest in the construction of homes for their employees.
- Condominiums: Explore the market for possible development of condominiums in Midland, specifically downtown. Examine the City's role.
- Rehabbing Existing Homes: Rehabilitation of existing homes in older areas of Midland and consider offering incentives to those who choose to rehabilitate these structures.

FUNDING

- 4B Funds: Change the use of the 4B Funds to include maintenance and operation of the Scharbauer Sports Complex.
- Homestead Exemptions: City Attorney and City Manager will further examine the Homestead Exemption for property taxes. Finance Department will determine the financial impact of program.
- Comparative Fee Schedule: A detailed review and comparative study of all General and Enterprise Fund Fees. Fees shall be ranked by revenue generated to respective funds.

GENERAL FUND

Total General Fund revenues are budgeted at $79,684,162, an increase of $9,714,659 for fiscal year 2009 over budgeted fiscal year 2008 revenues. This amount is mainly comprised of a $2,418,333 increase in sales tax revenue, $1,991,949 in property tax collections and $2,053,944 in grants and civic contributions.

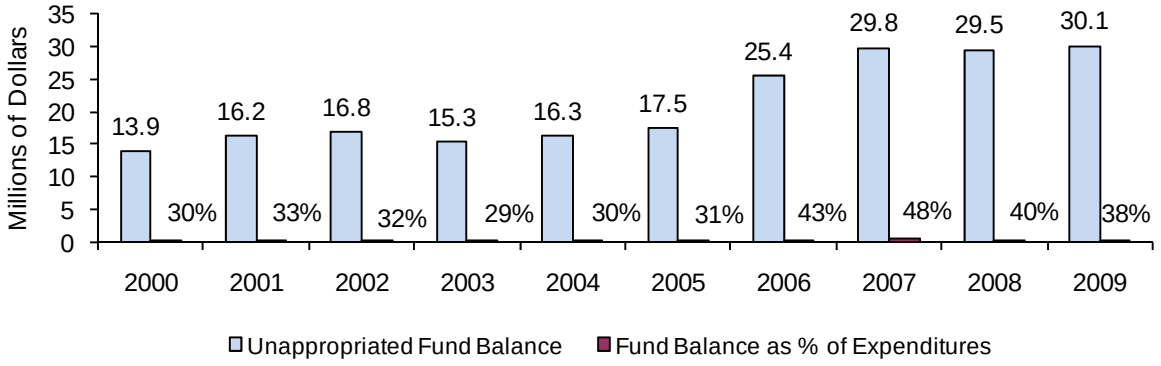
The increased collections from property taxes are the result of an improving property tax base, offsetting a decrease in the actual maintenance and operations tax rate from 46.33 to 43.52 cents per $100 valuation. Sales tax revenue is in a growth pattern, showing increases in fiscal years 2004 thru 2008, with anticipated increases in fiscal year 2009.

The expenditures budget for this fund is $79,684,162. This yields a balanced budget for the 2008-2009 fiscal year. The General Fund Unappropriated Fund Balance, which is essential for bond ratings, self-insurance considerations, disaster recovery and major economic or regulatory changes, is projected to be $29,107,175 at the beginning of Fiscal Year 2008 - 2009.

Significant changes in the 2008-2009 budget include the addition of 4 new police officers, market adjustments for uniformed police and fire of 5%, as well as pay plan revisions for public safety, and a 5% broadband adjustment for all other City employees. Contractual services funded by the General Fund increased by $1,497,067 for several reasons, including $875,440 additional hire of equipment costs related to increased fuel prices and new equipment, $117,400 increase in the cost of grounds maintenance for parks, and $109,407 increased cost for light and power. The amount budgeted for streets and roadways increased $1,511,000. These items comprise the budgetary highlights in the General Fund.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

General Fund Unappropriated Fund Balance
and Fund Balance as a Percentage of Expenditures
Actual Fiscal Years 2000 through 2007;
Estimated Fiscal Year 2008 and Projected Fiscal Year 2009



INTEREST AND SINKING FUND - TAX SUPPORTED DEBT

This fund is used to accumulate assets necessary to make the principal, interest and other debt associated payments on the City tax supported debt. All deposits to this fund are restricted by law to the payment of the amounts due associated with this debt. Deposits to this fund are made from the interest and sinking fund portion of the property tax levy and the interest earned on those deposits for each year.

The property tax levy for this purpose is 5.07 cents per $100 valuation, down 0.0246 cents per $100 valuation from 7.53 cents per $100 valuation for the 2007-2008 budget. Total tax supported debt expenditures for fiscal year 2008-2009 are $3,059,039. Water and Sewer Funds provide for expenditures of $105,605 to support a Housing and Urban Development Section 108 Loan which was used to help develop the Advanced Technology Center.

HOTEL/MOTEL FUND

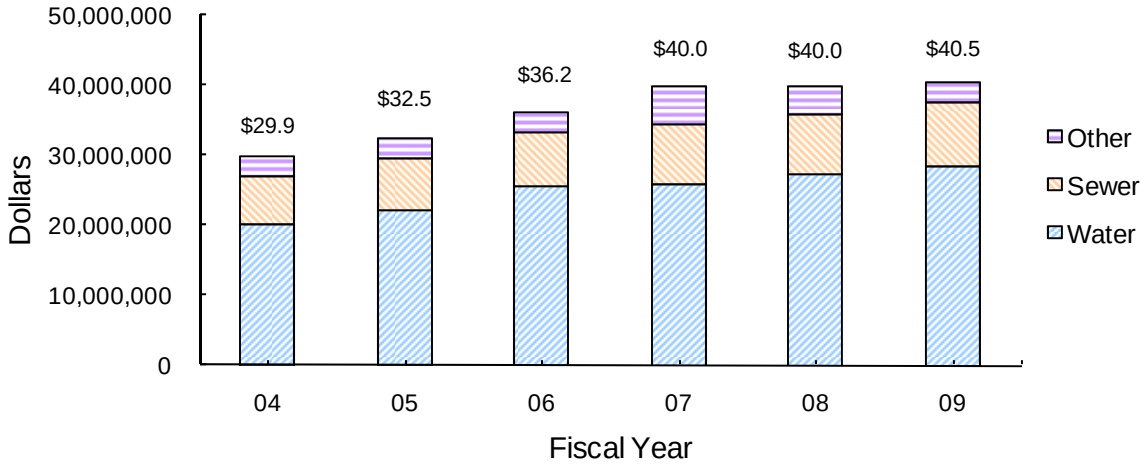
The Hotel/Motel Fund is used to segregate revenues received from local hotel/motel occupancy taxes, revenues received from Midland Center operations and the interest income associated with these dollars. Local hotel/motel occupancy taxes are 7% of adjusted gross receipts for hotels and motels located within the city limits. Hotel/Motel Tax revenues have increased during the fiscal year 2007-2008, and are budgeted at $2,200,000 for fiscal year 2008-2009. Total fund revenues, estimated to be up by approximately 19.6% over fiscal year 2008, are budgeted at $2,440,000.

Expenditures of these revenues must meet a two-part test to be considered an eligible expenditure: (1) the expenditure must "directly enhance and promote tourism and the convention and hotel industry" and (2) the expenditure must "clearly fit into one of five statutorily provided categories for expenditure of local hotel occupancy tax revenues." Expenditures decreased by 1.22% when compared to fiscal year 2007-2008.

WATER AND SEWER FUND

The Water and Sewer Fund revenues are estimated to increase by 6.6% from budgeted 2007 – 2008 revenues. This increase is based upon consideration of several factors, including increased customer numbers and a 1.25 percent increase in rates effective October 1. Annual water and sewer revenues should provide adequate cash flow for operations and the current level of debt for the fund. Also, this fund is required by debt covenants to maintain a net revenue to debt ratio of 1.5. The current rate structure, coupled with the impact of the Water and Sewer Rate Stabilization Fund, should provide adequate revenues to meet this requirement.

Water and Sewer Revenues
Actual 2004 through 2007; Estimated 2008; Budgeted 2009



Water and Sewer Fund expenses are up $2,046,140, 5.06%, from the previous fiscal year. The largest single component of this increase is associated with the cost of water delivery to the City, which increased $1,040,873. Debt service also increased $421,386 due to the first required principal payment on certificates of obligation for capital improvements to the water and sewer purification and distribution system. In addition, the rising price of fuel had an impact on hire of equipment costs.

An item of significant interest is the $5,000,000 Water & Sewer Rate Stabilization Fund (W&SRSF). This fund was created by Ordinance 7889 and may be used for any lawful purpose to stabilize rates and charges of the water and sewer system. Additionally, and perhaps most important, use of dollars from this fund may be considered in meeting the net revenue to debt ratio bond covenants. The ordinance set specific limitations on the timing and use of these dollars and the repayment of these dollars to the W&SRSF to insure the long-term viability of the fund and a stable water and sewer rate structure. This fund has never been reduced below its original amount at any time and no use of the original amount is anticipated in the proposed budget.

SANITATION FUND

Sanitation Fund revenues, exclusive of revenue derived from the Litter Abatement Contributions, are estimated to increase by 11.6% during fiscal year 2008-2009. Growth within the City, including several annexed areas, and revenues associated with demolition of several downtown structures are expected to produce an additional $340,000 and $564,000 over 2008 budgeted revenue for garbage collection fees and landfill charges, respectively. Revenues generated should provide adequate cash flow to meet the operating needs of the fund and provide for small capital expenditures.

Expenses of this fund, exclusive of expenses to be incurred through expenditure of the Litter Abatement Contributions, increased 7.5%. Closure/postclosure care reflects an additional $194,613, while depreciation decreased $622,000, due to the timing of the completion date for the new landfill cell. An increase of $675,845 in hire of equipment is related to increased fuel costs and the acquisition of new equipment. A portion of the landfill costs result from unfunded, Federally mandated regulations and are mainly reflected in depreciation of capitalized costs and landfill closure costs.

Voluntary Litter Contributions were established, October 1, 2002, by the City to assist with litter abatement through a program of voluntary $1.00 per month contributions from citizens on their utility bills. In November 2006, the contribution rate was reduced $0.50. Expenses will be incurred through the use of revenues for abatement of litter problems. Revenues are budgeted at $125,000 for this program and expenses at $325,550.

GOLF COURSE FUND

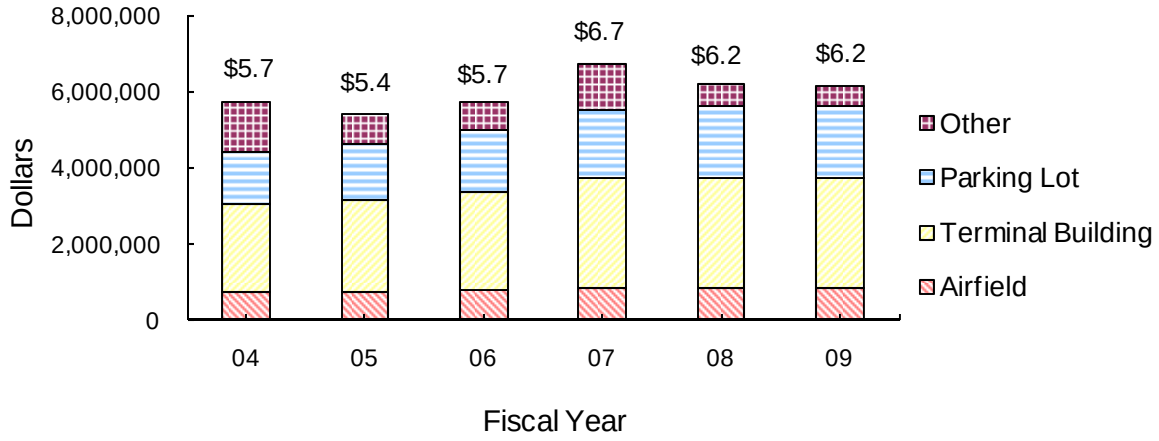
Golf Course revenues are budgeted at $1,475,487, reflecting a 7.4% increase compared to fiscal year 2008 budgeted revenues of $1,373,660. The Golf Course Player Facility Charge (GPFC) of $1.00 per round is currently being used in its entirety to assist with debt service costs associated with construction of the new nine holes and expansion of other golf course facilities. In October of 2003, an additional $2.75 GPFC was instituted to be used specifically for capital improvements of the Golf Course. The GPFC revenues are not available for general golf course operations and are not reflected in the revenue estimates. Expenses are budgeted to increase 6.47%.

AIRPORT FUND

Airport working capital is anticipated be approximately $3,127,677 at the beginning of fiscal year 2008-2009. This working capital is critical to the operation of the Airport during the next few years. Working capital currently represents 31.6% of proposed Fiscal Year 2008 – 2009 expenses, 51.9% of expenses net of depreciation, and should be maintained at this level for reasonably sound financial operations.

Estimated Airport Fund revenues reflect a $455,015 increase mainly due to parking lot revenue increases, terminal building and tower revenue increases and increased landing fee income. Airport Passenger Facility Charge revenues to be used in capital construction projects and the repayment of a major portion of the debt issued for construction of the new terminal building at the airport are not included in this total due to use restrictions.

Airport Revenues
Actual 2004 through 2007; Estimated 2008; Budgeted 2009



Airport expenses are up $237,395 or 2.46%. The primary source of this increase is light and power, which reflects $154,300 more than fiscal year 2008. This is due to the rising cost of fuel and the associated impact on utilities. Based upon a cost allocation study prepared by DMG Maximus in accordance with Office of Management and Budget Circular A-87 (OMB A-87), General Fund charges to the Airport were $1,425,286.

SCHARBAUER SPORTS COMPLEX FUND

The Scharbauer Sports Complex Fund was established to account for all facets of the operations of the Scharbauer Sports Complex.

Fiscal Year 2009 revenues, $1,424,570, are budgeted to cover expenses of $3,063,120, after consideration of $1,638,550 in depreciation expense.

The revenue stream from the contractual agreement between the Midland Football-Soccer and Baseball Complex Development Corporation, a 4b corporation, and the City is accounted for in a "subfund" of this fund. This agreement provides for the Midland Football-Soccer and Baseball Complex Development Corporation (MFSB) to remit all revenues received from a 4b sales tax to the City for use in paying debt service costs associated with the Series 2000 and 2001 Certificates of Obligation issued by the City to fund development of the Sports Complex, as well as the Series 2006 General Obligation Refunding Bonds issued to refund a portion of the Series 2000 Certificates of Obligation. Receipts of sales tax in excess of principal and interest requirements on the debt may be used from time to time in paying any expenses that are within the purposes for which the sales tax was approved by the voters. Debt service payments for fiscal year 2009 will be $3,090,269.

INTERNAL SERVICE FUNDS

The internal service funds of the City are the Garage Fund, Warehouse Fund and Self-insurance funds. These funds derive their revenues from charges to the City funds that use their services and these revenues are budgeted in the other funds as expenses/expenditures. The only revenue not from this source is investment income associated with the funds.

The Garage Fund budget increased $1,586,447, or 11.83% due to a combination of factors. Several capital items represent the majority of this amount, including $600,000 for new laptop computers for the Police Department, $535,000 for new golf carts, and $450,000 for a fire pumper. The impact of rising fuel costs is budgeted at $739,492, or 28% above fiscal year 2008. Depreciation reflects an increase of $546,750. Revenues are budgeted to increase by $1,364,039.

The Warehouse Fund expense budget remains stable at $578,731 for fiscal year 2009 as compared to $574,165 for fiscal year 2008.

The City's self-insurance funds, in the aggregate, appear to be financially sound for fiscal year 2009. The decrease for combined fund contributions to the General Liability Self-Insurance Fund totals $76,118, bringing total General Liability contributions from all funds to $414,000. Payments by the operating funds to the Workers' Compensation Self-insurance Fund for coverage in fiscal year 2009 were decreased by 8.8% from the prior year. The City transitioned over several years to a self-insured status instead of purchasing this insurance externally. Medical/Dental Self-Insurance contributions by the City for active employees remain unchanged for 2009, while charges to retirees were increased 20%, as of October 1, 2008, to reflect increasing costs of services.

The City periodically retains the services of an actuarial firm to conduct a study of the City's self-insurance funds. Rates and anticipated expenses, except for Medical/Dental rates, are established based upon actuarial recommendations contained in that study.

CAPITAL IMPROVEMENT PROGRAM

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Generally, capital projects are in excess of $15,000 and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park developments and new City facilities such as fire stations, airports, or water treatment facilities. Major maintenance projects such as street resurfacing or a new roof for a building are not included in the CIP.

Annually, a five-year CIP needs assessment is presented to City management by the various City departments. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment. This needs assessment is evaluated and prioritized by City management. Tentative recommendations are made to City Council based upon this assessment. Council then evaluates, modifies and reviews management's tentative recommendations and adopts a CIP for the year.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These are dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Inclusion of a project in the CIP does not insure that the project will be funded at any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

Budgetary policy and directive for the fiscal year 2008-2009 budget was similar to guidelines for previous years. However, the achievement of those directives while adhering to policy is often difficult and requires innovation and creativity on behalf of the City Council and staff. The entire City staff is to be commended for their efforts in developing a budget that adheres to City Council policy and achieves the fiscal objectives of the Council.

It is through focusing on the key strategies of the City's vision statement that these policies and directives are achieved. Our vision remains to be "A citizen-oriented team dedicated to providing efficient, quality services now and into the future."

VISION STATEMENT

A citizen-oriented team dedicated to providing efficient, quality services now and into the future.

KEY STRATEGIES

1. Recognize employees as our most important resource

   - recruit and retain qualified employees
   - communicate expectations and recognize performance
   - involve employees in setting and achieving goals
   - encourage innovation and new ideas
   - provide training and education for all employees

2. Consistently promote teamwork among citizens, elected officials, and City

   - develop and implement a goal-setting process that involves City Council, City employees, and community organizations
   - increase communications among employees at all levels
   - encourage positive communications with the citizens through employees
   - increase the quality of Council communications with constituents
   - promote volunteerism

3. Emphasize safety and environmental awareness

   - provide a safe work environment through safety policies, training and equipment
   - be an example of an environmentally responsible organization

4. Actively solicit citizen input and respond appropriately

   - insure that citizen questions and complaints are responded to in an accurate and timely manner
   - utilize Boards and Commissions as a source of information
   - inform citizens and employees as to goals and long range cost of services
   - obtain broad based citizen input
   - network with community organizations

5. Provide quality services at a competitive cost

   - establish and maintain standards of performance
   - emphasize long term planning
   - regularly evaluate methods and cost of service
   - do it right the first time
   - optimize the use of technology

LINKING LONG- AND SHORT-TERM GOALS

LONG-TERM GOALS: Master Plan 2025	SHORT-TERM GOALS: 2008-2009 Policy Agenda
Thoroughfare Plan	⇨ Existing street rehabilitation and construction in all areas of the City for identified projects.
	⇨ Develop an action plan for paving all unpaved city streets.
	⇨ Focus on developing infrastructure to support development at one of the City's major gateways - the intersection of I-20/ Loop 250.
Land Use Plan	⇨ Annexation Plan - Focus will be given to preparing northwest Midland for future development.
Downtown Plan	⇨ Focus should be placed on further revitalization with an emphasis on a thriving downtown. This includes housing, recruitment of businesses, and upgrades to centennial plaza and surrounding areas.
Housing Strategies	⇨ Work with developers, supporting in terms of infrastructure.
	⇨ Encourage business to invest in the construction of homes for their employees.
	⇨ Explore the market for possible development of condominiums in Midland, specifically downtown. Examine the City's role.
	⇨ Rehabilitate existing homes in older areas of Midland and consider offering incentives to those who choose to rehabilitate these structures.
Utilities, Water & Drainage Plan	⇨ Attention will be given to stabilizing the bank of Jal Draw.
	⇨ Prepare for unfunded mandates regarding storm water runoff and explore funding sources for needed upgrades
	⇨ Rehabilitate old sewer lines as well as placing new lines.
	⇨ Water Treatment - Utilize technology and plant upgrades to meet changing EPA guidelines.
Parks, Recreation & Open Space	⇨ Identify the needs for parking garages, parks, and sports venues.
City Government & Public Facilities	⇨ City facilities - Prioritize upgrades or replacements, and identify funding sources for the repairs.
Economic Development Strategies	⇨ Evaluate the effectiveness of the Chamber's economic development efforts, identify priorities, and explore new options for utilization of Economic Development Funds.
	⇨ View the Entrada Business Park as an entrepreneurial center and consider possible multiple users for Building "A".
	⇨ Recruiting "Green" Businesses - Targeting industries that would consider locating in Midland such as developers of other energy sources. The City should also consider encouraging sustainable construction materials.
	⇨ Determine suitable incentives to assist developers through use of Economic Development Funds.
	⇨ Energy Epicenter - Branch out to recruit new energy type businesses to the area while taking advantage of local expertise. This may include exploring joint efforts with other taxing entities.'
	⇨ Build Infrastructure - Further prepare for annexation, specifically around Economic Development funded businesses, with needed infrastructure.

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS

	Governmental Funds								
	General Fund			Debt Service			Special Revenue Fund		
	FY07 Actual	FY08 Estimate	FY09 Adopted	FY07 Actual	FY08 Estimate	FY09 Adopted	FY07 Actual	FY08 Estimate	FY09 Adopted
Revenues:									
Taxes	$55,476,536	$59,116,814	$62,375,170	$3,382,663	$3,827,230	$3,084,951	$1,959,523	$2,100,000	$2,200,000
Licenses and Permits	1,094,792	1,043,715	1,004,460	-	-	-	-	-	-
Fines and Forfeitures	2,653,249	2,740,000	2,741,000	-	-	-	-	-	-
Charges for Services	5,964,504	6,254,224	6,369,911	-	-	-	194,475	200,000	200,000
Investment Income	1,762,677	1,488,600	1,455,600	36,478	35,000	27,000	61,504	50,000	40,000
Grants and Contributions	1,326,394	848,447	3,351,971	-	-	-	-	-	-
Nonoperating	-	-	-	-	-	-	-	-	-
Other	563,328	135,732	136,050	33,763	67	-	3,817	394	-
Total Revenues	68,841,480	71,627,532	77,434,162	3,452,904	3,862,297	3,111,951	2,219,319	2,350,394	2,440,000
Other financing sources:									
Interfund Transfers In	750,000	750,000	2,250,000	110,441	109,476	105,605	-	-	-
Proceeds of refunding bonds	-	-	-	-	-	-	-	-	-
Total revenues and other financing sources	$69,591,480	$72,377,532	$79,684,162	$3,563,345	$3,971,773	$3,217,556	$2,219,319	$2,350,394	$2,440,000
Expenditures:									
Personnel Services	$43,940,876	$47,534,354	$52,000,100	-	-	-	-	-	-
Commodities	1,928,136	1,704,932	1,827,795	-	-	-	4,772	-	-
Contractual Services	13,422,170	16,185,562	17,210,182	-	-	-	83,526	76,516	77,979
Maintenance - Structures	958,405	1,435,460	2,918,925	-	-	-	198	7,000	7,000
Maintenence - Equipment	516,121	520,896	683,095	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Capital Outlay	176,776	537,375	653,224	-	-	-	6,911	75,000	50,000
Debt Service	-	-	-	3,571,023	4,093,920	3,167,844	-	-	-
Other	4,457,746	5,594,195	3,333,407	-	-	-	1,512,645	1,822,749	1,812,857
Total expenditures/expenses	65,400,230	73,512,774	78,626,728	3,571,023	4,093,920	3,167,844	1,608,052	1,981,265	1,947,836
Other financing uses:									
Interfund Transfers Out	730,281	3,613,873	1,057,434	-	-	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-	-	-	-	-	-
Total expenditures and other financing uses	$66,130,511	$77,126,647	$79,684,162	$3,571,023	$4,093,920	$3,167,844	$1,608,052	$1,981,265	$1,947,836

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS (con't)						INTERNAL SERVICE FUNDS					
Proprietary Funds									Totals		
Water and Sewer Fund			Other Enterprise Funds			Internal Service			(Memorandum Only)		
FY07 Actual	FY08 Estimate	FY09 Adopted	FY07 Actual	FY08 Estimate	FY09 Adopted	FY07 Actual	FY08 Estimate	FY09 Adopted	FY07 Actual	FY08 Estimate	FY09 Adopted
$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$60,818,722	$65,044,044	$67,660,121
-	-	-	-	-	-	-	-	-	1,094,792	1,043,715	1,004,460
-	-	-	-	-	-	-	-	-	2,653,249	2,740,000	2,741,000
34,994,579	37,347,663	38,025,000	14,899,138	15,231,112	15,645,823	8,286,682	9,904,006	12,302,295	64,339,378	68,937,005	72,543,029
1,333,774	1,252,000	1,323,000	500,211	527,395	500,000	564,741	414,000	403,500	4,259,385	3,766,995	3,749,100
2,419,218	50,000	50,000	441,440	3,374,914	3,375,000	-	-	-	4,187,052	4,273,361	6,776,971
1,136,885	1,288,437	1,084,000	620,533	1,121,390	93,715	95,922	107,856	106,000	1,853,340	2,517,683	1,283,715
-	-	-	120,750	123,500	123,500	-	-	-	721,658	259,693	259,550
39,884,456	39,938,100	40,482,000	16,582,072	20,378,311	19,738,038	8,947,345	10,425,862	12,811,795	139,927,576	148,582,496	156,017,946
-	-	-	730,281	3,613,873	1,057,434	-	-	-	1,590,722	4,473,349	3,413,039
-	-	-	-	-	-	-	-	-	-	-	-
$39,884,456	$39,938,100	$40,482,000	$17,312,353	$23,992,184	$20,795,472	$8,947,345	$10,425,862	$12,811,795	$141,518,298	$153,055,845	$159,430,985
4,898,235	5,341,629	5,786,329	4,249,729	4,646,957	4,884,044	1,440,875	1,555,122	1,711,467	54,529,715	59,078,062	64,381,940
1,326,407	1,379,956	1,440,811	542,759	868,406	1,018,170	2,942,555	4,008,650	3,714,015	6,744,629	7,961,944	8,000,791
16,261,514	18,731,577	19,970,529	5,587,807	6,655,488	7,453,331	403,829	494,182	533,556	35,758,846	42,143,325	45,245,577
298,782	301,521	330,589	214,978	228,354	227,158	10,900	14,500	12,500	1,483,263	1,986,835	3,496,172
421,350	526,444	547,520	104,604	149,654	146,531	1,224,402	937,538	912,500	2,266,477	2,134,532	2,289,646
3,452,251	3,363,000	3,628,000	6,112,865	7,041,500	6,271,050	2,006,359	2,523,000	2,937,500	11,571,475	12,927,500	12,836,550
183,242	170,359	215,229	25,740	88,675	83,600	3,007,801	3,694,404	5,448,008	3,400,470	4,565,813	6,450,061
4,894,533	6,775,333	6,159,205	497,675	558,768	569,846	-	-	-	8,963,231	11,428,021	9,896,895
3,296,363	3,502,332	3,586,542	4,086,399	3,749,015	3,822,007	3,239,351	1,818,479	308,993	16,592,504	16,486,770	12,863,806
35,032,677	40,092,151	41,664,754	21,422,556	23,986,817	24,475,737	14,276,072	15,045,875	15,578,539	141,310,610	158,712,802	165,461,438
860,441	859,476	855,605	-	-	-	-	-	-	1,590,722	4,473,349	1,913,039
-	-	-	-	-	-	-	-	-	-	-	-
$35,893,118	$40,951,627	$42,520,359	$21,422,556	$23,986,817	$24,475,737	$14,276,072	$15,045,875	$15,578,539	$142,901,332	$163,186,151	$167,374,477

SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund
Estimated Balance 10/01/2008	$30,128,786	$ 206,327	$125,345,202	$76,014,580	$ 3,813,350	$ 4,331,323
REVENUES						
Taxes	62,375,170	3,084,951				
Licenses and Permits	1,004,460					
Fines and Forfeitures	2,741,000					
Charges for Services	6,369,911	0	38,025,000	5,889,800	7,980,000	1,142,800
Miscellaneous	3,488,021					
Interest	1,455,600	27,000	1,323,000	100,000	350,000	50,000
Nonoperating			1,084,000	166,515	46,700	500
Grants and Contributions			50,000	3,200,000	175,000	
Total Revenues	77,434,162	3,111,951	40,482,000	9,356,315	8,551,700	1,193,300
APPROPRIATIONS/EXPENSES						
Personnel Services	52,000,100		5,786,329	1,872,107	2,539,770	472,167
Commodities	1,827,795		1,440,811	63,855	860,815	71,750
Contractual Services	17,210,182		19,970,529	1,823,194	3,939,564	733,146
Maintenance - Structures	2,918,925		330,589	108,300	23,358	33,000
Maintenence - Equipment	683,095		547,520	69,900	59,131	15,000
Debt Service		3,167,844	5,659,205	494,015		75,831
Depreciation			3,628,000	3,870,500	561,000	201,000
Miscellaneous	3,333,407		4,086,542	1,565,286	1,801,735	74,593
Lands - Buildings	100,000		0		25,000	
Equipment	553,224		215,229	25,600	33,000	
Total Expenses			41,664,754	9,892,757	9,843,373	1,676,487
Total Appropriations	78,626,728	3,167,844				
Debt Proceeds/(Uses)						
Interfund Transfers In/(Out)	1,192,566	105,605	(855,605)			282,187
Estimated Balance 9/30/2009	$30,128,786	$ 256,039	$123,306,843	$75,478,138	$ 2,521,677	$ 4,130,323

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund
Estimated Balance 10/01/2008	$30,128,786	$ 206,327	$125,345,202	$76,014,580	$ 3,813,350	$ 4,331,323
Estimated Changes	0	49,712	(2,038,359)	(536,442)	(1,291,673)	(201,000)
Estimated Balance 9/30/2009	$30,128,786	$ 256,039	$123,306,843	$75,478,138	$ 2,521,677	$ 4,130,323

SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY (continued)

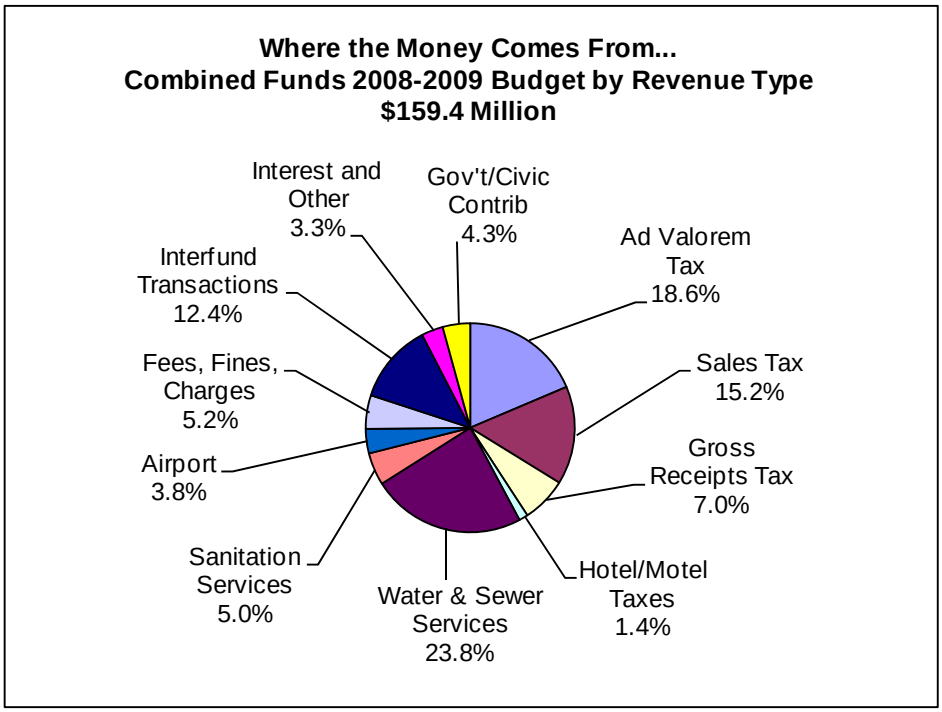
OPERATING FUNDS		INTERNAL SERVICE FUNDS		NONOPERATING FUNDS		TOTAL	
Hotel/ Motel Fund	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Capital Projects	Proprietary Fund Debt	Memorandum	
$1,994,889	$31,299,591	$15,238,024	$ 986,672	$7,180,382	$59,742,803	$356,281,929	Estimated Balance 10/01/2008
							REVENUES
2,200,000						67,660,121	Taxes
						1,004,460	Licenses and Permits
						2,741,000	Fines and Forfeitures
200,000	636,723	11,587,295	715,000			72,546,529	Charges for Services
						3,488,021	Miscellaneous
40,000		390,000	13,500			3,749,100	Interest
		106,000				1,403,715	Nonoperating
	0					3,425,000	Grants and Contributions
2,440,000	636,723	12,083,295	728,500	0	0	156,017,946	Total Revenues
							APPROPRIATIONS/EXPENSES
		1,645,311	66,156			64,381,940	Personnel Services
	21,750	3,237,715	476,300			8,000,791	Commodities
77,979	957,427	517,632	15,924			45,245,577	Contractual Services
7,000	62,500	11,000	1,500			3,496,172	Maintenance - Structures
	2,500	912,500				2,289,646	Maintenence - Equipment
						9,396,895	Debt Service
	1,638,550	2,937,500	0			12,836,550	Depreciation
1,812,857	380,393	290,142	18,851			13,363,806	Miscellaneous
75,000						200,000	Lands - Buildings
		3,682,404				4,509,457	Equipment
	3,063,120	13,234,204	578,731	0	0	79,953,426	Total Expenses
1,972,836						83,767,408	Total Appropriations
				(3,947,560)	(27,871,027)	(31,818,587)	Debt Proceeds/(Uses)
	775,247					1,500,000	Interfund Transfers In/(Out)
$2,462,053	$29,648,441	$14,087,115	$1,136,441	$3,232,822	$31,871,776	$318,260,454	Estimated Balance 9/30/2009

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION (continued)

OPERATING FUNDS		INTERNAL SERVICE FUNDS		NONOPERATING FUNDS		TOTAL	
Hotel/ Motel Fund	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Capital Projects	Proprietary Fund Debt		
$1,994,889	$31,299,591	$15,238,024	$ 986,672	$7,180,382	$59,742,803	$356,281,929	Estimated Balance 10/01/2008
467,164	(1,651,150)	(1,150,909)	149,769	(3,947,560)	(27,871,027)	(38,021,475)	Estimated Changes
$2,462,053	$29,648,441	$14,087,115	$1,136,441	$3,232,822	$31,871,776	$318,260,454	Estimated Balance 9/30/2009

REVENUES - MAJOR SOURCES AND TRENDS

Although the City's revenues are varied, a limited number of revenue types comprise the majority of its overall revenue. Water and sewer services (23.8%) produce the largest revenue stream. Ad valorem tax (18.6%) is the second largest revenue source, followed closely by sales tax (15.2%). The major component of interfund transactions (12.4%), is Garage Fund charges to other funds. Gross receipts tax (7.0%) is the City's fifth largest source of revenue.



GENERAL FUND - There are three major revenue sources in this fund - Ad Valorem Taxes (33%), Sales Taxes (30%) and Gross Receipt Taxes (14%). Together, these represent 78% of all General Fund revenue.

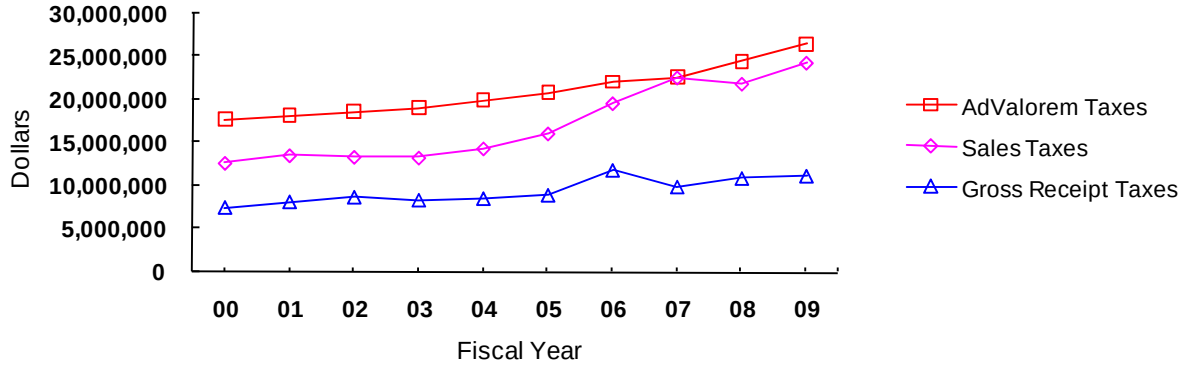
- Ad Valorem Taxes: This tax is based on the assessed value of real estate, personal property and minerals within the City's taxing jurisdiction. The prior three years saw additions and valuation increases average 12.22%. The combined additions for this year total 15.58%. It is anticipated that the combined growth trend will average above 6% per year for next year and near future years.

- Sales Tax: During the four years prior to FY2003, Sales Tax grew by an average of 3.89%. A noticeable slowdown in sales tax revenues during FY2003 which was followed by a nice recovery in FY2004 and FY2005. Respectively, 2006 and 2007 receipts were 23.8% and 18.8% over budget and FY2008 is estimated to be 11.9% over budget. With this trend, FY2009 is projected for an approximate 3% increase over FY2008 levels. Sales tax revenue is affected by both changes in population and the state of the local economy.

- Gross Receipts Taxes: Gross receipts taxes are paid by utility providers for their use of City streets, alleys and property in providing their services. Projections are based on historical data trends, adjusted for population and other factors known to impact this revenue. Demands for utility services have continued to increase and escalation clauses in contracts continue in effect. The trend is stable growth in these sources, similar to trend in Ad Valorem base and Water & Sewer connections.

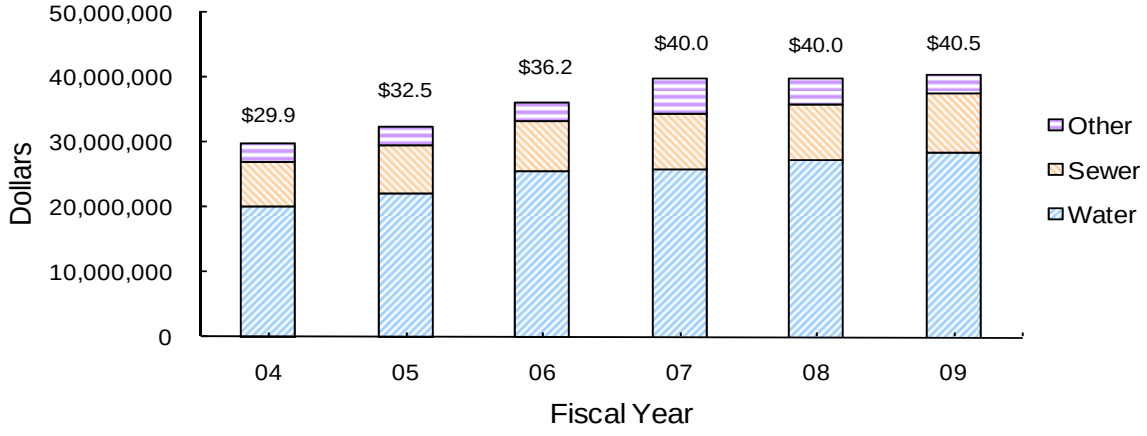
REVENUES - MAJOR SOURCES AND TRENDS (continued)

General Fund Revenue Trends
Actual Fiscal Year 2000 through 2007; Estimated 2008; Budgeted 2009



WATER AND SEWER FUND - The major revenues are net water sales and net sewer service. The customer base has grown between 2% and 3% per year thru the last five years. The trend projection for new connections of a two percent increase is conservative. Water sales were very strong in FY2001 thru FY2003 due to a regional drought. Sales for FY2004 represented a return to more normal rainfall patterns and FY2005 revenues reflect that more normal rainfall pattern. A tiered water rate system implemented in October 2006 in water rates created the increase in water sales depicted below. This increase was necessary to fund increasing operating costs and ongoing infrastructure replacement. The graphic below provides a clear picture of the changing nature of water revenues during the regional drought and the anticipated drier year of water revenues with rainfall below normal levels. The graph also demonstrates the stable nature of sewer revenues across years and a small, slightly variable, stream of other revenues.

Water and Sewer Revenues
Actual 2004 through 2007; Estimated 2008; Budgeted 2009



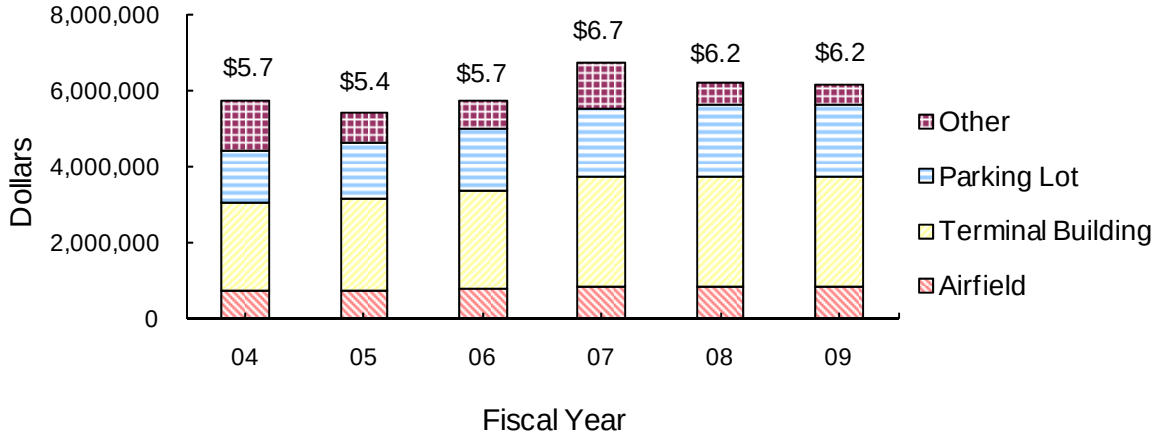
SANITATION FUND - The major revenue is net sanitation service to residential and commercial customers. This fee covers both the collection and disposal of waste, and is based on the number of current accounts plus anticipated growth. There is some competition for the commercial service. Revenues have stabilized because of route restructures and other service delivery efforts.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

GOLF-COURSE FUND – Major revenues for this fund include daily green fees and golf cart rentals. The thirty-six (36) hole capacity enables tournament play while maintaining daily fee play. Revisions to some fees were adopted during FY 2004 in an effort to promote play during times of the day when public use of the course has been historically low. The fee structure provides adequate revenues for the course to be largely self-supporting.

AIRPORT FUND - The major revenues of airfield landing fees, terminal building space rentals to the airlines, and parking fees to travelers are all connected to the volume of travel to and from Midland. Estimated Airport Fund revenues reflect Airport Improvement Program Grant revenues (other revenue in the graph below) of $3.2 million dollars. The graph below provides four years of actual history for these revenue streams with an estimate for fiscal year 2008. Revenues in the graph for fiscal year 2009 are as budgeted.

Airport Revenues
Actual 2004 through 2007; Estimated 2008; Budgeted 2009



HOTEL/MOTEL FUND - Occupancy Tax revenue is the primary revenue source in this fund, and is budgeted 22% higher than in FY2008. Historical trends are used as a basis for budget projections, tempered by population and economic factors. The strong positive trend is being driven by the substantially improved oil and gas markets and demand for support services for the industry.

DEBT SERVICE FUND – The major revenue source for this fund is ad valorem taxes. The portion of ad valorem tax allocated to this fund is determined by calculating funding necessary to cover debt service requirements for the upcoming year after consideration of current fund balance and estimated interest earnings.

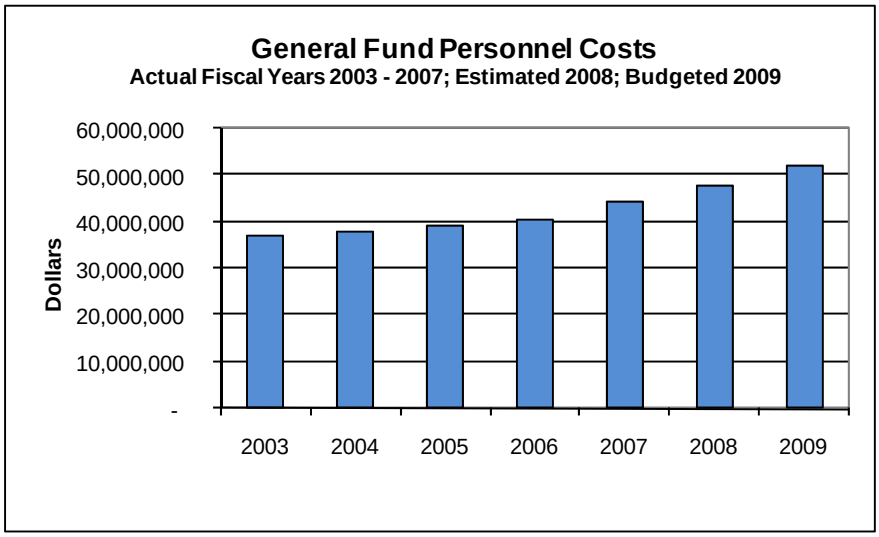
GARAGE FUND - This fund is an internal service fund which provides fleet, construction and maintenance equipment to the operating funds. The scope of the fund is being broadened to include the acquisitions of other major assets to be used by the operating funds.

The revenues listed above represent over 75% of the total City operating budget. Please see the Budget message (page i through ix) and Significant Changes in Revenue/ Expense (page xix) for more detail and graphics of revenue history and trends.

SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY

GENERAL FUND – Total General Fund revenues are anticipated to increase by $9,714,659 for fiscal year 2008-2009 over budgeted fiscal year 2008 revenues. Major components of this increase are a $2,418,333 increase in sales tax revenue and a $1,991,949 increase in property tax collections.

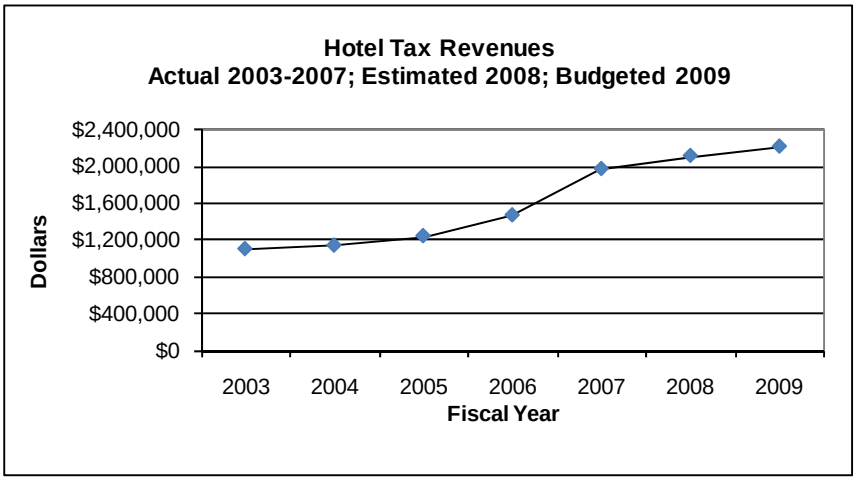
Significant expenditure changes included a 5% market adjustment for all non public safety employees, a 5% market adjustment for all certified police officers and firemen, and higher contributions to Texas Municipal Retirement System (TMRS) due to changes in actuarial valuation methods. Other changes of note include the addition of four new police officers, a fire inspector, a traffic signal mechanic, a community services officer, a code enforcement officer, and a general ledger accountant.



Fund Balance is expected to remain unchanged from Fiscal Year 2008.

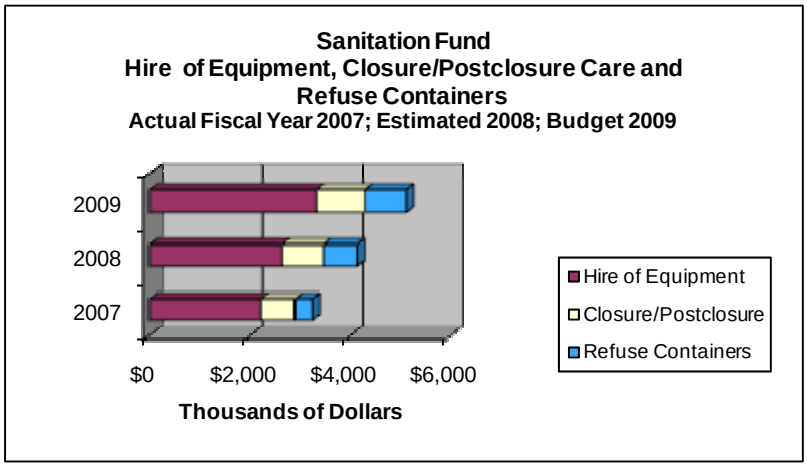
DEBT SERVICE FUND – There is an $825,060 decrease in budgeted ad valorem revenue for Fiscal Year 2009. Expenditures for debt service costs reflect $926,076 decreases due to the retirement of general obligation refunding bonds, issue years 1998 and 2003. The ending balance for the fund is approximately one-twelfth of the anticipated Fiscal Year 2009 tax supported debt service costs for the issues serviced by the Fund.

HOTEL/MOTEL FUND – Hotel occupancy taxes are budgeted $400,000 above the previous year as a result of higher occupancy rates and the addition of several new hotels. This increase in tax revenue is reflected in an increased fund balance. Funds not appropriated in this budget will be used for other eligible expenditures in the near future.



SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY (continued)

WATER AND SEWER FUND – This fund generates adequate working capital and provides adequate revenues to meet any bond covenant requirements. However, revenues at the current level do not completely cover all of the cost of depreciation and therefore results in a decreasing Fund Equity.



SANITATION FUND – The $1.3 million fund equity reduction is related to several factors, including higher fuel costs and additional equipment reflected in hire of equipment, an increased landfill closure/postclosure care related to the demolition of several large structures and the resulting use of landfill space, and the purchase of additional refuse containers necessary for a growing population.

AIRPORT FUND – The major revenues in this fund are airfield landing fees, terminal building rentals and parking lot fees. Estimated Airport Fund revenues reflect a $455,015 increase mainly due to parking lot, terminal building and tower revenue increases.

SCHARBAUER SPORTS COMPLEX FUND – Fiscal year 2009 operating revenues, $1,424,570, and expenses, $3,063,120, are budgeted to provide a cash flow of $0 after consideration of $1,638,550 in depreciation expense. The Fund Balance is made up almost entirely of capitalized construction costs.

GARAGE FUND – The $2.9 million reduction in fund equity is related to broadening the scope of this fund to include the acquisitions of other major assets, in addition to vehicles, to be used by the operating funds. Repayment from those funds will be extended over several years.

NONOPERATING FUNDS – The decrease in the Fund Balance of these funds is directly attributable to the expenditure of funds that have been appropriated for projects currently under way. Any additional appropriations for future projects will result in further decreases in these estimated balances.

MIDLAND

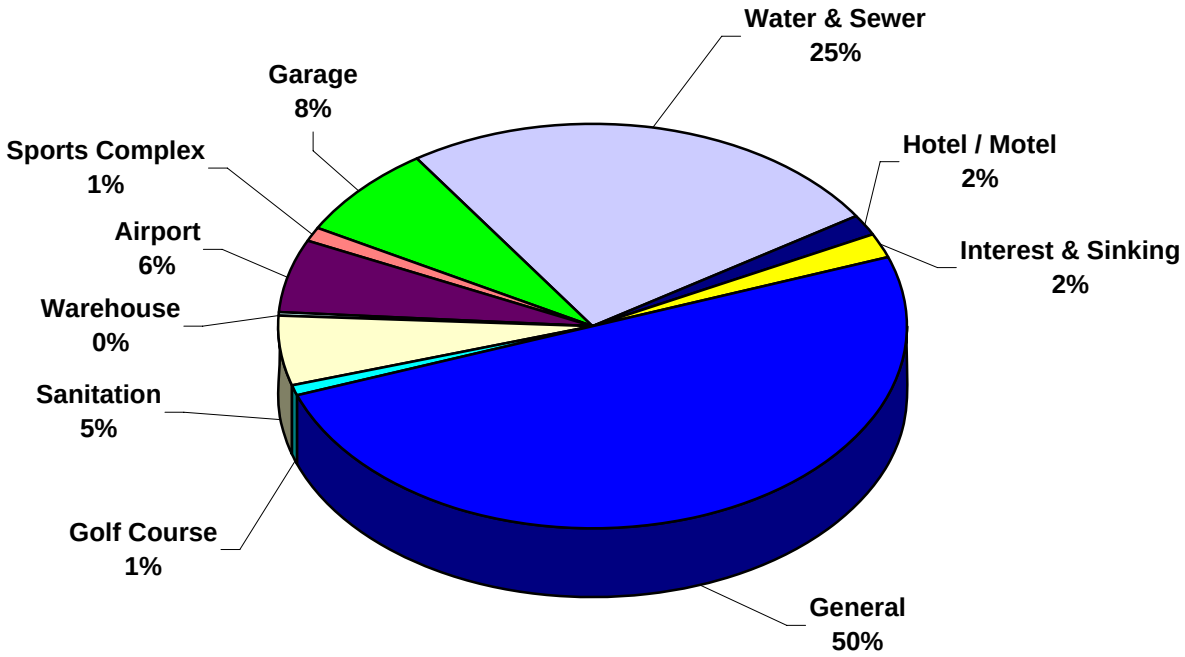
CITY OF MIDLAND

COMPARATIVE REVENUES AND EXPENDITURES
OPERATING FUNDS

	CURRENT BUDGET* FY08	PROPOSED BUDGET FY09	INCREASE OR DECREASE
REVENUES:			
General Fund Opns.**	$ 69,969,503	$ 79,684,162	$ 9,714,659
Tax Supported Debt	4,061,487	3,217,556	(843,931)
Hotel/Motel	2,040,000	2,440,000	400,000
Water & Sewer	37,984,000	40,482,000	2,498,000
Sanitation	7,677,600	8,551,700	874,100
Golf Course***	1,373,660	1,475,487	101,827
Airport****	8,901,300	9,356,315	455,015
Scharbauer Sports Complex*****	1,094,344	1,424,570	330,226
Garage******	10,719,256	12,083,295	1,364,039
Warehouse******	688,000	728,500	40,500
TOTAL REVENUE	$ 144,509,150	$ 159,443,585	$ 14,934,435
EXPENDITURES:			
General Fund Opns.	73,839,552	79,684,162	5,844,610
Tax Supported Debt	4,093,920	3,167,844	(926,076)
Hotel/Motel	1,971,939	1,947,836	(24,103)
Water & Sewer	40,474,219	42,520,359	2,046,140
Sanitation	9,262,121	9,843,373	581,252
Golf Course	1,574,660	1,676,487	101,827
Airport	9,655,362	9,892,757	237,395
Scharbauer Sports Complex	2,738,344	3,063,120	324,776
Garage	13,413,361	14,999,808	1,586,447
Warehouse	574,165	578,731	4,566
TOTAL EXPENDITURES	$ 157,597,643	$ 167,374,477	$ 9,776,834

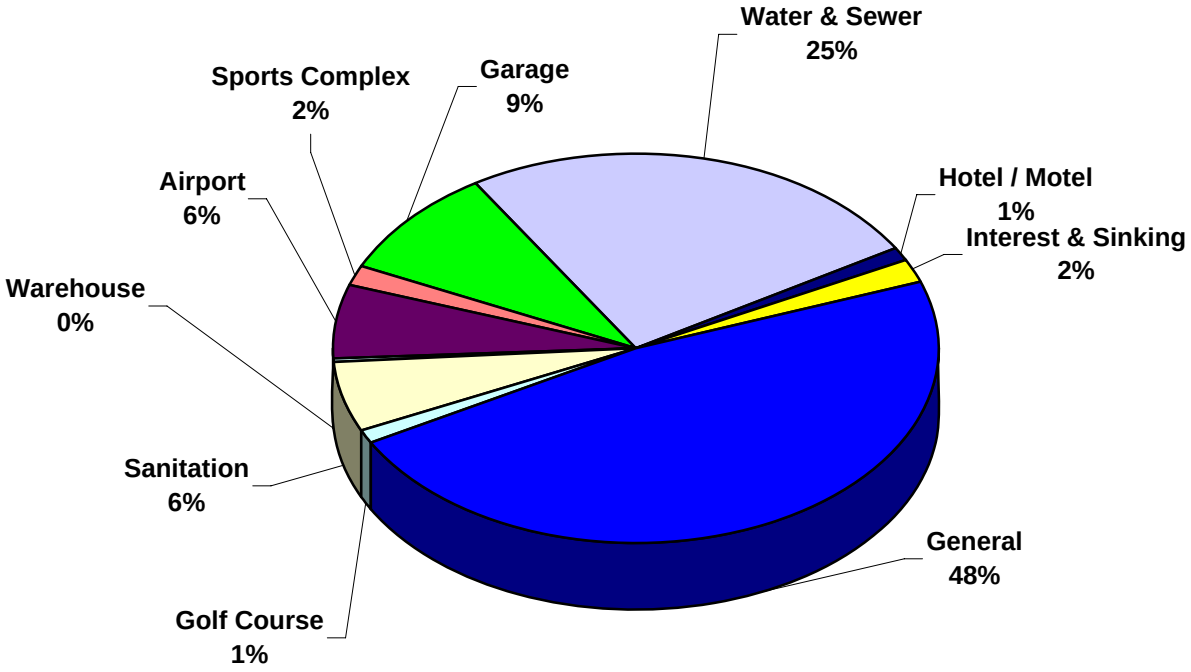
* FY08 Operating budget as amended through 3-31-08.
** General Fund as proposed requires $0 from reserves.
*** Golf Course includes a $282,187 transfer from General Fund.
****Includes $3,200,000 of grant revenues restricted to FAA approved capital projects
***** Sports Complex includes a $775,247 transfer from General Fund.
******These funds derive revenue from other Operating Funds.

Combined Fund Revenues
As Budgeted For Fiscal Year 2009



$159,443,585

Combined Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2009



$167,374,477

ESTIMATED AD VALOREM TAX REVENUE
BUDGET YEAR 2008-2009 (FY09)

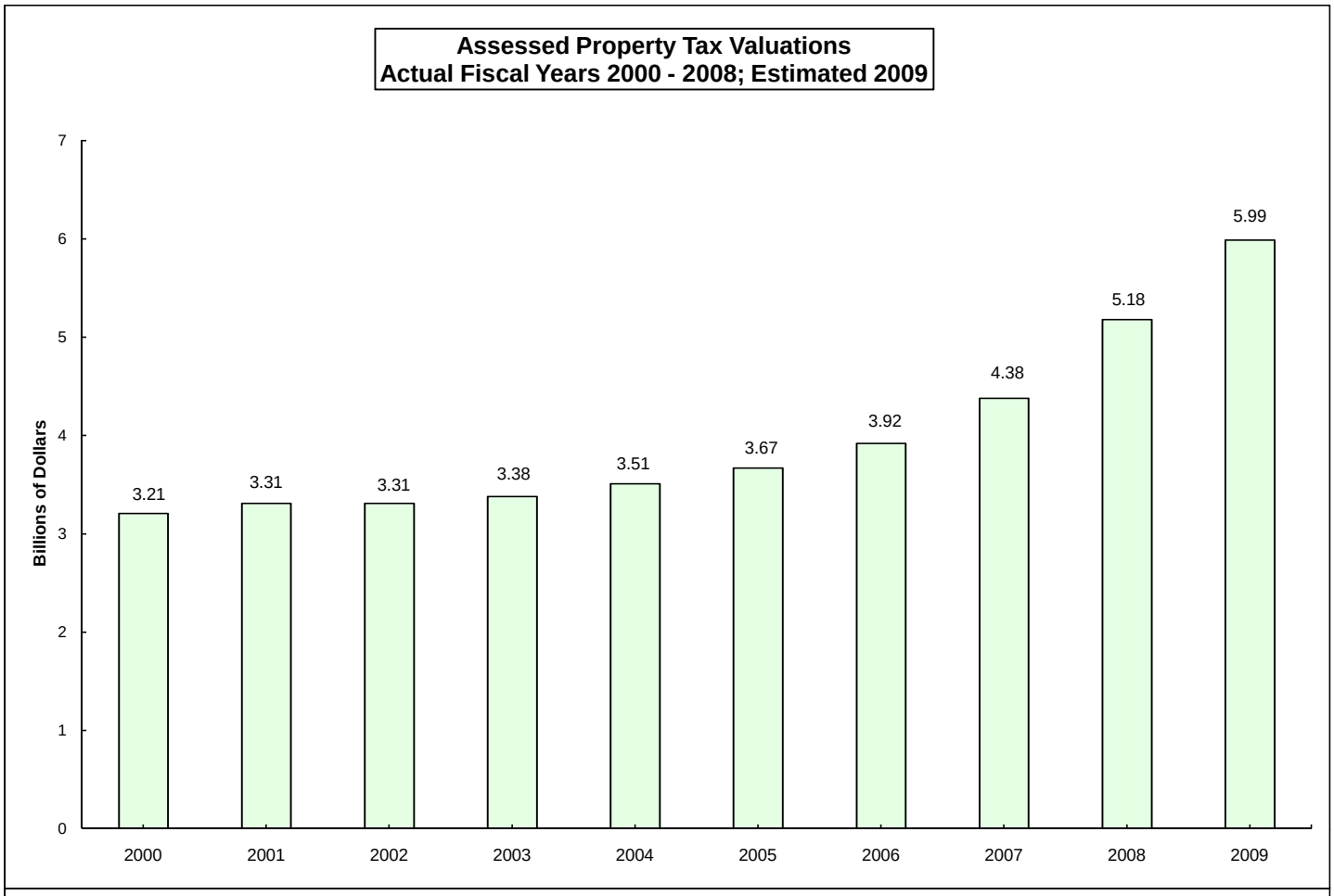
2008 ESTIMATED TAXABLE VALUE:		$ 5,985,703,002
TAX RATE PER $100 OF VALUATION		0.485900
TOTAL 2008 TAX LEVY (estimated)		29,084,531
ESTIMATED 2008 REVENUES AT COLLECTION RATE OF	98.00%	28,502,840
ESTIMATED DELINQUENT COLLECTIONS AT 3% OF PREVIOUS YEAR	$25,992,405	779,773
ESTIMATED TOTAL COLLECTIONS		29,282,613
CURRENT INTEREST AND SINKING FUND LEVY		3,036,587
GENERAL FUND OPERATIONS		$ 26,197,662

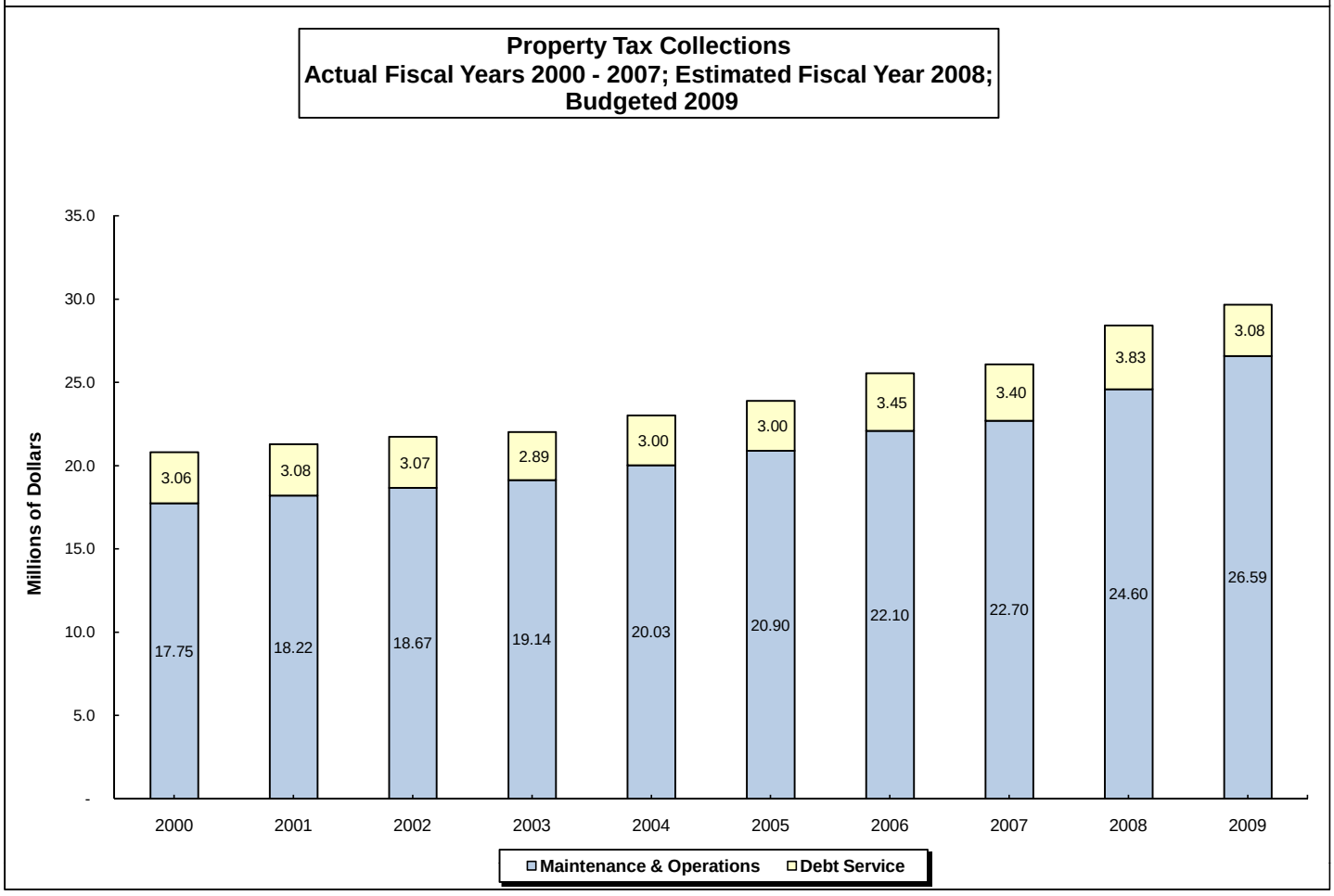
ESTIMATED DISTRIBUTION OF
TAX RATE AND REVENUE FROM 2007 AND PRIOR ROLLS

	RATE	PERCENT	AMOUNTS
GENERAL	$0.4633	86.01%	$ 670,677
INTEREST AND SINKING FUND	0.0753	13.99%	109,096
TOTAL	$0.5386	100.00%	$ 779,773

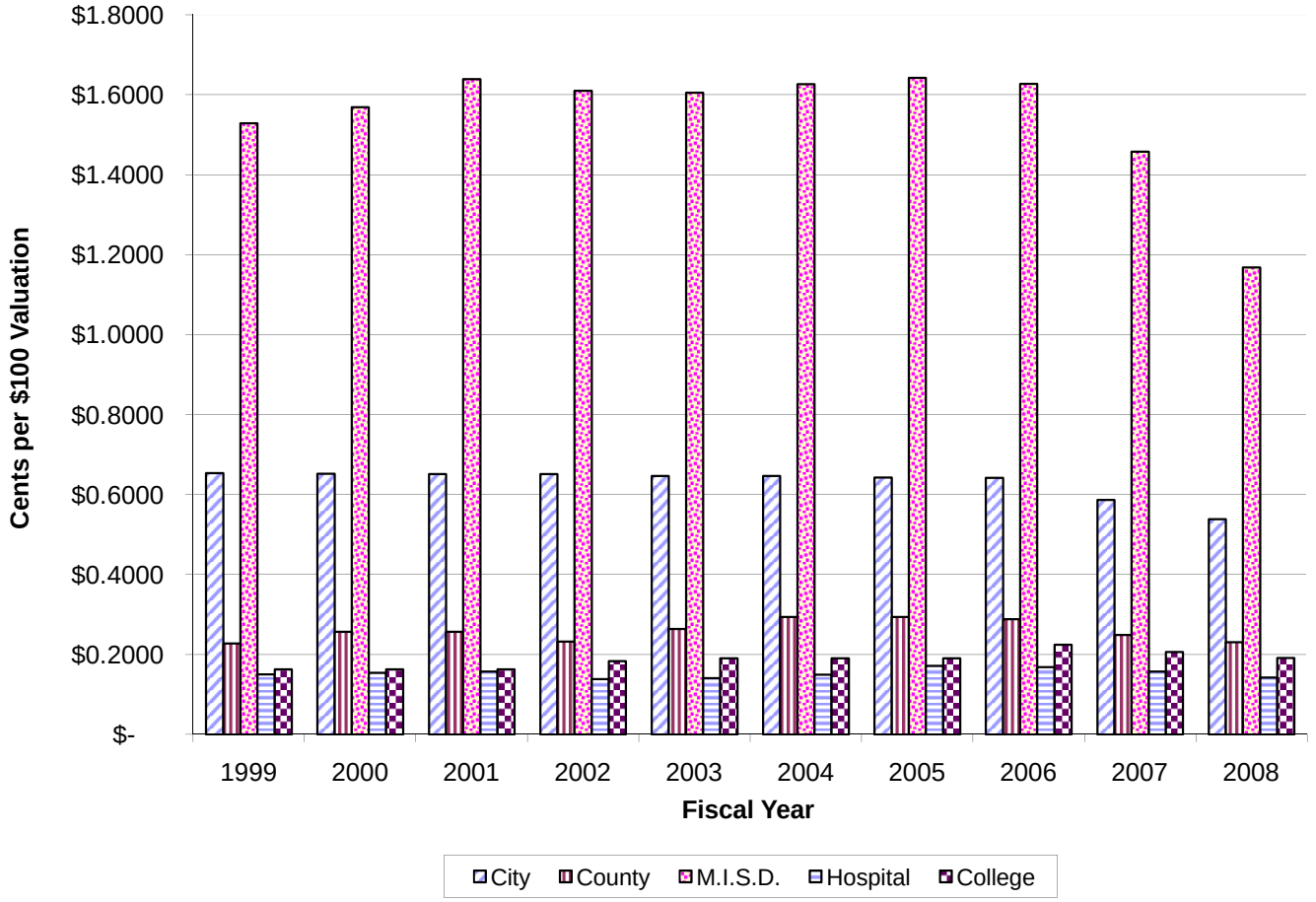
PROPOSED DISTRIBUTION OF
TAX RATE AND REVENUE FROM 2008 ROLL

	CURRENT RATE	CURRENT PERCENT	CURRENT AMOUNTS
GENERAL	$0.4352	89.56%	$ 25,526,985
INTEREST AND SINKING FUND	0.0507	10.44%	2,975,855
TOTAL	$0.4859	100.00%	$ 28,502,840


Assessed Property Tax Valuations
Actual Fiscal Years 2000 - 2008; Estimated 2009
Billions of Dollars
0
1
2
3
4
5
6
7
3.21
3.31
3.31
3.38
3.51
3.67
3.92
4.38
5.18
5.99
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009


Property Tax Collections
Actual Fiscal Years 2000 - 2007; Estimated Fiscal Year 2008;
Budgeted 2009
Millions of Dollars
35.0
30.0
25.0
20.0
15.0
10.0
5.0
-
3.06
3.08
3.07
2.89
3.00
3.00
3.45
3.40
3.83
3.08
17.75
18.22
18.67
19.14
20.03
20.90
22.10
22.70
24.60
26.59
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
Maintenance & Operations
Debt Service

Overlapping PropertyTax Rates
Fiscal Years 1999 through 2008



City of Midland
Overlapping Property Tax Rates
Fiscal Years 1999 through 2008

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
City	$ 0.6540	$ 0.6520	$ 0.6510	$ 0.6510	$ 0.6464	$ 0.6464	$ 0.6424	$ 0.6420	$ 0.5870	$ 0.5386
County	0.2275	0.2570	0.2570	0.2325	0.2637	0.2938	0.2939	0.2885	0.2488	0.2305
M.I.S.D.	1.5287	1.5687	1.6390	1.6100	1.6050	1.6269	1.6425	1.6275	1.4575	1.1681
Hospital	0.1507	0.1544	0.1571	0.1381	0.1412	0.1499	0.1715	0.1684	0.1571	0.1423
College	0.1633	0.1633	0.1633	0.1832	0.1906	0.1906	0.1906	0.2247	0.2062	0.1911
Total	$ 2.7242	$ 2.7954	$ 2.8674	$ 2.8148	$ 2.8469	$ 2.9076	$ 2.9409	$ 2.9511	$ 2.6566	$ 2.2706

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
Legislative (000)			
Legislative (0000)	7.00	7.00	7.00
Administration (005)			
City Manager's Office (0005)	5.00	5.00	5.00
Internal Audit (0045)	1.00	1.00	1.00
TOTAL	6.00	6.00	6.00
Municipal Court (010)			
Municipal Court (0010)	22.00	22.00	22.00
Legal (015)			
Legal (0015)	8.00	8.00	8.00
City Secretary (020)			
City Secretary (0020)	3.00	3.00	3.00
Administrative Services (025)			
Administrative Services (0025)	9.00	10.00	7.00
Employee Health (0026)	0.00	0.00	2.00
TOTAL	9.00	10.00	9.00
Communications / Information Systems (030)			
Communication/Information Sys. Administration (0030)	3.00	3.00	3.00
Communications (0031)	31.00	31.00	31.00
Information Systems (0032)	17.00	18.00	18.00
Commmunications Maintenance (0033)	1.00	1.00	1.00
TOTAL	52.00	53.00	53.00
Finance (035)			
Accounting (0035)	15.00	15.00	16.00
Investments (0037)	1.00	1.00	1.00
Meter Shop (0340)	6.00	6.00	6.00
Customer Service (0345)	24.00	24.00	24.00
TOTAL	46.00	46.00	47.00
Facilities and Fleet Management (040)			
Purchasing (0040)	4.05	4.05	4.05
Facilities Services (0041)	5.15	5.15	5.15
Risk Management (0042)	0.00	0.00	2.00
Vehicle Service (0751)	10.80	10.80	10.80
Garage (0752)	17.00	17.00	18.00
Warehouse (0760)	2.00	2.00	2.00
TOTAL	39.00	39.00	42.00

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

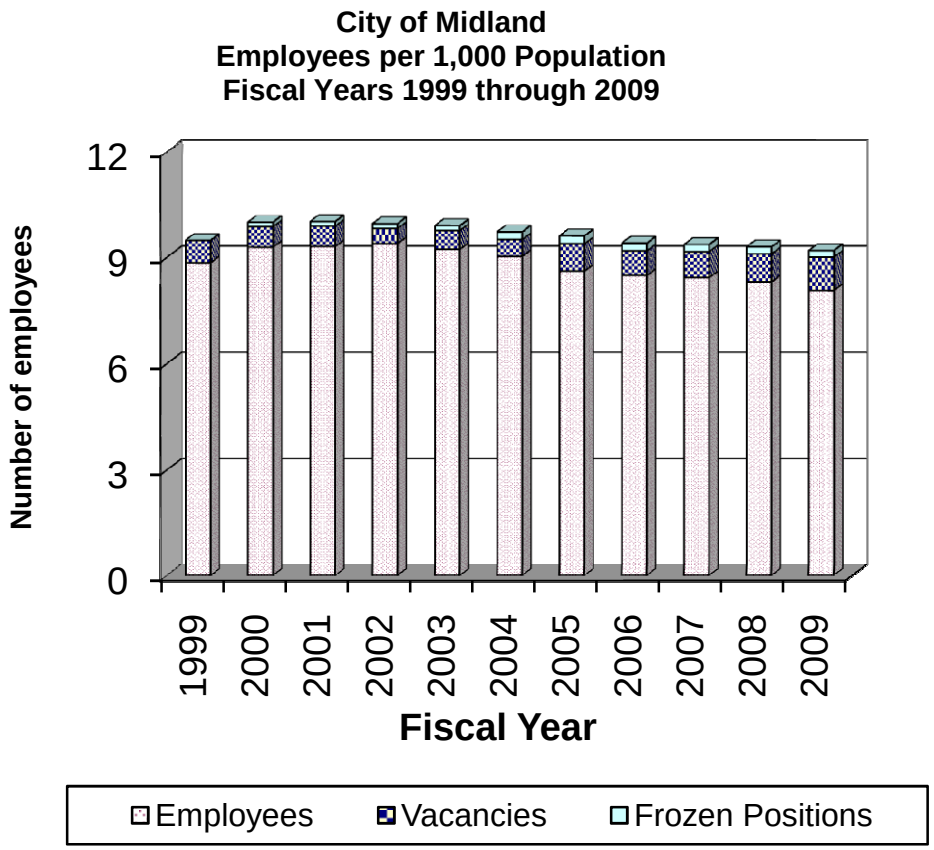
AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
Development Services (075)			
Planning and Development (0055)	7.00	7.00	7.00
CDBG Administration (0056)	3.00	3.00	3.00
Code Administration (0060)	20.00	21.00	22.00
GIS Administration (0075)	6.00	6.00	6.00
Engineering Services (0080)	16.00	16.00	16.00
Transportation (0085)	61.00	62.00	63.00
TOTAL	113.00	115.00	117.00
Community Services (090)			
Parks and Recreation (0090)	40.00	39.00	40.00
Animal Services (0091)	13.00	13.00	13.00
Martin Luther King, Jr. Center (0093)	4.00	4.00	4.00
Health and Senior Services (0100)	18.50	19.50	18.50
Golf Course (0410)	10.00	10.00	9.00
TOTAL	85.50	85.50	84.50
Police (110)			
VADG Program (0105)	1.00	1.00	1.00
Airport Police (0107)	14.00	14.00	14.00
Multi-Jurisdictional Task Force (0108)	1.00	1.00	0.00
Police Administration (0111)	11.00	12.00	12.00
Support Services (0112)	43.00	42.00	43.00
Field Operations (0113)	115.00	121.00	123.00
Investigative Services (0114)	42.00	42.00	45.00
TOTAL	227.00	233.00	238.00
Fire (115)			
Fire (0115)	168.00	171.00	171.00
Fire Training (0116)	3.50	4.00	4.00
Fire Prevention (0119)	7.00	7.00	8.00
Emergency Medical Services (0120)	2.00	2.00	2.00
Airport Fire (0122)	13.00	13.00	13.00
TOTAL	193.50	197.00	198.00
Nondepartmental (150)			
Nondepartmental (0150)	1.00	2.00	1.00
Utilities (300)			
Utilities Administration (0300)	4.00	4.00	4.00
W&WW Operation Administration (0301)	11.00	10.00	10.00
Paul Davis Well Field Operation (0305)	2.00	2.00	2.00
Airport Well Field & Tower Operation (0306)	2.00	2.00	2.00

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
Utilities (300) (continued)			
Water Pollution Control Plant (0310)	11.00	11.00	11.00
Spraberry Farm (0315)	4.00	4.00	4.00
Purification Plant (0320)	13.00	14.00	14.00
Water and Sewer Operations (0335)	31.00	31.00	31.00
Solid Waste Management (0400)	42.00	43.00	43.00
Landfill (0405)	10.00	10.00	10.00
TOTAL	130.00	131.00	131.00
Airport (500)			
Airport Operations (0500)	33.00	34.00	34.00
TOTAL CITY PERSONNEL	975.00	991.50	1,000.50

SUMMARY OF PERSONNEL BY FUND

FUND	FULL-TIME EMPLOYEES		
	BUDGET 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
General Fund	742.20	756.70	765.70
Water and Sewer Fund	108.00	108.00	108.00
Sanitation Fund	52.00	53.00	53.00
Golf Course Fund	10.00	10.00	9.00
Airport Fund	33.00	34.00	34.00
Garage Fund	27.80	27.80	28.80
Warehouse Fund	2.00	2.00	2.00
TOTAL	975.00	991.50	1,000.50



In the graph above, Employees represents the actual number of employees on the City Payroll, Vacancies are budgeted positions waiting to be filled and Frozen Positions are unfunded budget positions which may be filled only upon approval of the City Manager.

Fiscal Year	Population	Actual Number of Employees	Vacant Positions	Frozen Positions	Budget Positions
1999	99,186	878	62	0	940
2000	94,996	882	55	12	949
2001	95,205	886	55	12	953
2002	96,187	903	41	13	957
2003	97,230	897	52	13	962
2004	98,285	887	47	21	955
2005	99,623	858	77	22	957
2006	102,073	866.5	71	22	959.5
2007	104,156	878	76	21	975
2008	106,499	885	84	21	990
2009	108,896	878.5	102	20	1000.5

The Actual Number of Employees represents employees on the City payroll as of September 30 of each year. Fiscal year 2008 is estimated and 2009 is budgeted.

The 2009 budget includes the addition of four police officers, a fire inspector, a traffic signal mechanic, a community service officer, a code enforcement officer, a general ledger accountant, a fleet technician, and a maintenance superintendent. In addition, a health inspector position was unfrozen. These additional employees should provide better service to a growing population. Vacancies began to increase in 2005, due to a a tight labor market. This trend is expected to continue in 2008 and escalate during the 2009 budget year as competition with local employers increases due to a growing economy.

SECTION II

PROCEDURE AND POLICY

INDEX OF PROCEDURES AND POLICIES

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Fund Structure 14
Basis of Budgeting 15
Accounting Policies 16
Investment Policy 25
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PROCEDURES

THE BUDGETING PROCESS

Preparation and administration of a city government's budget is one of the most important activities in any municipal operation. Careful planning of revenues and expenditures has become increasingly significant in the face of an uncertain economy, stagnant revenues, and increasing demands for service. Budget preparation should be among the top priorities of departments and divisions. It is essential that departments examine their operations carefully during this process, to ensure that approved funding provides those services most needed and desired by the public, in the most efficient and economical manner possible.

A budget plans and coordinates revenues and expenditures. In our organization budget preparation begins at the lowest possible level of operations. These budgets are then reviewed at higher levels of management to assure that proposed programs serve the needs of the community and support the overall goals that have been identified by City Council and the public.

The City Manager reviews the budgets for each Department, as well as revenue estimates, and the city-wide budget is prepared which incorporates all funding requests and expected revenues.

The City Council reviews the proposed budgets for General, Enterprise, Internal Service, Special Revenue, and Interest and Sinking Funds, makes adjustments, sets the tax rate, and holds public hearings on the budget. After the second reading of the budget ordinance, the Council approves the budget and it becomes the official operating plan for the City of Midland for the upcoming Fiscal Year (October 1 - September 30).

The final budget is designed as a reference and resource tool, not only for internal use, but for use by bond rating agencies, insurance companies, external auditors, and other cities. It contains detailed expenditure information on personnel, supplies, maintenance, other charges, and capital outlays as budgeted for the current fiscal year and the approved budget for the next fiscal year.

The City of Midland uses traditional line item budgeting to determine its operating budget. During the budget process, we must annually reexamine existing program activities and analyze the effect of reducing or reallocating current levels of resources. Reevaluation of programs allows us to respond to our changing economic and political environment and the needs of the community, citizens, and our employees.

The budget process is designed to identify and plan the functions, activities and accomplishments of the City of Midland, as well as plan for its financial needs.

All employees should have a role in the budget process. They are responsible for promoting acceptance and understanding of the budget as a planning and management tool. The budget process gives our employees the opportunity to evaluate their operations, identify needed changes, and provides opportunities to make services more efficient and/or effective, and recommend allocating limited funds to best achieve divisional and organizational goals.

Each level of management performs a specific function. They are described below:

THE BUDGETING PROCESS (continued)

I. The Department Head should:

A. Oversee the preparation of the appropriate budget(s).

B. Meet with the Division Heads within his/her department to review and analyze budget requests to assure that programs and activities are needed, that objectives can be accomplished within established criteria, that adequate resources are requested, and that line item requests are consistent with the department's demonstrated historical need and in accordance with guidelines set in budget manuals and management directives.

C. Review all available activity and performance measures to determine if they accurately reflect major activities.

D. Prepare a recommended budget for the city Management Team to review, and make available any backup or historical information necessary to justify the amounts requested.

II. The Deputy City Manager/Assistant City Manager should:

A. Meet with the Department Heads under his/her supervision and review their proposed budgets.

B. Discuss and evaluate estimated expenditures to determine if proposed programs are consistent with the goals of the city organization. The Deputy City Manager/ Assistant City Manager should focus on the broader spectrum regarding services to be provided and ensure they help achieve the overall goals set by the City Council.

C. Critically review recommended organizational restructuring, staffing level adjustments, and other changes to assure that the results will increase operating capabilities, productivity, and/or efficiency of the unit requesting the change.

D. Identify and review major policy recommendations by subject and cost, and summarize their impact on city government.

E. Coordinate proposed expenditures, review backup documentation related to questionable expenditures, provide for the availability of any additional information that may be necessary, and prepare a recommended budget for review by the City Manager.

III. Finance and Accounting will:

A. Develop and implement a budgeting process that facilitates budget preparation on a city-wide basis.

B. Develop revenue projections to aid in determining expenditure levels.

C. Provide budget forms, instructions, expenditure schedules, and other budgetary assistance and information to assure proper preparation of the final budget documentation.

THE BUDGETING PROCESS (continued)

III. Finance and Accounting will (continued)

D. Review preliminary budget requests for accuracy, completeness, and preparation in accordance with budget manual instructions.

E. Provide assistance to the City Manager during reviews, and provide any information or backup documentation required for thorough evaluation.

F. Perform analyses and comparisons of proposed budget amounts to determine the effects proposed expenditures will have on the fiscal soundness of the City of Midland, and provide results to city management.

G. Provide official proposed budget documents for review by Council, and provide preliminary budget document to be filed with the City Secretary. These documents will be provided at time intervals prescribed in the Budget Calendar.

H. Coordinate printing of the adopted budget in its final form, assure that the document is properly filed with the County Clerk, and provide for distribution of approved budget documents to departments in a timely manner.

IV. The City Manager should:

A. Review proposed budgets with Deputy City Manager, Assistant City Manager and Department Heads.

B. Assure that proposed expenditures do not exceed expected revenues from municipal operations.

C. Examine proposed organizational changes and review their proposed effectiveness in meeting the desired goals.

D. Evaluate programs, backup information, and expenditures to determine the appropriateness of each in response to Council goals.

E. Coordinate preparation of budget, and research the preparation budget summaries, schedules, and other information required for budget presentation to the City Council.

F. Coordinate preparation of budget presentation and review sessions with the City Council.

BUDGET DEVELOPMENT CALENDAR

January	Budget team meets to review budget process for possible changes or major impacts and to establish budget calendar.
February	City Manager reviews budgetary guidelines with City Council in briefing session.
Early March	Budget Preparation Packets are distributed to departments during a Budget Training session. Packets contain instructions and information regarding personnel budget estimates, facility needs, equipment needs, computer hardware/ software and radio needs and the capital improvement program. Guidelines provided for budget preparation by Council. Letter sent to outside agencies asking for their budget requests and documentation. Departments submit Position Analysis Requests (PAQ's) to Human Resources for review.
Late March	Departments submit request forms with justifications for equipment, facility needs, hardware/software and radios for analysis.
Early April	Deadline for outside agency requests to City Manager. Revenue budget worksheets are distributed to Departments for input. Expenditure detail for the first six months and Project Status Report thru March are sent to Departments to assist in budget estimates.
Late April	Hardware/software, radio, hire of equipment, and facilities justifications are returned to Department /Division Heads with cost analysis. Departments complete revenue estimates and return them to Finance.
April - June	Hotel/Motel Advisory Board and Economic Development Advisory Board review of funding requests.
May	Personnel estimates are returned to Departments. (PAQ results included) Departments return completed budget requests and Capital Improvement Program data to Accounting for review and data entry. Revenue estimates are provided to City Manager.
May - June	Joint review of budgets by Department Heads, Budget Officers, and City Manager.
June	Final review and changes to budget requests prior to Council workshop. Budget delivered to City Council.
July	Budget workshops and briefing period held with City Council and Management. Calculation of effective tax rate. Proposed budget filed with City Secretary's Office and posted on City's website. Publish first "Notice of Public Hearing on Tax Increase".

BUDGET DEVELOPMENT CALENDAR (continued)

August	Publish additional notices of public hearings, as required by state law, on tax increase, public hearing on budget, and vote on tax rate. Hold public hearings in accordance with applicable provisions of state law. Council votes to establish the tax rate and adopt the budget ordinance. Budget document finalized and sent to printer.
September	Budget distributed to Departments.

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

The CIP is separate and distinct from the operating budget of the City. However, the projects completed most generally have a budgetary impact in the year of completion. These impacts, if known or quantifiable, are presented in the Capital section on a project by project basis.

A listing of all CIP projects currently funded and in progress is provided in the Capital portion of the budget book as is a listing of projects in the five year capital needs assessment. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Procedure

Each department of the City of Midland will prepare and submit to the City Manager's Office a CIP Request Form for each requested project. These requests are reviewed by both the City Manager, and Finance office. Preliminary CIP's are presented to the City Council for review and approval.

A. PROJECT DETERMINATION:

Each department must assess its needs and develop a list highlighting priorities. Since needs are constantly changing, this list should be revisited and updated annually. Before stating a capital need, the Department Head should identify those needs by including the following:

1. The project's relationship to the City of Midland's Goals and Needs.
2. The projects relationship to Departmental Goals.
3. An evaluation of existing facilities and/or structures.
4. Necessary time periods (ie. planning, construction and preparation)
5. The impact of not implementing/ including the project in the CIP.

B. ORGANIZATION DECISION:

If a capital requirement need requires a determination at a divisional level, then the department head should assign the responsibility to the appropriate division head. A review of all aspects of the request should be conducted by the department head.

The department head will determine which projects are to be included in the CIP request forms. The ability of the department's capacity to carry out all factors of the request should be considered.

C. AMENDMENTS:

An amendment request to a CIP should be submitted to the City Manager's Office on the Capital Improvement Request Form and clearly marked as an amendment. After a review by all concerned parties, the request will be submitted to the City Manager. The City

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

C. AMENDMENTS: (continued)

Manager will review the proposed amendment and submit the request along with recommendation to the City Council.

CALENDAR.

Important dates to remember during the CIP process are summarized below:

April	(lst week)	CIP material sent to departments.
May	(lst week)	CIP requests due in to Assistant City Manager (ACM).
June	(lst week)	CIP requests reviewed and/or ranked by respective Assistant City Manager (ACM).
June	(2nd week)	Preliminary CIP requests sent to Finance.
July	(lst week)	ACM and Finance discuss CIP.
July	(2nd week)	ACM recommendations sent to City Manager (CM).
August	(lst week)	CM/ ACM/ Finance final review of CIP.
August	(2nd week)	CM presents tentatively approved CIP to City Council for adoption.
January-February	(lst week)	Bond issued when required.

POLICIES

CAPITAL IMPROVEMENT PROGRAM POLICY

I. PURPOSE

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Also, new items and replacements may be considered for major public improvements. Due to the limited amount of available funds, the CIP serves to establish a priority for the many necessary projects. Therefore, the CIP will be updated annually in order to incorporate the changing priorities, needs, and funding sources.

The CIP is a necessary tool in the capital planning process, insuring that:

A. City funds will be spent for improvements compatible with the City's long term goals and needs.

B. City funds will be spent on high priority projects first.

C. Improvements will not cause a financial burden on the City.

Generally, capital projects consist of purchasing, building, or renovating land and/or structures. Common CIP projects include but are not limited to roads, water & sewer line extensions, park developments and new city facilities such as: recreation centers, fire stations, airports, or water treatment facilities.

Major maintenance projects, such as street resurfacing or placing a new roof on a building, are not included in the CIP. Although these projects may meet the cost and useful life criteria for a CIP project they generally do not result in a new structure or a structure altered in design or use. Instead, these projects are periodically necessary to keep structures or facilities operating properly. These items will be included in the City's operating budget.

II. DEFINITIONS

A. CITY OF MIDLAND MASTER PLAN:

A long range project plan to facilitate the development of the City.

B. CAPITAL IMPROVEMENT PROGRAM (CIP):

A schedule of capital expenditures to be incurred over a five year period to carry out the City's program of public service.

C. CAPITAL IMPROVEMENT:

An expenditure in excess of $15,000 for the planning, design and construction of a physical improvement and/or associated fixed equipment and having a useful life of five years or more. An initial project cost shall include all factors of the project (ie. land, buildings, machinery, equipment). This definition is intended to include, but not limited to, the following:

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

II. DEFINITIONS (continued)

C. CAPITAL IMPROVEMENT: (continued)

1. Land: All related expenditures for land whether or not they meet the dollar limitation previously mentioned. This includes right-of-way acquisitions.

2. Structures: All related expenditures for structures regardless of cost (ie., architectural, renovation, addition to, engineering).

3. Machinery and Equipment: All related expenditures for machinery, furnishings, and equipment that are a part of the structure at the time of initial acquisition or construction. Such items that are not related at initial acquisition or construction must have a useful life of seven (7) years or more and cost $25,000 or more to be included in the capital improvement program.

III. POTENTIAL FUNDING SOURCES

The City raises funds to finance capital improvements primarily by using reserves, through user fees, by grants in aids from other governmental units, and by issuing bonds.

A. EXPENDABLE/AVAILABLE RESERVES:

They are the "reserves" of the City. They can be used for any purpose approved by the City Council, unless constrained by ordinance.

B. ENTERPRISE FUNDS:

The City of Midland operates five Enterprise Funds - Solid Waste, Utilities, Airport, Scharbauer Sports Complex, and the Golf Course. Each entity operates solely on the revenue it generates. This revenue comes in the form of service fees, assessment fees and participation fees (user fees).

C. ASSISTANCE FROM OTHER GOVERNMENTS:

1. Federal Assistance: The Federal Government provides monetary assistance in the form of grants for various programs and projects. Certain restrictions may be attached.

2. State Assistance: The State Government provides local governments with loans and other assistance to ensure the delivery of services. Certain restrictions may be attached.

D. BONDS:

The City of Midland has the ability to issue bonds and incur debt based on its ability to pay and its credit rating.

1. General Obligation (G.O.) Bonds: General Obligation Bonds pledge full faith and credit of the City; repaid by ad valorem taxes; require voter approval; and can be used to finance items approved by voters.

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

III. POTENTIAL FUNDING SOURCES (continued)

D. BONDS: (continued)

2. Certificate of Obligation (C.O.) Bonds: Certificate of Obligation Bonds pledge full faith and credit of the City; can be issued without voter approval - except upon notice of the city's intent to issue certificates, five percent of the qualified voters can force an election on the issue by submission of a petition. Can be issued to finance construction work, equipment, machinery, material, supplies, land etc.

3. Revenue Bonds: Revenue Bonds are repaid from a specific non-ad valorem (pledged) source; no voter approval (but subject to referendum); and can be used to finance either general government projects or enterprise projects.

CAPITAL IMPROVEMENT PROGRAM AND DEBT LIMITS

Debt Limits and Debt Levels

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

FINANCIAL POLICIES

A calendar will be designed each year to provide a framework within which the interactions necessary to formulate a sound budget could occur. At the same time, it will ensure that the City will comply with all applicable State and Federal legal mandates.

The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy was achieved through a market adjustment to the broadband pay plan for all City employees who are not firefighters or police officers, market adjustments to base salaries and maintenance of the pay progression plan for firefighters and police officers and maintenance of the City's benefit programs.

The City will provide quality services with a competitive cost. This was achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services. The City's Managed Competition Committee has evaluated several areas of City services in an effort to assure that operations are cost effective. A business plan is being prepared for Water and Sewer.

The budget must be balanced for the General Fund. In other words, total anticipated revenues must equal total estimated expenditures.

All revenue sources will be reviewed to achieve the best possible forecast of revenues. This policy was implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness was inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the upcoming budget year.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

The enterprise operations of the City are to be self-supporting; i.e., current revenues will cover current expenditures, including debt service. Due to the inclusion of both capital outlays and depreciation, however, some enterprise funds appear to have more expenditures than revenue. An exception to this policy is the Scharbauer Sports Complex, which is currently not self-supporting due to the heavy investment in capital assets which must be recouped.

The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

Charges for services rendered will be assessed by the General Fund against all enterprise and internal service funds of the City. This assessment will be based on either an OMB A-87 cost allocation plan or a full cost allocation plan generated by an independent organization and will be used to reimburse the General Fund for services provided to these funds.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund types and account groups are maintained by the City:

I. GOVERNMENTAL FUND TYPES

General Fund - This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, sales taxes, gross receipts taxes, fines and forfeitures, licenses and permits, and billings for interfund services. Primary expenditures are for police protection, fire protection, public works, maintenance of parks and general administration.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Fund budgeted by the City is the Hotel/Motel Fund.

Interest and Sinking Fund - Tax Supported Debt - This Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

II. PROPRIETARY FUND TYPES

Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The five Enterprise Funds presented in the annual budget are the Water and Sewer Fund, Sanitation Fund, Golf Course Fund, and the Airport Fund, and the Scharbauer Sports Complex Fund.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. There are two Internal Service Funds presented, the Garage Fund and the Warehouse Fund.

Certain nonmajor funds included in the audited financial statements are not presented in the annual budget document. These include the City's self-insurance funds, which are internal service funds, and an agency fund.

BASIS OF BUDGETING

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are accounted for and budgeted (with limited exceptions) on the modified accrual basis of accounting, using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles (GAAP) and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. A more detailed description of this basis of accounting may be found in the "Procedure and Policy" section of this book.

Exceptions to the modified accrual basis for budgetary purposes are listed below:

- Interfund charges are recorded as revenue (budget) instead of other financing sources (GAAP).
- Changes in fair value of investments are not considered (budget) as opposed to being treated as adjustments to revenue (GAAP).
- The budget for projects is based on project length and does not conform to a fiscal year (GAAP).
- The budget document does not include component units and various special revenue and capital project funds incorporated into the GAAP financial statements.

Financial statements for Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, and Warehouse funds, are prepared on an accrual basis of accounting using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable. Budgets for the Proprietary funds are prepared on the same basis, with minor exceptions.

Exceptions to the accrual basis for budgetary purposes are listed below:

- Capital outlay is budgeted as an expenditure in the year of purchase (budget) versus recording as an asset (GAAP).
- Debt service principal payments are recorded as an expense (budget) rather than a reduction of a liability (GAAP).
- Grants received for construction of assets are shown as revenues (budget) and not as capital contributions (GAAP).

ACCOUNTING POLICIES

I. THE FINANCIAL REPORTING ENTITY

The financial reporting entity presented in the financial statements of the City of Midland includes the primary government, the City of Midland, and its component units. Component units are legally separate organizations for which the City is financially accountable and organizations which, if excluded, would cause the City's financial statements to be misleading or incomplete. GASB Statement 14, as amended by GASB Statement No. 39, establishes the criteria to be considered in determining component units of a primary government.

These criteria are financial accountability, appointment of board members, imposition of will, financial burden on or benefit to the primary government, dependency, and accuracy and completeness of the reporting entity's financial statements. In the absence of financial accountability, if the organization is a legally separate, tax-exempt entity meeting the following criteria, it should also be discretely presented as a component unit:

A. The resources of the organization are entirely or almost entirely for the direct benefit of the City, its component units, or its constituents.

B. The City, or its component units, is entitled to, or has access to a majority of the resources of the organization.

C. The resources of the organization are significant to the City.

The Midland Football/Soccer and Baseball Complex Development Corporation (SCDC) and the Midland Development Corporation (MDC) are the only component units of the City and are discretely presented. The SCDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the SCDC. Additionally, the City Council and the SCDC boards are not substantively the same and the SCDC does not provide services entirely or almost entirely to the City. The SCDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4B of the Act. The purpose of the SCDC is to improve the quality of life and the public welfare of, for, and on behalf of the City by developing, implementing, providing, and financing the construction of a football-soccer stadium and baseball stadium and related infrastructure, streets, water and sewer facilities, landscaping, land acquisition, automobile parking facilities and other related infrastructure and improvements. Complete audited financial statements of the SCDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

The MDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the MDC. Additionally, the City Council and the MDC boards are not substantively the same and the MDC does not provide services entirely or almost entirely to the City.

The MDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4A of the Act. The purposes of the MDC include, but are not limited to, keeping existing jobs and businesses in the City, expansion

ACCOUNTING POLICIES (continued)

I. THE FINANCIAL REPORTING ENTITY (continued)

of current and attraction of new business to the City, providing long term employment opportunities, and other such purposes as delineated in Article 4 of the Articles of Incorporation of the MDC.

Complete audited financial statements of the SCDC and MDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The basic financial statements of the City are presented at two basic levels, the government-wide level and the fund level. These statements focus on the City as a whole at the government-wide level and on major funds at the fund level. The government-wide financial statements (i.e. the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities for the financial reporting entity of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

Likewise, the City is reported separately from certain legally separate component units which meet the criteria for discrete presentation as set forth in GASB Statements No. 14 and 39.

The government-wide statement of net assets reports all financial and capital resources of the City and is presented in an “assets minus liabilities equal net assets” format with net assets reported in the order of relative liquidity. Also, assets and liabilities are presented in relative order of liquidity with liabilities which have an average maturity of more than one year separated into the amount due within one year and the amount due in more than one year.

The government-wide statement of activities identifies the relative financial burden of each of the City’s functions (Development Services, Community Service, Fire, Police, etc.) or segments (Water and Sewer, Sanitation, Golf Course, Airport, etc.) on the taxpayers by identifying direct expenses and the extent of self support through program revenues. Direct expenses are clearly identifiable expenses that can be specifically associated with a function or segment. Program revenues are revenues derived directly from the function or segment or from other sources which reduce the net cost of the function to be financed from general government revenues.

Program revenues are 1) charges to customers who purchase, use, or directly benefit from services provided by a function or segment and which are generated by that function, 2) grants and contributions restricted to operating requirements of a function or segment and, 3) grants and contributions restricted to capital requirements of a function or segment. Items such as taxes, investment earnings and non-specific grants are not included as program revenues but are instead reported as general revenues which normally cover the net cost of a function or segment. The effect of internal service fund activities in the government-wide statements is eliminated to the extent possible to avoid the effect of “doubling up” internal service fund activity. Internal service funds report

ACCOUNTING POLICIES (continued)

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (continued)

activities which provide goods or services to the financial reporting entity on a cost reimbursement basis. Any net profit or loss from these activities is allocated back to the function or segment that benefited from the goods or services provided based upon their proportionate benefit to the extent possible. Any residual assets of internal service funds, except the Warehouse Fund, are reported with governmental activities at the entity-wide level. Any residual assets of the Warehouse Fund are reported with business-type activities because this fund provides support predominantly to enterprise funds.

Fund level financial statements are presented for governmental funds, with a focus on major funds, proprietary funds, with a focus on major funds, and fiduciary funds, which are excluded from the government-wide financial statements because they do not represent assets which can be used to support the City's programs. A major fund is defined by GASB Statement No. 34, paragraph 76, as amended by GASB Statement No. 37, paragraph 15, as a fund meeting certain specific asset, liability, revenue, or expenditure / expense criteria relative to all funds of that type and relative to the total for all governmental and enterprise funds combined. Additionally, any fund deemed particularly important by the City may be reported as a major fund. The financial information for each major fund is presented in a separate column, with nonmajor funds aggregated and displayed in a single column, on either the governmental or proprietary fund financial statements. The fund level statements for proprietary funds also contain combined totals for all internal service funds. This information is presented in a separate column immediately to the right of the total column for all enterprise fund activity.

The focus of fiduciary funds is on net assets and changes in net assets. These funds report assets held in a trustee or agency capacity by the City for the benefit of others and cannot be used to support City activities. The City has no Trust Funds and only one Agency Fund, the Cafeteria Plan Fund. These assets are held in a custodial capacity only for the employees of the City.

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The government-wide statements and proprietary and fiduciary fund statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Exchange and exchange-like transactions, transactions in which the City gives or receives value and receives or gives equal value, that create revenues, expenses, gains, losses, assets or liabilities are recognized when the exchange occurs. Nonexchange transactions, transactions in which the City gives or receives value without receiving or giving equal value in exchange, that result in revenues, expenses, gains, losses, assets or liabilities are recognized in accordance with GASB No. 33, as amended by GASB Statement Nos. 34 and 36. The treatment of Nonexchange transactions is grouped in four classes based upon the principal characteristics of the transaction and reported according to those characteristics. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. Capital assets are reported at historical cost and depreciated, except for inexhaustible assets such as land, in accordance with the City's depreciation policy.

Governmental fund financial statements are reported using a current financial resources measurement focus and modified accrual basis of accounting. Under the modified accrual

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

basis of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In the case of property and sales taxes, available means due within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Grant revenues are considered to be available if they are to be received within one year. Expenditures are generally recorded when a liability is incurred. However, expenditures related to general long term debt, compensated absences, and claims and judgments are recorded only when payment is due.

Governmental fund level revenues which have been accrued based upon the susceptible to accrual concept are:

General Fund -- ad valorem taxes, sales taxes, interest and federal and state grant proceeds, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Special Revenue Funds -- federal and state grant proceeds and interest, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Debt Service Fund -- ad valorem taxes and interest.

Capital Projects Fund -- interest. A deferred revenue is recorded for assessments which are not available to meet liabilities of the current period. This deferred revenue is offset against assessments receivable to present a net amount which is both measurable and available to meet the liabilities of the current period.

Proprietary fund activities are accounted for using the economic resources measurement focus and the accrual basis of accounting. This measurement focus includes all assets and liabilities on the balance sheet. Operating statements using this focus present a net total assets view of increases (revenues) and decreases (expenses) in the fund. These funds apply all applicable GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Proprietary fund operating statements distinguish between operating and non-operating revenues and expenses. Operating revenues and expenses generally are the result of providing or delivering goods or services in association with the fund's principal outgoing operations. The principal operating revenues of the City's water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation. Transactions resulting in operations. The principal operating revenues of the City's water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation. Transactions resulting in non-operating revenues and expenses are normally created by

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

such items as cash flows from capital and related financing activities, noncapital financing activities, investing activities, and include most nonexchange and exchange-like revenues such as the Passenger Facility Charges (PFC) reported in the airport fund. It is the City's general policy to first use restricted assets, such as the PFC revenues, for costs which meet the resource restrictions and then unrestricted assets as needed.

The following major funds are used by the City:

A. Governmental Fund Types

1. General Fund - The principal operating unit of the City, this fund accounts for the primary activities of the City, such as police protection, fire protection, public works, maintenance of parks and general administration, which are not accounted for in any other fund.

2. Debt Service Fund - This fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

3. Other Governmental Funds - This is a summarization of all of the non-major governmental funds. Included are the following funds:

   a. Special Revenue Funds - These funds are used to account for specific revenues that are legally restricted to expenditure for a specific purpose.

   b. Capital Projects Funds - These funds account for financial resources to be used for the acquisition or construction of major capital assets other than those financed by business-type activities.

B. Proprietary Fund Types

1. Water and Sewer Fund - This fund is used to account for the operation of the City's water and sewer utility. Activities of the fund include administration, operation and maintenance of the water and sewer system, billing and collection for water and sewer services. The fund is also used to accumulate resources for certain capital projects and to meet - the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers, based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

2. Sanitation Fund - This fund is used to account for the collection of refuse, delivery of refuse to the landfill and landfill operations. The fund is also used accumulate resources for certain capital projects and to meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

B. Proprietary Fund Types (continued)

3. Airport Fund - This fund is used to account for the operation and maintenance of the airfield, terminal building, parking facilities, general aviation airport, and industrial park. The fund is also used to accumulate resources for certain capital projects and to meet the requirements of bond indentures, and other long-term obligations of the airport. Charges to customers provide the revenue stream to finance operating costs, some capital projects costs, and other long-term obligations of the airport. The Passenger Facility Charge revenue, a nonoperating revenue, is used to supplement charges to customers in supporting the requirements of bond indentures and certain capital projects.

4. Scharbauer Sports Complex Fund - This fund is used to account for the operation and maintenance of the sports complex, accumulate resources for capital projects, and meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Operations, maintenance costs and obligations for capital leases are financed through user charges. Revenues to provide for the retirement of long-term debt associated with the construction of the complex are provided from a contract with the Midland Football / Soccer and Baseball Development Corporation.

5. Golf Course Fund - This fund does not meet the criteria for inclusion as a major fund. However, this is the only remaining proprietary fund of the City and as such is presented in a separate column in the financial statements. This fund is used to account for the operation and maintenance of the golf course, accumulate resources for capital projects, and meet the requirements of bond indentures, and other long-term obligations of the system. All costs are financed through user charges.

C. Other Fund Types

1. Internal Service Funds - are use to report activities which provide goods or services to the financial reporting entity on a cost reimbursement basis.

2. An Agency Fund - is used to report assets which cannot be used to support City activities and are held in a trustee or agency capacity by the City for the benefit of others.

D. Non-Current Governmental Assets and Liabilities:

Account Groups, which represent the long-term assets and liabilities of the Governmental funds of the City, were eliminated from presentation by GASB Statement No. 34. These records are maintained by the City and are incorporated to the Governmental Activities column in the government-wide Statement of Net Assets.

ACCOUNTING POLICIES (continued)

IV. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash and cash equivalents include any cash on hand, demand deposits, and any highly liquid investments that have an original maturity of three months or less from date of purchase. Investments in TexPool, TexStar, and LOGIC, 2a-7 like pools, are considered cash equivalents as the amounts are available on demand.

Investments, other than investments in 2a7-like pools, are recorded at fair value based upon verifiable market prices.

V. INVENTORIES AND PREPAID ITEMS

Inventories are valued at average cost. Inventories for all funds consist of expendable supplies and are recorded as expenditures or expenses, as appropriate, when consumed.

The City makes certain payments to vendors in the current year for expenses/ expenditures applicable to future accounting periods. A reserve for inventories and prepayments in governmental funds is recognized at the fund level to indicate that a portion of the fund balance is not appropriable for expenditure.

VI. RECEIVABLES, PAYABLES AND INTERFUND TRANSACTIONS

Short-term loans between funds are reported as interfund receivables in the fund making the loan and as interfund payables in the fund receiving the loan. Arms length transactions between funds for goods and services are reported as revenues in the selling fund and as expenses / expenditures in the acquiring fund. Any unpaid amounts are appropriately recorded as interfund receivables / payables. Flows of assets from one fund to another with no requirement for repayment or without an equivalent flow of assets in return are accounted for as transfers.

VII. CAPITAL ASSETS

Capital Assets are defined as a purchase or other acquisition of any equipment, facilities or other similar assets or the cost of construction of such asset the cost of which is in excess of $5,000 and has a useful life of more than one year. These assets include property, plant, equipment, infrastructure, and all other tangible and intangible assets purchased or acquired. Purchased or constructed assets are carried at historical cost or estimated historical cost. Infrastructure assets, which include streets and associated drainage, sidewalks, bridges, drainage systems, water and sewer systems, runways and taxiways, lighting systems and other similar type assets, have been recorded at historical cost for all assets acquired after April 1986. Infrastructure assets prior to April 1986 and after June 1980, were capitalized based upon estimated historical cost obtained from bond documents used to obtain financing for construction of infrastructure assets. Contributed assets are recorded at estimated fair market value at the time of acquisition.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets for business-type activities is capitalized as part of the value of the asset.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

ACCOUNTING POLICIES (continued)

VII. CAPITAL ASSETS (continued)

Asset Classification	Years
Buildings	10-40
Infrastructure	20-50
Improvements other than buildings	2-50
Machinery and equipment	4-30
Other	3-15

VIII. COMPENSATED ABSENCES

The City's employees earn vacation which may either be taken or accumulated, subject to a specified maximum, until paid upon retirement or termination. For employees whose service date is prior to January 1, 1985, unused sick leave is accumulated up to certain limits which are subject to specific reductions if paid in cash upon retirement or death. The City's employees are allowed to accumulate compensatory time up to a specified maximum.

The City has accrued vacation, sick leave, compensatory time and related salary payments based on the criteria set forth in GASB Statement Number 16. This liability has been accrued in the government-wide and proprietary fund statements. Governmental funds report liabilities only for the matured portion of these liabilities.

IX. FEDERAL AND STATE GRANTS

Community Development Block Grants, Texas Department of Housing and Community Affairs Home Program Grants, Federal and State of Texas Equitable Property Sharing proceeds and certain other public safety grants are accounted for within special revenue funds. Other grants and entitlements received for purposes normally financed through the general government are accounted for within the General Fund. Grant revenues are recognized when the expenditures are made and other related requirements are met.

X. LONG-TERM DEBT

General Obligation Bonds and Certificates of Obligation which have been issued to fund capital projects of the general government that are to be repaid from tax revenues of the City are reported in the government-wide statement of net assets. Certificates of Obligation, which are secured by tax revenues, and Revenue Bonds which have been issued to fund capital projects of proprietary funds that are to be repaid with funds from proprietary fund assets are reported in the proprietary funds. Bonds payable are reported net of the associated premium or discount at the government-wide level and in the fund level proprietary fund statements.

The government-wide and proprietary fund level statements defer bond premiums, discounts and issuance costs and amortize these items over the life of the issue using the effective interest rate method. In the fund level statements, governmental fund types recognize these items in the current period.

ACCOUNTING POLICIES (continued)

XI. RETIREMENT PLANS

The City has two separate defined benefit retirement plans which cover substantially all employees. The Texas Municipal Retirement System provides benefits for all full-time employees who are not firefighters. The Midland Firemen's Relief and Retirement Fund provides benefits for all full-time firefighters. The City's costs for both funds are recorded on an accrual basis.

XII. INDIRECT AND CENTRALIZED EXPENSES

The City does not allocate indirect expenses among functions. The City charges proprietary type funds for "centralized" expenses, which include an administrative overhead component, provided by the General Fund. These costs are determined on an annual basis through a full cost allocation study, except in the case of the Airport Fund. Airport Fund costs are determined in accordance with Office of Management and Budget Circular A-87. However the City does not charge the full cost determined through the A-87 study to the Airport. All charges for these "centralized" expenses are included in the direct expenses of the proprietary funds.

INVESTMENT POLICY

I. SCOPE

This policy is developed in accordance with the Public Funds Investment Act of 1987 as amended (the Act). This investment policy applies to all investment activities of the City of Midland. This policy serves to satisfy the statutory requirements to define and adopt a formal investment policy. This policy is to be used in conjunction with the Act to prescribe the investment activities of the City of Midland.

FUNDS INCLUDED:

All financial assets of all funds of the City of Midland, Texas at the present time and any funds to be created in the future shall be administered in accordance with the provisions of the Act and this policy. For investment purposes, all funds of the City shall be combined in a common pool, placed in a segregated fund, or placed with external manager(s), except as provided by applicable federal or state statute, City ordinance, or other law. In the common pool(s), investment earnings (losses) shall be proportionately allocated according to the source of funds.

FUNDS EXCLUDED:

None

II. STRATEGY AND OBJECTIVES

The following objectives apply to both the common pool or discrete funds. The primary investment strategy for segregation of funds from the common pool is to further insure liquidity, i.e. bond funds for capital projects. Other funds with reduced liquidity needs may be segregated for longer term investments, i.e. for bond reserve funds. Separate fund segregation may be done to satisfy other ordinance or statute provisions.

The basic strategy, to be reviewed not less than quarterly, is to concentrate the portfolio(s) with shorter average maturity in periods of rising rates and consider longer maturities as the market cycle "tops" and begins to decline.

The strategy to maintain most of the total portfolio in the common fund is to provide greater investment flexibility and enhance liquidity compared to small individual funds.

SUITABILITY and the PUBLIC TRUST:

All participants in the investment process shall act responsibly as custodians of the public trust, and they shall avoid any transactions that might impair public confidence. Investments shall be made not for speculation but for safety of capital, liquidity, as well as the probable income to be derived, taking not only the individual transaction but the portfolio as a whole into consideration.

SAFETY:

The primary objective of the City's investment policy is the preservation of capital. Each investment transaction shall seek to avoid capital losses from securities defaults and/or erosion of market value. The market value of each investment shall be determined monthly based upon the last market day of the month from the Wall Street Journal or

INVESTMENT POLICY (continued)

II. STRATEGY AND OBJECTIVES (continued)

SAFETY: (continued)

Bloomberg service where required. These valuations will be a part of the quarterly reports submitted annually to an independent auditor.

LIQUIDITY AND MARKETABILITY:

The City's investment portfolio(s) will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Liquidity and marketability will be ensured by investing in securities with active secondary markets.

DIVERSIFICATION:

The City's investment portfolio(s) shall be diversified by type of investment and maturities to reduce risks resulting from undue investment concentration. No more than 15% of the portfolio may be invested in any one, nor more than 20% in the aggregate, of investments listed in following paragraph IV.1.G. through IV. 1.H.

Funds held for future capital projects shall be invested in securities that can be reasonably expected to produce sufficient income to offset inflationary construction cost increases. However, such funds shall never be exposed to market price risks or default risks that would jeopardize the assets available to accomplish their stated objective, or be invested in a manner inconsistent with applicable federal and state regulations.

YIELD:

The City's investment portfolio shall be structured with the objective of equaling or exceeding the rate of return on three month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with the Strategy and Objectives and Eligible Investments identified herein.

ACTIVE PORTFOLIO MANAGEMENT:

The City intends to pursue a moderately active versus a passive portfolio management philosophy. Securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the transaction.

III. RESPONSIBILITY AND CONTROL

DELEGATION:

Management responsibility for the investment program is hereby delegated to the Treasurer of the City of Midland, or in his absence, Assistant Treasurer, or such other person specifically designated by the Treasurer. Day-to-day securities transactions will be done by the Investments Manager with coordination of the Treasurer. To insure internal control and integrity of each investment made under this policy, the City Manager, Deputy City Manager, or the City Attorney, shall review investment transactions within seven days.

INVESTMENT POLICY (continued)

III. RESPONSIBILITY AND CONTROL (continued)

DELEGATION: (continued)

The Finance and Audit Committee, composed of at least two City Council Members, the Treasurer, and the City Manager, shall meet, as a minimum, quarterly to review general investment strategies and investment results. The Finance and Audit Committee shall provide and keep minutes of its meetings relating to this investment policy. The Finance and Audit Committee shall include in its deliberations such topics as: economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target rate of return on the investment portfolio.

QUARTERLY REPORTS:

The Treasurer shall submit quarterly an investment report on the investment portfolio to the City Manager and Council in accordance with the Act. The report shall present the portfolio's investments including rate of return, beginning market value, additions and changes, and ending market value, and include an appendix that discloses all transactions during the past quarter.

ANNUAL REPORTS:

The Treasurer shall present an annual report of the investment program and investment activity to Council. The annual report shall include a detail of the portfolio, transactions for the year, and recommendations regarding the policy.

CONFLICTS OF INTEREST:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Officers and employees shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

IV. INVESTMENTS

Assets of funds of the government of the City of Midland may be invested with final stated maturities not to exceed ten years with no more than 30% exceeding seven years and dollar weighted average portfolio maturity not to exceed five years in:

1. Obligations of the United States or its agencies and instrumentalities:

    A. United States of America Treasury Securities;

    B. Government National Mortgage Association ("Ginnie Mae" or "GNMA") fully modified pass through mortgage-backed obligations;

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

1. Obligations of the United States or its agencies and instrumentalities: (continued)

   C. Farmers Home Administration ("FmHA") obligations backed by the full faith and credit of the United States;

   D. Small Business Administration ("SBA") obligations backed by the full faith and credit of the United States;

   E. Federal Home Loan Bank ("FHLBs") obligations;

   F. Federal National Mortgage Association ("Fannie Mae" or "FNMA") obligations;

   G. Farm Credit System Obligations;

   H. Student Loan Marketing Association ("Sallie Mae") obligations;

   I. Federal Home Loan Mortgage Corporation ("Freddie Mac" or "FHLMC") obligations, ie. discount notes or debentures;

2. Direct obligations of the State of Texas or its agencies:

   Texas State, City, County, or School District General Obligation Bonds with a remaining maturity of ten years or less having been rated as to investment quality by Moody's or Standard and Poor's (nationally recognized investment rating firms) and having received a rating of no less than "A" or its equivalent;

3. Certificates of Deposit issued by state and national banks domiciled in this state:

   Certificates of Deposit issued by state and national banks domiciled in this state that are:

   (1) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or

   (2) secured by obligations that are described in V.T.C.A., Local Government Code Sections 105.001 et seq;

4. Fully collateralized repurchase agreements having a defined termination date:

   Fully collateralized direct repurchase agreements and reverse repurchase agreements having a defined termination date of no more than ninety (90) days from the date such investment is purchased, and secured by obligations of the United States or its agencies and instrumentalities which have a market value of not less than the amount of the funds disbursed and held by a custodian for the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas;

   Any investments made with funds resulting from a reverse repurchase agreement must mature within the period of the reverse repurchase agreement.

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

5. Investment Pools and Money Market Mutual Funds:

   A. Investment Pools of public or private sponsorship as provided in the Act and approved by Council;

   B. Money Market Mutual Funds as authorized by the Act of both public and private sponsorship and approved by Council;

6. Other securities or obligations: Other such securities or obligations as authorized by State statute and approved by the City Council.

V. SELECTION OF BANKS AND DEALERS

SELECTION PROCESS:

The City depository shall be selected through the City's banking services procurement process and in compliance with state law.

INSURABILITY:

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit audited financial statements, evidence of Federal Insurance and other information as required by the Treasurer.

PRIMARY DEALERS AND APPROVED LIST:

For brokers and dealers, the Treasurer shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York ("Primary Government Security Dealers") and certain "secondary" dealers possessing adequate financial condition to conduct public business. All brokers and dealers must have the ability to consummate each transaction on a delivery vs. payment or equivalent basis. All brokers and dealers must be authorized by the Finance and Audit Committee, and the complete list will be reviewed and approved annually by the Committee. All brokers and dealers must comply with provisions of the Act prior to any transaction with the City.

VI. SAFEKEEPING AND CUSTODY

INSURANCE OR COLLATERAL:

All deposits and investments of City funds in bank accounts, certificates of deposit, and repurchase agreements shall be secured by pledged collateral with a market value equal to no less than 100% of the deposits or investments less amounts insured by the FDIC.

Evidence of the pledged collateral shall be maintained by the Treasurer or a third party financial institution. Repurchase or reverse repurchase agreements shall be limited to those brokers or dealers that have executed an agreement with the Treasurer. All repurchase or reverse repurchase agreements shall be executed on a delivery vs. payment basis, or held by a custodian for the City.

INVESTMENT POLICY (continued)

VI. SAFEKEEPING AND CUSTODY (continued)

SAFEKEEPING AGREEMENT:

All safekeeping arrangements shall be in accordance with a safekeeping agreement approved by the City of Midland. The agreement shall include and clearly define the procedural steps for gaining access to the collateral should the City of Midland determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an entity not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signature of the City of Midland, the firm pledging the collateral, and the Trustee.

COLLATERAL DEFINED:

The City of Midland shall accept only the following securities as collateral:

A. FDIC insurance coverage.

B. Securities allowed under V.T.C.A., Local Government Code Sections 105.001 et seq., shall be eligible to be pledged as collateral.

DELIVERY VERSUS PAYMENT:

Obligations of the United States or its agencies and instrumentalities or other securities of Section IV shall be purchased using the delivery vs. payment method. Pursuant to such method, funds shall not be wired or paid until verification has been obtained that the correct security has been received by the City of Midland or its designated Trustee. The security shall be held in the name of the City. The Trustee's records shall reflect that the City owns such securities. In the event that the security is held by Trustee, the safekeeping receipts shall be delivered to the City Treasurer.

SWAPS:

Security "swaps" may be considered as an investment option for the City. Swaps may be transacted through broker/dealers who have been approved to do business with the City. Consistent with City policy, proposed swaps will be competitively bid on the open market. The swap will be awarded with the broker/dealer offering the best yield and quality to the City.

VII. MANAGEMENT AND INTERNAL CONTROLS

The Treasurer shall establish a system of internal controls which shall be periodically reviewed by an independent auditor. Such controls shall be designed to safeguard the City's funds from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

The Finance and Audit Committee will review this policy at least annually and recommend changes as needed to the Council. Council will review and approve the policy annually.

CASH HANDLING POLICY

I. PURPOSE

To assist all City departments by defining and communicating what is an acceptable level of control for cash-handling operations, this policy provides rules and guidance. Due to the decentralized nature of revenue collection within the City, procedures vary from location to location. Although the customer service impact of this structure is positive, the various control environments sometimes fall below what is acceptable to City management.

The objectives of this policy are to set forth minimum standards to ensure clear and consistent practice within the City for the handling of cash and for limiting not only the City's losses, but also the City's involvement in investigations of losses of funds. This policy will serve to standardize a sound system of cash controls within the City as well as to provide guidance to departments on improving cash handler skill and accountability. Overall compliance with this policy will allow the City to prevent or detect losses related to cash handling and to assign responsibility to an individual in a timely manner in order to minimize losses.

Further, the ability to ascertain individual accountability for each loss will reduce the impact of failing to protect honest employees from unnecessary suspicion. A sound system of cash controls should protect and support employees who do their job with integrity. Employees not involved in cash errors and/or irregularities deserve to work in an organization that insists on a control system that can show their innocence when errors and/or irregularities do occur.

Specifically, this policy is designed to avoid the following types of circumstances:

- A loss or losses of funds,
- An inability to detect missing funds,
- Detection of missing funds when recovery is no longer possible,
- An inability to determine who is responsible for a loss or losses, or
- An inability to investigate losses.

II. RESPONSIBILITIES

Cash received by the City should be guarded carefully. Each employee, from a front-line cash handler to a Department Manager, is expected to demonstrate a positive attitude in protecting the assets of the City. A clear responsibility lies with management to install and maintain a cash-handling control system that will prevent, detect, or deter fraud.

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO:

1. Ensure the safeguarding of City funds.

2. Require clearly written and approved procedures for all areas of their department's cash-handling operation.

CASH HANDLING POLICY (continued)

II. RESPONSIBILITIES (continued)

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO: (continued)

3. Ensure that procedures in place in their departments comply with this policy and to assume accountability for exceptions to and deviations from this policy.

4. In the event of a loss, assure compliance with the procedures detailed in the City's administrative bulletin on reporting fraud.

B. CASH HANDLERS HAVE THE RESPONSIBILITY TO:

1. Use due diligence in handling City assets so that reasonable protection is provided to those assets at all times.

2. Report to their departmental management, or to the City Manager's Office, any instance which is deemed to be a serious failure to give proper care to cash, securities, or other valuables whether or not such failure has resulted in a loss.

3. Report to their departmental management, or to the City Manager's Office, any instance where a City employee has knowledge or suspicion of a defalcation or dishonest act by another City employee.

C. OFFICE OF THE CITY AUDITOR HAS THE RESPONSIBILITY TO:

1. Conduct whatever investigations or cash control reviews that are necessary.

2. Coordinate and collaborate with Midland Police Department where appropriate.

3. Review the policies and procedures of departments documenting exceptions to and deviations from this policy.

4. Upon request, assist departments with developing controls to mitigate the potential effects of exceptions or deviations from this policy.

III. DEFINITIONS

A. Cash handling - As used in this policy statement, describes the receiving, transmitting, safeguarding, and depositing of all funds of any type received by the City.

B. Cash handler - As used in this policy statement, denotes any employee whose job description includes responsibility for receiving, transmitting, safeguarding, and/or depositing of City funds of any type.

C. Cash Over/Short - A cash handler is short when an unintentional collection error is made, ie., does not obtain physical custody of money or a change-making error. A cash handler is over when too much money is collected and the excess cannot immediately be returned to the customer.

CASH HANDLING POLICY (continued)

III. DEFINITIONS (continued)

D. Loss of City money results when a cash handler obtains physical custody of money and then, due to negligence, an act of God (such as fire or flood), or a theft cannot deposit that money with the City. Leaving City money unattended and not property safeguarded is an example of cash handler's negligence that could result in a loss.

E. Dual control describes processing where two individuals have responsibility for funds. The underlying theory is that the two individuals can vouch for each other's action. Theft is less likely in operations with dual control since it would require the complicity of two individuals.

One type of dual control is demonstrated when a safe requires two combinations or a combination and a key to open. When the combinations or combination and a key are assigned to two individuals, access requires dual control. In this circumstance, a vault or safe could not be opened without two people being present.

F. Single control occurs when an individual is solely responsible for funds. Since only one person has access to the funds, that one individual can be held accountable in the event of a loss.

If funds are under single control, they must not be accessible to others. Therefore, if a safe accessed by multiple cash handlers is used for overnight storage of funds under single control, those funds must be secured separately within the safe. This ensures that individuals with access to the safe do not also have access to the single-controlled funds.

G. Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation:

1. Authorization or approval of transactions,

2. Recording of transactions,

3. Custody of funds, and Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation

4. Monitoring to ensure compliance with control procedures.

If one person does perform two or more of these functions, there is no independent check for mistakes, and errors and /or irregularities are very likely to go undiscovered for long periods. If it's not practical to maintain strict segregation of duties due to a limited staff size, then add other control measures. Additional control measures include rotation of duties among personnel and stricter supervision to include special spot checking of a cash handler's work.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING

A. Procedures should be in place which will ensure that all payments received are processed and that any payment may be traced from initial receipt to final disposition. Each cash-handling operation shall include the following controls, as appropriate;

1. Maintain strict control over all receipts.

2. Use receipts, either manual or cash register generated, for all intakes of money.

3. At a minimum, when issuing manual receipts, use triplicate receipts to allow for a customer copy, cash-handler copy, and a copy that remains in the manual receipt book.

4. Have a space indicating mode of payment of manual receipt forms.

5. Be sure that receipts are signed or initialed by the person issuing. Receipts generated by a cash register should also indicate the person issuing.

6. Encourage all customers to obtain receipts for their payments.

7. Have a separate cash box/drawer/register for each person taking in money. Funds accepted by cashiers should be under single control of the cashier. Shared drawers or cash registers accessed by more than one individual are not acceptable. Tellers should have sole access to their funds.

8. Maintain strict control over the access to funds. Never leave cash or checks unsecured.

9. Place a restrictive endorsement on checks at the time of receipt.

10. Use change funds for making change only No checks of any type may be substituted for cash. Except when appropriately authorized based on City policy **SUBSTITUTING or CASHING OF CHECKS USING CITY CASH IS STRICTLY PROHIBITED**. There are currently two authorizations for the substitution of checks for cash:

    a. City of Midland Credit Union checks for $50.00 or less may be cashed at the Central Cashiers' Office based upon the availability of funds in the Central Cashiers' Office.

    b. City of Midland checks issued to replenish petty cash funds may be substituted for cash in a deposit to replenish the petty cash fund.

11. Departmental policy should set the amount of cash which any one cash handler may hold (may be based on a percent of normal daily transactions). When funds at a cash handler's work station exceed this amount, an additional deposit or transfer of funds to a safe should be made.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

12. In an environment where a cash register is used, the cash handling supervisor should understand register capabilities and limitations. Cash registers should be in good repair with all mechanical controls fully functional.

13. Mail Processing Controls

    Proper management of mail collection is particularly important because the person making the payment is not present, and no receipt is issued at the time of collection. Until control over the receipt of mail payments is established, mail processing shall be performed under dual control. At a minimum:

    a. Mail should be opened daily to expedite processing of payments received.

    b. Mail should be worked independently of over-the-counter receipts

    c. Checks should be restrictively endorsed as soon as possible after being opened.

    d. Procedures should be established to describe how payments which can not be accounted for upon receipt should be handled, ie., utility payment received without an accompanying utility bill or a parking fine paid without an accompanying ticket.

B. SAFEGUARDING FUNDS

Strict control must be maintained over the access to funds at all times. Dual control over the processing and storage of all cash funds should be used, where practical. It is the City's policy that access to vaults and safes shall be limited and the following controls over the processing and storage of all cash funds should be used, where practical.

1. Individuals handling cash should be provided separate and secure work areas. When single control over cash is expected, each individual should be provided space to achieve single control.

2. Private areas should be provided for cash reconciliation and deposit preparation. Only authorized individuals should be allowed in cash-handling areas.

3. Physical facilities for any cash handling operation should be inspected by the Midland Policy Department and reasonable efforts made to comply with suggestions for improved safety.

4. Each cash handler is responsible to see that their cash drawer, cash bag, or cash box is locked when they leave their station. No funds are to be left unattended and unsecured.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

B. SAFEGUARDING FUNDS (continued)

5. During non-business hours and during business periods where access to cash is not required, all funds are required to be stored in a locked vault, safe or approved cash storage drawer.

6. Safes, vaults, or storage drawers should be positioned so that they are not visible to the general public. Partitions, rugs, or barriers should be positioned to hide cash storage receptacles.

7. Vault combinations should be limited to the smallest number of individuals practicable, given the business needs of the work unit.

8. Vault or safe combinations should never be written down in the cash-handling area. Safe combinations held by individuals who serve as back up to the everyday users of the safe, who may need to write down this combination, should keep the combination offsite of on their person.

9. When an individual who knows the vault or safe combination leaves the City employment, the safe combination should be changed promptly.

10. Cash handlers are to be in sole possession of their cash drawer, cash bag, or cash box key.

11. Duplicate keys will be placed in a locked key box under dual control.

12. It is the cash handler's responsibility to immediately notify their supervisor in the event a key is lost. No replacement key will be made, but the lock on the cash receptacle in question is to be promptly replaced.

C. TRANSFERRING AND/OR TRANSPORTING FUNDS

It is the City's policy to require witnessed cash counts and reconciliation’s whenever City funds change hands. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, individual accountability can only be maintained by protecting the chain of custody.

1. A cash count and reconciliation will occur whenever City funds change hands

2. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, never allow the relinquishing custodian of the cash to leave before the receiving custodian has completed a cash count and reconciliation.

3. Both the relinquishing and receiving custodian of the cash will sign off on the cash count and reconciliation to complete the transfer of funds.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

C. TRANSFERRING AND/OR TRANSPORTING FUNDS (continued)

4. Transfer of funds between locations or units should be performed under appropriate security. Regular cash deposits in excess of $1,000 will be transported between departments to the City cashiers or between departments and the bank by armored car if possible.

5. All transports of cash between locations will be made in locked transport bags or sealed bank security bags. Couriers will not have keys to the transport bags; only the sending and receiving units will have keys.

D. RECONCILING AND DEPOSITING FUNDS AND RECORDING TRANSACTIONS

1. Any daily funds or accumulation of funds in excess of $500 must be deposited daily. At a minimum, weekly deposits must be made even when the weekly accumulation of funds does not exceed $500.

2. In an environment where a cash register is used, the cash handler's supervisor should maintain in his/her possession, and be responsible for, the key used to produce a cash register "Z" tape required to close out the register.

3. The cash handler’s supervisor should ensure that the full "Z" tape sequence is accounted for in cash-handling environments where cash registers are used. Cash register "Z" tapes are sequentially numbered and maintain a running total of all transactions on the cash register. An unaccounted for "Z" tape may indicate a missing deposit.

4. Each cash handler should reconcile on a daily basis. A formal reconciliation should be prepared by the cashier and then approved by a supervisor. A supervisor's review should confirm that the amount of cash indicated on the reconciliation is accurate. Furthermore, the supervisor should ensure that the total receipts equal the cash totals. Finally, the supervisor should review and approve voids.

5. The cash-handling and accounts receivable functions should be separate.

6. Independent of the cash-handling operation, periodic reconciliation of bank accounts should be performed and reconciling items should be identified. Management information reports should be prepared and submitted to department management to ensure that all reconciling items are appropriately resolved.

7. Cash receipts documents should be prepared promptly and should be dated the same day as the funds are deposited in the bank. Additionally, the documents should be forwarded to the Finance Department or Central Cashiers’ Office for prompt recording to the general ledger.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

E. HIRING, TRAINING, AND EVALUATING CASH-HANDLING POSITION.

1. Minimum Hiring Qualifications:

   An individual may not serve in a City cash-handling capacity with criminal history record information that reveals a recent (within last five years) and relevant (theft conviction of any kind) conviction.

2. Cash-Handling Training -All individuals required to handle City funds should be properly trained to do so.

F. WRITTEN ROBBERY PROCEDURES

1. Each area handling cash should have written procedures for use should a robbery take place. Cash handlers should be instructed in how to act during and after a robbery to ensure their safety and that of co-workers.

2. Each department should consult with Midland Police Department on the development of robbery procedures for their cash-handling environment.

G. RECORD RETENTION REQUIREMENT

1. According to the Local Records Retention Schedule of the Texas Local Government Code, cash collection sites are required to retain records pertaining to cash handling for three years after the close of each fiscal year.

PURCHASING POLICY

I. OBJECTIVE

To Govern goods and services expenditures incurred by the City of Midland for authorized City business.

II. ORGANIZATION OF PURCHASING DIVISION

There is hereby established in the Department of Facilities and Fleet Management, the Division of Purchasing, the head of which shall be the City Purchasing Agent. The City Purchasing Agent shall be appointed by the Director of Facilities and Fleet Management subject to approval of the City Manager, and shall receive such salary as is duly appropriated therefore.

III. DEFINITIONS

A. EMERGENCY

A case of public calamity caused by fire, flood, storm or other natural disasters or acts of God, or other emergency cases created by unforeseen damage to public property or equipment.

B. DELEGATION OF AUTHORITY

A written document granting limited authority to an individual to carry out certain purchasing activities on behalf of the City following the procedures, policies, statutes and/or guidelines set forth herein. The delegation is generally limited to the use of Departmental Purchase Orders and petty cash. Persons exceeding their authority can be held personally liable for commitments made which are beyond their scope of authority, or that are non-compliant with policies.

C. FORMAL SEALED BID

Formal sealed bids are those that are advertised, posted and sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. In addition, bids may be received by electronic means (Facsimile or e-mail) as long as systems are in place that prevent viewing before the specified bid opening date and time or as otherwise allowed by Chapters 252 and 271 of the Local Government Code.

D. INFORMAL SEALED BID

Informal sealed bids are those that are sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. They may or may not be posted and advertised at the Purchasing Agent's discretion. In addition bids may be received by electronic means (Facsimile or e-mail) as long as systems are in place that prevent viewing before the specified bid opening date and time.

E. POST & ADVERTISEMENT

Posting of bids is the placement of a copy of the bid in a noticeable place where prospective bidders may view the bid requirements. Advertising is placement of a

PURCHASING POLICY (continued)

III. DEFINITIONS (continued)

E. POST & ADVERTISEMENT (continued)

legal notice in the local newspaper and on the City's web page. Web page posting is not mandatory.

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT

A. SCOPE OF AUTHORITY

Whereas the Midland City Code at Title I, Chapter 5, Section 5(J) bestows upon the City Manager certain duties and authorities for the purchase of goods and services for the City, and permits the City Manager to delegate those duties and authorities, the City Manager hereby delegates to the Director of Facilities and Fleet Management the authority and it shall be his duty to purchase, or contract for all supplies, materials, equipment and contractual services needed by any and all departments of the City. The Director of Facilities and Fleet Management in turn delegates these duties and responsibilities to the City Purchasing Agent. Departments have no authority to order directly from, or in the absence of permission from the City Purchasing Agent, to negotiate with salesmen. Sales people who solicit business from Department Managers are to be referred to the purchasing office.

B. DUTIES OF THE PURCHASING AGENT

Under the general supervision of the Director of Facilities and Fleet Management and the City Manager, it shall be the duty of the Purchasing Agent:

1. Policy Enforcement: To observe and enforce the policies herein outlined and all related regulations.

2. Encourage Competitive Bidding: To discourage, so far as practical, any procedure other than purchasing by competitive bid, either formal or informal.

3. Buy Goods Made In USA: Purchase goods made in the United States when it is possible to obtain suitable and satisfactory materials, supplies, and equipment at fair and reasonable prices.

4. Maintain Ethical Behavior: To conduct the purchasing office in such a frank and open manner that bidders may be confident of the fairness of all awards and thus be encouraged to continue to furnish competitive bids so that the City shall secure the best service or articles of the highest quality at the best price at all times, meeting the intent of the Principles and Standards of Purchasing Practices published by the Institute of Supply Management (ISM), formerly know as the National Association of Purchasing Management) (NAPM). All individuals performing any portion of the Purchasing Function shall adhere to these standards. (See Attachment B)

5. Investigate Possible Criminal Acts By Vendors: To investigate the possibility of collusion in cases of repeated bids or repeated awards to the same vendors.

PURCHASING POLICY (continued)

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT (continued)

B. DUTIES OF THE PURCHASING AGENT (continued)

5. Investigate Possible Criminal Acts By Vendors: (continued) To investigate any instance where a conflict of interest may exist.

6. Maintain Records: To maintain a record of all bids, quotations, contracts, vendor and commodity lists, requisitions, policy documentation, policies and purchases for periods as prescribed by the official Records Retention schedule as published by the City Secretary's office and summarized as follows:

   Purchase Orders, Requisitions, Bid Requests …… End of FY + 3 years
   Contracts for services, Purchase Agreements,
   Vendor 1099 information …… 4 years
   Policy Documentation files, Policy statements,
   Total Cost Bids: …….. 5 years
   Vendor and Commodity Lists, State Contracts …… Until Superseded

7. Maintain Commodity Classifications: To prepare a classification of commodities and commodities by vendor for use in selecting vendors and preparing bid requests.

8. Specification Preparation: To prepare specifications where practical, governing purchases of various items, and to submit such specifications to the City Manager for his approval or the approval of the City Council, as the case may be. However, when it is proposed to purchase articles of a technical or scientific nature, or for special use, the head of the requisitioning department shall submit specifications to the Purchasing Agent for review and enhancement where necessary, or detailed information for specification preparation; and in the event of disagreement between the Department Manager and the Purchasing Agent regarding those enhancements, the matter shall be determined by the Director of Facilities and Fleet Management or City Manager.

9. Inspection & Testing: To provide for and/or require inspection and appropriate testing for goods delivered on purchase orders and make sure that inferior or unsatisfactory articles are rejected**.**

10. Warehousing: To anticipate the needs of departments and to work with the Warehouse Division so as to maintain an adequate supply of articles or commodities in general use in the City Warehouse or contract for same.

11. Optimize Procurements: Upon submittal of the annual budget by the City Manager, to ascertain what and when special purchases are contemplated; to be prepared to buy the same, or order for deferred delivery and payment, so as to take advantage of the best price and terms.

12. Delegation Of Responsibility: If, under any circumstances, the Purchasing Agent delegates in writing to another employee of the City to carry out any purchase transaction, it will be understood that such delegation of authority

PURCHASING POLICY (continued)

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT (continued)

B. DUTIES OF THE PURCHASING AGENT (continued)

12. Delegation Of Responsibility: (continued) carries with it the responsibility to carry out those transactions fully in accordance with this policy and the understanding that the Purchasing Agent has full authority to revoke those privileges for non-compliance with the Policy.

V. ESTIMATES

All departments of the City shall file with the Purchasing Agent detailed estimates of their requirements of supplies, materials, equipment and contractual services in such manner, at such time, and for such future periods as the City Purchasing Agent shall prescribe. This shall, in no way, prevent any department from filing with the City Purchasing Agent at any time, a requisition for supplies, materials, equipment or contractual services, the need for which was not foreseen when the detailed estimates were filed

VI. APPROVAL OF PLANS & SPECIFICATIONS/AUTHORIZATION TO ADVERTISE FOR BIDS

A. ALL PURCHASES & CONTRACTS - EXCLUDING PUBLIC WORKS

1. Budgeted: $0 to $25,000 - By Director of Facilities & Fleet Management
   $25,000 or more - By City Manager

2. Non-budgeted: Under $50,000 - By City Manager
   $50,000 or more - By City Council

B. PUBLIC WORKS CONTRACTS

1. Budgeted: Under $50,000 - By City Manager
   $50,000 or more- By City Council

2. Non-budgeted: Under $25,000 by City Manager
   $25,000 or more by Council

VII. REQUISITIONS

A. Source of Forms: Each Department shall request purchases on requisition forms issued by the Purchasing Agent's office.

B. Requisition Approval: Each requisition shall be signed by the operating executive or Department Manager in charge of the department issuing the requisition.

C. Description/Specification: Each Department submitting a requisition shall specify in full upon the requisition, the article or service desired in such terms as to make all specifications as open to competition and as least restrictive as possible. Every effort must be made such that the stated specifications provide adequate competition among as many bidders as possible.

PURCHASING POLICY (continued)

VII. REQUISITIONS (continued)

D. Requirement For Requisitions Or Departmental PO's Purchasing Card Transaction Logs: Requisitions or Departmental Purchase Order's or Purchasing Card Transaction logs for purchases up to, and including $1,000, are required for the purpose of control records, and payment advice even though the Purchasing Division may not have made the purchase.

E. Routing Of Requisitions: All requisitions should be forwarded to the Finance Department for certification of funds and then to the Purchasing Agent in sufficient time to permit careful purchasing of the consolidated requirements of all departments of the City.

F. Capital Outlay Requests**:** When required by the *Capital Asset Acquisition & Management Policy*, the *Capital Outlay Request* shall be completed and attached to the requisition. In addition, a *Request for Asset Disposition Authorization*, shall be attached for items being replaced.

G. Requisition Scheduling: The Purchasing Agent may announce a schedule of dates or periods during which routine requisitions will be accepted.

H. Splitting Of Orders: No splitting of orders is permitted as an evasion of the policy prescribed by Statute, Charter, Ordinance, or Administrative order. Penalties for violation are stated in paragraph XXIV, *Employee Responsibilities*.

I. Budget Transfers: When funds are not specifically provided for in the appropriate expense classification, but are available in another expense classification in the current budget, the appropriate budget transfers shall be made through the use of the forms and procedures as provided by the Finance Department prior to submitting the requisition to the Purchasing Division.

J. Requisitions Are Subject To Budgetary Control: Therefore requisitions shall have been certified by the Finance Department as to the availability of funds prior to receipt by purchasing; and no purchase order involving an amount in excess of $1000 shall be issued unless and until the requisitions have been so certified, or in case of an emergency as stated herein.

K. Need For Correct Dollar Amounts**:** Where possible, requisitions and departmental purchase orders shall state the correct amount involved, to enable the City to know exactly where it stands in the matter of encumbrance of funds.

L. Document Review: The Purchasing Agent is required to review all requisitions for completeness of description and other essential information. He will have the authority to:

1. Inventory Items: Remove any item from the requisition which can be supplied from the central storeroom or municipal warehouse.

PURCHASING POLICY (continued)

VII. REQUISITIONS (continued)

2. Request Explanations: Question an item and require an explanation in writing from the head of the requesting department. If resolution of the question can't be accomplished with such Department Manager, the matter shall be referred to the Director of Facilities and Fleet Management who will resolve the conflict or refer it to the City Manager for resolution.

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS

To provide control and safeguards proportionate to the value involved, purchase transactions are divided into seven classes as follows:

A. Fuels: Fuels shall be purchased on an as needed basis. Verbal, or fax bids shall be taken from as many bidders as practical each time. Award shall be made on a low total truckload bid. In addition to bidding the qualified major distributors and or producers, bids shall be sought from vendors listed on the Texas General Services Commission list of Historically Underutilized Businesses (HUB's) (see paragraph VIII.E for further discussion of HUB's) for Midland County as they become registered, in accordance with statutory requirements. This list is available from the Purchasing Division.

B. Services, Repairs Other Than Those Made To Vehicles And Or Equipment: In order to verify that all contract, insurance and/or applicable statutory requirements are met, ALL requisitions and specifications or description of work or any procurement of services, repairs or other labor intensive work of amounts over $2,000 shall be forwarded to the office of the Purchasing Agent for bidding and processing. There shall be no exception. For amounts of $2,000 and less, a Departmental Contract may be used. **All contract requirements shall be complied with**.

C. Commodity Purchases of $1,000.00 or Less: Commodity purchases of $1,000.00 or less may be made by the Department Manager, Division Manager, or authorized representative with written delegation from the Purchasing Agent by using the City of Midland Purchasing Card (See the Purchasing Card Policy for complete information) or Departmental Purchase Order form provided**:**

1. Inventoried Items: Items that are needed and are not available from Central Stock Room or Municipal Warehouse.

2. Compliance with Parole Evidence and Statute of Frauds: Departmental Purchase Order document must be given to each vendor at time of purchase. The exception to this provision is the use of the Purchasing Card which precludes the issuance of a written order. (Ref: Business & Commerce Code; Title 1: Uniform Commercial Code; Chapter 2: Sales; §2.201 statute of Frauds; and §2.202: Parole or Extrinsic Evidence)

3. Competitive Bids Under $200: The need for securing competitive bids under $200 shall be at the discretion of the user. However, the user should be cognizant of the ever present opportunity to save tax dollars by taking bids. When bids are taken they shall be kept with the user copy of the Purchase Order and done in accordance with the instructions on the reverse side of the user copy.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

4. Record Of Books Issued: The Purchasing Office shall maintain a record of issued Departmental Purchase Order and Contract books and to whom issued.

5. User Records: User department shall retain the department copy of all Departmental Purchase Order forms for a period of at least two years or as required by the records retention schedule.

6. Capital Outlay/Asset Disposition: When required by the Capital Asset Acquisition & Management Policy, the Capital Outlay Request shall be completed and forwarded to Accounting with the Accounting copy of the Purchase Order. In addition, a Request for Asset Disposition Authorization, shall be attached to the Purchasing copy for items being replaced.

D. Purchases In Excess Of $1,000.00 And Up To And Including $3,000.00

1. Determination of the Most Advantageous Bid: The City Purchasing Agent or User shall secure verbally, by telephone, telegraph, fax or letter, as he may determine, three or more proposals/bids. The City Purchasing Agent shall determine the most advantageous bid or reject any and all bids.

2. Less Than Three Bids: In situations where it is impossible to obtain three bids, the Director of Facilities and Fleet Management may approve recommendation of the most advantageous bid for the City from the bids that were obtained, or reject any or all bids received.

3. Suspension Of Bidding: The City Purchasing Agent, with the approval of the Director of Facilities and Fleet Management, may dispense with bidding if it is not to the advantage of the City to secure bids.

4. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: “Authorized Purchase”) for this range is made by the Purchasing Agent.

5. Emergency Purchases: In case of an emergency as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions shall be documented on a standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

E. Purchases In Excess Of $3,000 And Up To The Current Statutory Limit Requiring Advertisement For Sealed Bids.

Effective September 2001, legislative change in the bidding statues require that any solicitation under $25,000, but over $3,000 shall include at least two (2) inquiries to Historically Under-utilized Businesses or HUB's within the jurisdiction's County. These companies are certified through the State General Services Commission (GSC) and subsequently listed on the Texas General Services Website Furthermore, if there are no certified vendors listed, the requirement is subsequently nullified. In order to assure compliance, the following requirements have been implemented.

1. Purchasing Takes Bids: Bids shall be invited upon such specifications as have been previously approved in accordance with paragraph VI, above. A requisition, specifications and/or complete descriptions by the initiating department will be processed through the Purchasing Office. All bids for purchases in this range shall be obtained by the Purchasing Office, except as otherwise specifically approved by the Purchasing Agent.

2. Bid Format: Bids shall be requested by fax or letter. Sealed bids may be issued a t the discretion of the Purchasing Agent. Irrespective of the method) used to solicit bids, all bids received shall be held in strictest confidence until the bids are opened in accordance with the request for bids.

3. Bid Receiving Address: The bids shall be received in the office of the Purchasing Agent and opened (as applicable) at the time and place designated by him. The Purchasing Agent along and in cooperation with the requisitioning Department Manager(s) shall determine the most advantageous bid or he may reject any and all bids.

4. Single Bid: In the case where only one bid can be obtained, acceptance or rejection of the single bid shall be at the discretion of the Director of Facilities and Fleet Management.

5. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: “Authorized Purchase”) for this range is made by the Director of Facilities and Fleet Management.

6. Emergency Purchases: In case of emergency, as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management and City Manager.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

F. Purchases In Excess Of Statutory Limits (Currently $25,000) And Up To $50,000.

1. Sealed bids shall be invited upon such specifications as have been approved in accordance with paragraph VI, above. A requisition by the initiating department will be processed through the Purchasing Office.

2. Advertisement of Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper and or alternative source as prescribed by statute once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication is to be at least 14 days prior to the date set for opening said bids (in the case of a public works contract, the second advertisement for bids will be published no later than the 10th day before the first day on which bids may be submitted), and said contract shall be let to the lowest and/or most advantageous responsible bidder after approval by the City Manager or by the City Council as required. Any and all bids may be rejected.

3. Place Of Bid Receipt: The sealed bids shall be received in the office of the Purchasing Agent and opened in a place designated in the notice. The Purchasing Agent along and in cooperation with the Department Manager(s) shall determine the most advantageous bid or he may reject any and all bids.

4. Single Bid: In the case where only one bid is received, it shall be opened in the City Secretary's Office. The results of the opened bid shall be recorded. Bids in the amount of $25, 000 to $50,000 will be sent to the City Manager with a recommendation to accept or reject the bid. Authorization to re-advertise for bids in this range will be by the City Manager. Any Single bid so opened over $50,000, will be sent to the City Council with a recommendation to accept or reject the bid and any subsequent authorization for re-advertisement.(See par. VIII.G.4)

5. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: "Authorized Purchase") for this range is made by the City Manager.

6. Emergency Purchases: In case of emergency as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management and City Manager.

G. Purchases Of $50,000 And Over

1. Document Review: Completed requisitions, specifications, contracts, etc. shall be forwarded to Purchasing for specification and/or review and/or review and

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

G. Purchases Of $50,000 And Over (continued)

1. Document Review (continued) subsequent processing. This shall include any public works contract.

2. Requisition Processing: Sealed bids shall be invited upon such specifications as have been previously approved in accordance with paragraph VI, above. A requisition by the initiating department will be processed through the Purchasing Office.

3. Advertisement For Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication to be at least 14 days prior to the date set for opening said bids (in the case of a public works contract, the second advertisement for bids will be published no later than the 10th day before the first day on which bids may be submitted), and said contract shall be awarded to the lowest and/or most advantageous responsible bidder after approval by the City Council.

4. Bid Delivery Point:

   a. All bids shall be sealed and delivered to the City Secretary's office. At the time announced, there will be a public opening of all bids received by him/her at such place as designated in the advertisement. The City Secretary or his/her designee will witness said bid openings and record bid amounts, which will be retained by the City Secretary's office. After the bid opening, custody of all documents will be given to the Purchasing Division for further action.

   b. In the event of a SINGLE bid, the bid will be opened in the City Secretary's Office. The results will be recorded as in paragraph 4.a. above. A recommendation will then be made to the City Council for acceptance or rejection and any subsequent authorization for re-advertisement for bid if required.

5. Bid Tabulation: The City Purchasing Agent and/or Department Manager involved shall tabulate and evaluate the bids and said bids shall remain on file in the office of the Purchasing Agent as stated in the official notice. A recommendation by the user department or division shall be made to the Purchasing Agent, who will then review the recommendation with the bids and make a final recommendation to the City Manager.

6. Council Approval: The City Council, upon recommendations from the Purchasing Office and City Manager, shall determine the most advantageous bid for the City and shall award the contract or proposal to such bidder, but the Council shall have the right to reject any and all bids, and, in the event all bids are rejected, may call for new bids which shall be advertised in like manner as the original bids.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

G. Purchases Of $50,000 And Over (continued)

7. Specifications Available For Review: proposed contracts and/or purchases, the specifications shall be on file in the office of the City Purchasing Agent subject to the inspection of all persons and companies desiring to bid.

8. Contract Execution: Execution of any contract documents and verification of bonding and insurance compliance by the successful bidder shall take place in the Facilities & Fleet Management Offices. Subsequently, the signed original of the contract shall be placed in the care and keeping of the City Secretary's office.

9. Emergency Purchases: In case of emergency as defined in III.A. above, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be submitted to the City Council for ratification.

IX. REQUESTS FOR PROPOSALS

A. RFP's should be used sparingly, for complicated bids that require the vendor/contractor to provide a great deal of feedback on what is being procured.

B. The procedure for an RFP shall be the same as any request with a couple of exceptions.

1. The time frame can be very long from the time it is issued until the opening. Several months would not be unusual.

2. No information is revealed to any proposers at the opening or until the award is made.

C. For complete details and model information, RFP construction, evaluation, etc., see the RFP Manual.

X. RELEASE OF INFORMATION TO BIDDERS OR OTHERS

To reduce confusion and prevent misleading information from being divulged to participating bidders, ALL bidder requests for bid results (over $1,000) prior to award shall be referred to the Purchasing Division.

XI. PURCHASING AGENT'S SIGNATURE REQUIRED ON PURCHASE ORDER

Before any purchase up to and including $25,000 is released to the vendor, it shall bear the signature of the Purchasing Agent. Purchase Orders over that amount shall bear the

PURCHASING POLICY (continued)

XI. PURCHASING AGENT'S SIGNATURE REQUIRED ON PURCHASE ORDER (continued)

Director of Facilities and Fleet Management's signature, except in instances where the Director has authorized the Purchasing Agent to sign the Purchase Order.

XII. DEPOSIT OF GOOD FAITH MONEY - BID BONDS

When so stated in the specifications or request for bids, each bid shall be accompanied by a certified check or surety bond in the amount of 5% of the bid, which shall be forfeited to the City in case the bidder to whom the business is awarded shall fail or refuse to comply with the terms of the bid.

XIII. PERFORMANCE AND PAYMENT BONDS

When required by statute or so stated in the specifications or the request for bids, the successful bidder shall give to the City a good and sufficient bond in such amount as is required by the transaction as a guarantee of compliance. Forfeiture of such bond for noncompliance shall not preclude the action by the City stipulated in the following section.

XIV. LOCAL PREFERENCE

A local preference may be given as long as statutorily permitted by Section 271.905 of the Local Government Code, in the amount of 3% : “to a bidder whose principle place of business is in the local government if the governing body of the local government determines in writing, that the local bidder offers the local government the best combination of contract price and additional economic development opportunities for the local government and increased tax revenues to the local government”.

XV. IRRESPONSIBLE VENDOR

Upon recommendation of the City Purchasing Agent and approval by the Director of Facilities and Fleet Management or City Manager, any vendor who fails to comply with the terms of the award may be declared an irresponsible vendor. Bids submitted by said vendor shall not be considered again for a minimum period of six months as determined by the City Manager, or Director of Facilities and Fleet Management.

XVI. FOLLOW-UP, INSPECTION AND ACCEPTANCE

The City Purchasing Agent shall be responsible for seeing that an inspection of all deliveries of supplies, materials, equipment or contractual services be made by the using department. He shall approve and/or enumerate and require chemical and physical tests to be conducted by the head of the using department on all supplies and services to determine compliance with the specifications. The Purchasing Agent shall have access to, and shall coordinate the use of, City laboratory facilities and, with the approval of the Director of Facilities and Fleet Management, use of any necessary outside laboratory in connection with chemical or physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with the specifications. Any related charges for such tests shall be borne by using and benefiting department. The Purchasing Agent may reject non-conforming articles and supplies and any such rejected materials shall not be used by any department.

PURCHASING POLICY (continued)

XVII. AUTOMOTIVE PARTS AND SUPPLIES FOR SPECIAL PURPOSES

The Director of Facilities and Fleet Management may, at his discretion, delegate in writing to other appropriate individuals, authority to solicit bids or purchase automotive parts, repairs and supplies for special purposes such as electric supplies, laboratory supplies and the like, subject to the provisions of this Purchasing Policy.

XVIII. ACCEPTING EQUIPMENT "ON TRIAL"

No equipment or accessory may be put to use by any department for the purpose of testing its suitability or fitness in advance of purchase without the express approval of the City Purchasing Agent. He shall require an understanding from the vendor that such trial and use and any possible purchase liability be presented in writing prior to commencement of such demonstration or test. Provided that in the event the purchase of equipment proposed to be demonstrated is not contemplated in the current budget, the matter shall be submitted to the Director of Facilities and Fleet Management.

XIX. RENTAL OF EQUIPMENT

APPROVAL REQUIRED: No equipment or accessory shall be rented or leased without an approved requisition and purchase order, except as provided in Section III.A for an emergency.

GARAGE ACTION: ALL vehicular equipment rentals shall be made through the Garage Division ONLY.

XX. ONLY “PUBLIC PURCHASES PERMITTED:

Neither the Director of Facilities and Fleet Management or the City Purchasing Agent, any employee of his office, nor any Department Manager to whom authority to purchase may be delegated, shall, acting in his official capacity on behalf of the City, purchase automobile supplies or accessories for the personal or private account or use of any employee including those whose privately owned automobiles are rented for use in City business; or supplies or materials of any kind for personal or private use of any employee or other person(s), at a discount not consistent with that business’ normal pricing policy. The work and concern of all persons in any way associated with the business of the Purchasing Office shall be confined strictly to purchases of a public nature and for which funds are provided in the budget.

XXI. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY

A. Auctions: Annually, an auction will be held by the Purchasing Agent to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various "Lost and Found" depositories, Police confiscations and recovered// unclaimed evidence that have been cleared for sale.

1. This may include the use of online auctions where deemed appropriate and in the best interest of the City.

PURCHASING POLICY (continued)

XXI. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY (continued)

A. Auctions: Annually, an auction will be held by the Purchasing Agent to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various "Lost and Found" depositories, Police confiscations and recovered// unclaimed evidence that have been cleared for sale.

2. The Purchasing Agent may also hold other auctions during the year where special conditions dictate the auction as being necessary. (When fair market value of City owned personal property can be reasonably ascertained, City owned personal property may be disposed of by direct sale. See paragraph XXI.B)

3. All departments shall submit to the Director of Facilities and Fleet Management or Purchasing Agent, at such times and in such form as he shall prescribe, reports showing stocks of all supplies, materials, and equipment which are no longer used or which have become obsolete, worn out or scrapped.

   a. The Director of Facilities and Fleet Management or Purchasing Agent may transfer such stock to another department that has need for and can use it, or hold such item in storage for future use as he may determine most advantageous for the city.

   b. The Director of Facilities and Fleet Management or Purchasing Agent shall also have the authority to sell all such supplies, materials and equipment which have become unsuitable for public use, or to exchange for or trade in the same on new supplies, materials and equipment.

4. Department Managers may initiate the sale of obsolete, worn out, or scrap property of the City under their supervision by written memorandum to the Director of Facilities and Fleet Management or Purchasing Agent, describing the property and stating the reasons for proposed sale.

B. Single Items Or Special Lots: The Director of Facilities and Fleet Management or Purchasing Agent shall solicit bids; where required by statute, by public advertisement and posting on the bulletin board and shall review all proposed property sales and make written recommendation to the City Manager.

The City Manager shall approve all sales of City Owned Personal Property that is not sold at auction or through the solicitation of bids. Approval may be delegated to certain levels to the Director of Facilities and Fleet Management.

XXII. BOARD OF STANDARDIZATION

A Board of Standardization may be established at the direction of the City Council and/or City Manager, to be made up of the Mayor, City Manager, Director of Facilities and Fleet Management and Purchasing Agent personally or by deputy and who shall constitute the Board of Standardization.

PURCHASING POLICY (continued)

XXII. BOARD OF STANDARDIZATION (continued)

Members of this board shall serve without additional compensation. It shall be the duty of this Board to classify all supplies, materials and equipment used by the various departments of the City Government; to adopt as standards the minimum number of qualities, sizes and varieties of commodities consistent with the efficient operation of the City Government, and to prepare, adopt and promulgate written specifications describing such standards subject to the approval of the City Council.

The Board of Standardization shall have power to make use of the laboratory and engineering facilities of the City and the technical staffs thereof in connection with its work of preparing and revising standards and written specifications.

The Board shall also consult with the Department Managers and other officials of the City Government to determine requirements, and shall endeavor to prescribe those standards which meet the needs of the majority. All specifications must be definite and certain and permit competition. After its adoption each standard specification shall, until revised or rescinded, apply alike in terms and effect to every future purchase and contract for the commodity described in such specifications.

XXIII. PETTY CASH FUNDS

Petty cash funds not to exceed three hundred dollars ($300.00) are established, upon approval by the Purchasing Agent, for the purpose of making purchases of thirty dollars ($30.00) or less. Petty cash purchases shall be of the nature that they will benefit the operation of the City by saving time and money. Petty cash purchases shall not be made for the purpose of evading the Purchasing Policy, such as splitting purchases to evade the thirty dollar ($30.00) limit. Petty cash purchases shall be documented with adequate receipts and all receipts shall be submitted to the Finance Department at least monthly for reimbursement.

XXIV. EMPLOYEE RESPONSIBILITIES

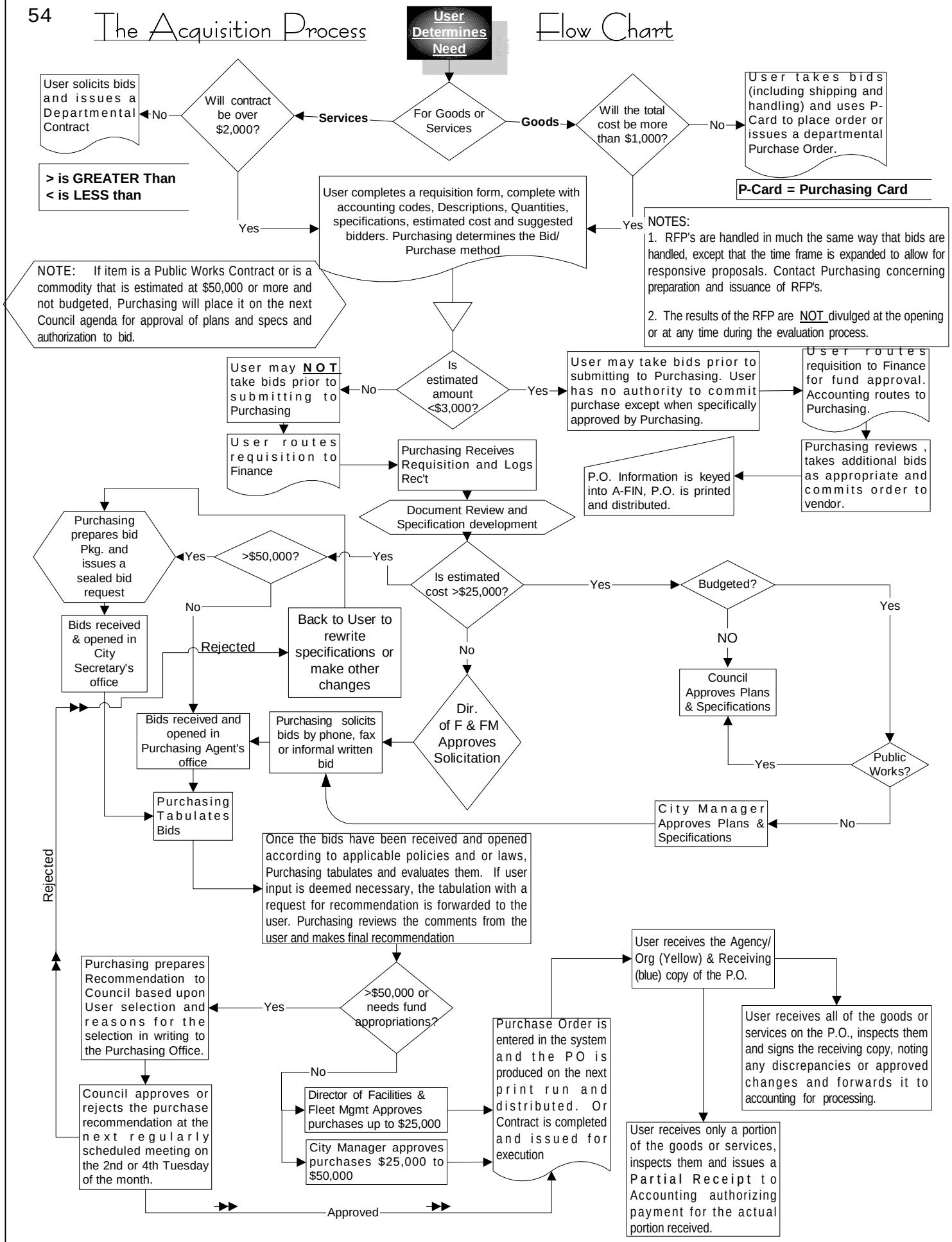
Employees not conforming to the current Purchasing Policy may be subject to the Adverse Action Policy covered under Chapter VIII of the City of Midland Personnel Policy.

XXV. Flow Chart

A flow chart, “Acquisition Flow Chart”, has been provided to act as a quick reference of how to procure goods and services for your department/division.

Resolution No. 2001-328

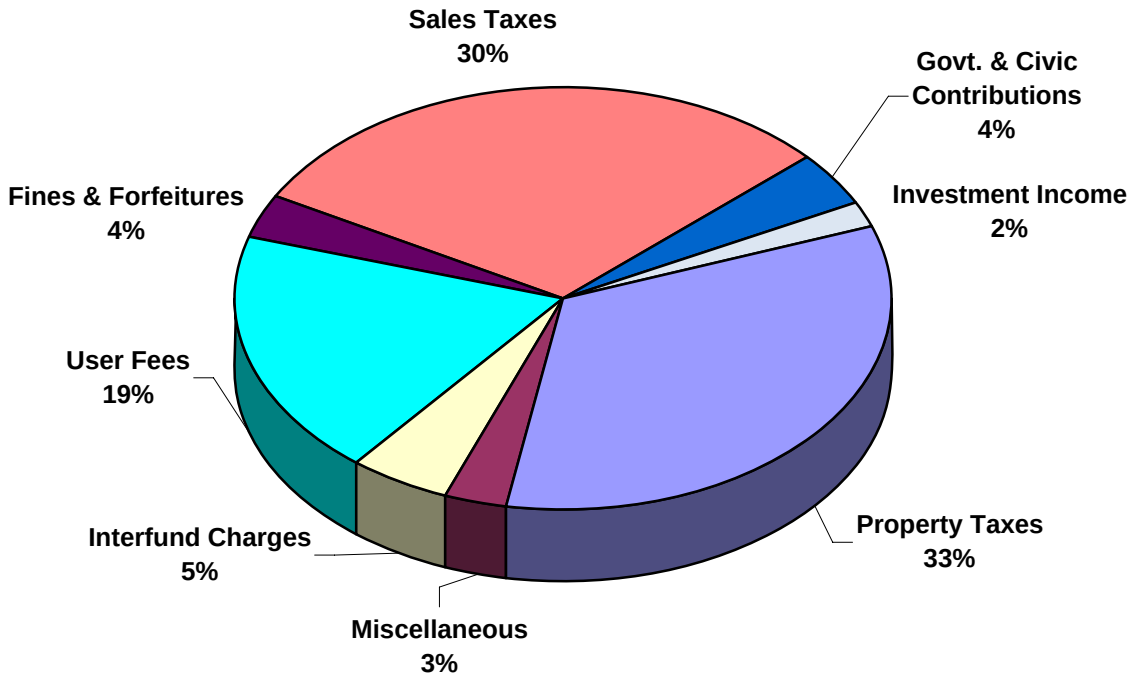
The Acquisition Process Flow Chart



SECTION III

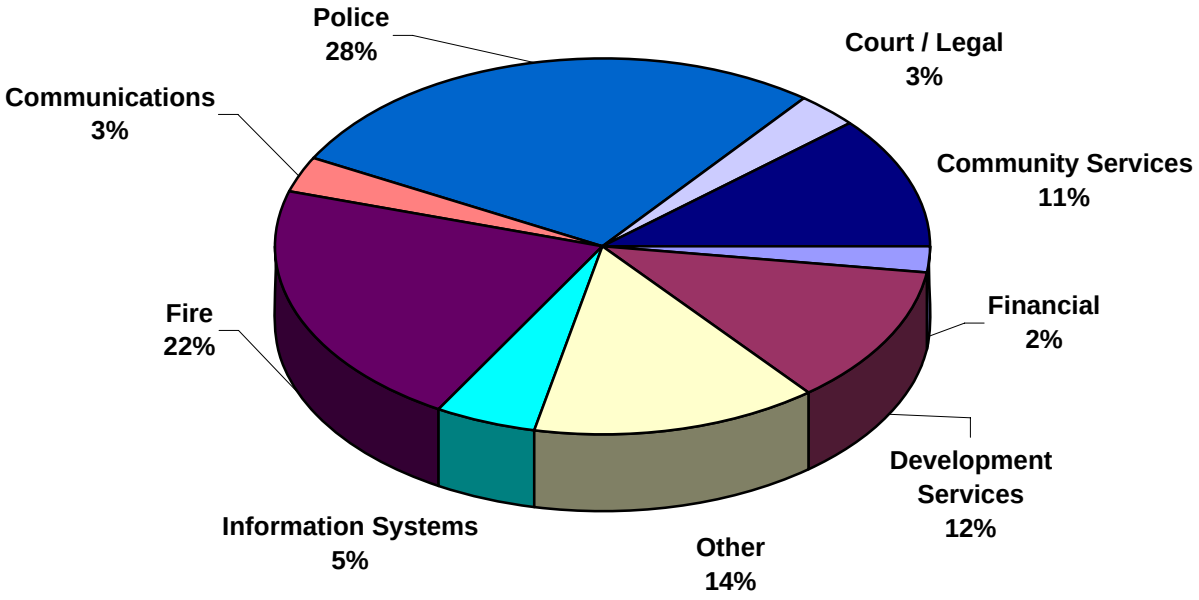
GENERAL FUND

General Fund Revenues
As Budgeted For Fiscal Year 2009



$79,684,162

General Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2009



$79,684,162

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
AD VALOREM TAXES			
Current Levy	$ 21,515,333	$ 23,516,483	$ 25,526,985
Delinquent Levies	809,412	689,230	670,677
Total Ad Valorem Taxes	22,324,745	24,205,713	26,197,662
INTEREST AND PENALTIES			
Interest and Penalties	311,247	280,000	320,000
Miscellaneous Tax Office Revenues	51,795	20,000	70,000
Tax Certificates	1,339	500	500
Total Interest and Penalties	364,381	300,500	390,500
SALES TAX			
City Sales Tax	22,536,098	21,822,325	24,240,658
Total Sales Taxes	22,536,098	21,822,325	24,240,658
GROSS RECEIPTS TAXES			
Telephone Utility	1,695,354	1,750,000	1,700,000
Electric Utility	3,823,556	4,100,000	4,100,000
Gas Utility	1,224,740	1,200,000	1,700,000
Water	2,073,173	2,075,000	2,253,600
Sanitation	311,192	300,000	328,750
Taxicab	5,102	6,000	4,000
Cable Television	772,847	1,010,000	1,080,000
Total Gross Receipts Taxes	9,905,964	10,441,000	11,166,350
MIXED BEVERAGE TAX			
Mixed Beverage Tax	267,407	250,000	300,000
Total Mixed Beverage Tax	267,407	250,000	300,000
MISCELLANEOUS TAX			
Bingo Tax	77,941	75,000	80,000
Total Miscellaneous Tax	77,941	75,000	80,000
BUILDING PERMITS			
Building Permits	249,870	170,000	210,000
Alterations and Repairs	92,377	75,000	90,000
Temporary Freight Containers	925	3,000	1,000
Fences, Signs, etc.	23,526	20,000	25,000
Electrical Permits	5,955	4,000	6,000
Mechanical Permits	11,370	5,000	11,000
Plumbing Permits	45,120	27,000	45,000
Demolition Permits	2,300	1,500	1,500
Work on Public Property	16,550	9,000	16,000

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
BUILDING PERMITS (continued)			
Temporary Plumbing and Electrical	$ 21,420	$ 15,000	$ 20,000
Temporary Sign Permits	6,525	4,500	6,000
Public Right of Way Use	32,263	23,000	25,000
Sale of Reports	2,093	1,000	1,000
Total Building Permits	510,294	358,000	457,500
HEALTH PERMITS			
Food Service Establishments	76,724	75,000	77,000
Daycare Permits	4,315	4,000	4,000
Mobile Vendors	3,245	5,000	4,000
Temporary Health Permits	4,380	5,000	4,000
Swimming Pool Permits	9,000	11,000	9,000
Miscellaneous Health Permits	29,300	24,000	29,000
Total Health Permits	126,964	124,000	127,000
OCCUPATIONAL PERMITS			
Drilling	500	0	0
Mobile Home Park Licenses	1,955	1,500	1,500
Beer License	33,378	31,500	31,000
Taxi and Peddler Permits	2,529	2,000	2,500
Certificate of Occupancy	3,875	5,500	6,000
Total Occupational Permits	42,237	40,500	41,000
ZONING FEES			
Zoning Fees	29,210	24,000	26,000
Subdivision Plat Fees	38,244	16,000	20,000
Board of Adjustment Fees	3,900	3,000	500
Review Fees	4,400	2,000	2,000
Total Zoning Fees	75,754	45,000	48,500
OTHER			
Lot Deposits	1,000	1,000	1,000
Vacation Fee	14,355	8,000	12,000
Sketch Plan Fee	11,375	5,000	9,000
Alarm Permit Fees	69,345	68,000	70,000
Certified Copies of Ordinances	46	100	100
Miscellaneous	5,037	1,000	1,500
Total Other	101,158	83,100	93,600
ANIMAL CONTROL			
Pet Licenses	87,133	84,000	88,000
Impoundment Fees	19,881	19,000	19,000
Adoption Fees	22,036	23,000	23,000
Microchipping	1,935	2,000	2,500

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
ANIMAL CONTROL (continued)			
Pick up Fees	$ 4,510	$ 3,100	$ 4,300
Euthanasia Fees	3,305	2,000	3,000
Boarding Fees	1,218	1,000	1,000
Quarantine Fees	10,280	7,500	9,000
Permit - Wild Animals	575	700	800
Dip	92	70	60
Spay/Neuter Deposits	79,752	80,000	80,000
Pets Program	10	0	0
Cremations	5,273	6,050	5,200
Miscellaneous	2,385	1,800	1,000
Total Animal Control	238,385	230,220	236,860
FINES AND FORFEITURES			
Municipal Court Receipts	2,617,742	2,400,000	2,700,000
Muni Court-Child Safety	16,897	21,000	21,000
Report Copies	18,610	20,000	20,000
Total Fines and Forfeitures	2,653,249	2,441,000	2,741,000
RECREATION FEES			
Showmobile	7,269	4,000	4,000
Facilities Rental	38,248	30,000	40,000
Recreation Fees	3,910	3,000	33,000
Concessions	0	300	5,000
Total Recreation Fees	49,427	37,300	82,000
INTEREST INCOME			
Interest	1,756,634	1,500,000	1,450,000
Interest - Non pooled	6,043	5,600	5,600
Total Interest Income	1,762,677	1,505,600	1,455,600
HEALTH DEPARTMENT SERVICES			
Water Sample Tests	39,816	51,000	40,000
Immunizations	1,615	0	0
STD Services	0	0	
Medicare Flu Shots	10,011	22,000	10,000
Hepatitus B Vaccine	0	0	
Miscellaneous Health Tests	1,155	1,500	1,200
TB Testing	11,370	10,000	10,000
EPSDT - Women and Children	10,837	12,000	10,000
Pap Smear	10	0	
Clinical Visit	100	100	200
Total Health Department Services	74,914	96,600	71,400

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
AMBULANCE			
Ambulance Revenue	$ 2,186,037	$ 2,175,000	$ 2,700,000
Affadavit Preparation Fee	1,930	2,000	2,000
Uncollectible	(936,000)	(1,015,000)	(1,350,000)
Total Ambulance	1,251,967	1,162,000	1,352,000
INTERGOVERNMENTAL CHARGES			
Arrest Fees	6,499	6,000	6,500
Midland Memorial Hospital	25,791	0	0
Midland Emergency Communication Dist.	65,447	66,000	66,000
Midland County Dispatch	361,555	350,000	350,000
Midland Economic Development Corp.	150,365	140,087	147,764
Midland College	65,584	65,584	65,584
Total Intergovernmental Charges	675,241	627,671	635,848
OTHER			
Paving Cuts	40,950	38,000	50,000
Airport Security Service	25,320	26,000	25,000
Storage of Impounded Vehicles	30,000	0	0
Lot Clearing	13,533	20,400	20,500
TDH Program Income	8,984	8,000	10,000
TDH Immunization Program Income	66,684	70,000	91,000
Total Other	185,471	162,400	196,500
INTERFUND TRANSFERS			
Unclaimed Property Fund	2,107	0	
General Construction Fund	18,036	0	
Water and Sewer Fund	750,000	750,000	750,000
Workers' Compensation Fund	0	0	500,000
General Liability Fund	0	0	1,000,000
Total Interfund Tranfers	770,143	750,000	2,250,000
INTERFUND CHARGES			
Hotel/Motel Fund	12,965	11,532	9,721
Water and Sewer Fund	1,219,528	1,291,533	1,323,172
Sanitation Fund	375,460	342,135	352,130
Golf Course Fund	88,725	74,861	74,593
Airport Operation Fund	1,455,509	1,461,319	1,425,286
Scharbauer Sports Complex Fund	73,178	80,452	316,741
Garage Fund	273,510	293,692	285,142
Warehouse Fund	18,244	19,831	18,851
Community Dev Fund Direct Charges	187,067	195,000	200,735
Total Interfund Charges	3,704,186	3,770,355	4,006,371

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
PARKING FEES			
Parking Permits	$ 4,014	$ 4,000	$ 4,000
Parking Lots	7,200	7,200	8,400
Total Parking Fees	11,214	11,200	12,400
RENTALS			
Stadium Rental	3,640	4,000	4,000
Commercial	5,592	5,592	5,592
Miscellaneous Rentals	2,852	3,800	3,800
Total Rentals	12,084	13,392	13,392
GOVERNMENTAL CONTRIBUTIONS			
Government Contributions	6,662	318,780	2,284,065
FHLB Affordable Housing	4,000	20,000	15,000
Emergency Management	56,147	44,878	48,469
Auto Theft Prevention Auth	37,840	39,195	0
Unified Work Program	6,000	6,000	6,000
State Dept of Highways - STEP	44,904	64,250	42,720
VCLG Program	39,618	38,954	35,880
State Department of Health	311,723	337,970	344,837
Combating Underage Drinking	13,402	35,000	0
Homeland Security Grant	615,543	253,000	425,000
Total Governmental Contributions	1,135,839	1,158,027	3,201,971
MISCELLANEOUS			
Civic Contributions	190,555	140,000	150,000
Discounts Earned	39	100	50
Unclassified	27,696	20,000	27,000
Sale of Assets	225,797	3,000	3,000
Sale of Confiscated Equipment	14,282	10,000	10,000
Inc/Dec in Fair Value of Investments	107,377	0	0
Recovery of Damages to City Property	44,074	4,000	5,000
Legal Restitution	12,971	1,500	6,000
Miscellaneous	110,949	80,000	85,000
Total Miscellaneous	733,740	258,600	286,050
TOTAL REVENUE	$ 69,591,480	$ 69,969,503	$ 79,684,162

GENERAL FUND
SUMMARY OF EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0000	Legislative	$ 48,227	$ 46,906	$ 47,906
0005	City Manager's Office	726,273	712,588	772,665
0010	Municipal Court	1,371,296	1,457,950	1,562,510
0015	Legal	764,019	828,787	873,412
0020	City Secretary	212,860	240,194	257,328
0021	Records Management	2,420	5,000	4,875
0025	Human Resources	721,999	715,208	579,511
0026	Employee Health & Wellness	0	0	79,859
0030	Communication & Information Systems Administration	679,755	689,057	809,579
0031	Communication	1,535,589	1,582,796	1,670,785
0032	Information Systems	2,278,738	2,846,175	3,039,869
0033	Communication Maintenance	492,038	501,370	569,102
0035	Accounting	1,085,397	1,115,409	1,335,936
0037	Investments	114,250	123,507	130,923
0040	Purchasing	263,368	261,928	262,481
0041	Facilities Services	1,325,064	1,166,504	1,180,135
0042	Risk Management	0	0	144,412
0045	Administration - Internal Audit	106,723	114,929	123,774
0050	Finance - Tax	299,663	319,469	343,430
0055	Planning & Development	394,328	437,885	489,827
0056	Community Development	187,067	221,729	197,989
0060	Code Administration	1,240,771	1,399,697	1,462,727
0075	GIS Administration	354,721	413,378	410,600
0080	Engineering Services	996,182	1,145,448	1,116,265
0085	Transportation	4,681,321	5,448,181	5,884,248
0090	Parks & Recreation	4,546,752	5,288,026	5,816,119
0091	Animal Services	832,734	887,884	889,925
0093	Martin Luther King Jr Community Center	257,298	287,417	636,415
0100	Health & Senior Services	1,473,566	1,596,058	1,681,862
0105	VCLG Program	43,828	51,771	54,139
0107	Airport Police	1,306,595	1,346,633	1,390,450
0108	Multi-Jurisdiction Task Force	93,831	104,881	0
0109	Special Operations - Step	51,957	71,690	0
0111	Police Administration	1,084,659	1,126,923	1,263,204
0112	Support Services Bureau	2,573,330	3,057,680	3,210,819
0113	Field Operations Bureau	8,925,992	10,935,263	11,925,589
0114	Investigative Services Bureau	3,372,339	3,832,987	4,446,774
0115	Fire	11,539,446	12,399,938	13,195,139
0116	Fire Training	316,676	359,478	428,756
0119	Fire Prevention	561,485	617,223	745,261
0120	Emergency Medical Service	1,213,085	1,353,088	1,561,932
0122	Airport Fire Division	1,022,145	1,159,526	1,240,017
0125	Emergency Management	40,763	55,011	55,916
0150	Nondepartmental	2,126,430	2,294,207	3,768,518
0199	Interfund Transfer	4,135,250	5,219,773	4,023,179
	Total	$ 65,400,230	$ 73,839,552	$ 79,684,162

GENERAL FUND
SUMMARY OF EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 52,000,100	65.259%
2000. COMMODITIES	1,827,795	2.294%
3000. CONTRACTUAL SERVICES	17,210,182	21.598%
4000. MAINTENANCE - STRUCTURES	2,918,925	3.663%
5000. MAINTENANCE - EQUIPMENT	683,095	0.857%
6000. MISCELLANEOUS	4,390,841	5.510%
TOTAL OPERATING EXPENDITURES	79,030,938	99.181%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	100,000	0.125%
8000. EQUIPMENT	553,224	0.694%
TOTAL CAPITAL OUTLAY	653,224	0.819%
GRAND TOTAL	$ 79,684,162	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGISLATIVE 000	LEGISLATIVE 0000

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 2,906	$ 2,906
2000. COMMODITIES	1,500	1,500
3000. CONTRACTUAL SERVICES	33,500	35,500
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	9,000	8,000
SUBTOTAL	46,906	47,906
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 46,906	$ 47,906

FUNCTION: The powers of government, as outlined by the City Charter and other laws, are maintained by the Mayor and Council. This body is responsible for policy leadership, the general direction of the City's government, and the appointment of various boards as the occasion arises.

BUDGET COMMENTS: This budget shows a minor increase in contractual services from the previous year.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGISLATIVE 000	LEGISLATIVE 0000

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 2,700	$ 2,700
Other Benefits	206	206
TOTAL 1000	2,906	2,906
2000. COMMODITIES		
2010. Office Supplies	1,500	1,500
TOTAL 2000	1,500	1,500
3000. CONTRACTUAL SERVICES		
3450. Consulting Fees	11,000	10,000
3510. Travel & Entertainment	14,000	16,000
3520. Dues & Subscriptions	5,000	6,000
3530. Training, Registration Fees, Etc.	3,500	3,500
TOTAL 3000	33,500	35,500
6000. MISCELLANEOUS		
6990 Miscellaneous	9,000	8,000
TOTAL 6000	9,000	8,000
GRAND TOTAL	$ 46,906	$ 47,906

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	LEGISLATIVE	LEGISLATIVE
001	000	0000

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
SUPERVISION				
Mayor	1	1	1	
Council Members	6	6	6	
TOTAL	7	7	7	
BASE SALARIES				$ 2,700
FRINGE BENEFITS				206
GRAND TOTAL	7	7	7	$ 2,906

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	CITY MANAGER'S OFFICE 0005

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 673,138	$ 732,465
2000. COMMODITIES	8,500	8,500
3000. CONTRACTUAL SERVICES	29,450	29,700
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,500	2,000
SUBTOTAL	712,588	772,665
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 712,588	$ 772,665

FUNCTION: The City Manager is the chief administrative officer of the City. He and his office are responsible directly to the Council for the execution of policies of the Council. This office is responsible for the enforcement of all laws, the appointment of all department managers with the approval of the Council, except the City Attorney, City Secretary, and the Municipal Court Judge and performs duties prescribed by the City Charter and the City Council.

BUDGET COMMENTS: Personnel services reflects the impact of broadband pay and market adjustments. Changes to non-personnel are minimal.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Return all citizen calls for service the same day and follow up each call for service within 48 hours from the day of the call.	100%	100%	100%
Address a minimum of 25 citizen and employee groups per year to communicate the objectives of the City.	25	25	25
Facilitate at least 12 annual open discussions between individual department managers and the Mayor and City Council.	12 of 12	12 of 12	12 of 12

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	CITY MANAGER'S OFFICE 0005

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 478,063	$ 518,205
Other Benefits	195,075	214,260
TOTAL 1000	673,138	732,465
2000. COMMODITIES		
2010. Office Supplies	8,000	8,000
2115. Minor Furniture & Fixtures	500	500
TOTAL 2000	8,500	8,500
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	2,200	2,400
3240. Binding, Printing & Reproduction	3,000	3,000
3360. Special Postage/Express Shipping	50	100
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	17,000	17,000
3520. Dues & Subscriptions	2,500	2,500
3530. Training, Registration Fees, Etc.	3,500	3,500
3540. Educational Assistance	200	200
TOTAL 3000	29,450	29,700
6000. MISCELLANEOUS		
6990. Miscellaneous	1,500	2,000
TOTAL 6000	1,500	2,000
GRAND TOTAL	$ 712,588	$ 772,665

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATION	CITY MANAGER'S OFFICE
001	005	0005

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
City Manager	1	1	1	
Deputy City Manager	0	0	1	
Assistant City Manager	2	2	1	
TOTAL	3	3	3	
CLERICAL				
Executive Assistant	2	2	2	
TOTAL	2	2	2	
BASE SALARIES				$ 518,205
LONGEVITY				2,865
VACATION BUYBACK				2,944
CAR ALLOWANCE				27,000
FRINGE BENEFITS				181,451
GRAND TOTAL	5	5	5	$ 732,465

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,315,340	$ 1,417,396
2000. COMMODITIES	27,380	26,380
3000. CONTRACTUAL SERVICES	93,330	96,834
4000. MAINTENANCE - STRUCTURES	100	100
5000. MAINTENANCE - EQUIPMENT	4,000	4,000
6000. MISCELLANEOUS	4,500	4,500
SUBTOTAL	1,444,650	1,549,210
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	13,300	13,300
SUBTOTAL	13,300	13,300
TOTAL	$ 1,457,950	$ 1,562,510

FUNCTION: The Municipal Court Judge is appointed by the City Council and holds court five days a week. The office personnel are under the general direction of the Municipal Court Judge. The office prepares and maintains records and files which pertain to court procedure. The department also serves warrants and in general makes collections for all fines assessed by the Judge.

BUDGET COMMENTS: The primary source of increase in this budget is broadband pay and market adjustments. A minor increase is also budgeted for non-personnel expenditures.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 915,014	$ 974,943
Overtime	15,608	15,608
Other Benefits	384,718	426,845
TOTAL 1000	1,315,340	1,417,396
2000. COMMODITIES		
2010. Office Supplies	10,150	9,150
2115. Minor Furniture & Fixtures	1,800	1,800
2120. Minor Equipment, Instruments, Tools	2,400	2,400
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	2,500	2,500
2200. Food	130	130
2320. Medical Supplies	100	100
2540. Ammunition	400	400
2570. Clothing, Dry Goods, Etc.	2,700	2,700
2620. Postage	6,500	6,500
2630. Security Badges/Decal Supplies	200	200
TOTAL 2000	27,380	26,380
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	35,910	35,414
3212. Equipment Rental - External	2,100	2,100
3230. Laundry & Cleaning	2,000	2,000
3240. Binding, Printing & Reproduction	9,325	8,325
3270. Notary Bonds	220	220
3280. Temporary Help	2,325	2,325
3350. Bank Services	3,500	6,500
3360. Special Postage/Express Shipping	100	100
3390. Other Special Services	4,500	4,500
3490. Associate Judge Fees	10,000	10,000
3510. Travel & Entertainment	10,000	12,000
3520. Dues & Subscriptions	2,000	2,000
3525. Legal/Technical Reference Materials	6,000	6,000
3530. Training, Registration Fees, Etc.	4,250	4,250
3900. Mileage	600	600
3920. Rent	500	500
TOTAL 3000	93,330	96,834
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	100	100
TOTAL 4000	100	100

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	$ 4,000	$ 4,000
TOTAL 5000	4,000	4,000
6000. MISCELLANEOUS		
6830. Court Cost, Jury/Filing Fees	4,500	4,500
TOTAL 6000	4,500	4,500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, & Office Machines	6,000	6,000
8481. Communication/Video Equipment	3,000	3,000
8490. Data Processing Equipment	3,000	3,000
8530. Other Equipment	1,300	1,300
TOTAL 8000	13,300	13,300
GRAND TOTAL	$ 1,457,950	$ 1,562,510

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	MUNICIPAL COURT	MUNICIPAL COURT
001	010	0010

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Municipal Court Judge	2	2	2	
Court Administrator	1	1	1	
TOTAL	3	3	3	
TECHNICAL				
Accounting Assistant	1	1	1	
Chief Warrant Officer	1	1	1	
Warrant Officer	2	2	2	
Bailiff	2	2	2	
TOTAL	6	6	6	
CLERICAL				
Account Clerk	3	3	3	
Administrative Assistant	1	1	1	
Executive Assistant	2	2	2	
Indigent Coordinator	1	1	1	
Juvenile Service Coordinator	1	1	1	
Records Specialist	4	4	4	
Records Supervisor	1	1	1	
TOTAL	13	13	13	
BASE SALARIES				$ 974,943
LONGEVITY				15,471
CERTIFICATION PAY				4,440
EDUCATION PAY				2,664
VACATION BUYBACK				4,166
CAR ALLOWANCE				19,140
OVERTIME				15,608
FRINGE BENEFITS				380,964
GRAND TOTAL	22	22	22	$ 1,417,396

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGAL 015	LEGAL 0015

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 774,634	$ 819,259
2000. COMMODITIES	5,860	5,860
3000. CONTRACTUAL SERVICES	46,643	46,643
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,150	1,150
6000. MISCELLANEOUS	500	500
SUBTOTAL	828,787	873,412
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 828,787	$ 873,412

FUNCTION: The City Attorney and his staff are responsible to the City Council. The department represents the city in all law suits and hearings; provides legal advice to all departments; and prepares necessary documents in relation to contracts, ordinances, resolutions, and other legal instruments as needed.

BUDGET COMMENTS: Market adjustments for employees resulted in increased personnel services costs for the 2009 budget year. Non-personnel expenditures remained flat.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGAL 015	LEGAL 0015

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 540,861	$ 563,546
Other Benefits	233,773	255,713
TOTAL 1000	774,634	819,259
2000. COMMODITIES		
2010. Office Supplies	5,040	5,040
2115. Minor Furniture & Fixtures	720	720
2120. Minor Equipment, Instruments, Tools	80	80
2620. Postage	20	20
TOTAL 2000	5,860	5,860
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,530	1,530
3263. Employee Relocation Costs	1,400	1,400
3270. Notary Bonds	150	150
3280. Temporary Help	175	175
3360. Special Postage/Express Shipping	100	100
3390. Other Special Services	8,000	8,000
3510. Travel & Entertainment	6,395	6,395
3520. Dues & Subscriptions	4,983	4,983
3525. Legal/Technical Reference Materials	18,000	18,000
3530. Training, Registration Fees, Etc.	4,990	4,990
3540. Educational Assistance	920	920
TOTAL 3000	46,643	46,643
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	150	150
5110. Machinery, Tools & Implements	1,000	1,000
TOTAL 5000	1,150	1,150
6000. MISCELLANEOUS		
6830. Court Costs, Jury/Filing Fees	500	500
TOTAL 6000	500	500
GRAND TOTAL	$ 828,787	$ 873,412

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	LEGAL	LEGAL
001	015	0015

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
City Attorney		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
First Assistant City Attorney		1	0	0	
Assistant City Attorney		3	4	4	
	TOTAL	4	4	4	
TECHNICAL					
Legal Assistant		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Legal Secretary		2	2	2	
	TOTAL	2	2	2	
BASE SALARIES					$ 558,546
PART TIME/TEMPORARY					5,000
LONGEVITY					4,260
CERTIFICATION PAY					1,500
VACATION BUYBACK					5,188
CAR ALLOWANCE					16,200
SPECIAL PAY					6,000
OVERTIME					10,000
FRINGE BENEFITS					212,565
GRAND TOTAL		8	8	8	$ 819,259

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	CITY SECRETARY 0020

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 200,894	$ 216,918
2000. COMMODITIES	3,400	3,400
3000. CONTRACTUAL SERVICES	35,900	37,010
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	240,194	257,328
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 240,194	$ 257,328

FUNCTION: This office carries out the duties outlined in the City Charter. The secretary is required to attend all Council meetings and keep accurate minutes of the proceedings; she maintains and files all documents, books, papers, and contracts of a legal nature; she countersigns all commissions and licenses. She is the keeper of the City Seal and affixes it to documents and papers as needed when legally authorized to do so; she maintains records of all appointments to various boards and commissions. The City Secretary attends bid openings which exceed $25,000.

BUDGET COMMENTS: In addition to broadband pay and market adjustments, there is a slight increase in contractual services for this budget.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	CITY SECRETARY 0020

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 137,515	$ 144,928
Overtime	853	853
Other Benefits	62,526	71,137
TOTAL 1000	200,894	216,918
2000. COMMODITIES		
2010. Office Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	900	900
TOTAL 2000	3,400	3,400
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,750	1,750
3220. Advertising	13,500	13,000
3240. Binding, Printing & Reproduction	5,000	5,000
3270. Notary Bonds	100	100
3280. Temporary Help	350	500
3360. Special Postage/Express Shipping	80	80
3420. Legal Filing Fees	1,500	1,700
3510. Travel & Entertainment	2,080	1,930
3520. Dues & Subscriptions	390	400
3525. Legal/Technical Reference Materials	150	150
3530. Training, Registration Fees, Etc.	1,000	900
3910. Elections	10,000	11,500
TOTAL 3000	35,900	37,010
GRAND TOTAL	$ 240,194	$ 257,328

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	CITY SECRETARY	CITY SECRETARY
001	020	0020

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
City Secretary	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
Secretary	1	1	1	
TOTAL	2	2	2	
BASE SALARIES				$ 144,928
LONGEVITY				4,185
VACATION BUYBACK				643
CAR ALLOWANCE				7,800
OVERTIME				853
FRINGE BENEFITS				58,509
GRAND TOTAL	3	3	3	$ 216,918

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	RECORDS MANAGEMENT 0021

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	1,200	1,200
3000. CONTRACTUAL SERVICES	3,800	3,675
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	5,000	4,875
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,000	$ 4,875

FUNCTION: This City Secretary has been appointed the records management officer for the city and as such is to oversee and manage the storing of all permanent records of the city.

BUDGET COMMENTS: This organization reflects only a slight change from the previous budget fiscal year.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	RECORDS MANAGEMENT 0021

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 1,200	$ 1,200
TOTAL 2000	1,200	1,200
3000. CONTRACTUAL SERVICES		
3235. Janitorial Services	100	100
3240. Binding, Printing & Reproduction	1,000	800
3280. Temporary Help	300	300
3510. Travel & Entertainment	1,500	1,500
3520. Dues & Subscriptions	170	195
3525. Legal/Technical Reference Materials	30	30
3530. Training, Registration Fees, Etc.	700	750
TOTAL 3000	3,800	3,675
GRAND TOTAL	$ 5,000	$ 4,875

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	HUMAN RESOURCES 0025

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 569,706	$ 486,835
2000. COMMODITIES	12,250	11,130
3000. CONTRACTUAL SERVICES	132,852	81,046
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	400	500
SUBTOTAL	715,208	579,511
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 715,208	$ 579,511

FUNCTION: The objectives of this department are to serve all departments and divisions by recruiting permanent, part time, and seasonal employees. The division also maintains classification and compensation schedules; keeps personnel records on all employees; directs the City's employee benefit programs; serves as a central agency for employee recognition and training programs, and conducts other activities compatible with a sound human resource management system including policy development and enforcement.

BUDGET COMMENTS: The Administrative Services department was restructured for fiscal year 2009, resulting in a large reduction for this division. The former Administrative Services organization was broken into Human Resources, Employee Health and Wellness, and the Risk Management divisions.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
An initial, documented response to all inquiries and requests for information within 48 hours.	95%	98%	98%
Jobs posted within 48 hours of receipt of authorized request.	98%	98%	100%
Positions filled within 45 days of posting date - excluding positions with lengthy testing requirements.	65%	65%	75%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	HUMAN RESOURCES 0025

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 419,045	$ 340,245
Other Benefits	150,661	146,590
TOTAL 1000	569,706	486,835
2000. COMMODITIES		
2010. Office Supplies	4,600	4,600
2020. Educational/Training Supplies	2,500	2,000
2160. Computer Software & Supplies	1,200	3,600
2200. Food	1,450	750
2320. Medical Supplies	2,000	0
2570. Clothing, Dry Goods, Etc.	200	180
2650. Photographic Supplies	300	0
TOTAL 2000	12,250	11,130
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	7,724	0
3212. Equipment Rental - External	1,800	1,500
3220. Advertising	15,000	23,900
3240. Binding, Printing & Reproduction	3,200	2,500
3270. Notary Bonds	0	225
3280. Temporary Help	2,000	3,000
3390. Other Special Services	16,000	14,361
3470. Lab Fees	16,000	0
3480. Medical Examinations	28,000	0
3510. Travel & Entertainment	5,560	3,750
3520. Dues & Subscriptions	4,128	1,160
3530. Training, Registration Fees, Etc.	3,085	3,900
3545. Mid-Management Training	3,200	3,500
3550. Employee Awards	26,655	23,050
3900. Mileage	500	200
TOTAL 3000	132,852	81,046
6000. MISCELLANEOUS		
6810. Contributions, Gratuities, & Rewards	400	500
TOTAL 6000	400	500
GRAND TOTAL	$ 715,208	$ 579,511

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATIVE SERVICES	HUMAN RESOURCES
001	025	0025

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Administrative Services Director	1	1	1	
HR Manager	1	1	1	
Safety/Risk Management Manager	1	1	0	
TOTAL	3	3	2	
TECHNICAL				
Employee Health Nurse *	1	1	0	
HR Specialist	3	4	3	
Recruiter	1	1	1	
TOTAL	5	6	4	
CLERICAL				
Receptionist	0	1	1	
Records Specialist	1	0	0	
TOTAL	1	1	1	
BASE SALARIES				$ 340,245
LONGEVITY				4,785
VACATION BUYBACK				3,030
CAR ALLOWANCE				7,800
FRINGE BENEFITS				130,975
GRAND TOTAL	9	10	7	$ 486,835

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	EMPLOYEE HLTH & WELLNESS 0026

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 43,044
2000. COMMODITIES	0	6,550
3000. CONTRACTUAL SERVICES	0	30,265
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	0	79,859
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 0	$ 79,859

FUNCTION: This objectives of this division are to promote health and wellness initiatives in the workplace, provide health and wellness services to eligible employees, retirees, and dependents via established programs and clinics. The division is also responsible for major workforce health related programs such as FMLA compliance, worker's compensation records and services, and pre-employment physical assessments.

BUDGET COMMENTS: This new organization was a result of restructuring. Several employees and their associated costs were transferred from Human Resources, as well as one employee from Health, to create a division focused entirely on employee health and wellness.

Activity/Performance Measure

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Clinic patients scheduled and seen within 48 hours of initial call.	N/A	N/A	80%
Employees participating in annual Wellness testing programs	N/A	N/A	70%
Growth in overall cost of active employees group health claim costs	N/A	N/A	10%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	EMPLOYEE HLTH & WELLNESS 0026

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 0	$ 37,861
Other Benefits	0	5,183
TOTAL 1000	0	43,044
2000. COMMODITIES		
2010. Office Supplies	0	400
2020. Educational/ Training Supplies	0	2,000
2160. Computer Software and Supplies	0	500
2200. Food	0	750
2320. Medical Supplies	0	2,900
TOTAL 2000	0	6,550
3000. CONTRACTUAL SERVICES		
3470. Lab Fees	0	6,000
3480. Medical Examinations	0	20,000
3510. Travel & Entertainment	0	2,050
3520. Dues & Subscriptions	0	865
3530. Training, Registration Fees, Etc.	0	1,150
3900. Mileage	0	200
TOTAL 3000	0	30,265
GRAND TOTAL	$ 0	$ 79,859

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATIVE SERVICES	EMPLOYEE HLTH & WELLNESS
001	025	0026

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Employee Clinic Manager*	0	0	1	
TOTAL	0	0	1	
TECHNICAL				
Employee Health Nurse *	0	0	1	
TOTAL	0	0	1	
BASE SALARIES				$ 31,861
LONGEVITY				186
FRINGE BENEFITS				10,997
GRAND TOTAL	0	0	2	$ 43,044

* Employee Clinic Manager - 3/4 is funded out of Medical/Dental Fund
* Employee Health Nurse - 1/4 is funded out of Medical/Dental Fund
* Employee Health Nurse - 1/2 is funded out of Worker's Compensation Fund

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 239,398	$ 259,704
2000. COMMODITIES	2,485	2,485
3000. CONTRACTUAL SERVICES	427,174	521,890
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	20,000	20,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	689,057	804,079
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	5,500
SUBTOTAL	0	5,500
TOTAL	$ 689,057	$ 809,579

FUNCTION: The Administrative Division of Communications and Information Systems consists of the Department Director and Administrative Secretary. The Director is responsible for the management of the Communications and Information Systems Department. The Administrative Secretary, in addition to providing secretarial services for the Department Director, is responsible for all voice and data telecommunications orders and changes as well as review of all telecommunications invoices for payment.

BUDGET COMMENTS: Cellular data cards and accessories, improvements to internet access, and a new City-wide voicemail system were the major sources of increased cost in this division.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Respond to inter-Departmental inquiries for assistance within 1 working day.	95%	98%	99%
Process and implement new voice/data telecommunications orders within 5-7 working days.	94%	98%	99%
Respond to normal problem/change orders for voice/data telecommunications within 8 working hours; within 1-2 hours 'for critical areas.	95%	98%	99%
Evaluate computer/voice/data telecommunications contracts annually and recommend changes as needed to better meet the needs of the City and its Departments.	96%	98%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 164,848	$ 177,798
Overtime	1,218	1,218
Other Benefits	73,332	80,688
TOTAL 1000	239,398	259,704
2000. COMMODITIES		
2010. Office Supplies	2,135	2,135
2140. Electrical Parts & Supplies	200	200
2160. Computer Software & Supplies	125	125
2620. Postage	25	25
TOTAL 2000	2,485	2,485
3000. CONTRACTUAL SERVICES		
3010. Communication	369,960	464,676
3211. Hire of Equipment - Other	11,432	11,432
3212. Equipment Rental - External	2,928	2,928
3280. Temporary Help	19,000	19,000
3360. Special Postage/Express Shipping	250	250
3510. Travel & Entertainment	2,000	3,000
3520. Dues & Subscriptions	350	350
3525. Legal/Technical Reference Materials	100	100
3530. Training, Registration Fees, Etc.	3,000	2,000
3920. Rent	18,154	18,154
TOTAL 3000	427,174	521,890
5000. MAINTENANCE OF EQUIPMENT		
5105. Communications Equipment	20,000	20,000
TOTAL 5000	20,000	20,000
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication/Video Equipment	0	5,500
TOTAL 8000	0	5,500
GRAND TOTAL	$ 689,057	809,579

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	CIS - ADMINISTRATION
001	030	0030

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Communication/Information Systems Director	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
Project Analyst	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 177,798
LONGEVITY				1,854
VACATION BUYBACK				1,787
CAR ALLOWANCE				7,800
OVERTIME				1,218
FRINGE BENEFITS				69,247
GRAND TOTAL	3	3	3	$ 259,704

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,488,713	$ 1,573,267
2000. COMMODITIES	11,450	12,150
3000. CONTRACTUAL SERVICES	76,133	84,368
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,577,296	1,670,785
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	5,500	0
SUBTOTAL	5,500	0
TOTAL	$ 1,582,796	$ 1,670,785

FUNCTION: The Communications Division is responsible for Midland's Public Safety telecommunications endeavor. This responsibility ranges from taking emergency 911 calls to communicating via a nationwide law enforcement computer network; from dispatching via two-way radio, to researching and installing state-of-the-art radio communications equipment. Since the 1991-92 fiscal year, the centralized dispatch center has provided dispatching services for the county sheriff's office, as well.

BUDGET COMMENTS: The combination of broadband pay adjustment and changes in actuarial calculations for Texas Municipal Retirement System contributions generated higher personnel costs for Communications.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Answer 9-1-1 calls within 5 seconds from the inception of the call.	4 seconds	5 seconds	5 seconds
Dispatch ambulance calls within 20 seconds from the receipt of the call	16.8 seconds	20 seconds	20 seconds
Dispatch Fire calls within 30 seconds from the receipt of the call.	21.8 seconds	30 seconds	30 seconds
Dispatch Law Enforcement call with:			
1 minute for Emergency calls	70 seconds	60 seconds	60 seconds
2 minutes for Priority One calls	1.9 minutes	2 minutes	2 minutes
5 minutes for Priority Two calls	4.3 minutes	5 minutes	5 minutes

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,073,120	$ 1,103,438
Overtime	8,712	8,712
Other Benefits	406,881	461,117
TOTAL 1000	1,488,713	1,573,267
2000. COMMODITIES		
2010. Office Supplies	3,500	4,000
2020. Educational/Training Supplies	1,500	1,500
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments, Tools	2,000	2,000
2160. Computer Software & Supplies	2,000	2,000
2200. Food	500	500
2570. Clothing, Dry Goods, Etc.	800	1,000
2620. Postage	300	300
2630. Security Badges/ Decal Supplies	350	350
TOTAL 2000	11,450	12,150
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage- Vehicles	6,445	6,330
3212. Equipment Rental - External	1,680	1,680
3240. Binding, Printing & Reproduction	500	500
3260. Credit Bureau Fees	350	0
3280. Temporary Help	50,000	60,000
3320. Wrecker Services	100	100
3390. Other Special Services	600	800
3510. Travel & Entertainment	6,500	5,253
3520. Dues & Subscriptions	700	700
3525. Legal/Technical Reference Materials	198	198
3530. Training, Registration Fees, Etc.	8,000	7,747
3540. Educational Assistance	400	400
3990. Other	660	660
TOTAL 3000	76,133	84,368
5000. MAINTENANCE OF EQUIPMENT		
5101. Noncontractual Hardware Repair	1,000	1,000
TOTAL 5000	1,000	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication & Video Equipment	$ 5,500	$ 0
TOTAL 8000	5,500	0
GRAND TOTAL	$ 1,582,796	$ 1,670,785

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	COMMUNICATIONS
001	030	0031

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Communications Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Communications Supervisor	5	5	5	
Duty Supervisor	4	4	4	
Public Safety Dispatcher	17	17	17	
Technical Coordinator	1	1	1	
TOTAL	27	27	27	
OPERATIONS				
Public Safety Call Taker	3	3	3	
TOTAL	3	3	3	
BASE SALARIES				$ 1,103,438
LONGEVITY				17,382
VACATION BUYBACK				11,248
SPECIAL PAY				1,800
OVERTIME				8,712
FRINGE BENEFITS				490,687
VACANCIES				(60,000)
GRAND TOTAL	31	31	31	$ 1,573,267

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,208,004	$ 1,251,673
2000. COMMODITIES	88,296	94,717
3000. CONTRACTUAL SERVICES	1,174,602	1,317,460
4000. MAINTENANCE - STRUCTURES	1,500	1,500
5000. MAINTENANCE - EQUIPMENT	181,620	181,620
6000. MISCELLANEOUS	1,500	1,500
SUBTOTAL	2,655,522	2,848,470
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	190,653	191,399
SUBTOTAL	190,653	191,399
TOTAL	$ 2,846,175	$ 3,039,869

FUNCTION: Information Systems is responsible for the computer processing of the financial, payroll/personnel, purchasing, inventory, equipment and vehicle preventative maintenance and utility billing information's systems for the City of Midland. The division's programming group is responsible for application software development, maintenance and enhancement of these computer systems. In addition, the programming group supports all personal computer installations in the City and provides programming support for the Engineering Geographical Data Base System.

BUDGET COMMENTS: The cost of computer equipment, software and maintenance for the General Fund is reflected in this division. The purchase of laptop computers for the Police Department generated the most significant increase in the budget for 2009.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Respond to user problem phone calls within 1 hour or sooner.	75%	80%	85%
Respond to 100% of production/network problems within 1 hour or sooner; clear 95% within 24 hours or sooner.	83% / 88%	90% / 95%	95% / 100%
95% of PC repairs made within 72 hours or sooner.	74%	80%	85%
100% of application programming completed on schedule.	96%	99%	100%
100% of production runs completed on schedule.	94%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 872,200	$ 883,859
Overtime	3,548	3,548
Other Benefits	332,256	364,266
TOTAL 1000	1,208,004	1,251,673
2000. COMMODITIES		
2010. Office Supplies	4,000	4,000
2020. Educational/Training Supplies	600	600
2115. Minor Furniture & Fixtures	8,510	8,510
2120. Minor Equipment, Instruments, Tools	2,000	2,000
2140. Electrical Parts & Supplies	3,500	3,500
2155. Minor Computer Hardware & Peripherals	8,350	8,500
2160. Computer Software & Supplies	61,236	67,507
2620. Postage	100	100
TOTAL 2000	88,296	94,717
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	7,719	7,669
3211. Hire of Equipment - Garage - Other	601,819	736,377
3280. Temporary Help	25,000	25,000
3360. Special Postage/Express Shipping	500	750
3390. Other Special Services	0	8,100
3405. Software Maintenance	507,000	507,000
3510. Travel & Entertainment	9,000	9,000
3520. Dues & Subscriptions	1,500	1,500
3525. Legal/Technical Reference Materials	1,500	1,500
3530. Training, Registration Fees, Etc.	15,000	15,000
3540. Educational Assistance	1,500	1,500
3900. Mileage	2,000	2,000
3920. Rent	2,064	2,064
TOTAL 3000	1,174,602	1,317,460
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	1,500	1,500
TOTAL 4000	1,500	1,500
5000. MAINTENANCE OF EQUIPMENT		
5100. Data Processing Equipment	156,620	156,620
5101. Noncontractual Hardware Repair	25,000	25,000
TOTAL 5000	181,620	181,620

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 1,500	$ 1,500
TOTAL 6000	1,500	1,500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	147,958	132,299
8900. EDP Software	42,695	59,100
TOTAL 8000	190,653	191,399
GRAND TOTAL	$ 2,846,175	$ 3,039,869

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	INFORMATION SYSTEMS
001	030	0032

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
IS Manager	0	1	1	
TOTAL	0	1	1	
PROFESSIONAL				
MultiMedia Developer	0	0	1	
Network/PC Specialist	2	2	2	
Programmer/Analyst	5	5	5	
Systems Administrator	3	3	3	
Web Master	1	1	0	
TOTAL	11	11	11	
TECHNICAL				
Computer Operator	2	2	2	
PC Specialist	3	3	3	
TOTAL	5	5	5	
SUPERVISORY				
Supervisor Computer Operations	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 883,859
LONGEVITY				11,991
VACATION BUYBACK				1,939
SPECIAL PAY				180
OVERTIME				3,548
FRINGE BENEFITS				350,156
GRAND TOTAL	17	18	18	$ 1,251,673

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 77,312	$ 82,194
2000. COMMODITIES	46,960	46,600
3000. CONTRACTUAL SERVICES	37,311	28,765
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	233,621	253,230
6000. MISCELLANEOUS	0	0
SUBTOTAL	397,704	413,289
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	103,666	155,813
SUBTOTAL	103,666	155,813
TOTAL	$ 501,370	$ 569,102

FUNCTION: This division is responsible for all radio maintenance for the entire City.

BUDGET COMMENTS: The purchase of new radio equipment for several divisions within the General Fund drove the increase for the non-personnel portion of this budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Respond to radio system problems within 1 hour.	98%	99%	100%
Clear dispatch problems within 1 hour.	97%	98%	100%
Clear individual radio user problems within 2 hours.	95%	95%	98%
Clear minor system wide problems within 1 hour.	96%	95%	98%
Clear major system wide problems within 48 hours.	98%	99%	100%

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 52,771	$ 55,064
Overtime	3,000	3,000
Other Benefits	21,541	24,130
TOTAL 1000	77,312	82,194
2000. COMMODITIES		
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments, Tools	8,360	8,300
2140. Electrical Parts & Supplies	37,500	37,500
2155. Minor Computer Hardware & Peripherals	200	100
2310. Janitorial Supplies	200	100
2570. Clothing, Dry Goods, Etc.	200	100
TOTAL 2000	46,960	46,600
3000. CONTRACTUAL SERVICES		
3030. Light & Power	4,693	5,000
3210. Hire of Equipment - Garage - Vehicles	4,693	5,440
3280. Temporary Help	23,500	13,900
3510. Travel & Entertainment	2,000	2,000
3520. Dues & Subscriptions	150	150
3525. Legal/Technical Reference Materials	200	200
3530. Training, Registration Fees, Etc.	1,475	1,475
3540. Educational Assistance	600	600
TOTAL 3000	37,311	28,765
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	2,500	2,500
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5101. Noncontractual Hardware Repair	60,000	60,000
5105. Communications Equipment	173,621	193,230
TOTAL 5000	233,621	253,230

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication/Video Equipment	$ 103,666	$ 155,813
TOTAL 8000	103,666	155,813
GRAND TOTAL	$ 501,370	$ 569,102

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	COMMUNICATIONS MAINT
001	030	0033

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
TECHNICAL				
Radio Technician	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 55,064
LONGEVITY				630
OVERTIME				3,000
FRINGE BENEFITS				23,500
GRAND TOTAL	1	1	1	$ 82,194

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	ACCOUNTING 0035

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 998,009	$ 1,185,386
2000. COMMODITIES	13,200	17,400
3000. CONTRACTUAL SERVICES	101,650	128,800
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	200	500
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,113,059	1,332,086
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	2,350	3,850
SUBTOTAL	2,350	3,850
TOTAL	$ 1,115,409	$ 1,335,936

FUNCTION: The Finance Department is supervised by the Director of Finance. The department is made up of the Accounting, Tax, Investments, Customer Service, and Water Meter Repair Shop Divisions.

Accounting maintains budgetary controls on all expenditures and revenues of the City; maintains central accounting records; distributes and maintains controls on payroll records; prepares financial statements; disburses on all City obligations; maintains City bank accounts; and has a general responsibility for financial forecasting and planning.

BUDGET COMMENTS: The addition of a new position, coupled with increases in broadband pay and TMRS contributions, resulted in a significant increase in personnel costs. There was also a substantial increase in external audit fees.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Distribute monthly budget/activity status reports to users within seven (7) working days of month end.	10 of 12 mos.	12 of 12 mos.	12 of 12
Deliver Monthly Financial Summary to City Manager within twenty (20) working days following end of month.	11 of 12 mos.	12 of 12 mos.	12 of 12
Receive Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award from GFOA.	2 received	2 submitted	2 submitted
Average annual collected balance in bank less than .6% (.006) of portfolio.	.53% (.0053)	.64% (.0064)	.60% (.0060)

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	ACCOUNTING 0035

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 699,962	$ 806,711
Overtime	8,000	20,000
Other Benefits	290,047	358,675
TOTAL 1000	998,009	1,185,386
2000. COMMODITIES		
2010. Office Supplies	11,000	12,000
2115. Minor Furniture & Fixtures	600	1,400
2120. Minor Equipment, Instruments, Tools	200	600
2155. Minot Computer Hardware & Peripherals	0	2,000
2160. Computer Software & Supplies	1,400	1,400
TOTAL 2000	13,200	17,400
3000. CONTRACTUAL SERVICES		
3220. Advertising	150	150
3240. Binding, Printing & Reproduction	1,800	1,800
3350. Bank Service	39,000	36,000
3360. Special Postage/Express Shipping	250	250
3390. Other Special Services	1,050	1,300
3440. External Audit Fees	38,500	68,500
3510. Travel & Entertainment	5,490	4,910
3520. Dues & Subscriptions	5,500	6,000
3525. Legal/Tech Reference Materials	0	200
3530. Training - Registration Fees	8,510	9,090
3540. Educational Assistance	1,300	500
3900. Mileage	100	100
TOTAL 3000	101,650	128,800
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	200	500
TOTAL 5000	200	500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Equipment	2,350	3,850
TOTAL 8000	2,350	3,850
GRAND TOTAL	$ 1,115,409	$ 1,335,936

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FINANCE	ACCOUNTING
001	035	0035

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Finance Director	1	1	1	
Comptroller	1	1	1	
Accounting Manager	1	1	1	
TOTAL	3	3	3	
PROFESSIONAL				
Accountant	4	4	5	
TOTAL	4	4	5	
TECHNICAL				
Accounting Assistant	2	2	2	
TOTAL	2	2	2	
CLERICAL				
Account Clerk	5	5	5	
Administrative Assistant	1	1	1	
TOTAL	6	6	6	
BASE SALARIES				$ 806,711
LONGEVITY				16,023
CERTIFICATION PAY				2,400
VACATION BUYBACK				13,500
OVERTIME				20,000
FRINGE BENEFITS				326,752
GRAND TOTAL	15	15	16	$ 1,185,386

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	INVESTMENTS 0037

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 108,832	$ 116,248
2000. COMMODITIES	50	50
3000. CONTRACTUAL SERVICES	14,625	14,625
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	123,507	130,923
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 123,507	$ 130,923

FUNCTION: Investments determines cash flow needs for payrolls, commodities, special services, and projects and insures that funds will be available when required. Funds in excess of present requirements are carefully and professionally managed to preserve capital and optimize safe and secure return.

BUDGET COMMENTS: The personnel budget is increased due to the broadband pay plan and associated fringe benefits, in addition to the TMRS actuarial calculation change.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Equal or exceed rate of return on 3-month T-Bills.	Exceeded benchmark by 23 basis points.	Exceed 3-mo bill rate by at least 20 basis points.	Exceed 3-mo bill rate by at least 40 basis points
Meet guidelines and restrictions on portfolio as outlined in Investment Policy.	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters
Provide timely and accurate information and reports to management and Council.	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	INVESTMENTS 0037

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 83,277	$ 86,924
Other Benefits	25,555	29,324
TOTAL 1000	108,832	116,248
2000. COMMODITIES		
2010. Office Supplies	50	50
TOTAL 2000	50	50
3000. CONTRACTUAL SERVICES		
3446. Fund Management Subscriptions	11,900	11,900
3510. Travel & Entertainment	1,950	1,950
3520. Dues & Subscriptions	350	350
3530. Training, Registration Fees, Etc.	425	425
TOTAL 3000	14,625	14,625
GRAND TOTAL	$ 123,507	$ 130,923

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FINANCE	INVESTMENTS
001	035	0037

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Investment Manager	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 86,924
LONGEVITY				1,068
FRINGE BENEFITS				28,256
GRAND TOTAL	1	1	1	$ 116,248

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	PURCHASING 0040

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 246,923	$ 247,476
2000. COMMODITIES	4,007	4,007
3000. CONTRACTUAL SERVICES	10,998	10,998
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	261,928	262,481
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 261,928	$ 262,481

FUNCTION: The Purchasing Division is responsible either directly or through delegation of authority, for the purchase or contracting of all materials, supplies, equipment and contractual services needed by any and all departments of the City. The Purchasing Agent reports to the Director of Facilities and Fleet Management. The duty of the Purchasing Agent is to assure that the Division's responsibilities are carried out in compliance with policies and statutes.

BUDGET COMMENTS: The personnel budget remained relatively flat due to the retirement of a long-term employee. There were no changes to the non-personnel budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Requisitions of less than $25,000 will be bid and PO issued within 7 to 14 calendar days, with no anomalies.	96.7%	96%	100%
Re-bids will be held to 15 or less per year.	4	<8	<15
Number of sole source purchases shall be limited to 1% of total.	0.8%	<1%	<1%
Information requests shall be completed within one work day.	100%	100%	100%

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	PURCHASING 0040

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 173,750	$ 173,621
Overtime	2,060	2,060
Other Benefits	71,113	71,795
TOTAL 1000	246,923	247,476
2000. COMMODITIES		
2010. Office Supplies	3,534	3,534
2020. Educational/Training Supplies	150	150
2120. Minor Equipment, Instruments, Tools	135	135
2160. Computer Software & Supplies	188	188
TOTAL 2000	4,007	4,007
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,116	1,116
3220. Advertising	3,500	3,500
3270. Notary Bonds	50	50
3510. Travel & Entertainment	3,000	3,000
3520. Dues & Subscriptions	1,282	1,282
3530. Training, Registration Fees, Etc.	2,000	2,000
3900. Mileage	50	50
TOTAL 3000	10,998	10,998
GRAND TOTAL	$ 261,928	$ 262,481

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	PURCHASING
001	040	0040

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Facilities/Fleet Management Director	0.05	0.05	0.05	
Purchasing Agent	1	1	1	
TOTAL	1.05	1.05	1.05	
TECHNICAL				
Purchasing Technician	2	2	2	
TOTAL	2	2	2	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 173,621
LONGEVITY				4,015
VACATION BUYBACK				2,402
OVERTIME				2,060
FRINGE BENEFITS				65,378
GRAND TOTAL	4.05	4.05	4.05	$ 247,476

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 291,694	$ 279,081
2000. COMMODITIES	10,000	12,700
3000. CONTRACTUAL SERVICES	781,285	800,829
4000. MAINTENANCE - STRUCTURES	57,525	72,525
5000. MAINTENANCE - EQUIPMENT	11,000	15,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,151,504	1,180,135
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	15,000	0
8000. EQUIPMENT	0	0
SUBTOTAL	15,000	0
TOTAL	$ 1,166,504	$ 1,180,135

FUNCTION: This division maintains City Hall, Loraine Center, nine Fire Stations, Municipal Court, Animal Control, two Senior Centers, Health Department and several Operations Buildings, and does much of the maintenance of other City buildings. This division budget provides funds to pay for maintenance of heating and cooling equipment, janitorial services, general maintenance and remodeling services, and payment of electrical and natural gas bills for most of the above mentioned facilities.

BUDGET COMMENTS: Increases are reflected in hire of equipment costs, janitorial services and maintenance of buildings and grounds. Personnel costs are down due to employee turnover in a tight job market.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Insure that all occupied buildings are structurally sound and only minor maintenance work is required (Building Condition2.)	Meet	Meet	Meet
Response time for general building maintenance requests will be within 8 working hours.	4 hours	4 hours	4 hours
Response time for emergency requests will be within 20 minutes.	Meet	Meet	Meet

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 196,912	$ 186,976
Overtime	8,700	8,700
Other Benefits	86,082	83,405
TOTAL 1000	291,694	279,081
2000. COMMODITIES		
2010. Office Supplies	500	1,200
2020. Educational/Training Supplies	500	800
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments, Tools	1,000	1,000
2140. Electrical Parts & Supplies	4,000	4,000
2160. Computer Software & Supplies	400	400
2170. Welding Supplies	500	1,000
2310. Janitorial Supplies	1,000	1,000
2320. Medical Supplies	100	300
2330. Chemicals & Insecticides	500	500
2570. Clothing, Dry Goods, Etc.	1,000	2,000
TOTAL 2000	10,000	12,700
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	103,363	103,363
3030. Light & Power	391,852	391,852
3040. Water	18,000	18,000
3210. Hire of Equipment - Garage - Vehicle	32,903	38,274
3211. Hire of Equipment - Garage - Other	49,148	49,148
3230. Laundry and Cleaning	200	200
3235. Janitorial Services	100,450	111,623
3280. Temporary Help	1,000	1,000
3310. Exterminator	2,000	2,000
3375. HVAC Services	43,855	43,855
3390. Other Special Services	35,714	38,714
3430. Appraisal Fees	1,000	1,000
3510. Travel & Entertainment	1,000	1,000
3530. Training, Registration Fees, Etc.	800	800
TOTAL 3000	781,285	800,829
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	57,525	72,525
TOTAL 4000	57,525	72,525

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 11,000	$ 15,000
TOTAL 5000	11,000	15,000
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	15,000	0
TOTAL 7000	15,000	0
GRAND TOTAL	$ 1,166,504	$ 1,180,135

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	FACILITIES SERVICES
001	040	0041

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Facilities/Fleet Management Director	0.15	0.15	0.15	
TOTAL	0.15	0.15	0.15	
SUPERVISORY				
Building Maintenance Superintendent	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Building Maintenance Specialist	4	3	3	
TOTAL	4	3	3	
CLERICAL				
Administrative Assistant	0	1	1	
TOTAL	0	1	1	
BASE SALARIES				$ 186,976
LONGEVITY				1,252
VACATION BUYBACK				1,652
OVERTIME				8,700
FRINGE BENEFITS				80,501
GRAND TOTAL	5.15	5.15	5.15	$ 279,081

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	RISK MANAGEMENT 0042

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 122,738
2000. COMMODITIES	0	1,900
3000. CONTRACTUAL SERVICES	0	19,774
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	0	144,412
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 0	$ 144,412

FUNCTION: The Risk Management Division's objectives are to minimize risk, create a safe workplace and plan for or prevent events that could hinder the effectiveness of City government. Core functions include handling liability claims investigations and processing, conducting accident investigations and safety training, administering employee drug testing programs, and accident review board administration. The division is responsible for the operational management of two major liability funds (general liability and worker's compensation).

BUDGET COMMENTS: This new division is a result of restructuring. Two employees and associated costs were transferred from he Administrative Services Department. Due to the functions performed by these employees, it was determined that the Facilities and Fleet Management Department was a more logical reporting structure.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Conduct Safety Training for all production divisions once a quarter.	N/A	N/A	90%
Perform walk-through safety inspections of production divisions annually.	N/A	N/A	90%
Perform field observations on production divisions once a quarter.	N/A	N/A	90%
Non-litigated general liability claims settled or an offer made within 30 days of receipt of complete claim.	N/A	N/A	90%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	RISK MANAGEMENT 0042

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 0	$ 87,552
Other Benefits	0	35,186
TOTAL 1000	0	122,738
2000. COMMODITIES		
2010. Office Supplies	0	600
2020. Educational/Training Supplies	0	400
2160. Computer Software & Supplies	0	500
2650. Photographic Supplies	0	400
TOTAL 2000	0	1,900
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage	0	9,799
3470. Lab Fees	0	6,000
3510. Travel & Entertainment	0	600
3520. Dues & Subscriptions	0	2,575
3530. Training, Registration Fees, Etc.	0	800
TOTAL 3000	0	19,774
GRAND TOTAL	$ 0	$ 144,412

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	RISK MANAGEMENT
001	040	0042

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Safety/Risk Management Manager	0	0	1	
TOTAL	0	0	1	
TECHNICAL				
HR Specialist	0	0	1	
TOTAL	0	0	1	
BASE SALARIES				$ 87,552
LONGEVITY				195
FRINGE BENEFITS				34,991
GRAND TOTAL	0	0	2	$ 122,738

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	INTERNAL AUDIT 0045

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 105,529	$ 114,374
2000. COMMODITIES	2,200	2,200
3000. CONTRACTUAL SERVICES	6,800	6,800
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	400	400
6000. MISCELLANEOUS	0	0
SUBTOTAL	114,929	123,774
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 114,929	$ 123,774

FUNCTION: Internal Audit performs a wide range of operational audit activities of various organizations within the City, as well as external entities under contract with the City.

BUDGET COMMENTS: The sole increase to this division's budget is attributable to a market adjustment for personnel and the associated increase to related fringe benefits.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Percent of actual direct audit hours to total available hours.	84%	70%	70%
Percent of planned audit hours to actual audit hours for completed audits.	94%	80%	75%
Percent of audit recommendations accepted to total audit recommendations reported.	96%	80%	85%

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	INTERNAL AUDIT 0045

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 72,450	$ 76,073
Other Benefits	33,079	38,301
TOTAL 1000	105,529	114,374
2000. COMMODITIES		
2010. Office Supplies	650	650
2020. Educational/Training Supplies	700	700
2160. Computer Software & Supplies	850	850
TOTAL 2000	2,200	2,200
3000. CONTRACTUAL SERVICES		
3510. Travel & Entertainment	2,800	2,800
3520. Dues & Subscriptions	1,000	1,000
3530. Training, Registration Fees, Etc.	3,000	3,000
TOTAL 3000	6,800	6,800
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	400	400
TOTAL 5000	400	400
GRAND TOTAL	$ 114,929	$ 123,774

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATION	INTERNAL AUDIT
001	005	0045

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Internal Audit Manager	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 76,073
LONGEVITY				1,458
CERTIFICATION PAY				1,200
CAR ALLOWANCE				7,800
FRINGE BENEFITS				27,843
GRAND TOTAL	1	1	1	$ 114,374

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	TAX 0050

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	319,469	343,430
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	319,469	343,430
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 319,469	$ 343,430

FUNCTION: This division accounts for the City of Midland's portion of the Midland Central Appraisal District budget.

BUDGET COMMENTS: This division reflects a minor increase, based on information received from the Midland Central Appraisal District.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	TAX 0050

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3390. Other Special Services	$ 319,469	$ 343,430
TOTAL 3000	319,469	343,430
GRAND TOTAL	$ 319,469	$ 343,430

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	PLANNING & DEVELOPMENT 0055

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 416,059	$ 464,723
2000. COMMODITIES	6,150	6,150
3000. CONTRACTUAL SERVICES	15,626	18,904
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	50	50
SUBTOTAL	437,885	489,827
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 437,885	$ 489,827

FUNCTION: This division has the responsibility of providing technical assistance to the Planning and Zoning Commission and to the City Council on matters relating to land use, zoning, and the processing of subdivisions. This division conducts planning studies, maintains graphs and charts, land use maps, and zoning maps pertinent to planning the logical development of the City.

BUDGET COMMENTS: Non-personnel expenditures are budgeted with a slight increase overall from the previous year, while the personnel budget reflects the broadband pay plan increase, and increases to related fringe benefits.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Return phone calls on same working day	95%	96%	96%
Route sketch plans within 48 hours.	88%	90%	90%
Complete sketch comments within 15 working days.	90%	90%	95%
Update zoning maps within 5 working days	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	PLANNING & DEVELOPMENT 0055

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 308,436	$ 331,259
Other Benefits	107,623	133,464
TOTAL 1000	416,059	464,723
2000. COMMODITIES		
2010. Office Supplies	5,750	5,750
2160. Computer Software & Supplies	400	400
TOTAL 2000	6,150	6,150
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	5,143	2,774
3220. Advertising	743	4,370
3240. Binding, Printing & Reproduction	50	50
3420. Legal Filing Fees	90	60
3510. Travel & Entertainment	5,800	6,800
3520. Dues & Subscriptions	1,300	1,550
3530. Training, Registration Fees, Etc.	2,500	3,300
TOTAL 3000	15,626	18,904
6000. MISCELLANEOUS		
6990. Miscellaneous	50	50
TOTAL 6000	50	50
GRAND TOTAL	$ 437,885	$ 489,827

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	PLANNING & DEVELOPMENT
001	075	0055

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Planning Division Manager		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Planner		3	3	3	
	TOTAL	3	3	3	
TECHNICAL					
Associate Planner		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Administrative Assistant		2	2	2	
	TOTAL	2	2	2	
BASE SALARIES					$ 331,259
LONGEVITY					5,733
VACATION BUYBACK					3,893
FRINGE BENEFITS					123,838
GRAND TOTAL		7	7	7	$ 464,723

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	COMMUNITY DEVELOPMENT 0056

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 204,885	$ 180,808
2000. COMMODITIES	3,200	3,200
3000. CONTRACTUAL SERVICES	13,644	13,981
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	221,729	197,989
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 221,729	$ 197,989

FUNCTION: This division is responsible for daily program management, oversight and coordination of the Community Development Block Grant (CDBG) program. The division prepares the annual application for funds, maintains the Consolidated Plan for Community Development and Housing Funds, contracts with subrecipient agencies, conducts fair housing programming and environmental reviews, monitors all CDBG projects, and addresses a variety of federal requirements on a general basis and for project specific situations. Additionally, the division administers the City housing programs - housing rehabilitation loans, emergency repair grants and home purchase assistance loans.

BUDGET COMMENTS: This division is budgeted with a vacant position. This offsets the increases in broadband pay and related benefits, resulting in a net decrease in overall budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Complete housing cases within the time established for each program.	83%	90%	90%
Perform necessary tasks so that funded projects or programs can have their administrative, contracting or procurement processes completed by the third City Council meeting after the request for assistance was made.	96%	95%	95%
Complete the processing of all payment requests within two days of receipt.	97%	98%	98%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	COMMUNITY DEVELOPMENT 0056

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 153,563	$ 128,502
Other Benefits	51,322	52,306
TOTAL 1000	204,885	180,808
2000. COMMODITIES		
2010. Office Supplies	2,400	2,400
2120. Minor Equipment, Instruments, Tools	200	200
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	200	200
2570. Clothing, Dry Goods, Etc.	100	100
2620. Postage	100	100
TOTAL 2000	3,200	3,200
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	3,344	3,881
3220. Advertising	2,700	2,700
3240. Binding, Printing & Reproduction	200	200
3360. Special Postage/Express Shipping	200	200
3390. Other Special Services	1,000	1,500
3510. Travel & Entertainment	3,200	3,000
3520. Dues & Subscriptions	1,800	1,500
3530. Training, Registration Fees, Etc.	1,200	1,000
TOTAL 3000	13,644	13,981
GRAND TOTAL	$ 221,729	$ 197,989

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	COMMUNITY DEVELOPMENT
001	075	0056

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Community Development Admin.	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
Program Coordinator	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
CDBG Program Specialist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 128,502
LONGEVITY				2,211
VACATION BUYBACK				963
FRINGE BENEFITS				49,132
GRAND TOTAL	3	3	3	$ 180,808

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	CODE ADMINISTRATION 0060

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,140,404	$ 1,167,199
2000. COMMODITIES	18,300	21,700
3000. CONTRACTUAL SERVICES	240,993	273,828
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,399,697	1,462,727
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,399,697	$ 1,462,727

FUNCTION: This division makes detailed inspections of all new building, plumbing, electrical facilities, and other mechanical installation; issues various construction permits, collects water and sewer pro rata and tap fees; enforces building, electrical, plumbing, zoning, sign, swimming pool, water well and trailer park ordinances; and property maintenance codes pertaining to such matters as dilapidated structures, junk vehicles, weeds and debris, and nuisance water in streets. The division seeks out code violations and attempts to bring them into compliance. Contracts are prepared and supervised for removal of dilapidated structures and clearing of weedy lots. Complaints are filed in Municipal Court when other code violations are not corrected. The division also processes appeals to the Building Code Board of Appeals and Zoning Board of Adjustment, and reviews and proposes updating of the various codes on a continuing basis as needed.

BUDGET COMMENTS: Although the personnel budget reflects the addition of a new code enforcement officer and the broadband pay increase, the impact to the budget was moderate due to the retirement of a long-term employee. Aside from personnel, hire of equipment is the only other area of significant increase.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
To review residential plans within 48 hours of receiving completed application.	514 of 588 permits 87%	509 of 583**** permits 87%	540 of 580 permits 93%
To review commercial plans within 12 days of receiving completed application.	64 of 174 permits 37%	120 of 135**** permits 88%	140 of 155 permits 90%
To respond to requests for building inspections within 24 hours.	21,422 of 24,408 inspect 88%	21,498 of 24,484 inspect 87%	19,000 of 22,000 inspect 85%

**** Asst. Building Official position filled 08/08

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	CODE ADMINISTRATION 0060

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 788,224	$ 776,619
Other Benefits	352,180	390,580
TOTAL 1000	1,140,404	1,167,199
2000. COMMODITIES		
2010. Office Supplies	7,500	7,500
2020. Educational/Training Supplies	2,000	3,000
2115. Minor Furniture & Fixtures	1,200	2,550
2120. Minor Equipment, Instruments, Tools	1,000	1,500
2130. Plant Lubrication and Supplies	3,600	0
2155. Minor Computer Hardware & Peripherals	0	500
2160. Computer Software & Supplies	1,000	3,750
2570. Clothing, Dry Goods, Etc.	2,000	2,900
TOTAL 2000	18,300	21,700
3000. CONTRACTUAL SERVICES		
3113. Leneral Liability/Workers Comp Penalty	0	-281
3210. Hire of Equipment - Garage - Vehicles	86,323	109,903
3220. Advertising	1,000	1,000
3240. Binding, Printing & Reproduction	3,000	4,000
3320. Wrecker Services	2,000	0
3420. Legal Filing Fees	1,100	1,100
3450. Consulting Fees	750	750
3510. Travel & Entertainment	10,254	10,660
3520. Dues & Subscriptions	3,811	4,166
3530. Training, Registration Fees, Etc.	6,755	7,180
3950. Cleaning Lots	60,000	65,000
3955. Demolition of Dangerous Buildings	66,000	70,350
TOTAL 3000	240,993	273,828
GRAND TOTAL	$ 1,399,697	$ 1,462,727

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	CODE ADMINISTRATION
001	075	0060

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Building Official	1	1	1	
Assistant Building Official	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Code Enforcement Officer	5	5	6	
Code Enforcement Supervisor	0	1	1	
Community Liasion Officer	1	0	0	
Inspector	6	6	6	
Plan Reviewer	1	1	1	
TOTAL	13	13	14	
OPERATIONS				
Maintenance Specialist	2	3	3	
TOTAL	2	3	3	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	1	1	1	
Secretary	1	1	1	
TOTAL	3	3	3	
BASE SALARIES				$ 776,619
LONGEVITY				10,608
VACATION BUYBACK				4,156
FRINGE BENEFITS				375,816
GRAND TOTAL	20	21	22	$ 1,167,199

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	GIS ADMINISTRATION 0075

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 385,463	$ 381,200
2000. COMMODITIES	4,700	5,535
3000. CONTRACTUAL SERVICES	23,215	23,865
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	413,378	410,600
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 413,378	$ 410,600

FUNCTION: This division is responsible for the City of Midland Geographic Information System (GIS) database. The division provides timely and accurate geographic data, maps and custom applications to city employees and the general public. The division also provides GIS training and support services to end users in multiple city departments and other outside agencies. Some examples of GIS data layers available include: property boundaries, infrastructure assets, administrative districts, etc.

BUDGET COMMENTS: This budget reflects an overall net decrease. The primary source of the decrease is health insurance costs, related to the City's share of employee-elected coverage. Where certain employees have elected for less coverage, the City's portion is also less.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Manage the ArcSDE Enterprise Geodatabase.	98%	98%	98%
Keep GIS base map data current for internal and external users.	98%	98%	98%
Provide GIS end users and GIS staff with the necessary training and support so they can effectively use the GIS software.	99%	99%	99%
Develop requested GIS applications in a timely manner with the necessary functionality.	99%	99%	99%
Complete requested map products in 5 buinesss days.	99%	99%	99%
Complete requested data orders in 10 business days.	99%	99%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	GIS ADMINISTRATION 0075

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 271,784	$ 273,740
Other Benefits	113,679	107,460
TOTAL 1000	385,463	381,200
2000. COMMODITIES		
2010. Office Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	250	250
2155. Minor Computer Hardware & Peripherals	1,750	2,585
2570. Clothing, Dry Goods, etc.	150	150
2620. Postage	50	50
TOTAL 2000	4,700	5,535
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	0	650
3360. Special Postage/Express Shipping	50	50
3405. Software Maintenance	6,500	6,500
3510. Travel & Entertainment	5,500	5,500
3520. Dues & Subscriptions	500	500
3530. Training, Registration Fees, Etc.	8,165	8,165
3540. Educational Assistance	2,000	2,000
3900. Mileage	500	500
TOTAL 3000	23,215	23,865
GRAND TOTAL	$ 413,378	$ 410,600

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	GIS ADMINISTRATION
001	075	0075

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
GIS Division Manager	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
GIS Database Administrator	1	1	1	
GIS Lead Analyst	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
GIS Specialist	1	1	1	
GIS Technician	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 273,740
LONGEVITY				3,600
FRINGE BENEFITS				103,860
GRAND TOTAL	6	6	6	$ 381,200

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,039,646	$ 1,003,871
2000. COMMODITIES	10,842	11,725
3000. CONTRACTUAL SERVICES	75,460	80,669
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,500	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,127,448	1,098,265
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	18,000	18,000
SUBTOTAL	18,000	18,000
TOTAL	$ 1,145,448	$ 1,116,265

FUNCTION: This division includes the office of the Engineering and Development Director who supervises and directs the activities of the Development Services Department. The divisions of the department include: Planning & Development, Community Development, Code Administration, Geographic Information System Administration, Engineering Services, and Transportation.

BUDGET COMMENTS: Despite the broadband pay plan increase and TMRS actuarial adjustments, this budget reflects an overall decrease related to the retirement of a long-term employee and vacant positions in this department. The non-personnel section of the budget reflects a slight increase in various line items.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Review plans for public works in 5 or fewer working days.	9 of 38 24%	35%	80%
Review site plans for building permits in 3 or fewer working days.	18 of 27 67%	20%	80%
Respond to requests for floodplain data within 1 working day.	340 of 340 100%	100%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 746,091	$ 707,638
Overtime	10,716	10,716
Other Benefits	282,839	285,517
TOTAL 1000	1,039,646	1,003,871
2000. COMMODITIES		
2010. Office Supplies	4,825	5,000
2110. Motor Vehicle Supplies	50	50
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments, Tools	1,492	2,000
2155. Minor Computer Hardware & Peripherals	1,000	1,000
2160. Computer Software & Supplies	2,000	2,000
2310. Janitor Supplies	50	50
2320. Medical Supplies	50	50
2570. Clothing, Dry Goods, etc.	800	1,000
2620. Postage	75	75
TOTAL 2000	10,842	11,725
3000. CONTRACTUAL SERVICES		
3113. General Liability/Workers Comp Penalty	0	-11
3200. Lab Tests - Streets	800	800
3210. Hire of Equipment - Garage - Vehicles	42,110	45,430
3212. Equipment Rental - External	2,500	2,500
3220. Advertising	350	500
3270. Notary Bonds	100	100
3360. Special Postage/Express Shipping	100	100
3405. Software Maintenance	14,500	14,500
3510. Travel & Entertainment	6,000	6,750
3520. Dues & Subscriptions	5,000	6,000
3530. Training, Registration Fees, Etc.	3500	3500
3540. Educational Assistance	500	500
TOTAL 3000	75,460	80,669
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	1,500	2,000
TOTAL 5000	1,500	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Machines	$ 16,000	$ 0
8530. Other Equipment	0	16,000
8900. EDP Software	2,000	2,000
TOTAL 8000	18,000	18,000
GRAND TOTAL	$ 1,145,448	$ 1,116,265

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	ENGINEERING SERVICES
001	075	0080

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Engineering & Development Director	1	1	1	
City Engineer	1	1	1	
Assistant City Engineer	0	1	1	
TOTAL	2	3	3	
PROFESSIONAL				
Assistant City Engineer	1	0	0	
Engineer	2	2	2	
TOTAL	3	2	2	
TECHNICAL				
Engineering Technician	9	9	9	
TOTAL	9	9	9	
SUPERVISORY				
Chief City Surveyor	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 703,925
PART TIME/TEMPORARY				3,713
LONGEVITY				9,888
VACATION BUYBACK				9,450
CAR ALLOWANCE				7,800
OVERTIME				10,716
FRINGE BENEFITS				298,379
VACANCIES				(40,000)
GRAND TOTAL	16	16	16	$ 1,003,871

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SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 2,760,302	$ 2,961,279
2000. COMMODITIES	262,450	269,685
3000. CONTRACTUAL SERVICES	1,329,148	1,533,284
4000. MAINTENANCE - STRUCTURES	973,781	1,003,000
5000. MAINTENANCE - EQUIPMENT	112,000	117,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	5,437,681	5,884,248
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	10,500	0
SUBTOTAL	10,500	0
TOTAL	$ 5,448,181	$ 5,884,248

FUNCTION: The Transportation Division is one of six divisions within the Department of Development Services. The purpose of the division is to manage and maintain all public right-of-ways within the corporate limits of the City of Midland. This includes the operation, installation and maintenance of the city traffic signal system and traffic control devices as well as the maintenance and repair of all pavement surfaces with the municipal domain.

BUDGET COMMENTS: In addition to the broadband pay increase and TMRS actuarial adjustment, a new traffic signal mechanic position is included in the personnel budget. Hire of equipment cost increases are due to the scheduled replacement of numerous pieces of equipment and increasing fuel costs. These items comprise the major areas of increase to this budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Respond to citizen requests for Traffic Control Devices within 10 days.	98%	98%	100%
Respond to calls for malfunctioning traffic signals within 20 min. during normal working days /30 minutes after hours.	98%	98%	100%
Respond to citizen calls for information within same day.	98%	98%	100%
Pothole Repair			
a) complaint originated - within 3-5 days.	80%	85%	90%
b) emergency potholes within 24 hours.	100%	100%	100%
Pavement Cut Repair - within 15 days	80%	90%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,837,093	$ 1,914,328
Overtime	59,584	59,584
Other Benefits	863,625	987,367
TOTAL 1000	2,760,302	2,961,279
2000. COMMODITIES		
2010. Office Supplies	9,500	9,785
2020. Educational/Training Supplies	400	400
2110. Motor Vehicle Supplies	600	600
2115. Minor Furniture & Fixtures	2,000	2,000
2120. Minor Equipment, Instruments, Tools	18,000	18,500
2150. Fuel Supplies	1,100	1,100
2155. Minor Computer Hardware & Peripherals	2,000	2,100
2160. Computer Software & Supplies	2,200	2,200
2170. Welding Supplies	1,900	1,900
2220. Ice	3,500	3,500
2310. Janitor Supplies	2,700	2,700
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	3,200	3,200
2410. Traffic Supplies	195,000	200,850
2420. Barricades & Warning Signs	10,000	10,000
2570. Clothing, Dry Goods, etc.	10,000	10,500
2620. Postage	50	50
TOTAL 2000	262,450	269,685
3000. CONTRACTUAL SERVICES		
3030. Light & Power	232,000	239,000
3040. Water	4,000	4,000
3200. Lab Tests - Streets	500	500
3210. Hire of Equipment - Garage - Vehicles	1,042,888	1,238,574
3212. Equipment Rental - External	4,500	4,600
3230. Laundry & Cleaning	1,150	1,150
3235. Janitorial Services	4,000	4,000
3280. Temporary Help	900	900
3320. Wrecker Services	1,000	500
3390. Other Special Services	7,000	6,000
3405. Software Maintenance	1,000	1,000
3510. Travel & Entertainment	14,000	16,500
3520. Dues & Subscriptions	1,900	1,900
3530. Training, Registration Fees, Etc.	11,450	11,800
3540. Educational Assistance	1,000	1,000
3920. Rent	1,860	1,860
TOTAL 3000	1,329,148	1,533,284

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 3,000	$ 3,000
4120. Storm Sewers	3,000	2,000
4210. Sidewalks/Curbs/Culverts/Etc.	80,000	80,000
4220. Streets, Roadways, Etc.	339,000	350,000
4240. Seal Coat Application	548,781	568,000
TOTAL 4000	973,781	1,003,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	1,000
5120. Instruments & Apparatus - Major	6,000	6,000
5210. Signal System	105,000	110,000
TOTAL 5000	112,000	117,000
CAPITAL OUTLAY		
8000. EQUIPMENT		
8421. Construction Equipment	10,500	0
TOTAL 8000	10,500	0
GRAND TOTAL	$ 5,448,181	$ 5,884,248

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	TRANSPORTATION
001	075	0085

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Transportation Manager	1	1	1	
Assistant Transportation Manager	1	1	1	
Superintendent	2	2	2	
TOTAL	4	4	4	
TECHNICAL				
Engineering Techician	2	2	2	
Operations Planner	1	1	1	
Traffic Signal Mechanic	0	0	1	
Traffic Signal Technician	2	3	3	
TOTAL	5	6	7	
SUPERVISORY				
Labor Supervisor	5	5	5	
Senior Traffic Engineer Technician	1	1	1	
Traffic Signal Supervisor	1	1	1	
TOTAL	7	7	7	
SKILLED CRAFT				
Sign Technician	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Equipment Operator	33	33	33	
Maintenance Specialist	8	8	8	
TOTAL	41	41	41	
CLERICAL				
Records Specialist	1	1	1	
Secretary	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 1,888,707
PART TIME/TEMPORARY				25,621
LONGEVITY				34,230
VACATION BUYBACK				13,542
OVERTIME				59,584
FRINGE BENEFITS				989,595
VACANCIES				(50,000)
GRAND TOTAL	61	62	63	$ 2,961,279

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,621,013	$ 1,849,208
2000. COMMODITIES	177,200	131,500
3000. CONTRACTUAL SERVICES	3,236,563	3,527,161
4000. MAINTENANCE - STRUCTURES	241,150	246,150
5000. MAINTENANCE - EQUIPMENT	12,000	12,000
6000. MISCELLANEOUS	100	100
SUBTOTAL	5,288,026	5,766,119
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	50,000
SUBTOTAL	0	50,000
TOTAL	$ 5,288,026	$ 5,816,119

FUNCTION: The Community Services Director has general responsibility for all programs in Parks and Recreation, Martin Luther King Jr. Center, Health and Senior Services, and Animal Services. The parks function of this division provides for general purpose public parks. The recreational function is chiefly carried out through a system of privatization contracts and operating agreements. The division provides liaison support to numerous nonprofit and civic organizations which in turn provide for and carry out a full scope of recreational services for the citizens throughout the year.

BUDGET COMMENTS: Personnel increases are related to several factors, including broadband and market adjustments, TMRS actuarial changes, and increased health insurance costs. Increased costs for electricity, maintenance of the grounds and irrigation of the parks will have a significant impact to the non-personnel section of the budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
The number of park reservations during the year.	613	400	500
The number of waived rental fees during the year.	224	50	25
The total revenue collected from park reservations during the year.	$38,862	$40,000	$50,000
Total estimated visitors to Midland resulting from events housed by the Parks & Recreation Department.	$64,578	$65,000	$65,000
The estimated Direct Visitor Spending spent in Midland resulting from events housed by the Park & Recreation Department.	$2,752,565	$4,225,000	$5,750,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,103,697	$ 1,205,543
Overtime	34,506	34,506
Other Benefits	482,810	609,159
TOTAL 1000	1,621,013	1,849,208
2000. COMMODITIES		
2010. Office Supplies	2,000	2,000
2020. Educational/ Training Supplies	500	500
2110. Motor Vehicle Supplies	500	500
2115. Minor Furniture & Fixtures	55,000	5,000
2120. Minor Equipment, Instruments, Tools	10,000	10,000
2130. Plant Lubrication & Supplies	3,000	3,000
2140. Electrical Parts & Supplies	35,000	35,000
2150. Heating Fuel Supplies	100	200
2170. Welding Supplies	5,000	5,000
2200. Food	2,400	2,400
2210. Water	0	500
2220. Ice	0	1,200
2310. Janitor Supplies	12,500	15,000
2320. Medical Supplies	500	500
2330. Chemicals & Insecticides	2,500	2,500
2520. Botanical & Agricultural Supplies	35,000	35,000
2570. Clothing, Dry Goods, Etc.	10,000	10,000
2620. Postage	200	200
2640. Safety Supplies & Minor Equipment	3,000	3,000
TOTAL 2000	177,200	131,500
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	26,000	13,000
3030. Light & Power	500,000	550,000
3040. Water	700,000	770,000
3113. General Liability Penalty	-10,004	0
3210. Hire of Equipment - Garage - Vehicles	282,467	342,961
3212. Equipment Rental - External	15,000	10,000
3240. Binding, Printing & Reproduction	1,000	1,000
3360. Special Postage/Express Shipping	100	100
3370. Grounds Maintenance	1,700,000	1,816,600
3390. Other Special Services	7,000	8,500
3510. Travel & Entertainment	6,000	6,000
3520. Dues & Subscriptions	2,000	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3530. Training, Registration Fees, Etc.	$ 4,000	$ 4,000
3540. Educational Assistance	2,500	2,500
3550. Employee Awards	500	500
TOTAL 3000	3,236,563	3,527,161
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	94,150	94,150
4012. Security Fencing	2,000	2,000
4210. Sidewalks, Curbs, Culberts, Etc.	0	5,000
4910. Standpipes, Tanks, Wells, Etc.	1,000	1,000
4940. Irrigation Equipment	144,000	144,000
TOTAL 4000	241,150	246,150
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	2,000	2,000
5110. Machinery, Tools & Implements	10,000	10,000
TOTAL 5000	12,000	12,000
6000. MISCELLANEOUS		
6990. Miscellaneous	100	100
TOTAL 6000	100	100
CAPITAL OUTLAY		
8000. EQUIPMENT		
8441. Recreational Equipment	0	50,000
TOTAL 8000	0	50,000
GRAND TOTAL	$ 5,288,026	$ 5,816,119

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	PARKS & RECREATION
001	090	0090

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Community Services Director	1	1	1	
Parks and Recreation Manager	1	1	1	
Parks Superintendent	0	0	1	
Assistant Manager	1	1	0	
TOTAL	3	3	3	
PROFESSIONAL				
Arborist	0	0	1	
TOTAL	0	0	1	
SUPERVISORY				
Construction Supervisor	0	0	1	
Irrigation Supervisor	0	0	1	
Labor Supervisor	4	4	3	
TOTAL	4	4	5	
SKILLED CRAFT				
Construction Specialist	0	0	3	
Electrician	1	1	0	
Electrician Apprentice	0	1	1	
Irrigation Technician	0	0	6	
Small Engine Mechanic	1	1	1	
Welder	1	1	1	
TOTAL	3	4	12	
OPERATIONS				
Equipment Operator	7	6	2	
Maintenance Specialist	22	21	16	
TOTAL	29	27	18	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	PARKS & RECREATION
001	090	0090

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
BASE SALARIES				$ 1,182,243
PART TIME/TEMPORARY				20,000
LONGEVITY				26,775
VACATION BUYBACK				11,669
CAR ALLOWANCE				7,800
OVERTIME				34,506
FRINGE BENEFITS				586,215
VACANCIES				(20,000)
GRAND TOTAL	40	39	40	$ 1,849,208

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 581,852	$ 569,681
2000. COMMODITIES	34,550	36,750
3000. CONTRACTUAL SERVICES	267,282	279,294
4000. MAINTENANCE - STRUCTURES	2,000	2,000
5000. MAINTENANCE - EQUIPMENT	800	800
6000. MISCELLANEOUS	1,400	1,400
SUBTOTAL	887,884	889,925
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 887,884	$ 889,925

FUNCTION: This division picks up and impounds stray animals, picks up dead animals, keeps records of all animals impounded, issues receipts of all fees collected, maintains the shelter properly, and enforces ordinances as passed by the City Charter and state laws as mandated.

BUDGET COMMENTS: The increased cost in hire of equipment is the primary reason for the increase to this division's non-personnel budget. Employee elections in health insurance options resulted in a decrease of personnel costs, despite the broadband pay increase. The result was a minimal increase overall.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Complaint response time.	25 minutes	25 minutes	30 minutes
Emergency response time.	15 minutes	15 minutes	20 minutes
Trap requests.	3 days	3 days	3 days
Pet reclaim.	71 per month	85 per month	85 per month
Pets adopted.	61 per month	70 per month	70 per month
Spary/Neuter Vouchers: Issued	181 per month	180 per month	220 per month
Redeemed	149 per month	150 per month	175 per month

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 393,732	$ 390,884
Overtime	2,871	2,871
Other Benefits	185,249	175,926
TOTAL 1000	581,852	569,681
2000. COMMODITIES		
2010. Office Supplies	2,800	2,800
2020. Educational/Training Supplies	500	500
2120. Minor Equipment, Instruments, Tools	3,600	4,100
2155. Minor Computer Hardware & Peripherals	300	200
2160. Computer Software & Supplies	300	200
2170. Welding Supplies	100	100
2310. Janitor Supplies	1,500	1,800
2320. Medical Supplies	3,500	3,800
2330. Chemicals & Insecticides	2,500	2,500
2520. Botanical & Agricultural Supplies	200	200
2530. Animal Feed	5,700	6,000
2540. Ammunition	150	150
2560. Laboratory Supplies	5,500	6,000
2570. Clothing, Dry Goods, Etc.	2,500	3,000
2610. Pet License Tag	1,400	1,400
2620. Postage	4,000	4,000
TOTAL 2000	34,550	36,750
3000. CONTRACTUAL SERVICES		
3010. Communications	200	0
3030. Light & Power	13,000	14,000
3040. Water	12,000	13,000
3113. General Liability/ Workers Comp Penalty	0	-5,482
3210. Hire of Equipment - Garage - Vehicles	90,482	104,016
3212. Equipment Rental - External	2,600	2,600
3220. Advertising	200	100
3230. Laundry & Cleaning	50	0
3240. Binding, Printing & Reproduction	3,000	3,000
3270. Notary Bonds	150	100
3360. Special Postage/Express Shipping	1,400	1,600
3390. Other Special Services	900	900
3460. Veterinary Fees	135,000	135,000
3470. Medical Lab Fees	230	100
3510. Travel & Entertainment	4,900	5,900
3520. Dues & Subscriptions	800	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3525. Legal/Technical Reference Material	$ 500	$ 480
3530. Training, Registration Fees, Etc.	1,870	2,500
3550. Employee Awards	0	480
TOTAL 3000	267,282	279,294
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,800	1,800
4940. Irrigation Equipment	200	200
TOTAL 4000	2,000	2,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	700	700
5120. Instruments & Apparatus - Major	100	100
TOTAL 5000	800	800
6000. MISCELLANEOUS		
6990. Miscellaneous	1,400	1,400
TOTAL 6000	1,400	1,400
GRAND TOTAL	$ 887,884	$ 889,925

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	ANIMAL SERVICES
001	090	0091

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Animal Services Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Animal Services Officer	5	5	5	
TOTAL	5	5	5	
SUPERVISORY				
Assistant Animal Services Manager	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Administrative Assistant	1	1	1	
Records Specialist	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 390,884
LONGEVITY				3,174
VACATION BUYBACK				2,496
OVERTIME				2,871
FRINGE BENEFITS				170,256
GRAND TOTAL	13.0	13	13	$ 569,681

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR CNTR 0093

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 146,732	$ 388,461
2000. COMMODITIES	23,200	63,600
3000. CONTRACTUAL SERVICES	93,285	105,354
4000. MAINTENANCE - STRUCTURES	20,200	75,000
5000. MAINTENANCE - EQUIPMENT	4,000	4,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	287,417	636,415
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 287,417	$ 636,415

FUNCTION: The Martin Luther King Jr. Center provides a facility for Camp Fire Boys & Girls programs, COM Aquatics programs and YMCA programs. Youth development activities are also housed in this facility. Rooms at the Martin Luther King Jr. Center are available for public use through a rental system, as are rentals of all city parks and park facilities.

BUDGET COMMENTS: A large portion of the personnel cost increase is associated with part-time employees needed to operate the City's swimming pools. This function has been brought back in-house, and many of the increases into the non-personnel budget are also a result of this action. Maintenance of swimming pools is the single largest line item increase in the non-personnel budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
The number of facility reservations during the year.	360	250	1,000
The number of waived rental fees during the year.	225	175	500
The number of pool facility rentals during the year.	0	20	50
The number of recreation programs offered during the year.	20	100	50
The total revenue collected for programs and reservations during the year.	$18,172	$35,000	$60,000
The total number of visitors during the year.	21,849	35,000	60,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR. CNTR. 0093

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 101,111	$ 309,120
Overtime	5,000	5,000
Other Benefits	40,621	74,341
TOTAL 1000	146,732	388,461
2000. COMMODITIES		
2010. Office Supplies	1,200	4,000
2115. Minor Furntirue & Fixtures	5,000	5,000
2120. Minor Equipment, Instruments, Tools	1,000	12,000
2140. Electrical Parts & Supplies	200	200
2200. Food	700	700
2310. Janitor Supplies	3,300	6,000
2320. Medical Supplies	0	2,000
2330. Chemicals & Insecticides	200	15,200
2510. Recreational Supplies	4,100	6,000
2570. Clothing, Dry Goods, Etc.	1,500	6,000
2620. Postage	0	500
2640. Safety Supplies & Minor Equipment	6,000	6,000
TOTAL 2000	23,200	63,600
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	20,000	20,000
3030. Light & Power	28,000	28,000
3040. Water	10,000	10,000
3210. Hire of Equipment - Garage - Vehicles	12,835	15,654
3212. Equipment Rental - External	800	1,500
3220. Advertising	1,000	5,000
3235. Janitorial Services	500	500
3240. Binding, Printing & Reproduction	200	200
3310. Exterminator	0	250
3390. Other Special Services	15,000	10,000
3510. Travel & Entertainment	3,250	5,300
3520. Dues & Subscriptions	400	750
3530. Training, Registration Fees, Etc.	1,300	8,200
TOTAL 3000	93,285	105,354
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	15,000	15,000
4920. Swimming Pools	5,200	60,000
TOTAL 4000	20,200	75,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR. CNTR. 0093

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 4,000	$ 4,000
TOTAL 5000	4,000	4,000
GRAND TOTAL	$ 287,417	$ 636,415

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	MARTIN LUTHER KING JR CNTR
001	090	0093

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Recreation Superintendent	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Recreation Coordinator	0	0	1	
TOTAL	0	0	1	
SKILLED CRAFT				
Facility Operator	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Assistant Aquatics/Recreation Coor.	1	1	0	
TOTAL	1	1	0	
CLERICAL				
Records Specialist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 139,120
PART TIME/TEMPORARY				170,000
LONGEVITY				816
OVERTIME				5,000
FRINGE BENEFITS				73,525
GRAND TOTAL	4	4	4	$ 388,461

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 985,568	$ 1,045,742
2000. COMMODITIES	149,991	150,532
3000. CONTRACTUAL SERVICES	454,199	474,988
4000. MAINTENANCE - STRUCTURES	2,000	2,000
5000. MAINTENANCE - EQUIPMENT	400	400
6000. MISCELLANEOUS	200	200
SUBTOTAL	1,592,358	1,673,862
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	3,700	8,000
SUBTOTAL	3,700	8,000
TOTAL	$ 1,596,058	$ 1,681,862

FUNCTION: This department is concerned with the prevention of disease and promotion of good health and well-being by community effort. Various programs carried out by this department are environmental sanitation, food establishment inspection, vector control, public health laboratory services, public health education, and the maintenance of records on vital statistics such as immunization , and all illness.

BUDGET COMMENTS: A health inspector position has been unfrozen to accommodate an increase in the number of facilities requiring health inspections. The salary for that position, as well as the broadband pay plan increase, are reflected in the personnel section of the budget. Contractual services have increased due to rising utility costs, fuel costs in hire of equipment and various other line items.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Communicable disease reports will be investigated within 8 hours.	95%	100%	100%
MHD patients ages 0-2 will have a 90% compliance rate for up-to-date immunizations.	80%	90%	90%
100% of environmental complaints will be investigated within 48 hours.	90%	100%	100%
100% of food service establishments will be inspected a minimum of 3 times per year.	90%	100%	100%
100% of water customers will be notified of positive tests results within 8 working hours.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 694,514	$ 727,435
Other Benefits	291,054	318,307
TOTAL 1000	985,568	1,045,742
2000. COMMODITIES		
2010. Office Supplies	16,844	16,844
2020. Educational/Training Supplies	750	750
2115. Minor Furniture & Fixtures	9,272	9,272
2120. Minor Equipment, Instruments, Tools	11,800	11,800
2140. Electrical Parts & Supplies	500	500
2160. Computer Software & Supplies	1,500	1,500
2310. Janitorial Supplies	200	241
2320. Medical Supplies	28,000	28,000
2321. TDH Medical Supplies	34,000	34,000
2330. Chemicals & Insecticides	6,500	7,000
2560. Laboratory Supplies	38,500	38,500
2570. Clothing, Dry Goods, Etc.	2,000	2,000
2620. Postage	125	125
TOTAL 2000	149,991	150,532
3000. CONTRACTUAL SERVICES		
3010. Communication	3,431	3,431
3020. Heat & Natural Gas	5,000	10,000
3030. Light & Power	42,000	43,000
3040. Water	2,500	3,000
3210. Hire of Equipment - Garage - Vehicles	41,497	43,496
3212. Equipment Rental - External	3,500	3,500
3220. Advertising	1,000	1,000
3235. Janitorial Services	350	350
3240. Binding, Printing & Reproduction	2,700	2,700
3270. Notary Bonds	100	100
3300. Outside Sanitation Services	2,000	2,000
3360. Special Postage/Express Shipping	200	2,400
3390. Other Special Services	3,670	15,000
3450. Consulting Fees	1,000	1,000
3455. Health Care Professionals	27,550	27,550
3510. Travel & Entertainment	23,000	23,000
3520. Dues & Subscriptions	1,200	1,200
3525. Legal/Technical Reference Materials	800	800
3530. Training, Registration Fees, Etc.	9,100	9,100
3540. Educational Assistance	0	2,000
3920. Rent	1,400	1,400

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3985. Community & Senior Services	$ 278,961	$ 278,961
3990. Other	3,240	0
TOTAL 3000	454,199	474,988
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
TOTAL 4000	2,000	2,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	400	400
TOTAL 5000	400	400
6000. MISCELLANEOUS		
6990. Miscellaneous	200	200
TOTAL 6000	200	200
CAPITAL OUTLAY		
8000. EQUIPMENT		
8450. Health Equipment	1,200	1,500
8520. Laboratory Equipment	2,500	0
8530. Other Equipment	0	6,500
TOTAL 8000	3,700	8,000
GRAND TOTAL	$ 1,596,058	$ 1,681,862

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	HEALTH & SENIOR SERVICES
001	090	0100

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Employee Clinic Manager	0	1	0	
Health/Senior Service Administrator	1	1	1	
TOTAL	1	2	1	
PROFESSIONAL				
Nursing Supervisor	1	0	0	
Public Health Nurse *	4	4	4	
TOTAL	5	4	4	
TECHNICAL				
Health Inspector	5	5	5	
Immunization Program Educator	0	1	1	
Lab Manager	1	1	1	
Public Health Technician	1	1	1	
TOTAL	7	8	8	
SKILLED CRAFT				
Lab Assistant	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	1	1	1	
Immunization Clerk *	0.5	0.5	0.5	
Records Specialist *	2	2	2	
TOTAL	4.5	4.5	4.5	
BASE SALARIES				$ 724,782
PART TIME/TEMPORARY				2,653
LONGEVITY				11,508
VACATION BUYBACK				2,720
FRINGE BENEFITS				304,079
GRAND TOTAL	18.5	19.5	18.5	$ 1,045,742

* Six positions reimbursed by the Texas Department of Health:
- 1 Public Health Nurse
- 1 Records Specialist
- 1 Immunization Clerk
- 1 Health Inspector
- 1 Public Health Technician
- 1 Immunization Program Educator

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	VCLG PROGRAM 0105

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 47,821	$ 51,589
2000. COMMODITIES	1,400	0
3000. CONTRACTUAL SERVICES	2,550	2,550
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	51,771	54,139
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 51,771	$ 54,139

FUNCTION: The Victim Crime Liaison office will work to assist eligible victims of crime, guardians of victims, or relatives of deceased victims in obtaining benefits under the Crime Victim Compensation Act. This position is partially funded by a grant from the Texas Attorney General's office and is subject to renewal on a yearly basis.

BUDGET COMMENTS: This division reflect's a slight increase in the overall budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Number of Victims Served	190	1,145	1,250
Public Awareness Presentation	3	10	10

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	VCLG PROGRAM 0105

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 33,788	$ 36,296
Other Benefits	14,033	15,293
TOTAL 1000	47,821	51,589
2000. COMMODITIES		
2020. Office Supplies	500	0
2115. Minor Furniture & Fixtures	900	0
TOTAL 2000	1,400	0
3000. CONTRACTUAL SERVICES		
3510. Travel & Entertainment	1,600	1,600
3530. Training, Registration Fees, Etc.	950	950
TOTAL 3000	2,550	2,550
GRAND TOTAL	$ 51,771	$ 54,139

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	VCLG PROGRAM
001	110	0105

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
TECHNICAL				
Crime Victim Liaison	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 35,816
LONGEVITY				480
FRINGE BENEFITS				15,293
GRAND TOTAL	1	1	1	$ 51,589

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	AIRPORT POLICE 0107

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,209,180	$ 1,224,811
2000. COMMODITIES	750	750
3000. CONTRACTUAL SERVICES	136,203	162,627
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	500	500
SUBTOTAL	1,346,633	1,388,688
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	1,762
SUBTOTAL	0	1,762
TOTAL	$ 1,346,633	$ 1,390,450

FUNCTION: The function of the Airport Police is to provide 24 hour security for the Midland International Airport. Officers patrol secured areas of the airport and respond to aircraft alerts. They provide security at the screening checkpoint which ensures the safety of passengers and airport employees. The Airport Police work closely with Airport Operations, the Fire Department and the Federal Aviation Administration.

BUDGET COMMENTS: The two largest increases in this budget are reflected in hire of equipment and TMRS. Hire of equipment increases are tied primarily to higher fuel costs. The TMRS increase is due to a change in actuarial calculations.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Have two officers on duty during operational hours of the security checkpoint 90% of the time.	100%	100%	100%
Response time to security checkpoint alarms will be 5 minutes or less 95% of the time.	100%	100%	100%

FAA mandated.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	AIRPORT POLICE 0107

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 807,469	$ 812,273
Overtime	6,781	6,781
Other Benefits	394,930	405,757
TOTAL 1000	1,209,180	1,224,811
2000. COMMODITIES		
2010. Office Supplies	400	400
2120. Minor Equipment, Instruments, Tools	350	350
TOTAL 2000	750	750
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	130,653	156,877
3510. Travel & Entertainment	3,350	3,550
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	2,000	2,000
TOTAL 3000	136,203	162,627
6000. MISCELLANEOUS		
6990. Miscellaneous	500	500
TOTAL 6000	500	500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Machines	0	1,762
TOTAL 8000	0	1,762
GRAND TOTAL	$ 1,346,633	$ 1,390,450

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	AIRPORT POLICE
001	110	0107

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
SUPERVISORY					
Police Lieutenant		1	1	1	
Police Sergeant		2	2	2	
	TOTAL	3	3	3	
POLICE SAFETY					
Police Officer		11	11	11	
	TOTAL	11	11	11	
BASE SALARIES					$ 812,273
LONGEVITY					17,478
CERTIFICATION PAY					20,040
EDUCATION PAY					21,456
VACATION BUYBACK					3,534
OVERTIME					6,781
FRINGE BENEFITS					343,249
GRAND TOTAL		14	14	14	$ 1,224,811

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	MULTI-JURISDICTION TASK 0108

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 97,637	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	7,244	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	104,881	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 104,881	$ 0

FUNCTION: This division is no longer funded by a grant. This function will be incorporated into the Investigative Services Bureau.

BUDGET COMMENTS: This division has been discontinued and the associated police officer has been moved to another police division.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Maintain an auto theft recovery rate of 75% or greater.	85%	87%	N/A

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	MULTI-JURISDICTION TASK 0108

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 59,606	$ 0
Overtime	3,653	0
Other Benefits	34,378	0
TOTAL 1000	97,637	0
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	6,614	0
3510. Travel & Entertainment	450	0
3530. Training, Registration Fees, Etc.	180	0
TOTAL 3000	7,244	0
GRAND TOTAL	$ 104,881	$ 0

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	MULTI-JURISDICTION TASK
001	110	0108

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
POLICE SAFETY				
Police Officer	1	1	0	
TOTAL	1	1	0	
BASE SALARIES				$ 0
LONGEVITY				0
CERTIFICATION PAY				0
EDUCATION PAY				0
VACATION BUYBACK				0
SPECIAL PAY				0
OVERTIME				0
FRINGE BENEFITS				0
GRAND TOTAL	1	1	0	$ 0

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SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SPECIAL OPERATIONS - STEP 0109

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 71,690	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	71,690	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 71,690	$ 0

FUNCTION: This division is used to account for the overtime and fringes associated with the STEP program. Base salaries are accounted for in other divisions of the Police Department. The cost of this division is fully reimbursed by the Texas State Department of Highways and Public Transportation.

BUDGET COMMENTS: This division is funded solely by grant money on a year-to-year basis. If notification is received at a later date, this budget will be adjusted at that time.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SPECIAL OPERATIONS-STEP 0109

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Overtime	$ 57,451	$ 0
Other Benefits	14,239	0
TOTAL 1000	71,690	0
GRAND TOTAL	$ 71,690	$ 0

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 830,606	$ 954,030
2000. COMMODITIES	104,702	115,868
3000. CONTRACTUAL SERVICES	188,615	190,106
4000. MAINTENANCE - STRUCTURES	1,000	1,000
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,000	2,200
SUBTOTAL	1,126,923	1,263,204
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,126,923	$ 1,263,204

FUNCTION: This bureau is responsible for the administration of the entire department. In addition to those services, the Administrative Services Bureau is responsible for the offices of: Planning and Research; Internal Affairs; Police Vehicle Program; Payroll and Accounting and Accreditation. The Accreditation Office was recently restructured and is now managed by a civilian employee.

BUDGET COMMENTS: The personnel section of the budget will increase due to the pay increase for public safety personnel and related fringe benefits. The cost of uniforms is the largest non-personnel increase.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Maintain compliance with 446 CALEA National Standards.	446	446	446
Sustained Racial Profiling Complaints	0	0	0

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 570,293	$ 648,262
Overtime	3,771	3,771
Other Benefits	256,542	301,997
TOTAL 1000	830,606	954,030
2000. COMMODITIES		
2010. Office Supplies	7,725	7,725
2020. Educational/Training Supplies	1,000	1,000
2115. Minor Furniture and Fixtures	5,200	4,000
2120. Minor Equipment, Instruments, Tools	500	500
2155. Minor Computer Hardware and Peripherals	0	200
2160. Computer Software & Supplies	2,500	4,500
2200. Food	650	1,200
2320. Medical Supplies	3,250	3,250
2570. Clothing, Dry Goods, Etc.	83,877	93,493
TOTAL 2000	104,702	115,868
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	66,559	58,232
3212. Equipment Rental - External	25,000	26,430
3230. Laundry & Cleaning	23,250	27,000
3240. Binding, Printing & Reproduction	10,000	7,775
3270. Notary Bonds	800	800
3360. Special Postage/Express Shipping	250	250
3390. Other Special Services	19,020	23,775
3405. Software Maintenance	1,650	1,650
3510. Travel & Entertainment	12,925	15,395
3520. Dues & Subscriptions	2,586	2,586
3525. Legal/Technical Reference Material	5,800	5,800
3530. Training, Registration Fees, Etc.	5,275	4,913
3540. Educational Assistance	15,500	15,500
TOTAL 3000	188,615	190,106
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,000	1,000
TOTAL 4000	1,000	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 2,000	$ 2,200
TOTAL 6000	2,000	2,200
GRAND TOTAL	$ 1,126,923	$ 1,263,204

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	POLICE ADMINISTRATION
001	110	0111

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Police Chief	1	1	1	
Accreditation Manager	0	1	1	
TOTAL	1	2	2	
TECHNICAL				
Crime Analysis Technician	1	1	1	
L.E. Planner & Grant Coordinator	1	1	1	
TOTAL	2	2	2	
SUPERVISORY				
Crime Analysis Supervisor	1	1	1	
Police Lieutenant	1	1	1	
Police Sergeant	2	2	2	
TOTAL	4	4	4	
OPERATIONS				
Supply Clerk	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
Secretary	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 645,079
PART TIME/TEMPORARY				3,183
LONGEVITY				13,008
CERTIFICATION PAY				5,400
EDUCATION PAY				8,904
VACATION BUYBACK				4,617
CAR ALLOWANCE				9,000
SPECIAL PAY				3,000
OVERTIME				3,771
FRINGE BENEFITS				258,068
GRAND TOTAL	11	12	12	$ 954,030

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 2,223,333	$ 2,318,913
2000. COMMODITIES	127,404	123,535
3000. CONTRACTUAL SERVICES	678,934	738,671
4000. MAINTENANCE - STRUCTURES	4,500	4,500
5000. MAINTENANCE - EQUIPMENT	5,000	5,000
6000. MISCELLANEOUS	5,200	1,200
SUBTOTAL	3,044,371	3,191,819
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	13,309	19,000
SUBTOTAL	13,309	19,000
TOTAL	$ 3,057,680	$ 3,210,819

FUNCTION: The Support Services Bureau is responsible for community relations, public information, police records, data entry, and property and evidence. Some programs operated by this bureau include: the Cadet Program, Citizen Police Academy, and Crime Stoppers (with assistance from the Midland Sheriff's Office). In addition, this bureau is responsible for liaison between the Police Department and the Communications and Information Systems Division for Police Communication/Computers, and with the Midland County Sheriff's Office for the housing of City prisoners.

BUDGET COMMENTS: Personnel costs will increase in this division's budget due to the market adjustment for sworn officers, step pay progressions for certain personnel and the addition of a new community service officer. Hire of equipment increased due to rising fuel costs and new equipment. It is the main reason for increase to the non-personnel section of the budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Recruitment of new Police Officers			
Number of applicants tested	48	80	85
Number of hired (based on year tested)	22	20	20
Percentage of officers passing or exceeding 50th percentile of national fitness standard.	78%	79%	82%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,508,520	$ 1,544,531
Overtime	38,387	38,387
Other Benefits	676,426	735,995
TOTAL 1000	2,223,333	2,318,913
2000. COMMODITIES		
2010. Office Supplies	21,000	21,000
2020. Educational/Training Supplies	6,000	6,000
2115. Minor Furniture and Fixtures	4,225	4,225
2120. Minor Equipment, Instruments, Tools	21,091	12,600
2140. Electrical Parts & Supplies	500	500
2160. Computer Software & Supplies	5,000	5,000
2170. Welding Supplies	238	360
2200. Food	1,500	1,500
2310. Janitorial Supplies	2,000	2,000
2330. Chemicals & Insecticides	200	200
2540. Ammunition	65,500	65,500
2570. Clothing, Dry Goods, Etc.	0	4,500
2640. Safety Supplies & Minor Equipment	150	150
TOTAL 2000	127,404	123,535
3000. CONTRACTUAL SERVICES		
3030. Light & Power	15,000	15,000
3040. Water	3,000	3,000
3210. Hire of Equipment - Garage - Vehicles	88,619	138,406
3212. Equipment Rental - External	900	900
3220. Advertising	10,000	16,500
3237. Prisoner Lodging	487,000	487,000
3240. Binding, Printing & Reproduction	6,000	6,000
3260. Credit Bureau Fees	680	680
3360. Special Postage and Express Shipping	500	500
3390. Other Special Services	14,875	15,625
3480. Medical Examinations	13,250	13,250
3510. Travel & Entertainment	20,000	20,000
3520. Dues & Subscriptions	2,510	2,510
3530. Training, Registration Fees, Etc.	9,100	9,100
3540. Education Assistance	6,000	8,700
3990. Other	1,500	1,500
TOTAL 3000	678,934	738,671

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 4,500	$ 4,500
TOTAL 4000	4,500	4,500
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	1,000
5120. Instruments & Apparatus - Major	4,000	4,000
TOTAL 5000	5,000	5,000
6000. MISCELLANEOUS		
6990. Miscellaneous	5,200	1,200
TOTAL 6000	5,200	1,200
CAPITAL OUTLAY		
8000. EQUIPMENT		
8441. Recreational Equipment	0	6,700
8450. Health Equipment	0	3,700
8461. Police Equipment	0	6,200
8481. Communication/ Video Equipment	5,209	0
8530. Other Equipment	8,100	2,400
TOTAL 8000	13,309	19,000
GRAND TOTAL	$ 3,057,680	$ 3,210,819

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	SUPPORT SERVICES
001	110	0112

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Deputy Police Chief	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Physical Fitness Coordinator	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Police Information Supervisor	1	1	1	
Police Lieutenant	2	2	2	
Police Sergeant	4	3	3	
Property Supervisor	1	1	1	
TRU Supervisor	1	1	1	
TOTAL	9	8	8	
POLICE SAFETY				
Police Officer	4	4	4	
Police Cadet	6	6	6	
TOTAL	10	10	10	
OPERATIONS				
Community Service Clerk	7	7	7	
Community Service Officer	0	0	1	
Maintenance Specialist	1	1	1	
Property Clerk	2	2	2	
TOTAL	10	10	11	
CLERICAL				
Administrative Assistant	1	1	1	
Police Records Supervisor	2	2	2	
Records Technician	8	8	8	
Secretary	1	1	1	
TOTAL	12	12	12	

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	SUPPORT SERVICES
001	110	0112

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
BASE SALARIES				$ 1,494,611
PART TIME/TEMPORARY				49,920
LONGEVITY				21,408
CERTIFICATION PAY				16,560
EDUCATION PAY				14,760
VACATION BUYBACK				8,359
SPECIAL PAY				3,000
OVERTIME				38,387
FRINGE BENEFITS				691,908
VACANCIES				(20,000)
GRAND TOTAL	43	42	43	$ 2,318,913

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 8,685,026	$ 9,466,131
2000. COMMODITIES	62,946	75,061
3000. CONTRACTUAL SERVICES	2,138,495	2,323,872
4000. MAINTENANCE - STRUCTURES	900	900
5000. MAINTENANCE - EQUIPMENT	7,400	9,000
6000. MISCELLANEOUS	1,600	1,600
SUBTOTAL	10,896,367	11,876,564
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	38,896	49,025
SUBTOTAL	38,896	49,025
TOTAL	$ 10,935,263	$ 11,925,589

FUNCTION: The Field Operations Bureau is the department's largest bureau. The bureau's objective is to assist in the creation and implementation of policing procedures that not only combat the criminal element but also eliminate conditions that lead to crime. The bureau's purpose is to provide "first response" to all calls for police service. The bureau is comprised of: the Patrol Division and the Traffic section. Specialized units within the bureau consist of Field Training Office Program, the Explosive Ordinance Detail, Emergency Operations, Bicycle Patrol, the ATV (all-terrain vehicle) Unit, K-9 Unit, and the Gang Suppression Unit. Personnel assigned to the bureau are responsible for police patrol duties, traffic control, accident investigations, initial criminal investigations, handling of explosive devices, emergency operations, and training newly graduated police recruits.

BUDGET COMMENTS: The addition of two new police officers, a market adjustment for sworn officers, and a step pay progression increase is budgeted in personnel costs. Hire of equipment reflects increases related to fuel costs and additional patrol cars for the new officers. The temporary help budget, which pays for the cost of crossing guards, is up due to an increase in minimum wage.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Police Officers will handle calls for service at or greater than the state rate of 482.88 CFS per officer per year.	540	550	547
The accident rate for Midland will be less than or equal to the 2005 rate of 2,992. This figure excludes private property accidents.	2,890	2,912	2,960

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 5,733,141	$ 6,192,914
Overtime	183,456	183,456
Other Benefits	2,768,429	3,089,761
TOTAL 1000	8,685,026	9,466,131
2000. COMMODITIES		
2010. Office Supplies	11,800	11,800
2115. Minor Furniture & Fixtures	1,400	2,000
2120. Minor Equipment, Instruments, Tools	28,880	35,961
2155. Minor Computer Hardware & Peripherals	2,350	0
2160. Computer Software & Supplies	3,000	4,000
2220. Food	600	1,000
2330. Chemicals & Insecticides	300	300
2530. Animal Feed	3,000	3,000
2570. Clothing, Dry Goods, Etc.	9,616	13,000
2650. Photographic Supplies	2,000	4,000
TOTAL 2000	62,946	75,061
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	1,783,665	1,943,660
3211. Hire of Equipment - Garage - Other	10,458	0
3220. Advertising	500	500
3280. Temporary Help	300,160	336,000
3320. Wrecker Services	2,500	2,500
3405. Software Maintenance	500	500
3460. Veterinary Fees	4,000	4,000
3510. Travel & Entertainment	18,000	18,000
3520. Dues & Subscriptions	1,712	1,712
3530. Training, Registration Fees, Etc.	17,000	17,000
TOTAL 3000	2,138,495	2,323,872
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	900	900
TOTAL 4000	900	900
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	7,400	9,000
TOTAL 5000	7,400	9,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 1,600	$ 1,600
TOTAL 6000	1,600	1,600
CAPITAL OUTLAY		
8000. EQUIPMENT		
8461. Police Equipment	31,896	49,025
8530. Other Equipment	7,000	0
TOTAL 8000	38,896	49,025
GRAND TOTAL	$ 10,935,263	$ 11,925,589

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	FIELD OPERATIONS
001	110	0113

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Deputy Police Chief		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Police Lieutenant		4	4	4	
Police Sergeant		17	17	17	
	TOTAL	21	21	21	
POLICE SAFETY					
Police Officer		88	94	96	
	TOTAL	88	94	96	
OPERATIONS					
Community Service Officer		3	3	3	
	TOTAL	3	3	3	
CLERICAL					
Administrative Assistant		1	1	1	
Secretary		1	1	1	
	TOTAL	2	2	2	
BASE SALARIES					$ 6,192,914
LONGEVITY					73,545
CERTIFICATION PAY					90,240
EDUCATION PAY					141,780
VACATION BUYBACK					30,433
SPECIAL PAY					10,200
OVERTIME					183,456
FRINGE BENEFITS					2,808,563
VACANCIES					(65,000)
GRAND TOTAL		115	121	123	$ 9,466,131

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 3,317,423	$ 3,857,226
2000. COMMODITIES	53,475	51,200
3000. CONTRACTUAL SERVICES	443,639	521,348
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	2,750	1,000
6000. MISCELLANEOUS	1,000	1,000
SUBTOTAL	3,818,287	4,431,774
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	14,700	15,000
SUBTOTAL	14,700	15,000
TOTAL	$ 3,832,987	$ 4,446,774

FUNCTION: The purpose is to investigate all criminal offenses assigned to the various sections within the Bureau. Investigative Service Bureau personnel will initiate and conduct thorough investigations, prepare and execute arrest and/or search warrants, prepare case reports and any other documentation or assignments required to present complete cases to the appropriate prosecuting authority for successful prosecution of defendants. The Investigative Services Bureau gathers and disseminates information concerning criminal activity to other divisions within the Police Department.

BUDGET COMMENTS: Market adjustments, step pay progression for sworn officers, increases to related fringe benefits and the addition of one transferred and two new officers are all reflected in the personnel section of the budget. Hire of equipment costs are also budgeted to increase, due to the increased cost of fuel and new equipment. Other contractual services are expected to increase slightly over the last budget fiscal year.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Detectives will solve over 40% of the cases assigned for investigation.	48.9%	45%	45%
Maintain an auto theft recovery rate of 75% or greater.	85%	87%	88%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 2,138,167	$ 2,457,447
Overtime	103,806	103,806
Other Benefits	1,075,450	1,295,973
TOTAL 1000	3,317,423	3,857,226
2000. COMMODITIES		
2010. Office Supplies	14,000	14,000
2020. Educational/Training Supplies	875	500
2115. Minor Furniture & Fixtures	5,600	5,000
2120. Minor Equipment, Instruments, Tools	18,380	19,000
2155. Minor Computer Hardware & Peripherals	4,670	4,225
2160. Computer Software & Supplies	1,700	1,225
2200. Food	500	500
2320. Medical Supplies	650	650
2640. Clothing, Dry Goods, Etc.	2,100	2,100
2650. Photographic Supplies	5,000	4,000
TOTAL 2000	53,475	51,200
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	282,976	340,403
3212. Equipment Rental - External	54,300	61,800
3360. Special Postage/Express Shipping	716	700
3390. Other Special Services	50,000	50,000
3510. Travel & Entertainment	21,050	21,500
3520. Dues & Subscriptions	2,075	2,075
3530. Training, Registration Fees, Etc.	10,412	10,600
3920. Rent	12,510	12,510
3990. Other	9,600	21,760
TOTAL 3000	443,639	521,348
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	2,750	1,000
TOTAL 5000	2,750	1,000
6000. MISCELLANEOUS		
6990. Miscellaneous	1,000	1,000
TOTAL 6000	1,000	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8461. Police Equipment	$ 14,700	$ 0
8481. Communication/Video Equipment	0	15,000
TOTAL 8000	14,700	15,000
GRAND TOTAL	$ 3,832,987	$ 4,446,774

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	INVESTIGATIVE SERVICES
001	110	0114

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Deputy Police Chief		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
ID Specialist		4	4	4	
	TOTAL	4	4	4	
SUPERVISORY					
ID Supervisor		1	1	1	
Police Lieutenant		2	2	2	
Police Sergeant		5	5	5	
	TOTAL	8	8	8	
POLICE SAFETY					
Police Officer		25	25	28	
	TOTAL	25	25	28	
CLERICAL					
Administrative Assistant		1	1	1	
Secretary		3	3	3	
	TOTAL	4	4	4	
BASE SALARIES					$ 2,457,447
LONGEVITY					49,350
CERTIFICATION PAY					55,920
EDUCATION PAY					54,396
VACATION BUYBACK					18,099
SPECIAL PAY					30,600
OVERTIME					107,795
FRINGE BENEFITS					1,103,619
VACANCIES					(20,000)
GRAND TOTAL		42	42	45	$ 3,857,226

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 11,428,520	$ 12,056,002
2000. COMMODITIES	161,105	209,650
3000. CONTRACTUAL SERVICES	754,113	879,287
4000. MAINTENANCE - STRUCTURES	2,000	2,500
5000. MAINTENANCE - EQUIPMENT	11,200	13,000
6000. MISCELLANEOUS	21,000	22,000
SUBTOTAL	12,377,938	13,182,439
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	22,000	12,700
SUBTOTAL	22,000	12,700
TOTAL	$ 12,399,938	$ 13,195,139

FUNCTION: This department, under the direction of the Fire Chief, is responsible for the protection of life and property, the enforcement of fire ordinances, fire prevention, fire suppression and rescue work. The department answers all fires and related emergency calls within Midland County.

BUDGET COMMENTS: The increase to the personnel section of the budget is due to a market adjustment for public safety personnel, step pay progression adjustments and the associated fringe benefits. Hire of equipment costs reflect increased fuel costs and replacement of several pieces of equipment. Various other expenditure categories reflect minor increases.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Continue to investigate all customer complaints within one working day.	6 of 6	7 of 7	100%
Achieve average emergency en route time of 1:32 seconds.	1:53	1:59	1:32
Monthly minimum average Station training.	10 hrs	10 hrs	10 hrs
Each station crew on all shifts will perform or review at least one in-district prefire plan per month.	10 per month	10 per	10 per

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 7,717,563	$ 8,196,697
Overtime	242,585	242,585
Other Benefits	3,468,372	3,616,720
TOTAL 1000	11,428,520	12,056,002
2000. COMMODITIES		
2010. Office Supplies	5,000	7,000
2020. Educational/Training Supplies	2,900	3,000
2115. Minor Furniture & Fixtures	17,950	45,400
2120. Minor Equipment, Instruments, Tools	36,905	42,200
2140. Electrical Parts & Supplies	500	600
2160. Computer Software & Supplies	5,000	5,200
2170. Welding Supplies	50	100
2200. Food	0	3,000
2310. Janitorial Supplies	17,000	18,000
2320. Medical Supplies	200	300
2330. Chemicals & Insecticides	4,500	7,150
2520. Botanical & Agricultural	1,000	1,500
2570. Clothing, Dry Goods, Etc.	68,500	72,600
2620. Postage	1,100	1,100
2630. Security Badges/ Decal Supplies	0	2,000
2640. Safety Supplies & Minor Equipment	500	500
TOTAL 2000	161,105	209,650
3000. CONTRACTUAL SERVICES		
3040. Water	26,000	26,000
3210. Hire of Equipment - Garage - Vehicles	649,763	770,542
3212. Equipment Rental - External	5,200	5,200
3220. Advertising	500	600
3230. Laundry & Cleaning	39,000	40,000
3240. Binding, Printing & Reproduction	0	750
3270. Notary Bonds	75	100
3280. Temporary Help	845	845
3370. Grounds maintenance	1,000	1,500
3390. Other Special Services	6,500	6,500
3510. Travel & Entertainment	11,175	12,000
3520. Dues & Subscriptions	900	1,000
3530. Training, Registration Fees, Etc.	9,655	9,750
3550. Employee Awards	3,500	4,500
TOTAL 3000	754,113	879,287

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,000	$ 2,500
TOTAL 4000	2,000	2,500
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures & Furnishings	800	1,000
5110. Machinery, Tools & Implements	2,400	3,000
5120. Instruments & Apparatus - Major	8,000	9,000
TOTAL 5000	11,200	13,000
6000. MISCELLANEOUS		
6990. Miscellaneous	21,000	22,000
TOTAL 6000	21,000	22,000
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, & Office Machines	6,600	0
8470. Firefighting Equipment	15,400	12,700
TOTAL 8000	22,000	12,700
GRAND TOTAL	$ 12,399,938	$ 13,195,139

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE
001	115	0115

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Fire Chief		1	1	1	
Assistant Fire Chief		1	1	1	
Fire Battalion Chief		3	3	3	
	TOTAL	5	5	5	
FIRE SAFETY					
Fire Captain		24	24	27	
Fire Driver		48	48	48	
Fire Fighter		87	87	84	
Fire Cadet		3	6	6	
	TOTAL	162	165	165	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 8,151,145
PART TIME / TEMPORARY					45,552
LONGEVITY					139,407
CERTIFICATION PAY					175,080
EDUCATION PAY					146,952
VACATION BUYBACK					66,078
OVERTIME					242,585
FRINGE BENEFITS					3,089,203
GRAND TOTAL		168	171	171	$ 12,056,002

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE TRAINING 0116

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 285,034	$ 313,005
2000. COMMODITIES	11,539	47,090
3000. CONTRACTUAL SERVICES	57,355	62,941
4000. MAINTENANCE - STRUCTURES	5,100	5,250
5000. MAINTENANCE - EQUIPMENT	450	470
6000. MISCELLANEOUS	0	0
SUBTOTAL	359,478	428,756
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 359,478	$ 428,756

FUNCTION: This division is under the direction of the Fire Chief, and is responsible for all areas of training for the Fire Department.

BUDGET COMMENTS: The market adjustment for public safety employees and the step progression increase are the main factors for the increase to this division's personnel budget. The purchase of a flashover simulator, which was part of the Fire Department's 10-year plan, is included in the educational training and supplies line.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
95% of Midland Fire Department suppression personnel to attain proficiency in three (3) identified skills	95%	95%	95%
100% of all Midland Fire Department personnel to receive 20 hours of continuing education training.	100%	100%	100%
Offer a minimum of 40 hours of EMS continuing education hours to all personnel.	40 +	40+	40+
100% of all Midland Fire Department personnel maintain or acquire Haz-Mat Tech Certification.	95%	100%	100%
Offer three (3) TCFP certification courses	NA	NA	100%
95% compliancy w/NIMS (100, 200, 300, 700 & 800) for certified personnel	NA	NA	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE TRAINING 0116

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 202,045	$ 222,828
Other Benefits	82,989	90,177
TOTAL 1000	285,034	313,005
2000. COMMODITIES		
2010. Office Supplies	1,000	1,050
2020. Educational/Training Supplies	5,185	40,535
2115. Minor Furniture & Fixtures	1,300	1,300
2120. Minor Equipment, Instruments, Tools	2,384	2,385
2150. Fuel Supplies	1,000	1,150
2310. Janitorial Supplies	670	670
TOTAL 2000	11,539	47,090
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	37,903	41,801
3212. Equipment Rental - External	8,534	9,000
3370. Grounds Maintenance	1,860	2,160
3510. Travel & Entertainment	4,940	5,360
3520. Dues & Subscriptions	818	900
3530. Training, Registration Fees, Etc.	3,300	3,720
TOTAL 3000	57,355	62,941
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	5,100	5,250
TOTAL 4000	5,100	5,250
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	300	320
5120. Instruments & Apparatus - Major	150	150
TOTAL 5000	450	470
GRAND TOTAL	$ 359,478	$ 428,756

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE TRAINING
001	115	0116

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Fire Training Chief	1	1	1	
District Chief	2	2	2	
TOTAL	3	3	3	
CLERICAL				
Fire Records Clerk	0.50	0	0	
Secretary	0.00	1	1	
TOTAL	0.50	1	1	
BASE SALARIES				$ 222,828
LONGEVITY				4,551
CERTIFICATION PAY				4,320
EDUCATION PAY				4,392
FRINGE BENEFITS				76,914
GRAND TOTAL	3.50	4.00	4.00	$ 313,005

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE PREVENTION 0119

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 543,326	$ 651,227
2000. COMMODITIES	12,900	16,820
3000. CONTRACTUAL SERVICES	59,997	76,214
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	617,223	745,261
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 617,223	$ 745,261

FUNCTION: This division is under the direction of the Fire Chief, and is headed up by the Fire Marshal. The division is responsible for all fire prevention activities as well as fire investigations and building code inspections.

BUDGET COMMENTS: As part of the City's 10-year plan, a new fire inspector position was added. The new position, in addition to the market adjustment for public safety personnel, is the source of the increase to the personnel section of the budget. The major increase to the non-personnel section of the budget is in hire of equipment costs, mainly due to the replacement of vehicles and increased fuel costs.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Maintain or increase the number to fire inspections with regular inspections and target hazards.	4,998	5,100	5,500
Maintain or increase the number of individuals contacted through public education programs.	9,673	12,000	12,250
Through ongoing fire prevention we will continue to reduce the occurrence of fires within the City of Midland.	375	360	350

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE PREVENTION 0119

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 371,093	$ 448,883
Overtime	8,379	8,379
Other Benefits	163,854	193,965
TOTAL 1000	543,326	651,227
2000. COMMODITIES		
2010. Office Supplies	1,000	1,000
2020. Educational/Training Supplies	7,000	7,400
2115. Minor Furniture & Fixtures	0	2,500
2120. Minor Equipment, Instruments, Tools	1,000	1,300
2160. Computer Software & Supplies	1,000	1,220
2540. Ammunition	300	300
2550. Fire Marshal Supplies	2,500	3,000
2620. Postage	100	100
TOTAL 2000	12,900	16,820
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	49,047	64,464
3240. Binding, Printing & Reproduction	250	250
3510. Travel & Entertainment	6,500	6,500
3520. Dues & Subscriptions	1,200	1,500
3530. Training, Registration Fees, Etc.	3,000	3,500
TOTAL 3000	59,997	76,214
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	1,000	1,000
TOTAL 5000	1,000	1,000
GRAND TOTAL	$ 617,223	$ 745,261

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE PREVENTION
001	115	0119

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Assistant Fire Chief		1	1	1	
	TOTAL	1	1	1	
FIRE SAFETY					
Assistant Fire Marshall		1	1	1	
Fire Inspector		4	4	5	
	TOTAL	5	5	6	
CLERICAL					
Secretary		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 448,883
LONGEVITY					6,654
CERTIFICATION PAY					9,720
EDUCATION PAY					9,156
VACATION BUYBACK					2,200
OVERTIME					8,379
FRINGE BENEFITS					166,235
GRAND TOTAL		7	7	8	$ 651,227

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 791,144	$ 907,175
2000. COMMODITIES	118,500	118,500
3000. CONTRACTUAL SERVICES	394,584	513,197
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	20,850	20,850
6000. MISCELLANEOUS	2,210	2,210
SUBTOTAL	1,327,288	1,561,932
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	25,800	0
SUBTOTAL	25,800	0
TOTAL	$ 1,353,088	$ 1,561,932

FUNCTION: This division is under the direction of the Fire Chief, and operates the six ambulances stationed at the fire stations.

BUDGET COMMENTS: The increase to the personnel budget is mainly attributed to paramedic certification pay, which has been added to the budget this year. The increased cost of fuel is reflected in the hire of equipment cost. Collection fees associated with the billing of emergency medical services by our hospital district are up due to increased collections. Medical supplies are also expected to increase over the last budget fiscal year.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Limit critical patient on-scene time to 20 minutes or less, 90% of the time.	98%	98%	100%
Achieve an average 4 minute response time to all in district EMS calls, 90% of the time.	30%	40%	100%
Reduce average county EMS response time to 9 minutes or less, 90% of the time.	40%	40%	100%

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 136,110	$ 145,640
Overtime	12,413	12,413
Other Benefits	642,621	749,122
TOTAL 1000	791,144	907,175
2000. COMMODITIES		
2020. Educational/Training Supplies	3,500	3,500
2120. Minor Equipment, Instruments, Tools	7,150	7,150
2160. Computer Software & Supplies	300	300
2170. Welding Supplies	300	300
2320. Medical Supplies	107,000	107,000
2570. Clothing, Dry Goods, Etc.	250	250
TOTAL 2000	118,500	118,500
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	226,499	259,212
3240. Printing	800	800
3250. Billing and Collection Fees	96,000	126,000
3390. Other Special Services	18,000	18,000
3480. Medical Examinations	28,000	83,900
3510. Travel & Entertainment	7,610	7,610
3520. Dues & Subscriptions	950	950
3530. Training, Registration Fees, Etc.	12,025	12,025
3540. Educational Assistance	4,700	4,700
TOTAL 3000	394,584	513,197
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	5,650	5,650
5120. Instruments & Apparatus - Major	15,200	15,200
TOTAL 5000	20,850	20,850
6000. MISCELLANEOUS		
6010. Medical Expense	2,210	2,210
TOTAL 6000	2,210	2,210

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8450. Health Equipment	$ 25,800	$ 0
TOTAL 8000	25,800	0
GRAND TOTAL	$ 1,353,088	$ 1,561,932

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	EMERGENCY MEDICAL
001	115	0120

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Assistant Fire Chief	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Fire Information & Records Coord.	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 145,640
LONGEVITY				3,615
CERTIFICATION PAY				1,440
EMS CERTIFICATION PAY				555,900
EDUCATION PAY				3,000
VACATION BUYBACK				2,210
CAR ALLOWANCE				1,920
OVERTIME				12,413
FRINGE BENEFITS				181,037
GRAND TOTAL	2	2	2	$ 907,175

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	AIRPORT FIRE 0122

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,043,999	$ 1,118,891
2000. COMMODITIES	21,970	24,235
3000. CONTRACTUAL SERVICES	93,557	87,016
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,159,526	1,230,142
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	9,875
SUBTOTAL	0	9,875
TOTAL	$ 1,159,526	$ 1,240,017

FUNCTION: This division is responsible for all fire and crash rescue service at the Airport.

BUDGET COMMENTS: The purchase of a jaws-of-life rescue tool is included in the budget, and is the source of the increase to non-personnel lines. The increase in personnel is attributable to the step pay progression and the market adjustments for public safety employees.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Maintain the number of training hours to 80 per person per year for assigned personnel (960) and 20 hours per person for non-assigned personnel (925) for a total of 1,885 hours.	1,765 + hrs.	1,765 + hrs.	1,885+ hrs.
Perform timed bunker drills once a month in 60 seconds or less.	60 sec.	60 sec.	60 sec.
Have 45 simulated alerts per year.	45 + alerts	45 + alerts	45+ alerts
Review training manuals and SOG rules to reflect changes and improvements in policies, procedures, techniques, equipment and facilities.	Accomplish 12 times per year	Accomplish 12 times per year	Accomplish 12 times per year

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	AIRPORT FIRE 0122

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 691,938	$ 744,829
Overtime	24,335	24,335
Other Benefits	327,726	349,727
TOTAL 1000	1,043,999	1,118,891
2000. COMMODITIES		
2010. Office Supplies	150	150
2020. Educational/Training Supplies	2,400	3,665
2115. Minor Furniture & Fixtures	1,000	1,000
2120. Minor Equipment, Instruments, Tools	1,500	1,500
2330. Chemicals & Insecticides	4,500	5,500
2570. Clothing, Dry Goods, Etc.	12,120	12,120
2630. Security Badges/Decal Supplies	300	300
TOTAL 2000	21,970	24,235
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	62,357	54,616
3510. Travel & Entertainment	3,900	5,100
3520. Dues & Subscriptions	150	150
3530. Training, Registration Fees, Etc.	27,150	27,150
TOTAL 3000	93,557	87,016
CAPITAL OUTLAY		
8000. EQUIPMENT		
8530. Other Equipment	0	9,875
TOTAL 8000	0	9,875
GRAND TOTAL	$ 1,159,526	$ 1,240,017

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	AIRPORT FIRE
001	115	0122

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
District Chief		1	1	1	
	TOTAL	1	1	1	
FIRE SAFETY					
Fire Captain		3	3	3	
Fire Driver		9	9	9	
	TOTAL	12	12	12	
BASE SALARIES					$ 744,829
LONGEVITY					19,428
CERTIFICATION PAY					18,000
EDUCATION PAY					15,060
VACATION BUYBACK					6,853
CAR ALLOWANCE					3,752
OVERTIME					24,335
FRINGE BENEFITS					286,634
GRAND TOTAL		13	13	13	$ 1,118,891

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 3,245	$ 3,245
2000. COMMODITIES	6,320	5,480
3000. CONTRACTUAL SERVICES	27,296	27,516
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	18,150	19,675
6000. MISCELLANEOUS	0	0
SUBTOTAL	55,011	55,916
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 55,011	$ 55,916

FUNCTION: This division is under the Fire Chief. It is responsible for coordinating all the components of the emergency management system in the jurisdiction. These components consist of fire and police, emergency medical service, public works, volunteers, and other groups contributing to the management of emergencies. This division is to make certain that the components on the emergency management system know the threats to the jurisdiction, plan for emergencies, can operate effectively in an emergency, and can conduct recovery operations after a disaster.

BUDGET COMMENTS: This budget reflects only minor changes from the previous year.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Offer a minimum of 24 hours of Hazardous Materials continuing education training to all certified personnel.	104 hours	80 hours	80 hours
Plan, coordinate and conduct at least one full-scale or two table top Hazardous Materials drills yearly.	Action completed	Action completed	Continuation of program
To develop and deliver a public emergency awareness program.	Action completed	Action completed	Continuation of program

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Overtime	$ 2,667	$ 2,667
Other Benefits	578	578
TOTAL 1000	3,245	3,245
2000. COMMODITIES		
2010. Office Supplies	720	780
2020. Educational/Training Supplies	1,250	1,300
2115. Minor Furniture & Fixtures	2,000	1,000
2120. Minor Equipment, Instruments, Tools	1,050	1,100
2160. Computer Software & Supplies	1,000	1,000
2200. Food	300	300
TOTAL 2000	6,320	5,480
3000. CONTRACTUAL SERVICES		
3010. Communication	6,370	6,550
3030. Light & Power	3,000	3,100
3240. Binding, Printing & Reproduction	200	200
3390. Other Special Services	1,000	1,050
3510. Travel & Entertainment	5,001	5,150
3520. Dues & Subscriptions	9,750	10,050
3530. Training, Registration Fees, Etc.	1,375	1,416
3550. Employee Awards	600	0
TOTAL 3000	27,296	27,516
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	100	1,100
5120. Instruments & Apparatus - Major	18,050	18,575
TOTAL 5000	18,150	19,675
GRAND TOTAL	$ 55,011	$ 55,916

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

POSITION TITLE	EMPLOYEES			BUDGET 2008-2009
	BUDGET 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009	
OVERTIME				$ 2,667
FRINGE BENEFITS				578
GRAND TOTAL	0	0	0	$ 3,245

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 161,609	$ 114,719
2000. COMMODITIES	80,000	80,500
3000. CONTRACTUAL SERVICES	1,655,596	1,655,097
4000. MAINTENANCE - STRUCTURES	0	1,500,000
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	322,002	318,202
SUBTOTAL	2,219,207	3,668,518
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	75,000	100,000
8000. EQUIPMENT	0	0
SUBTOTAL	75,000	100,000
TOTAL	$ 2,294,207	$ 3,768,518

FUNCTION: This division was established to account for all expenditure items that are not found exclusively within the functional responsibilities of any one General Fund department. The costs cover a broad range of expenditures associated with general city operations.

BUDGET COMMENTS: The most significant factor to this budget's increase was the addition of $1.5 million for the maintenance of streets and roadways. An increase is also included for facilities renovations and electricity. These increases are partially offset by decreases in various line items.

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 117,824	$ 88,548
Other Benefits	43,785	26,171
TOTAL 1000	161,609	114,719
2000. COMMODITIES		
2010. Office Supplies	0	500
2620. Postage	80,000	80,000
TOTAL 2000	80,000	80,500
3000. CONTRACTUAL SERVICES		
3030. Light & Power	650,000	700,000
3110. Insurance - External	121,661	120,026
3112. General Liability Self-Insurance	160,844	126,254
3121. City Share - Retiree Insurance	310,791	372,950
3125. Workers Compensation	0	-84,133
3220. Advertising	9,500	25,000
3240. Binding, Printing & Reproduction	7,500	7,500
3250. Billing and Collection Fees	500	500
3390. Other Special Services	6,000	6,000
3450. Consulting Fees	98,800	98,000
3510. Travel & Entertainment	3,000	3,000
3520. Dues & Subscriptions	30,000	20,000
3530. Training, Registration Fees, Etc.	2,500	2,500
3550. Employee Awards	7,000	10,000
3904. MOUTD	235,000	235,000
3990. Other	12,500	12,500
TOTAL 3000	1,655,596	1,655,097
4000. MAINTENANCE OF STRUCTURES		
4220. Streets, Roadways, Etc.	0	1,500,000
TOTAL 4000	0	1,500,000
6000. MISCELLANEOUS		
6050. Mental Health, Mental Retardation	66,402	66,402
6055. Teen Court	22,800	27,500
6156. Sibley Nature Center	2,000	2,000
6165. Hispanic Chamber of Commerce	100,000	100,000
6176. Crime Stoppers	19,000	19,000
6183. Small Business Development Center	60,000	50,000
6184. D-FY-IT	3,800	0
6189. Downtown Midland Inc.	20,000	0

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS (continued)		
6882. Recruitment Fees & Expenses	$ 25,000	$ 25,000
6884. Leadership Development Expense	0	25,000
6889. Sports Complex	3,000	3,300
TOTAL 6000	322,002	318,202
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	75,000	100,000
TOTAL 7000	75,000	100,000
GRAND TOTAL	$ 2,294,207	$ 3,768,518

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	NONDEPARTMENTAL	NONDEPARTMENTAL
001	150	0150

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
PROFESSIONAL				
Management Intern	0	1	0	
Public Information Officer	1	1	1	
TOTAL	1	2	1	
BASE SALARIES				$ 63,548
PART TIME/TEMPORARY				25,000
LONGEVITY				882
FRINGE BENEFITS				25,289
GRAND TOTAL	1	2	1	$ 114,719

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	5,219,773	4,023,179
SUBTOTAL	5,219,773	4,023,179
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,219,773	$ 4,023,179

FUNCTION: This division accounts for the transfers from the General Fund to other funds to support activities that those funds cannot fully support.

BUDGET COMMENTS: There is a decrease in the amount budgeted for construction and grant-related projects. A large percentage of the budgeted amount is eligible for reimbursement through state and federal grants.

DETAIL

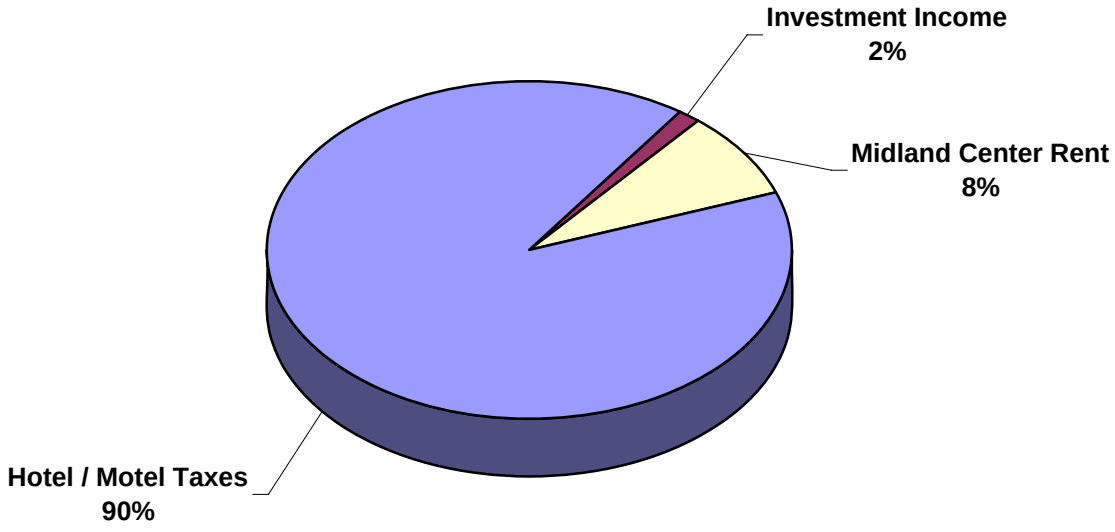
FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6299. General Construction Fund	$ 1,605,900	$ 2,965,745
6360. Golf Course	228,760	282,187
6378. Scharbauer Sports Complex	3,385,113	775,247
TOTAL 6000	5,219,773	4,023,179
GRAND TOTAL	$ 5,219,773	$ 4,023,179

SECTION IV

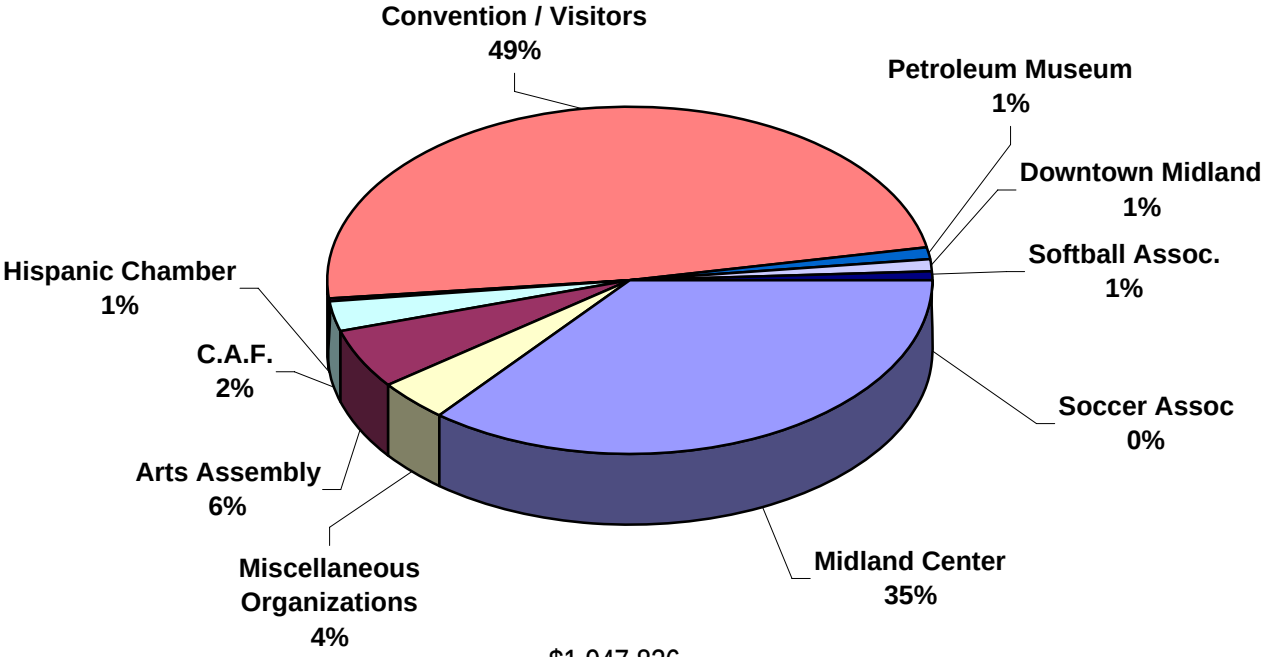
HOTEL/MOTEL FUND

Hotel / Motel Fund Revenues
As Budgeted For Fiscal Year 2009



$2,440,000

Hotel / Motel Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2009



$1,947,836

HOTEL/MOTEL FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
REVENUE AND RECEIPTS			
Hotel/Motel Occupancy Tax	$ 1,959,523	$ 1,800,000	$ 2,200,000
Interest	61,504	50,000	40,000
Midland Center Rental	194,475	190,000	200,000
Net Increase in Fair Value of Investment	3,817	0	0
Civic Contributions	0	0	0
Miscellaneous	0	0	0
TOTAL REVENUE AND RECEIPTS	$ 2,219,319	$ 2,040,000	$ 2,440,000

HOTEL/MOTEL FUND
SUMMARY OF EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0199	Administration - Interfund Transfer	$ 0	$ 50,000	$ 0
0690	Administration - Hotel/Motel	1,143,924	1,258,138	1,268,493
0691	Administration - Midland Center - Centennial Plaza	464,128	663,801	679,343
	Total	$ 1,608,052	$ 1,971,939	$ 1,947,836

HOTEL/MOTEL FUND
SUMMARY OF EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	0	0.000%
3000. CONTRACTUAL SERVICES	77,979	4.003%
4000. MAINTENANCE - STRUCTURES	7,000	0.359%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	1,812,857	93.071%
TOTAL OPERATING EXPENDITURES	1,897,836	97.433%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	50,000	2.567%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	50,000	2.567%
GRAND TOTAL	$ 1,947,836	100.000%

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SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	HOTEL/MOTEL 0690

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	8,583	11,006
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,249,555	1,257,487
SUBTOTAL	1,258,138	1,268,493
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,258,138	$ 1,268,493

FUNCTION: These are the allocations made from the Hotel/Motel Tax to various agencies.

BUDGET COMMENTS: The tax revenue generated from hotel and motel occupancy must meet a two-part test before the funds can be distributed within the community. Expenditures must directly enhance and promote tourism and fit into one of five statutorily provided categories. Each year, the City evaluates applications from outside agencies and determines allocation of these funds based on the merit of the requests.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	HOTEL/MOTEL 0690

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance-External	$ 1,955	$ 3,703
3112. General Liability Self-Insurance	6,028	6,003
3440. External Audit Fees	600	1,300
TOTAL 3000	8,583	11,006
6000. MISCELLANEOUS		
6130. Convention Bureau	901,723	946,066
6157. Midland Operations	7,500	0
6167. Hispanic Chamber	5,000	10,000
6170. Midland Arts Assembly	105,000	110,000
6173. Museum of the Southwest	55,000	15,000
6177. Confederate Air Force	40,000	50,000
6178. City of Midland Swim Team	22,000	22,000
6179. Midland Community Theater	30,000	20,000
6180. Midland Soccer Association	10,000	0
6182. Jazz Society	0	15,000
6187. Midland Softball Association	19,000	23,500
6189. Downtown Midland, Inc.	2,500	5,000
6191. Petroleum Museum	18,300	19,200
6197. President G. W. Bush Home	10,000	0
6202. General Fund Services	11,532	9,721
6990. Miscellaneous	12,000	12,000
TOTAL 6000	1,249,555	1,257,487
GRAND TOTAL	$ 1,258,138	$ 1,268,493

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SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	MIDLAND CNTR/CENTENNIAL 0691

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	58,607	66,973
4000. MAINTENANCE - STRUCTURES	7,000	7,000
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	523,194	555,370
SUBTOTAL	588,801	629,343
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	75,000	50,000
8000. EQUIPMENT	0	0
SUBTOTAL	75,000	50,000
TOTAL	$ 663,801	$ 679,343

FUNCTION: This division captures the cost of operating Midland Center and Centennial Plaza.

BUDGET COMMENTS: An increase is budgeted for electricity charges and operating costs of the Midland Center. The budget for building improvements has been decreased from last year, leaving the net increase for this budget at 2.34%.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	MIDLAND CNTR/CENTENNIAL 0691

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3030. Light & Power	$ 35,000	$ 40,000
3040. Water	10,000	10,000
3210. Hire of Equipment - Garage - Vehicles	1,607	1,150
3375. Maintenance of HVAC Equipment	0	3,823
3962. Midland Center Management Fees	12,000	12,000
TOTAL 3000	58,607	66,973
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	7,000	7,000
TOTAL 4000	7,000	7,000
6000. MISCELLANEOUS		
6120 Midland Center	523,194	555,370
TOTAL 6000	523,194	555,370
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	75,000	50,000
TOTAL 7000	75,000	50,000
GRAND TOTAL	$ 663,801	$ 679,343

SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINSTRATION 005	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	50,000	0
SUBTOTAL	50,000	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 50,000	$ 0

FUNCTION: This division accounts for the transfers from the Hotel/Motel Fund to other funds.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	INTERFUND TRANSFER 0199

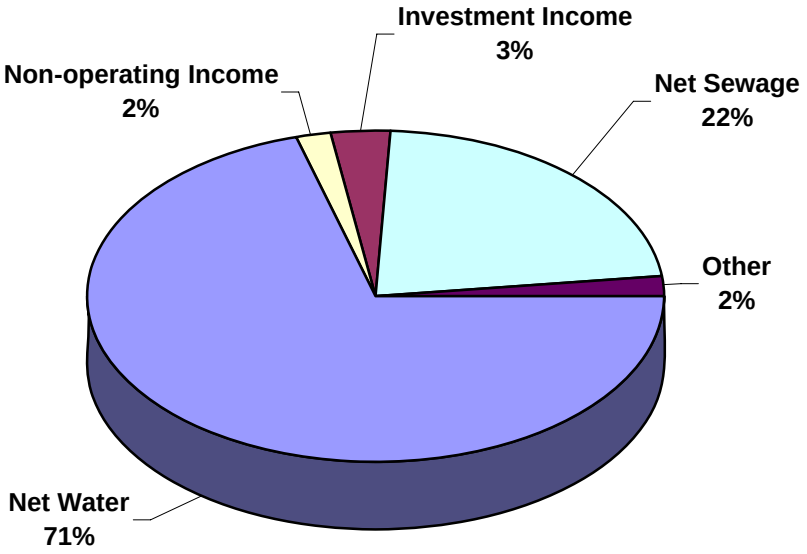
CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6323. Hotel/Motel Construction Fund	$ 50,000	$ 0
TOTAL 6000	50,000	0
GRAND TOTAL	$ 50,000	$ 0

MIDLAND
CITY OF MIDLAND

SECTION V

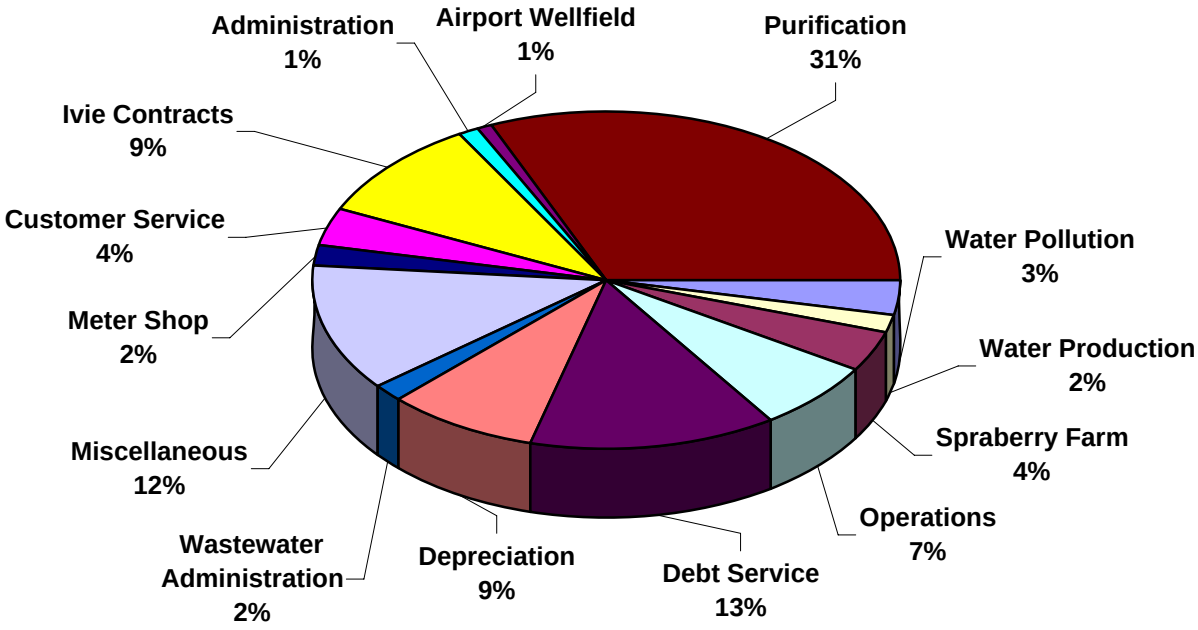
WATER & SEWER FUND

Water & Sewer Fund Revenues
As Budgeted For Fiscal Year 2009



$40,482,000

Water & Sewer Fund Expenses
As Budgeted For Fiscal Year 2009



$42,520,359

WATER AND SEWER FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
INTERFUND CHARGES			
Sanitation Fund	$ 10,000	$ 10,000	$ 10,000
Total Interfund Charges	10,000	10,000	10,000
RENTALS			
Sewer Farm	192,702	173,000	173,000
Warehouse Building	1,600	1,600	1,600
Miscellaneous Rentals	38,448	35,000	35,000
Total Rentals	232,750	209,600	209,600
WATER & SEWER SERVICES			
Water Sales	25,721,498	27,000,000	28,350,000
Sewer Charges	8,540,859	8,200,000	8,925,000
Pro Rata	53,102	25,000	25,000
Water Tap Fees	108,982	110,000	130,000
Sewer Tap Fees	140,910	125,000	150,000
Service Charges	91,059	100,000	100,000
Water Application Fees	52,700	60,000	60,000
Penalties	261,788	285,000	285,000
Discounts Taken	28,736	0	0
Farm Crop	12,943	15,000	15,000
Water Improvement District	0	0	0
Uncollectible	(75,000)	(75,000)	(75,000)
Miscellaneous	46,999	50,000	50,000
Total Water and Sewer Services	34,984,576	35,895,000	38,015,000
NONOPERATING AND OTHER REVENUE			
Interest	1,310,541	1,400,000	1,300,000
Interest - Non pooled	23,233	35,000	23,000
Reimbursement of Budgeted Expenses	0	200	200
Unclassified	712	200	200
Sale of Right-of-Way	55,029	30,000	60,000
Sale of Land	0	0	
Gain/Loss on Sale of Fixed Assets	8,126	0	3,000
Sale of Scrap	0	2,000	2,000
TEXCAP Reserve Interest	447,672	200,000	200,000
Oil and Gas Royalty	345,347	120,000	600,000
Legal Filing Fees Reimbursement	3,867	8,000	4,000
Net Increase in Fair Value of Investment	78,676	0	0
Recovery of Damages to City Property	10,436	4,000	5,000
Contributions	2,419,218	50,000	50,000
Operating Transfers In	(45,727)	20,000	0
Total Nonoperating and Other Revenue	4,657,130	1,869,400	2,247,400
TOTAL REVENUE AND RECEIPTS	$ 39,884,456	$ 37,984,000	$ 40,482,000

WATER AND SEWER FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0300	Utilities - Utilities Administration	$ 462,689	$ 445,382	$ 465,982
0301	Utilities - Water & Wastewater Operations Administration	662,926	714,309	703,036
0305	Utilities - Paul Davis Well Field Operations	917,278	934,624	787,252
0306	Utilities - Airport Well Field & Tower Operations	128,665	215,852	450,660
0310	Utilities - Water Pollution Control Plant	1,041,033	1,236,853	1,359,018
0315	Utilities - Spraberry Farm	1,392,698	1,476,144	1,579,774
0320	Utilities - Water Purification Plant	10,768,434	12,043,978	13,305,351
0325	Utilities - Nondepartmental	10,468,418	11,171,823	11,695,946
0335	Utilities - Water & Wastewater Maintenance	2,364,631	2,595,122	2,851,361
0339	Utilities - Interfund Transfer	5,754,974	7,634,809	7,017,310
0340	Finance - Meter Shop	602,458	590,676	745,187
0345	Finance - Customer Service	1,328,913	1,414,647	1,559,482
	Total	$ 35,893,117	$ 40,474,219	$ 42,520,359

WATER AND SEWER FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 5,786,329	13.608%
2000. COMMODITIES	1,440,811	3.389%
3000. CONTRACTUAL SERVICES	19,970,529	46.967%
4000. MAINTENANCE - STRUCTURES	330,589	0.777%
5000. MAINTENANCE - EQUIPMENT	547,520	1.288%
6000. MISCELLANEOUS	14,229,352	33.465%
TOTAL OPERATING EXPENDITURES	42,305,130	99.494%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	215,229	0.506%
TOTAL CAPITAL OUTLAY	215,229	0.506%
GRAND TOTAL	$ 42,520,359	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	UTILITIES ADMINISTRATION 0300

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 374,280	$ 391,725
2000. COMMODITIES	4,432	4,432
3000. CONTRACTUAL SERVICES	62,970	66,825
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	700	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	442,382	462,982
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	3,000	3,000
SUBTOTAL	3,000	3,000
TOTAL	$ 445,382	$ 465,982

FUNCTION: Personnel of the administrative division are responsible for the direction, supervision, and management of the following organizations within the Utilities Department: Water & Wastewater Operations, Paul Davis Well Field, Airport Well Field and Towers, Water Pollution Control Plant, Spraberry Farm, Water Purification Plant, Water & Wastewater Maintenance, Solid Waste Management and Landfill Divisions. Four Superintendents head these divisions.

BUDGET COMMENTS: Personnel costs will increase due to the broadband pay adjustments and increases to related fringe benefits. Minor increases are also reflected in various non-personnel lines.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Respond to citizen calls the same working day.	290 of 300	300 of 300	300 of 300
Resolve problem within 48 hours.	46 of 50	50 of 50	50 of 50
Complete a project with another department.	1	2	2

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	UTILITIES ADMINISTRATION 0300

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 261,996	$ 271,998
Other Benefits	112,284	119,727
TOTAL 1000	374,280	391,725
2000. COMMODITIES		
2010. Office Supplies	2,200	2,200
2020. Educational/Training Supplies	200	200
2120. Minor Equipment, Instruments, Tools	400	400
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	432	432
2220. Food	700	700
TOTAL 2000	4,432	4,432
3000. CONTRACTUAL SERVICES		
3212. Equipment Rent - External	1,270	1,000
3220. Advertising	600	600
3240. Binding, Printing & Reproduction	150	150
3360. Special Postage/Express Shipping	250	250
3405. Software Maintenance	5,700	8,500
3450. Consulting Fees	40,000	40,000
3510. Travel & Entertainment	4,500	4,300
3520. Dues & Subscriptions	8,000	8,000
3530. Training, Registration Fees, Etc.	2,500	2,700
3540. Educational Assistance	0	1,325
TOTAL 3000	62,970	66,825
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	700	0
TOTAL 5000	700	0
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	$ 3,000	$ 3,000
TOTAL 8000	3,000	3,000
GRAND TOTAL	$ 445,382	$ 465,982

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	UTILITIES ADMINISTRATION
300	300	0300

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Utilities Director		1	1	1	
Assistant Utilities Director		1	1	1	
	TOTAL	2	2	2	
PROFESSIONAL					
Utilities Engineer		1	0	0	
	TOTAL	1	0	0	
TECHNICAL					
Engineering Technician		0	1	1	
	TOTAL	0	1	1	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 271,998
LONGEVITY					3,732
VACATION BUYBACK					531
CAR ALLOWANCE					7,800
FRINGE BENEFITS					107,664
GRAND TOTAL		4	4	4	$ 391,725

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 629,899	$ 610,292
2000. COMMODITIES	33,300	36,800
3000. CONTRACTUAL SERVICES	49,110	52,324
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	2,000	3,620
6000. MISCELLANEOUS	0	0
SUBTOTAL	714,309	703,036
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 714,309	$ 703,036

FUNCTION: Personnel of this division handle administrative activities for the Water Purification Plant, Water Pollution Control Plant, Well Fields and Farm. Included in this division are the Plant laboratories and the electrical/ electronic support for the Utilities Department.

BUDGET COMMENTS: A reorganization which transferred an employee to the Purification Plant resulted in an overall reduction to this budget, despite the broadband market adjustments and an increase for license pay. Minor increases were also reflected in hire of equipment and chemicals.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Resolve problem within 48 hours.	48 of 50	50 of 50	50 of 50
Meet analytical requirements for Plant Operations and Regulatory compliance.	365 of 365 days	365 of 365 days	365 of 365 days
Maintain SCADA System	365 of 365 days	365 of 365 days	365 of 365 days

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 452,563	$ 428,577
Other Benefits	177,336	181,715
TOTAL 1000	629,899	610,292
2000. COMMODITIES		
2010. Office Supplies	1,300	1,300
2020. Educational/Training Supplies	200	200
2115. Minor Furniture & Fixtures	200	200
2120. Minor Equipment, Instruments, Tools	1,400	1,400
2140. Electrical Parts & Supplies	500	500
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	1,000	1,000
2200. Food	500	500
2210. Water	800	800
2220. Ice	750	750
2310. Janitor Supplies	550	550
2320. Medical Supplies	300	300
2330. Chemical & Insecticides	2,500	6,000
2560. Lab	19,000	19,000
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2620. Postage	250	250
2630. Security Badges/Decal Supplies	50	50
2640. Safety Supplies & Minor Equipment	500	500
TOTAL 2000	33,300	36,800
3000. CONTRACTUAL SERVICES		
3010. Communication	0	600
3210. Hire of Equipment - Garage - Vehicles	28,490	31,204
3220. Advertising	1,000	1,000
3240. Binding, Printing & Reproduction	250	250
3360. Special Postage/Express Shipping	200	200
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	11,470	11,370
3520. Dues & Subscriptions	750	750
3530. Training, Registration Fees, Etc.	3,450	3,450
3540. Educational Assistance	2,500	2,500
TOTAL 3000	49,110	52,324

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 2,000	$ 2,000
5120. Instruments & Appratus (Major)	0	1,620
TOTAL 5000	2,000	3,620
GRAND TOTAL	$ 714,309	$ 703,036

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WTR & WASTEWTR OPS ADMIN
300	300	0301

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Superintendent	1	1	1	
Assistant Superintendent	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Electronics Technician	3	3	3	
Lab Manager	1	1	1	
Lab Technician	3	3	3	
TOTAL	7	7	7	
CLERICAL				
Administrative Assistant	2	1	1	
TOTAL	2	1	1	
BASE SALARIES				$ 428,577
LONGEVITY				7,074
FRINGE BENEFITS				174,641
GRAND TOTAL	11	10	10	$ 610,292

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 120,035	$ 141,760
2000. COMMODITIES	6,090	6,090
3000. CONTRACTUAL SERVICES	751,424	582,327
4000. MAINTENANCE - STRUCTURES	33,625	18,625
5000. MAINTENANCE - EQUIPMENT	23,450	38,450
6000. MISCELLANEOUS	0	0
SUBTOTAL	934,624	787,252
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 934,624	$ 787,252

FUNCTION: This division maintains our Paul Davis Well Field and is responsible for the operation and maintenance of the wells, well field collection lines and the supply lines to the City.

BUDGET COMMENTS: The most significant change in this budget relates to the reduction in the electricity budget. The charges that relate to that portion of the budget are now being recorded in Airport Well Field and Tower Operations. Personnel costs reflect the broadband market adjustments and changes to the license pay.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Furnish additional water on request from the water purification plant within 30 minutes of notification.	365 of 365 days	365 of 365 days	365 of 365 days

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DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 73,303	$ 90,075
Overtime	1,218	1,218
Other Benefits	45,514	50,467
TOTAL 1000	120,035	141,760
2000. COMMODITIES		
2010. Office Supplies	150	150
2120. Minor Equipment, Instruments, Tools	400	400
2130. Plant Lubrication & Supplies	400	400
2140. Electrical Parts & Supplies	3,000	2,000
2150. Fuel Supplies	850	0
2170. Welding Supplies	360	360
2195. Water Meters	0	850
2310. Janitorial Supplies	125	125
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	75	75
2570. Clothing, Dry Goods, Etc.	480	480
2630. Security Badges/ Decal Supplies	100	100
2640. Safety Supplies & Minor Equipment	100	1,100
TOTAL 2000	6,090	6,090
3000. CONTRACTUAL SERVICES		
3020. Communication	1,000	1,000
3030. Light & Power	471,500	298,100
3040. Water	234,000	234,000
3210. Hire of Equipment - Garage - Vehicles	40,174	44,477
3212. Equipment Rental - External	50	50
3305. Environmental & Regulatory	2,000	2,000
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	1,000	800
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	600	800
TOTAL 3000	751,424	582,327
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4012. Security Fencing	5,000	5,000
4220. Streets, Roadways, Etc.	1,125	1,125
4910. Standpipes, Tanks, Wells, Etc.	25,000	10,000
TOTAL 4000	33,625	18,625

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 2,450	$ 2,450
5110. Machinery, Tools & Implements	2,000	2,000
5120. Instruments & Apparatus - Major	4,000	4,000
5340. Pumps	5,000	20,000
5341. Valves	5,000	5,000
5345. Motors	5,000	5,000
TOTAL 5000	23,450	38,450
GRAND TOTAL	$ 934,624	$ 787,252

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	PAUL DAVIS WELL FIELD OPER
300	300	0305

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
OPERATIONS				
Lead Well Field Operator	1	1	1	
Well Field Operator	1	1	1	
TOTAL	2	2	2	
BASE SALARIES				$ 90,075
LONGEVITY				2,757
VACATION BUYBACK				2,972
OVERTIME				1,218
FRINGE BENEFITS				44,738
GRAND TOTAL	2	2	2	$ 141,760

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 104,170	$ 117,433
2000. COMMODITIES	5,225	7,225
3000. CONTRACTUAL SERVICES	39,822	259,367
4000. MAINTENANCE - STRUCTURES	46,885	46,885
5000. MAINTENANCE - EQUIPMENT	19,750	19,750
6000. MISCELLANEOUS	0	0
SUBTOTAL	215,852	450,660
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 215,852	$ 450,660

FUNCTION: This division maintains and operates the Airport Well Field, operates City water pumping stations and is responsible for the operation and maintenance of the well field collection and supply lines at Air Terminal and ground and elevated water storage reservoirs.

BUDGET COMMENTS: This budget reflects a substantial increase due to a reallocation of certain electricity charges that were previously accounted for in Paul Davis Well Field. Other changes include the broadband pay market adjustments and changes to the license pay.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 68,468	$ 83,541
Other Benefits	35,702	33,892
TOTAL 1000	104,170	117,433
2000. COMMODITIES		
2010. Office Supplies	150	150
2120. Minor Equipment, Instruments, Tools	1,000	1,000
2130. Plant Lubrication & Supplies	150	150
2140. Electrical Parts & Supplies	2,000	2,000
2150. Fuel Supplies	925	925
2170. Welding Supplies	350	350
2310. Janitor Supplies	125	125
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	75	75
2570. Clothing, Dry Goods, Etc.	400	400
2640. Office Supplies	0	2,000
TOTAL 2000	5,225	7,225
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	1,500	1,500
3030. Lights & Power	0	220,000
3210. Hire of Equipment - Garage - Vehicles	21,722	23,267
3305. Environment & Regulatory	2,500	2,500
3370. Grounds Maintenance	11,400	9,400
3390. Other Special Services	500	500
3510. Travel & Entertainment	1,500	1,100
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	600	1,000
TOTAL 3000	39,822	259,367
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
4012. Security Fencing	25,000	25,000
4910. Standpipes, Tanks, Wells, Etc.	18,385	18,385
4940. Irrigation Equipment	1,500	1,500
TOTAL 4000	46,885	46,885

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 750	$ 750
5110. Machines, Tools, and Implements	1,500	1,500
5120. Insruments & Apparatus	2,500	2,500
5340. Pumps	5,000	5,000
5341. Valves	5,000	5,000
5345. Motors	5,000	5,000
TOTAL 5000	19,750	19,750
GRAND TOTAL	$ 215,852	$ 450,660

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	AIRPORT WELL FIELD & TOWER
300	300	0306

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
OPERATIONS				
Lead Well Field Operator	1	1	1	
Well Field Operator	1	1	1	
TOTAL	2	2	2	
BASE SALARIES				$ 83,541
LONGEVITY				1,707
FRINGE BENEFITS				32,185
GRAND TOTAL	2	2	2	$ 117,433

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 556,319	$ 608,754
2000. COMMODITIES	23,265	23,265
3000. CONTRACTUAL SERVICES	559,149	628,879
4000. MAINTENANCE - STRUCTURES	7,000	7,000
5000. MAINTENANCE - EQUIPMENT	91,120	91,120
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,236,853	1,359,018
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,236,853	$ 1,359,018

FUNCTION: This division is responsible for the treatment of sewage according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates the plant every day on a 24 hour basis.

BUDGET COMMENTS: Hire of equipment costs will be higher than the previous budget fiscal year, due to replacement of a vehicle and higher fuel costs. Electricity at the plant is also expected to increase this year. The broadband pay increase, as well as the increase to license pay, are the main reason for the increase to the personnel section of the budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Million gallons treated/ tons of sludge hauled	32	30	30
Thousand gallons treated/ customer	118	130	130
Wastewater treated/ water treated	52%	55%	50%
Electric use kw/ million gallons	835	850	850
Million gallons treated / employee	387	300	300
Plant Flow vs. capacity	63%	65%	67%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 358,081	$ 405,024
Overtime	9,185	9,185
Other Benefits	189,053	194,545
TOTAL 1000	556,319	608,754
2000. COMMODITIES		
2010. Office Supplies	800	800
2020. Educational/Training Supplies	50	50
2115. Minor Furniture & Fixtures	100	100
2120. Minor Equipment, Instruments, Tools	1,000	1,000
2130. Plant Lubrication & Supplies	800	800
2140. Electrical Parts & Supplies	5,500	5,500
2155. Minor Computer	240	240
2160. Computer Software & Supplies	500	500
2170. Welding Supplies	400	400
2210. Water	2,000	2,000
2310. Janitorial Supplies	1,200	1,200
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	6,175	6,175
2560. Laboratory Supplies	1,500	1,500
2570. Clothing, Dry Goods, Etc.	2,100	2,100
2620. Postage	100	100
2640. Safety Supplies & Minor Equipment	400	400
TOTAL 2000	23,265	23,265
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	46,000	46,000
3030. Light & Power	370,000	420,000
3040. Water	7,746	7,746
3210. Hire of Equipment - Garage - Vehicles	53,453	73,263
3212. Equipment Rental - External	1,200	1,200
3220. Advertising	100	100
3230. Laundry & Cleaning	460	460
3305. Environmental & Regulatory	33,960	33,960
3310. Exterminator	400	400
3370. Grounds Maintenance	32,400	32,400
3390. Other Special Services	10,450	10,450
3510. Travel & Entertainment	1,100	500
3520. Dues & Subscriptions	700	700
3530. Training, Registration Fees, Etc.	1,080	1,600
3920. Rent	100	100
TOTAL 3000	559,149	628,879

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,000	$ 2,000
4130. Sewage Disposal Plant	5,000	5,000
TOTAL 4000	7,000	7,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	18,120	18,120
5110. Machines, Tools, and Implements - Major	27,000	27,000
5120. Instruments & Apparatus - Major	5,000	5,000
5310. Meters	1,000	1,000
5340. Pumps	15,000	15,000
5341. Valves	10,000	10,000
5345. Motors	15,000	15,000
TOTAL 5000	91,120	91,120
GRAND TOTAL	$ 1,236,853	$ 1,359,018

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WATER POLLUTION CONTROL
300	300	0310

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Assistant Superintendent	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Plant Maintenance Mechanic	2	2	2	
Utility Plant Operator	7	7	7	
TOTAL	9	9	9	
BASE SALARIES				$ 405,024
LONGEVITY				7,401
VACATION BUYBACK				5,045
OVERTIME				9,185
FRINGE BENEFITS				182,099
GRAND TOTAL	11	11	11	$ 608,754

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 187,585	$ 203,753
2000. COMMODITIES	248,560	248,560
3000. CONTRACTUAL SERVICES	803,799	891,261
4000. MAINTENANCE - STRUCTURES	60,000	60,000
5000. MAINTENANCE - EQUIPMENT	26,500	26,500
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,326,444	1,430,074
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	149,700	149,700
SUBTOTAL	149,700	149,700
TOTAL	$ 1,476,144	$ 1,579,774

FUNCTION: This division is responsible for effluent irrigation on nearly 6,000 acres of City-owned and leased land. The City in cooperation with the Lessees does operation and maintenance of the irrigation system. We currently have operating agreements with four lessees who do the actual farming, and an additional agreement to provide water to an operator for his farming operations.

BUDGET COMMENTS: Increased electricity costs had the most significant impact on this budget. Hire of equipment also reflects an increase due to rising fuel costs. Personnel costs are up due to the broadband pay market adjustment and the increase in license pay.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Use 100% of treated effluent water for irrigation.	365 of 365 days	365 of 365 days	365 of 365 days
Meet all Texas Commission on Environmental Quality requirements.	365 of 365 days	365 of 365 days	365 of 365 days

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 123,818	$ 139,619
Other Benefits	63,767	64,134
TOTAL 1000	187,585	203,753
2000. COMMODITIES		
2010. Office Supplies	160	160
2120. Minor Equipment, Instruments, Tools	800	800
2140. Electrical Parts & Supplies	2,800	2,800
2170. Welding Supplies	1,000	1,000
2330. Chemicals & Insecticides	192,500	192,500
2520. Botanical & Agricultural Supplies	50,000	50,000
2570. Clothing, Dry Goods, Etc.	1,300	1,300
TOTAL 2000	248,560	248,560
3000. CONTRACTUAL SERVICES		
3030. Light & Power	330,000	400,000
3113. General Liability/ Workers Comp Penalty	0	-96
3210. Hire of Equipment - Garage - Vehicles	78,999	96,557
3305. Environmental & Regulatory	30,000	30,000
3373. Effluent Disposal	350,000	350,000
3390. Other Special Services	2,000	2,000
3450. Consulting Fees	10,000	10,000
3510. Travel & Entertainment	1,500	1,500
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	1,200	1,200
TOTAL 3000	803,799	891,261
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
4012. Security Fencing	3,000	3,000
4910. Standpipes, Tanks, Wells, Etc.	5,000	5,000
4940. Irrigation Equipment	50,000	50,000
TOTAL 4000	60,000	60,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	3,500	3,500
5120. Instruments & Apparatus (Major)	1,500	1,500
5310. Meters	1,500	1,500
5340. Pumps	7,000	7,000

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5341. Valves	$ 6,000	$ 6,000
5345. Motors	7,000	7,000
TOTAL 5000	26,500	26,500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8425. Irrigation Equipment	149,700	149,700
TOTAL 8000	149,700	149,700
GRAND TOTAL	$ 1,476,144	$ 1,579,774

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	SPRABERRY FARM
300	300	0315

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Field Operator		3	3	3	
	TOTAL	3	3	3	
BASE SALARIES					$ 139,619
LONGEVITY					3,723
VACATION BUYBACK					1,437
FRINGE BENEFITS					58,974
GRAND TOTAL		4	4	4	$ 203,753

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 565,334	$ 675,094
2000. COMMODITIES	405,805	443,330
3000. CONTRACTUAL SERVICES	10,949,379	12,063,467
4000. MAINTENANCE - STRUCTURES	41,150	41,150
5000. MAINTENANCE - EQUIPMENT	82,310	82,310
6000. MISCELLANEOUS	0	0
SUBTOTAL	12,043,978	13,305,351
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 12,043,978	$ 13,305,351

FUNCTION: This division is responsible for treating an adequate daily water supply according to standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates every day on a 24-hour basis.

BUDGET COMMENTS: The City is continuing to experience growth in new residential development areas. Consequently the demand for water is expected to increase again this year, with the cost of water having a significant impact to this budget. Light and Power is also expected to increase. Personnel costs reflect the transfer of an employee from Water and Wastewater Operations in addition to broadband pay adjustments and increases to license pay.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Million galls treated/ employee	483	500	550
Thousand gallons used / customer	228	240	250
Maximum day use / customer (MG)	1.08	1.00	1.00
Average day use / customer (MG)	0.67	0.50	0.25

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 379,157	$ 453,094
Overtime	9,743	9,743
Other Benefits	176,434	212,257
TOTAL 1000	565,334	675,094
2000. COMMODITIES		
2010. Office Supplies	1,600	2,000
2020. Educational/Training Supplies	150	150
2120. Minor Equipment, Instruments, Tools	1,000	1,000
2130. Plant Lubrication & Supplies	1,500	1,500
2140. Electrical Parts & Supplies	5,500	5,500
2155. Minor Computer	450	450
2160. Computer Software & Supplies	120	120
2170. Welding Supplies	200	200
2200. Food	75	200
2310. Janitorial Supplies	1,600	1,600
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	375,000	412,000
2560. Laboratory Supplies	1,500	1,500
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2630. Security Badges/Decal Supplies	60	60
2640. Safety Supplies & Minor Equipment	14,000	14,000
TOTAL 2000	405,805	443,330
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	5,000	5,000
3030. Light & Power	450,000	495,000
3040. Water	10,408,728	11,449,601
3210. Hire of Equipment - Garage - Vehicles	21,141	29,036
3212. Equipment Rental - External	1,500	1,500
3230. Laundry & Cleaning	600	600
3305. Environmental & Regulatory	25,000	45,000
3310. Exterminator	0	220
3370. Grounds Maintenance	22,404	22,404
3390. Other Special Services	5,000	5,000
3510. Travel & Entertainment	6,300	5,800
3520. Dues & Subscriptions	875	875
3530. Training, Registration Fees, Etc.	2,550	3,150
3920. Rent	281	281
TOTAL 3000	10,949,379	12,063,467

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,500	$ 2,500
4012. Security Fencing	12,350	12,350
4150. Water Purification Plant	18,800	18,800
4155. Cleaning Drying Beds	7,500	7,500
TOTAL 4000	41,150	41,150
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	5,010	5,010
5020. Furniture, Fixtures, & Furnishings	300	300
5110. Machinery, Tools & Implements	5,000	5,000
5120. Instruments & Apparatus - Major	20,000	20,000
5310. Meters	2,000	2,000
5340. Pumps	20,000	20,000
5341. Valves	10,000	10,000
5345. Motors	20,000	20,000
TOTAL 5000	82,310	82,310
GRAND TOTAL	$ 12,043,978	$ 13,305,351

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	PURIFICATION PLANT
300	300	0320

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Assistant Superintendent	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Plant Maintenance Mechanic	1	1	1	
Utility Plant Operator	10	10	10	
TOTAL	11	11	11	
CLERICAL				
Administrative Assistant	0	1	1	
TOTAL	0	1	1	
BASE SALARIES				$ 453,094
LONGEVITY				5,028
VACATION BUYBACK				6,282
OVERTIME				9,743
FRINGE BENEFITS				200,947
GRAND TOTAL	13	14	14	$ 675,094

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	NONDEPARTMENTAL 0325

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	4,435,075	4,483,904
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	6,736,748	7,212,042
SUBTOTAL	11,171,823	11,695,946
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 11,171,823	$ 11,695,946

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Water & Sewer Fund department.

BUDGET COMMENTS: Depreciation expenses will increase in 2009, due to the completion of several large projects. Other significant factors to the budget increase include franchise fees, the City's proportionate share of the Lake Ivie Reservoir costs, General fund services, and external audit fees.

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DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	NONDEPARTMENTAL 0325

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance	$ 52,663	$ 51,757
3112. General Liability Self-Insurance	135,861	111,946
3121. City Share - Retiree Insurance	54,747	65,697
3125. Workers Compensation	0	-15,952
3211. Hire of Equipment - Garage - Other	79,364	0
3340. Water Royalty Payments	28,000	32,000
3342. Ivie Reservoir Maintenance	67,000	105,272
3343. Ivie Dam Construction Contract	765,977	751,548
3344. Ivie Pipeline Construction Contract	2,761,963	2,766,278
3345. Ivie Pipeline Maintenance	380,000	465,858
3350. Bank Services	28,000	35,000
3440. External Audit Fees	24,500	54,500
3450. Consulting Fees	57,000	60,000
TOTAL 3000	4,435,075	4,483,904
6000. MISCELLANEOUS		
6202. General Fund Services	1,291,533	1,323,172
6410. Payment of Principal	4,000	4,350
6420. Interest Exense	3,215	2,920
6885. Franchise Fees	2,075,000	2,253,600
6910. Depreciation Expense	3,363,000	3,628,000
TOTAL 6000	6,736,748	7,212,042
GRAND TOTAL	$ 11,171,823	$ 11,695,946

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,498,747	$ 1,643,264
2000. COMMODITIES	127,763	173,163
3000. CONTRACTUAL SERVICES	742,640	729,256
4000. MAINTENANCE - STRUCTURES	156,729	156,729
5000. MAINTENANCE - EQUIPMENT	52,609	126,420
6000. MISCELLANEOUS	0	0
SUBTOTAL	2,578,488	2,828,832
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	16,634	22,529
SUBTOTAL	16,634	22,529
TOTAL	$ 2,595,122	$ 2,851,361

FUNCTION: This division is responsible for the distribution of water and collection of sewage throughout the City. The division maintains water mains, fire hydrants, valves, sewer mains, manholes, and lift stations. Short main line extensions, line replacements and taps for service connections are installed by the division.

BUDGET COMMENTS: This budget includes increases in personnel costs for the broadband pay market adjustment and to the TMRS contributions due to a change in actuarial calculations. Additional dollars are also budgeted in 2009 for the purchase of water and sewer taps and for the maintenance of fire hydrants.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Total water line miles/employee	31.6	30	25
Total sewer line miles/employee	23.1	21	17
Man hours/miles sewer line jetted	9.35	10	10
Average Man hours/main repair	40.5	40	35
Number stoppages/mile sewer line	0.87	1.0	1.0
CCTV inspection / miles sewer line	3.8%	1.25%	1.25%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 966,322	$ 1,045,229
Overtime	26,265	26,265
Other Benefits	506,160	571,770
TOTAL 1000	1,498,747	1,643,264
2000. COMMODITIES		
2010. Office Supplies	1,900	1,900
2020. Educational/Training Supplies	150	150
2120. Minor Equipment, Instruments, Tools	18,088	18,088
2140. Electrical Parts & Supplies	600	600
2155. Minor Computer Hardware	4,600	0
2160. Computer Software & Supplies	9,495	9,495
2170. Welding Supplies	1,200	1,200
2190. Water & Sewer Taps	60,000	110,000
2200. Food	900	900
2220. Ice	1,930	1,930
2310. Janitorial Supplies	1,700	1,700
2320. Medical Supplies	200	200
2330. Chemicals & Insecticides	8,000	8,000
2420. Barricades & Warning Signs	6,000	6,000
2570. Clothing, Dry Goods, Etc.	13,000	13,000
TOTAL 2000	127,763	173,163
3000. CONTRACTUAL SERVICES		
3030. Light & Power	30,000	30,000
3200. Lab Tests - Streets	1,000	1,000
3210. Hire of Equipment - Garage - Vehicles	636,830	623,446
3212. Equipment Rental - External	1,000	1,000
3230. Laundry & Cleaning	14,400	14,400
3240. Binding, Printing & Reproduction	750	750
3310. Exterminator	460	460
3360. Special Postage/Express Shipping	100	100
3405. Software Maintenance	45,000	45,000
3510. Travel & Entertainment	5,000	5,000
3520. Dues & Subscriptions	1,800	1,800
3530. Training, Registration Fees, Etc.	6,000	6,000
3920. Rent	300	300
TOTAL 3000	742,640	729,256

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	$ 1,000	$ 1,000
4110. Sanitary Sewers	79,066	79,066
4220. Streets, Roadways, Etc.	10,000	10,000
4930. Water Mains	66,663	66,663
TOTAL 4000	156,729	156,729
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	300	300
5110. Machinery, Tools & Implements	15,000	15,000
5120. Instruments & Apparatus - Major	6,620	6,620
5320. Water Service Connections	4,000	4,000
5330. Fire Hydrants	26,189	100,000
5410. Sewer Service Connections	500	500
TOTAL 5000	52,609	126,420
CAPITAL OUTLAY		
8000. EQUIPMENT		
8421. Construction Equipment	16,634	16,634
8530. Other Equipment	0	5,895
TOTAL 8000	16,634	22,529
GRAND TOTAL	$ 2,595,122	$ 2,851,361

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WATER & WASTEWTR MAINT
300	300	0335

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
Instrument Technician		1	1	1	
Operations Planner		2	2	2	
	TOTAL	3	3	3	
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Crew Leader		5	5	5	
Equipment Operator		16	16	16	
Maintenance Specialist		1	1	1	
	TOTAL	21	21	21	
CAPITALIZED LABOR					
Equipment Operator		4	4	4	
	TOTAL	4	4	4	
BASE SALARIES					$ 1,045,229
LONGEVITY					23,805
VACATION BUYBACK					8,796
OVERTIME					26,265
FRINGE BENEFITS					564,169
VACANCIES					(25,000)
GRAND TOTAL		31	31	31	$ 1,643,264

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	INTERFUND TRANSFER 0339

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	7,634,809	7,017,310
SUBTOTAL	7,634,809	7,017,310
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 7,634,809	$ 7,017,310

FUNCTION: This division accounts for the transfers to the Water and Sewer Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

BUDGET COMMENTS: The reason for the decrease to this division's budget is in the amount budgeted for capital projects. Additional dollars will be appropriated, as needed, for major projects.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	NONDEPARTMENTAL 300	INTERFUND TRANSFER 0339

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6300. General Fund	$ 750,000	$ 750,000
6326. Interest & Sinking	0	2,500
6328. Hud Section 108 Loan Fund	109,476	105,605
6341. Water & Sewer Construction	1,749,880	500,000
6345. Water & Sewer 2002 Refund Sinking Fund	1,256,722	1,300,134
6349. Water & Sewer 2007 Refund Sinking Fund	656,522	530,862
6355. Water & Sewer 1989 Revenue Sinking Fund	460,576	650,163
6356. Water & Sewer 2007 CO I&S Fund	2,651,633	3,178,046
TOTAL 6000	7,634,809	7,017,310
GRAND TOTAL	$ 7,634,809	$ 7,017,310

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 231,736	$ 244,427
2000. COMMODITIES	206,805	306,605
3000. CONTRACTUAL SERVICES	60,710	52,755
4000. MAINTENANCE - STRUCTURES	200	200
5000. MAINTENANCE - EQUIPMENT	90,200	141,200
6000. MISCELLANEOUS	0	0
SUBTOTAL	589,651	745,187
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	1,025	0
SUBTOTAL	1,025	0
TOTAL	$ 590,676	$ 745,187

FUNCTION: This division is under the direction of the Supervisor of Customer Service. The function of the division is to repair and replace water meters.

BUDGET COMMENTS: In order to keep pace with the growth of new residential developments and new businesses, the amount budgeted for water meters and service connection has been increased. Personnel costs are higher due to the broadband market adjustment and the TMRS actuarial changes.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Change out 15% of meters on all active accounts annually.	8.0%	10%	15%
Same day service for curb stop repairs, meter change outs, leak checks, meter sets, and replacement of meter boxes.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 156,645	$ 162,348
Overtime	366	366
Other Benefits	74,725	81,713
TOTAL 1000	231,736	244,427
2000. COMMODITIES		
2010. Office Supplies	1,000	1,000
2120. Minor Equipment, Instruments, Tools	2,500	2,500
2195. Water Meters	200,000	300,000
2220. Ice	960	960
2310. Janitorial Supplies	650	500
2330. Chemicals & Insecticides	50	0
2570. Clothing, Dry Goods, Etc.	1,500	1,500
2630. Security Badges/Decal Supplies	145	145
TOTAL 2000	206,805	306,605
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	2,400	2,400
3030. Light & Power	2,800	2,800
3040. Water	1,500	1,500
3210. Hire of Equipment - Garage - Vehicles	34,910	29,955
3280. Temporary Help	18,000	15,000
3510. Travel & Entertainment	600	600
3530. Training, Registration Fees, Etc.	500	500
TOTAL 3000	60,710	52,755
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	200	200
TOTAL 4000	200	200
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	200	200
5310. Meters	1,000	1,000
5320. Water Service Connections	89,000	140,000
TOTAL 5000	90,200	141,200

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, & Office Machines	$ 1,025	$ 0
TOTAL 8000	1,025	0
GRAND TOTAL	$ 590,676	$ 745,187

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	FINANCE	METER SHOP
300	035	0340

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
SUPERVISORY				
Labor Supervisor	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Maintenance Specialist	5	5	5	
TOTAL	5	5	5	
BASE SALARIES				$ 162,348
LONGEVITY				2,676
VACATION BUYBACK				1,380
OVERTIME				366
FRINGE BENEFITS				77,657
GRAND TOTAL	6	6	6	$ 244,427

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,096,686	$ 1,149,827
2000. COMMODITIES	159,625	191,341
3000. CONTRACTUAL SERVICES	123,568	160,164
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	14,473	18,150
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,394,352	1,519,482
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	20,295	40,000
SUBTOTAL	20,295	40,000
TOTAL	$ 1,414,647	$ 1,559,482

FUNCTION: This office reports to the Finance Director. The division performs work related to new customers, preparation of bills, complaints and adjustments, bad order meters, the close-out of customers' accounts and the collection of delinquent utility bills.

BUDGET COMMENTS: In addition to the increases for broadband and TMRS, there are several factors that had an impact on this budget. Postage reflects an increase related to both postage rates and volume, temporary help is higher due to increased minimum wage, hire of equipment will be higher due to increasing fuel costs and eight hand-held meter readers were added to equipment.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Same day service for turn on, turn off, and reconnection.	100%	100%	100%
Meter readings for billing cycles completed by reading dates.	100%	100%	100%
Water, sewer, and sanitation delinquent account writeoffs less than 1%.	0.20%	0.25%	0.25%
Daily deposit by cashiers office is prepared and ready for pick up by noon.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 735,085	$ 753,367
Overtime	5,282	5,282
Other Benefits	356,319	391,178
TOTAL 1000	1,096,686	1,149,827
2000. COMMODITIES		
2010. Office Supplies	12,000	16,000
2012. Water Bills	18,000	22,000
2115. Minor Furniture & Fixtures	400	0
2120. Minor Equipment, Instruments, Tools	2,500	2,500
2160. Computer Software & Supplies	480	480
2310. Janitorial Supplies	50	50
2330. Chemicals & Insecticides	50	50
2570. Clothing, Dry Goods, Etc.	2,000	2,000
2620. Postage	123,768	147,884
2630. Security Badges/Decal Supplies	377	377
TOTAL 2000	159,625	191,341
3000. CONTRACTUAL SERVICES		
3113. General Liability/ Workers Comp Penalty	0	-232
3210. Hire of Equipment - Garage - Vehicles	74,893	86,145
3212. Equipment Rental - External	22,500	28,976
3240. Binding, Printing & Reproduction	600	600
3270. Notary Bonds	100	100
3280. Temporary Help	4,500	16,450
3290. Armored Car Services	2,500	2,500
3350. Bank Services	0	7,000
3360. Special Postage/Express Shipping	150	300
3390. Other Special Services	1,000	1,000
3420. Legal Filing Fees	6,000	6,000
3510. Travel & Entertainment	5,000	5,000
3520. Dues & Subscriptions	1,525	1,525
3530. Training, Registration Fees, Etc.	3,000	3,000
3550. Employee Awards	1,800	1,800
TOTAL 3000	123,568	160,164
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	14,473	18,150
TOTAL 5000	14,473	18,150

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, & Office Machines	$ 2,475	$ 0
8490. Data Processing Equipment	17,820	40,000
TOTAL 8000	20,295	40,000
GRAND TOTAL	$ 1,414,647	$ 1,559,482

PERSONNEL SCHEDULE

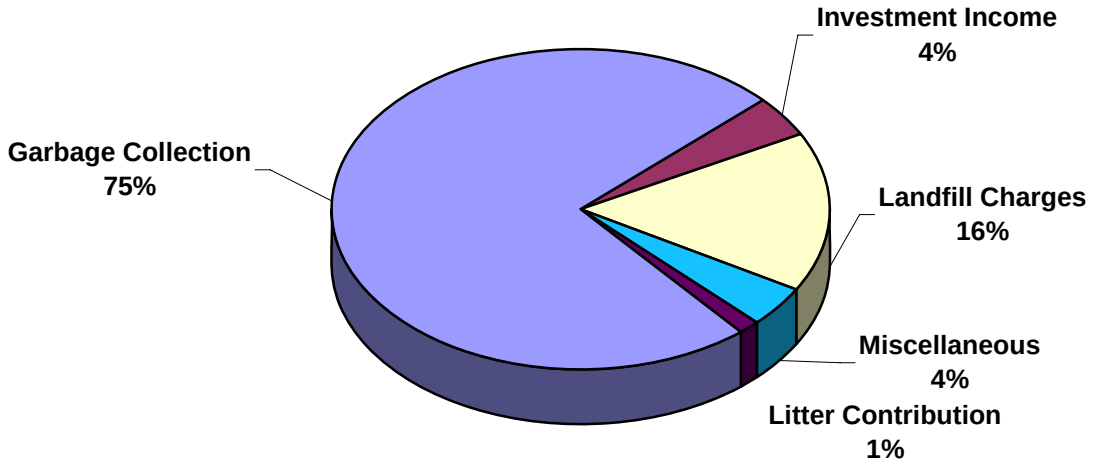
FUND	AGENCY	ORGANIZATION
WATER & SEWER	FINANCE	CUSTOMER SERVICE
300	035	0345

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Customer Service Manager	1	1	1	
Asst. Customer Service Manager	1	1	1	
TOTAL	2	2	2	
SUPERVISORY				
Billing Supervisor	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Billing Technician	1	1	1	
Customer Service Representative	5	5	5	
Meter Reader	5	5	5	
TOTAL	11	11	11	
CLERICAL				
Account Clerk	10	10	10	
TOTAL	10	10	10	
BASE SALARIES				$ 753,367
LONGEVITY				13,866
VACATION BUYBACK				4,436
OVERTIME				5,282
FRINGE BENEFITS				372,876
GRAND TOTAL	24	24	24	$ 1,149,827

SECTION VI

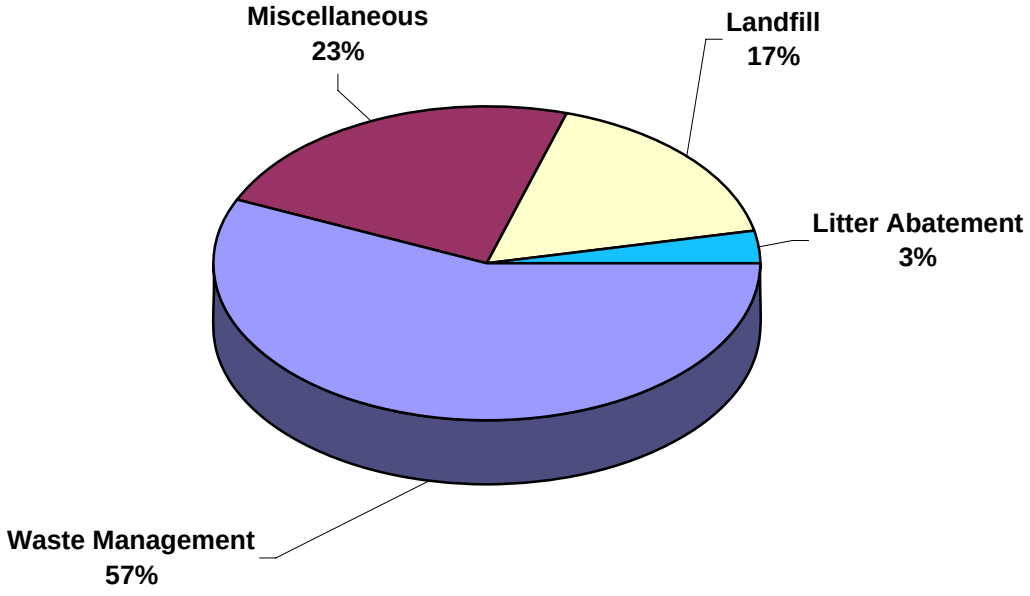
SANITATION FUND

Sanitation Fund Revenues
As Budgeted For Fiscal Year 2009



$8,551,700

Sanitation Fund Expenses
As Budgeted For Fiscal Year 2009



$9,843,373

SANITATION FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
CHARGES FOR CURRENT SERVICES			
Garbage Collection Fees	$ 6,004,302	$ 5,960,000	$ 6,300,000
Landfill Charges	1,109,054	816,000	1,380,000
Recycle Midland	2,069	0	0
Special Collections	63,953	40,000	40,000
Recycle Fee	158,307	220,000	215,000
Miscellaneous	5,000	0	0
Penalties	55,721	60,000	60,000
Discounts Taken	5,512	0	0
Uncollectible	(15,000)	(15,000)	(15,000)
Total Charges for Current Services	7,388,918	7,081,000	7,980,000
NONOPERATING AND OTHER REVENUE			
Interest	463,480	400,000	350,000
Discounts Earned	6,079	6,000	6,000
State Sanitation Grant	81,373	50,000	50,000
Sale of Minor Equipment	22,498	0	0
Litter Abatement Contribution	166,555	125,000	125,000
Unclassified	21,167	100	100
Recovery of Damages to City Property	350	0	0
Net Increase in Fair Value of Investment	28,564	0	0
Sale of Recyclables	26,012	15,500	40,600
Interfund Transfers	30,870	0	0
Total Nonoperating and Other Revenue	846,948	596,600	571,700
TOTAL REVENUE AND RECEIPTS	$ 8,235,866	$ 7,677,600	$ 8,551,700

SANITATION FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0400	Utilities - Solid Waste Management	$ 4,038,998	$ 4,619,804	$ 5,577,659
0401	Utilities - Litter Abatement	208,221	325,550	325,550
0405	Utilities - Landfill	1,208,913	1,540,516	1,659,910
0407	Utilities - Nondepartmental	2,181,498	2,692,933	2,280,254
0409	Utilities - Interfund Transfer	550,572	83,318	0
	Total	$ 8,188,202	$ 9,262,121	$ 9,843,373

SANITATION FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 2,539,770	25.802%
2000. COMMODITIES	860,815	8.745%
3000. CONTRACTUAL SERVICES	3,939,564	40.023%
4000. MAINTENANCE - STRUCTURES	23,358	0.237%
5000. MAINTENANCE - EQUIPMENT	59,131	0.601%
6000. MISCELLANEOUS	2,362,735	24.003%
TOTAL OPERATING EXPENDITURES	9,785,373	99.411%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	25,000	0.254%
8000. EQUIPMENT	33,000	0.335%
TOTAL CAPITAL OUTLAY	58,000	0.589%
GRAND TOTAL	$ 9,843,373	100.000%

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SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,977,309	$ 2,046,533
2000. COMMODITIES	551,200	844,325
3000. CONTRACTUAL SERVICES	2,008,334	2,592,870
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	58,281	58,281
6000. MISCELLANEOUS	150	150
SUBTOTAL	4,597,774	5,544,659
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	22,030	33,000
SUBTOTAL	22,030	33,000
TOTAL	$ 4,619,804	$ 5,577,659

FUNCTION: This division is responsible for the collection of refuse and its delivery to the landfill. They also collect recyclable materials from drop-off points for delivery to our recycle contractor; provide a large item pickup service; and provide hauling service for the yard waste sites.

BUDGET COMMENTS: Hire of equipment is the most significant increase in this budget, due to rising fuel costs for a large fleet of vehicles, as well as one new and several replacement vehicles. The purchase of additional refuse containers also had a large impact on the budget. Personnel costs reflect the broadband and license pay adjustments.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Number of containers changed out/ total	6.05%	10%	10%
Number of containers repaired / total	3.70%	5%	10%
Hand pickups / customer	7.84%	9%	5%
Tons recycle / tons collected	2.01%	5%	6%
Tons collected/ employee - hr	1.16%	1.50%	1.75%

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,267,938	$ 1,291,162
Overtime	25,750	25,750
Other Benefits	683,621	729,621
TOTAL 1000	1,977,309	2,046,533
2000. COMMODITIES		
2010. Office Supplies	3,250	3,250
2020. Educational/Training Supplies	2,000	2,000
2110. Motor Vehicle Supplies	500	500
2115. Minor Furniture & Fixtures	2,500	2,500
2120. Minor Equipment, Instruments, Tools	5,000	5,000
2130. Plant Lubrication & Supplies	1,000	1,000
2160. Computer Software & Supplies	1,000	1,000
2170. Welding Supplies	3,000	3,000
2180. Refuse Containers & Lids	515,000	762,125
2181. Roll Out Carts	0	46,000
2200. Food	1,000	1,000
2210. Water	150	150
2220. Ice	150	150
2310. Janitorial Supplies	750	750
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	2,250	2,250
2570. Clothing, Dry Goods, Etc.	12,000	12,000
2630. Security Badges/Decal Supplies	500	500
2640. Safety Supplies & Minor Equipment	750	750
TOTAL 2000	551,200	844,325
3000. CONTRACTUAL SERVICES		
3030. Light & Power	3,300	3,300
3040. Water	600	600
3210. Hire of Equipment - Garage - Vehicles	1,975,634	2,557,520
3212. Equipment Rental - External	1,000	1,000
3220. Advertising	2,500	2,500
3240. Binding, Printing & Reproduction	400	400
3280. Temporary Help	2,000	2,000
3310. Exterminator	200	200
3380. Recycling Activities	3,900	3,900
3510. Travel & Entertainment	7,700	11,800
3520. Dues & Subscriptions	500	500
3530. Training, Registration Fees, Etc.	7,500	6,050
3540. Education Assistance	2,500	2,500
3550. Employee Awards	600	600
TOTAL 3000	2,008,334	2,592,870

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 1,500	$ 1,500
4220. Streets, Roadways, Etc.	1,000	1,000
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5110. Machines, Tools & Implements	750	750
5120. Instruments & Apparatus - Major	500	500
5130. Motor Vehicles	500	500
5510. Refuse Containers	36,281	36,281
5520. Refuse Compactors	20,250	20,250
TOTAL 5000	58,281	58,281
6000. MISCELLANEOUS		
6990. Miscellaneous	150	150
TOTAL 6000	150	150
CAPITAL OUTLAY		
8000. EQUIPMENT		
8501. Sanitation Equipment	22,030	33,000
TOTAL 8000	22,030	33,000
GRAND TOTAL	$ 4,619,804	$ 5,577,659

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
SANITATION	UTILITIES	SOLID WASTE MANAGEMENT
430	300	0400

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Superintendent		1	1	1	
Assistant Superintendent		1	1	1	
	TOTAL	2	2	2	
TECHNICAL					
Environmenal Officer		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Labor Supervisor		3	3	3	
	TOTAL	3	3	3	
OPERATIONS					
Maintenance Specialist		3	3	3	
Sanitation Driver		32	33	33	
	TOTAL	35	36	36	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 1,291,162
LONGEVITY					22,035
VACATION BUYBACK					12,436
OVERTIME					25,750
FRINGE BENEFITS					695,150
GRAND TOTAL		42	43	43	$ 2,046,533

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LITTER ABATEMENT 0401

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	17,700	6,650
3000. CONTRACTUAL SERVICES	215,850	181,900
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	92,000	137,000
SUBTOTAL	325,550	325,550
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 325,550	$ 325,550

FUNCTION: This division is responsible for the management of the Voluntary Litter Abatement Fee.

BUDGET COMMENTS: The expenditures in this division's budget are funded by a strictly voluntary fee paid by citizens in addition to their utility bill. These funds are used primarily to clean weedy lots and to encourage conservation and litter clean up.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Cubic yards picked up/ $ collected	1166/ $136,800	1200/ $120,000	1000/ $120,000
Average % participation	63%	67%	70%

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LITTER ABATEMENT 0401

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 200	$ 200
2020. Educational/Training Supplies	6,700	5,000
2170. Welding Supplies	300	0
2180. Refuse Containers & Lids	1,150	1,150
2200. Food	300	300
2620. Postage	9,050	0
TOTAL 2000	17,700	6,650
3000. CONTRACTUAL SERVICES		
3220. Advertising	5,000	5,000
3240. Binding, Printing & Reproduction	1,600	500
3370. Grounds Maintenance	45,000	30,000
3390. Other Special Services	19,250	25,000
3950. Cleaning Lots	145,000	121,400
TOTAL 3000	215,850	181,900
6000. MISCELLANEOUS		
6171. Keep Midland Beautiful	75,000	75,000
6174. KMB - Cash for Trash	0	50,000
6199. Miscellaneous Organizations	5,000	0
6990. Miscellaneous	12,000	12,000
TOTAL 6000	92,000	137,000
GRAND TOTAL	$ 325,550	$ 325,550

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LANDFILL 0405

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 473,154	$ 493,237
2000. COMMODITIES	10,490	9,840
3000. CONTRACTUAL SERVICES	1,010,064	1,110,025
4000. MAINTENANCE - STRUCTURES	20,858	20,858
5000. MAINTENANCE - EQUIPMENT	850	850
6000. MISCELLANEOUS	100	100
SUBTOTAL	1,515,516	1,634,910
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	25,000	25,000
8000. EQUIPMENT	0	0
SUBTOTAL	25,000	25,000
TOTAL	$ 1,540,516	$ 1,659,910

FUNCTION: This division operates the landfill according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The landfill is open from 7:30 a.m. through 5:30 p.m., Monday through Saturday.

BUDGET COMMENTS: This division reflects increases in personnel related to the broadband and license pay adjustments, increasing fuel costs and new equipment also resulted in higher costs for hire of equipment.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Tons landfill	169,450	175,000	182,000
Cubic yards used/ cubic yards total	0.81%	0.82%	0.85%
Tons yard waste diverted	7,749	8,000	8,200
Tons recycleables removed	3,136	3,500	4,000

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LANDFILL 0405

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 299,127	$ 320,235
Overtime	8,869	8,869
Other Benefits	165,158	164,133
TOTAL 1000	473,154	493,237
2000. COMMODITIES		
2010. Office Supplies	800	1,200
2110. Motor Vehicle Supplies	100	100
2115. Minor Furniture & Fixtures	250	0
2120. Minor Equipment, Instruments, Tools	1,700	1,000
2140. Electrical Parts & Supplies	500	500
2155. Minor Computer Hardware & Peripherals	340	340
2160. Computer Software & Supplies	600	600
2170. Welding Supplies	1,100	1,000
2200. Food	200	200
2210. Water	1,500	1,600
2310. Janitorial Supplies	1,000	900
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	500	500
2570. Clothing, Dry Goods, Etc.	1,500	1,500
TOTAL 2000	10,490	9,840
3000. CONTRACTUAL SERVICES		
3030. Light & Power	10,500	11,550
3113. General Liability/Workers Comp Penalty	0	-393
3210. Hire of Equipment - Garage - Vehicles	680,564	774,523
3212. Equipment Rental - External	1,250	2,250
3240. Binding, Printing & Reproduction	1,550	500
3304. Mulching	80,000	85,000
3305. Environmental/Regulatory	50,000	50,000
3386. Tipping Fees	150,000	150,000
3390. Other Special Services	30,000	30,000
3405. Software Maintenance	0	395
3510. Travel & Entertainment	2,000	2,000
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	3,000	3,000
3920. Rent	1,000	1,000
TOTAL 3000	1,010,064	1,110,025

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LANDFILL 0405

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 10,356	$ 10,356
4220. Streets, Roadways, Etc.	10,502	10,502
TOTAL 4000	20,858	20,858
5000. MAINTENANCE OF EQUIPMENT		
5110. Machines, Tools & Implements	550	550
5120. Instruments & Apparatus - Major	300	300
TOTAL 5000	850	850
6000. MISCELLANEOUS		
6990. Miscellaneous	100	100
TOTAL 6000	100	100
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	10,000	10,000
7140. Fencing	10,000	10,000
7620. Monitor Well	5,000	5,000
TOTAL 7000	25,000	25,000
GRAND TOTAL	$ 1,540,516	$ 1,659,910

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
SANITATION	UTILITIES	LANDFILL
430	300	0405

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Superintendent	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	2	2	2	
OPERATIONS				
Equipment Operator	5	5	5	
Landfill Attendent	1	1	1	
Maintenance Specialist	1	1	1	
TOTAL	7	7	7	
BASE SALARIES				$ 320,235
LONGEVITY				5,754
VACATION BUYBACK				3,215
CAR ALLOWANCE				9,600
OVERTIME				8,869
FRINGE BENEFITS				145,564
GRAND TOTAL	10	10	10	$ 493,237

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SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	NONDEPARTMENTAL 0407

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	78,806	54,769
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,614,127	2,225,485
SUBTOTAL	2,692,933	2,280,254
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 2,692,933	$ 2,280,254

FUNCTION: This division is used to account for payments to the General Fund for services rendered and to record overhead charges from other funds and depreciation expense.

BUDGET COMMENTS: Although there was a substantial increase to this division's budget as a result of costs for closure and postclosure care for landfill areas, depreciation decreases related to a delay in the necessity of a new landfill pit resulted in an overall decrease.

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	NONDEPARTMENTAL 0407

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance	$ 7,231	$ 7,150
3112. General Liability Self-Insurance	26,711	22,646
3121. City Share - Retiree Insurance	19,984	23,981
3125. Workers Compensation	0	-11,858
3211. Hire of Equipment - Garage - Other	15,780	0
3350. Bank Services	5,000	5,800
3440. External Audit Fees	4,100	7,050
TOTAL 3000	78,806	54,769
6000. MISCELLANEOUS		
6202. General Fund Services	342,135	352,130
6204. Water & Sewer Services	10,000	10,000
6865. Closure & Postclosure Care	778,992	973,605
6885. Franchise Fees	300,000	328,750
6910. Depreciation Expense	1,183,000	561,000
TOTAL 6000	2,614,127	2,225,485
GRAND TOTAL	$ 2,692,933	$ 2,280,254

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	INTERFUND TRANSFER 0409

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	83,318	0
SUBTOTAL	83,318	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 83,318	$ 0

FUNCTION: This division accounts for the transfers to the Sanitation Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

BUDGET COMMENTS: There are no transfers budgeted for projects during fiscal year 2009.

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	INTERFUND TRANSFER 0409

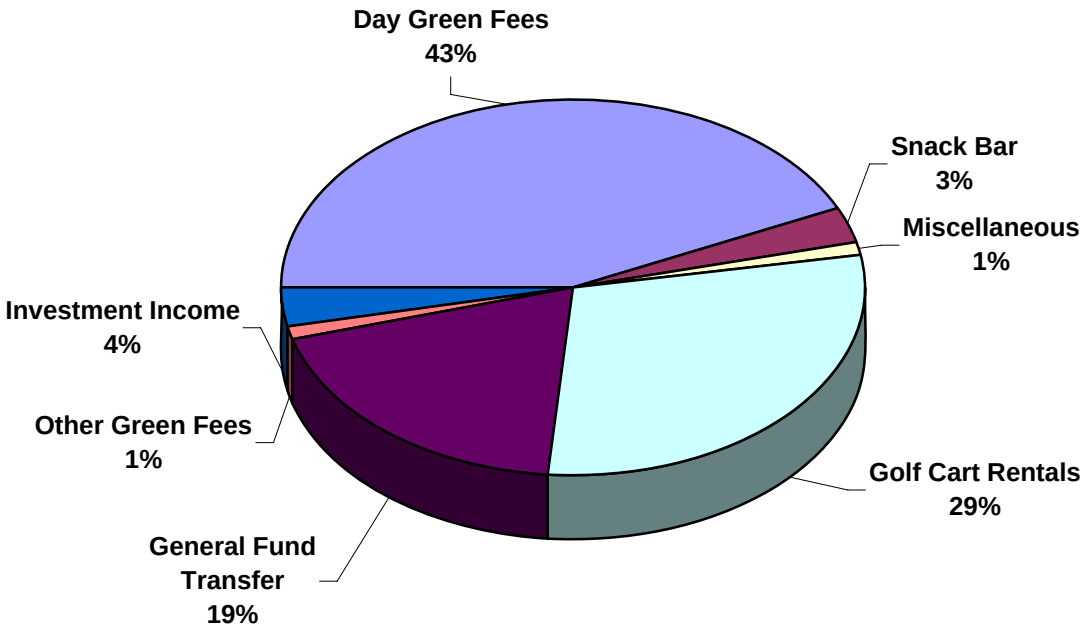
CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6359. Sanitation Construction Fund	$ 83,318	$ 0
TOTAL 6000	83,318	0
GRAND TOTAL	$ 83,318	$ 0

MIDLAND
CITY OF MIDLAND

SECTION VII

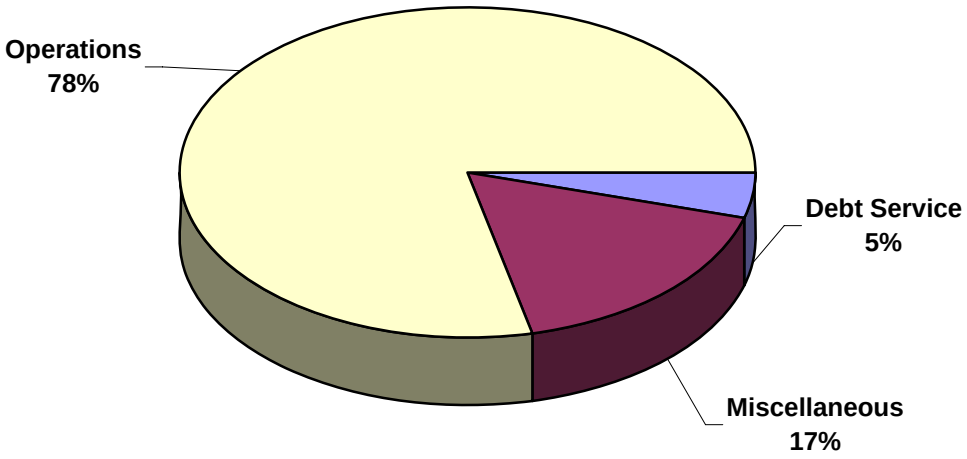
GOLF COURSE FUND

Golf Course Fund Revenues
As Budgeted For Fiscal Year 2009



$1,475,487

Golf Course Fund Expenses
As Budgeted For Fiscal Year 2009



$1,676,487

GOLF COURSE FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
RECREATION			
Golf Cart Rentals	$ 427,017	$ 385,000	$ 430,000
Daily Green Fees	569,802	550,000	570,000
Junior Rates	15,767	14,500	14,500
Senior Rates	53,927	48,000	50,000
Senior Weekend Rates	215	500	0
Senior Annual Fees	14,075	17,000	13,500
Junior Annual Fees	0	0	0
Midland School Fees	2,439	2,000	2,400
Snack Bar Rentals	44,629	54,000	47,000
Driving Range	3,893	3,000	4,000
Golf Pro Shop Rentals	11,400	11,400	11,400
Golf Course Miscellaneous	100	0	0
Total Recreation	1,143,264	1,085,400	1,142,800
NONOPERATING AND OTHER REVENUE			
Interest	59,416	59,000	50,000
Discounts Earned	446	500	500
Miscellaneous	247	0	0
Net Increase in Fair Value of Investment	3,677	0	
Operating Transfers In	330,281	228,760	282,187
Total Nonoperating and Other Revenue	394,067	288,260	332,687
TOTAL REVENUE AND RECEIPTS	$ 1,537,331	$ 1,373,660	$ 1,475,487

GOLF COURSE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0410	Golf Course Operating	$ 1,274,381	$ 1,211,444	$ 1,317,966
0415	Golf Course - Nondepartmental	296,076	284,053	282,690
0419	Golf Course - Interfund Transfer	0	79,163	75,831
	Total	$ 1,570,457	$ 1,574,660	$ 1,676,487

GOLF COURSE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 472,167	28.164%
2000. COMMODITIES	71,750	4.280%
3000. CONTRACTUAL SERVICES	733,146	43.731%
4000. MAINTENANCE - STRUCTURES	33,000	1.968%
5000. MAINTENANCE - EQUIPMENT	15,000	0.895%
6000. MISCELLANEOUS	351,424	20.962%
TOTAL OPERATING EXPENDITURES	1,676,487	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 1,676,487	100.000%

300

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 502,009	$ 472,167
2000. COMMODITIES	71,350	71,750
3000. CONTRACTUAL SERVICES	590,585	726,049
4000. MAINTENANCE - STRUCTURES	32,500	33,000
5000. MAINTENANCE - EQUIPMENT	15,000	15,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,211,444	1,317,966
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,211,444	$ 1,317,966

FUNCTION: This division is responsible for minor construction, maintenance, development, and operation of the Municipal Golf Course and related activities.

BUDGET COMMENTS: Although personnel costs are down due to the transfer of the Arborist position to the Parks division, a significant increase in hire of equipment costs resulted in an increase in overall budget. The primary source of that increase is the replacement of the golf cart fleet, in addition to rising fuel costs.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Course play for an 18 hole round will be:			
Quail - 4.25 hours	96%	97%	99%
Roadrunner - 4.5 hours	95%	96%	98%
Survey of the golfing public.	Done	No Survey	Survey Fall '09
Staff will resolve complaints within 24 hours.	98%	99%	99%
Turf will be maintained to standards accepted by the golfing industry and within budget constraints.	97%	98%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 324,084	$ 301,074
Overtime	9,592	9,592
Other Benefits	168,333	161,501
TOTAL 1000	502,009	472,167
2000. COMMODITIES		
2010. Office Supplies	1,400	1,800
2120. Minor Equipment, Instruments, Tools	3,500	3,500
2130. Plant Lubrication & Supplies	1,200	1,200
2310. Janitor Supplies	4,000	4,000
2330. Chemicals & Insecticides	25,000	25,000
2520. Botanical & Agricultural Supplies	35,000	35,000
2570. Clothing, Dry Goods, etc.	1,250	1,250
TOTAL 2000	71,350	71,750
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	5,000	7,000
3030. Light & Power	65,000	75,000
3040. Water	1,800	1,800
3113. General Liability/Workers Comp Penalty	0	-60
3210. Hire of Equipment - Garage - Vehicles	187,335	281,609
3212. Equipment Rental - External	1,500	500
3220. Advertising	7,000	7,000
3230. Laundry & Cleaning	1,700	1,700
3240. Binding, Printing & Reproduction	500	500
3280. Temporary Help	180,000	190,000
3350. Bank Services	21,000	25,000
3390. Other Special Services	110,000	125,000
3510. Travel & Entertainment	3,500	5,000
3520. Dues & Subscriptions	750	1,000
3530. Training, Registration Fees, Etc.	2,000	2,000
3920. Rent	3,500	3,000
TOTAL 3000	590,585	726,049
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	30,000	30,000
4910. Standpipes, Tanks, Wells, Etc.	2,500	3,000
TOTAL 4000	32,500	33,000

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 15,000	$ 15,000
TOTAL 5000	15,000	15,000
GRAND TOTAL	$ 1,211,444	$ 1,317,966

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GOLF COURSE	COMMUNITY SERVICES	GOLF COURSE
440	090	0410

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Arborist		0	1	0	
	TOTAL	0	1	0	
SUPERVISORY					
Assistant Golf Pro		1	1	1	
	TOTAL	1	1	1	
SKILLED CRAFT					
Assistant Golf Pro		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Maintenance Specialist		6	5	5	
	TOTAL	6	5	5	
CLERICAL					
Pro Shop Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 301,074
LONGEVITY					6,633
VACATION BUYBACK					3,410
OVERTIME					9,592
FRINGE BENEFITS					151,458
GRAND TOTAL		10	10	9	$ 472,167

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	NONDEPARTMENTAL 0415

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	8,192	7,097
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	275,861	275,593
SUBTOTAL	284,053	282,690
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 284,053	$ 282,690

FUNCTION: The division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Golf Course Fund department.

BUDGET COMMENTS: This budget reflects a slight decrease over the previous year, due to reduced charges for general liability insurance this year.

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	NONDEPARTMENTAL 0415

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 1,795	$ 1,765
3112. General Liability Self-Insurance	5,097	4,057
3125. Workers Compensation	0	-675
3440. External Audit Fees	1,300	1,950
TOTAL 3000	8,192	7,097
6000. MISCELLANEOUS		
6202. General Fund Services	74,861	74,593
6910. Depreciation Expense	201,000	201,000
TOTAL 6000	275,861	275,593
GRAND TOTAL	$ 284,053	$ 282,690

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SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	INTERFUND TRANSFER 0419

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	79,163	75,831
SUBTOTAL	79,163	75,831
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 79,163	$ 75,831

FUNCTION: The division accounts for the transfers to support miscellaneous projects financed by operating funds.

BUDGET COMMENTS: A minor decrease is budgeted over the previous fiscal year.

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	INTERFUND TRANSFER 0419

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6357. Golf Player Facility Charge	$ 79,163	$ 75,831
TOTAL 6000	79,163	75,831
GRAND TOTAL	$ 79,163	$ 75,831

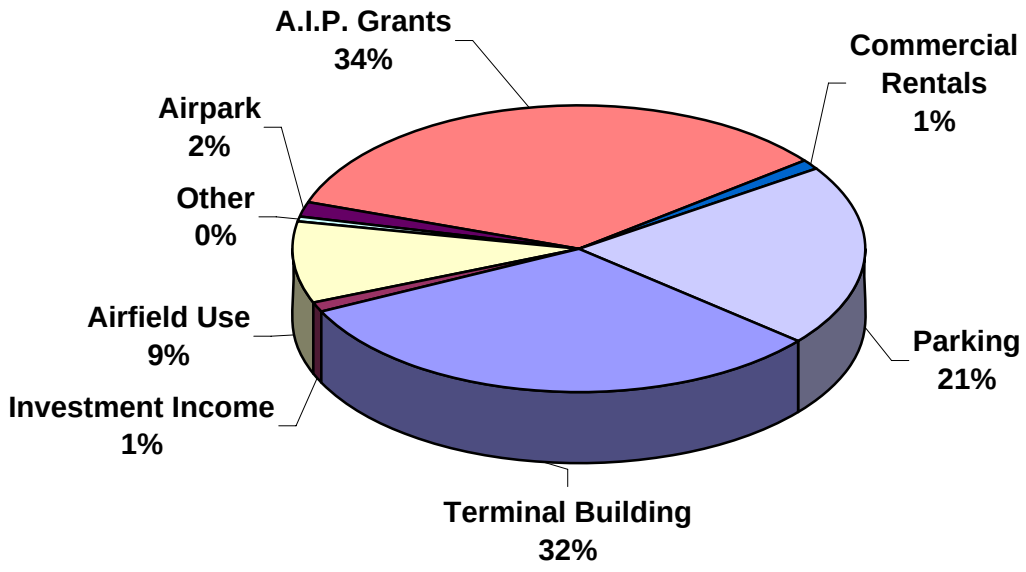
MIDLAND

CITY OF MIDLAND

SECTION VIII

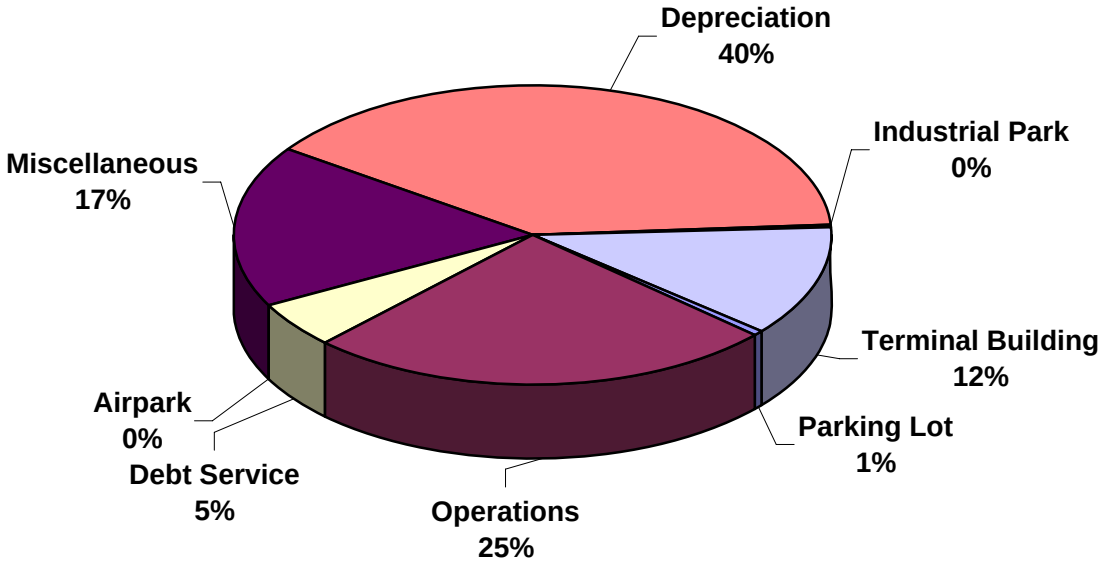
AIRPORT FUND

Airport Fund Revenues
As Budgeted For Fiscal Year 2009



$9,356,315

Airport Fund Expenses
As Budgeted For Fiscal Year 2009



$9,892,757

AIRPORT FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
PARKING FEES			
Parking Lot	$ 1,806,349	$ 1,700,300	$ 1,896,300
Off Airport Parking	18,241	26,000	26,000
Total Parking Fees	1,824,590	1,726,300	1,922,300
AIRPORT REVENUE			
Commercial Rentals	102,382	101,000	101,000
Aviation Rentals	255,718	249,000	270,000
Terminal Building Rentals	2,860,921	2,700,000	2,850,000
Landing Fees	481,346	425,000	490,000
Gas and Oil Commissions	98,447	96,000	96,000
Airline Jetway and Carrousel	1,769	3,500	3,500
Total Airport Revenue	3,800,583	3,574,500	3,810,500
AIR PARK			
Aviation	145,353	141,000	142,000
Oil and Gas	13,142	15,000	15,000
Total Air Park	158,495	156,000	157,000
NONOPERATING AND OTHER REVENUE			
Interest	111,761	90,000	100,000
Farm	0	2,000	2,000
Water Royalty	28,017	28,000	28,000
Miscellaneous	127,794	122,500	134,515
Discounts Earned	1,949	2,000	2,000
Recovery of Damages to City Property	0	0	0
Net Increase in Fair Value of Investment	6,699	0	0
Total Nonoperating and Other Revenue	276,220	244,500	266,515
CAPITAL CONTRIBUTIONS AND TRANSFERS			
Government Contributions	193,512	3,200,000	3,200,000
Interfund Transfers	443,056	0	0
Total Capital Contributions and Transfers	636,568	3,200,000	3,200,000
TOTAL REVENUE AND RECEIPTS	$ 6,696,456	$ 8,901,300	$ 9,356,315

AIRPORT FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0500	Airport - Operations	$ 2,035,226	$ 2,192,840	$ 2,510,380
0505	Airport - Terminal Building	986,282	1,008,000	1,179,550
0510	Airport - Parking Lot	58,420	60,300	66,800
0515	Airport - Air Park	9,839	12,500	12,800
0520	Airport - Industrial Park	51,913	38,700	36,400
0545	Airport - Nondepartmental	5,221,628	5,774,417	5,592,812
0549	Airport - Interfund Transfer	712,393	568,605	494,015
	Total	$ 9,075,701	$ 9,655,362	$ 9,892,757

AIRPORT FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 1,872,107	18.923%
2000. COMMODITIES	63,855	0.645%
3000. CONTRACTUAL SERVICES	1,823,194	18.430%
4000. MAINTENANCE - STRUCTURES	108,300	1.095%
5000. MAINTENANCE - EQUIPMENT	69,900	0.707%
6000. MISCELLANEOUS	5,929,801	59.941%
TOTAL OPERATING EXPENDITURES	9,867,157	99.741%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	25,600	0.259%
TOTAL CAPITAL OUTLAY	25,600	0.259%
GRAND TOTAL	$ 9,892,757	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 1,660,444	$ 1,872,107
2000. COMMODITIES	44,180	45,305
3000. CONTRACTUAL SERVICES	452,471	557,968
4000. MAINTENANCE - STRUCTURES	20,200	28,700
5000. MAINTENANCE - EQUIPMENT	2,700	3,200
6000. MISCELLANEOUS	0	0
SUBTOTAL	2,179,995	2,507,280
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	12,845	3,100
SUBTOTAL	12,845	3,100
TOTAL	$ 2,192,840	$ 2,510,380

FUNCTION: The division, under the direct supervision of the Aviation Director, is responsible for providing for the safety and convenience of the flying public. It is also responsible for the operation and maintenance of the runways, roads, ramps, electrical systems, and the repair and maintenance of warehouses, hangers, and buildings in the "aviation use area".

BUDGET COMMENTS: A Maintenance Specialist position has been added this year, resulting in a significant increase in personnel costs. The broadband pay adjustment and increases to related fringe benefits are also included. There are also increases to numerous non-personnel costs, including hire of equipment, light and power, temporary help, bank services and maintenance of runways and lighting.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Answer public inquiries within 2 working days.	98%	100%	100%
Answer industry surveys within 5 working days.	98%	98%	100%
Complete tenant work orders within 2 working days; and complete airfield work orders within 1 working day.	98%	98%	100%
Present monthly airport financial information tp all airport staff.	95%	98%	100%
Lease all available airport owned property.	98%	98%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,135,483	$ 1,240,756
Overtime	20,600	20,600
Other Benefits	504,361	610,751
TOTAL 1000	1,660,444	1,872,107
2000. COMMODITIES		
2010. Office Supplies	8,000	8,800
2020. Educational/Training Supplies	400	400
2110. Motor Vehicle Supplies	0	155
2120. Minor Equipment, Instruments, Tools	2,530	3,000
2130. Plant Lubrication & Supplies	250	400
2140. Electrical Parts & Supplies	2,200	1,800
2155. Minor Computer Hardware & Peripherals	2,150	2,150
2160. Computer Software & Supplies	1,500	1,500
2170. Welding Supplies	800	800
2310. Janitorial Supplies	2,800	2,800
2320. Medical Supplies	350	350
2330. Chemicals & Insecticides	3,000	3,000
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2600. Ice Control Supplies	5,000	5,000
2620. Postage	200	150
2630. Security Badges/Decal Supplies	11,000	11,000
2640. Safety Supplies & Minor Equipment	1,000	1,000
TOTAL 2000	44,180	45,305
3000. CONTRACTUAL SERVICES		
3010. Communications	28,500	28,000
3020. Heat & Natural Gas	10,500	15,000
3030. Light & Power	40,000	55,000
3210. Hire of Equipment - Garage - Vehicles	173,881	211,810
3212. Equipment Rental - External	6,000	6,200
3220. Advertising	31,000	31,000
3240. Binding, Printing & Reproduction	150	150
3280. Temporary Help	110,000	130,000
3350. Bank Services	26,000	38,000
3360. Special Postage/Express Shipping	800	2,400
3390. Other Special Services	3,200	7,068
3510. Travel & Entertainment	10,140	17,740
3520. Dues & Subscriptions	2,300	4,500
3530. Training, Registration Fees, Etc.	4,650	5,750
3540. Educational Assistance	850	850
3920. Rent	4,500	4,500
TOTAL 3000	452,471	557,968

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 5,000	$ 3,500
4012. Security Fencing	6,000	8,000
4220. Streets, Roadways, Etc.	1,200	1,200
4230. Runways & Associated Lighting	8,000	16,000
TOTAL 4000	20,200	28,700
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	0	500
5110. Machinery, Tools & Implements	800	800
5120. Instruments & Apparatus - Major	1,900	1,900
TOTAL 5000	2,700	3,200
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	2,095	3,100
8530. Other Equipment	10,750	0
TOTAL 8000	12,845	3,100
GRAND TOTAL	$ 2,192,840	$ 2,510,380

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
AIRPORT	AIRPORT	AIRPORT OPERATIONS
500	500	0500

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Aviation Director	1	1	1	
Deputy Aviation Director	1	1	1	
Accounting Manager	1	1	1	
AOCC Manager	1	1	1	
Superintendent	0	0	1	
TOTAL	4	4	5	
TECHNICAL				
Airport Operation Agent	4	4	4	
Aviation Operation Supervisor	4	4	4	
Electronics Specialist	1	1	1	
Electronics Technician	1	1	1	
HVAC Specialist	1	1	1	
TOTAL	11	11	11	
SUPERVISORY				
Cashier	1	1	1	
Labor Supervisor	2	2	1	
TOTAL	3	3	2	
SKILLED CRAFT				
Building Maintenance Specialist	1	1	1	
Welder	1	1	1	
TOTAL	2	2	2	
OPERATIONS				
Cashier	5	5	5	
Maintenance Specialist	4	5	5	
TOTAL	9	10	10	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	2	2	2	
Records Specialist	1	1	1	
TOTAL	4	4	4	

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
BASE SALARIES				$ 1,240,756
LONGEVITY				17,643
VACATION BUYBACK				7,703
CAR ALLOWANCE				40,200
OVERTIME				20,600
FRINGE BENEFITS				545,205
GRAND TOTAL	33	34	34	$ 1,872,107

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	TERMINAL BUILDING 0505

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	8,300	8,300
3000. CONTRACTUAL SERVICES	878,350	1,034,950
4000. MAINTENANCE - STRUCTURES	52,350	60,000
5000. MAINTENANCE - EQUIPMENT	48,500	53,800
6000. MISCELLANEOUS	0	0
SUBTOTAL	987,500	1,157,050
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	20,500	22,500
SUBTOTAL	20,500	22,500
TOTAL	$ 1,008,000	$ 1,179,550

FUNCTION: The division is responsible for providing for the convenience and necessities of the flying public and other persons using the Terminal Building and surrounding area. It is also responsible for the repair and maintenance, and operation of the Terminal Building, car rental building, and the control tower.

BUDGET COMMENTS: A major increase is budgeted for the cost of electricity, in addition to janitorial services and various other costs.

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DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	TERMINAL BUILDING 0505

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
2000. COMMODITIES		
2120. Minor Equipment, Instruments, Tools	$ 800	$ 800
2140. Electrical Parts & Supplies	7,500	7,500
TOTAL 2000	8,300	8,300
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	90,000	90,000
3030. Light & Power	405,000	540,000
3040. Water	54,000	54,000
3235. Janitorial Supplies	303,000	324,000
3310. Exterminator	2,400	3,000
3390. Other Special Services	23,950	23,950
TOTAL 3000	878,350	1,034,950
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	26,350	36,000
4230. Runways & Associated Lighting	26,000	24,000
TOTAL 4000	52,350	60,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	33,500	38,300
5120. Instruments & Apparatus - Major	7,500	7,500
5610. Jetways	6,000	6,500
5620. Baggage Carrousels	1,500	1,500
TOTAL 5000	48,500	53,800
CAPITAL OUTLAY		
8000. EQUIPMENT		
8530. Other Equipment	13,300	22,500
8900. EDP Software	7,200	0
TOTAL 8000	20,500	22,500
GRAND TOTAL	$ 1,008,000	$ 1,179,550

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	PARKING LOT 0510

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	9,550	9,750
3000. CONTRACTUAL SERVICES	30,500	34,650
4000. MAINTENANCE - STRUCTURES	10,000	11,500
5000. MAINTENANCE - EQUIPMENT	10,250	10,900
6000. MISCELLANEOUS	0	0
SUBTOTAL	60,300	66,800
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 60,300	$ 66,800

FUNCTION: The division is responsible for the operation and policing of the parking lot during the hours the Terminal Building is open for business.

BUDGET COMMENTS: Only minor increases are anticipated in this budget.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	PARKING LOT 0510

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 700	$ 700
2120. Minor Equipment, Instruments, Tools	965	965
2140. Electrical Parts & Supplies	1,135	1,135
2310. Janitorial Supplies	350	350
2410. Traffic Supplies	100	100
2570. Clothing/Uniforms	1,200	1,200
2580. Ticket Supplies	5,100	5,300
TOTAL 2000	9,550	9,750
3000. CONTRACTUAL SERVICES		
3030. Light & Power	26,000	30,000
3240. Binding, Printing & Reproduction	1,500	1,500
3290. Armored Car Services	2,750	2,900
3325. Towing Charges	250	250
TOTAL 3000	30,500	34,650
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,000	2,500
4230. Runways & Associated Lighting	9,000	9,000
TOTAL 4000	10,000	11,500
5000. MAINTENANCE OF EQUIPMENT		
5100. Data Processing Equipment	10,250	10,900
TOTAL 5000	10,250	10,900
GRAND TOTAL	$ 60,300	$ 66,800

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIR PARK 0515

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	500	500
3000. CONTRACTUAL SERVICES	8,800	9,100
4000. MAINTENANCE - STRUCTURES	3,200	3,200
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	12,500	12,800
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 12,500	$ 12,800

FUNCTION: The division carries out activities related to the repair, maintenance, and operation of the Air Park.

BUDGET COMMENTS: Aside from a small increase in electricity costs, this budget is anticipated to remain level with the previous year.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIR PARK 0515

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
2000. COMMODITIES		
2140. Electrical Parts & Supplies	$ 500	$ 500
TOTAL 2000	500	500
3000. CONTRACTUAL SERVICES		
3030. Light & Power	8,700	9,000
3390. Other Special Services	100	100
TOTAL 3000	8,800	9,100
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4230. Runways & Associated Lighting	700	700
TOTAL 4000	3,200	3,200
GRAND TOTAL	$ 12,500	$ 12,800

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INDUSTRIAL PARK 0520

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	28,000	29,500
4000. MAINTENANCE - STRUCTURES	1,900	4,900
5000. MAINTENANCE - EQUIPMENT	500	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	30,400	36,400
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	8,300	0
8000. EQUIPMENT	0	0
SUBTOTAL	8,300	0
TOTAL	$ 38,700	$ 36,400

FUNCTION: The division is under the general supervision of the Director of Airports. The employees of this division assist in the maintenance of buildings and grounds in the Industrial Park area to Air Terminal.

BUDGET COMMENTS: Leasehold improvements which were budgeted and completed in the previous year are not included in the 2009 budget, resulting in a decrease.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INDUSTRIAL PARK 0520

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	$ 2,500	$ 3,500
3030. Light & Power	18,500	18,500
3040. Water	7,000	7,500
TOTAL 3000	28,000	29,500
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,500	4,500
4230. Runways & Lightings	400	400
TOTAL 4000	1,900	4,900
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	500	2,000
TOTAL 5000	500	2,000
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7070. Leasehold Improvements	8,300	0
TOTAL 7000	8,300	0
GRAND TOTAL	$ 38,700	$ 36,400

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	NONDEPARTMENTAL 0545

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	161,598	157,026
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	5,612,819	5,435,786
SUBTOTAL	5,774,417	5,592,812
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,774,417	$ 5,592,812

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Airport Fund department.

BUDGET COMMENTS: The main reason for the decrease to this budget is in the estimation of depreciation expense. This is related to postponement of completion dates on projects.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	NONDEPARTMENTAL 0545

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 88,380	$ 86,924
3112. General Liability Self-Insurance	32,642	26,248
3121. City Share - Retiree Insurance	9,576	11,491
3125. Workers Compensation	0	-3,637
3390. Other Special Services	1,000	1,000
3440. External Audit Fees	30,000	35,000
TOTAL 3000	161,598	157,026
6000. MISCELLANEOUS		
6155. Foreign Trade Zone	124,000	140,000
6202. General Fund Services	1,461,319	1,425,286
6910. Depreciation Expense	4,027,500	3,870,500
TOTAL 6000	5,612,819	5,435,786
GRAND TOTAL	$ 5,774,417	$ 5,592,812

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INTERFUND TRANSFER 0549

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	568,605	494,015
SUBTOTAL	568,605	494,015
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 568,605	$ 494,015

FUNCTION: This division accounts for the transfers to the Airport Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

BUDGET COMMENTS: There are no dollars currently budgeted for construction projects.

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DETAIL

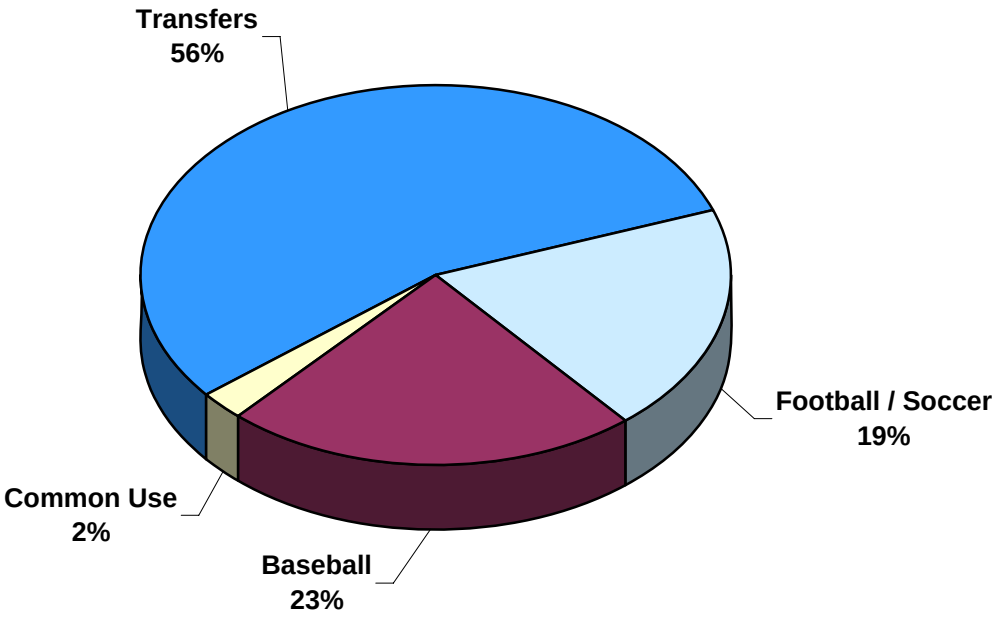
FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INTERFUND TRANSFER 0549

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6365. Airport Construction Fund	$ 89,000	$ 0
6374. 2006A Airport General Obligaion Refunding	479,605	494,015
TOTAL 6000	568,605	494,015
GRAND TOTAL	$ 568,605	$ 494,015

SECTION IX

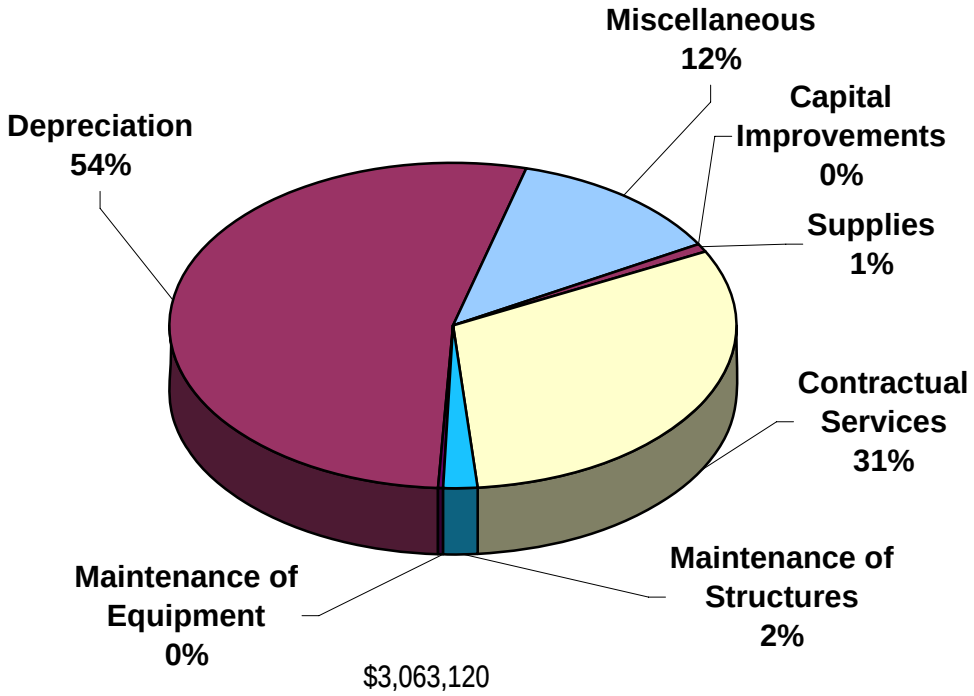
SCHARBAUER SPORTS COMPLEX FUND

Scharbauer Sports Complex Fund Revenues
As Budgeted For Fiscal Year 2009



$1,424,570

Scharbauer Sports Complex Fund Expenses
As Budgeted For Fiscal Year 2009



$3,063,120

SCHARBAUER SPORTS COMPLEX FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
FOOTBALL/SOCCER STADIUM			
MISD Rental	$ 50,000	$ 50,000	$ 54,500
MISD Operating Contribution	30,000	30,000	30,000
Football Concession	4,947	13,000	10,000
Naming Rights-Football	48,750	48,750	48,750
Advertising-Football	43,005	60,000	113,000
Other Rental-Football	18,225	20,000	20,000
Total Football/Soccer Stadium	194,927	221,750	276,250
BASEBALL STADIUM			
Rockhound Rental	148,689	99,920	182,000
Other Rental-Baseball	10,750	4,000	5,000
Baseball Concession	1,673	1,000	5,000
Naming Rights-Baseball	78,925	80,898	80,898
Advertising-Baseball	52,180	60,000	51,900
Miscellaneous	0	0	0
Total Baseball Stadium	292,217	245,818	324,798
COMMON AREAS			
Other Rental-Common Areas	375	0	375
Advertising-Common Areas	97,540	15,000	35,300
Total Common Areas	97,915	15,000	35,675
NONOPERATING AND OTHER REVENUES			
Interest	(134,446)	(130,000)	0
Net Increase in Fair Value of Investment	(8,239)	0	0
Miscellaneous	12,926	0	12,600
Interfund Transfers	400,000	741,776	775,247
Total Nonoperating and Other Revenue	270,241	611,776	787,847
TOTAL REVENUE AND RECEIPTS	$ 855,300	$ 1,094,344	$ 1,424,570

SCHARBAUER SPORTS COMPLEX FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0625	Nondepartmental	$ 2,588,199	$ 2,738,344	$ 3,063,120
0629	Interfund Transfer	221,625	0	0
	Total	$ 2,809,824	$ 2,738,344	$ 3,063,120

SCHARBAUER SPORTS COMPLEX FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	21,750	0.710%
3000. CONTRACTUAL SERVICES	957,427	31.257%
4000. MAINTENANCE - STRUCTURES	62,500	2.040%
5000. MAINTENANCE - EQUIPMENT	2,500	0.082%
6000. MISCELLANEOUS	2,018,943	65.911%
TOTAL OPERATING EXPENDITURES	3,063,120	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 3,063,120	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS CMPLX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	19,250	21,750
3000. CONTRACTUAL SERVICES	720,170	957,427
4000. MAINTENANCE - STRUCTURES	32,500	62,500
5000. MAINTENANCE - EQUIPMENT	10,500	2,500
6000. MISCELLANEOUS	1,955,924	2,018,943
SUBTOTAL	2,738,344	3,063,120
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 2,738,344	$ 3,063,120

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Scharbauer Sports Complex department.

BUDGET COMMENTS: The most significant impact on this budget is inclusion of costs for General Fund Parks employees to maintain the sports complex grounds. There were also increases for electricity, advertising, janitorial and maintenance of buildings and grounds.

DETAIL

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS COMPLEX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 200	$ 200
2120. Minor Equipment, Instruments, Tools	5,300	5,300
2130. Plant Lubrication	250	250
2140. Electrical Parts & Supplies	6,000	8,000
2310. Janitorial Supplies	7,500	7,500
2520. Botanical & Agricultural	0	500
TOTAL 2000	19,250	21,750
3000. CONTRACTUAL SERVICES		
3010. Communication	1,600	1,600
3020. Heat & Natural Gas	16,000	14,000
3030. Light & Power	294,000	400,000
3040. Water	100,000	100,000
3110. Insurance - External	29,378	30,119
3112. General Liability Self-Insurance	3,333	3,229
3210. Hire of Equipment	12,009	14,804
3212. Equipment Rental - Exernal	5,000	5,000
3220. Advertising	0	50,050
3235. Janitorial Services	0	75,000
3240. Binding, Printing & Reproduction	1,600	1,600
3370. Grounds Maintenance	46,000	46,000
3390. Other Special Services	200,000	200,000
3440. External Audit Fees	8,750	11,550
3450. Consulting Fees	2,500	4,000
3530. Training	0	475
TOTAL 3000	720,170	957,427
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	20,000	50,000
4940. Irrigation Equipment	12,500	12,500
TOTAL 4000	32,500	62,500
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	2,500	2,500
5120. Instruments & Apparatus - Major	8,000	0
TOTAL 5000	10,500	2,500

DETAIL

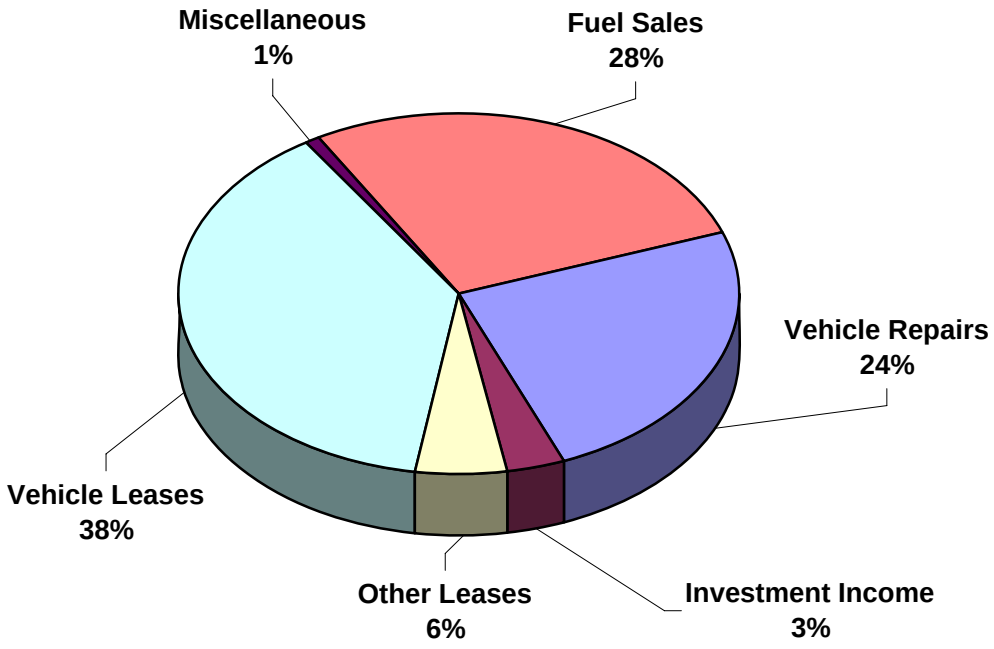
FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS COMPLEX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6130. Convention Bureau - Chamber of Commerc	$ 63,652	$ 63,652
6202. General Fund Services	80,452	316,741
6410. Principal Payment	127,889	0
6420. Interest Expense	39,931	0
6910. Depreciation Expense	1,644,000	1,638,550
TOTAL 6000	1,955,924	2,018,943
GRAND TOTAL	$ 2,738,344	$ 3,063,120

SECTION X

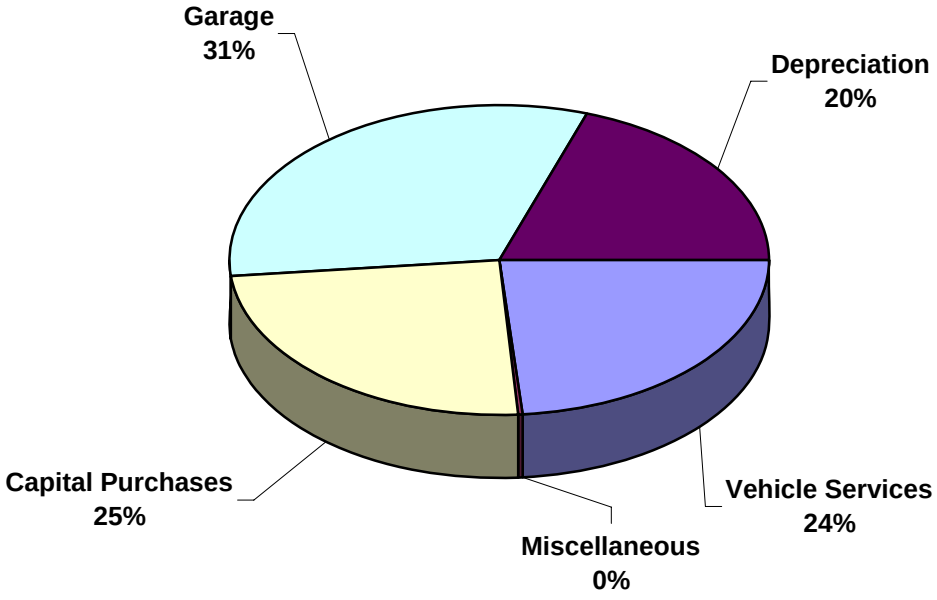
GARAGE FUND

Garage Fund Revenues
As Budgeted For Fiscal Year 2009



$12,083,295

Garage Fund Expenses
As Budgeted For Fiscal Year 2009



$14,999,808

GARAGE FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
INTERFUND CHARGES			
Motor Vehicle Repairs	$ 2,545,779	$ 2,947,051	$ 2,959,761
Motor Vehicle Lease	2,970,444	3,728,672	4,622,696
Fuel	1,783,853	2,610,532	3,350,024
Equipment Lease-Other	296,621	768,001	654,814
Total Interfund Charges	7,596,697	10,054,256	11,587,295
NONOPERATING AND OTHER REVENUE			
Sale of Surplus Equipment	13,123	100,000	90,000
Interest Income	535,342	525,000	390,000
Recovery - Damages/City Property	18,569	40,000	0
Net Increase in Fair Value of Investment	28,510	0	0
Miscellaneous	66,813	0	16,000
Total Nonoperating and Other Revenue	662,357	665,000	496,000
TOTAL REVENUE AND RECEIPTS	$ 8,259,054	$ 10,719,256	$ 12,083,295

GARAGE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0751	Facilities & Fleet Mgmt - Vehicle Service	$ 2,515,465	$ 2,779,033	$ 3,534,671
0752	Facilities & Fleet Mgmt - Garage	5,743,039	6,155,218	7,486,275
0755	Facilities & Fleet Mgmt - Nondepartmental	2,413,300	2,979,110	3,978,862
0759	Facilities & Fleet Mgmt - Interfund Transfer	2,937,000	1,500,000	0
	Total	$ 13,608,804	$ 13,413,361	$ 14,999,808

GARAGE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 1,645,311	10.969%
2000. COMMODITIES	3,237,715	21.585%
3000. CONTRACTUAL SERVICES	517,632	3.451%
4000. MAINTENANCE - STRUCTURES	11,000	0.073%
5000. MAINTENANCE - EQUIPMENT	912,500	6.083%
6000. MISCELLANEOUS	3,227,642	21.518%
TOTAL OPERATING EXPENDITURES	9,551,800	63.679%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	5,448,008	36.321%
TOTAL CAPITAL OUTLAY	5,448,008	36.321%
GRAND TOTAL	$ 14,999,808	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 587,626	$ 604,248
2000. COMMODITIES	2,060,150	2,794,975
3000. CONTRACTUAL SERVICES	59,257	63,448
4000. MAINTENANCE - STRUCTURES	4,000	4,000
5000. MAINTENANCE - EQUIPMENT	28,000	28,000
6000. MISCELLANEOUS	2,000	2,000
SUBTOTAL	2,741,033	3,496,671
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	38,000	38,000
SUBTOTAL	38,000	38,000
TOTAL	$ 2,779,033	$ 3,534,671

FUNCTION: This division is responsible for all the activities you would normally expect at a service station, including road service, for the entire City fleet. It's primary function is to provide preventative maintenance services.

BUDGET COMMENTS: The major impact to this budget was the rising cost of fuel. Vehicle Service purchases fuel for the entire fleet of City vehicles. Although the revenue associated with the resale of the fuel to the various City departments is reflected in the Garage Fund, the cost side of the fuel is captured in this budget.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Oil change on light vehicles to be completed in 30 minutes or less on the average.	99%	99%	100%
All road calls will be completed within 1 hour.	98%	99%	99%
No down time on equipment left in the yard at night.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 396,665	$ 416,890
Overtime	3,193	3,193
Other Benefits	187,768	184,165
TOTAL 1000	587,626	604,248
2000. COMMODITIES		
2010. Office Supplies	1,300	1,300
2020. Educational/Training Supplies	50	50
2110. Motor Vehicle Supplies	1,834,800	2,513,000
2115. Minor Furniture & Fixtures	150	150
2120. Minor Equipment, Instruments, Tools	4,000	4,000
2140. Electrical Parts and Supplies	50	50
2160. Computer Software & Supplies	720	720
2170. Welding Supplies	250	250
2310. Janitorial Supplies	3,000	3,000
2320. Medical Supplies	150	150
2330. Chemicals & Insecticides	375	0
2570. Clothing, Dry Goods, Etc.	2,000	2,000
2590. Cost of Goods Sold	213,000	270,000
2630. Security Badges/Decal Supplies	305	305
TOTAL 2000	2,060,150	2,794,975
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	6,000	6,000
3030. Light & Power	17,000	17,000
3040. Water	3,500	3,500
3113. General Liability/Workers Comp Penalty	-197	0
3210. Hire of Equipment - Garage - Vehicles	26,954	30,448
3212. Equipment Rental - External	1,100	1,100
3230. Laundry & Cleaning	800	800
3310. Exterminator	0	500
3510. Travel & Entertainment	1,000	1,000
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	1,500	1,500
3540. Training, Registration Fees, Etc.	1,400	1,400
TOTAL 3000	59,257	63,448
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	4,000	4,000
TOTAL 4000	4,000	4,000

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 8,000	$ 8,000
5130. Motor Vehicles	20,000	20,000
TOTAL 5000	28,000	28,000
6000. MISCELLANEOUS		
6875. EPA Licenses & Permits	2,000	2,000
TOTAL 6000	2,000	2,000
CAPITAL OUTLAY		
8000. EQUIPMENT		
8430. Shop Equipment	38,000	38,000
TOTAL 8000	38,000	38,000
GRAND TOTAL	$ 2,779,033	$ 3,534,671

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GARAGE	FACILITIES & FLEET MGMT	VEHICLE SERVICES
750	040	0751

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT				
Facilities/Fleet Management Director	0.8	0.8	0.8	
Service Center Manager	1	1	1	
TOTAL	1.8	1.8	1.8	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	2	2	2	
OPERATIONS				
Service Center Tech	7	7	7	
TOTAL	7	7	7	
BASE SALARIES				$ 416,890
LONGEVITY				8,071
VACATION BUYBACK				2,240
SPECIAL PAY				1,080
OVERTIME				3,193
FRINGE BENEFITS				172,774
GRAND TOTAL	10.8	10.8	10.8	$ 604,248

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 921,903	$ 1,041,063
2000. COMMODITIES	439,800	442,740
3000. CONTRACTUAL SERVICES	272,611	297,964
4000. MAINTENANCE - STRUCTURES	9,000	7,000
5000. MAINTENANCE - EQUIPMENT	864,500	884,500
6000. MISCELLANEOUS	3,000	3,000
SUBTOTAL	2,510,814	2,676,267
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	3,644,404	4,810,008
SUBTOTAL	3,644,404	4,810,008
TOTAL	$ 6,155,218	$ 7,486,275

FUNCTION: This division is responsible for the purchase, repair, maintenance and record keeping on all heavy, automotive and specialized equipment of the City. The division operates on a 2 shift basis, providing a comprehensive maintenance program, an emergency repair service, a cost and service record of each piece of equipment, and a program for driver's safety and maintenance education. The division analyzes City wide equipment needs and budgets fleet replacements and new acquisitions for the entire City.

BUDGET COMMENTS: There are budgeted increases for broadband adjustments and TMRS actuarial changes in the personnel budget. Cost of goods sold, which includes motor vehicles accessories and automotive parts, also reflects an increase. The most significant factor, however, is the cost of equipment. Equipment for all City departments is purchased through this division's budget, and the cost is recovered over time through lease payments to the Garage Fund.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Fleet Size.	938	900	975
Only 5% of the fleet broke down at one time.	3.7%	3.0%	3.0%
Comeback repairs 3%.	2.7%	1.0%	1.0%
Average starting time 4 hours or less.	3.8 hours	2.5 hours	2.5 hours
Number of days to put new vehicles in service.	1.5 days	1.5 days	1.5 days

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 642,070	$ 697,898
Overtime	3,655	3,655
Other Benefits	276,178	339,510
TOTAL 1000	921,903	1,041,063
2000. COMMODITIES		
2010. Office Supplies	3,000	2,500
2020. Educational/Training Supplies	1,000	1,000
2111. Motor Vehicle Accessories	69,350	7,200
2120. Minor Equipment, Instruments, Tools	10,000	15,000
2160. Computer Software & Supplies	30,000	10,000
2170. Welding Supplies	5,000	10,000
2210. Water	750	750
2310. Janitorial Supplies	1,000	1,000
2320. Medical Supplies	1,200	1,500
2330. Chemicals & Insecticides	1,000	750
2570. Clothing, Dry Goods, Etc.	2,000	7,500
2590. Cost of Goods Sold	305,000	377,540
2630. Security Badges/Decal Supplies	500	500
2640. Safety Supplies & Minor Equipment	10,000	7,500
TOTAL 2000	439,800	442,740
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	14,000	14,000
3030. Light & Power	14,500	22,000
3040. Water	1,500	1,500
3210. Hire of Equipment - Garage - Vehicles	146,411	177,264
3212. Equipment Rental - External	18,500	1,000
3230. Laundry & Cleaning	6,400	6,200
3235. Janitorial Services	17,000	16,000
3240. Binding, Printing, & Reproduction	550	500
3320. Wrecker Services	1,500	4,000
3390. Other Special Services	8,250	13,000
3405. Software Maintenance	27,500	25,000
3510. Travel & Entertainment	11,000	11,000
3520. Dues & Subscriptions	1,000	2,000
3530. Training, Registration Fees, Etc.	4,000	4,000
3540. Educational Assistance	500	500
TOTAL 3000	272,611	297,964

350

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 8,000	$ 6,000
4012. Security Fencing	1,000	1,000
TOTAL 4000	9,000	7,000
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	500	500
5110. Machinery, Tools & Implements	3,000	3,000
5120. Instruments & Apparatus - Major	1,000	1,000
5130. Motor Vehicles	860,000	880,000
TOTAL 5000	864,500	884,500
6000. MISCELLANEOUS		
6875. EPA Licenses & Permits	2,000	2,000
6990. Miscellaneous	1,000	1,000
TOTAL 6000	3,000	3,000
CAPITAL OUTLAY		
8000. EQUIPMENT		
8421. Construction Equipment	647,000	270,250
8430. Shop Equipment	10,400	17,500
8470. Fire Fighting Equipment	375,000	450,000
8481. Communication/Video Equipment	303,344	326,708
8490. Data Processing Equipment	0	14,000
8530. Other Equipment	207,460	484,100
8800. Automobiles	711,000	870,500
8820. Light/Medium Trucks	558,000	523,450
8830. Heavy Trucks	610,000	1,122,000
8840. Trailers	71,700	35,500
8850. Other Mobile Equipment	150,500	696,000
TOTAL 8000	3,644,404	4,810,008
GRAND TOTAL	$ 6,155,218	$ 7,486,275

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GARAGE	FACILITIES & FLEET MGMT	GARAGE
750	040	0752

POSITION TITLE		EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Parts Manager		1	1	1	
Service Manager		2	2	2	
	TOTAL	3	3	3	
SKILLED CRAFT					
Fleet Technician		8	8	9	
Welder		1	1	1	
	TOTAL	9	9	10	
OPERATIONS					
Parts Courier		3	3	3	
	TOTAL	3	3	3	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 697,898
LONGEVITY					13,809
VACATION BUYBACK					3,492
CAR ALLOWANCE					7,800
SPECIAL PAY					13,680
OVERTIME					3,655
FRINGE BENEFITS					300,729
GRAND TOTAL		17	17	18	$ 1,041,063

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0755

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	162,418	156,220
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,816,692	3,222,642
SUBTOTAL	2,979,110	3,378,862
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	600,000
SUBTOTAL	0	600,000
TOTAL	$ 2,979,110	$ 3,978,862

FUNCTION: This division is used to record the payment the Garage Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

BUDGET COMMENTS: Laptop computers will be purchased using funds from this division. These laptops will replace all of those currently in use at the Police Department. The cost will be amortized over several years and repaid to the Garage Fund from General Fund sources.

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0755

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 38,320	$ 37,836
3112. General Liability Self-Insurance	117,298	111,588
3121. City Share - Retiree Insurance	3,150	3,780
3125. Worker's Compensation	0	-3,439
3440. External Audit Fees	3,650	6,455
TOTAL 3000	162,418	156,220
6000. MISCELLANEOUS		
6202. General Fund Services	293,692	285,142
6910. Depreciation Expense	2,523,000	2,937,500
TOTAL 6000	2,816,692	3,222,642
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	0	600,000
TOTAL 8000	0	600,000
GRAND TOTAL	$ 2,979,110	$ 3,978,862

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	INTERFUND TRANSFER 0759

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,500,000	0
SUBTOTAL	1,500,000	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,500,000	$ 0

FUNCTION: This account transfers to the Garage Fund Debt Service accounts and transfers to miscellaneous projects financed by operating funds.

BUDGET COMMENTS: No transfers are anticipated for the next budget year.

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	INTERFUND TRANSFER 0759

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
6000. MISCELLANEOUS		
6389. Garage Construction	$ 1,500,000	$ 0
TOTAL 6000	1,500,000	0
GRAND TOTAL	$ 1,500,000	$ 0

MIDLAND

CITY OF MIDLAND

SECTION XI

WAREHOUSE FUND

WAREHOUSE FUND
REVENUE AND RECEIPTS

	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
INTERFUND CHARGES			
Handling Charges	$ 114,997	$ 110,000	$ 120,000
Charges for Cost of Sales	574,987	550,000	595,000
Total Interfund Charges	689,984	660,000	715,000
NONOPERATING AND OTHER REVENUE			
Interest Income	29,400	28,000	13,500
Net Increase in Fair Value of Investment	1,809	0	0
Miscellaneous	751	0	0
Total Nonoperating and Other Revenue	31,960	28,000	13,500
TOTAL REVENUE AND RECEIPTS	$ 721,944	$ 688,000	$ 728,500

WAREHOUSE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009
0760	Facilities & Fleet Mgmt - Warehouse	$ 644,533	$ 549,311	$ 556,736
0765	Facilities & Fleet Mgmt - Nondepartmental	22,735	24,854	21,995
	Total	$ 667,268	$ 574,165	$ 578,731

360

WAREHOUSE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2008-2009	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 66,156	11.431%
2000. COMMODITIES	476,300	82.301%
3000. CONTRACTUAL SERVICES	15,924	2.752%
4000. MAINTENANCE - STRUCTURES	1,500	0.259%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	18,851	3.257%
TOTAL OPERATING EXPENDITURES	578,731	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 578,731	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	WAREHOUSE 0760

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 62,151	$ 66,156
2000. COMMODITIES	476,300	476,300
3000. CONTRACTUAL SERVICES	9,360	12,780
4000. MAINTENANCE - STRUCTURES	1,500	1,500
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	549,311	556,736
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 549,311	$ 556,736

FUNCTION: The central warehouse procures, inventories, and issues common items consisting of mechanical, electrical, civil, and general supplies, materials, and parts. This provides an ongoing service function to all City divisions, and provides economies of scale in using centralized purchasing, storage, and control. Time expended is reduced for individual divisions in separately obtaining such items. The central warehouse identifies, collects, and arranges through Purchasing for the disposal of surplus or obsolete materials and supplies, and also provides handling and storage of hazardous materials.

BUDGET COMMENTS: The non-personnel budget reflects an increase over the previous year for hire of equipment. The personnel section also show an increase, due to the broadband pay plan and increases to related fringes benefits.

Activity / Performance Measures

Activity/Performance Measure	2007 Achievements	2008 Expectations	2009 Targets
Normally stocked items will be 95% available within 36 hours of demand.	98%	98%	98%
Inventory turns per year will equal or exceed 3 times average inventory value.	4	4	4
Accuracy of the inventory as determined by year end counts will be within 97% of book value.	99%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	WAREHOUSE 0760

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 41,642	$ 43,545
Overtime	1,337	1,337
Other Benefits	19,172	21,274
TOTAL 1000	62,151	66,156
2000. COMMODITIES		
2010. Office Supplies	50	50
2115. Minor Furniture & Fixtures	900	900
2120. Minor Equipment, Instruments, Tools	50	50
2310. Janitorial Supplies	50	50
2330. Chemicals & Insecticides	50	50
2570. Clothing, Dry Goods, Etc.	200	200
2590. Cost of Goods Sold	475,000	475,000
TOTAL 2000	476,300	476,300
3000. CONTRACTUAL SERVICES		
3040. Water	500	500
3210. Hire of Equipment - Garage - Vehicles	4,110	7,530
3230. Laundry & Cleaning	300	300
3240. Binding, Printing & Reproduction	250	250
3280. Temporary Help	2,000	2,000
3510. Travel & Entertainment	400	400
3530. Training, Registration Fees, Etc.	200	200
3920. Rent	1,600	1,600
TOTAL 3000	9,360	12,780
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,500	1,500
TOTAL 4000	1,500	1,500
GRAND TOTAL	$ 549,311	$ 556,736

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WAREHOUSE	FACILITIES & FLEET MGMT	WAREHOUSE
760	040	0760

POSITION TITLE	EMPLOYEES BUDGET 2006-2007	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	BUDGET 2008-2009
SUPERVISORY				
Warehouse Supervisor	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Warehouse Operator	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 43,545
LONGEVITY				1,275
OVERTIME				1,337
FRINGE BENEFITS				19,999
GRAND TOTAL	2	2	2	$ 66,156

SUMMARY

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0765

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	5,023	3,144
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	19,831	18,851
SUBTOTAL	24,854	21,995
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 24,854	$ 21,995

FUNCTION: This division is used to record the payment the Warehouse Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

BUDGET COMMENTS: There is a slight decrease to this budged related to various line items.

DETAIL

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0765

CLASSIFICATION	BUDGET 2007-2008	BUDGET 2008-2009
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 957	$ 946
3112. General Liability Self-Insurance	2,304	2,029
3121. City Share - Retiree Insurance	1,512	0
3125. Workers Compensation	0	-281
3440. External Audit Fees	250	450
TOTAL 3000	5,023	3,144
6000. MISCELLANEOUS		
6202. General Fund Services	19,831	18,851
TOTAL 6000	19,831	18,851
GRAND TOTAL	$ 24,854	$ 21,995

MIDLAND

CITY OF MIDLAND

SECTION XII

INTEREST AND SINKING FUND

Debt Limits and Debt Levels
October 1, 2008

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

Included in the total amount of debt applicable to the current debt limit is $48,595,000 Tax and Limited Pledge Revenue Certificates of Obligation for water and sewer improvements, $4,070,000 Tax and Revenue Refunding Bonds for water and sewer and $17,385,000 Water and Sewer Revenue Bonds; $561,526 Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation for Hogan Park Golf Course expansion; $10,960,000 General Obligation Refunding Bonds for Airport improvements; and $3,525,000 Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation and $27,280,000 General Obligation Refunding Bonds for construction of the Scharbauer Sports Complex. Principal and interest on these bonds and certificates is being financed by the Water and Sewer Fund, Golf Course Fund, the Airport Fund and the Scharbauer Sports Complex Fund, through contractual agreements with the Midland Football/Soccer and Baseball Complex Development Corporation, a 4b corporation, respectively, and therefore requires the use of no tax dollars.

CITY OF MIDLAND, TEXAS
Computation of Estimated Debt Margin
October 1, 2008

Assessed value 2008 tax roll		$5,985,703,002
Debt limit, 8% of assessed value		$ 478,856,240
Amount of debt applicable to debt limit:		
Total bonded debt	$ 136,735,000	
Less:		
Estimated Net assets in Debt Service Fund	206,327	
Estimated Water and Sewer bonds restricted	1,926,322	
Estimated Golf Course bonds restricted assets	66,780	
Estimated Airport bonds restricted assets	826,404	
Estimated Scharbauer Sports Complex bonds restricted assets	1,097,000	
Total estimated net assets restricted for debt service	$ 4,122,833	
Total bonded debt less assets restricted for debt service		132,612,167
Debt Margin		$ 346,244,073

City of Midland
Debt Service Requirements to Maturity
September 30, 2008

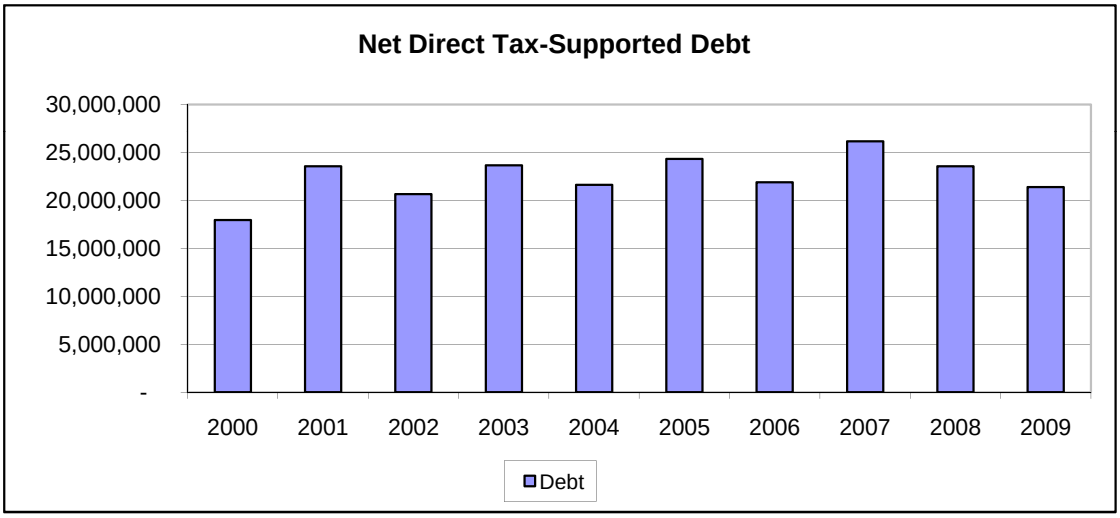
Fiscal Year Ending September 30,	Supported by General Government: General Obligation Bonds, Certificates of Obligation and Notes Payable			Supported by Enterprise Funds: Revenue Bonds		Supported by Enterprise Funds: General Obligation Bonds, Certificates of Obligation and Notes Payable			Total All Debt Service Requirements
	Principal	Interest	Total	Principal	Interest	Principal	Interest	Total	
2009	$ 2,175,314	$ 989,329	$ 3,164,643	$ 1,490,000	$ 543,567	$ 4,249,036	$ 4,332,475	$ 10,615,078	$ 13,779,721
2010	2,277,141	898,757	3,175,898	1,570,000	490,480	4,432,559	4,146,821	10,639,860	13,815,758
2011	2,374,078	803,660	3,177,738	1,640,000	433,338	4,615,972	3,962,370	10,651,680	13,829,418
2012	2,471,016	703,688	3,174,704	1,730,000	372,198	4,789,534	3,773,382	10,665,114	13,839,818
2013	2,140,572	608,164	2,748,736	1,820,000	299,011	5,000,378	3,557,163	10,676,552	13,425,288
2014	2,150,353	519,066	2,669,419	610,000	222,021	5,126,097	3,319,677	9,277,795	11,947,214
2015	1,800,000	434,253	2,234,253	645,000	206,406	5,372,000	3,068,113	9,291,519	11,525,772
2016	1,785,000	351,840	2,136,840	685,000	189,864	5,621,850	2,807,162	9,303,876	11,440,716
2017	1,150,000	289,180	1,439,180	725,000	172,323	3,605,000	2,575,539	7,077,862	8,517,042
2018	1,200,000	241,705	1,441,705	770,000	153,730	3,770,000	2,409,245	7,102,975	8,544,680
2019	785,000	202,005	987,005	815,000	134,011	3,915,000	2,251,731	7,115,742	8,102,747
2020	820,000	167,980	987,980	865,000	113,114	4,100,000	2,067,589	7,145,703	8,133,683
2021	400,000	141,155	541,155	920,000	90,917	4,275,000	1,859,424	7,145,341	7,686,496
2022	420,000	123,730	543,730	975,000	67,344	2,380,000	1,702,939	5,125,283	5,669,013
2023	435,000	105,453	540,453	1,030,000	42,396	1,615,000	1,616,790	4,304,186	4,844,639
2024	460,000	84,600	544,600	1,095,000	15,969	1,695,000	1,539,103	4,345,072	4,889,672
2025	480,000	61,100	541,100	-	-	1,780,000	1,451,900	3,231,900	3,773,000
2026	505,000	36,475	541,475	-	-	1,875,000	1,360,178	3,235,178	3,776,653
2027	530,000	11,925	541,925	-	-	1,965,000	1,268,475	3,233,475	3,775,400
2028	-	-	-	-	-	2,055,000	1,177,128	3,232,128	3,232,128
2029	-	-	-	-	-	2,155,000	1,081,441	3,236,441	3,236,441
2030	-	-	-	-	-	2,260,000	975,724	3,235,724	3,235,724
2031	-	-	-	-	-	2,250,000	862,750	3,112,750	3,112,750
2032	-	-	-	-	-	2,365,000	747,375	3,112,375	3,112,375
2033	-	-	-	-	-	2,485,000	626,125	3,111,125	3,111,125
2034	-	-	-	-	-	2,615,000	498,625	3,113,625	3,113,625
2035	-	-	-	-	-	2,745,000	364,625	3,109,625	3,109,625
2036	-	-	-	-	-	2,885,000	223,875	3,108,875	3,108,875
2037	-	-	-	-	-	3,035,000	75,875	3,110,875	3,110,875
	$ 24,358,474	$ 6,774,065	$ 31,132,539	$ 17,385,000	$ 3,546,689	$ 95,032,426	$ 55,703,619	$ 171,667,734	$ 202,800,273

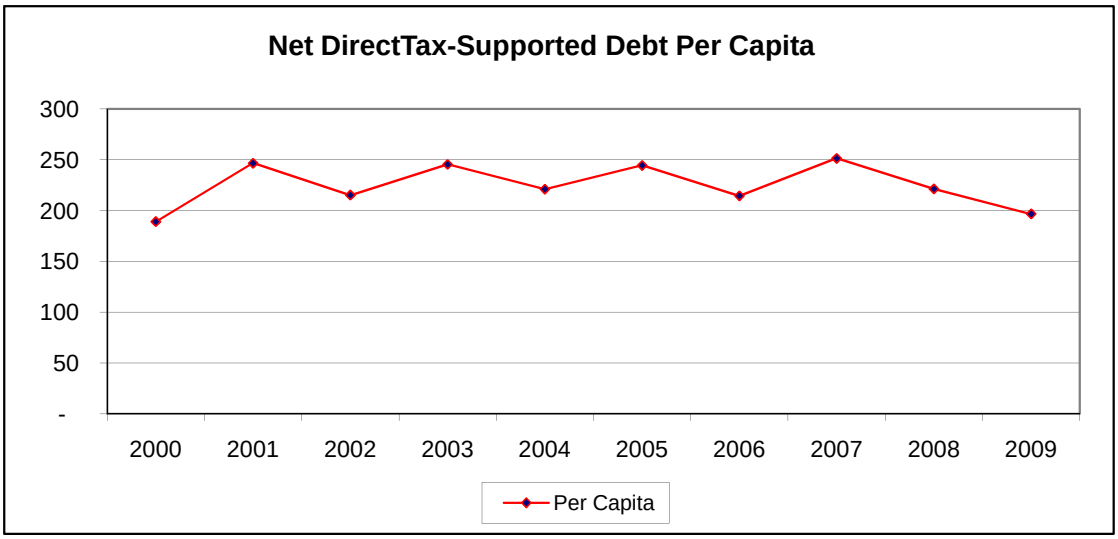
HISTORICAL AND PROJECTED
NET DIRECT TAX-SUPPORTED DEBT TRENDS

Fiscal Year Ended September 30	Population(1)	Taxable Assessed Valuation (2)	Net Direct Tax-Supported Debt	Ratio of Net Direct Tax-Supported Debt to Taxable Value	Net Direct Tax-Supported Debt Per Capita
2000	94,996	3,205,656,115	17,946,797	0.56%	189
2001	95,551	3,237,910,681	23,553,317	0.73%	246
2002	96,108	3,319,496,004	20,671,587	0.62%	215
2003	96,402	3,382,130,567	23,649,417	0.70%	245
2004	97,837	3,515,876,755	21,616,386	0.61%	221
2005	99,623	3,701,043,301	24,340,964	0.66%	244
2006	102,073	3,947,384,495	21,882,294	0.55%	214
2007	104,156	4,401,435,936	26,173,421	0.59%	251
2008	106,499	5,178,075,141	23,557,147	0.45%	221
2009	108,896	5,985,703,002	21,402,121	0.36%	197

(1) Source: Fiscal Year 2000 - U.S. Census
All years except 2000 - City of Midland estimates

(2) Source: Midland Central Appraisal District





DEBT SERVICE

TAX SUPPORTED DEBT

Interest and Sinking Fund

	FY 07 Actual 2006-07	FY 08 Estimated 2007-08	FY 09 Proposed 2008-09
RESOURCES:			
Resources at October 1	$ 336,219	$ 328,541	$ 206,327
Receipts:			
Ad valorem taxes	3,382,663	3,827,230	3,084,951
Transfer from Water & Sewer Fund	110,440	109,476	105,605
Investment income	38,148	35,000	27,000
Accrued Interest Received	32,093	0	0
Total receipts	3,563,344	3,971,706	3,217,556
Total resources and receipts	3,899,563	4,300,247	3,423,883
Expenditures:			
Principal maturities	2,691,551	2,808,488	2,175,314
Interest maturities	876,390	1,282,232	989,330
Paying agents' fees	3,081	3,200	3,200
Total expenditures	3,571,022	4,093,920	3,167,844
Total Current Year Uses of Interest and Sinking Fund Assets	3,571,022	4,093,920	3,167,844
Resources at September 30	$ 328,541	$ 206,327	$ 256,039

TAX SUPPORTED DEBT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2008 AND EXPENDITURES BY ISSUE 2008/09

		BONDED INDEBTEDNESS					EXPENDITURES 2008/09		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-08	PRINCIPAL	INTEREST	TOTAL
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	1997	3-1-97	3-1-09/12	4.80%, 4.50%	4,750,000	1,585,000	370,000	63,555	433,555
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	1998	3-1-98	3-1-09/13	4.45%, 4.50%, 4.75%	971,593	386,478	73,409	16,315	89,724
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	1999	2-15-99	3-1-09/14	4.00%	4,850,000	2,336,996	356,905	86,342	443,247
HUD Section 108 Loan	2000	7-01-00	9-30-09/15	5.67%, 5.75%, 5.80% 6.00%, 6.08%, 6.17% 6.25%	1,045,000	595,000	70,000	35,605	105,605
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2001	2-27-01	3-01-09/16	4.25%, 4.30%, 4.40%, 4.55%, 4.70%, 4.80%, 4.90%, 5.00%	7,000,000	4,605,000	475,000	203,756	678,756
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2003	2-25-03	3-01-09/18	3.00%, 3.20%, 3.25%, 3.40%, 3.50%, 3.60%, 3.70%, 3.80%, 4.00%	4,950,000	3,720,000	310,000	127,385	437,385
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2005	2-15-05	3-01-09/20	3.50%, 3.60%, 4.00%	4,950,000	4,255,000	285,000	150,598	435,598
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-01-09/27	4.25%, 4.00%, 5.00%, 4.00%, 5.00%, 4.25%, 4.30%, 5.00%, 4.50%	6,910,000	6,875,000	235,000	305,774	540,774
Paying Agent/Other Fees									3,200
Total Expenditures						$ 24,358,474	$ 2,175,314	$ 989,330	$ 3,167,844

WATER AND SEWER
REVENUE BONDS
DEBT SERVICE

	FY 08 Estimated 2007-08	FY 09 Proposed 2008-09
RESOURCES:		
Resources at October 1	$ 1,556,578	$ 1,003,969
Receipts:		
Transfer from Water & Sewer Operations-Junior Lien Bonds	460,576	650,163
Transfer from Water & Sewer Operations-2002 Refunding Bonds	1,256,722	1,300,134
Interest on investments	48,000	30,000
Total receipts	1,765,298	1,980,297
Total resources and receipts	3,321,876	2,984,266
Expenditures:		
Principal maturities	1,425,000	1,490,000
Interest maturities	831,007	543,566
Paying agent's fees	7,900	10,300
Letter of credit fees	28,000	28,000
Remarketing fees	11,000	10,000
Issuer's fees	15,000	22,000
Program Expenses	-	-
Total expenditures	2,317,907	2,103,866
Resources at September 30	$ 1,003,969	$ 880,400

WATER AND SEWER
GENERAL OBLIGATION DEBT
DEBT SERVICE

	FY 08 Estimated 2007-08	FY 09 Proposed 2008-09
RESOURCES:		
Resources at October 1	$ 1,909,686	$ 922,353
Receipts:		
Transfer from Water & Sewer Operations-2007 Certificate of Obligation	2,651,633	3,178,046
Transfer from Water & Sewer Operations-2007 Refunding Bonds	656,522	530,862
Transfer from Water & Sewer 1996 Refunding Bond Sinking	0	-
Interest on investments	56,500	32,000
Total receipts	3,364,655	3,740,908
Total resources and receipts	5,274,341	4,663,261
Expenditures:		
Principal maturities	420,000	1,265,000
Interest maturities	3,930,988	2,450,561
Paying agent's fees	1,000	1,000
Total expenditures	4,351,988	3,716,561
Resources at September 30	$ 922,353	$ 946,700

WATER AND SEWER INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2008 AND EXPENDITURES BY ISSUE 2008/09

		BONDED INDEBETEDNESS					EXPENDITURES 2008/09		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-08	PRINCIPAL	INTEREST	TOTAL
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-01-09/37	4.25%,4.00%,5.00%, 4.00%,5.00%,4.784%. 4.25%,4.30%,5.00%, 4.50%,5.00%	48,595,000	48,595,000	825,000	2,284,311	3,109,311
Combination Tax and Revenue Refunding Bonds	2007	1-15-07	5-01-09/16	4.25%,4.00%	4,995,000	4,070,000	440,000	166,250	606,250
SENIOR LIEN BONDS:									
System Revenue Refunding	2002	5-1-02	5-1-09/13	4.00%,4.125%,4.25% 5.00%	10,460,000	5,680,000	1,035,000	255,681	1,290,681
JUNIOR LIEN BONDS:									
Waterworks & Sewer System Junior Lien Revenue	1999	12-1-99	May-09/24	Floating Rate	15,285,000	11,705,000	455,000	287,885	742,885
Paying Agent's fees									11,300
Letter of credit fees									28,000
Remarketing fees									10,000
Issuer fees									22,000
Program Expenses									0
						$ 70,050,000	$ 2,755,000	$ 2,994,127	$ 5,820,427
NOTES PAYABLE:									
Pecan Acres Water Supply Note Payable	2004	7-1-04	Quarterly Oct-08/15	7.18%,7.23%,7.28% 7.48%	55,100	40,900	4,350	2,919	7,269

GOLF COURSE
CERTIFICATES OF OBLIGATION
DEBT SERVICE

	FY 08 Estimated 2007-08	FY 09 Proposed 2008-09
RESOURCES:		
Resources at October 1	$ 65,256	$ 66,780
Receipts:		
Transfer from Golf Course PFC Fund:		
Golf Course C.O., Series 98	120,563	119,067
Golf Course C.O., Series 99	9,600	8,764
Interest on investments:		
Golf Course C.O., Series 98	300	400
Golf Course C.O., Series 99	1,000	0
Total receipts	131,463	128,231
Total resources and receipts	196,719	195,011
Expenditures:		
Principal maturities	101,512	104,686
Interest maturities	27,977	23,425
Paying agent's/Issuance fees	450	450
Total expenditures	129,939	128,561
Resources at September 30	$ 66,780	$ 66,450

GOLF COURSE INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2008 AND EXPENDITURES BY ISSUE 2008/09

		BONDED INDEBETEDNESS					EXPENDITURES 2008/09		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-08	PRINCIPAL	INTEREST	TOTAL
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	1998	3-01-98	3-1-09/13	4.45% 4.50% 4.75%	$ 1,278,407	$ 508,522	$ 96,591	$ 21,467	$ 118,058
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	1999	2-15-99	3-1-09/13	4.00%	110,000	53,004	8,095	1,958	10,053
Paying Agent's Fees									450
						$ 561,526	$ 104,686	$ 23,425	$ 128,561

AIRPORT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 06A
DEBT SERVICE

	FY 08 Estimated 2007-08	FY 09 Proposed 2008-09
RESOURCES:		
Resources at October 1	$ 826,179	$ 826,404
Receipts:		
Transfer from Airport Operations	479,605	494,015
Transfer from Airport PFC Fund	1,131,970	1,165,981
Interest on investments	26,800	22,000
Total receipts	1,638,375	1,681,996
Total resources and receipts	2,464,554	2,508,400
Expenditures:		
Principal maturities	1,120,000	1,170,000
Interest maturities	517,850	472,050
Paying agent's/Issuance fees	300	300
Total expenditures	1,638,150	1,642,350
Resources at September 30	$ 826,404	$ 866,050

AIRPORT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2008 AND EXPENDITURES BY ISSUE 2008/09

		BONDED INDEBETEDNESS						EXPENDITURES 2008/09		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE		ORIGINAL ISSUE	OUTSTANDING 10-1-08	PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2006A	1-15-06	3-1-09/16	4.00% 4.00%	5.00%	13,160,000	10,960,000	1,170,000	472,050	1,642,050
Paying Agent's fees										300
							$ 10,960,000	$ 1,170,000	$ 472,050	$ 1,642,350

SCHARBAUER SPORTS COMPLEX
GENERAL OBLIGATION BONDS
DEBT SERVICE

	FY 08 Estimated 2007-08	FY 09 Proposed 2008-09
RESOURCES:		
Resources at October 1	$ 1,081,609	$ 1,097,000
Receipts:		
Transfer from Sports Complex Operations	3,067,814	3,111,931
Transfer from 2000 Sports Complex C.O. I&S	0	0
Proceeds from Refunding Debt	0	0
Interest on investments	37,000	31,800
Total receipts	3,104,814	3,143,731
Total resources and receipts	4,186,423	4,240,731
Expenditures:		
Principal maturities	1,630,000	1,705,000
Interest maturities	1,457,673	1,383,519
Paying agent's/Issuance fees	1,750	1,750
Payment to Refunded Bond Escrow Agent	0	0
Other	0	0
Total expenditures	3,089,423	3,090,269
Resources at September 30	$ 1,097,000	$ 1,150,462

SCHARBAUER SPORTS COMPLEX INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2008 AND EXPENDITURES BY ISSUE 2008/09

		BONDED INDEBTEDNESS					EXPENDITURES 2008/09		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-08	PRINCIPAL	INTEREST	TOTAL
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2000	3-01-00	3-01-09/10	5.60%	$ 35,900,000	$ 1,510,000	$ 735,000	$ 63,980	$ 798,980
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2001A	5-22-01	3-01-09/30	4.55%,4.65%,4.75% 5.00%,5.10%,5.20% 5.25%,5.30%,5.375%	2,500,000	2,015,000	80,000	103,100	183,100
General Obligation Refunding Bonds	2006B	1-15-06	3-01-09/22	3.50%,3.625%,3.40% 3.548%,5.00%,4.00% 4.20%,5.00%,4.25%	28,970,000	27,280,000	890,000	1,216,439	2,106,439
Paying Agent/Other Fees									1,750
Total Expenditures						$ 30,805,000	$ 1,705,000	$ 1,383,519	$ 3,090,269

MIDLAND

CITY OF MIDLAND

SECTION XIII

CAPITAL

CAPITAL IMPROVEMENT PROGRAM

The presentation in this “Capital” section of the operating budget is to give users an overview of the capital program in place for the City. A separately produced Capital Improvement Program document provides detail on all of the projects listed in the “Capital” section of this operating budget.

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City’s Master Plan. Generally, capital projects are in excess of $15,000 and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park developments and new City facilities such as fire stations, airports, or water treatment facilities. Major maintenance projects such as street resurfacing or a new roof for a building are not included in the CIP.

A listing of all currently available capital projects funds is included in the “Summary of Capital Resources Available”. These are dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Inherent in any consideration of capital expenditures is the consideration of finding the dollars to pay for and then maintain the proposed projects. A primary source of capital dollars is debt issued by the City. General guidelines for a “safe” level of debt have been established at approximately eight percent (8%) of taxable assessed valuation, with certain minor adjustments to this amount. A discussion of this calculation and some basic information relative to ad valorem considerations of debt issuance are presented in the fourth section of the CIP budget.

The consideration of ongoing maintenance of capital assets subsequent to construction is of concern in approving any capital project. In order to provide this information for the decision making process, one of the required sections to be completed on a Capital Improvement Request Form or Capital Improvement Activity Form is a description of the operating budget impact of the project. Submitting Departments are required to evaluate the ongoing costs subsequent to completion of a project associated with personnel, commodities, contractual services, maintenance and other costs for each project submitted. Copies of these forms for each project listed in this capital section may be found in the City’s Capital Improvement Program document.

All capital projects currently funded and underway are listed in the “Capital Projects Budget Summary.”

The five year CIP needs assessment is presented in a schedule labeled “Capital Projects Needs Assessment Budget.” Inherent in this needs assessment is the consideration of the operating budget impact in future years.

The “Capital Improvement Projects Requests” are evaluated and prioritized by City management and tentative recommendations are made to City Council. Council then evaluates, modifies and reviews management’s tentative recommendations and adopts a CIP for the year.

Inclusion of a project in the “Capital Improvement Projects Requests” does not insure that the project will be funded at any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

SUMMARY OF RESOURCES AVAILABLE

FUND	FUND NAME		REMAINING BALANCE
070	POLICE SPECIAL PURPOSES -FEDERAL (1)	$ 197,927	
071	POLICE SPECIAL PURPOSES-STATE (1)	58,210	
074	DEPT. OF JUSTICE GRANT (JAG)	2,200	
163	2001 GP CO-POLICE PUBLIC SAFETY EQUIPMENT	3,336	
	POLICE		$ 261,673
095	STREET IMPROVEMENT FUND (PERMIT FEES) (2)	$ 353,374	
152	STREET IMPROVEMENT CAPITAL FUND	33,170	
154	98 GP CO-DRAINAGE IMPROVEMENTS	10,107	
159	99 GP CO-STREET IMPROVEMENTS	9,176	
160	99 GP CO-DRAINAGE IMPROVEMENTS	4,476	
165	2001 GP CO-DRAINAGE IMPROVEMENTS	160,537	
168	2001 TRAFFIC IMPROVEMENTS BOND	3,625	
170	95 GP CO STREETS IMPROVEMENTS	4,056	
171	95 GP CO DRAINAGE IMPROVEMENTS	47,638	
174	97 GP CO-STREETS AND DRAINAGE	1,434	
180	03 GP CO-TRAFFIC IMPROVEMENTS	898	
181	03 GP CO-STREETS AND DRAINAGE	63	
186	05 GP CO-STREETS AND DRAINAGE	199,511	
191	07 GP CO-STREETS AND DRAINAGE	600,351	
193	07 GP CO-TRAFFIC SYSTEM IMPROVEMENT	19,460	
	STREETS & TRAFFIC		$ 1,447,876
176	97 GP CO-FIRE DEPT. IMPROVEMENTS	$ 4,400	
185	05 GP CO-PUBLIC SAFETY EQUIPMENT	8,005	
	PUBLIC SAFETY		$ 12,405
092	MUNICIPAL COURT TECHNOLOGY (6)		$ 196,538
140	ANIMAL SHELTER FACILITY & EQUIPMENT		$ 205,830
167	2001 RECORDS STORAGE EQUIP BOND		$ 949
169	2001 PROFESSIONAL SERVICES BOND		$ 7,261
188	05 GP CO-CITY FACILITY IMPROVEMENT	$ 5,181	
192	07 GP CO-CITY FACILITY IMPROVEMENT	84,315	
			$ 89,496
158	99 GP CO PARK & HERITAGE DISTRICT	$ 54	
162	2001 GP CO-PARK IMPROVEMENTS	5	
182	03 GP CO-PARK IMPROVEMENTS	568	
187	05 GP CO-PARK IMPROVEMENTS	70,042	
190	07 GP CO-PARK IMPROVEMENTS	312,306	
	PARKS		$ 382,975
157	98 GP CO-DOWNTOWN, CITY HALL, LAND	$ 165,218	
184	03 GP CO-DOWNTOWN IMPROVEMENTS	380,067	
189	05 GP CO-DOWNTOWN IMPROVEMENTS	82,534	
	DOWNTOWN		$ 627,819
446	98 GOLF COURSE CO CONSTRUCTION FUND		$ 2,165
330	SPECIAL W&S SYSTEM IMPR & REPL CONSTRUCTION (3)	$ 8,190,417	
340	T-BAR RANCH - WINKLER COUNTY IMPROVEMENTS (4)	1,926,196	
365	1993 W&S REV BOND CONSTRUCTION	12,709	
366	1996 W&S REV BOND CONSTRUCTION	19,648	
375	W&S 1999 FLT RATE REV CONST (TEX-CAP)	530,615	
380	W&S IMPROVEMENT CO	20,823,557	
	WATER & SEWER		$ 31,503,142
509	AIRPORT RESTRICTED ASSET SALES (5)		$ 356,721
640	00 SPORT COMPLEX C.O. CONSTRUCTION FUND	$ 2,001	
641	01 SPORT COMPLEX C.O. CONSTRUCTION FUND	7,747	
			$ 9,748
	TOTAL RESOURCES AVAILABLE		$ 35,104,598

(1)RESTRICTED TO SPECIAL POLICE MATTERS
(2)RESTRICTED TO GENERAL STREET IMPROVEMENTS
(3)FUNDS ARE PROVISIONS FOR REPLACEMENT OF ASSETS
(4)COUNCIL DESIGNATED RESERVE FOR WINKLER CO. DEVELOPMI
(5)RESTRICTED TO FAA APPROVED PROJECTS
(6)RESTRICTED TO MUNICIPAL COURT TECHNOLOGY

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
005	090	8019	MIDLAND SR CTR BEQUEST PROJECT	$ 21,759	$ -	$ 21,759	$ 17,678	$ 4,081	81.24%
755	040	8063	EDP SYSTEMS UPGRADE PROJECT	125,000	-	125,000	90,642	34,358	72.51%
005	040	8456	CITY FACILITIES RENOVATIONS	392,000	-	392,000	382,200	9,800	97.50%
166	040	8456	CITY FACILITIES RENOVATIONS	20,000	-	20,000	20,000	-	100.00%
176	040	8456	CITY FACILITIES RENOVATIONS	30,000	-	30,000	30,000	-	100.00%
				442,000	-	442,000	432,200	9,800	
005	075	8469	STORMWATER MANAGEMENT PROGRAM	309,000	-	309,000	266,160	42,840	86.14%
005	005	8516	BI-20E TRANSPORTATION CORRIDOR	110,000	-	110,000	94,552	15,448	85.96%
340	300	8517	RE-EVALUAT OF T-BAR & P DAVIS	1,569,700	-	1,569,700	1,488,701	80,999	94.84%
505	500	8525	AIRPORT INDUSTRIAL PK BLDG IMP	77,595	-	77,595	73,573	4,022	94.82%
170	075	8550	STREET PAVING PROGRAM	16,000	-	16,000	13,342	2,658	83.39%
162	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	4,290	-	4,290	4,290	-	100.00%
182	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	277,428	-	277,428	276,028	1,400	99.50%
187	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	19,282	-	19,282	19,282	-	100.00%
188	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	415,000	-	415,000	415,000	-	100.00%
190	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	250,000	-	250,000	229,953	20,047	91.98%
				966,000	-	966,000	944,553	21,447	
181	075	8593	SOUTH GARFIELD EXTENSION PROJ	62,800	-	62,800	62,800	-	100.00%
186	075	8593	SOUTH GARFIELD EXTENSION PROJ	269,000	-	269,000	143,189	125,811	53.23%
191	075	8593	SOUTH GARFIELD EXTENSION PROJ	300,000	-	300,000	-	300,000	0.00%
				631,800	-	631,800	205,989	425,811	
182	090	8596	HOGAN PARK RENOVATIONS PROJECT	525,000	-	525,000	292,173	232,827	55.65%
190	090	8596	HOGAN PARK RENOVATIONS PROJECT	100,000	-	100,000	-	100,000	0.00%
				625,000	-	625,000	292,173	332,827	
005	075	8611	WYDEWOOD/FAIRMONT IMPROVEMNTS	13,456	-	13,456	-	13,456	0.00%
165	075	8611	WYDEWOOD/FAIRMONT IMPROVEMNTS	150,000	-	150,000	124,655	25,345	83.10%
				163,456	-	163,456	124,655	38,801	
305	300	8618	WINDLANDS WATER CONSERV LEARN	15,000	-	15,000	9,275	5,725	61.83%
435	300	8618	WINDLANDS WATER CONSERV LEARN	15,000	-	15,000	10,529	4,471	70.19%
				30,000	-	30,000	19,804	10,196	
005	075	8628	PARK DEVELOPMENT 05	65,000	-	65,000	26,060	38,940	40.09%
065	075	8628	PARK DEVELOPMENT 05	120,000	-	120,000	120,000	-	100.00%
182	075	8628	PARK DEVELOPMENT 05	100,000	-	100,000	62,670	37,330	62.67%
				285,000	-	285,000	208,730	76,270	
065	075	8630	NEIGHBORHOOD STREET & SIDEWALK	479,118	-	479,118	479,118	-	100.00%
164	075	8630	NEIGHBORHOOD STREET & SIDEWALK	3,725	-	3,725	3,725	-	100.00%
				482,843	-	482,843	482,843	-	

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
155	075	8648	LONGVIEW/S.RANKIN TRAFF & WTR	$ 15,500	$ -	$ 15,500	$ 15,500	-	100.00%
168	075	8648	LONGVIEW/S.RANKIN TRAFF & WTR	46,000	-	46,000	46,000	-	100.00%
				61,500	-	61,500	61,500	-	
005	075	8651	WALL ST. REHABILITATION PROJ	1,000,000	-	1,000,000	973,162	26,838	97.32%
095	075	8651	WALL ST. REHABILITATION PROJ	1,391,050	-	1,391,050	1,391,050	-	100.00%
164	075	8651	WALL ST. REHABILITATION PROJ	373,590	-	373,590	373,590	-	100.00%
181	075	8651	WALL ST. REHABILITATION PROJ	580,526	-	580,526	580,526	-	100.00%
				3,345,166	-	3,345,166	3,318,328	26,838	
305	300	8659	SYSTEM PRESSURE IMPROVE/UPGRAD	1,390,719	-	1,390,719	998,282	392,437	71.78%
185	115	8663	HEART MONITOR DEFIBRILLATORS	184,000	-	184,000	178,936	5,064	97.25%
005	040	8665	CITY HALL HVAC RENOVATIONS	65,000	-	65,000	39,978	25,022	61.50%
188	040	8665	CITY HALL HVAC RENOVATIONS	375,000	-	375,000	375,000	-	100.00%
				440,000	-	440,000	414,978	25,022	
505	500	8673	LANDSCAPE ENTRANCE PROJECT	297,717	-	297,717	294,582	3,135	98.95%
165	075	8681	N.PARK SEC10 PUMP STAT.&OUTFAL	52,000	-	52,000	-	52,000	0.00%
167	020	8696	ELECTRONIC DOCUMENT IMAGING 05	282,172	-	282,172	250,445	31,727	88.76%
074	110	8697	JAG 05 CITY PORTION	34,752	-	34,752	30,595	4,157	88.04%
188	040	8707	FIRE STATION STUDY/DESIGN 06	150,000	-	150,000	41,105	108,895	27.40%
505	500	8708	FLIGHT SERV.STATION RENOVATE06	165,000	-	165,000	163,665	1,335	99.19%
005	090	8709	DOG PARK CONSTRUCTION 06	55,226	-	55,226	39,058	16,168	70.72%
182	090	8709	DOG PARK CONSTRUCTION 06	35,500	-	35,500	35,500	-	100.00%
				90,726	-	90,726	74,558	16,168	
305	300	8719	WATER POL CNTRL DIGESTER 06	104,700	-	104,700	10,111	94,589	9.66%
435	300	8720	2006 LANDFILL PROJECT	151,552	-	151,552	112,203	39,349	74.04%
305	300	8722	NW SEWER OUTFALL PHASE II 06	102,405	-	102,405	26,467	75,938	25.85%
375	300	8722	NW SEWER OUTFALL PHASE II 06	825,000	-	825,000	807,376	17,624	97.86%
				927,405	-	927,405	833,843	93,562	
705	005	8723	NW MIDLAND FRESHWATER SUPPLY06	95,651	-	95,651	95,651	0	100.00%
305	075	8725	PUBLIC IMPROVEMENT DIST 8 2006	64,300	-	64,300	64,300	-	100.00%
380	075	8725	PUBLIC IMPROVEMENT DIST 8 2006	1,700,000	-	1,700,000	1,450,867	249,133	85.35%
				1,764,300	-	1,764,300	1,515,167	249,133	
091	005	8726	RANKIN HWY VISITORS CENTER 06	166,000	-	166,000	24,851	141,149	14.97%
626	620	8728	CITIBANK BALLPARK IMPROVE 06	1,872,084	-	1,872,084	1,844,247	27,837	98.51%

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
181	075	8729	N.MIDKIFF PAVING AND DRAIN 06	$ 864,388	$ -	$ 864,388	$ 864,388	0	100.00%
186	075	8729	N.MIDKIFF PAVING AND DRAIN 06	779,206	-	779,206	779,206	-	100.00%
				1,643,594	-	1,643,594	1,643,594	0	
005	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	1,849,233	-	1,849,233	824,576	1,024,657	44.59%
152	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	329,000	-	329,000	329,000	-	100.00%
165	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	260,000	-	260,000	260,000	-	100.00%
181	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	220,000	-	220,000	220,000	-	100.00%
186	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	403,207	-	403,207	362,067	41,140	89.80%
191	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	83,101	-	83,101	59,450	23,651	71.54%
305	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	61,352	-	61,352	61,352	-	100.00%
				3,205,893	-	3,205,893	2,116,445	1,089,448	
505	500	8732	CONSTRUCT RW 10-28 SHOULDER 06	2,478,656	-	2,478,656	2,184,261	294,395	88.12%
506	500	8732	CONSTRUCT RW 10-28 SHOULDER 06	126,205	-	126,205	100,817	25,388	79.88%
509	500	8732	CONSTRUCT RW 10-28 SHOULDER 06	4,250	-	4,250	4,250	-	100.00%
				2,609,111	-	2,609,111	2,289,328	319,783	
505	500	8734	AIRPORT DEMOLITION PROJECT 06	12,500	-	12,500	12,475	25	99.80%
509	500	8734	AIRPORT DEMOLITION PROJECT 06	353,889	-	353,889	-	353,889	0.00%
				366,389	-	366,389	12,475	353,914	
505	500	8735	WRIGHT OFFICE CENTER PROJ 2006	38,800	-	38,800	36,963	1,838	95.26%
067	075	8740	TARGET AREA STREET IMPROVE 07	441,637	-	441,637	428,840	12,797	97.10%
095	075	8740	TARGET AREA STREET IMPROVE 07	204,000	-	204,000	123,616	80,385	60.60%
				645,637	-	645,637	552,456	93,181	
005	075	8746	EMERGENCY VEHICLE PREEMPTION06	160,000	-	160,000	158,366	1,635	98.98%
435	300	8749	FY 06 RECYCLING PROJECT	119,145	-	119,145	98,275	20,870	82.48%
305	300	8756	WATER PURIFICATION PLANT 06	1,678,533	-	1,678,533	1,615,094	63,439	96.22%
380	300	8756	WATER PURIFICATION PLANT 06	21,601,808	-	21,601,808	1,665,395	19,936,413	7.71%
				23,280,341	-	23,280,341	3,280,490	19,999,851	
305	300	8757	EFFLUENT REUSE SATELLITE 06	354,016	-	354,016	354,016	-	100.00%
380	300	8757	EFFLUENT REUSE SATELLITE 06	17,000	-	17,000	-	17,000	0.00%
				371,016	-	371,016	354,016	17,000	
305	300	8758	DISTRIBUTION SYSTEM PIPELINE06	214,357	-	214,357	80,915	133,442	37.75%
305	300	8759	SHELL BOOSTER STATION PROJ 06	336,067	-	336,067	1,991	334,076	0.59%
305	300	8760	LAKE PEGGY SUE IMPROVEMENTS 06	138,352	-	138,352	1,991	136,361	1.44%
074	110	8762	JAG 06 EQUIP & TECHNOLOGY PROJ	20,257	-	20,257	14,428	5,829	71.23%
191	075	8770	HOLLANDALE HTS WRKFORC HOUSE07	660,000	-	660,000	24,750	635,250	3.75%
005	115	8771	06 HOMELAND SECURITY SHSP	52,698	-	52,698	-	52,698	0.00%

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
005	115	8772	06 HOMELAND SECURITY LETPP	$ 429,500	$ -	$ 429,500	$ -	429,500	0.00%
186	075	8774	MMH DEVELOPMENT PARTICIPATE 07	45,500	-	45,500	-	45,500	0.00%
435	300	8776	LANDFILL PIT 4-1B PROJECT 07	435,287	-	435,287	421,949	13,338	96.94%
005	090	8778	MC ULMER PARK FACILITY 07	35,000	-	35,000	33,481	1,519	95.66%
182	090	8778	MC ULMER PARK FACILITY 07	17,331	-	17,331	-	17,331	0.00%
187	090	8778	MC ULMER PARK FACILITY 07	17,669	-	17,669	3,113	14,556	17.62%
				70,000	-	70,000	36,594	33,406	
505	500	8781	FLIGHT & BAG INFO SYSTEM 07	528,493	-	528,493	499,028	29,465	94.42%
506	500	8781	FLIGHT & BAG INFO SYSTEM 07	27,815	-	27,815	4,283	23,532	15.40%
509	500	8781	FLIGHT & BAG INFO SYSTEM 07	24,000	-	24,000	22,828	1,172	95.12%
				580,308	-	580,308	526,140	54,168	
505	500	8782	07PASSENGER FACILITY APPLICATI	10,000	-	10,000	9,948	52	99.48%
186	075	8783	07 NORTHGATE SEC22 DEVELOP AGR	250,000	-	250,000	93,200	156,800	37.28%
505	500	8784	SWEEP & SNOW REMOVE VEHICLE 07	624,653	-	624,653	503,351	121,302	80.58%
506	500	8784	SWEEP & SNOW REMOVE VEHICLE 07	32,876	-	32,876	-	32,876	0.00%
				657,529	-	657,529	503,351	154,178	
505	500	8785	UPDATE AIRFIELD DRAIN PLAN 07	71,250	-	71,250	71,250	-	100.00%
506	500	8785	UPDATE AIRFIELD DRAIN PLAN 07	3,750	-	3,750	3,750	-	100.00%
				75,000	-	75,000	75,000	-	
505	500	8787	RUNWAY 16R-34L REHABILITATE 07	90,250	-	90,250	88,614	1,636	98.19%
506	500	8787	RUNWAY 16R-34L REHABILITATE 07	4,750	-	4,750	3,008	1,742	63.33%
				95,000	-	95,000	91,622	3,378	
005	115	8788	2007 ASSISTANCE TO FIREFIGHTER	211,375	-	211,375	153,595	57,780	72.66%
005	090	8791	BEAL PARK SOCCER IMPROVEMENT07	15,000	-	15,000	6,588	8,412	43.92%
380	300	8792	EDGEWOOD BOOSTER PUMP STATION	3,583,133	-	3,583,133	1,764,646	1,818,487	49.25%
005	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	250,000	-	250,000	-	250,000	0.00%
177	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	10,190	-	10,190	10,190	-	100.00%
				260,190	-	260,190	10,190	250,000	
305	300	8796	GREATHOUSE SEC 6 DEVELOPER 07	135,000	-	135,000	-	135,000	0.00%
191	075	8797	WADLEY AVE RECONSTRUCTION 07	2,900,000	-	2,900,000	2,880,005	19,995	99.31%
005	110	8800	EQUIP & FIRE RANGE IMPROVE 07	25,000	-	25,000	-	25,000	0.00%
068	075	8806	TARGET AREA LAND PURCHASES 08	190,800	-	190,800	-	190,800	0.00%
068	075	8807	TARGET AREA SIDEWALK&STREET 08	259,200	-	259,200	-	259,200	0.00%

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
159	075	8808	QUAIL RIDGE SEC 2 DEVELOPER 07	$ 15,533	$ -	$ 15,533	$ -	15,533	0.00%
181	075	8808	QUAIL RIDGE SEC 2 DEVELOPER 07	32,248	-	32,248	-	32,248	0.00%
186	075	8808	QUAIL RIDGE SEC 2 DEVELOPER 07	122,219	-	122,219	-	122,219	0.00%
305	075	8808	QUAIL RIDGE SEC 2 DEVELOPER 07	22,000	-	22,000	-	22,000	0.00%
				192,000	-	192,000	-	192,000	
305	300	8811	07 WATER CONSERVATION PROJECT	200,000	-	200,000	56,100	143,900	28.05%
305	300	8812	RELOCATE WELL FIELD WTRLINES08	100,000	-	100,000	69,515	30,485	69.52%
005	090	8813	SOCCER PARKS FACILITY IMPRV 07	25,000	-	25,000	-	25,000	0.00%
190	090	8813	SOCCER PARKS FACILITY IMPRV 07	25,000	-	25,000	1,145	23,855	4.58%
				50,000	-	50,000	1,145	48,855	
005	030	8814	CITY WIRELESS PROJECT 07	170,120	-	170,120	28,993	141,127	17.04%
005	075	8815	QUAIL RIDGE WORKFORC HOUSING07	325,000	-	325,000	-	325,000	0.00%
005	075	8816	WORK ORDER MANAGEMENT SYSTEM07	150,000	-	150,000	92,245	57,755	61.50%
305	075	8816	WORK ORDER MANAGEMENT SYSTEM07	115,000	-	115,000	115,000	-	100.00%
				265,000	-	265,000	207,245	57,755	
755	030	8817	CGI SYSTEMS UPGRADE PROJECT 07	2,150,000	-	2,150,000	809,678	1,340,322	37.66%
074	110	8818	JAG 07 EQUIP & TECHNOLOGY CITY	25,028	-	25,028	-	25,028	0.00%
005	110	8820	07 WEAPONS ACQUISITION PROJECT	39,040	-	39,040	19,305	19,735	49.45%
192	040	8821	RECORDS CENTER ACQUIRE&IMPRV07	450,000	-	450,000	163,247	286,753	36.28%
190	090	8822	IJM,SID,HEND PLAY EQUIPMENT 07	110,000	-	110,000	33,534	76,466	30.49%
005	075	8824	ADVANCED TRAFFIC MANAGE SYST07	1,192,865	-	1,192,865	-	1,192,865	0.00%
168	075	8824	ADVANCED TRAFFIC MANAGE SYST07	122,658	-	122,658	12,047	110,611	9.82%
180	075	8824	ADVANCED TRAFFIC MANAGE SYST07	11,959	-	11,959	-	11,959	0.00%
193	075	8824	ADVANCED TRAFFIC MANAGE SYST07	667,242	-	667,242	-	667,242	0.00%
				1,994,724	-	1,994,724	12,047	1,982,677	
005	090	8826	BLEACHER CANOPIES PROJECT 08	53,000	-	53,000	-	53,000	0.00%
190	090	8826	BLEACHER CANOPIES PROJECT 08	53,000	-	53,000	-	53,000	0.00%
				106,000	-	106,000	-	106,000	
191	075	8827	HOLIDAY HILL RD ROW EXTEND 08	108,000	-	108,000	83,014	24,986	76.86%
375	300	8829	HOLIDAY HILL RD W&S CROSSING08	300,000	-	300,000	149,081	150,919	49.69%
380	300	8830	DISTRIBUTION SYSTEM IMPROVE 1	831,857	-	831,857	-	831,857	0.00%
435	300	8832	LANDFILL PIT TWO CONTRUCT 08	30,375	-	30,375	-	30,375	0.00%
305	300	8833	PAUL DAVIS WELL FLD IMPROVE 08	613,849	-	613,849	100,838	513,011	16.43%
305	300	8834	UTILITIES DEPT FACILITIES 08	197,191	-	197,191	32,393	164,798	16.43%

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
191	075	8835	LOS CONCHOS DEVELOP AGREE 08	$ 305,300	$ -	$ 305,300	$ -	305,300	0.00%
305	075	8835	LOS CONCHOS DEVELOP AGREE 08	414,600	-	414,600	-	414,600	0.00%
				719,900	-	719,900	-	719,900	
190	090	8839	MLK CENTER RENOVATIONS STUDY08	60,000	-	60,000	24,532	35,468	40.89%
091	005	8840	CAF TEXAS MEDAL OF HONOR 08	50,000	-	50,000	50,000	-	100.00%
005	075	8841	WALL STREET LANDSCAPING 08	85,000	-	85,000	84,887	113	99.87%
380	300	8843	NW ELEVATED WATER TOWER PROJ08	2,761,654	-	2,761,654	-	2,761,654	0.00%
005	090	8847	HERITAGE GARDENS 08 PROJECT	11,277	-	11,277	-	11,277	0.00%
158	090	8847	HERITAGE GARDENS 08 PROJECT	4,155	-	4,155	-	4,155	0.00%
				15,432	-	15,432	-	15,432	
505	500	8849	S AVIATION DEVELOP MASTER PLAN	50,000	-	50,000	-	50,000	0.00%
380	300	8850	AIRPORT WATER TREATMENT PLANT	460,000	-	460,000	-	460,000	0.00%
188	040	8852	FIRE STATION #3 EXPANSION 08	78,300	-	78,300	-	78,300	0.00%
192	040	8852	FIRE STATION #3 EXPANSION 08	286,700	-	286,700	-	286,700	0.00%
				365,000	-	365,000	-	365,000	
005	115	8853	2008 ASSISTANCE TO FIREFIGHTER	268,000	-	268,000	-	268,000	0.00%
005	110	8854	POLICE FIREARMS FACILITY 08	87,420	-	87,420	-	87,420	0.00%
380	300	8855	WPCP IMPROVEMENTS PROJECT 08	662,092	-	662,092	-	662,092	0.00%
330	300	8859	WASTEWATER COLLECTION SYSTEM	1,392,575	-	1,392,575	-	1,392,575	0.00%
				$ 76,755,333	$ -	$ 76,755,333	$ 34,183,508	$ 42,571,825	

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8517	RE-EVALUATE OF T-BAR & P DAVIS	Groundwater re-evaluation of the T-Bar and Paul Davis Well Fields including construction of two municipal water supply wells in the T-Bar Well Field and the plugging of four existing wells.	1,569,700
8581	DOUG RUSSELL POOL RENOVATE PROJ	Demolition of the existing bathhouse, construct an new bathhouse, re-piping the main drain to the pool, remove old filters and install new high rate sand filters.	966,000
8651	WALL ST. REHABILITATION PROJ	Wall Street (SPUR 269) Rehabilitation Project.	3,345,166
8659	SYSTEM PRESSURE IMPROVE/UPGRADE	Professional service analysis and evaluation of the water distribution system and improvements for Midland, TX.	1,390,719
8722	NW SEWER OUTFALL PHASE II 06	Extension of the sewer outfall line and development of a gravity sewer system.	927,405
8725	PUBLIC IMPROVEMENT DIST 8 2006	Water line improvements for Public Improvement District No. 8.	1,764,300
8728	CITIBANK BALLPARK IMPROVE 06	Construction of suites at Citibank Ballpark.	1,872,084
8729	N.MIDKIFF PAVING AND DRAIN 06	Reconstruction of North Midkiff road from Wadley to Loop 250.	1,643,594
8730	HOLIDAY HILL ROAD EXT PROJ 06	Extend Holiday Hill Road to provide a north-south connection between Loop 250 and SH 349 Reliever Route.	3,205,893
8732	CONSTRUCT RW 10-28 SHOULDER 06	Design and construct Runway 10/28 shoulders.	2,609,111
8756	WATER PURIFICATION PLANT 06	Design and improvements of the Water Purification Plant	23,280,341
8792	EDGEWOOD BOOSTER PUMP STATION	Construct new Edgewood Booster pump station and also including cleaning and modification to the ground storage tanks plus piping, valves, metering and instrumentation.	3,339,800

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8797	WADLEY AVE RECONSTRUCTION 07	Wadley Ave. paving improvements	2,900,000
8817	CGI SYSTEMS UPGRADE PROJECT 07	Hardware and Software upgrade for the AMS system	2,150,000
8824	ADVANCED TRAFFIC MANAGE SYSTEM 07	Wireless, automated traffic management system	1,994,724
8830	DISTRIBUTION SYSTEM IMPROVEMENT 1	Water and Sewer Distribution Project to convert the McMillen water line to a distribution line	831,857
8843	NW ELEVATED WATER TOWER PROJECT 08	Construction of an elevated water storage tower	2,761,654
8859	WASTEWATER COLLECTION SYSTEM	Improvements to the City's Wastewater Collection System	1,392,575

Capital Improvement Needs Assessment Budget
by Proposed Funding Source by Year

Source of Proposed Funding	Year 1 2009 Cost	Year 2 2010 Cost	Year 3 2011 Cost	Year 4 2012 Cost	Year 5 2013 Cost	Estimated Total Cost
C.O. Requests	$ 51,716,000	$ 24,164,090	$ 24,833,500	$ 7,504,310	$ 84,900	$ 108,302,800
Federal	1,070,805	-	-	-	-	1,070,805
State Grant	-	-	300,000	-	-	300,000
W & S Fund	3,765,000	-	-	-	-	3,765,000
Sanitation	2,940,000	-	-	-	-	2,940,000
Airport Fund	8,575	-	-	-	-	8,575
Airport PFC	-	-	-	-	-	-
Garage Fund	-	-	-	-	-	-
General Fund	178,920	500,000	-	-	-	678,920
Revenue Bond	-	-	-	-	-	-
Other	2,315,000	675,000	741,000	1,000,000	75,000	4,806,000
Annual Totals	$ 61,994,300	$ 25,339,090	$ 25,874,500	$ 8,504,310	$ 159,900	$ 121,872,100

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2009 Cost	Year 2 2010 Cost	Year 3 2011 Cost	Year 4 2012 Cost	Year 5 2013 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
300	300	CIP10002	C.O.	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ -	$ 4,000,000	Oversize W&S Line Participation	50	$ -	$ 80,000
750	040	CIP10008	Other		225,000	-	-	-	225,000	Northwest Fueling Facility	10	35,000	22,500
001	075	CIP10011	C.O.		170,000	-	-	-	170,000	Oak St. Bridge Culvert Work	50	-	3,400
001	075	CIP10013	C.O.	460,000	460,000	460,000	-	-	1,380,000	Mockingbird Dr. Extension	20	-	69,000
001	075	CIP10013	State Grant	-	-	300,000	-	-	300,000	Mockingbird Dr. Extension	20	-	15,000
				460,000	460,000	760,000	-	-	1,680,000			-	84,000
001	075	CIP10015	C.O.	230,000	230,000		-	-	460,000	Midland Draw Excavation	20	-	23,000
001	075	CIP10016	C.O.	-	345,000	345,000	-	-	690,000	Midland Draw Excavation - Phase 2 & 3	20	-	34,500
001	075	CIP10017	C.O.	-	-	350,000	-	-	350,000	Midland Draw Excavation - Phase 1	20	-	17,500
001	075	CIP10018	C.O.	3,500,000			-	-	3,500,000	Jal Draw Slope Protection	20	-	175,000
001	075	CIP10024	C.O.	82,000	82,000	82,000	-	-	246,000	Central Business District Signal Poles & Arms	20	-	12,300
001	115	CIP10027	C.O.	-		-	2,844,910	-	2,844,910	Fire Station #10	40	-	506,190
001	115	CIP10028	C.O.	-	-		605,000	-	605,000	Engine 10 - Fire Pumper	20	-	40,535
001	090	CIP10063	C.O.	-	-	500,000	-	-	500,000	349 Ranch Estates	20	-	50,000
001	090	CIP10076	C.O.	360,000	-	1,000,000	-	-	1,360,000	Red Oak Park	15	-	125,667
001	040	CIP10098	C.O.	3,570,000	-	-	-	-	3,570,000	Municipal Court Expansion	40	-	89,250
300	300	CIP10101	C.O.	800,000	1,000,000	1,000,000	1,000,000	-	3,800,000	Airport Water System Upgrades	50	-	76,000
001	040	CIP10501	Other	380,000	-	-	-	-	380,000	Replacement Fueling Facility-Service Center	20	25,000	19,000
001	075	CIP10504	C.O.	2,000,000	-	-	-	-	2,000,000	West Illinois Ave.	20	-	100,000
001	090	CIP10506	C.O.	-	10,000,000		-	-	10,000,000	SW Community Recreation Center	40	-	250,000
001	090	CIP10506	General Fund	-	500,000	-	-	-	500,000	SW Community Recreation Center	40	-	257,500
				-	10,500,000	-	-	-	10,500,000			-	507,500
430	300	CIP10604	Sanitation	440,000	-	-	-	-	440,000	Landfill Scale House and Scales	40	-	11,000
001	075	CIP10606	C.O.	330,000	-	640,000	-	-	970,000	Idlewilde Retention Basin & Outfall	20	-	48,500
001	090	CIP10701	C.O.	-	-	5,000,000	-	-	5,000,000	Beal Park Amphitheater	40	-	125,000
001	090	CIP10711	C.O.	100,000	-	-	-	-	100,000	Windlands Park Pavilion Replacement	10	-	10,000
001	110	CIP10713	C.O.	-	-	1,215,000	-	-	1,215,000	Ballistic Training Module	40	-	30,375
300	300	CIP10728	C.O.	-	2,250,000	-	-	-	2,250,000	0.25 mgd Satellite Reuse Plant	20	-	112,500
430	300	CIP10729	Sanitation	2,500,000	-	-	-	-	2,500,000	Landfill Pit Number 4 Phase 2	3	-	833,333
001	075	CIP10801	C.O.	150,000	-	-	-	-	150,000	Longview Street	20	-	7,500
001	075	CIP10802	C.O.	575,000	-	-	-	-	575,000	Briarwood Ave.	20	-	28,750
001	075	CIP10803	C.O.	-	-	3,000,000	-	-	3,000,000	Midkiff St.-Andrews Hwy to Wadley	20	-	150,000

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2009 Cost	Year 2 2010 Cost	Year 3 2011 Cost	Year 4 2012 Cost	Year 5 2013 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
001	075	CIP10804	C.O.	$ 1,800,000	$ -	$ -	$ -	$ -	$ 1,800,000	Midkiff St.-Wall St. to Illinois	20	$ -	$ 90,000
001	075	CIP10805	C.O.	-	2,600,000	-	-	-	2,600,000	Illinois-Marienfield to Andrews Hwy	20	-	130,000
001	075	CIP10806	C.O.	-	2,300,000	-	-	-	2,300,000	Midland Dr.-Illinois to Andrews Hwy	20	-	115,000
001	075	CIP10808	C.O.	4,000,000	-	-	-	-	4,000,000	Illinois-Andrews Hwy to Midland Dr.	20	-	200,000
001	075	CIP10809	C.O.	2,300,000	-	-	-	-	2,300,000	Garfield-Tennessee to Golf Course	20	-	115,000
001	075	CIP10811	C.O.	750,000	-	-	-	-	750,000	Illinois-Main to Terrell	20	-	37,500
001	075	CIP10812	C.O.	3,450,000	-	-	-	-	3,450,000	Golf Course Rd.-Scharbauer to Midkiff	20	-	172,500
001	075	CIP10813	C.O.	375,000	375,000	-	-	-	750,000	"D" Street pavement and valley gutter	20	-	37,500
001	110	CIP10814	Other	-	-	36,000	-	-	36,000	MPD Computer Lab Update	6	-	6,000
001	110	CIP10815	Other	150,000	-	-	-	-	150,000	Northwest Substation	40	-	3,750
001	110	CIP10816	Other	60,000	-	-	-	-	60,000	Autocite for Traffic	6	-	10,000
001	110	CIP10817	Other		450,000	-	-	-	450,000	Autocite for Patrol	6	-	75,000
001	110	CIP10818	Other	715,000	-	-	-	-	715,000	Laptop Upgrade	6	-	119,167
001	110	CIP10819	Other	560,000	-	-	-	-	560,000	Portable Radio Upgrade	10	-	56,000
001	110	CIP10820	Other	-	-	180,000	-	-	180,000	Training Facility Expansion	20	-	9,000
001	115	CIP10821	C.O.	-	307,090	1,016,500	2,054,400	74,900	3,452,890	Fire Training Facility Improvement	40	-	87,822
001	115	CIP10821	General Fund	47,000	-	-	-	-	47,000	Fire Training Facility Improvement	40	-	1,175
				47,000	307,090	1,016,500	2,054,400	74,900	3,499,890			-	88,997
300	300	CIP10825	C.O.	2,500,000	2,500,000	-	-	-	5,000,000	Distribution Line Modification	50	-	100,000
300	300	CIP10826	W & S Fund	1,250,000	-	-	-	-	1,250,000	Performing Arts Water Plant	50	-	25,000
300	300	CIP10827	C.O.	3,500,000	-	-	-	-	3,500,000	WPCP Improvements	50	-	70,000
500	500	CIP10829	Federal	90,250	-	-	-	-	90,250	Runway 10/28	20	-	4,513
500	500	CIP10829	Airport Fund	4,750	-	-	-	-	4,750	Runway 10/28	20	-	238
				95,000	-	-	-	-				-	4,750
001	040	CIP10901	General Fund	75,000	-	-	-	-	75,000	City Facilities Renovations	20	-	3,750
001	110	CIP10902	C.O.	-	50,000	-	-	-	50,000	Firearms Training Technology	6	-	8,333
300	300	CIP10903	W & S Fund	2,500,000	-	-	-	-	2,500,000	Paul Davis Rehabilitation	50	-	50,000
300	300	CIP10906	C.O.	2,500,000	-	-	-	-	2,500,000	Shell Tower Updates	50	-	50,000
300	300	CIP10907	C.O.	1,000,000	-	-	-	-	1,000,000	Peggy Sue Adjustments	50	-	20,000
300	300	CIP10908	W & S Fund	15,000	-	-	-	-	15,000	Tower Cleaning	1	-	15,000

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2009 Cost	Year 2 2010 Cost	Year 3 2011 Cost	Year 4 2012 Cost	Year 5 2013 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
300	300	CIP10909	C.O.	$ 550,000	$ -	$ -	$ -	$ -	$ 550,000	Water Storage Mixing Building	40	$ -	$ 13,750
001	115	CIP10913	C.O.	214,000	-	2,140,000	-	-	2,354,000	Design Fire Station #6	40	-	58,850
001	115	CIP10914	Federal	148,000	-	-	-	-	148,000	Assistance to Firefighters Grant-apparatus	5	-	29,600
001	115	CIP10914	General Fund	37,000	-	-	-	-	37,000	Assistance to Firefighters Grant-apparatus	5	-	9,900
				185,000	-	-	-	-	185,000			-	39,500
001	115	CIP10915	Federal	79,680	-	-	-	-	79,680	Assistance to Firefighters Grant-clothing	1	-	79,680
001	115	CIP10915	General Fund	19,920	-	-	-	-	19,920	Assistance to Firefighters Grant-clothing	1	-	20,670
				99,600	-	-	-	-	99,600			-	100,350
001	115	CIP10916	Federal	544,160	-	-	-	-	544,160	Assistance to Firefighters Grant-radios	5	-	108,832
001	115	CIP10916	Federal	136,040	-	-	-	-	136,040	Assistance to Firefighters Grant-radios	5	-	28,708
				680,200	-	-	-	-	680,200			-	137,540
620	620	CIP10917	C.O.	-	-	75,000	-	-	75,000	Scharbauer Sports Complex Turf Replace	10	-	7,500
620	620	CIP10917	Other	-	-	-	1,000,000	75,000	1,075,000	Scharbauer Sports Complex Turf Replace	10	-	107,500
				-	-	75,000	1,000,000	75,000	1,150,000			-	115,000
001	090	CIP10918	C.O.	50,000	-	-	-	-	50,000	ATV Park Site	20	-	2,500
001	090	CIP10918	Other	200,000	-	-	-	-	200,000	ATV Park Site	20	-	10,000
				250,000	-	-	-	-	250,000			-	12,500
001	090	CIP10919	C.O.	-	-	5,000,000	-	-	5,000,000	Dennis the Menace Park	20	-	250,000
001	090	CIP10920	C.O.	75,000	-	-	-	-	75,000	Dunagan Restroom Replacement	40	-	1,875
001	090	CIP10921	C.O.	125,000	-	-	-	-	125,000	Exercise Equipment Replacement	6	-	20,833
001	090	CIP10922	C.O.	500,000	-	-	-	-	500,000	Greathouse Development	20	-	25,000
001	090	CIP10923	C.O.	100,000	-	-	-	-	100,000	MJBA Lighting for Mid City Little League	20	-	5,000
001	090	CIP10923	Other	100,000	-	-	-	-	100,000	MJBA Lighting for Mid City Little League	20	-	5,000
				200,000	-	-	-	-	200,000			-	10,000
001	090	CIP10924	C.O.	-	-	2,000,000	-	-	2,000,000	NW Park Land	1	-	2,000,000
001	090	CIP10925	C.O.	150,000	-	-	-	-	150,000	GMFL Football Fields	20	-	7,500
001	090	CIP10925	Other	150,000	-	-	-	-	150,000	GMFL Football Fields	20	-	7,500
				300,000	-	-	-	-	300,000			-	15,000
001	090	CIP10928	C.O.	75,000	-	-	-	-	75,000	Washington Tennis Courts	20	-	3,750
001	090	CIP10929	C.O.	50,000	-	10,000	-	10,000	70,000	Centennial Plaza Park Christmas Program	6	-	11,667
001	090	CIP10930	C.O.	1,000,000	-	-	-	-	1,000,000	Hogan Park Renovation	20	-	50,000
001	090	CIP10931	C.O.	10,000,000	-	-	-	-	10,000,000	MLK Renovations	40	-	250,000
001	090	CIP10931	Other	-	-	525,000	-	-	525,000	MLK Renovations	40	-	13,125
				10,000,000	-	525,000	-	-	10,525,000			-	263,125

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2009 Cost	Year 2 2010 Cost	Year 3 2011 Cost	Year 4 2012 Cost	Year 5 2013 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
001	075	CIP10932	C.O.	$ 495,000	$ 495,000	$ -	$ -	$ -	$ 990,000	City Wide Valley Gutter Installation	20	$ -	$ 49,500
001	090	CIP10935	C.O.	3,000,000	-	-	-	-	3,000,000	H.R. 6-303 To 309 Baker Pool Safety Act	20	-	150,000
500	500	CIP10936	Federal	72,675	-	-	-	-	72,675	Airfield Lighting and Signage Project	20	-	3,634
500	500	CIP10936	Airport Fund	3,825	-	-	-	-	3,825	Airfield Lighting and Signage Project	20	-	191
				76,500	-	-	-	-	76,500			-	3,825
			Grand total	$ 61,994,300	$ 25,339,090	$ 25,874,500	$ 8,504,310	$ 159,900	$ 121,872,100			$ 60,000	$ 8,267,612

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP10002	Oversize W&S Line Participation	Annual depreciation expense	80,000
CIP10008	Northwest Fueling Facility	Annual depreciation expense	22,500
		Motor vehicle supplies expense	(35,000)
CIP10011	Oak St. Bridge Culvert Work	Annual depreciation expense	3,400
CIP10013	Mockingbird Dr. Extension	Annual depreciation expense	84,000
CIP10015	Midland Draw Excavation	Annual depreciation expense	23,000
CIP10016	Midland Draw Excavation - Phase 2 & 3	Annual depreciation expense	34,500
CIP10017	Midland Draw Excavation - Phase 1	Annual depreciation expense	17,500
CIP10018	Jal Draw Slope Protection	Annual depreciation expense	175,000
CIP10024	Central Business District Signal Poles & Arms	Annual depreciation expense	12,300
CIP10027	Fire Station #10	Annual depreciation expense	71,123
		Personnel expense	417,659
		Minor equipment expense	2,000
		Operations expenses	15,408
CIP10028	Engine 10 - Fire Pumper	Annual depreciation expense	30,250
		Equipment operating expenses	10,285

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP10063	349 Ranch Estates	Annual depreciation expense	25,000
		Water utility service expense	10,000
		Maintenance building and grounds	15,000
CIP10076	Red Oak Park	Annual depreciation expense	90,667
		Water utility service expense	10,000
		Maintenance of building and grounds	25,000
CIP10098	Municipal Court Expansion	Annual depreciation expense	89,250
CIP10101	Airport Water System Upgrades	Annual depreciation expense	76,000
CIP10501	Replacement Fueling Facility-Service Center	Annual depreciation expense	19,000
		Motor vehicle supplies expense	(25,000)
CIP10504	West Illinois Ave.	Annual depreciation expense	100,000
CIP10506	SW Community Recreation Center	Annual depreciation expense	262,500
		Personnel expense	150,000
		Light and power expense	50,000
		Special services expense	15,000
		Programming	30,000
CIP 10604	Landfill Scale House	Annual depreciation expense	11,000
CIP 10606	Idlewilde Retention Basin & out fall	Annual depreciation expense	48,500
CIP 10701	Beal Park Amphitheater	Annual depreciation expense	125,000

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP 10711	Windlands Park Pavilion Replacement	Annual depreciation expense	10,000
CIP 10713	Ballistic Training Module	Annual depreciation expense	30,375
CIP 10728	0.25 mgd Satellite Reuse Plant	Annual depreciation expense	112,500
CIP 10729	Landfill Pit Number 4 Phase 2	Annual depreciation expense	833,333
CIP 10801	Longview Street	Annual depreciation expense	7,500
CIP 10802	Briarwood Ave.	Annual depreciation expense	28,750
CIP 10803	Midkiff St.-Andrews Hwy to Wadley	Annual depreciation expense	150,000
CIP 10804	Midkiff St.-Wall St to Illinois	Annual depreciation expense	90,000
CIP 10805	Illinois-Marienfield to Andrews Hwy	Annual depreciation expense	130,000
CIP 10806	Midland Dr.-Illinois to Andrews Hwy	Annual depreciation expense	115,000
CIP 10808	Illinois-Andrews Hwy to Midland Dr.	Annual depreciation expense	200,000
CIP 10809	Garfield-Tennessee to Golf Course	Annual depreciation expense	115,000
CIP 10811	Illinois-Main to Terrell	Annual depreciation expense	37,500
CIP 10812	Golf Course Rd-Scharbauer to Midkiff	Annual depreciation expense	172,500

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP 10813	"D" Street pavement and valley gutter	Annual depreciation expense	37,500
CIP 10814	MPD Computer Lab Update	Annual depreciation expense	6,000
CIP 10815	Northwest Substation	Annual depreciation expense	3,750
CIP 10816	Autocite for Traffic	Annual depreciation expense	10,000
CIP 10817	Autocite for Patrol	Annual depreciation expense	75,000
CIP 10818	Laptop Upgrade	Annual depreciation expense	119,167
CIP 10819	Portable Radio Upgrade	Annual depreciation expense	56,000
CIP 10820	Training Facility Expansion	Annual depreciation expense	9,000
CIP 10821	Fire Training Facility Improvement	Annual depreciaton expense Operating expense	87,497 1,500
CIP 10825	Distribution Line Modification	Annual depreciation expense	100,000
CIP 10826	Performing Arts Water Plant	Annual depreciation expense	25,000
CIP 10827	WPCP Improvements	Annual depreciation expense	70,000
CIP 10829	Runway 10/28	Annual depreciation expense	4,750
CIP 10901	City Facilities Renovations	Annual depreciation expense	3,750

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP 10902	Firearms Training Technology	Annual depreciation expense	8,333
CIP 10903	Paul Davis Rehabilitation	Annual depreciation expense	50,000
CIP 10906	Shell Tower Updates	Annual depreciation expense	50,000
CIP 10907	Peggy Suue Adjustments	Annual depreciation expense	20,000
CIP 10908	Tower Cleaning	Annual depreciation expense	15,000
CIP 10909	Water Storage Mixing Building	Annual depreciation expense	13,750
CIP 10913	Design Fire Station #6	Annual depreciation expense	58,850
CIP 10914	Assistance to Firefighters Grant-apparatus	Annual depreciation expense	39,500
CIP 10915	Assistance to Firefighters Grant-clothing	Annual depreciation expense	100,350
CIP 10916	Assistance to Firefighters Grant-radios	Annual depreciation expense	137,540
CIP 10917	Scharbauer Sports Complex Turf Replace	Annual depreciation expense	115,000
CIP 10918	ATV Park Site	Annual depreciation expense	12,500
CIP 10919	Dennis the Menace Park	Annual depreciation expense	250,000
CIP 10920	Dunagan Restroom Replacement	Annual depreciation expense	1,875

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP 10921	Exercise Equipment Replacement	Annual depreciation expense	20,833
CIP 10922	Greathouse Development	Annual depreciation expense	25,000
CIP 10923	MJBA Lighting for Mid City Little League	Annual depreciation expense	10,000
CIP 10924	NW Park Land	Annual depreciation expense	2,000,000
CIP 10925	GMFL Football Fields	Annual depreciation expense	15,000
CIP 10928	Washington Tennis Courts	Annual depreciation expense	3,750
CIP 10929	Centennial Plaza Park Christmas Program	Annual depreciation expense	11,667
CIP 10930	Hogan Park Renovation	Annual depreciation expense	50,000
CIP 10931	MLK Renovations	Annual depreciation expense	263,125
CIP 10932	City Wide Valley Gutter Installation	Annual depreciation expense	49,500
CIP 10935	H.R.6-303 to 309 Baker Pool Safety Act	Annual depreciation expense	150,000
CIP 10936	Airfield Lighting and Signage Project	Annual depreciation expense	3,825
		Total estimated (savings)/cost expense	8,207,612

SECTION XIV

APPENDIX

ORDINANCE NO. 8662

AN ORDINANCE OF THE CITY OF MIDLAND PROVIDING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009, BY APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES AND UNAPPROPRIATED FUND BALANCE OF THE CITY OF MIDLAND FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS TO THE CITY; AND AFFIRMING THE RATES CHARGED FOR WATER, SANITATION AND SOLID WASTE; AND ORDERING PUBLICATION

WHEREAS, as required by Article IV, Section 14, of the City Charter, the City Manager has prepared and submitted to the City Council a Budget Estimate of expenditures and revenues of all City departments, activities, and offices for the year beginning October 1, 2008, and ending September 30, 2009; and

WHEREAS, said Budget has been filed with the City Secretary of the City of Midland, Texas, as required; and

WHEREAS, notices of a public hearing upon said Budget have been duly and legally made; and

WHEREAS, said public hearing has been held and full and final consideration given said Budget; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIDLAND, TEXAS:

SECTION ONE. That for the purpose of providing the funds necessary and proposed to be expended in the Budget of the City of Midland for the fiscal year beginning October 1, 2008, and ending September 30, 2009, the Budget prepared by the City Manager and submitted to the City Council for its consideration and approval is hereby approved, and the available resources and revenues of the City of Midland as set forth in said Budget for said fiscal year, are hereby appropriated and set aside for the maintenance and operation of the various departments of the Government of the City of Midland, together with the various activities and improvements as set

forth in said Budget; and the appropriations shall be strictly applied for the uses and purposes in the respective divisions as provided for in said Budget.

SECTION TWO. That the said Budget for the fiscal year beginning October 1, 2008, and ending September 30, 2009, approved herein shall be attached to and made a part of this ordinance the same as if copied in full herein. Said Budget being on file in the City Secretary's office referenced by the number and date of this Ordinance.

SECTION THREE. That expenditures during the fiscal year beginning October 1, 2008, and ending September 30, 2009, shall be made in accordance with the summary Budget approved by this ordinance unless otherwise authorized by a duly enacted resolution or ordinance of the City of Midland and subject to the following provisions and conditions to wit:

1. That no expenditure may be made without Council approval which shall increase the total appropriation for any one Fund.

2. That the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a Fund.

3. That department managers are hereby authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved Budget.

SECTION FOUR. During each year while there is any liability by reason of the City's Personnel Policies, the City Council shall compute and ascertain the rate and amount of ad valorem tax, based on the latest approved tax rolls with full allowance being made for tax collection, which will be sufficient to raise the money required to pay any sums which may be or become due during any such year, in no instance to be less than two percent (2%) of such obligation, together with all interest thereon, because of the obligations assumed by the City's Personnel Policies. Said rate and amount of ad valorem tax will be ordered to be levied against all taxable property in the City for each year while any liability exists by reason of the obligations undertaken by the City's Personnel Policies, and said ad valorem tax shall be assessed and collected each year until all of the obligations incurred in the City's Personnel Policies shall have been discharged and all liability discharged.

SECTION FIVE. For the purpose of this ordinance certain words as used herein are defined as follows:

1. The term "agency" wherever used in the said Budget shall mean the same and be synonymous with the term "department" as used in the Charter, ordinances, resolutions, and other official documents and policies of the City of Midland, Texas.

2. The term "organization" wherever used in the said Budget shall mean the same and be synonymous with the term "division" as used in the Charter, ordinances, resolutions and other official documents and policies of the City of Midland, Texas.

SECTION SIX. All Departments of the City required to be established by the City Charter, State Law or Federal Law are deemed to be created.

SECTION SEVEN. That all transfers from the Water and Sewer Fund and Sanitation Fund are made in compliance with Sections 1502.057, 1502.058 and 1502.059 of the Texas Government Code.

SECTION EIGHT. That Title III, “Departments,” Chapter One, “Water Department,” Section 2, “Rates,“ Subsection (A), “Customers Inside of City Limits,” of the City Code of Midland, Texas, shall be affirmed and shall read as follows:

3-1-2 RATES:

(A) Customers Inside of City Limits:

1. Water Rates: The monthly water rates or charges for services furnished by the City’s waterworks system were as follows prior to the adoption of Ordinance Number 8436:

   (a) For all customers other than apartments, the minimum charge shall be Thirteen and No/100 Dollars ($13.00) for the first two thousand (2,000) gallons or less.

   (b) For apartments, the minimum charge shall be Nine and 75/100 Dollars ($9.75) per unit for the first two thousand (2,000) gallons or less per unit such that the minimum charge for an apartment complex of one hundred (100) units would be Nine Hundred Seventy-Five and No/100 Dollars ($975.00) for the first two hundred thousand (200,000) gallons or less of water used. Apartment units shall be calculated pursuant to Subsection (B) of this Section.

   (c) Two and 95/100 Dollars ($2.95) per one thousand (1,000) gallons for all water usage exceeding two thousand (2,000) gallons up to ten thousand (10,000) gallons.

(d) Three and 15/100 Dollars ($3.15) per one thousand gallons for all water usage exceeding ten thousand (10,000) gallons up to thirty-five thousand (35,000) gallons.

(e) Three and 40/100 Dollars ($3.40) per one thousand gallons for all water usage exceeding thirty-five thousand gallons.

(f) All water rates will increase and will continue to increase by 1.25% each year on the anniversary of the effective date of Ordinance No. 8436 unless otherwise modified by the City Council.

2. Sewer Rates: The monthly rates or charges for services provided to users of the City's sewer system were as follows prior to the adoption of Ordinance Number 8436:

(a) Residential: Fifteen and 75/100 Dollars ($15.75) per month minimum.

(b) Commercial:

(1) Fifteen and 75/100 Dollars ($15.75) per month minimum.

(2) Sixty-three cents ($0.63) per one thousand (1,000) gallons for water usage between twenty-five thousand (25,000) gallons and five hundred thousand (500,000) gallons.

(3) Forty-eight cents ($0.48) per one thousand (1,000) gallons for all water usage over five hundred thousand (500,000) gallons used per billing cycle.

(c) For purposes of the above sewer rates, multiple dwellings will be classified on the basis of each apartment as a separate unit. Commercial rates shall apply to all nondwelling users. Numbers of apartments shall be calculated pursuant to Subsection (B) of this Section.

(d) All sewer rates described above have increased and will continue to increase by 1.25% each year on the anniversary of the effective date of Ordinance No. 8436 unless otherwise modified by the City Council.

SECTION NINE. That Title VIII, "Food Establishments, Health and General Sanitation," Chapter 6, "Garbage, Trash and Rubbish," Section 8, "Charges for Collection and Disposal; Mechanically Loaded Refuse Container Regulations," Subsection (A) of the City Code of Midland, Texas, shall be amended to hereafter read as follows:

(A) All residential customers of the City Utilities shall pay a minimum solid waste fee of $11.50 per month. All commercial customers of the City Utilities shall pay a minimum solid waste fee of $10.50 per month or as otherwise designed therein based on service selected.

SECTION TEN. That Title VIII, “Food Establishments, Health and General Sanitation,” Chapter 6, “Garbage, Trash and Rubbish,” Section 9, “Collection from Commercial Customers,” Subsection (A) of the City Code of Midland, Texas, shall be affirmed and shall read as follows:

(A) The charges for collection and removal of garbage, trash, or waste from all commercial customers which have refuse containers furnished by the City shall be as follows:

TABLE 1. STANDARD COMMERCIAL LOCATIONS: THREE YARD CONTAINERS.

Commercial rates: (Includes apartments and mobile home parks)

No. of Containers	*Rate (plus current tax rate)*
Twice a week service (Monday and Thursday or Tuesday and Friday)	
0.25	10.50
0.50	21.00
0.75	31.50
1	42.00
2	79.80
3	113.40
4	147.00
5	180.60
6	214.20
Three times a weed service (Monday, Wednesday, Friday)	
0.25	15.76
0.50	31.50
0.75	47.24
1	63.00
2	119.70
3	170.10
4	220.50
5	270.90
6	321.30
Four times a week service (Monday, Tuesday, Thursday and Friday)	
0.25	21.00
0.50	42.00
0.75	63.00
1	84.00
2	159.60
3	226.80

4	294.00
5	361.20
6	428.40

Five times a week service (Monday through Friday)

0.25	26.26
0.50	52.50
0.75	78.25
1	105.00
2	199.50
3	283.50
4	367.50
5	451.50
6	535.50

If commercial location, an apartment complex or mobile home park requires more than one whole three yard container, the second whole three yard container will be billed at ten percent less than the first whole container. The third and additional whole three yard containers will be billed at twenty percent less than the first whole three yard container.

TABLE II. COMPACTORS.

Once a week pick-up

No. of containers	Cu.Yd.	Collection amount (Plus current tax rate)
1	30	630.00
0.5	30	315.00
0.334	30	210.42
0.25	30	157.50
0.20	30	126.00
0.167	30	105.21

(Disposal fee included and based on 300 pounds per cubic yard capacity.)

TABLE III. ROLL OFF OPEN TOP CONTAINERS.

Three days (1 pick up)	OT	112.00	(Plus applicable tax & disposal fee)
One week (1 pick up)	OT	128.00	(Plus applicable tax & disposal fee)
One month (1 pick up per week)	OT	520.00	(Plus applicable tax & disposal fee)
Additional collections	OT	100.00 Each	(Plus applicable tax & disposal fee)

The term “OT” as used in Table III, Roll off open top containers, shall mean an open top container. For roll off open top containers, the charge will be four dollars per day rental and

$100.00 per pull (pickup) plus applicable tax and disposal fee. These rates are for rental and listed pickups only and do not include the per ton disposal charges.

TABLE IV. SIX AND EIGHT YARD CONTAINERS.

Total monthly cost per container plus current tax rate.

Six yard containers.

One a week pick-up	$70.00
Twice a week pick-up	$131.00

Eight yard containers.

One a week pick-up	$90.00
Twice a week pick-up	$154.00

The above and foregoing ordinance was duly proposed, read in full and adopted on first reading, the 19th day of August, A.D., 2008; and passed to second reading on motion of Council member James, seconded by Council member Hailey, by the following vote:

Council members voting "AYE": James, Hailey, Morales, Trost, and Perry

Council members voting "NAY": None

The above foregoing ordinance was read in full and finally adopted by the following vote, upon motion of Council member Dufford, seconded by Council member Morales, on the 25th day of August, A.D., 2008, at a regular meeting of the City Council:

Council members voting "AYE": Dufford, Morales, Perry and James

Council members voting "NAY": None

PASSED AND APPROVED THIS 25th day of August, A.D., 2008.

/s/ W. Wesley Perry
W Wesley Perry, Mayor

ATTEST:

/s/ Kaylah J. McCord
Kaylah J. McCord, City Secretary

APPROVED AS TO FORM:

/s/ Keith Stretcher
Keith Stretcher, City Attorney

GLOSSARY

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM - Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property in compliance with the State Property Tax Code.

APPROPRIATION - A legal authorization made by the City Council which permits City officials to incur obligations against and to make expenditures of governmental resources.

ASSESSED VALUATION - A value established by the Midland Central Appraisal District which approximates market value of real or personal property.

BOND - A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Most commonly, these are General Obligation Bonds, Certificates of Obligation, or Revenue Bonds used for capital construction projects.

BUDGET - A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services provided the residents of the City. The budget is approved by Ordinance and sets the legal spending limits for the fiscal year.

BUDGET DOCUMENT - The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.

BUDGET MESSAGE - The opening section of the budget from the City Manager which provides the City Council and the public with a general summary of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment, by City Council, to legally authorize City staff to obligate and expend resources.

CAPITAL OUTLAY - Expenditures for equipment, vehicles, or machinery, and other improvements that result in the acquisition of assets with an estimated useful life of more than one year, a unit cost of $1,000 or more, and capable of being identified as an individual unit or property.

CDBG - Community Development Block Grant - an entitlement grant used to improve slum and blight areas of the city.

CERTIFICATES OF OBLIGATION (CO) - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

CITY CHARTER - The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

CITY COUNCIL - The Mayor and six (6) Council members collectively acting as the legislative and policy making body of the City.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest

GLOSSARY (continued)

DELINQUENT TAXES - Real or personal property taxes that remain unpaid on and after February 1st of each year, and upon which penalties and interest assessed.

DEPARTMENT - A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

DIVISION - A basic organizational unit that is functionally unique and provides service under the administrative direction of a Department.

EFFECTIVE TAX RATE - The ad valorem tax rate which, when applied to properties existing on last year's tax roll, adjusted for changes in appraisal values and other items, would yield the same tax revenues in the current year as in the previous year.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Funds established to account for operations of the water and sewer system, sanitation, golf course and airport. These funds are operated in a manner similar to private business enterprises.

ESTIMATED REVENUE - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

EXPENDITURE - Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

FISCAL YEAR - A consecutive 12-month period which signifies the beginning and ending dates for recording financial transactions. The City of Midland's fiscal year begins October 1 and ends September 30 of the following calendar year. This is also called the budget year.

FRANCHISE FEE - A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCE - The difference between governmental fund assets and liabilities.

FUND EQUITY - The difference between proprietary assets and liabilities.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived from taxes, user fees and franchise fees which support general public services such as public safety, development services, and community services.

GENERAL OBLIGATION (GO) BONDS - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

GRANT - A contribution by a government or other organization to support a particular function.

GLOSSARY (continued)

INFRASTRUCTURE - The underlying permanent foundation or basic framework such as streets, drainage facilities, water and sewer mains.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local governmental unit.

INTERNAL SERVICE FUND - These funds account for the financing of goods or services provided by one City department to other departments of the governmental unit on a cost reimbursement basis. The Garage Fund and Warehouse Fund are operated as internal service funds in the City of Midland.

INTEREST EARNINGS - The earnings from available funds invested during the year.

LEVY - To impose or collect by legal authority vested in the City Council.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE - All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

MANDATE OR MANDATED EXPENSES - Any expense relating to an authoritative command or instruction. Refers to the federal and state mandates governing municipalities, such as Subtitle D relating to landfill operations.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. I.e., as in the General Fund.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PERSONNEL SERVICES - The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

PROPERTY TAXES - Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

RESERVE - An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

REVENUE - Funds that the government receives as income.

REVENUE BONDS - A legal debt instrument which may be used to finance projects for enterprise funds. Revenues from the borrowing fund are pledged to pay principal and interest of the bonds.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX RATE - The tax rate consists of two components, maintenance/operations and debt service, and is adopted by Ordinance by the City Council after a public hearing.

ACRONYMS

ACM	Assistant City Manager
ADA	Americans with Disabilities Act
APB	Accounting Principles Board
ATC	Advanced Technology Center
CAF	Commemorative Air Force
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CISD	Communications and Information Systems Department
CM	City Manager
C.O.	Certificate of Obligation
COM	City of Midland
CRMWD	Colorado River Municipal Water District
DARE	Drug Abuse Resistance Education
D-FY-IT	Drug Free Youth In Texas
EDP	Electronic Data Processing
EMS	Emergency Medical Services
EPSDT	Early Prevention, Screening, Detection, Testing
FAA	Federal Aviation Administration
FASB	Financial Accounting Standards Board
FEMA	Federal Emergency Management Adminsitration
FY	Fiscal year
GAAP	Generally Accepted Accounting Principals
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GFC	General Services Commission
GIS	Geographic Information System
G.O.	General Obligation
GPFC	Golf Course Player Facility Charge
HUD	Housing and Urban Development
I & S	Interest and Sinking
ISM	Institute of Supply Management
LLEBG	Local Law Enforcement Block Grant
MCAD	Midland Central Appraisal District
MDC	Midland Development Corporation
MGD	Million gallons per day
M.I.S.D.	Midland Independent School District
MLK	Martin Luther King
MOHRE	Midland Odessa Health & Retirement Endeavor
MOTRAN	Midland Odessa Transportation Alliance
MOUTD	Midland Odessa Urban Transportation District
MUGS	Midland United Girls Softball
NAPM	National Association of Purchasing Management
OMB	Office of Management and Budget
PAQ	Position Analysis Questionnaire
PFC	Passenger Facility Charges
P.O.	Purchase Order

ACRONYMS (continued)

RFP	Request for Proposal
SCDC	Sports Complex Development Corporation
SWAT	Special Weapons and Tactics
TCEQ	Texas Commission on Environmental Quality
TDH	Texas Department of Health
TIRZ	Tax Increment Reinvestment Zone
TRU	Telephone Reporting Unit
UCR	Uniform Crime Reporting
UTPB	University of Texas Permian Basin
VCLG	Victims Coordinator and Liaison Grant
W&SRSF	Water & Sewer Rate Stabilization Fund
WPCP	Water Pollution Control Plant

QUICK FACTS

* POPULATION: 106,499 (est. 2007) 26th Largest City in Texas (94,996 - 2000 Census)

* LOCATION: West Texas, Midway between Dallas/ Fort Worth and El Paso along Interstate 20

* WEATHER: March/71° ; June/93°
  September/86° ; December/58°

* AREA: Square Miles 68.35

* CITY PROPERTY TAX RATE:
  .4859 / $100 valuation

* FORM OF GOVERNMENT:
  Council - Manager

* EDUCATION:
  University of Texas at the Permian Basin - 4 year University
  Midland Community College - 2 year Community College
  Advanced Technology Center - Workforce Training Center
  Midland Independent School District -
  3 high schools
  2 freshman high schools
  4 junior high schools
  23 elementary campuses
  5 special purpose centers
  4 private schools

* HEALTHCARE:
  1 Hospital (2 Facilities)
  290 Doctors
  10 Nursing/Retirement Homes

* CHURCHES: 190 - All Denominations

* ENTERTAINMENT:
  18 Movie Screens/ 2 Movie Theatres
  Drive in Movie/ 3 Screens
  Midland Community Theatre
  Midland/Odessa Sympthony and Chorale
  Commerative Air Force Museum
  Petroleum Museum
  Museum of the Soutwest
  George W. Bush Childhood Home
  Midland Rockhounds AA Affiliate of Oakland A's

* MEDIAN AGE: Female - 36.1
  Male - 32.6

* MEDIAN HOUSEHOLD INCOME:
  $38,042

* ETHNICITY PERCENT:
  White - 75.1%
  Hispanic - 34.2%
  Black - 6.7%
  Asian Pacific Islander - 1.0%
  Due to methods used to determine ethnicity,
  the total of these numbers is greater than 100%

* TRANSPORTATION:
  3 Major airlines
  Interstate 20, State Highway 349
  East West Rail Line - Union Pacific
  Mass Transit - EZ Rider - 6 Routes

* RECREATION:
  39 playgrounds, 2 public pools
  2 public/daily fee gold courses
  3 private gold courses
  38 tennis courts, 56 soccer fields
  85 baseball and softball fields
  49 park sites
  Skate Park
  Scharbauer Sports Complex:
  minor league baseball stadium
  high school foorball/soccer stadium
  One public community center
  One public library

* MEDIA:
  ABC, NBC, CBS, FOX,
  Univision, and PBS
  3 AM & 13 FM Radio Stations
  Midland Reporter -Telegram:
  22,000 plus circulation

MAJOR EMPLOYERS IN THE CITY OF MIDLAND

Company	Type of Business	Estimated Employees
Midland Independent School District	Public Education	2,826
Midland Memorial Hospital and Medical Center	Health Care	1,500
Dawson Geophysical	Oil and Gas	1,200
Midland College	Education	1,200
City of Midland	City Government	962
Patterson Drilling	Oil and Gas	750
Cingular Wireless	Telecommunications	800
Midland County	County Government	583
Key Energy Services, Inc.	Mineral Operations and Interests	500
Warren Equipment Companies	Manufacturing	620

TOP TEN TAXPAYERS

Name of Taxpayer	Nature of Property	2007 Taxable Assessed Valuation	% of Total Taxable Assessed Valuation
TRA Midland Properties LLC	Real Estate	$76,311,570	1.27%
TXU Electric Delivery Co	Electric Utility	$45,150,740	0.75%
Wal-Mart Stores	Retail Sales	$40,153,730	0.67%
Midland Park Mall LP	Real Estate	$37,589,240	0.63%
Southwestern Bell Telephone	Telephone Utility	$33,437,230	0.56%
Artificial Lift Div of STC	Oil and Gas Equipment	$24,741,240	0.41%
Claydesta Buildings LP	Real Estate	$22,743,720	0.38%
JM Cox Resources LP	Aircraft	$18,262,550	0.31%
Park at Caldera Associates LP	Real Estate	$17,474,310	0.29%
Midland FC LTD	Real Estate	$17,016,980	0.28%
		332,881,310	5.55%

TEN LARGEST WATER AND WASTEWATER CUSTOMERS

WATER CONSUMPTION

Customer	Type of Industry
City of Midland	Incorporated City
Midland Independent Schools	Public Schools
Midland College	Community College
Midland Memorial Hospital	Hospital
Hunters Glen	Apartments
Northridge Court	Apartments
Chesapeake Operating Inc.	Oil and Gas
Jackson Petroleum Consulting	Oil and Gas
Midland County	County Administration
Midland Trinity Place	Apartments

WASTEWATER VOLUME

Customer	Type of Industry
Hunters Glen	Apartments
Northridge	Apartments
Midland Trinity Place	Apartments
Stone Creek	Apartments
Midland Independent Schools	Public Schools
Oni Meridian	Apartments
Midland Memorial Hospital	Hospital
Midland County	County Administration
Midland College	Community College
Live Oak Holding	Apartments

POPULATION DATA*

1920	1,795
1930	5,484
1940	9,352
1950	21,713
1960	62,625
1970	58,199
1980	70,525
1990	89,793
2000	94,996
2006	102,073**
2007	104,156**
2008	106,499**

* Source: U.S. Census Bureau unless otherwise noted
** Source: City of Midland estimate

MISCELLANEOUS STATISTICAL DATA

Date of incorporation	January 11, 1911
Date of adoption of City Charter	November 5, 1940 Amended May 4, 1996
Miles of streets and alleys:	
Streets - Paved	566
Streets - Unpaved	14
Alleys - Paved	109
Miles of storm sewer:	46
Miles of sanitary sewer:	577
Number of street lights:	5,667
Number of signalized locations:	117
Police Protection:	
Number of stations:	1
Number of employees (including 46 civilians):	206
Fire Protection:	
Number of stations:	9
Number of employees (including 3 civilians):	190
Building permits:	
Permits issued:	7,802
Building valuations:	$185,114,869
Municipal Water Utility:	
Number of active accounts:	35,819
Daily average consumption (MGD):	21
System capacity (gallons):	51,000,000
Miles of water mains:	818
Number of fire hydrants:	3,121
Airport:	
Passenger boardings:	489,369

Runway system:

1 - 8,305' by 150' primary runway with high intensity lighting, VASI-4 and FAA-operated instrument landing system and precision instrument marking;

1 - 9,501' by 150' secondary runway with high intensity lighting and VASI-4;

1 - 4,605' by 75' general aviation runway; and

1 - 4,339' by 100' general aviation runway.