MIDLAND

CITY OF MIDLAND

ANNUAL BUDGET

2009-2010

MIDLAND, TEXAS

THE CITY OF MIDLAND, TEXAS
ANNUAL BUDGET

Fiscal Year
October 1, 2009 through September 30, 2010

Mayor W. Wesley Perry

Council Members

LuAnn Morgan
District 1

Vicky Hailey
District 2

John H. James
District 3

Michael B. Trost
District 4

A. Scott Dufford
Mayor Pro Tempore
At-Large

Jerry F. Morales
At-Large

Courtney B. Sharp, City Manager

MIDLAND
CITY OF MIDLAND

ORGANIZATION CHART

- CITIZENS OF MIDLAND
  - CITY COUNCIL
    - BOARDS & COMMISSIONS
    - CITY SECRETARY
    - CITY ATTORNEY
    - CITY MANAGER
      - INTERNAL AUDITOR
      - BUDGET
      - Assistant to the City Manager Public Information Officer
      - ASSISTANT CITY MANAGER
        - LEGISLATIVE SERVICES
        - COMMUNITY SERVICES
          - Health & Senior Services
          - Animal Services
          - Parks & Recreation
          - Golf Course
          - Scharbauer Sports Complex
          - Scharbauer-Linebery House
        - CISD
          - Communications
          - Communications Maintenance
          - Information Systems
        - UTILITIES
          - Water & Wastewater Maint.
          - Water & Wastewater Ops Adm
          - Solid Waste
          - Landfill
        - AIRPORTS
          - Airpark
          - Industrial Park
          - International Airport
      - FIRE
        - Emergency Management
        - Emergency Medical Services
        - Fire Prevention
        - Airport
        - Fire Suppression
      - DEVELOPMENT SERVICES
        - Engineering Services
        - Community Development
        - Code Administration
        - Planning
        - GIS
        - Transportation
      - POLICE
        - Administration
        - Investigative Services
        - Support Services
        - Field Operations
      - DEPUTY CITY MANAGER
        - FACILITIES & FLEET MANAGEMENT
          - Facilities Services
          - Garage
          - Purchasing
          - Safety & Risk Management
          - Vehicle Services
          - Warehouse
        - FINANCE
          - Accounting
          - Customer Service
          - Investments
          - Meter Shop
          - Payroll
        - ADMINISTRATIVE SERVICES
          - Human Resources
          - Employee Health & Wellness
    - MUNICIPAL JUDGE

8/19/2009

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Midland

Texas

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Midland, Texas for its annual budget for the fiscal year beginning October 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

SECTION I – INTRODUCTION

Page

Budget Message i
Vision Statement xii
Linking Long and Short-Term Goals xiii
Comparison of Sources and Uses by Fiscal Year xiv
Summary of Revenues, Appropriations/Expenses and
Changes in Fund Balances/Equity xvi
Summary of Funds Available for Appropriation xvi
Revenues - Major Sources and Trends xviii
Significant Changes in Revenues, Expenditures/Expenses
and Changes in Fund Balances/Equity xxii
Comparative Revenues and Expenditures xxiv
Combined Fund Revenues - Graph xxv
Combined Fund Expenditures/Expenses - Graph xxv
Estimated Income from Taxes xxvi
Assessed Property Tax Valuations - Graph xxvii
Actual Property Tax Collections - Graph xxvii
Overlapping Property Tax Rates 2000 through 2009 - Graph xxviii
Summary of Personnel by Agency and Organization xxix
Summary of Personnel by Fund xxxi
Employees per 1,000 Population 2001 through 2010 - Graph xxxii
Quick Facts xxxiii
Major Employers in the City of Midland xxxiv
Top Ten Tax payers xxxiv
Ten Largest Water and Waste Water Customers xxxv
Population Data xxxv
Miscellaneous Statistical Data xxxvi

SECTION II - PROCEDURE AND POLICY

Index of Procedures and Policies 2
The Budgeting Process 3
Budget Calendar 6
The Budget and The Capital Improvement Program 7
Capital Improvement Program Policy 9
Capital Improvement Program and Debt Limits 11
Financial Policies 12
Fund Structure 13
Basis of Budgeting 15
Accounting Policies 16
Investment Policy 25
Cash Handling Policy 31
Purchasing Policy 39

TABLE OF CONTENTS

SECTION III - GENERAL FUND Page

Revenue and Expenditures-Graphs 56
Revenue and Receipts 57
Summary of Expenditures by Organization 62
Summary of Expenditures by Classification 63
Legislative 64
City Manager's Office 67
Municipal Court 70
Legal 74
City Secretary 77
City Secretary - Records Management 80
Administrative Services - Human Resources 82
Administrative Services - Employee Health & Wellness 85
Communication & Information Systems - Administration 88
Communication & Information Systems - Communications 92
Communication & Information Systems - Information Systems 96
Communication & Information Systems - Communication Maintenance 100
Finance - Accounting 104
Finance - Investments 107
Facilities & Fleet Management - Purchasing 110
Facilities & Fleet Management - Facilities Services 113
Facilities & Fleet Management - Risk Management 117
Administration - Internal Audit 120
Finance - Tax 123
Development Services - Planning & Development 125
Development Services- Community Development 128
Development Services - Code Administration 131
Development Services - GIS Administration 134
Development Services - Engineering Services 137
Development Services - Transportation 141
Community Services - Parks & Recreation 145
Community Services - Animal Services 150
Community Services - Martin Luther King Jr. Community Center 154
Community Services - Health & Senior Services 158
Police - VCLG Program 162
Police - Airport Police 165
Police - Special Operations - STEP 168
Police - Administration 170
Police - Support Services Bureau 174
Police - Field Operations Bureau 179
Police - Investigative Services Bureau 183
Fire - Fire 187
Fire - Fire Training 191
Fire - Fire Prevention 194
Fire - Emergency Medical Service 197
Fire - Airport Division 200

TABLE OF CONTENTS

SECTION III - GENERAL FUND (continued) Page

Fire - Emergency Management 203
Nondepartmental 206
Interfund Transfer 210

SECTION IV - HOTEL/MOTEL FUND

Revenue and Expenditures-Graphs 214
Revenue and Receipts 215
Summary of Expenditures by Organization 216
Summary of Expenditures by Classification 217
Administration - Hotel/Motel 218
Administration - Midland Center/Centennial Plaza 220

SECTION V - WATER AND SEWER FUND – DETAIL

Revenue and Expenses-Graphs 226
Revenue and Receipts 227
Summary of Expenses/Expenditures by Organization 228
Summary of Expenses/Expenditures by Classification 229
Utilities - Utilities Administration 230
Utilities - Water & Wastewater Operations Administration 233
Utilities - Paul Davis Well Field Operations 237
Utilities - Airport Well Field & Tower Operations 241
Utilities - Water Pollution Control Plant 245
Utilities - Spraberry Farm 249
Utilities - Purification Plant 253
Nondepartmental 257
Utilities - Water & Wastewater Maintenance 259
Interfund Transfer 263
Finance - Meter Shop 265
Finance - Customer Service 268

SECTION VI - SANITATION FUND - DETAIL

Revenue and Expenses-Graphs 274
Revenue and Receipts 275
Summary of Expenses/Expenditures by Organization 276
Summary of Expenses/Expenditures by Classification 277
Utilities - Solid Waste Management 278
Utilities - Litter Abatement 282
Utilities - Landfill 284
Nondepartmental 288
Interfund Transfer 290

TABLE OF CONTENTS

SECTION VII - GOLF COURSE FUND – DETAIL Page

Revenue and Expenses-Graphs 294
Revenue and Receipts 295
Summary of Expenses/Expenditures by Organization 296
Summary of Expenses/Expenditures by Classification 297
Golf Course 298
Golf Course –Pro Shop Operations 302
Nondepartmental 305
Interfund Transfer 307

SECTION VIII - AIRPORT FUND – DETAIL Page

Revenue and Expenses-Graphs 310
Revenue and Receipts 311
Summary of Expenses/Expenditures by Organization 312
Summary of Expenses/Expenditures by Classification 313
Airport - Airport Operations 314
Airport - Terminal Building 319
Airport - Parking Lot 321
Airport - Air Park 323
Airport - Industrial Park 325
Nondepartmental 327
Interfund Transfer 329

SECTION IX - SCHARBAUER SPORTS COMPLEX FUND

Revenue and Expenses-Graphs 332
Revenue and Receipts 333
Summary of Expenses/Expenditures by Organization 334
Summary of Expenses/Expenditures by Classification 335
Nondepartmental 336

SECTION X - GARAGE FUND - DETAIL

Revenue and Expenses-Graphs 340
Revenue and Receipts 341
Summary of Expenses/Expenditures by Organization 342
Summary of Expenses/Expenditures by Classification 343
Facilities & Fleet Management - Vehicle Service 344
Facilities & Fleet Management - Garage 348
Nondepartmental 352
Interfund Transfer 354

TABLE OF CONTENTS

SECTION XII – WAREHOUSE FUND – DETAIL Page

Revenue and Receipts 358
Summary of Expenses/Expenditures by Organization 359
Summary of Expenses/Expenditures by Classification 360
Facilities & Fleet Management - Warehouse 361
Nondepartmental 364

SECTION XII - INTEREST AND SINKING FUND

Debt Limits and Debt Levels 368
Debt Service Requirements to Maturity 369
Historical and Projected Net Direct Tax-Supported Debt 370
Debt Service - General Fund 371
Interest and Redemption Fund - General Fund 372
Debt Service - Water & Sewer Revenue Bond 373
Debt Service - Water & Sewer General Obligation 374
Interest and Redemption – Water & Sewer 375
Debt Service - Golf Course 376
Interest and Redemption - Golf Course 377
Debt Service - Airport General Obligation 378
Interest and Redemption - Airport 379
Debt Service - Scharbauer Sports Complex 380
Interest and Redemption - Scharbauer Sports Complex 381

SECTION XIII - CAPITAL

Capital Improvements Program 384
Summary of Capital Resources Available 385
Capital Projects Budget Summary..... 386
Capital Projects with Total Cost in Excess of $750,000 390
Capital Projects Needs Assessment by Proposed Funding Source 392
Capital Projects Needs Assessment by Project 393
Operating Budget Impact of Capital Improvement Projects 396

SECTION XIV - APPENDIX

Budget Ordinance 402
Glossary 406
Acronyms 410

MIDLAND

CITY OF MIDLAND

SECTION I

INTRODUCTION

This page intentionally left blank

Office of
City Manager

P.O. Box 1152
Midland, TX 79702-1152

432.685.7203
Fax 432.686.1600

August 24, 2009

TO: Honorable Mayor and City Council

FROM: Courtney Sharp, City Manager

SUBJECT: 2009 - 2010 Budget

The 2009/2010 budget for the operation of the City government is submitted for your consideration and approval. A budget is required under the provisions of Article 689a-13, Title 20, of the Revised Civil Statutes of the State of Texas and provisions of the Midland City Charter. It is submitted as the general operating plan for the City for the fiscal year beginning October 1, 2009 and ending September 30, 2010. The budget was prepared with a focus on the vision statement of the City "A citizen-oriented team dedicated to providing efficient, quality services now and into the future." This vision is realized by means of the key strategies outlined in the City's vision statement with implementation of the strategies accomplished through fiscally responsible organizational policies in budgeting revenues and expenditures.

Organizational policies implemented for and included in the 2009-2010 budget were as follows:

- Policy: Review all revenue sources to achieve the best possible forecast of revenues. This policy was implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness was inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the 2009 - 2010 budget year.

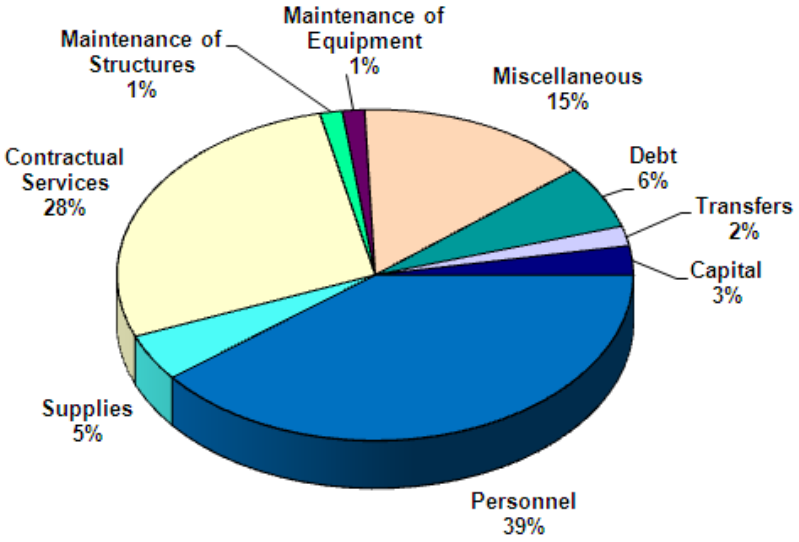
- Policy: The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy was achieved through a market adjustment to the broadband pay plan for all City employees who are not firefighters or police officers, market adjustments to base salaries and maintenance of the pay progression plan for firefighters and police officers and maintenance of the City's benefit programs.

- Policy: Provide quality services with a competitive cost. This was achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services.

The goals for the budgetary process were driven by a desire to maintain the effective tax rate so that the burden on taxpayers would not be increased in this uncertain economic climate. The focus was on the allocation of limited resources while maintaining the current level of City services**.** A property tax rate of 45.68 cents per $100 valuation, which is the effective tax rate, is included in the fiscal year 2009-2010 budget. This is a decrease of 2.91 cents per $100 valuation (6.0%). The effective tax rate is the ad valorem tax rate which, when applied to properties existing on last year's tax roll, adjusted for changes in appraisal values and other items, would yield the same tax revenues in the current year as in the previous year.

The budget presented for all City operations for the 2009-2010 fiscal year totals $165,159,499. This is a 5.3% decrease when compared to the fiscal year 2008-2009 budget of $174,415,485.

Combined Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2010



$165,159,499

The fiscal year 2010 operating budget is supported by combined revenues of $158,328,565, down $1,115,020 from fiscal year 2009. Water sales reflect the largest amount of increase over fiscal year 2009, up $2,140,000. Property tax collections have a budgeted increase of $81,465, garbage collection and landfill charges are up $1,170,000, and Municipal Court shows an increase of $425,000. Moderating factors offsetting these increases include $1,662,100 decrease in interest income, $1,043,582 anticipated decrease in grant revenues, $653,259 decline in franchise fees, and $334,033 decrease in Garage charges to other funds.

	2009 Budget	2010 Budget	% Change
Total City Expenditure Budget	174,415,485	165,159,499	-5.31%
Total City Revenue Budget	159,443,585	158,328,565	-0.70%

The budgetary process began in January 2009 and should be concluded on August 24 with the second reading of the budget ordinance and adoption of the tax rate. Significant dates and events during the budget preparation schedule were:

May 19	-	Start of Departmental budget reviews by City management
June 26	-	Working copies of budget delivered to City Council
July 6	-	Start of City Council budget workshops
July 14	-	Resolution amending City Council's Schedule of Regular Meetings to include meeting on August 18, 2009 and August 24, 2009. Set special meeting for July 21, 2009 and August 04, 2009. Vote on proposal to consider tax increase and dates for public hearings.
July 20	-	Calculation of effective tax rate
July 21	-	Filing of budget for public inspection with City Secretary and post proposed budget on City's website
August 4	-	First public hearing on tax increase
August 11	-	Second public hearing on tax increase
August 18	-	First reading of Budget Ordinance and vote to adopt Tax Rate Ordinance
August 24	-	Second reading of Budget Ordinance and vote to adopt Tax Rate Ordinance

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are budgeted on the modified accrual basis using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, and Warehouse funds, are budgeted on an accrual basis using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable.

In general, the economic outlook for the City is stable. According to the Texas Workforce Commission, Midland's unemployment rate, which had consistently been the lowest in the state since January 2005, began to rise slightly in April. By July, the rate had moved to 6.3%, which was still the third lowest rate in Texas and considerably lower than the nation as a whole. Statewide unemployment for the same period was 7.9%. Midland's job growth rate of 1% from May 2008 to May 2009 was the second highest in the state. Property valuations continue to increase, allowing for the actual property tax rate to be decreased. The actual rate has decreased in eleven of the last thirteen years. Population has been growing steadily with energy prices recovering from early spring lows. A steady growth in the number of utility connections and annexations are creating more demand on the water system and strong revenues to help meet the demands of a growing City.

Economic development initiatives of the Midland Development Corporation, a component unit of the City, have been highly successful in both creating jobs and helping diversify the local economy. The sales tax is expected to provide in excess of $6,060,165 this year for economic development to be guided by the board of the Midland Development Corporation.

The Tax Increment Reinvestment Zone (TIRZ) for downtown Midland was created in 2001 to fuel growth in the downtown portion of the City by reinvesting the tax revenues from the increased values in the Tax Increment Zone back into downtown.

For the past fiscal year, Midland has continued to grow, but at a somewhat slower rate. Rather than issuing 40 single-family building permits per month, there has been a drop to around 25 permits per month. However, approximately 600 new apartment dwellings have become available, several new hotels have been completed near the Scharbauer Sports Complex, and the retail area on Rankin Highway has continued to expand. Approximately 250 acres of land has been annexed adjacent to Holiday Hill Road that will provide ample room for continued residential growth, as well as the addition of a new water tower at the northwest side of town which can accommodate additional growth in this area.

The inter-governmental cooperative effort that resulted in development of the Advanced Technology Center is continuing to prove successful. The Center is a focal point for the development of technically proficient students and a better-trained workforce for industry. It is also proving to be an important element in attracting new businesses to Midland. The center is a cooperative effort funded by the City, Midland College, Midland Independent School District, the Abell-Hanger Foundation and various other private contributors.

An intergovernmental effort with the City of Odessa created the Midland Odessa Urban Transportation District. This district provides mass transit to both cities. The Midland system currently consists of six fixed routes and an Americans with Disabilities (ADA) paratransit route which operates as an on demand service for these individuals. The system operates Monday through Friday, 13 hours per day, and Saturday, 12 hours per day, with no service available on Sunday.

STRATEGIC PLAN

Every year, the City Council sets a list of priorities as targets for action during the next year. The list is a product of the Strategic Planning Session where City Council and City Staff come together and design a blueprint for action. This includes examining where we have been as well as planning and preparing for the future needs of the City.

The policy agenda established goals in five major areas, including infrastructure, economic development, housing, funding and governance, which is a new category for 2010. It is a dynamic plan which changes over time as goals are reached and new goals are established due to changing circumstances. A summary of the top twelve priorities is listed below, with remaining areas of emphasis listed by major area.

TOP TWELVE PRIORITIES

- Priority 1 - Fixing Existing Streets: Street rehabilitation and construction in all areas of the City, including crack seal, chip seal and resurfacing of existing streets. This was also a priority in the 2009 budget.
- Priority 2 - Municipal Court Building: Examine possibilities and costs for a new or renovated Municipal Court Building, with construction taking from one to three years. Although discussions have been ongoing for several years, this has now become a top priority.
- Priority 3 - Build Infrastructure: Have sufficient infrastructure in place to meet the growing needs of the City and to partner with the Midland Development Corporation (MDC) to fund projects that are eligible for funding under Type A laws. This is an ongoing goal.
- Priority 4 - Unpaved Streets: Pave all unpaved Midland residential streets over a 12-15 year timeline. The 2009 strategic plan established this goal.
- Priority 5 - Comparative Fee Schedule: Complete a detailed review and comparative study of all General and Enterprise Fund Fees. Fees shall be ranked by revenue generated to respective funds. Implementation of Phase I (Sanitation and Garage) to take place in 2010 with remainder of departments in 2011.
- Priority 6 - City Facilities: Prioritize upgrades or replacements, and identify funding sources

for the repairs. Selection of a firm to complete this study should be accomplished during 2010, with completion of the study slated for 2011 for this agenda item.

- Priority 7 - MDC and City Council: Improve relations and communications between the Midland Development Corporation (MDC) and the City Council for the benefit of the citizens. This is new to the top twelve list and should become a continuing goal.
- Priority 8 - Storm Water Management: Projects to meet the federal requirements of Storm Water Management are expected to take ten years. Exploration of funding sources was begun in 2009, with a decision regarding institution of a possible fee expected by 2011.
- Priority 9 - I-20/Loop 250 Infrastructure: Provide infrastructure to West Loop 250 and Gateways to spur development in the area. This goal carried forward from 2009.
- Priority 10 - Water Treatment: Upgrade water treatment plant to meet regulatory standards and increased demands. Under construction with additional funding needed for the raw water portion of the project.
- Priority 11 - Traffic Enforcement: Focus on accident reduction, increased speed, red light and stop sign enforcement. This was added to the top priorities for 2010.
- Priority 12 - Non-Traditional Infrastructure: Includes technology, parking, sidewalks, and quality of place. This priority is ongoing with changes in area of emphasis.

INFRASTRUCTURE

- Jal Draw Deterioration (West of Garfield): Attention will be given to stabilizing the bank of Jal Draw. This goal is a continuation of analysis begun in 2009.
- Annexation Plan: Focus will continue in preparing northwest Midland for future development..
- Sewer Lines: Rehabilitating old lines as well as placement of new lines.
- Unfunded Mandates: Specifically from the EPA regarding Phase II Storm Water Drainage.

ECONOMIC DEVELOPMENT

- Chamber of Commerce: Evaluate the effectiveness of the Chamber's economic development efforts, identify priorities, and explore new options for utilization of Economic Development Funds.
- Downtown Revitalization: Focus should be placed on further revitalization with an emphasis placed on a thriving downtown. This includes housing, recruitment of businesses, and upgrades to centennial plaza and surrounding areas.
- Building "A": To view the Entrada Business Parks as an entrepreneurial center and possibly considering multiple users for Building "A".
- Assistance to Developers: Determine suitable incentives to assist developers through use of Economic Development Funds.
- Recruiting "Green" Businesses: Targeting industries that would consider locating in Midland such as developers of other energy sources. The City should also consider encouraging sustainable construction materials.
- Energy Epicenter: Branch out to recruit new energy type businesses to the area while taking advantage of local expertise. This may include exploring joint efforts with other taxing entities.
- Create under 35 environment: This goal, added to the agenda for 2010, seeks to make Midland the type of city that will attract and retain citizens under the age of 35.

HOUSING

- Work with Developers: Specifically supporting developers in terms of infrastructure.
- Employee Housing: Encourage businesses to invest in the construction of homes for their employees.
- Condominiums: Explore the market for possible development of condominiums in Midland, specifically downtown. Examine the City's role.

- Housing Standards Board: New goal for 2010.
- Housing: (Strategic initiatives)
- Rehabbing Existing Homes: Rehabilitation of existing homes in older areas of Midland and consider offering incentives to those who choose to rehabilitate these structures.

FUNDING

- 4B Funds: Change the use of the 4B Funds to include maintenance and operation of the Scharbauer Sports Complex.
- County/City Intergovernmental Agreement. Added to the list of goals for 2010.
- Lower Taxes: (Strategic initiatives)
- CDBG: (Strategic initiaves)
- Implement a park dedication ordinance: This is a new goal for 2010.

GOVERNANCE

- Succession Planning: Change the use of the 4B Funds to include maintenance and operation of the Scharbauer Sports Complex.
- Working Partnerships with other entities: City Attorney and City Manager will further examine the Homestead Exemption for property taxes. Finance Department will determine the financial impact of program.
- "Green Issues": (Strategic initiatives)

GENERAL FUND

Total General Fund revenues are budgeted at $75,510,593, a decrease of $4,173,569 for fiscal year 2010 from budgeted fiscal year 2009 revenues. This amount is mainly comprised of a $1,043,582 reduction in grants, $1,500,000 less in interfund transfers, $690,000 decrease in interest income, a decrease of $675,645 in ad valorem taxes, and $653,259 less in franchise fees. Increases of $425,000 are anticipated in Municipal Court receipts.

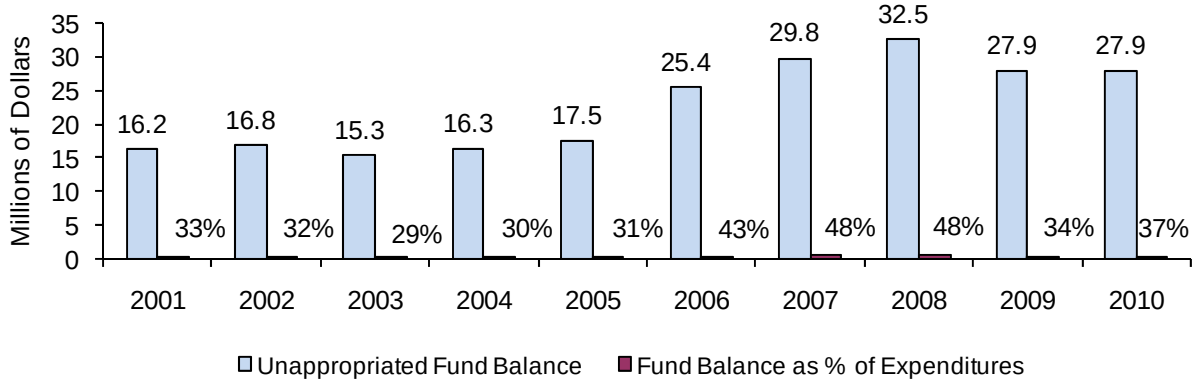
The decreased collections from property taxes are the result of a decrease in the actual maintenance and operations tax rate from 43.52 to 39.75 cents per $100 valuation, which offset an improving property tax base. The drop in interest income is related to declining interest rates.

The expenditures budget for this fund is $75,510,593. This yields a balanced budget for the 2009-2010 fiscal year. The General Fund Unappropriated Fund Balance, which is essential for bond ratings, self-insurance considerations, disaster recovery and major economic or regulatory changes, is projected to be $27,851,908 at the beginning of Fiscal Year 2009 - 2010.

Significant changes in the 2009-2010 budget include the addition of 1 new secretarial position, 5% increase in health insurance costs in the amount of $222,277, as well as increases in contributions to the Texas Municipal Retirement System of $218,339. In addition, a 5% broadband pay adjustment is budgeted for City employees meeting progression criteria on April 1, 2010. Public safety employees will receive funding of a 5% step increase as of April 1, 2010. A hiring freeze is expected to yield savings of $615,776. Reductions of $240,781 in hire of equipment costs are related to declining fuel prices. Due to a decrease in anticipated grant revenues, there is a corresponding reduction of $1,043,582 in matching expenditures. There are also reductions in support of the Golf Course and Scharbauer Sports Complex in the amount of $282,187 and $330,620, respectively. These items comprise the budgetary highlights in the General Fund.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

General Fund Unappropriated Fund Balance
and Fund Balance as a Percentage of Expenditures
Actual Fiscal Years 2001 through 2008;
Estimated Fiscal Year 2009 and Projected Fiscal Year 2010



INTEREST AND SINKING FUND - TAX SUPPORTED DEBT

This fund is used to accumulate assets necessary to make the principal, interest and other debt associated payments on the City tax supported debt. All deposits to this fund are restricted by law to the payment of the amounts due associated with this debt. Deposits to this fund are made from the interest and sinking fund portion of the property tax levy and the interest earned on those deposits for each year.

The property tax levy for this purpose is 5.93 cents per $100 valuation, up 0.86 cents per $100 valuation from 5.07 cents per $100 valuation for the 2008-2009 budget. Total tax supported debt expenditures for fiscal year 2009-2010 are $3,750,236. Water and Sewer Funds provide for expenditures of $106,636 to support a Housing and Urban Development Section 108 Loan which was used to help develop the Advanced Technology Center.

HOTEL/MOTEL FUND

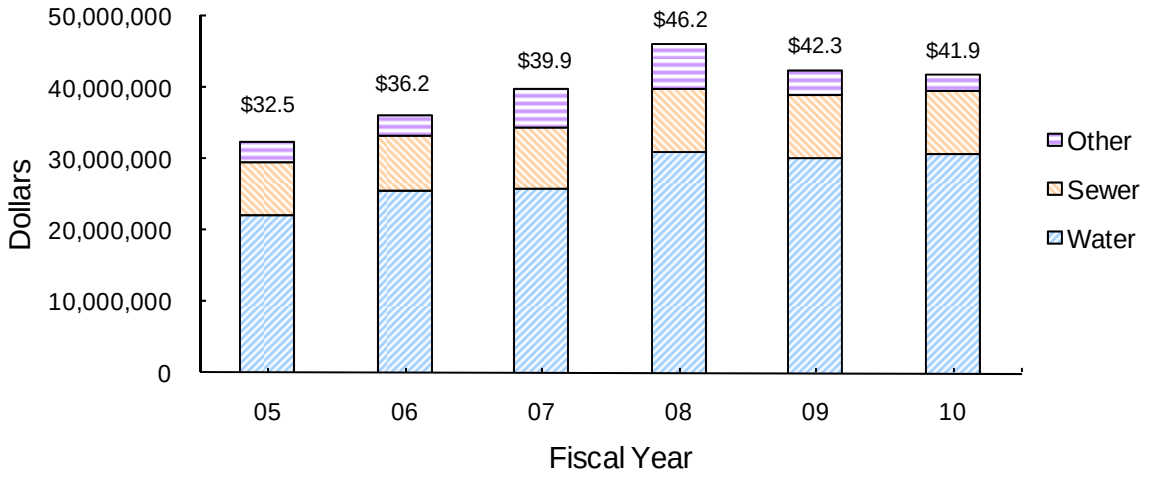
The Hotel/Motel Fund is used to segregate revenues received from local hotel/motel occupancy taxes, revenues received from Midland Center operations and the interest income associated with these dollars. Local hotel/motel occupancy taxes are 7% of adjusted gross receipts for hotels and motels located within the city limits. Hotel/Motel Tax revenues have increased during the fiscal year 2008-2009, and are budgeted to remain stable at $2,200,000 for fiscal year 2009-2010. Total fund revenues, estimated to be down by $5,000 from fiscal year 2009, are budgeted at $2,435,000.

Expenditures of these revenues must meet a two-part test to be considered an eligible expenditure: (1) the expenditure must "directly enhance and promote tourism and the convention and hotel industry" and (2) the expenditure must "clearly fit into one of five statutorily provided categories for expenditure of local hotel occupancy tax revenues." Expenditures decreased by 25.6% when compared to fiscal year 2008-2009.

WATER AND SEWER FUND

The Water and Sewer Fund revenues are estimated to increase by 3.5% from budgeted 2008 – 2009 revenues. This increase is based upon consideration of several factors, including increased customer numbers and a 1.25 percent increase in rates effective October 1. Annual water and sewer revenues should provide adequate cash flow for operations and the current level of debt for the fund. Also, this fund is required by debt covenants to maintain a net revenue to debt ratio of 1.5. The current rate structure, coupled with the impact of the Water and Sewer Rate Stabilization Fund, should provide adequate revenues to meet this requirement.

Water and Sewer Revenues
Actual 2005 through 2008; Estimated 2009; Budgeted 2010



Water and Sewer Fund expenses are up $1,258,435, 2.9%, from the previous fiscal year. The largest single component of this increase is associated with the cost of water delivery to the City, which increased $567,000. In addition, the cost of electricity is expected to rise $225,000. A 5% broadband pay adjustment is budgeted for employees meeting progression criteria on April 1, 2010.

An item of significant interest is the $5,000,000 Water & Sewer Rate Stabilization Fund (W&SRSF). This fund was created by Ordinance 7889 and may be used for any lawful purpose to stabilize rates and charges of the water and sewer system. Additionally, and perhaps most important, use of dollars from this fund may be considered in meeting the net revenue to debt ratio bond covenants. The ordinance set specific limitations on the timing and use of these dollars and the repayment of these dollars to the W&SRSF to insure the long-term viability of the fund and a stable water and sewer rate structure. This fund has never been reduced below its original amount at any time and no use of the original amount is anticipated in the proposed budget.

SANITATION FUND

Sanitation Fund revenues, exclusive of revenue derived from the Litter Abatement Contributions, are estimated to increase by 12.4% during fiscal year 2009-2010. The major components of this increase are garbage collection and landfill fees, up $700,000 and $470,000, respectively, due to a $2 rate increase per residential household. Revenues generated should provide adequate cash flow to meet the operating needs of the fund and provide for small capital expenditures. However, rate increases are essential to provide for the opening of future landfill cells and to provide for closure/postclosure care and to correct the current deficit position of this fund.

Expenses of this fund, exclusive of expenses to be incurred through expenditure of the Litter Abatement Contributions, decreased 2.4%. Although closure/postclosure care reflects an additional $152,458, the purchase of refuse containers is down $142,125, and there is a decrease of $264,706

in hire of equipment related to decreased fuel costs. A portion of the landfill costs result from unfunded, federally mandated regulations and are mainly reflected in depreciation of capitalized costs and landfill closure costs.

Voluntary Litter Contributions were established, October 1, 2002, by the City to assist with litter abatement through a program of voluntary $1.00 per month contributions from citizens on their utility bills. In November 2006, the contribution rate was reduced $0.50. Expenses will be incurred through the use of revenues for abatement of litter problems. Revenues are budgeted at $136,500 for this program and expenses at $318,605.

GOLF COURSE FUND

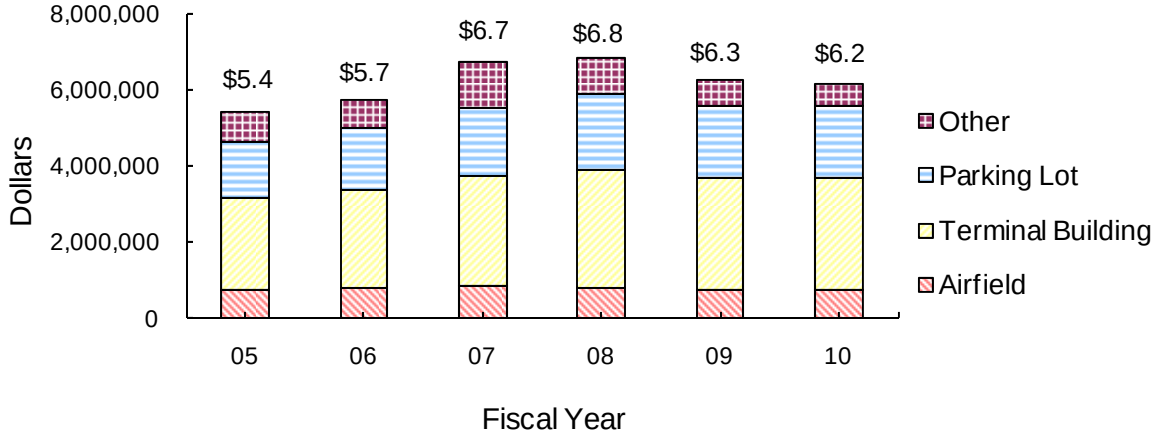
Golf Course revenues are budgeted at $1,701,100, reflecting a 15.3% increase compared to fiscal year 2009 budgeted revenues of $1,475,487. The operation of the pro shop, which was contracted out in prior years, is the major source of this increase. The Golf Course Player Facility Charge (GPFC) of $1.00 per round is currently being used in its entirety to assist with debt service costs associated with construction of the new nine holes and expansion of other golf course facilities. In October of 2003, an additional $2.75 GPFC was instituted to be used specifically for capital improvements of the Golf Course. The GPFC revenues are not available for general golf course operations and are not reflected in the revenue estimates. Expenses are budgeted to decrease 1.63%. For the first time in many years, the Golf Course does not require a transfer from the General Fund to cover budgeted expenses.

AIRPORT FUND

Anticipated working capital for the Airport is approximately $3,149,800 at the beginning of fiscal year 2009–2010. This working capital is critical to the operation of the Airport during the next few years. Working capital currently represents 30.7% of proposed Fiscal Year 2009–2010 expenses, 51.2% of expenses net of depreciation, and should be maintained at this level for reasonably sound financial operations.

Estimated Airport Fund revenues reflect a $3,900 decrease, with reductions forecast in parking lot revenue, air terminal aviation fees and landing fee income. Airport Passenger Facility Charge revenues to be used in capital construction projects and the repayment of a major portion of the debt issued for construction of the new terminal building at the airport are not included in this total due to use restrictions.

Airport Revenues
Actual 2005 through 2008; Estimated 2009; Budgeted 2010



Airport expenses, exclusive of matching expenses on grants, are up $355,877. The primary sources of this increase are depreciation expense and janitorial services, which reflect $221,500 and $113,728, respectively, more than fiscal year 2009. Based upon a cost allocation study prepared by DMG Maximus in accordance with Office of Management and Budget Circular A-87 (OMB A-87), General Fund charges to the Airport were $1,424,000.

SCHARBAUER SPORTS COMPLEX FUND

The Scharbauer Sports Complex Fund was established to account for all facets of the operations of the Scharbauer Sports Complex.

Fiscal year 2010 revenues, $1,555,398, are budgeted to cover expenses of $3,262,598, after consideration of $1,707,200 in depreciation expense. Support from the General Fund has been reduced by $330,620 in fiscal year 2010.

The revenue stream from the contractual agreement between the Midland Football-Soccer and Baseball Complex Development Corporation, a 4b corporation, and the City is accounted for in a "subfund" of this fund. This agreement provides for the Midland Football-Soccer and Baseball Complex Development Corporation (MFSB) to remit all revenues received from a 4b sales tax to the City for use in paying debt service costs associated with the Series 2000 and 2001 Certificates of Obligation issued by the City to fund development of the Sports Complex, as well as the Series 2006 General Obligation Refunding Bonds issued to refund a portion of the Series 2000 Certificates of Obligation. Receipts of sales tax in excess of principal and interest requirements on the debt may be used from time to time in paying any expenses that are within the purposes for which the sales tax was approved by the voters. Debt service payments for fiscal year 2010 will be $3,086,968.

INTERNAL SERVICE FUNDS

The internal service funds of the City are the Garage Fund, Warehouse Fund and Self-insurance funds. These funds derive their revenues from charges to the City funds that use their services and these revenues are budgeted in the other funds as expenses/expenditures. The only revenue not from this source is investment income associated with the funds.

The Garage Fund budget decreased $3,248,045, or 19.57% due to a combination of factors. Several large capital items purchased in 2009 represent the majority of this amount, including $1,600,000 computer software upgrade, $600,000 for new laptop computers in the Police Department, $535,000 for new golf carts, and $450,000 for a fire pumper. To reflect decreased fuel costs, fuel is budgeted at $665,400, or 28% below fiscal year 2009. Depreciation reflects an increase of $377,500. Revenues are budgeted to decrease by $568,033.

The Warehouse Fund expense is budgeted at $735,144, a $156,413 increase for fiscal year 2010 as compared to $578,731 for fiscal year 2009.

The City's self-insurance funds, in the aggregate, appear to be financially sound for fiscal year 2010. The increase for combined fund contributions to the General Liability Self-Insurance Fund totals $27,000, bringing total General Liability contributions from all funds to $441,000**.** Payments by the operating funds to the Workers' Compensation Self-insurance Fund for coverage in fiscal year 2010 were increased by 15.3% from the prior year. Medical/Dental Self-Insurance contributions by the City for active employees and retirees were increased 5% for 2010, as of October 1, 2009, to reflect increasing costs of services.

The City periodically retains the services of an actuarial firm to conduct a study of the City's self-insurance funds. Rates and anticipated expenses, except for Medical/Dental rates, are established based upon actuarial recommendations contained in that study.

CAPITAL IMPROVEMENT PROGRAM

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Generally, capital projects are in excess of $15,000 and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park developments and new City facilities such as fire stations, airports, or water treatment facilities. Major maintenance projects such as street resurfacing or a new roof for a building are not included in the CIP. The following table presents a comparison of funded projects between the 2009 and 2010 budget years.

	2009 Budget	2010 Budget	Difference
Total Capital Improvement Budget	76,755,333	102,442,048	25,686,715
Total Project Expenditures to Date	34,183,508	67,048,288	32,864,780
Unspent Capital Improvement Budget	42,571,825	35,393,760	(7,178,065)

Annually, a five-year CIP needs assessment is presented to City management by the various City departments. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment. This needs assessment is evaluated and prioritized by City management. Tentative recommendations are made to City Council based upon this assessment. Council then evaluates, modifies and reviews management's tentative recommendations and adopts a CIP for the year.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These are dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Inclusion of a project in the CIP does not insure that the project will be funded at any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

Budgetary policy and directive for the fiscal year 2009-2010 budget was similar to guidelines for previous years. However, the achievement of those directives while adhering to policy is often difficult and requires innovation and creativity on behalf of the City Council and staff. The entire City staff is to be commended for their efforts in developing a budget that adheres to City Council policy and achieves the fiscal objectives of the Council.

It is through focusing on the key strategies of the City's vision statement that these policies and directives are achieved. Our vision remains to be "A citizen-oriented team dedicated to providing efficient, quality services now and into the future."

VISION STATEMENT

A citizen-oriented team dedicated to providing efficient, quality services now and into the future.

KEY STRATEGIES

1. Recognize employees as our most important resource

   - recruit and retain qualified employees
   - communicate expectations and recognize performance
   - involve employees in setting and achieving goals
   - encourage innovation and new ideas
   - provide training and education for all employees

2. Consistently promote teamwork among citizens, elected officials, and City

   - develop and implement a goal-setting process that involves City Council, City employees, and community organizations
   - increase communications among employees at all levels
   - encourage positive communications with the citizens through employees
   - increase the quality of Council communications with constituents
   - promote volunteerism

3. Emphasize safety and environmental awareness

   - provide a safe work environment through safety policies, training and equipment
   - be an example of an environmentally responsible organization

4. Actively solicit citizen input and respond appropriately

   - insure that citizen questions and complaints are responded to in an accurate and timely manner
   - utilize Boards and Commissions as a source of information
   - inform citizens and employees as to goals and long range cost of services
   - obtain broad based citizen input
   - network with community organizations

5. Provide quality services at a competitive cost

   - establish and maintain standards of performance
   - emphasize long term planning
   - regularly evaluate methods and cost of service
   - do it right the first time
   - optimize the use of technology

LINKING LONG- AND SHORT-TERM GOALS

LONG-TERM GOALS: Master Plan 2025	SHORT-TERM GOALS: 2009-2010 Policy Agenda
Thoroughfare Plan	⇨ Existing street rehabilitation and construction in all areas of the City for identified projects.
	⇨ Pave all unpaved city streets over a 12- to 15-year period.
	⇨ Focus on developing infrastructure to spur development at one of the City's major gateways - the intersection of I-20/ Loop 250.
Land Use Plan	⇨ Annexation Plan - Focus will be given to preparing northwest Midland for future development.
Downtown Plan	⇨ Focus should be placed on further revitalization with an emphasis on a thriving downtown. This includes housing, recruitment of businesses, and upgrades to centennial plaza and surrounding areas.
Housing Strategies	⇨ Work with developers, supporting in terms of infrastructure.
	⇨ Encourage business to invest in the construction of homes for their employees.
	⇨ Explore the market for possible development of condominiums in Midland, specifically downtown. Examine the City's role.
	⇨ Rehabilitate existing homes in older areas of Midland and consider offering incentives to those who choose to rehabilitate these structures.
Utilities, Water & Drainage Plan	⇨ Attention will be given to stabilizing the bank of Jal Draw.
	⇨ Prepare for unfunded mandates regarding storm water runoff and explore funding sources for needed upgrades
	⇨ Rehabilitate old sewer lines as well as placing new lines.
	⇨ Water Treatment - Upgrade water treatment plant to meet regulatory standards.
Parks, Recreation & Open Space	⇨ Identify needs for parking garages, parks, and sports venues.
City Government & Public Facilities	⇨ Examine possibilities and costs for a new or renovated Municipal Court building.
	⇨ City facilities - Prioritize upgrades or replacements, and identify funding sources for the repairs.
Economic Development Strategies	⇨ Evaluate the effectiveness of the Chamber's economic development efforts, identify priorities, and explore new options for utilization of Economic Development Funds.
	⇨ View the Entrada Business Park as an entrepreneurial center and consider possible multiple users for Building "A".
	⇨ Recruiting "Green" Businesses - Targeting industries that would consider locating in Midland such as developers of other energy sources.
	⇨ Determine suitable incentives to assist developers through use of Economic Development Funds.
	⇨ Energy Epicenter - Branch out to recruit new energy type businesses to the area while taking advantage of local expertise.
	⇨ Create environment to attract and retain citizens under 35.
	⇨ Build Infrastructure - Have sufficient infrastructure in place to meet the growing needs of the City and to partner with the

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS

	Governmental Funds								
	General Fund			Debt Service			Special Revenue Fund		
	FY08 Actual	FY09 Estimate	FY10 Adopted	FY08 Actual	FY09 Estimate	FY10 Adopted	FY08 Actual	FY09 Estimate	FY10 Adopted
Revenues:									
Taxes	$61,383,573	$62,857,100	$61,101,774	$3,866,703	$3,084,951	$3,842,061	$2,459,814	$2,400,000	$2,200,000
Licenses and Permits	1,175,735	1,028,000	1,101,620	-	-	-	-	-	-
Fines and Forfeitures	3,151,237	3,141,000	3,143,000	-	-	-	-	-	-
Charges for Services	6,064,452	6,009,558	6,207,760	-	-	-	203,589	195,000	195,000
Investment Income	1,258,066	755,600	756,000	34,408	16,000	8,000	58,439	45,000	40,000
Grants and Contributions	1,013,711	2,267,342	2,308,389	-	-	-	-	-	-
Nonoperating	-	-	-	-	-	-	-	-	-
Other	260,479	298,648	142,050	(191)	-	-	(928)	-	-
Total Revenues	74,307,253	76,357,248	74,760,593	3,900,920	3,100,951	3,850,061	2,720,914	2,640,000	2,435,000
Other financing sources:									
Interfund Transfers In	749,999	2,250,000	750,000	109,476	105,605	106,636	-	-	-
Proceeds of refunding bonds	-	-	-	-	-	-	-	-	-
Total revenues and other financing sources	$75,057,252	$78,607,248	$75,510,593	$4,010,396	$3,206,556	$3,956,697	$2,720,914	$2,640,000	$2,435,000
Expenditures:									
Personnel Services	$47,257,761	$50,255,129	$52,469,791	-	-	-	-	-	-
Commodities	1,844,598	1,799,636	1,602,278	-	-	-	7,232	-	-
Contractual Services	15,216,257	17,174,489	17,072,326	-	-	-	79,836	82,114	75,730
Maintenance - Structures	1,003,876	2,892,053	1,344,148	-	-	-	59	7,000	7,000
Maintenence - Equipment	525,827	631,331	542,365	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Capital Outlay	166,483	545,943	372,868	-	-	-	-	50,000	50,000
Debt Service	-	-	-	-	-	-	-	-	-
Other	6,308,560	5,915,999	1,662,190	4,093,864	3,165,457	3,856,872	1,663,757	2,562,857	1,874,136
Total expenditures/expenses	72,323,362	79,214,580	75,065,966	4,093,864	3,165,457	3,856,872	1,750,884	2,701,971	2,006,866
Other financing uses:									
Interfund Transfers Out	3,594,977	1,057,434	444,627	-	-	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-	-	-	-	-	-
Total expenditures and other financing uses	$75,918,339	$80,272,014	$75,510,593	$4,093,864	$3,165,457	$3,856,872	$1,750,884	$2,701,971	$2,006,866

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS (con't)						INTERNAL SERVICE FUNDS					
Proprietary Funds									Totals		
Water and Sewer Fund			Other Enterprise Funds			Internal Service			(Memorandum Only)		
FY08 Actual	FY09 Estimate	FY10 Adopted	FY08 Actual	FY09 Estimate	FY10 Adopted	FY08 Actual	FY09 Estimate	FY10 Adopted	FY08 Actual	FY09 Estimate	FY10 Adopted
$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$67,710,090	$68,342,051	$67,143,835
-	-	-	-	-	-	-	-	-	1,175,735	1,028,000	1,101,620
-	-	-	-	-	-	-	-	-	3,151,237	3,141,000	3,143,000
41,349,739	39,550,000	40,101,000	15,815,407	15,977,971	17,319,071	10,246,609	11,094,814	12,033,262	73,679,796	72,827,343	75,856,093
993,798	723,000	773,000	450,760	322,000	347,000	360,075	153,000	153,000	3,155,546	2,014,600	2,077,000
1,928,583	1,050,000	50,000	461,208	1,775,965	3,386,500	-	-	-	3,403,502	5,093,307	5,744,889
1,922,900	992,372	980,500	1,194,302	602,311	564,315	294,811	406,993	122,000	3,412,013	2,001,676	1,666,815
-	-	-	221,235	152,000	152,000	-	-	-	480,595	450,648	294,050
46,195,020	42,315,372	41,904,500	18,142,912	18,830,247	21,768,886	10,901,495	11,654,807	12,308,262	156,168,514	154,898,625	157,027,302
-	-	-	3,594,977	1,057,434	444,627	-	-	-	4,454,452	3,413,039	1,301,263
-	-	-	-	-	-	-	-	-	-	-	-
$46,195,020	$42,315,372	$41,904,500	$21,737,889	$19,887,681	$22,213,513	$10,901,495	$11,654,807	$12,308,262	$160,622,966	$158,311,664	$158,328,565
5,060,734	5,568,372	5,669,974	4,530,654	5,098,671	5,064,538	1,530,666	1,697,194	1,802,747	58,379,815	62,619,366	65,007,050
1,494,521	1,442,632	1,625,524	1,029,034	1,288,698	1,138,220	4,014,543	3,382,575	3,191,913	8,389,928	7,913,541	7,557,935
18,900,125	20,737,101	20,980,983	6,677,356	7,712,817	6,930,350	509,703	521,108	551,587	41,383,277	46,227,629	45,610,976
287,596	344,199	375,899	213,893	606,252	584,800	10,061	18,350	16,500	1,515,485	3,867,854	2,328,347
404,643	503,591	472,326	108,154	146,978	150,831	1,249,528	1,100,980	1,117,500	2,288,152	2,382,880	2,283,022
3,502,808	3,628,000	4,070,000	6,686,629	6,271,050	6,562,200	2,272,451	2,937,500	3,327,500	12,461,888	12,836,550	13,959,700
183,173	389,070	414,933	24,200	78,457	51,973	2,792,089	5,927,246	3,786,500	3,165,945	6,990,716	4,676,274
7,439,458	7,059,205	6,396,094	479,605	555,600	532,086	-	-	-	7,919,063	7,614,805	6,928,180
3,688,648	3,586,542	3,826,256	7,491,983	5,773,430	3,994,638	365,240	1,907,193	292,660	23,612,052	22,911,478	15,506,752
40,961,706	43,258,712	43,831,989	27,241,508	27,531,953	25,009,636	12,744,281	17,492,146	14,086,907	159,115,605	173,364,819	163,858,236
859,475	855,605	856,636	-	-	-	-	-	-	4,454,452	1,913,039	1,301,263
-	-	-	-	-	-	-	-	-	-	-	-
$41,821,181	$44,114,317	$44,688,625	$27,241,508	$27,531,953	$25,009,636	$12,744,281	$17,492,146	$14,086,907	$163,570,057	$175,277,858	$165,159,499

SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund
Estimated Balance 10/01/2009	$27,851,908	$ 212,491	$142,393,587	$71,908,155	$(1,942,086)	$ 4,157,284
REVENUES						
Taxes	61,101,774	3,842,061				
Licenses and Permits	1,101,620					
Fines and Forfeitures	3,143,000					
Charges for Services	6,207,760	0	40,101,000	5,907,300	9,152,000	1,665,600
Miscellaneous	2,450,439					
Interest	756,000	8,000	773,000	81,000	225,000	35,000
Nonoperating			980,500	164,115	41,100	500
Grants and Contributions			50,000	3,200,000	186,500	
Total Revenues	74,760,593	3,850,061	41,904,500	9,352,415	9,604,600	1,701,100
APPROPRIATIONS/EXPENSES						
Personnel Services	52,469,791		5,669,974	1,906,184	2,590,233	568,121
Commodities	1,602,278		1,625,524	59,630	684,840	371,500
Contractual Services	17,072,326		20,980,983	1,916,982	3,692,144	595,422
Maintenance - Structures	1,344,148		375,899	94,400	8,400	32,000
Maintenence - Equipment	542,365		472,326	76,700	59,131	15,000
Debt Service		3,856,872	5,896,094	495,734		36,352
Depreciation			4,070,000	4,092,000	563,000	200,000
Miscellaneous	1,662,190		4,326,256	1,590,531	1,970,071	76,690
Lands - Buildings	82,517		76,524			
Equipment	290,351		338,409	16,473	35,500	
Total Expenses			43,831,989	10,248,634	9,603,319	1,895,085
Total Appropriations	75,065,966	3,856,872				
Debt Proceeds/(Uses)						
Interfund Transfers In/(Out)	305,373	106,636	(856,636)			0
Estimated Balance 9/30/2010	$27,851,908	$ 312,316	$139,609,462	$71,011,936	$(1,940,805)	$ 3,963,299

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund
Estimated Balance 10/01/2009	$27,851,908	$ 212,491	$142,393,587	$71,908,155	$(1,942,086)	$ 4,157,284
Estimated Changes	0	99,825	(2,784,125)	(896,219)	1,281	(193,985)
Estimated Balance 9/30/2010	$27,851,908	$ 312,316	$139,609,462	$71,011,936	$(1,940,805)	$ 3,963,299

SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY (continued)

OPERATING FUNDS		INTERNAL SERVICE FUNDS		NONOPERATING FUNDS		TOTAL	
Hotel/ Motel Fund	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Capital Projects	Proprietary Fund Debt	Memorandum	
$1,948,582	$34,277,723	$15,286,388	$1,166,452	$11,573,633	$33,023,703	$341,857,820	Estimated Balance 10/01/2009
							REVENUES
2,200,000						67,143,835	Taxes
						1,101,620	Licenses and Permits
						3,143,000	Fines and Forfeitures
195,000	642,171	11,253,262	780,000			75,904,093	Charges for Services
						2,450,439	Miscellaneous
40,000	6,000	140,000	13,000			2,077,000	Interest
	462,600	122,000				1,770,815	Nonoperating
	0					3,436,500	Grants and Contributions
2,435,000	1,110,771	11,515,262	793,000	0	0	157,027,302	Total Revenues
							APPROPRIATIONS/EXPENSES
		1,732,733	70,014			65,007,050	Personnel Services
	22,250	2,574,513	617,400			7,557,935	Commodities
75,730	725,802	536,428	15,159			45,610,976	Contractual Services
7,000	450,000	15,000	1,500			2,328,347	Maintenance - Structures
	0	1,117,500				2,283,022	Maintenence - Equipment
						10,285,052	Debt Service
	1,707,200	3,315,000	12,500			13,959,700	Depreciation
1,874,136	357,346	274,089	18,571			12,149,880	Miscellaneous
50,000		32,500				241,541	Lands - Buildings
		3,754,000				4,434,733	Equipment
	3,262,598	13,351,763	735,144	0	0	82,928,532	Total Expenses
2,006,866						80,929,704	Total Appropriations
				(1,947,786)	(12,232,644)	(14,180,430)	Debt Proceeds/(Uses)
	444,627					0	Interfund Transfers In/(Out)
$2,376,716	$32,570,523	$13,449,887	$1,224,308	$9,625,847	$20,791,059	$320,846,456	Estimated Balance 9/30/2010

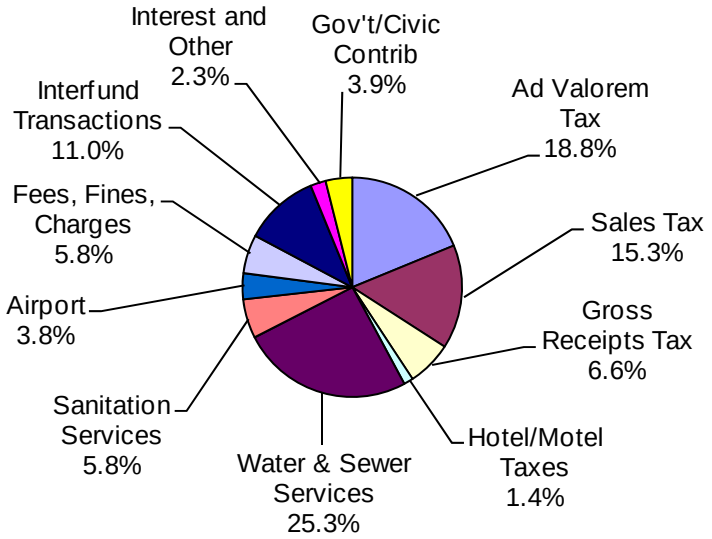
SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION (continued)

OPERATING FUNDS		INTERNAL SERVICE FUNDS		NONOPERATING FUNDS		TOTAL	
Hotel/ Motel Fund	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Capital Projects	Proprietary Fund Debt		
$1,948,582	$34,277,723	$15,286,388	$1,166,452	$11,573,633	$33,023,703	$341,857,820	Estimated Balance 10/01/2009
428,134	(1,707,200)	(1,836,501)	57,856	(1,947,786)	(12,232,644)	(21,011,364)	Estimated Changes
$2,376,716	$32,570,523	$13,449,887	$1,224,308	$9,625,847	$20,791,059	$320,846,456	Estimated Balance 9/30/2010

REVENUES - MAJOR SOURCES AND TRENDS

Although the City's revenues are varied, a limited number of revenue types comprise the majority of its overall revenue. Water and sewer services (25.3%) produce the largest revenue stream. Ad valorem tax (18.8%) is the second largest revenue source, followed closely by sales tax (15.3%). The major component of interfund transactions (11.0%), is Garage Fund charges to other funds. Gross receipts tax (6.6%) is the City's fifth largest source of revenue.

Where the Money Comes From...
Combined Funds 2009-2010 Budget by Revenue Type
$158.3 Million



GENERAL FUND - There are three major revenue sources in this fund - Ad Valorem Taxes (34%), Sales Taxes (32%) and Gross Receipt Taxes (14%). Together, these represent 78% of all General Fund revenue.

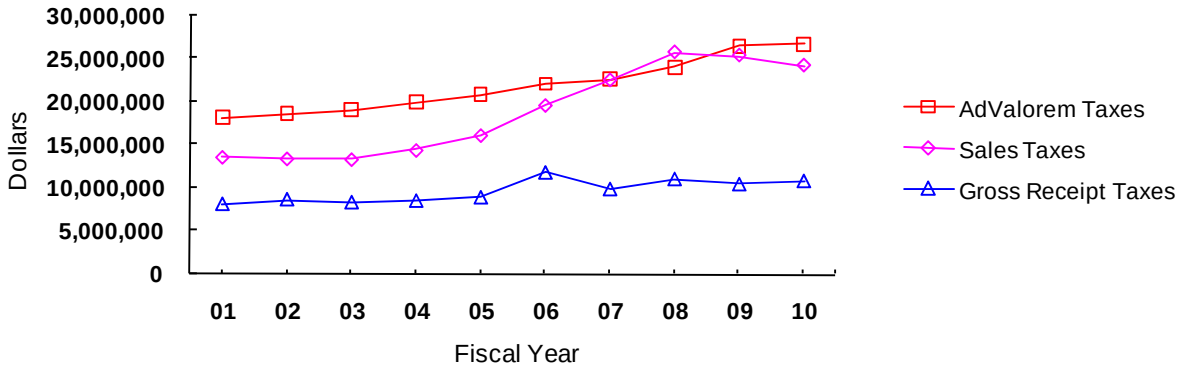
- Ad Valorem Taxes: This tax is based on the assessed value of real estate, personal property and minerals within the City's taxing jurisdiction. The prior three years saw additions and valuation increases average 15.35%. The combined additions for this year total 7.67%. Based upon discussions with the Chief Appraiser for Midland Central Appraisal District, a review of permits issued and input from local realtors on the state of city property values, it is anticipated that the combined growth trend will average around 3% per year for next year and near future years.

- Sales Tax: During the four years prior to FY2003, Sales Tax grew by an average of 3.89%. A noticeable slowdown in sales tax revenues during FY2003 which was followed by a nice recovery from FY2004 through FY2007. Fiscal Year 2008 receipts were 18.12% over budget and FY2009 is estimated to be equal to budget. Sales tax revenue is affected by both changes in population and the state of the local economy. Trends in the oil and gas industry appear to indicate some strengthening of the base for a substantial part of our local economy which should help mitigate some of the downward pressure on sales taxes created by the national recession helping lead to a stable projection for the next year in sales taxes over FY2009 budget levels.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

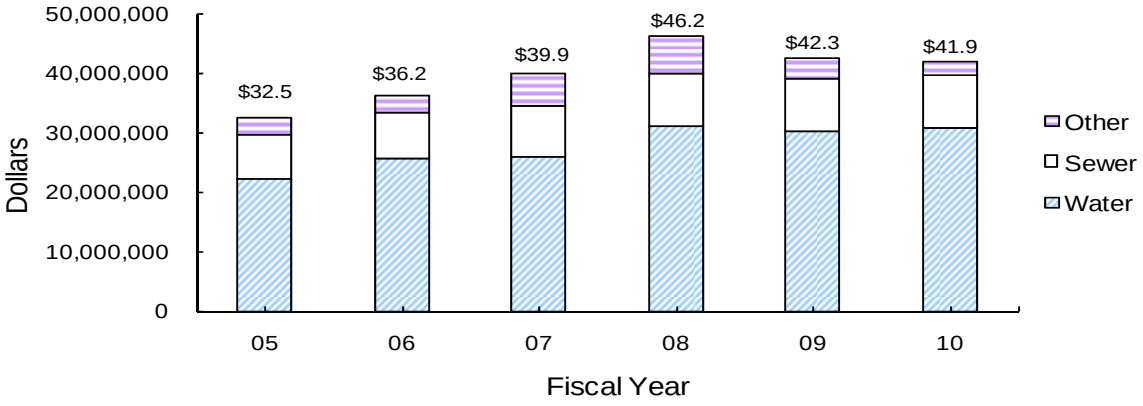
- Gross Receipts Taxes: Gross receipts taxes are paid by utility providers for their use of City streets, alleys and property in providing their services. Projections are based on historical data trends, adjusted for population and other factors known to impact this revenue. Demands for utility services have continued to increase and escalation clauses in contracts continue in effect. A factor of concern is the impact of lower energy prices on the revenue streams of some service providers and the resulting lower revenue stream to the City. These concerns have led to a downward projection for Fiscal Year 2010. However, based upon the appearance of a stabilizing local economy, this trend is expected to return to slow growth, similar to trend in Ad Valorem base and Water & Sewer connections.

General Fund Revenue Trends
Actual Fiscal Year 2001 through 2008; Estimated 2009; Budgeted 2010



WATER AND SEWER FUND - The major revenues are net water sales and net sewer service. The customer base has grown between 2% and 3% per year thru the last five years. The trend projection for new connections of a two percent increase is conservative. Water sales were very strong in FY2001 thru FY2003 due to a regional drought. Sales for FY2004 represented a return to more normal rainfall patterns and FY2005 revenues reflect that more normal rainfall pattern. A tiered water rate system implemented in October 2006 in water rates created the increase in water sales depicted below. This increase was necessary to fund increasing operating costs and ongoing infrastructure replacement. The graphic below provides a clear picture of the changing nature of water revenues during the regional drought and the anticipated drier year of water revenues with rainfall below normal levels. The graph also demonstrates the stable nature of sewer revenues across years and a small, slightly variable, stream of other revenues.

Water and Sewer Revenue Trends
Actual 2005 through 2008; Estimated 2009; Budgeted 2010



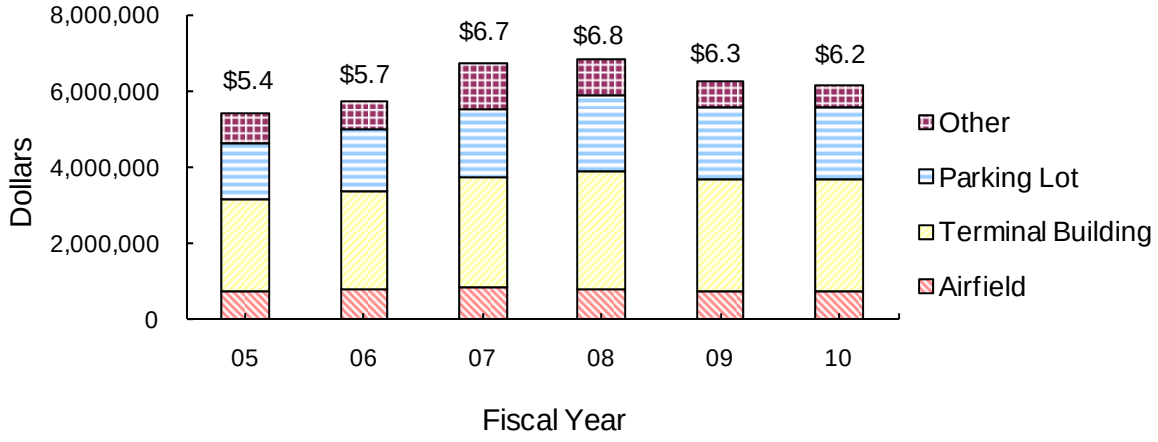
REVENUES - MAJOR SOURCES AND TRENDS (continued)

SANITATION FUND - The major revenue is net sanitation service to residential and commercial customers. This fee covers both the collection and disposal of waste, and is based on the number of current accounts plus anticipated growth. There is some competition for the commercial service. Revenues will increase because of a substantial increase in rates to cover increasing landfill costs.

GOLF-COURSE FUND – Major revenues for this fund include daily green fees and golf cart rentals. The thirty-six (36) hole capacity enables tournament play while maintaining daily fee play. Revisions to the management structure of the course were adopted during FY 2009 in an effort to make the course totally self-supporting. The fee structure coupled with cost containment efforts provides adequate revenues for the course to be self-supporting.

AIRPORT FUND - The major revenues of airfield landing fees, terminal building space rentals to the airlines, and parking fees to travelers are all connected to the volume of travel to and from Midland. Estimated Airport Fund revenues reflect Airport Improvement Program Grant revenues (other revenue in the graph below) of $3.2 million dollars. The graph below provides four years of actual history for these revenue streams with an estimate for fiscal year 2009. Revenues in the graph for fiscal year 2010 are as budgeted.

Airport Revenues
Actual 2005 through 2008; Estimated 2009; Budgeted 2010



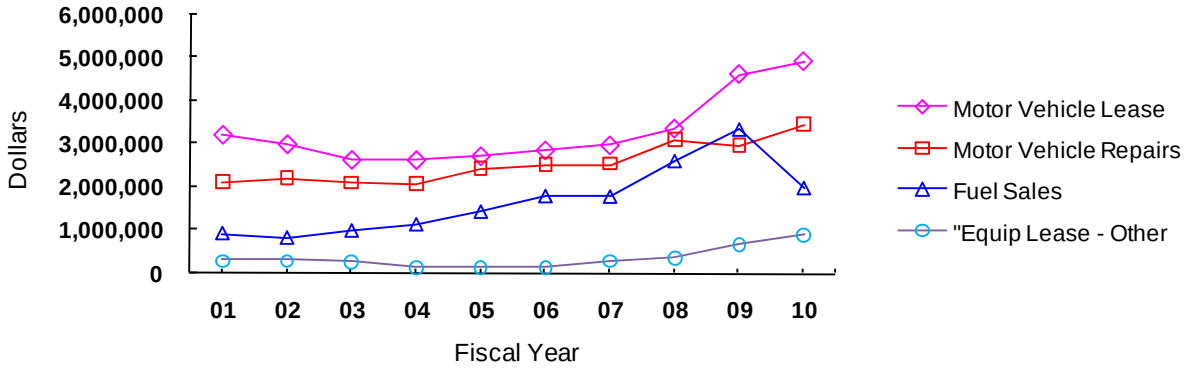
HOTEL/MOTEL FUND - Occupancy Tax revenue is the primary revenue source in this fund, and is budgeted at the same level as FY2009. Historical trends are used as a basis for budget projections, tempered by population and economic factors. The flattening trend is being driven by the slowly recovering oil and gas markets and reduced demand for support services for the industry.

DEBT SERVICE FUND – The major revenue source for this fund is ad valorem taxes. The portion of ad valorem tax allocated to this fund is determined by calculating funding necessary to cover debt service requirements for the upcoming year after consideration of current fund balance and estimated interest earnings.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

GARAGE FUND - This fund is an internal service fund which provides fleet, construction and maintenance equipment to the operating funds. The graph below depicts the four major sources of the charges to other funds. Vehicle lease and repairs are a function of the age of equipment used by the operating funds. Changes in fuel sales revenue is tied closely to the price of fuel. The scope of the fund has been broadened in recent years to include the acquisitions of other major assets used by the operating funds.

Garage Fund Revenue Trends
Actual Fiscal Year 2001 through 2008; Estimated 2009; Budgeted 2010

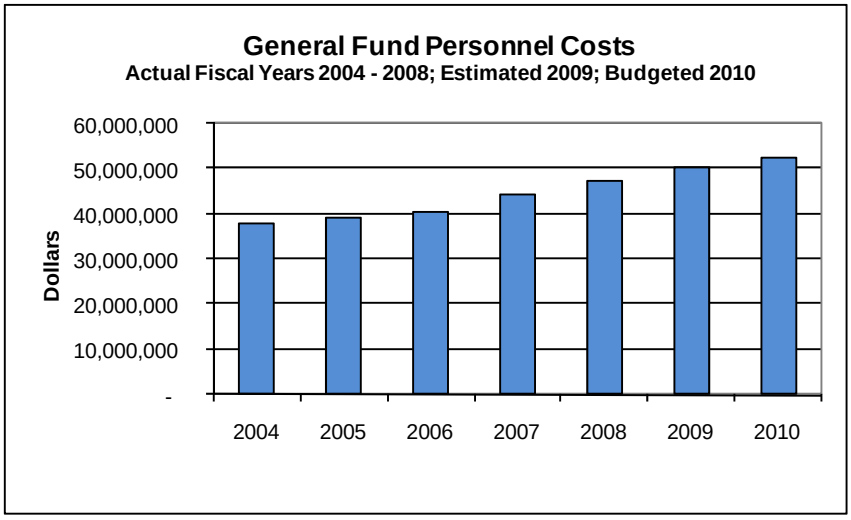


The revenues listed above represent over 75% of the total City operating budget. Please see the Budget message (page i through xi) and Significant Changes in Revenue/ Expense (page xxii) for more detail and graphics of revenue history and trends.

SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY

GENERAL FUND – Total General Fund revenues are anticipated to decrease by $4,173,569 for fiscal year 2010 from budgeted fiscal year 2009 revenues. Major components of this decrease are a $1,043,582 reduction in grants, $1,500,000 less in interfund transfers, $690,000 decrease in interest income, $653,259 less in franchise fees and a $675,645 decrease in property tax collections due to a decrease in the actual maintenance and operations tax rate from 43.52 to 39.75 cents per $100 valuation. Increases of $425,000 are anticipated in Municipal Court receipts.

Significant expenditure changes include the addition of 1 new secretarial position, a 5% increase in health insurance costs in the amount of $222,277, as well as increases in contributions to the Texas Municipal Retirement System of $218,339. In addition, a 5% mid-year broadband pay adjustment is budgeted for City employees meeting progression criteria and public safety employees will receive funding of a 5% step increase as of April 1, 2010. A hiring freeze is expected to yield savings of $615,776. Reductions of $240,781 in hire of equipment costs are related to declining fuel prices.

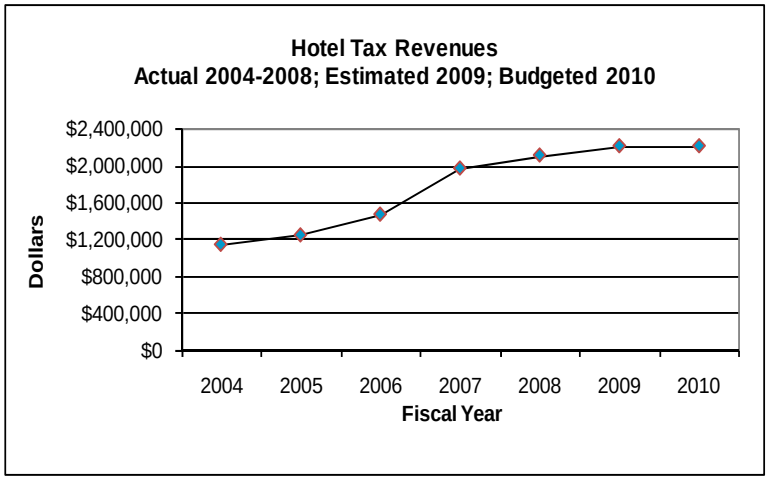


Due to a decrease in anticipated grant revenues, there is a corresponding reduction of $1,043,582 in matching expenditures. There are also reductions in support of the Golf Course and Scharbauer Sports Complex in the amount of $282,187 and $330,620, respectively.

Fund Balance is expected to remain unchanged from Fiscal Year 2009.

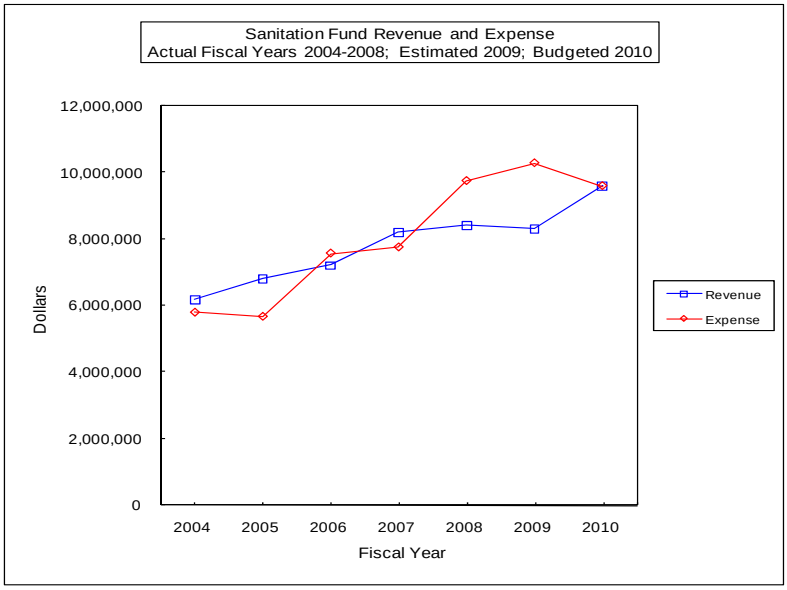
DEBT SERVICE FUND – There is a $757,110 increase in budgeted ad valorem revenue for Fiscal Year 2010. Expenditures for debt service costs reflect $689,028 increases due to the issuance of certificates of obligation in 2009. The ending balance for the fund is approximately one-twelfth of the anticipated Fiscal Year 2010 tax supported debt service costs for the issues serviced by the Fund.

HOTEL/MOTEL FUND – Hotel occupancy taxes are budgeted at $2,200,000, the same as last year. Occupancy rates are expected to remain stable in 2010. Fund balance, however, should show an increase of $428,000 due to decreased expenditures for capital projects. In 2009, $750,000 was appropriated to a project for enhancement of Centenniel Plaza. Funds not appropriated in this budget will be used for other eligible expenditures in the near future.



SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY (continued)

WATER AND SEWER FUND – This fund generates adequate working capital and provides adequate revenues to meet any bond covenant requirements. However, revenues at the current level do not completely cover all of the cost of depreciation and therefore results in a decreasing Fund Equity.



SANITATION FUND – A $2 rate increase per residential household was implemented to offset costs associated with unfunded federal mandates related to operation of the landfill and to improve fund equity in this fund. The increase will generate an additional $700,000 for garbage collection fees and $470,000, for landfill fees, resulting in a positive cash flow for 2010.

AIRPORT FUND – The major revenues in this fund are airfield landing fees, terminal building rentals and parking lot fees. Estimated Airport Fund expenses, exclusive of matching expenses on grants, are up $355,877 mainly due to depreciation expense and janitorial services, which reflect $221,500 and $113,728, respectively, more than fiscal year 2009.

SCHARBAUER SPORTS COMPLEX FUND – Fiscal year 2010 operating revenues, $1,555,398, and expenses, $3,262,598, are budgeted to provide a cash flow of $0 after consideration of $1,707,200 in depreciation expense. The Fund Balance is made up almost entirely of capitalized construction costs.

GARAGE FUND – The $1.8 million reduction in fund equity is related to broadening the scope of this fund to include the acquisitions of other major assets, in addition to vehicles, to be used by the operating funds. Repayment from those funds will be extended over several years.

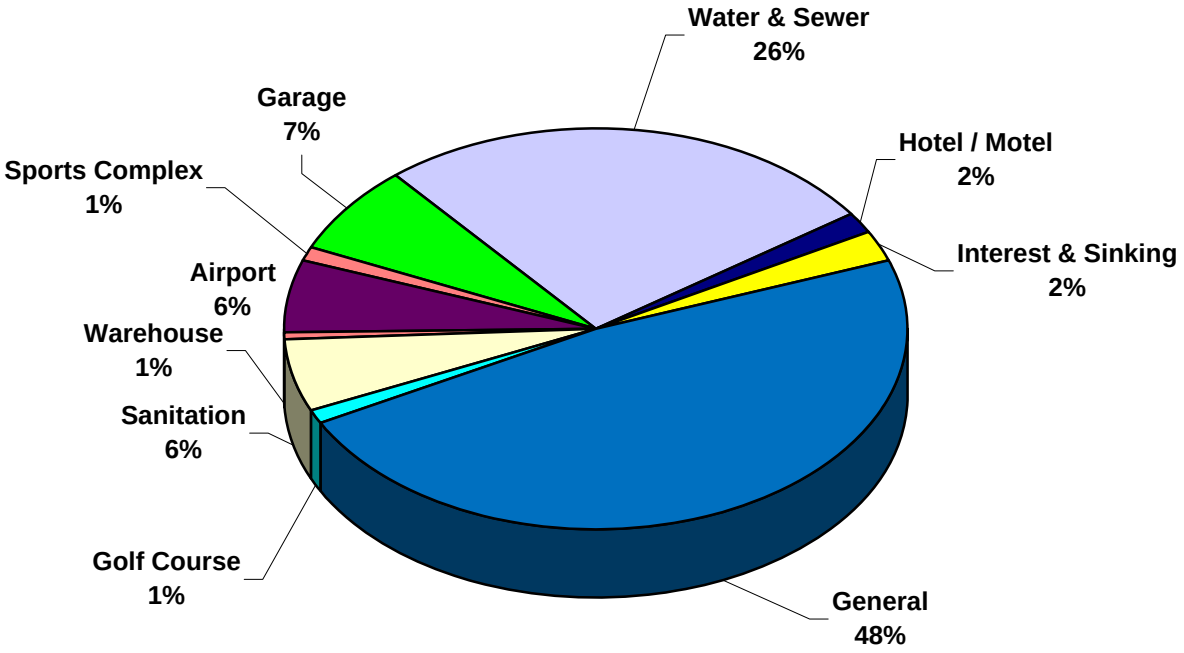
NONOPERATING FUNDS – The decrease in the Fund Balance of these funds is directly attributable to the expenditure of funds that have been appropriated for projects currently under way. Any additional appropriations for future projects will result in further decreases in these estimated balances.

COMPARATIVE REVENUES AND EXPENDITURES
OPERATING FUNDS

	CURRENT BUDGET* FY09	PROPOSED BUDGET FY10	INCREASE OR DECREASE
REVENUES:			
General Fund Opns.**	$ 79,684,162	$ 75,510,593	$ (4,173,569)
Tax Supported Debt	3,217,556	3,956,697	739,141
Hotel/Motel	2,440,000	2,435,000	(5,000)
Water & Sewer	40,482,000	41,904,500	1,422,500
Sanitation	8,551,700	9,604,600	1,052,900
Golf Course***	1,475,487	1,701,100	225,613
Airport****	9,356,315	9,352,415	(3,900)
Scharbauer Sports Complex*****	1,424,570	1,555,398	130,828
Garage******	12,083,295	11,515,262	(568,033)
Warehouse******	728,500	793,000	64,500
TOTAL REVENUE	$ 159,443,585	$ 158,328,565	$ (1,115,020)
EXPENDITURES:			
General Fund Opns.	81,274,496	75,510,593	(5,763,903)
Tax Supported Debt	3,167,844	3,856,872	689,028
Hotel/Motel	2,697,836	2,006,866	(690,970)
Water & Sewer	43,430,190	44,688,625	1,258,435
Sanitation	10,289,920	9,603,319	(686,601)
Golf Course	1,926,487	1,895,085	(31,402)
Airport	11,387,053	10,248,634	(1,138,419)
Scharbauer Sports Complex	3,063,120	3,262,598	199,478
Garage	16,599,808	13,351,763	(3,248,045)
Warehouse	578,731	735,144	156,413
TOTAL EXPENDITURES	$ 174,415,485	$ 165,159,499	$ (9,255,986)

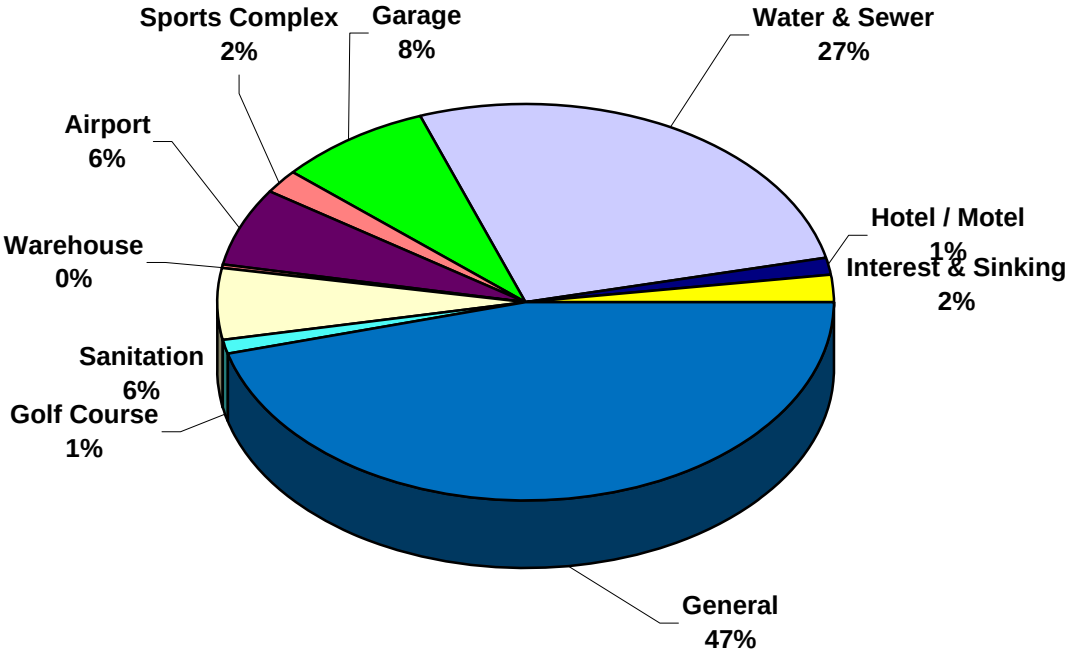
* FY09 Operating budget as amended through 3-31-09.
** General Fund as proposed requires $0 from reserves.
*** Golf Course includes a $0 transfer from General Fund.
****Includes $3,200,000 of grant revenues restricted to FAA approved capital projects
***** Sports Complex includes a $444,627 transfer from General Fund.
******These funds derive revenue from other Operating Funds.

Combined Fund Revenues
As Budgeted For Fiscal Year 2010



$158,328,565

Combined Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2010



$165,159,499

ESTIMATED AD VALOREM TAX REVENUE
BUDGET YEAR 2009-2010 (FY10)

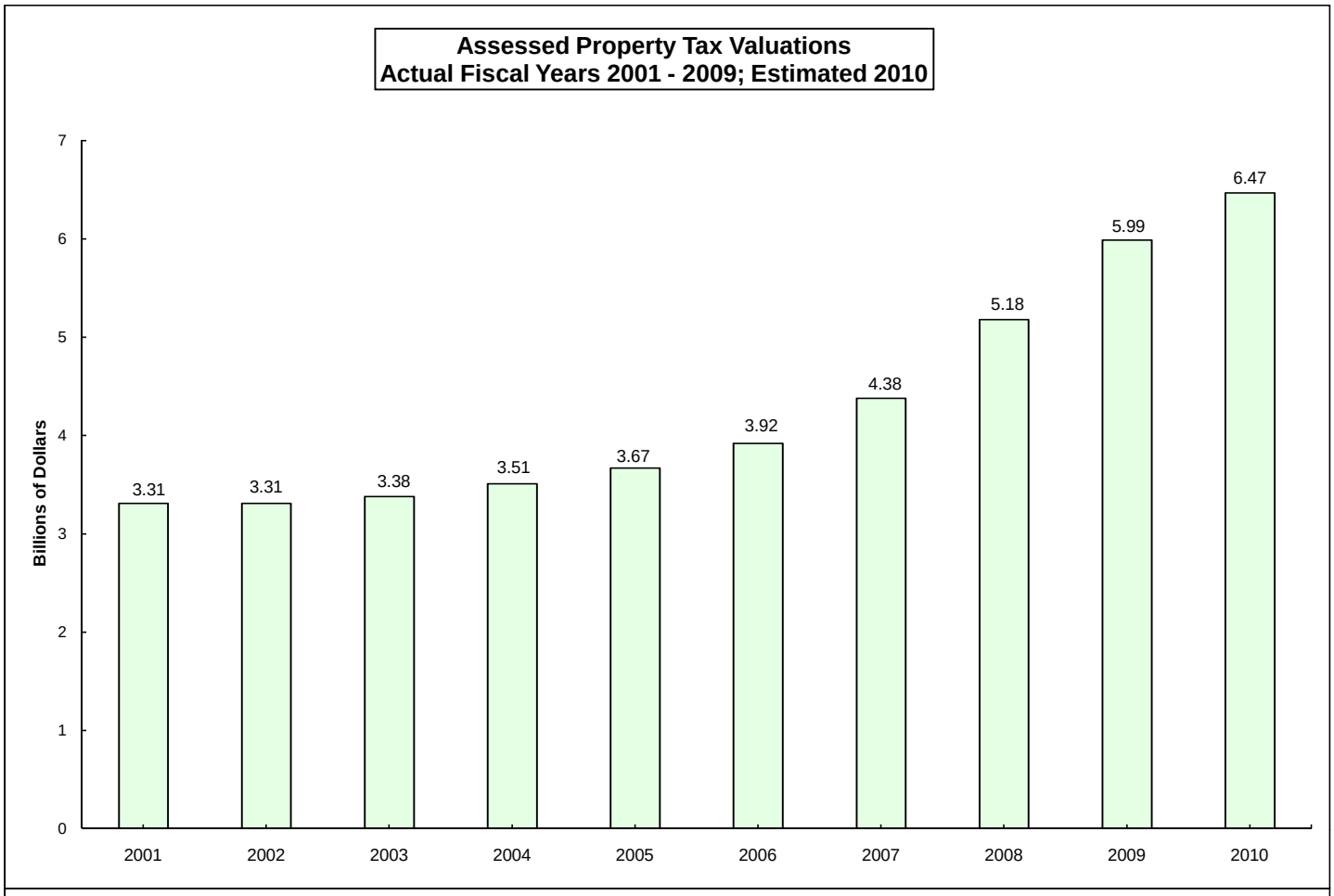
2009 ESTIMATED TAXABLE VALUE:		$ 6,469,924,315
TAX RATE PER $100 OF VALUATION		0.456800
TOTAL 2009 TAX LEVY (estimated)		29,554,614
ESTIMATED 2009 REVENUES AT COLLECTION RATE OF	98.00%	28,963,522
ESTIMATED DELINQUENT COLLECTIONS AT 3% OF PREVIOUS YEAR	$25,992,405	779,772
ESTIMATED TOTAL COLLECTIONS		29,743,294
CURRENT INTEREST AND SINKING FUND LEVY		3,837,367
GENERAL FUND OPERATIONS		$ 25,522,016

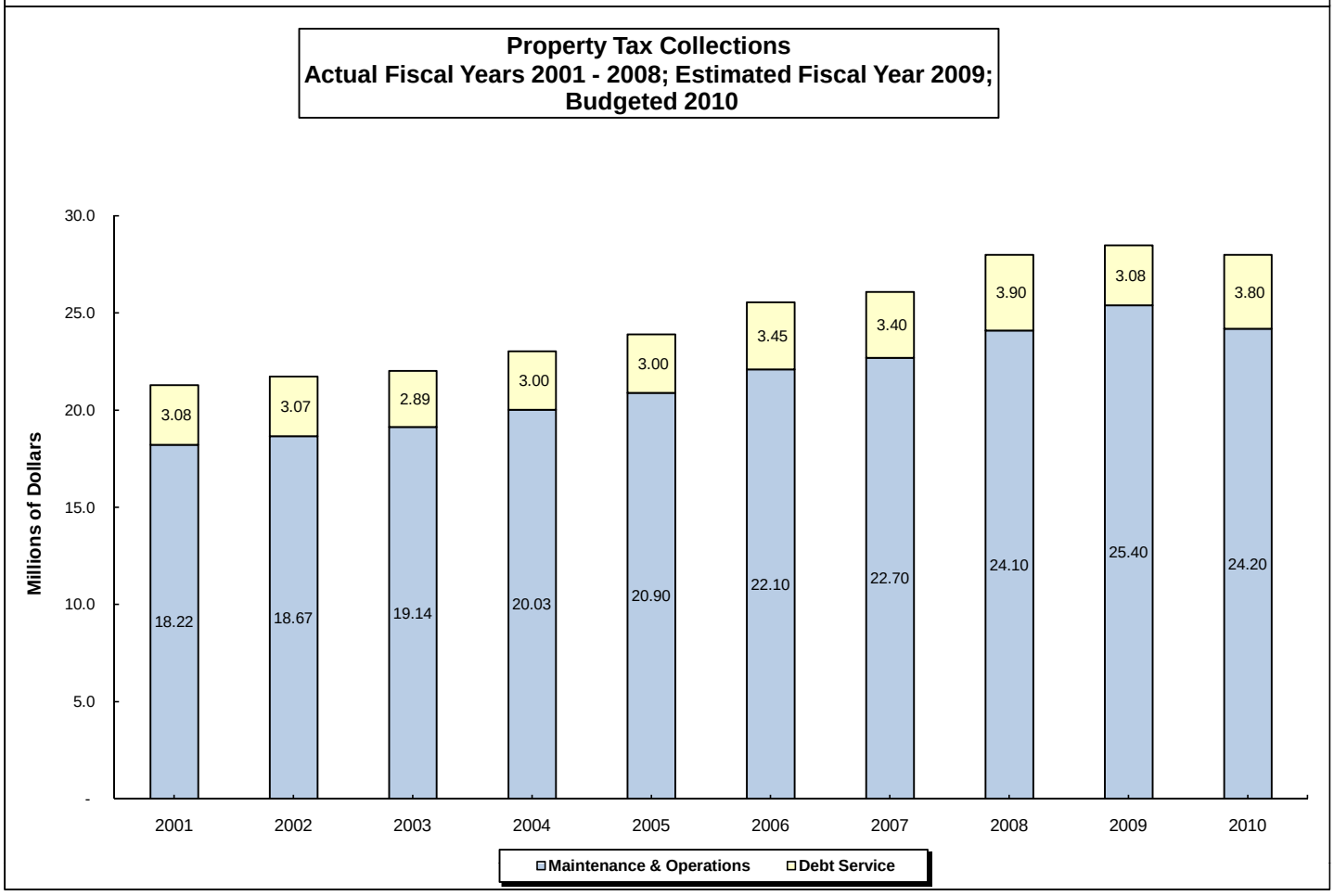
ESTIMATED DISTRIBUTION OF
TAX RATE AND REVENUE FROM 2008 AND PRIOR ROLLS

	RATE	PERCENT	AMOUNTS
GENERAL	$0.4352	89.56%	$ 698,331
INTEREST AND SINKING FUND	0.0507	10.44%	81,441
TOTAL	$0.4859	100.00%	$ 779,772

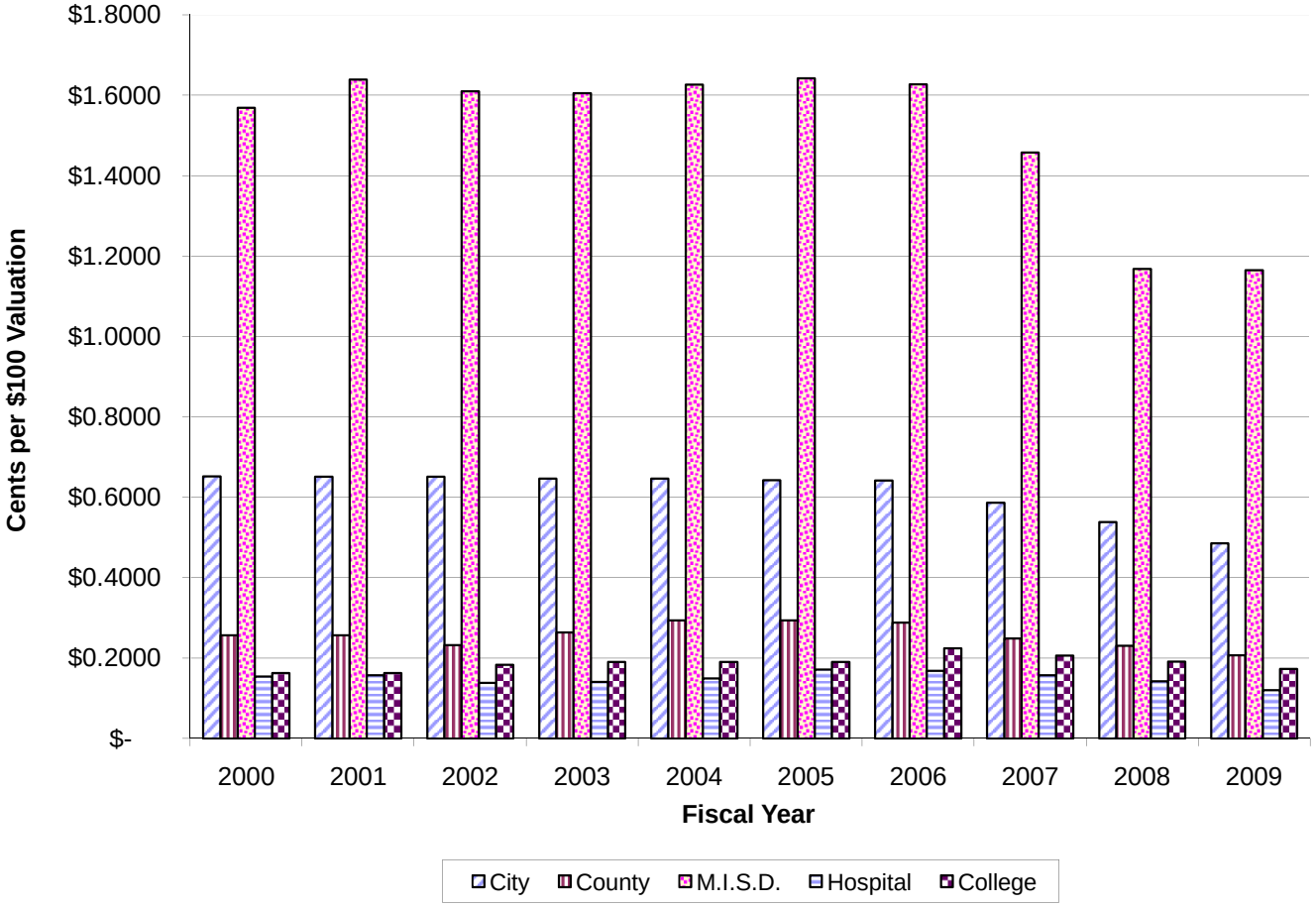
PROPOSED DISTRIBUTION OF
TAX RATE AND REVENUE FROM 2009 ROLL

	CURRENT RATE	CURRENT PERCENT	CURRENT AMOUNTS
GENERAL	$0.3975	87.02%	$ 24,823,686
INTEREST AND SINKING FUND	0.0593	12.98%	3,760,620
TOTAL	$0.4568	100.00%	$ 28,584,306


Assessed Property Tax Valuations
Actual Fiscal Years 2001 - 2009; Estimated 2010
Billions of Dollars
0
1
2
3
4
5
6
7
3.31
3.31
3.38
3.51
3.67
3.92
4.38
5.18
5.99
6.47
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010


Property Tax Collections
Actual Fiscal Years 2001 - 2008; Estimated Fiscal Year 2009;
Budgeted 2010
Millions of Dollars
30.0
25.0
20.0
15.0
10.0
5.0
-
3.08
3.07
2.89
3.00
3.00
3.45
3.40
3.90
3.08
3.80
18.22
18.67
19.14
20.03
20.90
22.10
22.70
24.10
25.40
24.20
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
Maintenance & Operations
Debt Service

Overlapping PropertyTax Rates
Fiscal Years 2000 through 2009



City of Midland
Overlapping Property Tax Rates
Fiscal Years 2000 through 2009

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
City	$ 0.6520	$ 0.6510	$ 0.6510	$ 0.6464	$ 0.6464	$ 0.6424	$ 0.6420	$ 0.5870	$ 0.5386	$ 0.4859
County	0.2570	0.2570	0.2325	0.2637	0.2938	0.2939	0.2885	0.2488	0.2305	0.2075
M.I.S.D.	1.5687	1.6390	1.6100	1.6050	1.6269	1.6425	1.6275	1.4575	1.1681	1.1651
Hospital	0.1544	0.1571	0.1381	0.1412	0.1499	0.1715	0.1684	0.1571	0.1423	0.1202
College	0.1633	0.1633	0.1832	0.1906	0.1906	0.1906	0.2247	0.2062	0.1911	0.1729
Total	$ 2.7954	$ 2.8674	$ 2.8148	$ 2.8469	$ 2.9076	$ 2.9409	$ 2.9511	$ 2.6566	$ 2.2706	$ 2.1515

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
Legislative (000)			
Legislative (0000)	7.00	7.00	7.00
Administration (005)			
City Manager's Office (0005)	5.00	6.00	6.00
Internal Audit (0045)	1.00	1.00	1.00
TOTAL	6.00	7.00	7.00
Municipal Court (010)			
Municipal Court (0010)	22.00	22.00	22.00
Legal (015)			
Legal (0015)	8.00	8.00	8.00
City Secretary (020)			
City Secretary (0020)	3.00	3.00	3.00
Administrative Services (025)			
Administrative Services (0025)	10.00	7.00	6.00
Employee Health (0026)	0.00	2.00	2.00
TOTAL	10.00	9.00	8.00
Communications / Information Systems (030)			
Communication/Information Sys. Administration (0030)	3.00	3.00	3.00
Communications (0031)	31.00	31.00	31.00
Information Systems (0032)	18.00	18.00	18.00
Commmunications Maintenance (0033)	1.00	1.00	1.00
TOTAL	53.00	53.00	53.00
Finance (035)			
Accounting (0035)	15.00	17.00	16.00
Investments (0037)	1.00	1.00	1.00
Meter Shop (0340)	6.00	6.00	6.00
Customer Service (0345)	24.00	24.00	24.00
TOTAL	46.00	48.00	47.00
Facilities and Fleet Management (040)			
Purchasing (0040)	4.05	4.05	4.05
Facilities Services (0041)	5.15	5.15	5.15
Risk Management (0042)	0.00	2.00	2.00
Vehicle Service (0751)	10.80	10.80	10.80
Garage (0752)	17.00	18.00	18.00
Warehouse (0760)	2.00	2.00	2.00
TOTAL	39.00	42.00	42.00

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

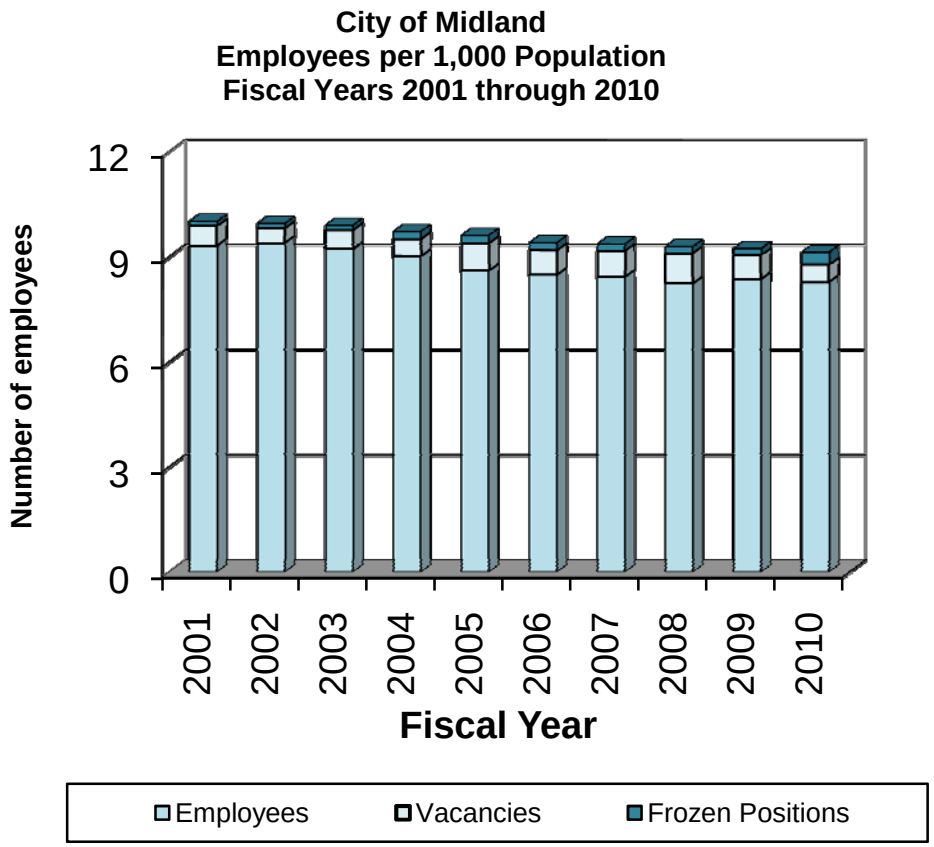
AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
Development Services (075)			
Planning and Development (0055)	7.00	7.00	6.00
CDBG Administration (0056)	3.00	3.00	3.00
Code Administration (0060)	21.00	22.00	22.00
GIS Administration (0075)	6.00	6.00	6.00
Engineering Services (0080)	16.00	16.00	16.00
Transportation (0085)	62.00	63.00	63.00
TOTAL	115.00	117.00	116.00
Community Services (090)			
Parks and Recreation (0090)	39.00	40.00	40.00
Animal Services (0091)	13.00	13.00	13.00
Martin Luther King, Jr. Center (0093)	4.00	4.00	4.00
Health and Senior Services (0100)	19.50	19.50	19.50
Golf Course (0410)	10.00	7.00	7.00
Pro Shop Operations (0411)	0.00	3.00	3.00
TOTAL	85.50	86.50	86.50
Police (110)			
VCLG Program (0105)	1.00	1.00	1.00
Airport Police (0107)	14.00	14.00	14.00
Multi-Jurisdictional Task Force (0108)	1.00	0.00	0.00
Police Administration (0111)	12.00	13.00	13.00
Support Services (0112)	42.00	43.00	44.00
Field Operations (0113)	121.00	123.00	122.00
Investigative Services (0114)	42.00	45.00	45.00
TOTAL	233.00	239.00	239.00
Fire (115)			
Fire (0115)	171.00	171.00	171.00
Fire Training (0116)	4.00	4.00	4.00
Fire Prevention (0119)	7.00	8.00	8.00
Emergency Medical Services (0120)	2.00	2.00	3.00
Airport Fire (0122)	13.00	13.00	13.00
TOTAL	197.00	198.00	199.00
Nondepartmental (150)			
Nondepartmental (0150)	2.00	1.00	1.00
Utilities (300)			
Utilities Administration (0300)	4.00	4.00	4.00
W&WW Operation Administration (0301)	10.00	10.00	10.00
Paul Davis Well Field Operation (0305)	2.00	2.00	2.00
Airport Well Field & Tower Operation (0306)	2.00	2.00	2.00

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
Utilities (300) (continued)			
Water Pollution Control Plant (0310)	11.00	11.00	11.00
Spraberry Farm (0315)	4.00	4.00	4.00
Purification Plant (0320)	14.00	14.00	14.00
Water and Sewer Operations (0335)	31.00	31.00	31.00
Solid Waste Management (0400)	43.00	43.00	43.00
Landfill (0405)	10.00	10.00	10.00
TOTAL	131.00	131.00	131.00
Airport (500)			
Airport Operations (0500)	34.00	34.00	34.00
TOTAL CITY PERSONNEL	991.50	1,005.50	1,003.50

SUMMARY OF PERSONNEL BY FUND

FUND	FULL-TIME EMPLOYEES		
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
General Fund	756.70	769.70	767.70
Water and Sewer Fund	108.00	108.00	108.00
Sanitation Fund	53.00	53.00	53.00
Golf Course Fund	10.00	10.00	10.00
Airport Fund	34.00	34.00	34.00
Garage Fund	27.80	28.80	28.80
Warehouse Fund	2.00	2.00	2.00
TOTAL	991.50	1,005.50	1,003.50



In the graph above, Employees represents the actual number of employees on the City Payroll, Vacancies are budgeted positions waiting to be filled. Frozen Positions are unfunded budget positions which may be filled only upon approval of the City Manager.

Fiscal Year	Population	Actual Number of Employees	Vacant Positions	Frozen Positions	Budget Positions
2001	95,205	886	55	12	953
2002	96,187	903	41	13	957
2003	97,230	897	52	13	962
2004	98,285	887	47	21	955
2005	99,623	858	77	22	957
2006	102,073	866.5	71	22	959.5
2007	104,156	878	76	21	975
2008	106,499	878	91	21	990
2009	108,896	910.5	75	20	1005.5
2010	109,985	909.5	56	38	1003.5

The Actual Number of Employees represents employees on the City payroll as of September 30 of each year. Fiscal year 2009 is estimated and 2010 is budgeted.

The City eliminated four positions for 2010. The duties of an Account Clerk and an Administrative Assistant were absorbed by other employees. The position of Recruiter was no longer needed due to the current job market, and the duties of the Employee Clinic Manager are now being handled through a virtual clinic. Two positions were added, however. This included a new Secretary for Emergency Medical Services, which was required due to an increased workload and the implementation of a new software package. A Health and Wellness Coordinator was added to help reduce healthcare costs through employee awareness. Budgetary impact of these changes is a net reduction of $145,067. Due to the current economic climate, a year-long hiring freeze has also been implemented with an expected bugetary savings of $615,776.

QUICK FACTS

* POPULATION: 108,896 (est. 2009) 26th Largest City in Texas (94,996 - 2000 Census)

* LOCATION: West Texas, Midway between Dallas/ Fort Worth and El Paso along Interstate 20

* WEATHER: March/71° ; June/93°
  September/86° ; December/58°

* AREA: Square Miles 68.97

* CITY PROPERTY TAX RATE:
  .4568 / $100 valuation

* FORM OF GOVERNMENT:
  Council - Manager

* EDUCATION:
  University of Texas at the Permian Basin - 4 year University
  Midland Community College - 2 year Community College
  Advanced Technology Center - Workforce Training Center
  Midland Independent School District -
  3 high schools
  2 freshman high schools
  4 junior high schools
  23 elementary campuses
  4 special purpose centers
  5 private schools

* HEALTHCARE:
  2 Hospital (3 Facilities)
  290 Doctors
  10 Nursing/Retirement Homes

* CHURCHES: 143 - All Denominations

* ENTERTAINMENT:
  14 Movie Screens/ 1 Movie Theatres
  Drive in Movie/ 3 Screens
  Midland Community Theatre
  Midland/Odessa Sympthony and Chorale
  Commerative Air Force Museum
  Petroleum Museum
  Museum of the Soutwest
  George W. Bush Childhood Home
  Midland Rockhounds AA Affiliate of Oakland A's

* MEDIAN AGE: Female - 35.7
  Male - 32.6

* MEDIAN HOUSEHOLD INCOME:
  $40,277

* ETHNICITY PERCENT:
  White - 74.2%
  Hispanic - 35.9%
  Black - 6.5%
  Asian Pacific Islander - 1.0%
  Due to methods used to determine ethnicity,
  the total of these numbers is greater than 100%

* TRANSPORTATION:
  3 Major airlines
  Interstate 20, State Highway 349
  East West Rail Line - Union Pacific
  Mass Transit - EZ Rider - 6 Routes

* RECREATION:
  40 playgrounds, 2 public pools
  2 public/daily fee gold courses
  3 private gold courses
  38 tennis courts, 52 soccer fields
  64 baseball and softball fields
  50 park sites
  Skate Park
  Scharbauer Sports Complex:
  minor league baseball stadium
  high school foorball/soccer stadium
  One public community center
  One public library

* MEDIA:
  ABC, NBC, CBS, FOX,
  Univision, and PBS
  3 AM & 13 FM Radio Stations
  Midland Reporter -Telegram:
  22,000 plus circulation

MAJOR EMPLOYERS IN THE CITY OF MIDLAND

Company	Type of Business	Estimated Employees
Midland Independent School District	Public Education	2,887
Midland Memorial Hospital and Medical Center	Health Care	1,645
City of Midland	City Government	937
Midland College	Education	787
Warren Equipment Companies	Manufacturing	620
Midland County	County Government	608
Key Energy Services, Inc.	Mineral Operations and Interests	480
Texas Health & Human Services	State Government Agency	440
Basic Energy Services	Oil and Gas	429
Schlumberger Oilfield Services	Oil and Gas	400

TOP TEN TAXPAYERS

Name of Taxpayer	Nature of Property	2008 Taxable Assessed Valuation	% of Total Taxable Assessed Valuation
TRA Midland Properties LLC	Real Estate	$71,205,700	1.10%
TXU Electric Delivery Co	Electric Utility	$42,545,020	0.66%
Wal-Mart Stores	Retail Sales	$41,420,320	0.64%
Midland Park Mall LP	Real Estate	$37,587,400	0.58%
Southwestern Bell Telephone	Telephone Utility	$33,432,580	0.52%
Claydesta Buildings LP	Real Estate	$24,252,730	0.37%
Palms at Briarwood LLC	Real Estate	$24,030,570	0.37%
Midland FC LTD	Real Estate	$17,016,980	0.26%
JM Cox Resources LP	Aircraft	$15,565,680	0.24%
Park at Caldera Associates LP	Real Estate	$14,569,240	0.23%
		321,626,220	4.97%

TEN LARGEST WATER AND WASTEWATER CUSTOMERS

WATER CONSUMPTION

Customer	Type of Industry
City of Midland	Incorporated City
Midland College	Community College
Midland Independent Schools	Public Schools
Midland Memorial Hospital	Hospital
Northridge Court Apartments LP	Apartments
Hunters Glen	Apartments
Oni Meridian	Apartments
Stone Creek	Apartments
Chesapeake Operating Inc.	Oil and Gas
Patriot Resources	Oil and Gas

WASTEWATER VOLUME

Customer	Type of Industry
Northridge Court Apartments LP	Apartments
Hunters Glen	Apartments
Oni Meridian	Apartments
Stone Creek	Apartments
Midland Trinity Place	Apartments
Midland Independent Schools	Public Schools
Midland Memorial Hospital	Hospital
Midland County	County Administration
Midland College	Community College
Live Oak Holding	Apartments

POPULATION DATA*

1920	1,795
1930	5,484
1940	9,352
1950	21,713
1960	62,625
1970	58,199
1980	70,525
1990	89,793
2000	94,996
2007	104,156**
2008	106,499**
2009	108,896**

* Source: U.S. Census Bureau unless otherwise noted
** Source: City of Midland estimate

MISCELLANEOUS STATISTICAL DATA

Date of incorporation	January 11, 1911
Date of adoption of City Charter	November 5, 1940 Amended May 4, 1996
Miles of streets and alleys:	
Streets - Paved	571
Streets - Unpaved	12
Alleys - Paved	123
Miles of storm sewer:	47
Miles of sanitary sewer:	591
Number of street lights:	6,020
Number of signalized locations:	116
Police Protection:	
Number of stations:	1
Number of employees (including 46 civilians):	208
Fire Protection:	
Number of stations:	9
Number of employees (including 3 civilians):	193
Building permits:	
Permits issued:	8,930
Building valuations:	$233,362,116
Municipal Water Utility:	
Number of active accounts:	36,735
Daily average consumption (MGD):	25
System capacity (gallons):	51,000,000
Miles of water mains:	838
Number of fire hydrants:	3,202
Airport:	
Passenger boardings:	496,911

Runway system:

1 - 8,302' by 150' primary runway with high intensity lighting, VASI-4 and FAA-operated instrument landing system and precision instrument marking;
1 - 9,501' by 150' secondary runway with high intensity lighting and VASI-4;
1 - 4,605' by 75' general aviation runway; and
1 - 4,339' by 100' general aviation runway.

SECTION II

PROCEDURE AND POLICY

INDEX OF PROCEDURES AND POLICIES

PROCEDURES: Page

The Budgeting Process 3
Budget Calendar 6
The Budget and the Capital Improvement Program 7

POLICIES:

Capital Improvement Program Policy 9
Capital Improvement Program and Debt Limits 11
Financial Policies 12
Fund Structure 13
Basis of Budgeting 15
Accounting Policies 16
Investment Policy 25
Cash Handling Policy 31
Purchasing Policy 39

PROCEDURES

THE BUDGETING PROCESS

Preparation and administration of a city government's budget is one of the most important activities in any municipal operation. Careful planning of revenues and expenditures has become increasingly significant in the face of an uncertain economy, stagnant revenues, and increasing demands for service. Budget preparation should be among the top priorities of departments and divisions. It is essential that departments examine their operations carefully during this process, to ensure that approved funding provides those services most needed and desired by the public, in the most efficient and economical manner possible.

A budget plans and coordinates revenues and expenditures. In our organization budget preparation begins at the lowest possible level of operations. These budgets are then reviewed at higher levels of management to assure that proposed programs serve the needs of the community and support the overall goals that have been identified by City Council and the public.

The City Manager reviews the budgets for each Department, as well as revenue estimates, and the city-wide budget is prepared which incorporates all funding requests and expected revenues.

The City Council reviews the proposed budgets for General, Enterprise, Internal Service, Special Revenue, and Interest and Sinking Funds, makes adjustments, sets the tax rate, and holds public hearings on the budget. After the second reading of the budget ordinance, the Council approves the budget and it becomes the official operating plan for the City of Midland for the upcoming Fiscal Year (October 1 - September 30).

The final budget is designed as a reference and resource tool, not only for internal use, but for use by bond rating agencies, insurance companies, external auditors, and other cities. It contains detailed expenditure information on personnel, supplies, maintenance, other charges, and capital outlays as budgeted for the current fiscal year and the approved budget for the next fiscal year.

The City of Midland uses traditional line item budgeting to determine its operating budget. During the budget process, we must annually reexamine existing program activities and analyze the effect of reducing or reallocating current levels of resources. Reevaluation of programs allows us to respond to our changing economic and political environment and the needs of the community, citizens, and our employees.

After budget adoption, the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a fund. Department managers are authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved budget.

The budget process is designed to identify and plan the functions, activities and accomplishments of the City of Midland, as well as plan for its financial needs.

All employees should have a role in the budget process. They are responsible for promoting acceptance and understanding of the budget as a planning and management tool. The budget process gives our employees the opportunity to evaluate their operations, identify needed

THE BUDGETING PROCESS (continued)

changes, and provides opportunities to make services more efficient and/or effective, and recommend allocating limited funds to best achieve divisional and organizational goals.

Each level of management performs a specific function. They are described below:

I. The Department Head should:

A. Oversee the preparation of the appropriate budget(s).

B. Meet with the Division Heads within his/her department to review and analyze budget requests to assure that programs and activities are needed, that objectives can be accomplished within established criteria, that adequate resources are requested, and that line item requests are consistent with the department's demonstrated historical need and in accordance with guidelines set in budget manuals and management directives.

C. Review all available activity and performance measures to determine if they accurately reflect major activities.

D. Prepare a recommended budget for the city Management Team to review, and make available any backup or historical information necessary to justify the amounts requested.

II. The Deputy City Manager/Assistant City Manager should:

A. Meet with the Department Heads under his/her supervision and review their proposed budgets.

B. Discuss and evaluate estimated expenditures to determine if proposed programs are consistent with the goals of the city organization. The Deputy City Manager/ Assistant City Manager should focus on the broader spectrum regarding services to be provided and ensure they help achieve the overall goals set by the City Council.

C. Critically review recommended organizational restructuring, staffing level adjustments, and other changes to assure that the results will increase operating capabilities, productivity, and/or efficiency of the unit requesting the change.

D. Identify and review major policy recommendations by subject and cost, and summarize their impact on city government.

E. Coordinate proposed expenditures, review backup documentation related to questionable expenditures, provide for the availability of any additional information that may be necessary, and prepare a recommended budget for review by the City Manager.

III. Finance and Accounting will:

A. Develop and implement a budgeting process that facilitates budget preparation on a city-wide basis.

THE BUDGETING PROCESS (continued)

III. Finance and Accounting will: (continued)

B. Develop revenue projections to aid in determining expenditure levels.

C. Provide budget forms, instructions, expenditure schedules, and other budgetary assistance and information to assure proper preparation of the final budget documentation.

D. Review preliminary budget requests for accuracy, completeness, and preparation in accordance with budget manual instructions.

E. Provide assistance to the City Manager during reviews, and provide any information or backup documentation required for thorough evaluation.

F. Perform analyses and comparisons of proposed budget amounts to determine the effects proposed expenditures will have on the fiscal soundness of the City of Midland, and provide results to city management.

G. Provide official proposed budget documents for review by Council, and provide preliminary budget document to be filed with the City Secretary. These documents will be provided at time intervals prescribed in the Budget Calendar.

H. Coordinate printing of the adopted budget in its final form, assure that the document is properly filed with the County Clerk, and provide for distribution of approved budget documents to departments in a timely manner.

IV. The City Manager should:

A. Review proposed budgets with Deputy City Manager, Assistant City Manager and Department Heads.

B. Assure that proposed expenditures do not exceed expected revenues from municipal operations.

C. Examine proposed organizational changes and review their proposed effectiveness in meeting the desired goals.

D. Evaluate programs, backup information, and expenditures to determine the appropriateness of each in response to Council goals.

E. Coordinate preparation of budget, and research the preparation budget summaries, schedules, and other information required for budget presentation to the City Council.

F. Coordinate preparation of budget presentation and review sessions with the City Council.

BUDGET DEVELOPMENT CALENDAR

January	Budget team meets to review budget process for possible changes or major impacts and to establish budget calendar.
February	City manager reviews budgetary guidelines with City Council in briefing session.
Early March	Budget Preparation Packets are distributed to departments during a Budget Training Session. Packets contain instructions and information regarding personnel budget estimates, facility needs, equipment needs, computer hardware/ software and radio needs and the capital improvement program. Guidelines provided for budget preparation by Council. Letter sent to outside agencies asking for their budget requests and documentation. Departments submit Position Analysis Requests (PAQ's) to Human Resources for review.
Late March	Department submit request forms with justifications for equipment, facility needs, hardware/ software and radios for analysis.
Early April	Deadline for outside agency requests to City Manager.
Late April	Hardware/ software, radio, hire of equipment, and facilities justifications are returned to Department/ Division Heads with cost analysis. Departments complete revenue estimates and return them to Finance
April – June	Hotel/ Motel Advisory Board and Economic Development Advisory Board review of funding requests.
May	Personnel estimates are returned to Departments. (PAQ results included) Departments return completed budget requests and Capital Improvement Program data to Accounting for review and data entry. Revenue estimates are provided to City Manager.
May – June	Joint review of budgets by Department Heads. Budget Officers, and City Manger.
June	Final review and changes to budget requests prior to Council workshop. Budget delivered to City Council.
July	Budget workshops and briefing period held with City Council and Management. Calculation of effective tax rate. Proposed budget filed with City Secretary's Office and posted on City's website. Publish first "Notice of Public Hearing on Tax Increase."
August	Publish additional notices of public hearings, as required by state law, on tax increase, public hearing on budget, and vote on tax rate. Hold public hearings in accordance with applicable provisions of state law. Council votes to establish the tax rate and adopt the budget ordinance. Budget document finalized and sent to printer.
September	Budget distributed to Departments.

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

The CIP is separate and distinct from the operating budget of the City. However, the projects completed most generally have a budgetary impact in the year of completion. These impacts, if known or quantifiable, are presented in the Capital section on a project by project basis.

A listing of all CIP projects currently funded and in progress is provided in the Capital portion of the budget book as is a listing of projects in the five year capital needs assessment. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Procedure

Each department of the City of Midland will prepare and submit to the City Manager's Office a CIP Request Form for each requested project. These requests are reviewed by both the City Manager, and Finance office. Preliminary CIP's are presented to the City Council for review and approval.

A. PROJECT DETERMINATION:

Each department must assess its needs and develop a list highlighting priorities. Since needs are constantly changing, this list should be revisited and updated annually. Before stating a capital need, the Department Head should identify those needs by including the following:

1. The project's relationship to the City of Midland's Goals and Needs.
2. The projects relationship to Departmental Goals.
3. An evaluation of existing facilities and/or structures.
4. Necessary time periods (ie. planning, construction and preparation)
5. The impact of not implementing/ including the project in the CIP.

B. ORGANIZATION DECISION:

If a capital requirement need requires a determination at a divisional level, then the department head should assign the responsibility to the appropriate division head. A review of all aspects of the request should be conducted by the department head.

The department head will determine which projects are to be included in the CIP request forms. The ability of the department's capacity to carry out all factors of the request should be considered.

C. AMENDMENTS:

An amendment request to a CIP should be submitted to the City Manager's Office on the Capital Improvement Request Form and clearly marked as an amendment. After a review by all concerned parties, the request will be submitted to the City Manager. The City Manager will review the proposed amendment and submit the request along with recommendation to the City Council.

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

CALENDAR.

Important dates to remember during the CIP process are summarized below:

April	(lst week)	CIP material sent to departments.
May	(lst week)	CIP requests due in to Assistant City Manager (ACM).
June	(lst week)	CIP requests reviewed and/or ranked by respective Assistant City Manager (ACM).
June	(2nd week)	Preliminary CIP requests sent to Finance.
July	(lst week)	ACM and Finance discuss CIP.
July	(2nd week)	ACM recommendations sent to City Manager (CM).
August	(lst week)	CM/ ACM/ Finance final review of CIP.
August	(2nd week)	CM presents tentatively approved CIP to City Council for adoption.
January-February	(lst week)	Bond issued when required.

POLICIES

CAPITAL IMPROVEMENT PROGRAM POLICY

I. PURPOSE

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Also, new items and replacements may be considered for major public improvements. Due to the limited amount of available funds, the CIP serves to establish a priority for the many necessary projects. Therefore, the CIP will be updated annually in order to incorporate the changing priorities, needs, and funding sources.

The CIP is a necessary tool in the capital planning process, insuring that:

A. City funds will be spent for improvements compatible with the City's long term goals and needs.

B. City funds will be spent on high priority projects first.

C. Improvements will not cause a financial burden on the City.

Generally, capital projects consist of purchasing, building, or renovating land and/or structures. Common CIP projects include but are not limited to roads, water & sewer line extensions, park developments and new city facilities such as: recreation centers, fire stations, airports, or water treatment facilities.

Major maintenance projects, such as street resurfacing or placing a new roof on a building, are not included in the CIP. Although these projects may meet the cost and useful life criteria for a CIP project they generally do not result in a new structure or a structure altered in design or use. Instead, these projects are periodically necessary to keep structures or facilities operating properly. These items will be included in the City's operating budget.

II. DEFINITIONS

A. CITY OF MIDLAND MASTER PLAN:

A long range project plan to facilitate the development of the City.

B. CAPITAL IMPROVEMENT PROGRAM (CIP):

A schedule of capital expenditures to be incurred over a five year period to carry out the City's program of public service.

C. CAPITAL IMPROVEMENT:

An expenditure in excess of $15,000 for the planning, design and construction of a physical improvement and/or associated fixed equipment and having a useful life of five years or more. An initial project cost shall include all factors of the project (ie. land, buildings, machinery, equipment). This definition is intended to include, but not limited to, the following:

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

II. DEFINITIONS (continued)

C. CAPITAL IMPROVEMENT: (continued)

1. Land: All related expenditures for land whether or not they meet the dollar limitation previously mentioned. This includes right-of-way acquisitions.

2. Structures: All related expenditures for structures regardless of cost (ie., architectural, renovation, addition to, engineering).

3. Machinery and Equipment: All related expenditures for machinery, furnishings, and equipment that are a part of the structure at the time of initial acquisition or construction. Such items that are not related at initial acquisition or construction must have a useful life of seven (7) years or more and cost $25,000 or more to be included in the capital improvement program.

III. POTENTIAL FUNDING SOURCES

The City raises funds to finance capital improvements primarily by using reserves, through user fees, by grants in aids from other governmental units, and by issuing bonds.

A. EXPENDABLE/AVAILABLE RESERVES:

They are the "reserves" of the City. They can be used for any purpose approved by the City Council, unless constrained by ordinance.

B. ENTERPRISE FUNDS:

The City of Midland operates five Enterprise Funds - Solid Waste, Utilities, Airport, Scharbauer Sports Complex, and the Golf Course. Each entity operates solely on the revenue it generates. This revenue comes in the form of service fees, assessment fees and participation fees (user fees).

C. ASSISTANCE FROM OTHER GOVERNMENTS:

1. Federal Assistance: The Federal Government provides monetary assistance in the form of grants for various programs and projects. Certain restrictions may be attached.

2. State Assistance: The State Government provides local governments with loans and other assistance to ensure the delivery of services. Certain restrictions may be attached.

D. BONDS:

The City of Midland has the ability to issue bonds and incur debt based on its ability to pay and its credit rating.

1. General Obligation (G.O.) Bonds: General Obligation Bonds pledge full faith and credit of the City; repaid by ad valorem taxes; require voter approval; and can be used to finance items approved by voters.

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

III. POTENTIAL FUNDING SOURCES (continued)

D. BONDS: (continued)

2. Certificate of Obligation (C.O.) Bonds: Certificate of Obligation Bonds pledge full faith and credit of the City; can be issued without voter approval - except upon notice of the city's intent to issue certificates, five percent of the qualified voters can force an election on the issue by submission of a petition. Can be issued to finance construction work, equipment, machinery, material, supplies, land etc.

3. Revenue Bonds: Revenue Bonds are repaid from a specific non-ad valorem (pledged) source; no voter approval (but subject to referendum); and can be used to finance either general government projects or enterprise projects.

CAPITAL IMPROVEMENT PROGRAM AND DEBT LIMITS

Debt Limits and Debt Levels

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

FINANCIAL POLICIES

A calendar will be designed each year to provide a framework within which the interactions necessary to formulate a sound budget could occur. At the same time, it will ensure that the City will comply with all applicable State and Federal legal mandates.

The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy was achieved through a market adjustment to the broadband pay plan for all City employees who are not firefighters or police officers, market adjustments to base salaries and maintenance of the pay progression plan for firefighters and police officers and maintenance of the City's benefit programs.

The City will provide quality services with a competitive cost. This was achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services. The City's Managed Competition Committee has evaluated several areas of City services in an effort to assure that operations are cost effective. A business plan is being prepared for Water and Sewer.

The budget must be balanced for the General Fund. In other words, total anticipated revenues must equal total estimated expenditures.

All revenue sources will be reviewed to achieve the best possible forecast of revenues. This policy was implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness was inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the upcoming budget year.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

The enterprise operations of the City are to be self-supporting; i.e., current revenues will cover current expenditures, including debt service. Due to the inclusion of both capital outlays and depreciation, however, some enterprise funds appear to have more expenditures than revenue. An exception to this policy is the Scharbauer Sports Complex, which is currently not self-supporting due to the heavy investment in capital assets which must be recouped.

The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

Charges for services rendered will be assessed by the General Fund against all enterprise and internal service funds of the City. This assessment will be based on either an OMB A-87 cost allocation plan or a full cost allocation plan generated by an independent organization and will be used to reimburse the General Fund for services provided to these funds.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund types and account groups are maintained by the City:

I. GOVERNMENTAL FUND TYPES

General Fund - This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, sales taxes, gross receipts taxes, fines and forfeitures, licenses and permits, and billings for interfund services. Primary expenditures are for police protection, fire protection, public works, maintenance of parks and general administration.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Fund budgeted by the City is the Hotel/Motel Fund.

Interest and Sinking Fund - Tax Supported Debt - This Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

II. PROPRIETARY FUND TYPES

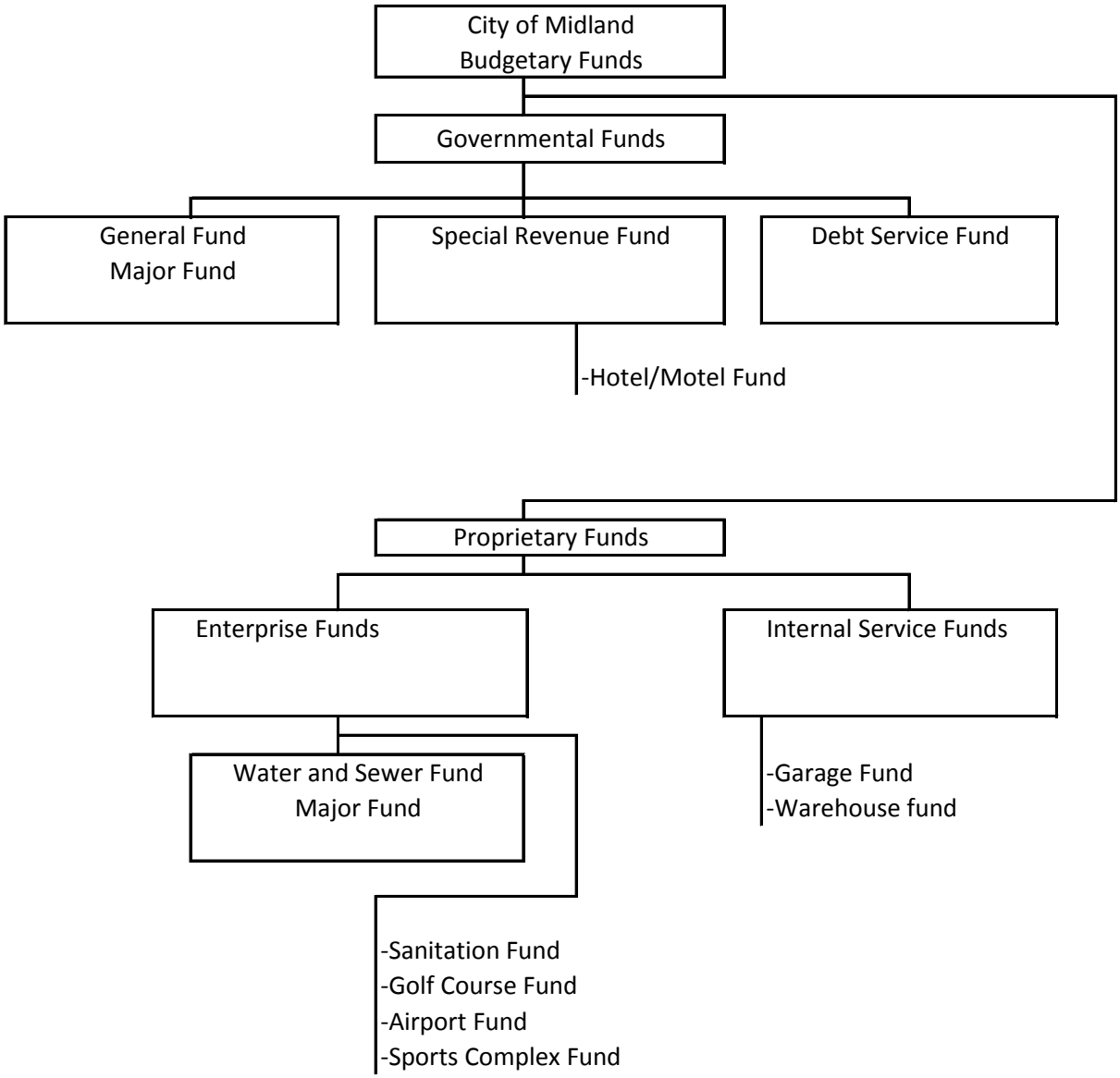
Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The five Enterprise Funds presented in the annual budget are the Water and Sewer Fund, Sanitation Fund, Golf Course Fund, and the Airport Fund, and the Scharbauer Sports Complex Fund.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. There are two Internal Service Funds presented, the Garage Fund and the Warehouse Fund.

Certain nonmajor funds included in the audited financial statements are not presented in the annual budget document. These include the City's self-insurance funds, which are internal service funds, and an agency fund.

FUND STRUCTURE (continued)

City of Midland Fund Structure



Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

The General Fund, described on the previous page, is a major fund within the governmental funds.

The Water and Sewer Fund is a major enterprise fund that provides water and sewer services to the residents and commercial enterprises of the City and proximate area. These services include the operation and maintenance of a quality water supply system and the collection and treatment of wastewater.

BASIS OF BUDGETING

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are accounted for and budgeted (with limited exceptions) on the modified accrual basis of accounting, using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles (GAAP) and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. A more detailed description of this basis of accounting may be found in the "Procedure and Policy" section of this book.

Exceptions to the modified accrual basis for budgetary purposes are listed below:

- Interfund charges are recorded as revenue (budget) instead of other financing sources (GAAP).
- Changes in fair value of investments are not considered (budget) as opposed to being treated as adjustments to revenue (GAAP).
- The budget for projects is based on project length and does not conform to a fiscal year (GAAP).
- The budget document does not include component units and various special revenue and capital project funds incorporated into the GAAP financial statements.

Financial statements for Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, and Warehouse funds, are prepared on an accrual basis of accounting using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable. Budgets for the Proprietary funds are prepared on the same basis, with minor exceptions.

Exceptions to the accrual basis for budgetary purposes are listed below:

- Capital outlay is budgeted as an expenditure in the year of purchase (budget) versus recording as an asset (GAAP).
- Debt service principal payments are recorded as an expense (budget) rather than a reduction of a liability (GAAP).
- Grants received for construction of assets are shown as revenues (budget) and not as capital contributions (GAAP).

ACCOUNTING POLICIES

I. THE FINANCIAL REPORTING ENTITY

The financial reporting entity presented in the financial statements of the City of Midland includes the primary government, the City of Midland, and its component units. Component units are legally separate organizations for which the City is financially accountable and organizations which, if excluded, would cause the City's financial statements to be misleading or incomplete. GASB Statement 14, as amended by GASB Statement No. 39, establishes the criteria to be considered in determining component units of a primary government.

These criteria are financial accountability, appointment of board members, imposition of will, financial burden on or benefit to the primary government, dependency, and accuracy and completeness of the reporting entity's financial statements. In the absence of financial accountability, if the organization is a legally separate, tax-exempt entity meeting the following criteria, it should also be discretely presented as a component unit:

A. The resources of the organization are entirely or almost entirely for the direct benefit of the City, its component units, or its constituents.

B. The City, or its component units, is entitled to, or has access to a majority of the resources of the organization.

C. The resources of the organization are significant to the City.

The Midland Football/Soccer and Baseball Complex Development Corporation (SCDC) and the Midland Development Corporation (MDC) are the only component units of the City and are discretely presented. The SCDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the SCDC. Additionally, the City Council and the SCDC boards are not substantively the same and the SCDC does not provide services entirely or almost entirely to the City. The SCDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4B of the Act. The purpose of the SCDC is to improve the quality of life and the public welfare of, for, and on behalf of the City by developing, implementing, providing, and financing the construction of a football-soccer stadium and baseball stadium and related infrastructure, streets, water and sewer facilities, landscaping, land acquisition, automobile parking facilities and other related infrastructure and improvements. Complete audited financial statements of the SCDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

The MDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the MDC. Additionally, the City Council and the MDC boards are not substantively the same and the MDC does not provide services entirely or almost entirely to the City.

The MDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4A of the Act. The purposes of the MDC include, but are not limited to, keeping existing jobs and businesses in the City, expansion

ACCOUNTING POLICIES (continued)

I. THE FINANCIAL REPORTING ENTITY (continued)

of current and attraction of new business to the City, providing long term employment opportunities, and other such purposes as delineated in Article 4 of the Articles of Incorporation of the MDC.

Complete audited financial statements of the SCDC and MDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The basic financial statements of the City are presented at two basic levels, the government-wide level and the fund level. These statements focus on the City as a whole at the government-wide level and on major funds at the fund level. The government-wide financial statements (i.e. the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities for the financial reporting entity of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

Likewise, the City is reported separately from certain legally separate component units which meet the criteria for discrete presentation as set forth in GASB Statements No. 14 and 39.

The government-wide statement of net assets reports all financial and capital resources of the City and is presented in an “assets minus liabilities equal net assets” format with net assets reported in the order of relative liquidity. Also, assets and liabilities are presented in relative order of liquidity with liabilities which have an average maturity of more than one year separated into the amount due within one year and the amount due in more than one year.

The government-wide statement of activities identifies the relative financial burden of each of the City’s functions (Development Services, Community Service, Fire, Police, etc.) or segments (Water and Sewer, Sanitation, Golf Course, Airport, etc.) on the taxpayers by identifying direct expenses and the extent of self support through program revenues. Direct expenses are clearly identifiable expenses that can be specifically associated with a function or segment. Program revenues are revenues derived directly from the function or segment or from other sources which reduce the net cost of the function to be financed from general government revenues.

Program revenues are 1) charges to customers who purchase, use, or directly benefit from services provided by a function or segment and which are generated by that function, 2) grants and contributions restricted to operating requirements of a function or segment and, 3) grants and contributions restricted to capital requirements of a function or segment. Items such as taxes, investment earnings and non-specific grants are not included as program revenues but are instead reported as general revenues which normally cover the net cost of a function or segment. The effect of internal service fund activities in the government-wide statements is eliminated to the extent possible to avoid the effect of “doubling up” internal service fund activity. Internal service funds report

ACCOUNTING POLICIES (continued)

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (continued)

activities which provide goods or services to the financial reporting entity on a cost reimbursement basis. Any net profit or loss from these activities is allocated back to the function or segment that benefited from the goods or services provided based upon their proportionate benefit to the extent possible. Any residual assets of internal service funds, except the Warehouse Fund, are reported with governmental activities at the entity-wide level. Any residual assets of the Warehouse Fund are reported with business-type activities because this fund provides support predominantly to enterprise funds.

Fund level financial statements are presented for governmental funds, with a focus on major funds, proprietary funds, with a focus on major funds, and fiduciary funds, which are excluded from the government-wide financial statements because they do not represent assets which can be used to support the City's programs. A major fund is defined by GASB Statement No. 34, paragraph 76, as amended by GASB Statement No. 37, paragraph 15, as a fund meeting certain specific asset, liability, revenue, or expenditure / expense criteria relative to all funds of that type and relative to the total for all governmental and enterprise funds combined. Additionally, any fund deemed particularly important by the City may be reported as a major fund. The financial information for each major fund is presented in a separate column, with nonmajor funds aggregated and displayed in a single column, on either the governmental or proprietary fund financial statements. The fund level statements for proprietary funds also contain combined totals for all internal service funds. This information is presented in a separate column immediately to the right of the total column for all enterprise fund activity.

The focus of fiduciary funds is on net assets and changes in net assets. These funds report assets held in a trustee or agency capacity by the City for the benefit of others and cannot be used to support City activities. The City has no Trust Funds and only one Agency Fund, the Cafeteria Plan Fund. These assets are held in a custodial capacity only for the employees of the City.

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The government-wide statements and proprietary and fiduciary fund statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Exchange and exchange-like transactions, transactions in which the City gives or receives value and receives or gives equal value, that create revenues, expenses, gains, losses, assets or liabilities are recognized when the exchange occurs. Nonexchange transactions, transactions in which the City gives or receives value without receiving or giving equal value in exchange, that result in revenues, expenses, gains, losses, assets or liabilities are recognized in accordance with GASB No. 33, as amended by GASB Statement Nos. 34 and 36. The treatment of Nonexchange transactions is grouped in four classes based upon the principal characteristics of the transaction and reported according to those characteristics. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. Capital assets are reported at historical cost and depreciated, except for inexhaustible assets such as land, in accordance with the City's depreciation policy.

Governmental fund financial statements are reported using a current financial resources measurement focus and modified accrual basis of accounting. Under the modified accrual

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

basis of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In the case of property and sales taxes, available means due within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Grant revenues are considered to be available if they are to be received within one year. Expenditures are generally recorded when a liability is incurred. However, expenditures related to general long term debt, compensated absences, and claims and judgments are recorded only when payment is due.

Governmental fund level revenues which have been accrued based upon the susceptible to accrual concept are:

General Fund - ad valorem taxes, sales taxes, interest and federal and state grant proceeds, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Special Revenue Funds - federal and state grant proceeds and interest, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Debt Service Fund - ad valorem taxes and interest.

Capital Projects Fund - interest. A deferred revenue is recorded for assessments which are not available to meet liabilities of the current period. This deferred revenue is offset against assessments receivable to present a net amount which is both measurable and available to meet the liabilities of the current period.

Proprietary fund activities are accounted for using the economic resources measurement focus and the accrual basis of accounting. This measurement focus includes all assets and liabilities on the balance sheet. Operating statements using this focus present a net total assets view of increases (revenues) and decreases (expenses) in the fund. These funds apply all applicable GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Proprietary fund operating statements distinguish between operating and non-operating revenues and expenses. Operating revenues and expenses generally are the result of providing or delivering goods or services in association with the fund’s principal outgoing operations. The principal operating revenues of the City’s water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation. Transactions resulting in operations. The principal operating revenues of the City’s water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation. Transactions resulting in non-operating revenues and expenses are normally created by

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

such items as cash flows from capital and related financing activities, noncapital financing activities, investing activities, and include most nonexchange and exchange-like revenues such as the Passenger Facility Charges (PFC) reported in the airport fund. It is the City's general policy to first use restricted assets, such as the PFC revenues, for costs which meet the resource restrictions and then unrestricted assets as needed.

The following major funds are used by the City:

A. Governmental Fund Types

1. General Fund - The principal operating unit of the City, this fund accounts for the primary activities of the City, such as police protection, fire protection, public works, maintenance of parks and general administration, which are not accounted for in any other fund.

2. Debt Service Fund - This fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

3. Other Governmental Funds - This is a summarization of all of the non-major governmental funds. Included are the following funds:

   a. Special Revenue Funds - These funds are used to account for specific revenues that are legally restricted to expenditure for a specific purpose.

   b. Capital Projects Funds - These funds account for financial resources to be used for the acquisition or construction of major capital assets other than those financed by business-type activities.

B. Proprietary Fund Types

1. Water and Sewer Fund - This fund is used to account for the operation of the City's water and sewer utility. Activities of the fund include administration, operation and maintenance of the water and sewer system, billing and collection for water and sewer services. The fund is also used to accumulate resources for certain capital projects and to meet - the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers, based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

2. Sanitation Fund - This fund is used to account for the collection of refuse, delivery of refuse to the landfill and landfill operations. The fund is also used accumulate resources for certain capital projects and to meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

B. Proprietary Fund Types (continued)

3. Airport Fund - This fund is used to account for the operation and maintenance of the airfield, terminal building, parking facilities, general aviation airport, and industrial park. The fund is also used to accumulate resources for certain capital projects and to meet the requirements of bond indentures, and other long-term obligations of the airport. Charges to customers provide the revenue stream to finance operating costs, some capital projects costs, and other long-term obligations of the airport. The Passenger Facility Charge revenue, a nonoperating revenue, is used to supplement charges to customers in supporting the requirements of bond indentures and certain capital projects.

4. Scharbauer Sports Complex Fund - This fund is used to account for the operation and maintenance of the sports complex, accumulate resources for capital projects, and meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Operations, maintenance costs and obligations for capital leases are financed through user charges. Revenues to provide for the retirement of long-term debt associated with the construction of the complex are provided from a contract with the Midland Football / Soccer and Baseball Development Corporation.

5. Golf Course Fund - This fund does not meet the criteria for inclusion as a major fund. However, this is the only remaining proprietary fund of the City and as such is presented in a separate column in the financial statements. This fund is used to account for the operation and maintenance of the golf course, accumulate resources for capital projects, and meet the requirements of bond indentures, and other long-term obligations of the system. All costs are financed through user charges.

C. Other Fund Types

1. Internal Service Funds - are use to report activities which provide goods or services to the financial reporting entity on a cost reimbursement basis.

2. An Agency Fund - is used to report assets which cannot be used to support City activities and are held in a trustee or agency capacity by the City for the benefit of others.

D. Non-Current Governmental Assets and Liabilities:

Account Groups, which represent the long-term assets and liabilities of the Governmental funds of the City, were eliminated from presentation by GASB Statement No. 34. These records are maintained by the City and are incorporated to the Governmental Activities column in the government-wide Statement of Net Assets.

ACCOUNTING POLICIES (continued)

IV. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash and cash equivalents include any cash on hand, demand deposits, and any highly liquid investments that have an original maturity of three months or less from date of purchase. Investments in TexPool, TexStar, and LOGIC, 2a-7 like pools, are considered cash equivalents as the amounts are available on demand.

Investments, other than investments in 2a7-like pools, are recorded at fair value based upon verifiable market prices.

V. INVENTORIES AND PREPAID ITEMS

Inventories are valued at average cost. Inventories for all funds consist of expendable supplies and are recorded as expenditures or expenses, as appropriate, when consumed.

The City makes certain payments to vendors in the current year for expenses/ expenditures applicable to future accounting periods. A reserve for inventories and prepayments in governmental funds is recognized at the fund level to indicate that a portion of the fund balance is not appropriable for expenditure.

VI. RECEIVABLES, PAYABLES AND INTERFUND TRANSACTIONS

Short-term loans between funds are reported as interfund receivables in the fund making the loan and as interfund payables in the fund receiving the loan. Arms length transactions between funds for goods and services are reported as revenues in the selling fund and as expenses / expenditures in the acquiring fund. Any unpaid amounts are appropriately recorded as interfund receivables / payables. Flows of assets from one fund to another with no requirement for repayment or without an equivalent flow of assets in return are accounted for as transfers.

VII. CAPITAL ASSETS

Capital Assets are defined as a purchase or other acquisition of any equipment, facilities or other similar assets or the cost of construction of such asset the cost of which is in excess of $5,000 and has a useful life of more than one year. These assets include property, plant, equipment, infrastructure, and all other tangible and intangible assets purchased or acquired. Purchased or constructed assets are carried at historical cost or estimated historical cost. Infrastructure assets, which include streets and associated drainage, sidewalks, bridges, drainage systems, water and sewer systems, runways and taxiways, lighting systems and other similar type assets, have been recorded at historical cost for all assets acquired after April 1986. Infrastructure assets prior to April 1986 and after June 1980, were capitalized based upon estimated historical cost obtained from bond documents used to obtain financing for construction of infrastructure assets. Contributed assets are recorded at estimated fair market value at the time of acquisition.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets for business-type activities is capitalized as part of the value of the asset.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

ACCOUNTING POLICIES (continued)

VII. CAPITAL ASSETS (continued)

Asset Classification	Years
Buildings	10-40
Infrastructure	20-50
Improvements other than buildings	2-50
Machinery and equipment	4-30
Other	3-15

VIII. COMPENSATED ABSENCES

The City's employees earn vacation which may either be taken or accumulated, subject to a specified maximum, until paid upon retirement or termination. For employees whose service date is prior to January 1, 1985, unused sick leave is accumulated up to certain limits which are subject to specific reductions if paid in cash upon retirement or death. The City's employees are allowed to accumulate compensatory time up to a specified maximum.

The City has accrued vacation, sick leave, compensatory time and related salary payments based on the criteria set forth in GASB Statement Number 16. This liability has been accrued in the government-wide and proprietary fund statements. Governmental funds report liabilities only for the matured portion of these liabilities.

IX. FEDERAL AND STATE GRANTS

Community Development Block Grants, Texas Department of Housing and Community Affairs Home Program Grants, Federal and State of Texas Equitable Property Sharing proceeds and certain other public safety grants are accounted for within special revenue funds. Other grants and entitlements received for purposes normally financed through the general government are accounted for within the General Fund. Grant revenues are recognized when the expenditures are made and other related requirements are met.

X. LONG-TERM DEBT

General Obligation Bonds and Certificates of Obligation which have been issued to fund capital projects of the general government that are to be repaid from tax revenues of the City are reported in the government-wide statement of net assets. Certificates of Obligation, which are secured by tax revenues, and Revenue Bonds which have been issued to fund capital projects of proprietary funds that are to be repaid with funds from proprietary fund assets are reported in the proprietary funds. Bonds payable are reported net of the associated premium or discount at the government-wide level and in the fund level proprietary fund statements.

The government-wide and proprietary fund level statements defer bond premiums, discounts and issuance costs and amortize these items over the life of the issue using the effective interest rate method. In the fund level statements, governmental fund types recognize these items in the current period.

ACCOUNTING POLICIES (continued)

XI. RETIREMENT PLANS

The City has two separate defined benefit retirement plans which cover substantially all employees. The Texas Municipal Retirement System provides benefits for all full-time employees who are not firefighters. The Midland Firemen's Relief and Retirement Fund provides benefits for all full-time firefighters. The City's costs for both funds are recorded on an accrual basis.

XII. INDIRECT AND CENTRALIZED EXPENSES

The City does not allocate indirect expenses among functions. The City charges proprietary type funds for "centralized" expenses, which include an administrative overhead component, provided by the General Fund. These costs are determined on an annual basis through a full cost allocation study, except in the case of the Airport Fund. Airport Fund costs are determined in accordance with Office of Management and Budget Circular A-87. However the City does not charge the full cost determined through the A-87 study to the Airport. All charges for these "centralized" expenses are included in the direct expenses of the proprietary funds.

INVESTMENT POLICY

I. SCOPE

This policy is developed in accordance with the Public Funds Investment Act of 1987 as amended (the Act). This investment policy applies to all investment activities of the City of Midland. This policy serves to satisfy the statutory requirements to define and adopt a formal investment policy. This policy is to be used in conjunction with the Act to prescribe the investment activities of the City of Midland.

FUNDS INCLUDED:

All financial assets of all funds of the City of Midland, Texas at the present time and any funds to be created in the future shall be administered in accordance with the provisions of the Act and this policy. For investment purposes, all funds of the City shall be combined in a common pool, placed in a segregated fund, or placed with external manager(s), except as provided by applicable federal or state statute, City ordinance, or other law. In the common pool(s), investment earnings (losses) shall be proportionately allocated according to the source of funds.

FUNDS EXCLUDED:

None

II. STRATEGY AND OBJECTIVES

The following objectives apply to both the common pool or discrete funds. The primary investment strategy for segregation of funds from the common pool is to further insure liquidity, i.e. bond funds for capital projects. Other funds with reduced liquidity needs may be segregated for longer term investments, i.e. for bond reserve funds. Separate fund segregation may be done to satisfy other ordinance or statute provisions.

The basic strategy, to be reviewed not less than quarterly, is to concentrate the portfolio(s) with shorter average maturity in periods of rising rates and consider longer maturities as the market cycle "tops" and begins to decline.

The strategy to maintain most of the total portfolio in the common fund is to provide greater investment flexibility and enhance liquidity compared to small individual funds.

SUITABILITY and the PUBLIC TRUST:

All participants in the investment process shall act responsibly as custodians of the public trust, and they shall avoid any transactions that might impair public confidence. Investments shall be made not for speculation but for safety of capital, liquidity, as well as the probable income to be derived, taking not only the individual transaction but the portfolio as a whole into consider action.

SAFETY:

The primary objective of the City's investment policy is the preservation of capital. Each investment transaction shall seek to avoid capital losses from securities defaults and/or erosion of market value. The market value of each investment shall be determined monthly based upon the last market day of the month from the Wall Street Journal or Bloomberg service where required. These valuations will be a part of the quarterly reports submitted annually to an independent auditor.

INVESTMENT POLICY (continued)

II. STRATEGY AND OBJECTIVES (continued)

LIQUIDITY AND MARKETABILITY:

The City's investment portfolio(s) will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Liquidity and marketability will be ensured by investing in securities with active secondary markets.

DIVERSIFICATION:

The City's investment portfolio(s) shall be diversified by type of investment and maturities to reduce risks resulting from undue investment concentration. No more than 15% of the portfolio may be invested in any one, nor more than 20% in the aggregate, of investments listed in following paragraph IV.1.G. through IV. 1.H.

Funds held for future capital projects shall be invested in securities that can be reasonably expected to produce sufficient income to offset inflationary construction cost increases. However, such funds shall never be exposed to market price risks or default risks that would jeopardize the assets available to accomplish their stated objective, or be invested in a manner inconsistent with applicable federal and state regulations.

YIELD:

The City's investment portfolio shall be structured with the objective of equaling or exceeding the rate of return on three month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with the Strategy and Objectives and Eligible Investments identified herein.

ACTIVE PORTFOLIO MANAGEMENT:

The City intends to pursue a moderately active versus a passive portfolio management philosophy. Securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the transaction.

III. RESPONSIBILITY AND CONTROL

DELEGATION:

Management responsibility for the investment program is hereby delegated to the Treasurer of the City of Midland, or in his absence, Assistant Treasurer, or such other person specifically designated by the Treasurer. Day-to-day securities transactions will be done by the Investments Manager with coordination of the Treasurer. To insure internal control and integrity of each investment made under this policy, the City Manager, Deputy City Manager, or the City Attorney, shall review investment transactions within seven days.

The Finance and Audit Committee, composed of at least two City Council Members, the Treasurer, and the City Manager, shall meet, as a minimum, quarterly to review general investment strategies and investment results. The Finance and Audit Committee shall provide and keep minutes of its meetings relating to this investment policy. The Finance and Audit Committee shall include in its deliberations such topics as: economic outlook,

INVESTMENT POLICY (continued)

III. RESPONSIBILITY AND CONTROL (continued)

DELEGATION: (continued)

portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target rate of return on the investment portfolio.

QUARTERLY REPORTS:

The Treasurer shall submit quarterly an investment report on the investment portfolio to the City Manager and Council in accordance with the Act. The report shall present the portfolio's investments including rate of return, beginning market value, additions and changes, and ending market value, and include an appendix that discloses all transactions during the past quarter.

ANNUAL REPORTS:

The Treasurer shall present an annual report of the investment program and investment activity to Council. The annual report shall include a detail of the portfolio, transactions for the year, and recommendations regarding the policy.

CONFLICTS OF INTEREST:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Officers and employees shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

IV. INVESTMENTS

Assets of funds of the government of the City of Midland may be invested with final stated maturities not to exceed ten years with no more than 30% exceeding seven years and dollar weighted average portfolio maturity not to exceed five years in:

1. Obligations of the United States or its agencies and instrumentalities:

    A. United States of America Treasury Securities;

    B. Government National Mortgage Association ("Ginnie Mae" or "GNMA") fully modified pass through mortgage-backed obligations;

    C. Farmers Home Administration ("FmHA") obligations backed by the full faith and credit of the United States;

    D. Small Business Administration ("SBA") obligations backed by the full faith and credit of the United States;

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

1. Obligations of the United States or its agencies and instrumentalities:

   E. Federal Home Loan Bank ("FHLBs") obligations;

   F. Federal National Mortgage Association ("Fannie Mae" or "FNMA") obligations;

   G. Farm Credit System Obligations;

   H. Student Loan Marketing Association ("Sallie Mae") obligations;

   I. Federal Home Loan Mortgage Corporation ("Freddie Mac" or "FHLMC") obligations, ie. discount notes or debentures;

2. Direct obligations of the State of Texas or its agencies:

   Texas State, City, County, or School District General Obligation Bonds with a remaining maturity of ten years or less having been rated as to investment quality by Moody's or Standard and Poor's (nationally recognized investment rating firms) and having received a rating of no less than "A" or its equivalent;

3. Certificates of Deposit issued by state and national banks domiciled in this state:

   Certificates of Deposit issued by state and national banks domiciled in this state that are:

   (1) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or

   (2) secured by obligations that are described in V.T.C.A., Local Government Code Sections 105.001 et seq;

4. Fully collateralized repurchase agreements having a defined termination date:

   Fully collateralized direct repurchase agreements and reverse repurchase agreements having a defined termination date of no more than ninety (90) days from the date such investment is purchased, and secured by obligations of the United States or its agencies and instrumentalities which have a market value of not less than the amount of the funds disbursed and held by a custodian for the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas;

   Any investments made with funds resulting from a reverse repurchase agreement must mature within the period of the reverse repurchase agreement.

5. Investment Pools and Money Market Mutual Funds:

   A. Investment Pools of public or private sponsorship as provided in the Act and approved by Council;

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

5. Investment Pools and Money Market Mutual Funds:

   B. Money Market Mutual Funds as authorized by the Act of both public and private sponsorship and approved by Council;

6. Other securities or obligations:

   Other such securities or obligations as authorized by State statute and approved by the City Council.

V. SELECTION OF BANKS AND DEALERS

SELECTION PROCESS:

The City depository shall be selected through the City's banking services procurement process and in compliance with state law.

INSURABILITY:

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit audited financial statements, evidence of Federal Insurance and other information as required by the Treasurer.

PRIMARY DEALERS AND APPROVED LIST:

For brokers and dealers, the Treasurer shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York ("Primary Government Security Dealers") and certain "secondary" dealers possessing adequate financial condition to conduct public business. All brokers and dealers must have the ability to consummate each transaction on a delivery vs. payment or equivalent basis. All brokers and dealers must be authorized by the Finance and Audit Committee, and the complete list will be reviewed and approved annually by the Committee. All brokers and dealers must comply with provisions of the Act prior to any transaction with the City.

VI. SAFEKEEPING AND CUSTODY

INSURANCE OR COLLATERAL:

All deposits and investments of City funds in bank accounts, certificates of deposit, and repurchase agreements shall be secured by pledged collateral with a market value equal to no less than 100% of the deposits or investments less amounts insured by the FDIC.

Evidence of the pledged collateral shall be maintained by the Treasurer or a third party financial institution. Repurchase or reverse repurchase shall be limited to those brokers or dealers that have executed an agreement with the Treasurer. All repurchase or reverse repurchase agreements shall be executed on a delivery vs. payment basis, or held by a custodian for the City.

INVESTMENT POLICY (continued)

VI. SAFEKEEPING AND CUSTODY (continued)

SAFEKEEPING AGREEMENT:

All safekeeping arrangements shall be in accordance with a safekeeping agreement approved by the City of Midland. The agreement shall include and clearly define the procedural steps for gaining access to the collateral should the City of Midland determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an entity not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signature of the City of Midland, the firm pledging the collateral, and the Trustee.

COLLATERAL DEFINED:

The City of Midland shall accept only the following securities as collateral:

A. FDIC insurance coverage.

B. Securities allowed under V.T.C.A., Local Government Code Sections 105.001 et seq., shall be eligible to be pledged as collateral.

DELIVERY VERSUS PAYMENT:

Obligations of the United States or its agencies and instrumentalities or other securities of Section IV shall be purchased using the delivery vs. payment method. Pursuant to such method, funds shall not be wired or paid until verification has been obtained that the correct security has been received by the City of Midland or its designated Trustee. The security shall be held in the name of the City. The Trustee's records shall reflect that the City owns such securities. In the event that the security is held by Trustee, the safekeeping receipts shall be delivered to the City Treasurer.

SWAPS:

Security "swaps" may be considered as an investment option for the City. Swaps may be transacted through broker/dealers who have been approved to do business with the City. Consistent with City policy, proposed swaps will be competitively bid on the open market. The swap will be awarded with the broker/dealer offering the best yield and quality to the City.

VII. MANAGEMENT AND INTERNAL CONTROLS

The Treasurer shall establish a system of internal controls which shall be periodically reviewed by an independent auditor. Such controls shall be designed to safeguard the City's funds from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

The Finance and Audit Committee will review this policy at least annually and recommend changes as needed to the Council. Council will review and approve the policy annually.

CASH HANDLING POLICY

I. PURPOSE

To assist all City departments by defining and communicating what is an acceptable level of control for cash-handling operations, this policy provides rules and guidance. Due to the decentralized nature of revenue collection within the City, procedures vary from location to location. Although the customer service impact of this structure is positive, the various control environments sometimes fall below what is acceptable to City management.

The objectives of this policy are to set forth minimum standards to ensure clear and consistent practice within the City for the handling of cash and for limiting not only the City's losses, but also the City's involvement in investigations of losses of funds. This policy will serve to standardize a sound system of cash controls within the City as well as to provide guidance to departments on improving cash handler skill and accountability. Overall compliance with this policy will allow the City to prevent or detect losses related to cash handling and to assign responsibility to an individual in a timely manner in order to minimize losses.

Further, the ability to ascertain individual accountability for each loss will reduce the impact of failing to protect honest employees from unnecessary suspicion. A sound system of cash controls should protect and support employees who do their job with integrity. Employees not involved in cash errors and/or irregularities deserve to work in an organization that insists on a control system that can show their innocence when errors and/or irregularities do occur.

Specifically, this policy is designed to avoid the following types of circumstances:

- A loss or losses of funds,
- An inability to detect missing funds,
- Detection of missing funds when recovery is no longer possible,
- An inability to determine who is responsible for a loss or losses, or
- An inability to investigate losses.

II. RESPONSIBILITIES

Cash received by the City should be guarded carefully. Each employee, from a front-line cash handler to a Department Manager, is expected to demonstrate a positive attitude in protecting the assets of the City. A clear responsibility lies with management to install and maintain a cash-handling control system that will prevent, detect, or deter fraud.

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO:

1. Ensure the safeguarding of City funds.

2. Require clearly written and approved procedures for all areas of their department's cash-handling operation.

CASH HANDLING POLICY (continued)

II. RESPONSIBILITIES (continued)

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO: (continued)

3. Ensure that procedures in place in their departments comply with this policy and to assume accountability for exceptions to and deviations from this policy.

4. In the event of a loss, assure compliance with the procedures detailed in the City's administrative bulletin on reporting fraud.

B. CASH HANDLERS HAVE THE RESPONSIBILITY TO:

1. Use due diligence in handling City assets so that reasonable protection is provided to those assets at all times.

2. Report to their departmental management, or to the City Manager's Office, any instance which is deemed to be a serious failure to give proper care to cash, securities, or other valuables whether or not such failure has resulted in a loss.

3. Report to their departmental management, or to the City Manager's Office, any instance where a City employee has knowledge or suspicion of a defalcation or dishonest act by another City employee.

C. OFFICE OF THE CITY AUDITOR HAS THE RESPONSIBILITY TO:

1. Conduct whatever investigations or cash control reviews that are necessary.

2. Coordinate and collaborate with Midland Police Department where appropriate.

3. Review the policies and procedures of departments documenting exceptions to and deviations from this policy.

4. Upon request, assist departments with developing controls to mitigate the potential effects of exceptions or deviations from this policy.

III. DEFINITIONS

A. Cash handling - As used in this policy statement, describes the receiving, transmitting, safeguarding, and depositing of all funds of any type received by the City.

B. Cash handler - As used in this policy statement, denotes any employee whose job description includes responsibility for receiving, transmitting, safeguarding, and/or depositing of City funds of any type.

C. Cash Over/Short - A cash handler is short when an unintentional collection error is made, ie., does not obtain physical custody of money or a change-making error. A cash handler is over when too much money is collected and the excess cannot immediately be returned to the customer.

CASH HANDLING POLICY (continued)

III. DEFINITIONS (continued)

D. Loss of City money results when a cash handler obtains physical custody of money and then, due to negligence, an act of God (such as fire or flood), or a theft cannot deposit that money with the City. Leaving City money unattended and not property safeguarded is an example of cash handler's negligence that could result in a loss.

E. Dual control describes processing where two individuals have responsibility for funds. The underlying theory is that the two individuals can vouch for each other's action. Theft is less likely in operations with dual control since it would require the complicity of two individuals.

One type of dual control is demonstrated when a safe requires two combinations or a combination and a key to open. When the combinations or combination and a key are assigned to two individuals, access requires dual control. In this circumstance, a vault or safe could not be opened without two people being present.

F. Single control occurs when an individual is solely responsible for funds. Since only one person has access to the funds, that one individual can be held accountable in the event of a loss.

If funds are under single control, they must not be accessible to others. Therefore, if a safe accessed by multiple cash handlers is used for overnight storage of funds under single control, those funds must be secured separately within the safe. This ensures that individuals with access to the safe do not also have access to the single-controlled funds.

G. Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation:

1. Authorization or approval of transactions,

2. Recording of transactions,

3. Custody of funds, and Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation

4. Monitoring to ensure compliance with control procedures.

If one person does perform two or more of these functions, there is no independent check for mistakes, and errors and /or irregularities are very likely to go undiscovered for long periods. If it's not practical to maintain strict segregation of duties due to a limited staff size, then add other control measures. Additional control measures include rotation of duties among personnel and stricter supervision to include special spot checking of a cash handler's work.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING

A. Procedures should be in place which will ensure that all payments received are processed and that any payment may be traced from initial receipt to final disposition. Each cash-handling operation shall include the following controls, as appropriate;

1. Maintain strict control over all receipts.

2. Use receipts, either manual or cash register generated, for all intakes of money.

3. At a minimum, when issuing manual receipts, use triplicate receipts to allow for a customer copy, cash-handler copy, and a copy that remains in the manual receipt book.

4. Have a space indicating mode of payment of manual receipt forms.

5. Be sure that receipts are signed or initialed by the person issuing. Receipts generated by a cash register should also indicate the person issuing.

6. Encourage all customers to obtain receipts for their payments.

7. Have a separate cash box/drawer/register for each person taking in money. Funds accepted by cashiers should be under single control of the cashier. Shared drawers or cash registers accessed by more than one individual are not acceptable. Tellers should have sole access to their funds.

8. Maintain strict control over the access to funds. Never leave cash or checks unsecured.

9. Place a restrictive endorsement on checks at the time of receipt.

10. Use change funds for making change only No checks of any type may be substituted for cash. Except when appropriately authorized based on City policy **SUBSTITUTING or CASHING OF CHECKS USING CITY CASH IS STRICTLY PROHIBITED**. There are currently two authorizations for the substitution of checks for cash:

    a. City of Midland Credit Union checks for $50.00 or less may be cashed at the Central Cashiers' Office based upon the availability of funds in the Central Cashiers' Office.

    b. City of Midland checks issued to replenish petty cash funds may be substituted for cash in a deposit to replenish the petty cash fund.

11. Departmental policy should set the amount of cash which any one cash handler may hold (may be based on a percent of normal daily transactions). When funds at a cash handler's work station exceed this amount, an additional deposit or transfer of funds to a safe should be made.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

12. In an environment where a cash register is used, the cash handling supervisor should understand register capabilities and limitations. Cash registers should be in good repair with all mechanical controls fully functional.

13. Mail Processing Controls

    Proper management of mail collection is particularly important because the person making the payment is not present, and no receipt is issued at the time of collection. Until control over the receipt of mail payments is established, mail processing shall be performed under dual control. At a minimum:

    a. Mail should be opened daily to expedite processing of payments received.

    b. Mail should be worked independently of over-the-counter receipts

    c. Checks should be restrictively endorsed as soon as possible after being opened.

    d. Procedures should be established to describe how payments which can not be accounted for upon receipt should be handled, ie., utility payment received without an accompanying utility bill or a parking fine paid without an accompanying ticket.

B. SAFEGUARDING FUNDS

Strict control must be maintained over the access to funds at all times. Dual control over the processing and storage of all cash funds should be used, where practical. It is the City's policy that access to vaults and safes shall be limited and the following controls over the processing and storage of all cash funds should be used, where practical.

1. Individuals handling cash should be provided separate and secure work areas. When single control over cash is expected, each individual should be provided space to achieve single control.

2. Private areas should be provided for cash reconciliation and deposit preparation. Only authorized individuals should be allowed in cash-handling areas.

3. Physical facilities for any cash handling operation should be inspected by the Midland Policy Department and reasonable efforts made to comply with suggestions for improved safety.

4. Each cash handler is responsible to see that their cash drawer, cash bag, or cash box is locked when they leave their station. No funds are to be left unattended and unsecured.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

B. SAFEGUARDING FUNDS (continued)

5. During non-business hours and during business periods where access to cash is not required, all funds are required to be stored in a locked vault, safe or approved cash storage drawer.

6. Safes, vaults, or storage drawers should be positioned so that they are not visible to the general public. Partitions, rugs, or barriers should be positioned to hide cash storage receptacles.

7. Vault combinations should be limited to the smallest number of individuals practicable, given the business needs of the work unit.

8. Vault or safe combinations should never be written down in the cash-handling area. Safe combinations held by individuals who serve as back up to the everyday users of the safe, who may need to write down this combination, should keep the combination offsite of on their person.

9. When an individual who knows the vault or safe combination leaves the City employment, the safe combination should be changed promptly.

10. Cash handlers are to be in sole possession of their cash drawer, cash bag, or cash box key.

11. Duplicate keys will be placed in a locked key box under dual control.

12. It is the cash handler's responsibility to immediately notify their supervisor in the event a key is lost. No replacement key will be made, but the lock on the cash receptacle in question is to be promptly replaced.

C. TRANSFERRING AND/OR TRANSPORTING FUNDS

It is the City's policy to require witnessed cash counts and reconciliation’s whenever City funds change hands. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, individual accountability can only be maintained by protecting the chain of custody.

1. A cash count and reconciliation will occur whenever City funds change hands

2. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, never allow the relinquishing custodian of the cash to leave before the receiving custodian has completed a cash count and reconciliation.

3. Both the relinquishing and receiving custodian of the cash will sign off on the cash count and reconciliation to complete the transfer of funds.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

C. TRANSFERRING AND/OR TRANSPORTING FUNDS (continued)

4. Transfer of funds between locations or units should be performed under appropriate security. Regular cash deposits in excess of $1,000 will be transported between departments to the City cashiers or between departments and the bank by armored car if possible.

5. All transports of cash between locations will be made in locked transport bags or sealed bank security bags. Couriers will not have keys to the transport bags; only the sending and receiving units will have keys.

D. RECONCILING AND DEPOSITING FUNDS AND RECORDING TRANSACTIONS

1. Any daily funds or accumulation of funds in excess of $500 must be deposited daily. At a minimum, weekly deposits must be made even when the weekly accumulation of funds does not exceed $500.

2. In an environment where a cash register is used, the cash handler's supervisor should maintain in his/her possession, and be responsible for, the key used to produce a cash register "Z" tape required to close out the register.

3. The cash handler’s supervisor should ensure that the full "Z" tape sequence is accounted for in cash-handling environments where cash registers are used. Cash register "Z" tapes are sequentially numbered and maintain a running total of all transactions on the cash register. An unaccounted for "Z" tape may indicate a missing deposit.

4. Each cash handler should reconcile on a daily basis. A formal reconciliation should be prepared by the cashier and then approved by a supervisor. A supervisor's review should confirm that the amount of cash indicated on the reconciliation is accurate. Furthermore, the supervisor should ensure that the total receipts equal the cash totals. Finally, the supervisor should review and approve voids.

5. The cash-handling and accounts receivable functions should be separate.

6. Independent of the cash-handling operation, periodic reconciliation of bank accounts should be performed and reconciling items should be identified. Management information reports should be prepared and submitted to department management to ensure that all reconciling items are appropriately resolved.

7. Cash receipts documents should be prepared promptly and should be dated the same day as the funds are deposited in the bank. Additionally, the documents should be forwarded to the Finance Department or Central Cashiers’ Office for prompt recording to the general ledger.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

E. HIRING, TRAINING, AND EVALUATING CASH-HANDLING POSITION.

1. Minimum Hiring Qualifications:

   An individual may not serve in a City cash-handling capacity with criminal history record information that reveals a recent (within last five years) and relevant (theft conviction of any kind) conviction.

2. Cash-Handling Training -All individuals required to handle City funds should be properly trained to do so.

F. WRITTEN ROBBERY PROCEDURES

1. Each area handling cash should have written procedures for use should a robbery take place. Cash handlers should be instructed in how to act during and after a robbery to ensure their safety and that of co-workers.

2. Each department should consult with Midland Police Department on the development of robbery procedures for their cash-handling environment.

G. RECORD RETENTION REQUIREMENT

1. According to the Local Records Retention Schedule of the Texas Local Government Code, cash collection sites are required to retain records pertaining to cash handling for three years after the close of each fiscal year.

PURCHASING POLICY

I. OBJECTIVE

To Govern goods and services expenditures incurred by the City of Midland for authorized City business.

II. ORGANIZATION OF PURCHASING DIVISION

There is hereby established in the Department of Facilities and Fleet Management, the Division of Purchasing, the head of which shall be the City Purchasing Agent. The City Purchasing Agent shall be appointed by the Director of Facilities and Fleet Management subject to approval of the City Manager, and shall receive such salary as is duly appropriated therefore.

III. DEFINITIONS

A. EMERGENCY

A case of public calamity caused by fire, flood, storm or other natural disasters or acts of God, or other emergency cases created by unforeseen damage to public property or equipment.

B. DELEGATION OF AUTHORITY

A written document granting limited authority to an individual to carry out certain purchasing activities on behalf of the City following the procedures, policies, statutes and/or guidelines set forth herein. The delegation is generally limited to the use of Departmental Purchase Orders and petty cash. Persons exceeding their authority can be held personally liable for commitments made which are beyond their scope of authority, or that are non-compliant with policies.

C. FORMAL SEALED BID

Formal sealed bids are those that are advertised, posted and sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. In addition, bids may be received by electronic means (Facsimile or e-mail) as long as systems are in place that prevent viewing before the specified bid opening date and time or as otherwise allowed by Chapters 252 and 271 of the Local Government Code.

D. INFORMAL SEALED BID

Informal sealed bids are those that are sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. They may or may not be posted and advertised at the Purchasing Agent's discretion. In addition bids may be received by electronic means (Facsimile or e-mail) as long as systems are in place that prevent viewing before the specified bid opening date and time.

E. POST & ADVERTISEMENT

Posting of bids is the placement of a copy of the bid in a noticeable place where prospective bidders may view the bid requirements. Advertising is placement of a

PURCHASING POLICY (continued)

III. DEFINITIONS (continued)

E. POST & ADVERTISEMENT (continued)

legal notice in the local newspaper and on the City's web page. Web page posting is not mandatory.

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT

A. SCOPE OF AUTHORITY

Whereas the Midland City Code at Title I, Chapter 5, Section 5(J) bestows upon the City Manager certain duties and authorities for the purchase of goods and services for the City, and permits the City Manager to delegate those duties and authorities, the City Manager hereby delegates to the Director of Facilities and Fleet Management the authority and it shall be his duty to purchase, or contract for all supplies, materials, equipment and contractual services needed by any and all departments of the City. The Director of Facilities and Fleet Management in turn delegates these duties and responsibilities to the City Purchasing Agent. Departments have no authority to order directly from, or in the absence of permission from the City Purchasing Agent, to negotiate with salesmen. Sales people who solicit business from Department Managers are to be referred to the purchasing office.

B. DUTIES OF THE PURCHASING AGENT

Under the general supervision of the Director of Facilities and Fleet Management and the City Manager, it shall be the duty of the Purchasing Agent:

1. Policy Enforcement: To observe and enforce the policies herein outlined and all related regulations.

2. Encourage Competitive Bidding: To discourage, so far as practical, any procedure other than purchasing by competitive bid, either formal or informal.

3. Buy Goods Made In USA: Purchase goods made in the United States when it is possible to obtain suitable and satisfactory materials, supplies, and equipment at fair and reasonable prices.

4. Maintain Ethical Behavior: To conduct the purchasing office in such a frank and open manner that bidders may be confident of the fairness of all awards and thus be encouraged to continue to furnish competitive bids so that the City shall secure the best service or articles of the highest quality at the best price at all times, meeting the intent of the Principles and Standards of Purchasing Practices published by the Institute of Supply Management (ISM), formerly know as the National Association of Purchasing Management) (NAPM). All individuals performing any portion of the Purchasing Function shall adhere to these standards. (See Attachment B)

5. Investigate Possible Criminal Acts By Vendors: To investigate the possibility of collusion in cases of repeated bids or repeated awards to the same vendors.

PURCHASING POLICY (continued)

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT (continued)

B. DUTIES OF THE PURCHASING AGENT (continued)

5. Investigate Possible Criminal Acts By Vendors: (continued) To investigate any instance where a conflict of interest may exist.

6. Maintain Records: To maintain a record of all bids, quotations, contracts, vendor and commodity lists, requisitions, policy documentation, policies and purchases for periods as prescribed by the official Records Retention schedule as published by the City Secretary's office and summarized as follows:

   Purchase Orders, Requisitions, Bid Requests …… End of FY + 3 years
   Contracts for services, Purchase Agreements,
   Vendor 1099 information …… 4 years
   Policy Documentation files, Policy statements,
   Total Cost Bids: …….. 5 years
   Vendor and Commodity Lists, State Contracts …… Until Superseded

7. Maintain Commodity Classifications: To prepare a classification of commodities and commodities by vendor for use in selecting vendors and preparing bid requests.

8. Specification Preparation: To prepare specifications where practical, governing purchases of various items, and to submit such specifications to the City Manager for his approval or the approval of the City Council, as the case may be. However, when it is proposed to purchase articles of a technical or scientific nature, or for special use, the head of the requisitioning department shall submit specifications to the Purchasing Agent for review and enhancement where necessary, or detailed information for specification preparation; and in the event of disagreement between the Department Manager and the Purchasing Agent regarding those enhancements, the matter shall be determined by the Director of Facilities and Fleet Management or City Manager.

9. Inspection & Testing: To provide for and/or require inspection and appropriate testing for goods delivered on purchase orders and make sure that inferior or unsatisfactory articles are rejected**.**

10. Warehousing: To anticipate the needs of departments and to work with the Warehouse Division so as to maintain an adequate supply of articles or commodities in general use in the City Warehouse or contract for same.

11. Optimize Procurements: Upon submittal of the annual budget by the City Manager, to ascertain what and when special purchases are contemplated; to be prepared to buy the same, or order for deferred delivery and payment, so as to take advantage of the best price and terms.

12. Delegation Of Responsibility: If, under any circumstances, the Purchasing Agent delegates in writing to another employee of the City to carry out any purchase transaction, it will be understood that such delegation of authority

PURCHASING POLICY (continued)

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT (continued)

B. DUTIES OF THE PURCHASING AGENT (continued)

12. Delegation Of Responsibility: (continued) carries with it the responsibility to carry out those transactions fully in accordance with this policy and the understanding that the Purchasing Agent has full authority to revoke those privileges for non-compliance with the Policy.

V. ESTIMATES

All departments of the City shall file with the Purchasing Agent detailed estimates of their requirements of supplies, materials, equipment and contractual services in such manner, at such time, and for such future periods as the City Purchasing Agent shall prescribe. This shall, in no way, prevent any department from filing with the City Purchasing Agent at any time, a requisition for supplies, materials, equipment or contractual services, the need for which was not foreseen when the detailed estimates were filed

VI. APPROVAL OF PLANS & SPECIFICATIONS/AUTHORIZATION TO ADVERTISE FOR BIDS

A. ALL PURCHASES & CONTRACTS - EXCLUDING PUBLIC WORKS

1. Budgeted: $0 to $25,000 - By Director of Facilities & Fleet Management
   $25,000 or more - By City Manager

2. Non-budgeted: Under $50,000 - By City Manager
   $50,000 or more - By City Council

B. PUBLIC WORKS CONTRACTS

1. Budgeted: Under $50,000 - By City Manager
   $50,000 or more- By City Council

2. Non-budgeted: Under $25,000 by City Manager
   $25,000 or more by Council

VII. REQUISITIONS

A. Source of Forms: Each Department shall request purchases on requisition forms issued by the Purchasing Agent's office.

B. Requisition Approval: Each requisition shall be signed by the operating executive or Department Manager in charge of the department issuing the requisition.

C. Description/Specification: Each Department submitting a requisition shall specify in full upon the requisition, the article or service desired in such terms as to make all specifications as open to competition and as least restrictive as possible. Every effort must be made such that the stated specifications provide adequate competition among as many bidders as possible.

PURCHASING POLICY (continued)

VII. REQUISITIONS (continued)

D. Requirement For Requisitions Or Departmental Po's Purchasing Card Transaction Logs: Requisitions or Departmental Purchase Order's or Purchasing Card Transaction logs for purchases up to, and including $1,000, are required for the purpose of control records, and payment advice even though the Purchasing Division may not have made the purchase.

E. Routing Of Requisitions: All requisitions should be forwarded to the Finance Department for certification of funds and then to the Purchasing Agent in sufficient time to permit careful purchasing of the consolidated requirements of all departments of the City.

F. Capital Outlay Requests**:** When required by the *Capital Asset Acquisition & Management Policy*, the *Capital Outlay Request* shall be completed and attached to the requisition. In addition, a *Request for Asset Disposition Authorization*, shall be attached for items being replaced.

G. Requisition Scheduling: The Purchasing Agent may announce a schedule of dates or periods during which routine requisitions will be accepted.

H. Splitting Of Orders: No splitting of orders is permitted as an evasion of the policy prescribed by Statute, Charter, Ordinance, or Administrative order. Penalties for violation are stated in paragraph XXIV, *Employee Responsibilities*.

I. Budget Transfers: When funds are not specifically provided for in the appropriate expense classification, but are available in another expense classification in the current budget, the appropriate budget transfers shall be made through the use of the forms and procedures as provided by the Finance Department prior to submitting the requisition to the Purchasing Division.

J. Requisitions Are Subject To Budgetary Control: Therefore requisitions shall have been certified by the Finance Department as to the availability of funds prior to receipt by purchasing; and no purchase order involving an amount in excess of $1000 shall be issued unless and until the requisitions have been so certified, or in case of an emergency as stated herein.

K. Need For Correct Dollar Amounts**:** Where possible, requisitions and departmental purchase orders shall state the correct amount involved, to enable the City to know exactly where it stands in the matter of encumbrance of funds.

L. Document Review: The Purchasing Agent is required to review all requisitions for completeness of description and other essential information. He will have the authority to:

1. Inventory Items: Remove any item from the requisition which can be supplied from the central storeroom or municipal warehouse.

2. Request Explanations: Question an item and require an explanation in writing from the head of the requesting department. If resolution of the question can't be accomplished with such Department Manager, the matter shall be referred

PURCHASING POLICY (continued)

VII. REQUISITIONS (continued)

2. Request Explanations: (continued) Manager, the matter shall be referred to the Director of Facilities and Fleet Management who will resolve the conflict or refer it to the City Manager for resolution.

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS

To provide control and safeguards proportionate to the value involved, purchase transactions are divided into seven classes as follows:

A. Fuels: Fuels shall be purchased on an as needed basis. Verbal, or fax bids shall be taken from as many bidders as practical each time. Award shall be made on a low total truckload bid. In addition to bidding the qualified major distributors and or producers, bids shall be sought from vendors listed on the Texas General Services Commission list of Historically Underutilized Businesses (HUB's) (see paragraph VIII.E for further discussion of HUB's) for Midland County as they become registered, in accordance with statutory requirements. This list is available from the Purchasing Division.

B. Services, Repairs Other Than Those Made To Vehicles And Or Equipment: In order to verify that all contract, insurance and/or applicable statutory requirements are met, ALL requisitions and specifications or description of work or any procurement of services, repairs or other labor intensive work of amounts over $2,000 shall be forwarded to the office of the Purchasing Agent for bidding and processing. There shall be no exception. For amounts of $2,000 and less, a Departmental Contract may be used. **All contract requirements shall be complied with**.

C. Commodity Purchases of $1,000.00 or Less: Commodity purchases of $1,000.00 or less may be made by the Department Manager, Division Manager, or authorized representative with written delegation from the Purchasing Agent by using the City of Midland Purchasing Card (See the Purchasing Card Policy for complete information) or Departmental Purchase Order form provided**:**

1. Inventoried Items: Items that are needed and are not available from Central Stock Room or Municipal Warehouse.

2. Compliance with Parole Evidence and Statute of Frauds: Departmental Purchase Order document must be given to each vendor at time of purchase. The exception to this provision is the use of the Purchasing Card which precludes the issuance of a written order. (Ref: Business & Commerce Code; Title 1: Uniform Commercial Code; Chapter 2: Sales; §2.201 statute of Frauds; and §2.202: Parole or Extrinsic Evidence)

3. Competitive Bids Under $200: The need for securing competitive bids under $200 shall be at the discretion of the user. However, the user should be cognizant of the ever present opportunity to save tax dollars by taking bids. When bids are taken they shall be kept with the user copy of the Purchase Order and done in accordance with the instructions on the reverse side of the user copy

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

4. Record Of Books Issued: The Purchasing Office shall maintain a record of issued Departmental Purchase Order and Contract books and to whom issued.

5. User Records: User department shall retain the department copy of all Departmental Purchase Order forms for a period of at least two years or as required by the records retention schedule.

6. Capital Outlay/Asset Disposition: When required by the Capital Asset Acquisition & Management Policy, the Capital Outlay Request shall be completed and forwarded to Accounting with the Accounting copy of the Purchase Order. In addition, a Request for Asset Disposition Authorization, shall be attached to the Purchasing copy for items being replaced.

D. Purchases In Excess Of $1,000.00 And Up To And Including $3,000.00

1. Determination of the Most Advantageous Bid: The City Purchasing Agent or User shall secure verbally, by telephone, telegraph, fax or letter, as he may determine, three or more proposals/bids. The City Purchasing Agent shall determine the most advantageous bid or reject any and all bids.

2. Less Than Three Bids: In situations where it is impossible to obtain three bids, the Director of Facilities and Fleet Management may approve recommendation of the most advantageous bid for the City from the bids that were obtained, or reject any or all bids received.

3. Suspension Of Bidding: The City Purchasing Agent, with the approval of the Director of Facilities and Fleet Management, may dispense with bidding if it is not to the advantage of the City to secure bids.

4. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: “Authorized Purchase”) for this range is made by the Purchasing Agent.

5. Emergency Purchases: In case of an emergency as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions shall be documented on a standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management.

E. Purchases In Excess Of $3,000 And Up To The Current Statutory Limit Requiring Advertisement For Sealed Bids.

Effective September 2001, legislative change in the bidding statues require that any solicitation under $25,000, but over $3,000 shall include at least two (2) inquiries to

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

E. Purchases In Excess Of $3,000 And Up To The Current Statutory Limit Requiring Advertisement For Sealed Bids. (continued)

Historically Under-utilized Businesses or HUB's within the jurisdiction's County. These companies are certified through the State General Services Commission (GSC) and subsequently listed on the Texas General Services Website Furthermore, if there are no certified vendors listed, the requirement is subsequently nullified. In order to assure compliance, the following requirements have been implemented.

1. Purchasing Takes Bids: Bids shall be invited upon such specifications as have been previously approved in accordance with paragraph VI, above. A requisition, specifications and/or complete descriptions by the initiating department will be processed through the Purchasing Office. All bids for purchases in this range shall be obtained by the Purchasing Office, except as otherwise specifically approved by the Purchasing Agent.

2. Bid Format: Bids shall be requested by fax or letter. Sealed bids may be issued a t the discretion of the Purchasing Agent. Irrespective of the method) used to solicit bids, all bids received shall be held in strictest confidence until the bids are opened in accordance with the request for bids.

3. Bid Receiving Address: The bids shall be received in the office of the Purchasing Agent and opened (as applicable) at the time and place designated by him. The Purchasing Agent along and in cooperation with the requisitioning Department Manager(s) shall determine the most advantageous bid or he may reject any and all bids.

4. Single Bid: In the case where only one bid can be obtained, acceptance or rejection of the single bid shall be at the discretion of the Director of Facilities and Fleet Management.

5. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: “Authorized Purchase”) for this range is made by the Director of Facilities and Fleet Management.

6. Emergency Purchases: In case of emergency, as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management and City Manager.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

F. Purchases In Excess Of Statutory Limits (Currently $25,000) And Up To $50,000.

1. Sealed bids shall be invited upon such specifications as have been approved in accordance with paragraph VI, above. A requisition by the initiating department will be processed through the Purchasing Office.

2. Advertisement of Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper and or alternative source as prescribed by statute once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication is to be at least 14 days prior to the date set for opening said bids (in the case of a public works contract, the second advertisement for bids will be published no later than the 10th day before the first day on which bids may be submitted), and said contract shall be let to the lowest and/or most advantageous responsible bidder after approval by the City Manager or by the City Council as required. Any and all bids may be rejected.

3. Place Of Bid Receipt: The sealed bids shall be received in the office of the Purchasing Agent and opened in a place designated in the notice. The Purchasing Agent along and in cooperation with the Department Manager(s) shall determine the most advantageous bid or he may reject any and all bids.

4. Single Bid: In the case where only one bid is received, it shall be opened in the City Secretary's Office. The results of the opened bid shall be recorded. Bids in the amount of $25, 000 to $50,000 will be sent to the City Manager with a recommendation to accept or reject the bid. Authorization to re-advertise for bids in this range will be by the City Manager. Any Single bid so opened over $50,000, will be sent to the City Council with a recommendation to accept or reject the bid and any subsequent authorization for re-advertisement.(See par. VIII.G.4)

5. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: "Authorized Purchase") for this range is made by the City Manager.

6. Emergency Purchases: In case of emergency as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management and City Manager.

G. Purchases Of $50,000 And Over

1. Document Review: Completed requisitions, specifications, contracts, etc. shall be forwarded to Purchasing for specification and/or review and/or review and

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

G. Purchases Of $50,000 And Over (continued)

1. Document Review (continued) subsequent processing. This shall include any public works contract.

2. Requisition Processing: Sealed bids shall be invited upon such specifications as have been previously approved in accordance with paragraph VI, above. A requisition by the initiating department will be processed through the Purchasing Office.

3. Advertisement For Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication to be at least 14 days prior to the date set for opening said bids (in the case of a public works contract, the second advertisement for bids will be published no later than the 10th day before the first day on which bids may be submitted), and said contract shall be awarded to the lowest and/or most advantageous responsible bidder after approval by the City Council.

4. Bid Delivery Point:

   a. All bids shall be sealed and delivered to the City Secretary's office. At the time announced, there will be a public opening of all bids received by him/her at such place as designated in the advertisement. The City Secretary or his/her designee will witness said bid openings and record bid amounts, which will be retained by the City Secretary's office. After the bid opening, custody of all documents will be given to the Purchasing Division for further action.

   b. In the event of a SINGLE bid, the bid will be opened in the City Secretary's Office. The results will be recorded as in paragraph 4.a. above. A recommendation will then be made to the City Council for acceptance or rejection and any subsequent authorization for re-advertisement for bid if required.

5. Bid Tabulation: The City Purchasing Agent and/or Department Manager involved shall tabulate and evaluate the bids and said bids shall remain on file in the office of the Purchasing Agent as stated in the official notice. A recommendation by the user department or division shall be made to the Purchasing Agent, who will then review the recommendation with the bids and make a final recommendation to the City Manager.

6. Council Approval: The City Council, upon recommendations from the Purchasing Office and City Manager, shall determine the most advantageous bid for the City and shall award the contract or proposal to such bidder, but the Council shall have the right to reject any and all bids, and, in the event all bids are rejected, may call for new bids which shall be advertised in like manner as the original bids.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

G. Purchases Of $50,000 And Over (continued)

7. Specifications Available For Review: proposed contracts and/or purchases, the specifications shall be on file in the office of the City Purchasing Agent subject to the inspection of all persons and companies desiring to bid.

8. Contract Execution: Execution of any contract documents and verification of bonding and insurance compliance by the successful bidder shall take place in the Facilities & Fleet Management Offices. Subsequently, the signed original of the contract shall be placed in the care and keeping of the City Secretary's office.

9. Emergency Purchases: In case of emergency as defined in III.A. above, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be submitted to the City Council for ratification.

IX. REQUESTS FOR PROPOSALS

A. RFP's should be used sparingly, for complicated bids that require the vendor/contractor to provide a great deal of feedback on what is being procured.

B. The procedure for an RFP shall be the same as any request with a couple of exceptions.

1. The time frame can be very long from the time it is issued until the opening. Several months would not be unusual.

2. No information is revealed to any proposers at the opening or until the award is made.

C. For complete details and model information, RFP construction, evaluation, etc., see the RFP Manual.

X. RELEASE OF INFORMATION TO BIDDERS OR OTHERS

To reduce confusion and prevent misleading information from being divulged to participating bidders, ALL bidder requests for bid results (over $1,000) prior to award shall be referred to the Purchasing Division.

XI. PURCHASING AGENT'S SIGNATURE REQUIRED ON PURCHASE ORDER

Before any purchase up to and including $25,000 is released to the vendor, it shall bear the signature of the Purchasing Agent. Purchase Orders over that amount shall bear the

PURCHASING POLICY (continued)

XI. PURCHASING AGENT'S SIGNATURE REQUIRED ON PURCHASE ORDER (continued)

Director of Facilities and Fleet Management's signature, except in instances where the Director has authorized the Purchasing Agent to sign the Purchase Order.

XII. DEPOSIT OF GOOD FAITH MONEY - BID BONDS

When so stated in the specifications or request for bids, each bid shall be accompanied by a certified check or surety bond in the amount of 5% of the bid, which shall be forfeited to the City in case the bidder to whom the business is awarded shall fail or refuse to comply with the terms of the bid.

XIII. PERFORMANCE AND PAYMENT BONDS

When required by statute or so stated in the specifications or the request for bids, the successful bidder shall give to the City a good and sufficient bond in such amount as is required by the transaction as a guarantee of compliance. Forfeiture of such bond for noncompliance shall not preclude the action by the City stipulated in the following section.

XIV. LOCAL PREFERENCE

A local preference may be given as long as statutorily permitted by Section 271.905 of the Local Government Code, in the amount of 3% : “to a bidder whose principle place of business is in the local government if the governing body of the local government determines in writing, that the local bidder offers the local government the best combination of contract price and additional economic development opportunities for the local government and increased tax revenues to the local government”.

XV. IRRESPONSIBLE VENDOR

Upon recommendation of the City Purchasing Agent and approval by the Director of Facilities and Fleet Management or City Manager, any vendor who fails to comply with the terms of the award may be declared an irresponsible vendor. Bids submitted by said vendor shall not be considered again for a minimum period of six months as determined by the City Manager, or Director of Facilities and Fleet Management.

XVI. FOLLOW-UP, INSPECTION AND ACCEPTANCE

The City Purchasing Agent shall be responsible for seeing that an inspection of all deliveries of supplies, materials, equipment or contractual services be made by the using department. He shall approve and/or enumerate and require chemical and physical tests to be conducted by the head of the using department on all supplies and services to determine compliance with the specifications. The Purchasing Agent shall have access to, and shall coordinate the use of, City laboratory facilities and, with the approval of the Director of Facilities and Fleet Management, use of any necessary outside laboratory in connection with chemical or physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with the specifications. Any related charges for such tests shall be borne by using and benefiting department. The Purchasing Agent may reject non-conforming articles and supplies and any such rejected materials shall not be used by any department.

PURCHASING POLICY (continued)

XVII. AUTOMOTIVE PARTS AND SUPPLIES FOR SPECIAL PURPOSES

The Director of Facilities and Fleet Management may, at his discretion, delegate in writing to other appropriate individuals, authority to solicit bids or purchase automotive parts, repairs and supplies for special purposes such as electric supplies, laboratory supplies and the like, subject to the provisions of this Purchasing Policy.

XVIII. ACCEPTING EQUIPMENT "ON TRIAL"

No equipment or accessory may be put to use by any department for the purpose of testing its suitability or fitness in advance of purchase without the express approval of the City Purchasing Agent. He shall require an understanding from the vendor that such trial and use and any possible purchase liability be presented in writing prior to commencement of such demonstration or test. Provided that in the event the purchase of equipment proposed to be demonstrated is not contemplated in the current budget, the matter shall be submitted to the Director of Facilities and Fleet Management.

XIX. RENTAL OF EQUIPMENT

APPROVAL REQUIRED: No equipment or accessory shall be rented or leased without an approved requisition and purchase order, except as provided in Section III.A for an emergency.

GARAGE ACTION: ALL vehicular equipment rentals shall be made through the Garage Division ONLY.

XX. ONLY “PUBLIC PURCHASES PERMITTED:

Neither the Director of Facilities and Fleet Management or the City Purchasing Agent, any employee of his office, nor any Department Manager to whom authority to purchase may be delegated, shall, acting in his official capacity on behalf of the City, purchase automobile supplies or accessories for the personal or private account or use of any employee including those whose privately owned automobiles are rented for use in City business; or supplies or materials of any kind for personal or private use of any employee or other person(s), at a discount not consistent with that business’ normal pricing policy. The work and concern of all persons in any way associated with the business of the Purchasing Office shall be confined strictly to purchases of a public nature and for which funds are provided in the budget.

XXI. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY

A. Auctions: Annually, an auction will be held by the Purchasing Agent to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various "Lost and Found" depositories, Police confiscations and recovered// unclaimed evidence that have been cleared for sale.

1. This may include the use of online auctions where deemed appropriate and in the best interest of the City.

PURCHASING POLICY (continued)

XXI. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY (continued)

A. Auctions: Annually, an auction will be held by the Purchasing Agent to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various "Lost and Found" depositories, Police confiscations and recovered// unclaimed evidence that have been cleared for sale.

2. The Purchasing Agent may also hold other auctions during the year where special conditions dictate the auction as being necessary. (When fair market value of City owned personal property can be reasonably ascertained, City owned personal property may be disposed of by direct sale. See paragraph XXI.B)

3. All departments shall submit to the Director of Facilities and Fleet Management or Purchasing Agent, at such times and in such form as he shall prescribe, reports showing stocks of all supplies, materials, and equipment which are no longer used or which have become obsolete, worn out or scrapped.

   a. The Director of Facilities and Fleet Management or Purchasing Agent may transfer such stock to another department that has need for and can use it, or hold such item in storage for future use as he may determine most advantageous for the city.

   b. The Director of Facilities and Fleet Management or Purchasing Agent shall also have the authority to sell all such supplies, materials and equipment which have become unsuitable for public use, or to exchange for or trade in the same on new supplies, materials and equipment.

4. Department Managers may initiate the sale of obsolete, worn out, or scrap property of the City under their supervision by written memorandum to the Director of Facilities and Fleet Management or Purchasing Agent, describing the property and stating the reasons for proposed sale.

B. Single Items Or Special Lots: The Director of Facilities and Fleet Management or Purchasing Agent shall solicit bids; where required by statute, by public advertisement and posting on the bulletin board and shall review all proposed property sales and make written recommendation to the City Manager.

The City Manager shall approve all sales of City Owned Personal Property that is not sold at auction or through the solicitation of bids. Approval may be delegated to certain levels to the Director of Facilities and Fleet Management.

XXII. BOARD OF STANDARDIZATION

A Board of Standardization may be established at the direction of the City Council and/or City Manager, to be made up of the Mayor, City Manager, Director of Facilities and Fleet Management and Purchasing Agent personally or by deputy and who shall constitute the Board of Standardization.

PURCHASING POLICY (continued)

XXII. BOARD OF STANDARDIZATION (continued)

Members of this board shall serve without additional compensation. It shall be the duty of this Board to classify all supplies, materials and equipment used by the various departments of the City Government; to adopt as standards the minimum number of qualities, sizes and varieties of commodities consistent with the efficient operation of the City Government, and to prepare, adopt and promulgate written specifications describing such standards subject to the approval of the City Council.

The Board of Standardization shall have power to make use of the laboratory and engineering facilities of the City and the technical staffs thereof in connection with its work of preparing and revising standards and written specifications.

The Board shall also consult with the Department Managers and other officials of the City Government to determine requirements, and shall endeavor to prescribe those standards which meet the needs of the majority. All specifications must be definite and certain and permit competition. After its adoption each standard specification shall, until revised or rescinded, apply alike in terms and effect to every future purchase and contract for the commodity described in such specifications.

XXIII. PETTY CASH FUNDS

Petty cash funds not to exceed three hundred dollars ($300.00) are established, upon approval by the Purchasing Agent, for the purpose of making purchases of thirty dollars ($30.00) or less. Petty cash purchases shall be of the nature that they will benefit the operation of the City by saving time and money. Petty cash purchases shall not be made for the purpose of evading the Purchasing Policy, such as splitting purchases to evade the thirty dollar ($30.00) limit. Petty cash purchases shall be documented with adequate receipts and all receipts shall be submitted to the Finance Department at least monthly for reimbursement.

XXIV. EMPLOYEE RESPONSIBILITIES

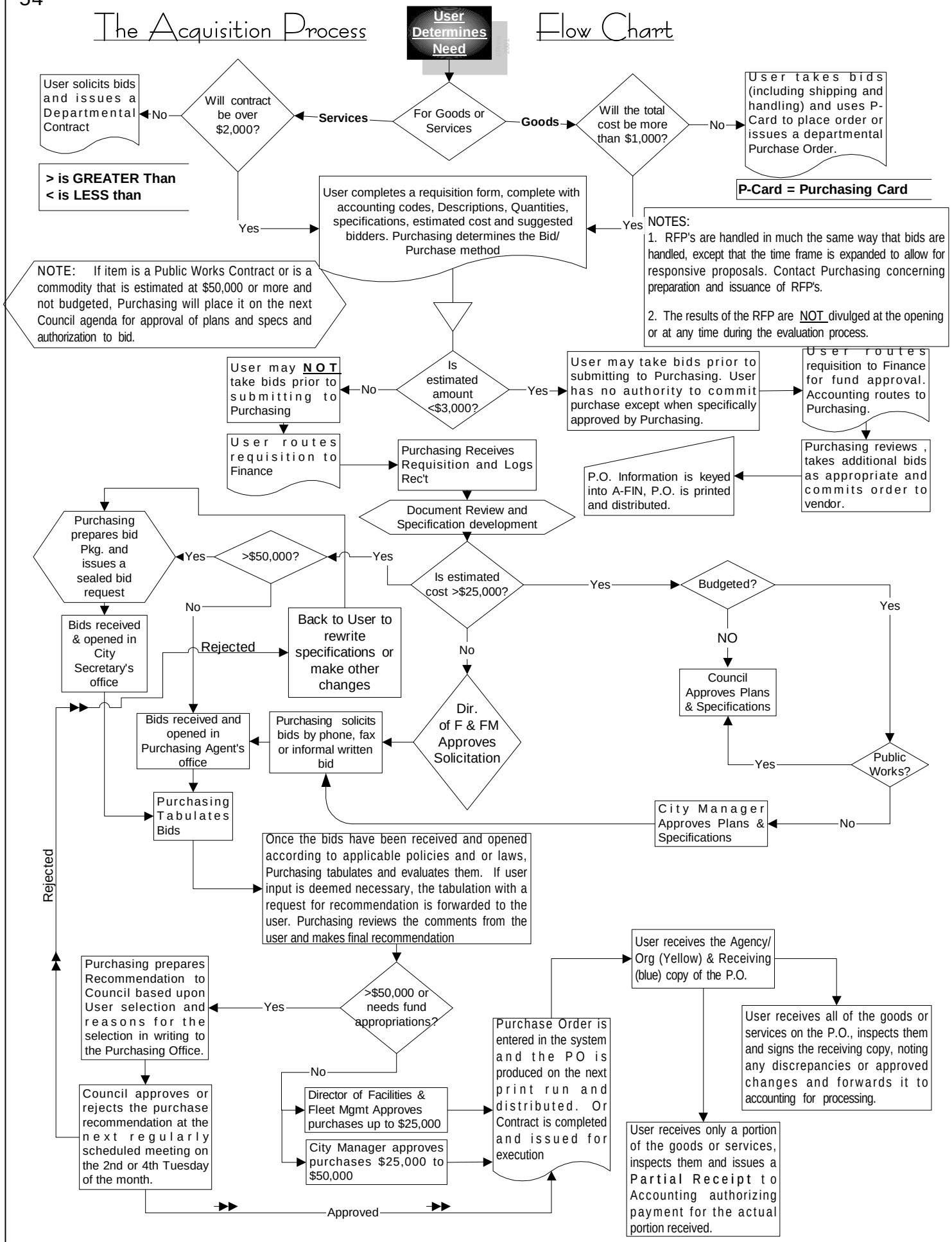
Employees not conforming to the current Purchasing Policy may be subject to the Adverse Action Policy covered under Chapter VIII of the City of Midland Personnel Policy.

XXV. Flow Chart

A flow chart, “Acquisition Flow Chart”, has been provided to act as a quick reference of how to procure goods and services for your department/division.

Resolution No. 2001-328

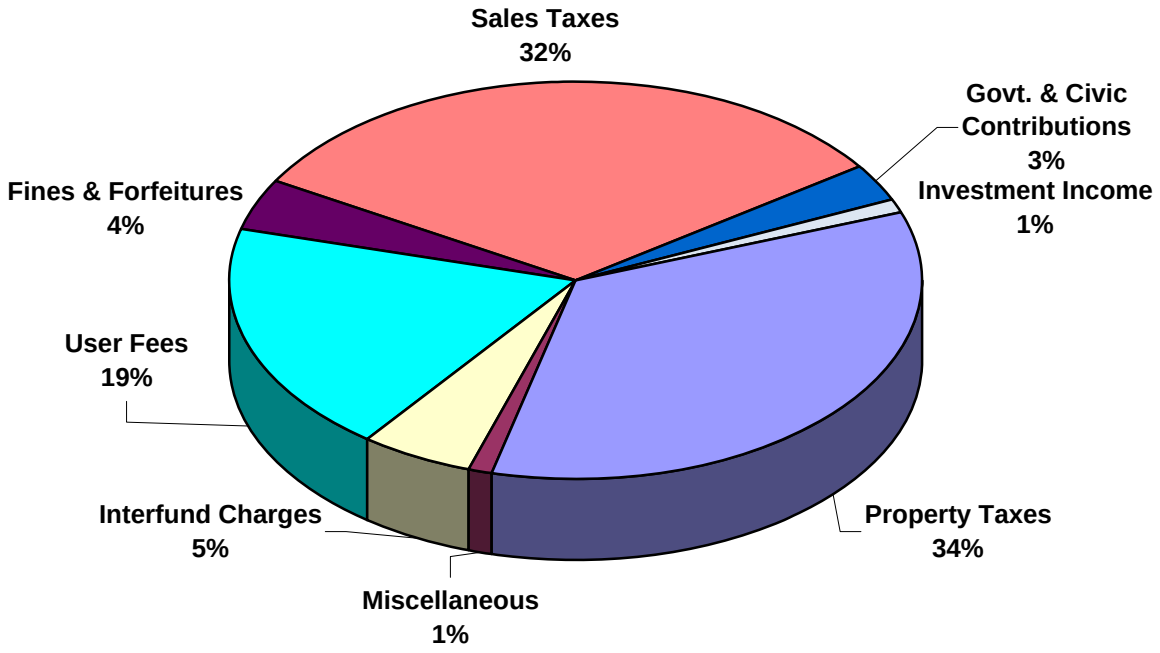
The Acquisition Process Flow Chart



SECTION III

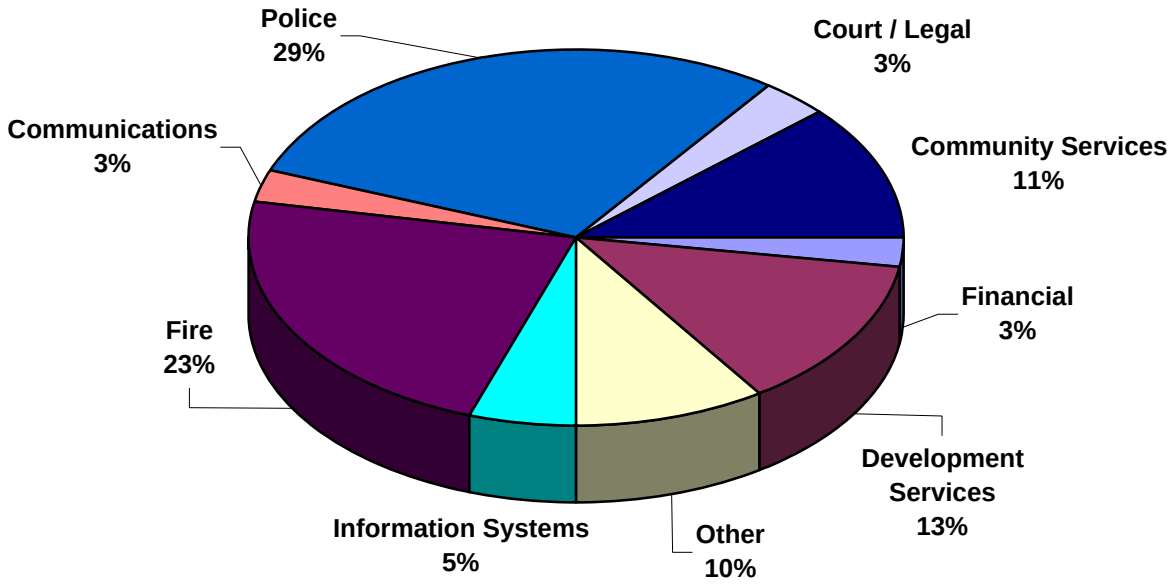
GENERAL FUND

General Fund Revenues
As Budgeted For Fiscal Year 2010



$75,510,593

General Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2010



$75,510,593

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
AD VALOREM TAXES			
Current Levy	$ 22,765,159	$ 25,526,985	$ 24,823,686
Delinquent Levies	951,082	670,677	698,331
Total Ad Valorem Taxes	23,716,241	26,197,662	25,522,017
INTEREST AND PENALTIES			
Interest and Penalties	325,984	320,000	320,000
Miscellaneous Tax Office Revenues	79,634	70,000	69,600
Tax Certificates	441	500	500
Total Interest and Penalties	406,059	390,500	390,100
SALES TAX			
City Sales Tax	25,776,037	24,240,658	24,244,566
Total Sales Taxes	25,776,037	24,240,658	24,244,566
GROSS RECEIPTS TAXES			
Telephone Utility	1,686,079	1,700,000	1,720,000
Electric Utility	3,807,561	4,100,000	3,700,000
Gas Utility	1,747,817	1,700,000	1,168,091
Water	2,393,628	2,253,600	2,400,000
Sanitation	318,444	328,750	320,000
Taxicab	4,502	4,000	5,000
Cable Television	1,124,036	1,080,000	1,200,000
Total Gross Receipts Taxes	11,082,067	11,166,350	10,513,091
MIXED BEVERAGE TAX			
Mixed Beverage Tax	319,331	300,000	350,000
Total Mixed Beverage Tax	319,331	300,000	350,000
MISCELLANEOUS TAX			
Bingo Tax	83,838	80,000	82,000
Total Miscellaneous Tax	83,838	80,000	82,000
BUILDING PERMITS			
Building Permits	234,735	210,000	204,000
Alterations and Repairs	133,615	90,000	95,000
Temporary Freight Containers	1,075	1,000	1,200
Fences, Signs, etc.	27,831	25,000	24,000
Electrical Permits	6,390	6,000	6,000
Mechanical Permits	12,220	11,000	11,000
Plumbing Permits	47,250	45,000	47,000
Demolition Permits	1,350	1,500	2,000
Work on Public Property	16,860	16,000	15,000

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
BUILDING PERMITS (continued)			
Temporary Plumbing and Electrical	$ 20,580	$ 20,000	$ 16,000
Temporary Sign Permits	5,300	6,000	7,000
Public Right of Way Use	25,054	25,000	25,000
Sale of Reports	1,402	1,000	1,000
Total Building Permits	533,662	457,500	454,200
HEALTH PERMITS			
Food Service Establishments	82,208	77,000	77,000
Daycare Permits	4,490	4,000	4,000
Mobile Vendors	4,450	4,000	3,500
Temporary Health Permits	3,760	4,000	4,000
Swimming Pool Permits	10,443	9,000	10,000
Miscellaneous Health Permits	31,460	29,000	30,000
Total Health Permits	136,811	127,000	128,500
OCCUPATIONAL PERMITS			
Drilling	6,000	0	20,000
Mobile Home Park Licenses	1,577	1,500	1,500
Beer License	30,155	31,000	32,000
Taxi and Peddler Permits	3,188	2,500	3,000
Certificate of Occupancy	4,320	6,000	5,000
Total Occupational Permits	45,240	41,000	61,500
ZONING FEES			
Zoning Fees	24,910	26,000	25,000
Subdivision Plat Fees	29,869	20,000	30,000
Board of Adjustment Fees	2,300	500	3,500
Review Fees	2,125	2,000	3,000
Total Zoning Fees	59,204	48,500	61,500
OTHER			
Lot Deposits	(145)	1,000	500
Vacation Fee	59,470	12,000	55,000
Sketch Plan Fee	12,575	9,000	9,000
Alarm Permit Fees	73,715	70,000	79,000
Certified Copies of Ordinances	143	100	100
Miscellaneous	2,716	1,500	3,000
Total Other	148,474	93,600	146,600
ANIMAL CONTROL			
Pet Licenses	97,671	88,000	90,000
Impoundment Fees	18,760	19,000	20,000
Adoption Fees	23,947	23,000	27,000
Microchipping	3,821	2,500	7,500

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
ANIMAL CONTROL (continued)			
Pick up Fees	$ 4,631	$ 4,300	$ 4,000
Euthanasia Fees	2,500	3,000	2,500
Boarding Fees	926	1,000	1,000
Quarantine Fees	6,680	9,000	8,000
Permit - Wild Animals	1,255	800	500
Dip	150	60	90
Spay/Neuter Deposits	84,070	80,000	82,000
Pets Program	30	0	30
Cremations	5,346	5,200	5,500
Miscellaneous	2,556	1,000	1,200
Total Animal Control	252,343	236,860	249,320
FINES AND FORFEITURES			
Municipal Court Receipts	3,107,891	2,700,000	3,100,000
Muni Court-Child Safety	26,943	21,000	25,000
Report Copies	16,403	20,000	18,000
Total Fines and Forfeitures	3,151,237	2,741,000	3,143,000
RECREATION FEES			
Showmobile	6,505	4,000	7,000
Facilities Rental	86,940	40,000	88,000
Recreation Fees	7,829	33,000	8,000
Concessions	0	5,000	500
Total Recreation Fees	101,274	82,000	103,500
INTEREST INCOME			
Interest	1,256,335	1,450,000	750,000
Interest - Non pooled	1,731	5,600	6,000
Total Interest Income	1,258,066	1,455,600	756,000
HEALTH DEPARTMENT SERVICES			
Water Sample Tests	41,173	40,000	40,000
Medicare Flu Shots	0	10,000	100
Hepatitus B Vaccine	120	0	0
Miscellaneous Health Tests	1,252	1,200	1,000
TB Testing	12,222	10,000	11,000
EPSDT - Women and Children	1,844	10,000	1,800
Clinical Visit	530	200	400
Total Health Department Services	57,141	71,400	54,300

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
AMBULANCE			
Ambulance Revenue	$ 2,686,556	$ 2,700,000	$ 2,700,000
Affadavit Preparation Fee	2,200	2,000	2,500
Uncollectible	(1,015,000)	(1,350,000)	(1,350,000)
Total Ambulance	1,673,756	1,352,000	1,352,500
INTERGOVERNMENTAL CHARGES			
Arrest Fees	6,772	6,500	6,500
Midland Emergency Communication Dist.	65,447	66,000	65,447
Midland County Dispatch	0	350,000	0
Midland Economic Development Corp.	140,087	147,764	222,808
Midland College	33,106	65,584	65,584
Total Intergovernmental Charges	245,412	635,848	360,339
OTHER			
Paving Cuts	46,590	50,000	40,000
Airport Security Service	26,365	25,000	25,000
Storage of Impounded Vehicles	30,000	0	0
Lot Clearing	4,472	20,500	20,500
TDH Program Income	9,924	10,000	12,000
TDH Immunization Program Income	92,215	91,000	91,000
Total Other	209,566	196,500	188,500
INTERFUND TRANSFERS			
Unclaimed Property Fund	691	0	0
General Construction Fund	64,973	0	0
Water and Sewer Fund	750,000	750,000	750,000
Workers' Compensation Fund	0	500,000	0
General Liability Fund	0	1,000,000	0
Total Interfund Tranfers	815,664	2,250,000	750,000
INTERFUND CHARGES			
Hotel/Motel Fund	11,532	9,721	16,386
Water and Sewer Fund	1,291,533	1,323,172	1,452,378
Sanitation Fund	342,135	352,130	383,703
Golf Course Fund	74,861	74,593	77,020
Airport Operation Fund	1,443,885	1,425,286	1,425,286
Scharbauer Sports Complex Fund	80,452	316,741	276,846
Garage Fund	293,692	285,142	268,889
Warehouse Fund	19,831	18,851	18,750
Community Dev Fund Direct Charges	192,832	200,735	204,271
Total Interfund Charges	3,750,753	4,006,371	4,123,529

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
PARKING FEES			
Parking Permits	$ 3,855	$ 4,000	$ 4,000
Parking Lots	9,000	8,400	9,000
Total Parking Fees	12,855	12,400	13,000
RENTALS			
Stadium Rental	5,650	4,000	4,000
Commercial	5,592	5,592	5,592
Miscellaneous Rentals	2,452	3,800	2,500
Total Rentals	13,694	13,392	12,092
GOVERNMENTAL CONTRIBUTIONS			
Government Contributions	150,310	2,284,065	1,583,000
FHLB Affordable Housing	20,000	15,000	0
Emergency Management	191,783	48,469	48,500
Auto Theft Prevention Auth	41,540	0	0
Unified Work Program	0	6,000	0
State Dept of Highways - STEP	57,052	42,720	51,845
VCLG Program	35,927	35,880	36,956
State Department of Health	250,364	344,837	295,288
HIDTA Grant	24,706	0	142,800
Combating Underage Drinking	2,513	0	0
Homeland Security Grant	104,070	425,000	0
Total Governmental Contributions	878,265	3,201,971	2,158,389
MISCELLANEOUS			
Civic Contributions	135,446	150,000	150,000
Discounts Earned	42	50	50
Unclassified	38,638	27,000	27,000
Sale of Assets	4,665	3,000	2,000
Sale of Confiscated Equipment	1,388	10,000	12,000
Inc/Dec in Fair Value of Investments	(23,118)	0	0
Recovery of Damages to City Property	20,587	5,000	10,000
Legal Restitution	4,923	6,000	6,000
Miscellaneous	147,690	85,000	85,000
Total Miscellaneous	330,261	286,050	292,050
TOTAL REVENUE	$ 75,057,251	$ 79,684,162	$ 75,510,593

GENERAL FUND
SUMMARY OF EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0000	Legislative	$ 50,995	$ 47,906	$ 45,656
0005	City Manager's Office	565,346	772,665	920,004
0010	Municipal Court	1,433,067	1,562,510	1,607,556
0015	Legal	776,495	873,412	900,185
0020	City Secretary	220,041	257,328	268,413
0021	Records Management	2,423	4,875	0
0025	Human Resources	744,919	579,511	512,200
0026	Employee Health & Wellness	0	79,859	135,606
0030	Communication & Information Systems Administration	735,101	809,579	790,548
0031	Communication	1,490,843	1,670,785	1,742,901
0032	Information Systems	2,204,496	3,039,869	3,120,103
0033	Communication Maintenance	503,505	569,102	402,515
0035	Accounting	1,161,987	1,335,936	1,448,631
0037	Investments	121,854	130,923	134,504
0040	Purchasing	283,853	262,481	296,148
0041	Facilities Services	1,293,103	1,180,135	1,171,557
0042	Risk Management	0	144,412	163,894
0045	Administration - Internal Audit	108,056	123,774	124,631
0050	Finance - Tax	339,487	343,430	374,910
0055	Planning & Development	428,708	489,827	500,533
0056	Community Development	192,833	197,989	205,840
0060	Code Administration	1,219,596	1,462,727	1,510,298
0075	GIS Administration	394,871	410,600	406,238
0080	Engineering Services	1,102,246	1,116,265	1,073,659
0085	Transportation	4,984,939	5,884,248	6,005,766
0090	Parks & Recreation	5,471,477	5,816,119	5,582,299
0091	Animal Services	855,192	889,925	937,820
0093	Martin Luther King Jr Community Center	417,852	636,415	590,365
0100	Health & Senior Services	1,650,735	1,681,862	1,718,620
0105	VCLG Program	50,873	54,139	56,480
0107	Airport Police	1,338,898	1,390,450	1,381,797
0108	Multi-Jurisdiction Task Force	105,547	0	0
0109	Special Operations - Step	59,025	60,183	0
0111	Police Administration	1,274,049	1,263,204	1,308,037
0112	Support Services Bureau	2,217,877	3,210,819	3,194,225
0113	Field Operations Bureau	10,135,085	11,925,589	11,518,182
0114	Investigative Services Bureau	3,924,531	4,446,774	4,479,715
0115	Fire	12,634,837	13,195,139	13,183,998
0116	Fire Training	390,806	428,756	417,341
0119	Fire Prevention	652,658	745,261	785,750
0120	Emergency Medical Service	1,283,077	1,561,932	1,542,506
0122	Airport Fire Division	1,188,148	1,240,017	1,250,934
0125	Emergency Management	46,201	55,916	55,686
0150	Nondepartmental	2,298,884	3,768,518	1,829,770
0199	Interfund Transfer	5,968,846	5,553,330	1,814,772
	Total	$ 72,323,362	$ 81,274,496	$ 75,510,593

GENERAL FUND
SUMMARY OF EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 52,469,791	69.487%
2000. COMMODITIES	1,602,278	2.122%
3000. CONTRACTUAL SERVICES	17,072,326	22.609%
4000. MAINTENANCE - STRUCTURES	1,344,148	1.780%
5000. MAINTENANCE - EQUIPMENT	542,365	0.718%
6000. MISCELLANEOUS	2,106,817	2.790%
TOTAL OPERATING EXPENDITURES	75,137,725	99.506%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	82,517	0.109%
8000. EQUIPMENT	290,351	0.385%
TOTAL CAPITAL OUTLAY	372,868	0.494%
GRAND TOTAL	$ 75,510,593	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGISLATIVE 000	LEGISLATIVE 0000

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 2,906	$ 2,906
2000. COMMODITIES	1,500	1,250
3000. CONTRACTUAL SERVICES	35,500	33,500
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	8,000	8,000
SUBTOTAL	47,906	45,656
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 47,906	$ 45,656

FUNCTION: The powers of government, as outlined by the City Charter and other laws, are maintained by the Mayor and Council. This body is responsible for policy leadership, the general direction of the City's government, and the appointment of various boards as the occasion arises.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGISLATIVE 000	LEGISLATIVE 0000

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 2,700	$ 2,700
Other Benefits	206	206
TOTAL 1000	2,906	2,906
2000. COMMODITIES		
2010. Office Supplies	1,500	1,250
TOTAL 2000	1,500	1,250
3000. CONTRACTUAL SERVICES		
3450. Consulting Fees	10,000	10,000
3510. Travel & Entertainment	16,000	16,000
3520. Dues & Subscriptions	6,000	6,000
3530. Training, Registration Fees, Etc.	3,500	1,500
TOTAL 3000	35,500	33,500
6000. MISCELLANEOUS		
6990 Miscellaneous	8,000	8,000
TOTAL 6000	8,000	8,000
GRAND TOTAL	$ 47,906	$ 45,656

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	LEGISLATIVE	LEGISLATIVE
001	000	0000

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SUPERVISION				
Mayor	1	1	1	
Council Members	6	6	6	
TOTAL	7	7	7	
BASE SALARIES				$ 2,700
FRINGE BENEFITS				206
GRAND TOTAL	7	7	7	$ 2,906

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	CITY MANAGER'S OFFICE 0005

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 732,465	$ 881,297
2000. COMMODITIES	8,500	8,000
3000. CONTRACTUAL SERVICES	29,700	29,207
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,000	1,500
SUBTOTAL	772,665	920,004
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 772,665	$ 920,004

FUNCTION: The City Manager is the chief administrative officer of the City. He and his office are responsible directly to the Council for the execution of policies of the Council. This office is responsible for the enforcement of all laws, the appointment of all department managers with the approval of the Council, except the City Attorney, City Secretary, and the Municipal Court Judge and performs duties prescribed by the City Charter and the City Council.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Return all citizen calls for service the same day and follow up each call for service within 48 hours from the day of the call.	100%	100%	100%
Address a minimum of 25 citizen and employee groups per year to communicate the objectives of the City.	25	25	25
Facilitate at least 12 annual open discussions between individual department managers and the Mayor and City Council.	12 of 12	12 of 12	12 of 12

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	CITY MANAGER'S OFFICE 0005

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 518,205	$ 610,761
Other Benefits	214,260	270,536
TOTAL 1000	732,465	881,297
2000. COMMODITIES		
2010. Office Supplies	8,000	7,500
2115. Minor Furniture & Fixtures	500	500
TOTAL 2000	8,500	8,000
3000. CONTRACTUAL SERVICES		
3113. General Liability, Worker's Compensation Penalty	0	-193
3212. Equipment Rental - External	2,400	2,400
3240. Binding, Printing & Reproduction	3,000	3,000
3360. Special Postage & Express Shipping	100	0
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	17,000	17,000
3520. Dues & Subscriptions	2,500	2,500
3530. Training, Registration Fees, Etc.	3,500	3,500
3540. Educational Assistance	200	0
TOTAL 3000	29,700	29,207
6000. MISCELLANEOUS		
6990. Miscellaneous	2,000	1,500
TOTAL 6000	2,000	1,500
GRAND TOTAL	$ 772,665	$ 920,004

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATION	CITY MANAGER'S OFFICE
001	005	0005

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
City Manager	1	1	1	
Deputy City Manager	0	1	1	
Assistant City Manager	2	1	1	
Assistant to the City Manager	0	1	1	
TOTAL	3	4	4	
CLERICAL				
Executive Assistant	2	2	2	
TOTAL	2	2	2	
BASE SALARIES				$ 610,761
LONGEVITY				4,143
VACATION BUYBACK				10,638
CAR ALLOWANCE				27,000
FRINGE BENEFITS				228,755
GRAND TOTAL	5	6	6	$ 881,297

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,417,396	$ 1,457,008
2000. COMMODITIES	26,380	26,380
3000. CONTRACTUAL SERVICES	96,834	102,268
4000. MAINTENANCE - STRUCTURES	100	100
5000. MAINTENANCE - EQUIPMENT	4,000	4,000
6000. MISCELLANEOUS	4,500	4,500
SUBTOTAL	1,549,210	1,594,256
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	13,300	13,300
SUBTOTAL	13,300	13,300
TOTAL	$ 1,562,510	$ 1,607,556

FUNCTION: The Municipal Court Judge is appointed by the City Council and holds court five days a week. The office personnel are under the general direction of the Municipal Court Judge. The office prepares and maintains records and files which pertain to court procedure. The department also serves warrants and in general makes collections for all fines assessed by the Judge.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 974,943	$ 974,135
Overtime	15,608	15,608
Other Benefits	426,845	467,265
TOTAL 1000	1,417,396	1,457,008
2000. COMMODITIES		
2010. Office Supplies	9,150	9,150
2115. Minor Furniture & Fixtures	1,800	1,800
2120. Minor Equipment, Instruments & Tools	2,400	2,400
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	2,500	2,500
2200. Food	130	130
2320. Medical Supplies	100	100
2540. Ammunition	400	400
2570. Clothing, Dry Goods, Etc.	2,700	2,700
2620. Postage	6,500	6,500
2630. Security Badges & Decal Supplies	200	200
TOTAL 2000	26,380	26,380
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	35,414	34,348
3212. Equipment Rental - External	2,100	2,100
3230. Laundry & Cleaning	2,000	2,000
3240. Binding, Printing & Reproduction	8,325	5,325
3270. Notary Bonds	220	220
3280. Temporary Help	2,325	2,325
3350. Bank Services	6,500	8,000
3360. Special Postage & Express Shipping	100	100
3390. Other Special Services	4,500	4,500
3490. Associate Judge Fees	10,000	18,000
3510. Travel & Entertainment	12,000	12,000
3520. Dues & Subscriptions	2,000	2,000
3525. Legal & Technical Reference Materials	6,000	6,000
3530. Training, Registration Fees, Etc.	4,250	4,250
3900. Mileage	600	600
3920. Rent	500	500
TOTAL 3000	96,834	102,268
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	100	100
TOTAL 4000	100	100

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	$ 4,000	$ 4,000
TOTAL 5000	4,000	4,000
6000. MISCELLANEOUS		
6830. Court Cost, Jury & Filing Fees	4,500	4,500
TOTAL 6000	4,500	4,500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, & Office Machines	6,000	6,000
8481. Communication & Video Equipment	3,000	3,000
8490. Data Processing Equipment	3,000	3,000
8530. Other Equipment	1,300	1,300
TOTAL 8000	13,300	13,300
GRAND TOTAL	$ 1,562,510	$ 1,607,556

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	MUNICIPAL COURT	MUNICIPAL COURT
001	010	0010

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Municipal Court Judge	2	2	2	
Court Administrator	1	1	1	
TOTAL	3	3	3	
TECHNICAL				
Accounting Assistant	1	1	1	
Chief Warrant Officer	1	1	1	
Warrant Officer	2	2	2	
Bailiff	2	2	2	
TOTAL	6	6	6	
CLERICAL				
Account Clerk	3	3	3	
Administrative Assistant	1	1	1	
Executive Assistant	2	2	2	
Indigent Coordinator	1	1	1	
Juvenile Service Coordinator	1	1	1	
Records Specialist	4	4	4	
Records Supervisor	1	1	1	
TOTAL	13	13	13	
BASE SALARIES				$ 974,135
LONGEVITY				17,055
CERTIFICATION PAY				4,440
EDUCATION PAY				2,664
VACATION BUYBACK				11,333
CAR ALLOWANCE				19,140
OVERTIME				15,608
FRINGE BENEFITS				412,633
GRAND TOTAL	22	22	22	$ 1,457,008

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGAL 015	LEGAL 0015

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 819,259	$ 848,894
2000. COMMODITIES	5,860	5,860
3000. CONTRACTUAL SERVICES	46,643	43,781
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,150	1,150
6000. MISCELLANEOUS	500	500
SUBTOTAL	873,412	900,185
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 873,412	$ 900,185

FUNCTION: The City Attorney and his staff are responsible to the City Council. The department represents the city in all law suits and hearings; provides legal advice to all departments; and prepares necessary documents in relation to contracts, ordinances, resolutions, and other legal instruments as needed.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGAL 015	LEGAL 0015

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 563,546	$ 563,740
Other Benefits	255,713	285,154
TOTAL 1000	819,259	848,894
2000. COMMODITIES		
2010. Office Supplies	5,040	5,040
2115. Minor Furniture & Fixtures	720	720
2120. Minor Equipment, Instruments & Tools	80	80
2620. Postage	20	20
TOTAL 2000	5,860	5,860
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,530	1,530
3263. Employee Relocation Costs	1,400	1,400
3270. Notary Bonds	150	150
3280. Temporary Help	175	175
3360. Special Postage & Express Shipping	100	100
3390. Other Special Services	8,000	5,138
3510. Travel & Entertainment	6,395	6,395
3520. Dues & Subscriptions	4,983	4,983
3525. Legal & Technical Reference Materials	18,000	18,000
3530. Training, Registration Fees, Etc.	4,990	4,990
3540. Educational Assistance	920	920
TOTAL 3000	46,643	43,781
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	150	150
5110. Machinery, Tools & Implements	1,000	1,000
TOTAL 5000	1,150	1,150
6000. MISCELLANEOUS		
6830. Court Costs, Jury, Filing Fees	500	500
TOTAL 6000	500	500
GRAND TOTAL	$ 873,412	$ 900,185

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	LEGAL	LEGAL
001	015	0015

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
City Attorney		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Assistant City Attorney		4	4	4	
	TOTAL	4	4	4	
TECHNICAL					
Legal Assistant		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Legal Secretary		2	2	2	
	TOTAL	2	2	2	
BASE SALARIES					$ 556,740
PART TIME/TEMPORARY					7,000
LONGEVITY					3,414
CERTIFICATION PAY					5,100
VACATION BUYBACK					7,359
CAR ALLOWANCE					20,400
SPECIAL PAY					6,000
OVERTIME					10,000
FRINGE BENEFITS					232,881
GRAND TOTAL		8	8	8	$ 848,894

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	CITY SECRETARY 0020

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 216,918	$ 223,613
2000. COMMODITIES	3,400	2,900
3000. CONTRACTUAL SERVICES	37,010	42,651
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	-751
SUBTOTAL	257,328	268,413
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 257,328	$ 268,413

FUNCTION: This office carries out the duties outlined in the City Charter. The secretary is required to attend all Council meetings and keep accurate minutes of the proceedings; she maintains and files all documents, books, papers, and contracts of a legal nature; she countersigns all commissions and licenses. She is the keeper of the City Seal and affixes it to documents and papers as needed when legally authorized to do so; she maintains records of all appointments to various boards and commissions. The City Secretary attends bid openings which exceed $25,000.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	CITY SECRETARY 0020

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 144,928	$ 147,055
Overtime	853	853
Other Benefits	71,137	75,705
TOTAL 1000	216,918	223,613
2000. COMMODITIES		
2010. Office Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	900	400
TOTAL 2000	3,400	2,900
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,750	1,550
3220. Advertising	13,000	12,300
3240. Binding, Printing & Reproduction	5,000	5,500
3270. Notary Bonds	100	95
3280. Temporary Help	500	450
3360. Special Postage & Express Shipping	80	80
3420. Legal Filing Fees	1,700	1,700
3510. Travel & Entertainment	1,930	2,500
3520. Dues & Subscriptions	400	596
3525. Legal & Technical Reference Materials	150	180
3530. Training, Registration Fees, Etc.	900	1,200
3910. Elections	11,500	16,500
TOTAL 3000	37,010	42,651
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-751
TOTAL 6000	0	-751
GRAND TOTAL	$ 257,328	$ 268,413

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	CITY SECRETARY	CITY SECRETARY
001	020	0020

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
City Secretary	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	0	
Deputy City Secretary	0	0	1	
Secretary	1	1	1	
TOTAL	2	2	2	
BASE SALARIES				$ 147,055
LONGEVITY				4,401
VACATION BUYBACK				643
CAR ALLOWANCE				7,800
OVERTIME				853
FRINGE BENEFITS				62,861
GRAND TOTAL	3	3	3	$ 223,613

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	RECORDS MANAGEMENT 0021

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	1,200	0
3000. CONTRACTUAL SERVICES	3,675	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	4,875	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 4,875	$ 0

FUNCTION: This City Secretary has been appointed the records management officer for the city and as such is to oversee and manage the storing of all permanent records of the city.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	RECORDS MANAGEMENT 0021

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 1,200	$ 0
TOTAL 2000	1,200	0
3000. CONTRACTUAL SERVICES		
3235. Janitorial Services	100	0
3240. Binding, Printing & Reproduction	800	0
3280. Temporary Help	300	0
3510. Travel & Entertainment	1,500	0
3520. Dues & Subscriptions	195	0
3525. Legal & Technical Reference Materials	30	0
3530. Training, Registration Fees, Etc.	750	0
TOTAL 3000	3,675	0
GRAND TOTAL	$ 4,875	$ 0

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	HUMAN RESOURCES 0025

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 486,835	$ 427,928
2000. COMMODITIES	11,130	10,950
3000. CONTRACTUAL SERVICES	81,046	72,822
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	500	500
SUBTOTAL	579,511	512,200
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 579,511	$ 512,200

FUNCTION: The objectives of this department are to serve all departments and divisions by recruiting permanent, part time, and seasonal employees. The division also maintains classification and compensation schedules; keeps personnel records on all employees; directs the City's employee benefit programs; serves as a central agency for employee recognition and training programs, and conducts other activities compatible with a sound human resource management system including policy development and enforcement.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
An initial, documented response to all inquiries and requests for information within 48 hours.	95%	98%	98%
Jobs posted within 48 hours of receipt of authorized request.	98%	98%	98%
Positions filled within 45 days of posting date - excluding positions with lengthy testing requirements.	55%	70%	75%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	HUMAN RESOURCES 0025

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 340,245	$ 296,412
Other Benefits	146,590	131,516
TOTAL 1000	486,835	427,928
2000. COMMODITIES		
2010. Office Supplies	4,600	4,600
2020. Educational & Training Supplies	2,000	2,000
2160. Computer Software & Supplies	3,600	3,600
2200. Food	750	750
2570. Clothing, Dry Goods, Etc.	180	0
TOTAL 2000	11,130	10,950
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,500	1,500
3220. Advertising	23,900	16,792
3240. Binding, Printing & Reproduction	2,500	2,000
3270. Notary Bonds	225	0
3280. Temporary Help	3,000	0
3390. Other Special Services	14,361	17,500
3510. Travel & Entertainment	3,750	3,550
3520. Dues & Subscriptions	1,160	1,160
3530. Training, Registration Fees, Etc.	3,900	3,570
3545. Mid-Management Training	3,500	3,500
3550. Employee Awards	23,050	23,050
3900. Mileage	200	200
TOTAL 3000	81,046	72,822
6000. MISCELLANEOUS		
6810. Contributions, Gratuities, & Rewards	500	500
TOTAL 6000	500	500
GRAND TOTAL	$ 579,511	$ 512,200

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATIVE SERVICES	HUMAN RESOURCES
001	025	0025

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Administrative Services Director	1	1	1	
HR Manager	1	1	1	
Safety/Risk Management Manager	1	0	0	
TOTAL	3	2	2	
TECHNICAL				
Employee Health Nurse	1	0	0	
HR Specialist	4	3	3	
Recruiter	1	1	0	
TOTAL	6	4	3	
CLERICAL				
Receptionist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 296,412
LONGEVITY				2,913
VACATION BUYBACK				7,391
FRINGE BENEFITS				121,212
GRAND TOTAL	10	7	6	$ 427,928

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	EMPLOYEE HLTH & WELLNESS 0026

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 43,044	$ 85,732
2000. COMMODITIES	6,550	5,650
3000. CONTRACTUAL SERVICES	30,265	44,224
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	79,859	135,606
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 79,859	$ 135,606

FUNCTION: This objectives of this division are to promote health and wellness initiatives in the workplace, provide health and wellness services to eligible employees, retirees, and dependents via established programs and clinics. The division is also responsible for major workforce health related programs such as FMLA compliance, worker's compensation records and services, and pre-employment physical assessments.

Activity/Performance Measure

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Clinic patients scheduled and seen within 48 hours of initial call.	N/A	100%	95%
Employees participating in annual Wellness testing programs	72%	75%	80%
Growth in overall cost of active employees group health claim costs	N/A	10%	10%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	EMPLOYEE HLTH & WELLNESS 0026

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 37,861	$ 57,682
Other Benefits	5,183	28,050
TOTAL 1000	43,044	85,732
2000. COMMODITIES		
2010. Office Supplies	400	400
2020. Educational & Training Supplies	2,000	1,500
2160. Computer Software & Supplies	500	500
2200. Food	750	750
2320. Medical Supplies	2,900	2,500
TOTAL 2000	6,550	5,650
3000. CONTRACTUAL SERVICES		
3470. Lab Fees	6,000	20,259
3480. Medical Examinations	20,000	20,000
3510. Travel & Entertainment	2,050	2,050
3520. Dues & Subscriptions	865	865
3530. Training, Registration Fees, Etc.	1,150	850
3900. Mileage	200	200
TOTAL 3000	30,265	44,224
GRAND TOTAL	$ 79,859	$ 135,606

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATIVE SERVICES	EMPLOYEE HLTH & WELLNESS
001	025	0026

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Employee Clinic Manager*	0	1	0	
TOTAL	0	1	0	
TECHNICAL				
Employee Health Nurse *	0	1	1	
Health & Wellness Coordinator	0	0	1	
TOTAL	0	1	2	
BASE SALARIES				$ 57,682
LONGEVITY				186
FRINGE BENEFITS				27,864
GRAND TOTAL	0	2	2	$ 85,732

* Employee Health Nurse - 1/4 is funded out of Medical/Dental Fund
* Employee Health Nurse - 1/2 is funded out of Worker's Compensation Fund

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 259,704	$ 253,688
2000. COMMODITIES	2,485	2,335
3000. CONTRACTUAL SERVICES	521,890	542,336
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	20,000	10,000
6000. MISCELLANEOUS	0	-17,811
SUBTOTAL	804,079	790,548
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	5,500	0
SUBTOTAL	5,500	0
TOTAL	$ 809,579	$ 790,548

FUNCTION: The Administrative Division of Communications and Information Systems consists of the Department Director and Administrative Secretary. The Director is responsible for the management of the Communications and Information Systems Department. The Administrative Secretary, in addition to providing secretarial services for the Department Director, is responsible for all voice and data telecommunications orders and changes as well as review of all telecommunications invoices for payment.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Respond to inter-Departmental inquiries for assistance within 1 working day.	96%	98%	99%
Process and implement new voice/data telecommunications orders within 5-7 working days.	95%	98%	99%
Respond to normal problem/change orders for voice/ data telecommunications within 8 working hours; within 1-2 hours 'for critical areas.	94%	98%	99%
Evaluate computer/voice/data telecommunications contracts annually and recommend changes as needed to better meet the needs of the City and its Departments.	96%	98%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 177,798	$ 174,685
Overtime	1,218	1,218
Other Benefits	80,688	77,785
TOTAL 1000	259,704	253,688
2000. COMMODITIES		
2010. Office Supplies	2,135	2,135
2140. Electrical Parts & Supplies	200	200
2160. Computer Software & Supplies	125	0
2620. Postage	25	0
TOTAL 2000	2,485	2,335
3000. CONTRACTUAL SERVICES		
3010. Communication	464,676	495,522
3211. Hire of Equipment - Other	11,432	11,432
3212. Equipment Rental - External	2,928	2,928
3280. Temporary Help	19,000	10,000
3360. Special Postage & Express Shipping	250	100
3510. Travel & Entertainment	3,000	2,000
3520. Dues & Subscriptions	350	200
3525. Legal & Technical Reference Materials	100	0
3530. Training, Registration Fees, Etc.	2,000	2,000
3920. Rent	18,154	18,154
TOTAL 3000	521,890	542,336
5000. MAINTENANCE OF EQUIPMENT		
5105. Communications Equipment	20,000	10,000
TOTAL 5000	20,000	10,000
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-17,811
TOTAL 6000	0	-17,811

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication & Video Equipment	$ 5,500	$ 0
TOTAL 8000	5,500	0
GRAND TOTAL	$ 809,579	$ 790,548

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	CIS - ADMINISTRATION
001	030	0030

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Communication/Information Systems Director	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
Project Analyst	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 174,685
LONGEVITY				2,010
VACATION BUYBACK				4,094
CAR ALLOWANCE				7,800
OVERTIME				1,218
FRINGE BENEFITS				63,881
GRAND TOTAL	3	3	3	$ 253,688

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,573,267	$ 1,655,403
2000. COMMODITIES	12,150	9,150
3000. CONTRACTUAL SERVICES	84,368	77,353
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	0	-5
SUBTOTAL	1,670,785	1,742,901
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,670,785	$ 1,742,901

FUNCTION: The Communications Division is responsible for Midland's Public Safety telecommunications endeavor. This responsibility ranges from taking emergency 911 calls to communicating via a nationwide law enforcement computer network; from dispatching via two-way radio, to researching and installing state-of-the-art radio communications equipment. Since the 1991-92 fiscal year, the centralized dispatch center has provided dispatching services for the county sheriff's office, as well.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Answer 9-1-1 calls within 5 seconds from the inception of the call.	4 seconds	5 seconds	5 seconds
Dispatch ambulance calls within 20 seconds from the receipt of the call	16.8 seconds	20 seconds	20 seconds
Dispatch Fire calls within 30 seconds from the receipt of the call.	21.8 seconds	30 seconds	30 seconds
Dispatch Law Enforcement call with:			
1 minute for Emergency calls	70 seconds	60 seconds	60 seconds
2 minutes for Priority One calls	1.9 minutes	2 minutes	2 minutes
5 minutes for Priority Two calls		5 minutes	5 minutes

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,103,438	$ 1,109,407
Overtime	8,712	8,712
Other Benefits	461,117	537,284
TOTAL 1000	1,573,267	1,655,403
2000. COMMODITIES		
2010. Office Supplies	4,000	3,000
2020. Educational & Training Supplies	1,500	1,000
2115. Minor Furniture & Fixtures	500	0
2120. Minor Equipment, Instruments & Tools	2,000	2,000
2160. Computer Software & Supplies	2,000	1,500
2200. Food	500	500
2570. Clothing, Dry Goods, Etc.	1,000	500
2620. Postage	300	300
2630. Security Badges & Decal Supplies	350	350
TOTAL 2000	12,150	9,150
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage- Vehicles	6,330	4,815
3212. Equipment Rental - External	1,680	1,680
3240. Binding, Printing & Reproduction	500	400
3280. Temporary Help	60,000	58,000
3320. Wrecker Services	100	100
3390. Other Special Services	800	800
3510. Travel & Entertainment	5,253	5,000
3520. Dues & Subscriptions	700	700
3525. Legal & Technical Reference Materials	198	198
3530. Training, Registration Fees, Etc.	7,747	5,000
3540. Educational Assistance	400	0
3990. Other	660	660
TOTAL 3000	84,368	77,353
5000. MAINTENANCE OF EQUIPMENT		
5101. Noncontractual Hardware Repair	1,000	1,000
TOTAL 5000	1,000	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 0	$ -5
TOTAL 6000	0	-5
GRAND TOTAL	$ 1,670,785	$ 1,742,901

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	COMMUNICATIONS
001	030	0031

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Communications Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Communications Supervisor	5	5	5	
Duty Supervisor	4	4	4	
Public Safety Dispatcher	17	17	17	
Technical Coordinator	1	1	1	
TOTAL	27	27	27	
OPERATIONS				
Public Safety Call Taker	3	3	3	
TOTAL	3	3	3	
BASE SALARIES				$ 1,109,407
LONGEVITY				17,220
VACATION BUYBACK				15,449
SPECIAL PAY				1,800
OVERTIME				8,712
FRINGE BENEFITS				532,815
VACANCIES				(30,000)
GRAND TOTAL	31	31	31	$ 1,655,403

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,251,673	$ 1,304,300
2000. COMMODITIES	94,717	76,641
3000. CONTRACTUAL SERVICES	1,317,460	1,429,702
4000. MAINTENANCE - STRUCTURES	1,500	1,500
5000. MAINTENANCE - EQUIPMENT	181,620	125,620
6000. MISCELLANEOUS	1,500	615
SUBTOTAL	2,848,470	2,938,378
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	191,399	181,725
SUBTOTAL	191,399	181,725
TOTAL	$ 3,039,869	$ 3,120,103

FUNCTION: Information Systems is responsible for the computer processing of the financial, payroll/personnel, purchasing, inventory, equipment and vehicle preventative maintenance and utility billing information's systems for the City of Midland. The division's programming group is responsible for application software development, maintenance and enhancement of these computer systems. In addition, the programming group supports all personal computer installations in the City and provides programming support for the Engineering Geographical Data Base System.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Respond to user problem phone calls within 1 hour or sooner.	78%	80%	85%
Respond to 100% of production/network problems within 1 hour or sooner; clear 95% within 24 hours or sooner.	85% / 88%	90% / 95%	95% / 100%
95% of PC repairs made within 72 hours or sooner.	77%	80%	85%
100% of application programming completed on schedule.	93%	99%	100%
100% of production runs completed on schedule.	90%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 883,859	$ 904,606
Overtime	3,548	3,548
Other Benefits	364,266	396,146
TOTAL 1000	1,251,673	1,304,300
2000. COMMODITIES		
2010. Office Supplies	4,000	4,000
2020. Educational & Training Supplies	600	600
2115. Minor Furniture & Fixtures	8,510	8,510
2120. Minor Equipment, Instruments & Tools	2,000	2,000
2140. Electrical Parts & Supplies	3,500	3,500
2155. Minor Computer Hardware & Peripherals	8,500	8,500
2160. Computer Software & Supplies	67,507	49,431
2620. Postage	100	100
TOTAL 2000	94,717	76,641
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	7,669	7,712
3211. Hire of Equipment - Garage - Other	736,377	674,152
3280. Temporary Help	25,000	25,000
3360. Special Postage & Express Shipping	750	700
3390. Other Special Services	8,100	0
3405. Software Maintenance	507,000	692,849
3510. Travel & Entertainment	9,000	8,050
3520. Dues & Subscriptions	1,500	1,500
3525. Legal & Technical Reference Materials	1,500	1,500
3530. Training, Registration Fees, Etc.	15,000	13,175
3540. Educational Assistance	1,500	1,500
3900. Mileage	2,000	1,500
3920. Rent	2,064	2,064
TOTAL 3000	1,317,460	1,429,702
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	1,500	1,500
TOTAL 4000	1,500	1,500
5000. MAINTENANCE OF EQUIPMENT		
5100. Data Processing Equipment	156,620	100,620
5101. Noncontractual Hardware Repair	25,000	25,000
TOTAL 5000	181,620	125,620

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 1,500	$ 615
TOTAL 6000	1,500	615
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	132,299	125,989
8900. EDP Software	59,100	55,736
TOTAL 8000	191,399	181,725
GRAND TOTAL	$ 3,039,869	$ 3,120,103

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	INFORMATION SYSTEMS
001	030	0032

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
IS Manager	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
MultiMedia Developer	0	1	1	
Network/PC Specialist	2	2	2	
Programmer/Analyst	5	5	5	
Systems Administrator	3	3	3	
Web Master	1	0	0	
TOTAL	11	11	11	
TECHNICAL				
Computer Operator	2	2	2	
PC Specialist	3	3	3	
TOTAL	5	5	5	
SUPERVISORY				
Supervisor Computer Operations	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 904,606
LONGEVITY				13,179
VACATION BUYBACK				13,147
SPECIAL PAY				180
OVERTIME				3,548
FRINGE BENEFITS				369,640
GRAND TOTAL	18	18	18	$ 1,304,300

100

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 82,194	$ 86,526
2000. COMMODITIES	46,600	46,600
3000. CONTRACTUAL SERVICES	28,765	31,001
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	253,230	194,000
6000. MISCELLANEOUS	0	-112
SUBTOTAL	413,289	360,515
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	155,813	42,000
SUBTOTAL	155,813	42,000
TOTAL	$ 569,102	$ 402,515

FUNCTION: This division is responsible for all radio maintenance for the entire City.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Respond to radio system problems within 1 hour.	98%	99%	100%
Clear dispatch problems within 1 hour.	97%	98%	100%
Clear individual radio user problems within 2 hours.	96%	95%	98%
Clear minor system wide problems within 1 hour.	95%	95%	98%
Clear major system wide problems within 48 hours.	98%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 55,064	$ 56,197
Overtime	3,000	3,000
Other Benefits	24,130	27,329
TOTAL 1000	82,194	86,526
2000. COMMODITIES		
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments & Tools	8,300	8,300
2140. Electrical Parts & Supplies	37,500	37,500
2155. Minor Computer Hardware & Peripherals	100	100
2310. Janitorial Supplies	100	100
2570. Clothing, Dry Goods, Etc.	100	100
TOTAL 2000	46,600	46,600
3000. CONTRACTUAL SERVICES		
3030. Light & Power	5,000	5,000
3210. Hire of Equipment - Garage - Vehicles	5,440	7,676
3280. Temporary Help	13,900	13,900
3510. Travel & Entertainment	2,000	2,000
3520. Dues & Subscriptions	150	150
3525. Legal & Technical Reference Materials	200	200
3530. Training, Registration Fees, Etc.	1,475	1,475
3540. Educational Assistance	600	600
TOTAL 3000	28,765	31,001
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	2,500	2,500
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5101. Noncontractual Hardware Repair	60,000	60,000
5105. Communications Equipment	193,230	134,000
TOTAL 5000	253,230	194,000
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-112
TOTAL 6000	0	-112

102

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication & Video Equipment	$ 155,813	$ 42,000
TOTAL 8000	155,813	42,000
GRAND TOTAL	$ 569,102	$ 402,515

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	COMMUNICATIONS MAINT
001	030	0033

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
TECHNICAL				
Radio Technician	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 56,197
LONGEVITY				702
VACATION BUYBACK				1,059
OVERTIME				3,000
FRINGE BENEFITS				25,568
GRAND TOTAL	1	1	1	$ 86,526

104

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	ACCOUNTING 0035

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,185,386	$ 1,300,108
2000. COMMODITIES	17,400	11,553
3000. CONTRACTUAL SERVICES	128,800	136,470
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	500	500
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,332,086	1,448,631
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	3,850	0
SUBTOTAL	3,850	0
TOTAL	$ 1,335,936	$ 1,448,631

FUNCTION: The Finance Department is supervised by the Director of Finance. The department is made up of the Accounting, Tax, Investments, Customer Service, and Water Meter Repair Shop Divisions.

Accounting maintains budgetary controls on all expenditures and revenues of the City; maintains central accounting records; distributes and maintains controls on payroll records; prepares financial statements; disburses on all City obligations; maintains City bank accounts; and has a general responsibility for financial forecasting and planning.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Distribute monthly budget/activity status reports to users within seven (7) working days of month end.	12 of 12 mos.	12 of 12 mos.	12 of 12
Deliver Monthly Financial Summary to City Manager within twenty (20) working days following end of month.	11 of 12 mos.	12 of 12 mos.	12 of 12
Receive Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award from GFOA.	2 received	2 submitted	2 submitted
Average annual collected balance in bank less than .6% (.006) of portfolio.	.66% (.0066)	.66% (.0066)	.60% (.0060)

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	ACCOUNTING 0035

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 806,711	$ 878,741
Overtime	20,000	20,000
Other Benefits	358,675	401,367
TOTAL 1000	1,185,386	1,300,108
2000. COMMODITIES		
2010. Office Supplies	12,000	9,000
2115. Minor Furniture & Fixtures	3,400	400
2120. Minor Equipment, Instruments & Tools	600	300
2160. Computer Software & Supplies	1,400	1,853
TOTAL 2000	17,400	11,553
3000. CONTRACTUAL SERVICES		
3220. Advertising	150	150
3240. Binding, Printing & Reproduction	1,800	1,800
3350. Bank Service	36,000	43,000
3360. Special Postage & Express Shipping	250	250
3390. Other Special Services	1,300	1,300
3440. External Audit Fees	68,500	75,000
3510. Travel & Entertainment	4,910	1,615
3520. Dues & Subscriptions	6,000	5,700
3525. Legal & Technical Reference Materials	200	200
3530. Training - Registration Fees	9,090	6,905
3540. Educational Assistance	500	500
3900. Mileage	100	50
TOTAL 3000	128,800	136,470
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	500	500
TOTAL 5000	500	500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Equipment	3,850	0
TOTAL 8000	3,850	0
GRAND TOTAL	$ 1,335,936	$ 1,448,631

106

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FINANCE	ACCOUNTING
001	035	0035

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Finance Director	1	1	1	
Comptroller	1	1	1	
Accounting Manager	1	1	1	
TOTAL	3	3	3	
PROFESSIONAL				
Accountant	4	6	6	
TOTAL	4	6	6	
TECHNICAL				
Accounting Assistant	2	2	2	
TOTAL	2	2	2	
CLERICAL				
Account Clerk	5	5	0	
Accounts Payable Specialist	0	0	4	
Administrative Assistant	1	1	1	
TOTAL	6	6	5	
BASE SALARIES				$ 878,741
LONGEVITY				17,136
CERTIFICATION PAY				2,400
VACATION BUYBACK				13,769
OVERTIME				20,000
FRINGE BENEFITS				368,062
GRAND TOTAL	15	17	16	$ 1,300,108

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	INVESTMENTS 0037

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 116,248	$ 120,530
2000. COMMODITIES	50	50
3000. CONTRACTUAL SERVICES	14,625	13,925
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	-1
SUBTOTAL	130,923	134,504
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 130,923	$ 134,504

FUNCTION: Investments determines cash flow needs for payrolls, commodities, special services, and projects and insures that funds will be available when required. Funds in excess of present requirements are carefully and professionally managed to preserve capital and optimize safe and secure return.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Equal or exceed rate of return on 3-month T-Bills.	Exceeded 3-bill rate by 101 basis points.	Exceed 3-mo bill rate by at least 120 basis points.	Exceed 3-mo bill rate by at least 50 basis points
Meet guidelines and restrictions on portfolio as outlined in Investment Policy.	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters
Provide timely and accurate information and reports to management and Council.	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	INVESTMENTS 0037

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 86,924	$ 88,748
Other Benefits	29,324	31,782
TOTAL 1000	116,248	120,530
2000. COMMODITIES		
2010. Office Supplies	50	50
TOTAL 2000	50	50
3000. CONTRACTUAL SERVICES		
3446. Fund Management Subscriptions	11,900	11,900
3510. Travel & Entertainment	1,950	1,600
3520. Dues & Subscriptions	350	0
3530. Training, Registration Fees, Etc.	425	425
TOTAL 3000	14,625	13,925
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-1
TOTAL 6000	0	-1
GRAND TOTAL	$ 130,923	$ 134,504

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FINANCE	INVESTMENTS
001	035	0037

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Investment Manager	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 88,748
LONGEVITY				1,140
FRINGE BENEFITS				30,642
GRAND TOTAL	1	1	1	$ 120,530

110

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	PURCHASING 0040

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 247,476	$ 282,843
2000. COMMODITIES	4,007	3,752
3000. CONTRACTUAL SERVICES	10,998	9,554
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	-1
SUBTOTAL	262,481	296,148
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 262,481	$ 296,148

FUNCTION: The Purchasing Division is responsible either directly or through delegation of authority, for the purchase or contracting of all materials, supplies, equipment and contractual services needed by any and all departments of the City. The Purchasing Agent reports to the Director of Facilities and Fleet Management. The duty of the Purchasing Agent is to assure that the Division's responsibilities are carried out in compliance with policies and statutes.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Requisitions of less than $25,000 will be bid and PO issued within 7 to 14 calendar days.	>91%	>96%	100%
Re-bids will be held to 15 or less per year.	4	<10	<15
Number of sole source purchases shall be limited to 1% of total.	1.01%	0.05%	<1%
Information requests shall be completed within one work day.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	PURCHASING 0040

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 173,621	$ 180,368
Overtime	2,060	2,060
Other Benefits	71,795	100,415
TOTAL 1000	247,476	282,843
2000. COMMODITIES		
2010. Office Supplies	3,534	3,302
2020. Educational & Training Supplies	150	143
2120. Minor Equipment, Instruments & Tools	135	128
2160. Computer Software & Supplies	188	179
TOTAL 2000	4,007	3,752
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,116	1,116
3220. Advertising	3,500	3,325
3270. Notary Bonds	50	50
3510. Travel & Entertainment	3,000	2,370
3520. Dues & Subscriptions	1,282	1,218
3530. Training, Registration Fees, Etc.	2,000	1,425
3900. Mileage	50	50
TOTAL 3000	10,998	9,554
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-1
TOTAL 6000	0	-1
GRAND TOTAL	$ 262,481	$ 296,148

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	PURCHASING
001	040	0040

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Facilities/Fleet Management Director	0.05	0.05	0.05	
Purchasing Agent	1	1	1	
TOTAL	1.05	1.05	1.05	
TECHNICAL				
Purchasing Technician	2	2	3	
TOTAL	2	2	3	
CLERICAL				
Administrative Assistant	1	1	0	
TOTAL	1	1	0	
BASE SALARIES				$ 180,368
LONGEVITY				4,229
VACATION BUYBACK				8,212
OVERTIME				2,060
FRINGE BENEFITS				87,974
GRAND TOTAL	4.05	4.05	4.05	$ 282,843

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 279,081	$ 288,115
2000. COMMODITIES	12,700	10,700
3000. CONTRACTUAL SERVICES	800,829	802,742
4000. MAINTENANCE - STRUCTURES	72,525	60,000
5000. MAINTENANCE - EQUIPMENT	15,000	10,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,180,135	1,171,557
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,180,135	$ 1,171,557

FUNCTION: This division maintains City Hall, Loraine Center, nine Fire Stations, Municipal Court, Animal Control, two Senior Centers, Health Department and several Operations Buildings, and does much of the maintenance of other City buildings. This division budget provides funds to pay for maintenance of heating and cooling equipment, janitorial services, general maintenance and remodeling services, and payment of electrical and natural gas bills for most of the above mentioned facilities.

.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Insure that all occupied buildings are structurally sound and only minor maintenance work is required (Building Condition2.)	Meet	Meet	Meet
Response time for general building maintenance requests will be within 8 working hours.	4 hours	4 hours	4 hours
Response time for emergency requests will be within 20 minutes.	Meet	Meet	Meet

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 186,976	$ 189,862
Overtime	8,700	8,700
Other Benefits	83,405	89,553
TOTAL 1000	279,081	288,115
2000. COMMODITIES		
2010. Office Supplies	1,200	1,200
2020. Educational & Training Supplies	800	800
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2140. Electrical Parts & Supplies	4,000	2,000
2160. Computer Software & Supplies	400	400
2170. Welding Supplies	1,000	1,000
2310. Janitorial Supplies	1,000	1,000
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	500	500
2570. Clothing, Dry Goods, Etc.	2,000	2,000
TOTAL 2000	12,700	10,700
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	103,363	100,000
3030. Light & Power	391,852	370,000
3040. Water	18,000	18,000
3210. Hire of Equipment - Garage - Vehicle	38,274	39,300
3211. Hire of Equipment - Garage - Other	49,148	49,148
3230. Laundry and Cleaning	200	200
3235. Janitorial Services	111,623	131,580
3280. Temporary Help	1,000	0
3310. Exterminator	2,000	2,000
3375. HVAC Services	43,855	51,000
3390. Other Special Services	38,714	38,714
3430. Appraisal Fees	1,000	1,000
3510. Travel & Entertainment	1,000	1,000
3530. Training, Registration Fees, Etc.	800	800
TOTAL 3000	800,829	802,742
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	72,525	60,000
TOTAL 4000	72,525	60,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 15,000	$ 10,000
TOTAL 5000	15,000	10,000
GRAND TOTAL	$ 1,180,135	$ 1,171,557

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	FACILITIES SERVICES
001	040	0041

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Facilities/Fleet Management Director	0.15	0.15	0.15	
TOTAL	0.15	0.15	0.15	
SUPERVISORY				
Building Maintenance Superintendent	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Building Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 189,862
LONGEVITY				1,622
VACATION BUYBACK				1,652
OVERTIME				8,700
FRINGE BENEFITS				86,279
GRAND TOTAL	5.15	5.15	5.15	$ 288,115

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	RISK MANAGEMENT 0042

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 122,738	$ 131,585
2000. COMMODITIES	1,900	1,900
3000. CONTRACTUAL SERVICES	19,774	30,409
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	144,412	163,894
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 144,412	$ 163,894

FUNCTION: The Risk Management Division's objectives are to minimize risk, create a safe workplace and plan for or prevent events that could hinder the effectiveness of City government. Core functions include handling liability claims investigations and processing, conducting accident investigations and safety training, administering employee drug testing programs, and accident review board administration. The division is responsible for the operational management of two major liability funds (general liability and worker's compensation).

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Conduct Safety Training for all production divisions once a quarter.	N/A	75%	90%
Perform walk-through safety inspections of production divisions annually.	N/A	75%	90%
Perform field observations on production divisions once a quarter.	N/A	50%	90%
Non-litigated general liability claims settled or an offer made within 30 days of receipt of complete claim.	N/A	95%	90%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	RISK MANAGEMENT 0042

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 87,552	$ 95,369
Other Benefits	35,186	36,216
TOTAL 1000	122,738	131,585
2000. COMMODITIES		
2010. Office Supplies	600	600
2020. Educational & Training Supplies	400	400
2160. Computer Software & Supplies	500	500
2650. Photographic Supplies	400	400
TOTAL 2000	1,900	1,900
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage	9,799	10,420
3470. Lab Fees	6,000	16,194
3510. Travel & Entertainment	600	600
3520. Dues & Subscriptions	2,575	2,545
3530. Training, Registration Fees, Etc.	800	650
TOTAL 3000	19,774	30,409
GRAND TOTAL	$ 144,412	$ 163,894

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	RISK MANAGEMENT
001	040	0042

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Safety/Risk Management Manager	0	1	1	
TOTAL	0	1	1	
TECHNICAL				
Safety and Risk Specialist	0	1	0	
Safety and Environmental Officer	0	0	1	
TOTAL	0	1	0	
BASE SALARIES				$ 95,369
LONGEVITY				339
FRINGE BENEFITS				35,877
GRAND TOTAL	0	2	2	$ 131,585

120

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	INTERNAL AUDIT 0045

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 114,374	$ 116,251
2000. COMMODITIES	2,200	1,580
3000. CONTRACTUAL SERVICES	6,800	6,800
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	400	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	123,774	124,631
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 123,774	$ 124,631

FUNCTION: Internal Audit performs a wide range of operational audit activities of various organizations within the City, as well as external entities under contract with the City.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Percent of actual direct audit hours to total available hours.	77%	70%	70%
Percent of planned audit hours to actual audit hours for completed audits.	94%	90%	95%
Percent of audit recommendations accepted to total audit recommendations reported.	94%	95%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	INTERNAL AUDIT 0045

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 76,073	$ 76,073
Other Benefits	38,301	40,178
TOTAL 1000	114,374	116,251
2000. COMMODITIES		
2010. Office Supplies	650	650
2020. Educational & Training Supplies	700	80
2160. Computer Software & Supplies	850	850
TOTAL 2000	2,200	1,580
3000. CONTRACTUAL SERVICES		
3510. Travel & Entertainment	2,800	2,800
3520. Dues & Subscriptions	1,000	1,000
3530. Training, Registration Fees, Etc.	3,000	3,000
TOTAL 3000	6,800	6,800
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	400	0
TOTAL 5000	400	0
GRAND TOTAL	$ 123,774	$ 124,631

122

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATION	INTERNAL AUDIT
001	005	0045

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Internal Audit Manager	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 76,073
LONGEVITY				1,530
CERTIFICATION PAY				1,200
CAR ALLOWANCE				7,800
FRINGE BENEFITS				29,648
GRAND TOTAL	1	1	1	$ 116,251

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	TAX 0050

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	343,430	374,910
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	343,430	374,910
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 343,430	$ 374,910

FUNCTION: This division accounts for the City of Midland's portion of the Midland Central Appraisal District budget.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	TAX 0050

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3390. Other Special Services	$ 343,430	$ 374,910
TOTAL 3000	343,430	374,910
GRAND TOTAL	$ 343,430	$ 374,910

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	PLANNING & DEVELOPMENT 0055

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 464,723	$ 477,117
2000. COMMODITIES	6,150	6,000
3000. CONTRACTUAL SERVICES	18,904	17,366
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	50	50
SUBTOTAL	489,827	500,533
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 489,827	$ 500,533

FUNCTION: This division has the responsibility of providing technical assistance to the Planning and Zoning Commission and to the City Council on matters relating to land use, zoning, and the processing of subdivisions. This division conducts planning studies, maintains graphs and charts, land use maps, and zoning maps pertinent to planning the logical development of the City.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Return phone calls on same working day	95%	96%	96%
Route sketch plans within 48 hours.	88%	90%	90%
Complete sketch comments within 15 working days.	90%	90%	95%
Update zoning maps within 5 working days	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	PLANNING & DEVELOPMENT 0055

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 331,259	$ 337,597
Other Benefits	133,464	139,520
TOTAL 1000	464,723	477,117
2000. COMMODITIES		
2010. Office Supplies	5,750	5,600
2160. Computer Software & Supplies	400	400
TOTAL 2000	6,150	6,000
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	2,774	2,287
3220. Advertising	4,370	3,700
3240. Binding, Printing & Reproduction	50	0
3420. Legal Filing Fees	60	60
3510. Travel & Entertainment	6,800	6,644
3520. Dues & Subscriptions	1,550	1,475
3530. Training, Registration Fees, Etc.	3,300	3,200
TOTAL 3000	18,904	17,366
6000. MISCELLANEOUS		
6990. Miscellaneous	50	50
TOTAL 6000	50	50
GRAND TOTAL	$ 489,827	$ 500,533

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	PLANNING & DEVELOPMENT
001	075	0055

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Planning Division Manager		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Planner		3	3	3	
	TOTAL	3	3	3	
TECHNICAL					
Associate Planner		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Administrative Assistant		2	2	1	
	TOTAL	2	2	1	
BASE SALARIES					$ 337,597
LONGEVITY					6,165
VACATION BUYBACK					3,893
FRINGE BENEFITS					129,462
GRAND TOTAL		7	7	6	$ 477,117

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	COMMUNITY DEVELOPMENT 0056

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 180,808	$ 190,367
2000. COMMODITIES	3,200	3,200
3000. CONTRACTUAL SERVICES	13,981	12,273
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	197,989	205,840
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 197,989	$ 205,840

FUNCTION: This division is responsible for daily program management, oversight and coordination of the Community Development Block Grant (CDBG) program. The division prepares the annual application for funds, maintains the Consolidated Plan for Community Development and Housing Funds, contracts with subrecipient agencies, conducts fair housing programming and environmental reviews, monitors all CDBG projects, and addresses a variety of federal requirements on a general basis and for project specific situations. Additionally, the division administers the City housing programs - housing rehabilitation loans, emergency repair grants and home purchase assistance loans.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Complete housing cases within the time established for each program.	93%	90%	93%
Perform necessary tasks so that funded projects or programs can have their administrative, contracting or procurement processes completed by the third City Council meeting after the request for assistance was made.	96%	95%	96%
Complete the processing of all payment requests within two days of receipt.	98%	98%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	COMMUNITY DEVELOPMENT 0056

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 128,502	$ 131,257
Other Benefits	52,306	59,110
TOTAL 1000	180,808	190,367
2000. COMMODITIES		
2010. Office Supplies	2,400	2,400
2120. Minor Equipment, Instruments & Tools	200	200
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	200	200
2570. Clothing, Dry Goods, Etc.	100	100
2620. Postage	100	100
TOTAL 2000	3,200	3,200
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	3,881	2,473
3220. Advertising	2,700	2,700
3240. Binding, Printing & Reproduction	200	200
3360. Special Postage & Express Shipping	200	200
3390. Other Special Services	1,500	1,500
3510. Travel & Entertainment	3,000	2,800
3520. Dues & Subscriptions	1,500	1,400
3530. Training, Registration Fees, Etc.	1,000	1,000
TOTAL 3000	13,981	12,273
GRAND TOTAL	$ 197,989	$ 205,840

130

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	COMMUNITY DEVELOPMENT
001	075	0056

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Community Development Admin.	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
Program Coordinator	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
CDBG Program Specialist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 131,257
LONGEVITY				2,355
VACATION BUYBACK				3,067
FRINGE BENEFITS				53,688
GRAND TOTAL	3	3	3	$ 190,367

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	CODE ADMINISTRATION 0060

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,167,199	$ 1,222,378
2000. COMMODITIES	21,700	20,700
3000. CONTRACTUAL SERVICES	273,828	267,475
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	-255
SUBTOTAL	1,462,727	1,510,298
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,462,727	$ 1,510,298

FUNCTION: This division makes detailed inspections of all new building, plumbing, electrical facilities, and other mechanical installation; issues various construction permits, collects water and sewer pro rata and tap fees; enforces building, electrical, plumbing, zoning, sign, swimming pool, water well and trailer park ordinances; and property maintenance codes pertaining to such matters as dilapidated structures, junk vehicles, weeds and debris, and nuisance water in streets. The division seeks out code violations and attempts to bring them into compliance. Contracts are prepared and supervised for removal of dilapidated structures and clearing of weedy lots. Complaints are filed in Municipal Court when other code violations are not corrected. The division also processes appeals to the Building Code Board of Appeals and Zoning Board of Adjustment, and reviews and proposes updating of the various codes on a continuing basis as needed.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
To review residential plans within 48 hours of receiving completed application.	485 of 559 permits 85%	356 of 422 permits 84%	445 of 550 permits 85%
To review commercial plans within 12 days of receiving completed application.	39 of 92 permits 34%	31 of 124 permits 33%	44 of 112 permits 35%
To respond to requests for building inspections within 24 hours.	22,272 of 25,631 inspect 87%	22,426 of 26,115 inspect 86%	21,000 of 23,000 inspect 85%

**** New Building Official hired 08/10/2009

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	CODE ADMINISTRATION 0060

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 776,619	$ 805,820
Other Benefits	390,580	416,558
TOTAL 1000	1,167,199	1,222,378
2000. COMMODITIES		
2010. Office Supplies	7,500	7,500
2020. Educational & Training Supplies	3,000	2,500
2115. Minor Furniture & Fixtures	2,550	2,550
2120. Minor Equipment, Instruments & Tools	1,500	1,500
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	3,750	3,250
2570. Clothing, Dry Goods, Etc.	2,900	2,900
TOTAL 2000	21,700	20,700
3000. CONTRACTUAL SERVICES		
3113. General Liability, Workers Compensation Penalty	-281	-2,283
3210. Hire of Equipment - Garage - Vehicles	109,903	110,441
3220. Advertising	1,000	1,000
3240. Binding, Printing & Reproduction	4,000	4,000
3420. Legal Filing Fees	1,100	1,100
3450. Consulting Fees	750	0
3510. Travel & Entertainment	10,660	8,000
3520. Dues & Subscriptions	4,166	3,037
3530. Training, Registration Fees, Etc.	7,180	7,180
3950. Cleaning Lots	65,000	65,000
3955. Demolition of Dangerous Buildings	70,350	70,000
TOTAL 3000	273,828	267,475
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-255
TOTAL 6000	0	-255
GRAND TOTAL	$ 1,462,727	$ 1,510,298

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	CODE ADMINISTRATION
001	075	0060

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Building Official	1	1	1	
Assistant Building Official	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Code Enforcement Officer	5	6	6	
Code Enforcement Supervisor	1	1	1	
Inspector	6	6	6	
Plan Reviewer	1	1	1	
TOTAL	13	14	14	
OPERATIONS				
Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	1	1	1	
Secretary	1	1	1	
TOTAL	3	3	3	
BASE SALARIES				$ 805,820
LONGEVITY				12,459
VACATION BUYBACK				9,179
FRINGE BENEFITS				394,920
GRAND TOTAL	21	22	22	$ 1,222,378

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	GIS ADMINISTRATION 0075

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 381,200	$ 378,288
2000. COMMODITIES	5,535	5,535
3000. CONTRACTUAL SERVICES	23,865	22,415
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	410,600	406,238
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 410,600	$ 406,238

FUNCTION: This division is responsible for the City of Midland Geographic Information System (GIS) database. The division provides timely and accurate geographic data, maps and custom applications to city employees and the general public. The division also provides GIS training and support services to end users in multiple city departments and other outside agencies. Some examples of GIS data layers available include: property boundaries, infrastructure assets, administrative districts, etc.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Manage the ArcSDE Enterprise Geodatabase.	98%	98%	98%
Keep GIS base map data current for internal and external users.	98%	98%	99%
Provide GIS end users and GIS staff with the necessary training and support so they can effectively use the GIS software.	99%	99%	99%
Develop requested GIS applications in a timely manner with the necessary functionality.	99%	99%	99%
Complete requested map products in 5 buinesss days.	99%	99%	99%
Complete requested data orders in 10 business days.	99%	99%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	GIS ADMINISTRATION 0075

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 273,740	$ 259,751
Other Benefits	107,460	118,537
TOTAL 1000	381,200	378,288
2000. COMMODITIES		
2010. Office Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	250	250
2155. Minor Computer Hardware & Peripherals	2,585	2,585
2570. Clothing, Dry Goods, etc.	150	150
2620. Postage	50	50
TOTAL 2000	5,535	5,535
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	650	1,800
3360. Special Postage & Express Shipping	50	50
3405. Software Maintenance	6,500	4,400
3510. Travel & Entertainment	5,500	5,500
3520. Dues & Subscriptions	500	500
3530. Training, Registration Fees, Etc.	8,165	8,165
3540. Educational Assistance	2,000	2,000
3900. Mileage	500	0
TOTAL 3000	23,865	22,415
GRAND TOTAL	$ 410,600	$ 406,238

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	GIS ADMINISTRATION
001	075	0075

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
GIS Division Manager	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
GIS Database Administrator	1	1	1	
GIS Lead Analyst	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
GIS Specialist	1	1	1	
GIS Technician	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 259,751
LONGEVITY				3,465
VACATION BUYBACK				3,756
FRINGE BENEFITS				111,316
GRAND TOTAL	6	6	6	$ 378,288

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,003,871	$ 975,041
2000. COMMODITIES	11,725	9,425
3000. CONTRACTUAL SERVICES	80,669	79,567
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	2,000	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,098,265	1,066,033
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	18,000	7,626
SUBTOTAL	18,000	7,626
TOTAL	$ 1,116,265	$ 1,073,659

FUNCTION: This division includes the office of the Engineering and Development Director who supervises and directs the activities of the Development Services Department. The divisions of the department include: Planning & Development, Community Development, Code Administration, Geographic Information System Administration, Engineering Services, and Transportation.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Review plans for public works in 5 or fewer working days.	24 of 67 36%	79%	85%
Review site plans for building permits in 3 or fewer working days.	17 of 42 40%	86%	80%
Respond to requests for floodplain data within 1 working day.	340 of 340 100%	100%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 707,638	$ 682,727
Overtime	10,716	10,716
Other Benefits	285,517	281,598
TOTAL 1000	1,003,871	975,041
2000. COMMODITIES		
2010. Office Supplies	5,000	5,000
2110. Motor Vehicle Supplies	50	50
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments & Tools	2,000	1,200
2155. Minor Computer Hardware & Peripherals	1,000	500
2160. Computer Software & Supplies	2,000	1,000
2310. Janitor Supplies	50	50
2320. Medical Supplies	50	50
2570. Clothing, Dry Goods, etc.	1,000	1,000
2620. Postage	75	75
TOTAL 2000	11,725	9,425
3000. CONTRACTUAL SERVICES		
3113. General Liability, Workers Compensation Penalty	-11	-11
3200. Lab Tests - Streets	800	500
3210. Hire of Equipment - Garage - Vehicles	45,430	39,164
3212. Equipment Rental - External	2,500	1,464
3220. Advertising	500	500
3270. Notary Bonds	100	100
3360. Special Postage & Express Shipping	100	100
3405. Software Maintenance	14,500	21,000
3510. Travel & Entertainment	6,750	6,750
3520. Dues & Subscriptions	6,000	6,000
3530. Training, Registration Fees, Etc.	3500	3500
3540. Educational Assistance	500	500
TOTAL 3000	80,669	79,567
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	2,000	2,000
TOTAL 5000	2,000	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Equipment	$ 0	$ 6,251
8530. Other Equipment	16,000	0
8900. EDP Software	2,000	1,375
TOTAL 8000	18,000	7,626
GRAND TOTAL	$ 1,116,265	$ 1,073,659

140

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	ENGINEERING SERVICES
001	075	0080

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Engineering & Development Director	1	1	1	
City Engineer	1	1	1	
Assistant City Engineer	1	1	1	
TOTAL	3	3	3	
PROFESSIONAL				
Engineer	2	2	2	
TOTAL	2	2	2	
TECHNICAL				
Engineering Technician	9	9	9	
TOTAL	9	9	9	
SUPERVISORY				
Chief City Surveyor	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 679,014
PART TIME/TEMPORARY				3,713
LONGEVITY				8,733
VACATION BUYBACK				9,450
OVERTIME				10,716
FRINGE BENEFITS				263,415
GRAND TOTAL	16	16	16	$ 975,041

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 2,961,279	$ 3,069,836
2000. COMMODITIES	269,685	247,955
3000. CONTRACTUAL SERVICES	1,533,284	1,724,854
4000. MAINTENANCE - STRUCTURES	1,003,000	867,782
5000. MAINTENANCE - EQUIPMENT	117,000	114,600
6000. MISCELLANEOUS	0	-19,261
SUBTOTAL	5,884,248	6,005,766
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,884,248	$ 6,005,766

FUNCTION: The Transportation Division is one of six divisions within the Department of Development Services. The purpose of the division is to manage and maintain all public right-of-ways within the corporate limits of the City of Midland. This includes the operation, installation and maintenance of the city traffic signal system and traffic control devices as well as the maintenance and repair of all pavement surfaces with the municipal domain.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Respond to citizen requests for Traffic Control Devices within 10 days.	98%	99%	100%
Respond to calls for malfunctioning traffic signals within 20 min. during normal working days /30 minutes after hours.	98%	98%	100%
Respond to citizen calls for information within same day.	98%	99%	100%
Pothole Repair			
a) complaint originated - within 3-5 days.	85%	85%	90%
b) emergency potholes within 24 hours.	100%	100%	100%
Pavement Cut Repair - within 15 days	90%	90%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,914,328	$ 1,947,464
Overtime	59,584	59,584
Other Benefits	987,367	1,062,788
TOTAL 1000	2,961,279	3,069,836
2000. COMMODITIES		
2010. Office Supplies	9,785	9,785
2020. Educational & Training Supplies	400	400
2110. Motor Vehicle Supplies	600	600
2115. Minor Furniture & Fixtures	2,000	2,000
2120. Minor Equipment, Instruments & Tools	18,500	16,000
2150. Fuel Supplies	1,100	400
2155. Minor Computer Hardware & Peripherals	2,100	2,100
2160. Computer Software & Supplies	2,200	2,200
2170. Welding Supplies	1,900	1,900
2220. Ice	3,500	2,820
2310. Janitor Supplies	2,700	2,700
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	3,200	3,200
2410. Traffic Supplies	200,850	185,000
2420. Barricades & Warning Signs	10,000	8,000
2570. Clothing, Dry Goods, etc.	10,500	10,500
2620. Postage	50	50
TOTAL 2000	269,685	247,955
3000. CONTRACTUAL SERVICES		
3030. Light & Power	239,000	246,000
3040. Water	4,000	4,000
3113. General Liability, Workers Compensation Penalty	0	-275
3200. Lab Tests - Streets	500	500
3210. Hire of Equipment - Garage - Vehicles	1,238,574	1,428,599
3212. Equipment Rental - External	4,600	4,600
3230. Laundry & Cleaning	1,150	1,150
3235. Janitorial Services	4,000	4,000
3280. Temporary Help	900	900
3320. Wrecker Services	500	500
3390. Other Special Services	6,000	1,000
3405. Software Maintenance	1,000	1,000
3510. Travel & Entertainment	16,500	16,500
3520. Dues & Subscriptions	1,900	1,900
3530. Training, Registration Fees, Etc.	11,800	11,800

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3540. Educational Assistance	$ 1,000	$ 1,000
3920. Rent	1,860	1,680
TOTAL 3000	1,533,284	1,724,854
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	3,000	3,000
4120. Storm Sewers	2,000	1,500
4210. Sidewalks, Curbs, Culberts, Etc.	80,000	40,000
4220. Streets, Roadways, Etc.	350,000	315,000
4240. Seal Coat Application	568,000	508,282
TOTAL 4000	1,003,000	867,782
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	1,000
5120. Instruments & Apparatus - Major	6,000	3,600
5210. Signal System	110,000	110,000
TOTAL 5000	117,000	114,600
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-19,261
TOTAL 6000	0	-19,261
GRAND TOTAL	$ 5,884,248	$ 6,005,766

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	TRANSPORTATION
001	075	0085

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Transportation Manager	1	1	1	
Assistant Transportation Manager	1	1	1	
Superintendent	2	2	2	
TOTAL	4	4	4	
TECHNICAL				
Engineering Techician	2	2	2	
Operations Planner	1	1	1	
Traffic Signal Mechanic	0	1	1	
Traffic Signal Technician	3	3	3	
TOTAL	6	7	7	
SUPERVISORY				
Labor Supervisor	5	5	5	
Senior Traffic Engineer Technician	1	1	1	
Traffic Signal Supervisor	1	1	1	
TOTAL	7	7	7	
SKILLED CRAFT				
Sign Technician	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Equipment Operator	33	33	33	
Maintenance Specialist	8	8	8	
TOTAL	41	41	41	
CLERICAL				
Records Specialist	1	1	1	
Secretary	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 1,921,843
PART TIME/TEMPORARY				25,621
LONGEVITY				34,275
VACATION BUYBACK				13,542
OVERTIME				59,584
FRINGE BENEFITS				1,039,971
VACANCIES				(25,000)
GRAND TOTAL	62	63	63	$ 3,069,836

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,849,208	$ 1,803,019
2000. COMMODITIES	131,500	106,600
3000. CONTRACTUAL SERVICES	3,527,161	3,468,643
4000. MAINTENANCE - STRUCTURES	246,150	182,000
5000. MAINTENANCE - EQUIPMENT	12,000	8,000
6000. MISCELLANEOUS	100	-10,963
SUBTOTAL	5,766,119	5,557,299
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	50,000	25,000
SUBTOTAL	50,000	25,000
TOTAL	$ 5,816,119	$ 5,582,299

FUNCTION: The Community Services Director has general responsibility for all programs in Parks and Recreation, Martin Luther King Jr. Center, Health and Senior Services, and Animal Services. The parks function of this division provides for general purpose public parks. The recreational function is chiefly carried out through a system of privatization contracts and operating agreements. The division provides liaison support to numerous nonprofit and civic organizations which in turn provide for and carry out a full scope of recreational services for the citizens throughout the year.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
The number of park reservations during the year.	381	390	400
Number of Park Division waived rental fees during the year.	30	30	30
The total revenue collected from park reservations during the year.	$30,586	$32,000	$35,000
Total estimated visitors to Midland resulting from events housed by the Parks & Recreation Department.	83,058	105,000	110,000
Estimated Direct Visitor Spending spent in Midland resulting from events housed by the Park & Recreation Department.	$9,421,825	$5,300,000	$5,400,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,205,543	$ 1,183,508
Overtime	34,506	34,506
Other Benefits	609,159	585,005
TOTAL 1000	1,849,208	1,803,019
2000. COMMODITIES		
2010. Office Supplies	2,000	1,500
2020. Educational & Training Supplies	500	500
2110. Motor Vehicle Supplies	500	500
2115. Minor Furniture & Fixtures	5,000	1,000
2120. Minor Equipment, Instruments & Tools	10,000	10,000
2130. Plant Lubrication & Supplies	3,000	2,500
2140. Electrical Parts & Supplies	35,000	30,000
2150. Heating Fuel Supplies	200	200
2170. Welding Supplies	5,000	5,000
2200. Food	2,400	1,500
2210. Water	500	500
2220. Ice	1,200	1,200
2310. Janitor Supplies	15,000	15,000
2320. Medical Supplies	500	500
2330. Chemicals & Insecticides	2,500	2,000
2520. Botanical & Agricultural Supplies	35,000	25,000
2570. Clothing, Dry Goods, Etc.	10,000	8,500
2620. Postage	200	200
2640. Safety Supplies & Minor Equipment	3,000	1,000
TOTAL 2000	131,500	106,600
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	13,000	10,000
3030. Light & Power	550,000	525,000
3040. Water	770,000	700,000
3113. General Liability Penalty	0	-5,459
3210. Hire of Equipment - Garage - Vehicles	342,961	301,202
3212. Equipment Rental - External	10,000	7,500
3240. Binding, Printing & Reproduction	1,000	200
3360. Special Postage & Express Shipping	100	100
3370. Grounds Maintenance	1,816,600	1,846,600
3390. Other Special Services	8,500	68,500
3510. Travel & Entertainment	6,000	6,000
3520. Dues & Subscriptions	2,000	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3530. Training, Registration Fees, Etc.	$ 4,000	$ 4,000
3540. Educational Assistance	2,500	2,500
3550. Employee Awards	500	500
TOTAL 3000	3,527,161	3,468,643
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	94,150	80,000
4012. Security Fencing	2,000	2,000
4210. Sidewalks, Curbs, Culberts, Etc.	5,000	5,000
4910. Standpipes, Tanks, Wells, Etc.	1,000	0
4940. Irrigation Equipment	144,000	95,000
TOTAL 4000	246,150	182,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	2,000	1,000
5110. Machinery, Tools & Implements	10,000	7,000
TOTAL 5000	12,000	8,000
6000. MISCELLANEOUS		
6990. Miscellaneous	100	-10,963
TOTAL 6000	100	-10,963
CAPITAL OUTLAY		
8000. EQUIPMENT		
8441. Recreational Equipment	50,000	25,000
TOTAL 8000	50,000	25,000
GRAND TOTAL	$ 5,816,119	$ 5,582,299

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	PARKS & RECREATION
001	090	0090

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Community Services Director	1	1	1	
Parks and Recreation Manager	1	1	1	
Parks Superintendent	0	1	1	
Assistant Manager	1	0	0	
TOTAL	3	3	3	
PROFESSIONAL				
Urban Forester	0	1	1	
TOTAL	0	1	1	
SUPERVISORY				
Construction Supervisor	0	1	1	
Irrigation Supervisor	0	1	1	
Labor Supervisor	4	3	3	
TOTAL	4	5	5	
SKILLED CRAFT				
Construction Specialist	0	3	3	
Electrician	1	0	0	
Electrician Apprentice	1	1	1	
Irrigation Technician	0	6	6	
Small Engine Mechanic	1	1	1	
Welder	1	1	1	
TOTAL	4	12	12	
OPERATIONS				
Equipment Operator	6	2	2	
Maintenance Specialist	21	16	16	
TOTAL	27	18	18	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	PARKS & RECREATION
001	090	0090

POSITION TITLE	EMPLOYEES			BUDGET 2009-2010
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010	
BASE SALARIES				$ 1,163,508
PART TIME/TEMPORARY				20,000
LONGEVITY				19,818
VACATION BUYBACK				12,541
CAR ALLOWANCE				7,800
SPECIAL PAY				2,460
OVERTIME				34,506
FRINGE BENEFITS				562,386
VACANCIES				(20,000)
GRAND TOTAL	39	40	40	$ 1,803,019

150

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 569,681	$ 623,985
2000. COMMODITIES	36,750	36,750
3000. CONTRACTUAL SERVICES	279,294	272,885
4000. MAINTENANCE - STRUCTURES	2,000	2,000
5000. MAINTENANCE - EQUIPMENT	800	800
6000. MISCELLANEOUS	1,400	1,400
SUBTOTAL	889,925	937,820
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 889,925	$ 937,820

FUNCTION: This division picks up and impounds stray animals, picks up dead animals, keeps records of all animals impounded, issues receipts of all fees collected, maintains the shelter properly, and enforces ordinances as passed by the City Charter and state laws as mandated.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Response Time: Complaint	25 minutes	30 minutes	30 minutes
Emergency	15 minutes	20 minutes	20 minutes
Trap requests.	3 days	3 days	1 day
Micro-chips sold	92/ month	125/ month	140/ month
Licenses Issued	1,982/ month	2,000/ month	2,000/ month
Pet reclaim.	79/ month	80/ month	85/ month
Pets adopted.	73/ month	70/ month	70/ month
Spary/Neuter Vouchers: Issued	213/ month	213/ month	220/ month
Redeemed	167/ month	173/ month	200/ month
Bite investigations	38/ month	30/ month	30/ month

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 390,884	$ 416,557
Overtime	2,871	2,871
Other Benefits	175,926	204,557
TOTAL 1000	569,681	623,985
2000. COMMODITIES		
2010. Office Supplies	2,800	2,800
2020. Educational & Training Supplies	500	500
2120. Minor Equipment, Instruments & Tools	4,100	4,100
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	200	200
2170. Welding Supplies	100	100
2310. Janitor Supplies	1,800	1,800
2320. Medical Supplies	3,800	3,800
2330. Chemicals & Insecticides	2,500	2,500
2520. Botanical & Agricultural Supplies	200	200
2530. Animal Feed	6,000	6,000
2540. Ammunition	150	150
2560. Laboratory Supplies	6,000	6,000
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2610. Pet License Tag	1,400	1,400
2620. Postage	4,000	4,000
TOTAL 2000	36,750	36,750
3000. CONTRACTUAL SERVICES		
3030. Light & Power	14,000	14,000
3040. Water	13,000	13,000
3113. General Liability, Workers Compensation Penalty	-5,482	-2,096
3210. Hire of Equipment - Garage - Vehicles	104,016	90,251
3212. Equipment Rental - External	2,600	2,600
3220. Advertising	100	100
3240. Binding, Printing & Reproduction	3,000	3,000
3270. Notary Bonds	100	100
3360. Special Postage & Express Shipping	1,600	1,600
3390. Other Special Services	900	900
3460. Veterinary Fees	135,000	139,000
3470. Medical Lab Fees	100	100
3510. Travel & Entertainment	5,900	5,900
3520. Dues & Subscriptions	1,000	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3525. Legal & Technical Reference Material	$ 480	$ 450
3530. Training, Registration Fees, Etc.	2,500	2,500
3550. Employee Awards	480	480
TOTAL 3000	279,294	272,885
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,800	1,800
4940. Irrigation Equipment	200	200
TOTAL 4000	2,000	2,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	700	700
5120. Instruments & Apparatus - Major	100	100
TOTAL 5000	800	800
6000. MISCELLANEOUS		
6990. Miscellaneous	1,400	1,400
TOTAL 6000	1,400	1,400
GRAND TOTAL	$ 889,925	$ 937,820

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	ANIMAL SERVICES
001	090	0091

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Animal Services Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Animal Services Officer	5	5	5	
TOTAL	5	5	5	
SUPERVISORY				
Assistant Animal Services Manager	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Administrative Assistant	1	1	1	
Records Specialist	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 416,557
LONGEVITY				3,639
VACATION BUYBACK				1,894
OVERTIME				2,871
FRINGE BENEFITS				199,024
GRAND TOTAL	13	13	13	$ 623,985

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR CNTR 0093

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 388,461	$ 392,372
2000. COMMODITIES	63,600	55,600
3000. CONTRACTUAL SERVICES	105,354	91,393
4000. MAINTENANCE - STRUCTURES	75,000	48,000
5000. MAINTENANCE - EQUIPMENT	4,000	3,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	636,415	590,365
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 636,415	$ 590,365

FUNCTION: The Martin Luther King Jr. Center provides a facility for Camp Fire Boys & Girls programs, COM Aquatics programs and YMCA programs. Youth development activities are also housed in this facility. Rooms at the Martin Luther King Jr. Center are available for public use through a rental system, as are rentals of all city parks and park facilities.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
The number of MLK facility reservations during the year.	1,051	750	750
The number MLK waived rental fees during the year.	720	600	500
The number of pool facility rentals during the year.	59	60	60
The number of recreation programs offered during the year.	16	25	30
The total revenue collected for programs and reservations during the year.	$66,248	$70,000	$75,000
The total number of Recreation Division participants during the year.	37,487	40,000	50,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR. CNTR. 0093

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 309,120	$ 304,677
Overtime	5,000	5,000
Other Benefits	74,341	82,695
TOTAL 1000	388,461	392,372
2000. COMMODITIES		
2010. Office Supplies	4,000	3,000
2115. Minor Furntirue & Fixtures	5,000	4,000
2120. Minor Equipment, Instruments & Tools	12,000	10,000
2140. Electrical Parts & Supplies	200	200
2200. Food	700	700
2310. Janitor Supplies	6,000	5,000
2320. Medical Supplies	2,000	2,000
2330. Chemicals & Insecticides	15,200	15,200
2510. Recreational Supplies	6,000	6,000
2570. Clothing, Dry Goods, Etc.	6,000	6,000
2620. Postage	500	500
2640. Safety Supplies & Minor Equipment	6,000	3,000
TOTAL 2000	63,600	55,600
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	20,000	17,500
3030. Light & Power	28,000	28,000
3040. Water	10,000	8,000
3210. Hire of Equipment - Garage - Vehicles	15,654	17,393
3212. Equipment Rental - External	1,500	1,500
3220. Advertising	5,000	1,000
3235. Janitorial Services	500	500
3240. Binding, Printing & Reproduction	200	200
3310. Exterminator	250	250
3390. Other Special Services	10,000	5,000
3510. Travel & Entertainment	5,300	5,300
3520. Dues & Subscriptions	750	750
3530. Training, Registration Fees, Etc.	8,200	6,000
TOTAL 3000	105,354	91,393
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	15,000	8,000
4920. Swimming Pools	60,000	40,000
TOTAL 4000	75,000	48,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR. CNTR. 0093

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 4,000	$ 3,000
TOTAL 5000	4,000	3,000
GRAND TOTAL	$ 636,415	$ 590,365

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	MARTIN LUTHER KING JR CNTR
001	090	0093

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Recreation Superintendent	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Recreation Coordinator	0	1	1	
TOTAL	0	1	1	
SKILLED CRAFT				
Facility Operator	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Assistant Aquatics/Recreation Coor.	1	0	0	
TOTAL	1	0	0	
CLERICAL				
Records Specialist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 134,677
PART TIME/TEMPORARY				170,000
LONGEVITY				354
OVERTIME				5,000
FRINGE BENEFITS				82,341
GRAND TOTAL	4	4	4	$ 392,372

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,045,742	$ 1,125,113
2000. COMMODITIES	150,532	135,233
3000. CONTRACTUAL SERVICES	474,988	457,448
4000. MAINTENANCE - STRUCTURES	2,000	1,000
5000. MAINTENANCE - EQUIPMENT	400	200
6000. MISCELLANEOUS	200	-374
SUBTOTAL	1,673,862	1,718,620
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	8,000	0
SUBTOTAL	8,000	0
TOTAL	$ 1,681,862	$ 1,718,620

FUNCTION: This department is concerned with the prevention of disease and promotion of good health and well-being by community effort. Various programs carried out by this department are environmental sanitation, food establishment inspection, vector control, public health laboratory services, public health education, and the maintenance of records on vital statistics such as immunization , and all illness.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Communicable disease reports will be investigated within 8 hours.	85%	85%	90%
MHD patients ages 0-2 will have a 90% compliance rate for up-to-date immunizations.	65%	75%	90%
100% of environmental complaints will be investigated within 48 hours.	85%	85%	100%
100% of food service establishments will be inspected a minimum of 3 times per year.	75%	80%	100%
100% of water customers will be notified of positive tests results within 8 working hours.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 727,435	$ 778,292
Other Benefits	318,307	346,821
TOTAL 1000	1,045,742	1,125,113
2000. COMMODITIES		
2010. Office Supplies	16,844	10,844
2020. Educational & Training Supplies	750	750
2115. Minor Furniture & Fixtures	9,272	8,808
2120. Minor Equipment, Instruments & Tools	11,800	10,800
2140. Electrical Parts & Supplies	500	500
2160. Computer Software & Supplies	1,500	1,500
2310. Janitorial Supplies	241	241
2320. Medical Supplies	28,000	28,000
2321. TDH Medical Supplies	34,000	34,000
2330. Chemicals & Insecticides	7,000	6,650
2560. Laboratory Supplies	38,500	32,015
2570. Clothing, Dry Goods, Etc.	2,000	1,000
2620. Postage	125	125
TOTAL 2000	150,532	135,233
3000. CONTRACTUAL SERVICES		
3010. Communication	3,431	3,431
3020. Heat & Natural Gas	10,000	10,000
3030. Light & Power	43,000	43,000
3040. Water	3,000	3,000
3210. Hire of Equipment - Garage - Vehicles	43,496	42,377
3212. Equipment Rental - External	3,500	2,500
3220. Advertising	1,000	1,000
3235. Janitorial Services	350	350
3240. Binding, Printing & Reproduction	2,700	1,700
3270. Notary Bonds	100	100
3300. Outside Sanitation Services	2,000	2,000
3360. Special Postage & Express Shipping	2,400	2,400
3390. Other Special Services	15,000	15,000
3450. Consulting Fees	1,000	1,000
3455. Health Care Professionals	27,550	27,550
3510. Travel & Entertainment	23,000	12,579
3520. Dues & Subscriptions	1,200	1,200
3525. Legal & Technical Reference Materials	800	800
3530. Training, Registration Fees, Etc.	9,100	5,100
3540. Educational Assistance	2,000	2,000
3920. Rent	1,400	1,400

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3985. Community & Senior Services	$ 278,961	$ 278,961
TOTAL 3000	474,988	457,448
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	1,000
TOTAL 4000	2,000	1,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	400	200
TOTAL 5000	400	200
6000. MISCELLANEOUS		
6990. Miscellaneous	200	-374
TOTAL 6000	200	-374
CAPITAL OUTLAY		
8000. EQUIPMENT		
8450. Health Equipment	1,500	0
8530. Other Equipment	6,500	0
TOTAL 8000	8,000	0
GRAND TOTAL	$ 1,681,862	$ 1,718,620

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	HEALTH & SENIOR SERVICES
001	090	0100

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Employee Clinic Manager	1	0	0	
Health/Senior Service Administrator	1	1	1	
TOTAL	2	1	1	
PROFESSIONAL				
Public Health Nurse *	4	5	5	
TOTAL	4	5	5	
TECHNICAL				
Health Inspector	5	5	5	
Immunization Program Educator	1	1	1	
Lab Manager	1	1	1	
Public Health Technician	1	1	1	
TOTAL	8	8	8	
SKILLED CRAFT				
Lab Assistant	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	1	1	1	
Immunization Clerk *	0.5	0.5	0.5	
Records Specialist *	2	2	2	
TOTAL	4.5	4.5	4.5	
BASE SALARIES				$ 775,639
PART TIME/TEMPORARY				2,653
LONGEVITY				10,902
VACATION BUYBACK				10,874
FRINGE BENEFITS				325,045
GRAND TOTAL	19.5	19.5	19.5	$ 1,125,113

* Seven positions reimbursed by the Texas Department of Health:
- 2 Public Health Nurses
- 1 Records Specialist
- 1 Immunization Clerk
- 1 Health Inspector
- 1 Public Health Technician
- 1 Immunization Program Educator

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	VCLG PROGRAM 0105

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 51,589	$ 53,930
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	2,550	2,550
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	54,139	56,480
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 54,139	$ 56,480

FUNCTION: The Victim Crime Liaison office will work to assist eligible victims of crime, guardians of victims, or relatives of deceased victims in obtaining benefits under the Crime Victim Compensation Act. This position is partially funded by a grant from the Texas Attorney General's office and is subject to renewal on a yearly basis.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Number of Victims Served	1,200	1,275	1,300
Public Awareness Presentation	10	12	12

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	VCLG PROGRAM 0105

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 35,816	$ 36,827
Other Benefits	15,773	17,103
TOTAL 1000	51,589	53,930
3000. CONTRACTUAL SERVICES		
3510. Travel & Entertainment	1,600	1,600
3530. Training, Registration Fees, Etc.	950	950
TOTAL 3000	2,550	2,550
GRAND TOTAL	$ 54,139	$ 56,480

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	VCLG PROGRAM
001	110	0105

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
TECHNICAL				
Crime Victim Liaison	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 36,827
LONGEVITY				552
FRINGE BENEFITS				16,551
GRAND TOTAL	1	1	1	$ 53,930

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	AIRPORT POLICE 0107

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,224,811	$ 1,225,506
2000. COMMODITIES	750	500
3000. CONTRACTUAL SERVICES	162,627	155,291
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	500	500
SUBTOTAL	1,388,688	1,381,797
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	1,762	0
SUBTOTAL	1,762	0
TOTAL	$ 1,390,450	$ 1,381,797

FUNCTION: The function of the Airport Police is to provide 24 hour security for the Midland International Airport. Officers patrol secured areas of the airport and respond to aircraft alerts. They provide security at the screening checkpoint which ensures the safety of passengers and airport employees. The Airport Police work closely with Airport Operations, the Fire Department, US Transportation Safety Administration, US Immigrations and Customs Enforcement, and the Federal Aviation Administration.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Have two officers on duty during operational hours of the security checkpoint 90% of the time.	100%	100%	100%
Response time to security checkpoint alarms will be 5 minutes or less 95% of the time.	100%	100%	100%

FAA mandated.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	AIRPORT POLICE 0107

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 812,273	$ 789,005
Overtime	6,781	6,781
Other Benefits	405,757	429,720
TOTAL 1000	1,224,811	1,225,506
2000. COMMODITIES		
2010. Office Supplies	400	300
2120. Minor Equipment, Instruments & Tools	350	200
TOTAL 2000	750	500
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	156,877	151,041
3510. Travel & Entertainment	3,550	2,550
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	2,000	1,500
TOTAL 3000	162,627	155,291
6000. MISCELLANEOUS		
6990. Miscellaneous	500	500
TOTAL 6000	500	500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Machines	1,762	0
TOTAL 8000	1,762	0
GRAND TOTAL	$ 1,390,450	$ 1,381,797

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	AIRPORT POLICE
001	110	0107

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SUPERVISORY					
Police Lieutenant		1	1	1	
Police Sergeant		2	2	2	
	TOTAL	3	3	3	
POLICE SAFETY					
Police Officer		11	11	11	
	TOTAL	11	11	11	
BASE SALARIES					$ 789,005
LONGEVITY					15,945
CERTIFICATION PAY					17,640
EDUCATION PAY					20,544
VACATION BUYBACK					15,442
OVERTIME					6,781
FRINGE BENEFITS					360,149
GRAND TOTAL		14	14	14	$ 1,225,506

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SPECIAL OPERATIONS - STEP 0109

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 60,183	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	60,183	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 60,183	$ 0

FUNCTION: This division is used to account for the overtime and fringes associated with the STEP program. Base salaries are accounted for in other divisions of the Police Department. The cost of this division is fully reimbursed by the Texas State Department of Highways and Public Transportation.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SPECIAL OPERATIONS-STEP 0109

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Overtime	$ 47,046	$ 0
Other Benefits	13,137	0
TOTAL 1000	60,183	0
GRAND TOTAL	$ 60,183	$ 0

170

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 954,030	$ 1,013,270
2000. COMMODITIES	115,868	101,643
3000. CONTRACTUAL SERVICES	190,106	190,424
4000. MAINTENANCE - STRUCTURES	1,000	500
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,200	2,200
SUBTOTAL	1,263,204	1,308,037
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,263,204	$ 1,308,037

FUNCTION: This bureau is responsible for the administration of the entire department. In addition to those services, the Administrative Services Bureau is responsible for the offices of: Planning and Research; Internal Affairs; Payroll and Accounting and Accreditation. The Accreditation Office was recently restructured and is now managed by a civilian employee.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Maintain compliance with 446 CALEA National Standards.	460	463	463
Sustained Racial Profiling Complaints	0	0	0

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 648,262	$ 672,999
Overtime	3,771	3,771
Other Benefits	301,997	336,500
TOTAL 1000	954,030	1,013,270
2000. COMMODITIES		
2010. Office Supplies	7,725	6,000
2020. Educational & Training Supplies	1,000	1,000
2115. Minor Furniture & Fixtures	4,000	2,000
2120. Minor Equipment, Instruments & Tools	500	500
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	4,500	3,000
2200. Food	1,200	1,200
2320. Medical Supplies	3,250	3,250
2570. Clothing, Dry Goods, Etc.	93,493	84,493
TOTAL 2000	115,868	101,643
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	58,232	69,408
3212. Equipment Rental - External	26,430	26,430
3230. Laundry & Cleaning	27,000	31,000
3240. Binding, Printing & Reproduction	7,775	6,000
3270. Notary Bonds	800	800
3360. Special Postage & Express Shipping	250	250
3390. Other Special Services	23,775	20,000
3405. Software Maintenance	1,650	1,650
3510. Travel & Entertainment	15,395	12,000
3520. Dues & Subscriptions	2,586	2,586
3525. Legal & Technical Reference Material	5,800	2,800
3530. Training, Registration Fees, Etc.	4,913	4,000
3540. Educational Assistance	15,500	13,500
TOTAL 3000	190,106	190,424
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,000	500
TOTAL 4000	1,000	500

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 2,200	$ 2,200
TOTAL 6000	2,200	2,200
GRAND TOTAL	$ 1,263,204	$ 1,308,037

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	POLICE ADMINISTRATION
001	110	0111

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Police Chief	1	1	1	
Accreditation Manager	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Crime Analysis Technician	1	1	1	
L.E. Planner & Grant Coordinator	1	1	1	
Supply Clerk	0	0	1	
TOTAL	2	2	3	
SUPERVISORY				
Crime Analysis Supervisor	1	1	1	
Police Lieutenant	1	1	1	
Police Sergeant	2	2	2	
TOTAL	4	4	4	
OPERATIONS				
Supply Clerk	1	1	0	
TOTAL	1	1	0	
CLERICAL				
Administrative Assistant	1	1	1	
Secretary	2	3	3	
TOTAL	3	4	4	
BASE SALARIES				$ 669,816
PART TIME/TEMPORARY				3,183
LONGEVITY				12,831
CERTIFICATION PAY				5,400
EDUCATION PAY				6,636
VACATION BUYBACK				10,034
SPECIAL PAY				3,000
OVERTIME				3,771
FRINGE BENEFITS				298,599
GRAND TOTAL	12	13	13	$ 1,013,270

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 2,318,913	$ 2,375,823
2000. COMMODITIES	123,535	106,710
3000. CONTRACTUAL SERVICES	738,671	705,492
4000. MAINTENANCE - STRUCTURES	4,500	2,500
5000. MAINTENANCE - EQUIPMENT	5,000	2,500
6000. MISCELLANEOUS	1,200	1,200
SUBTOTAL	3,191,819	3,194,225
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	19,000	0
SUBTOTAL	19,000	0
TOTAL	$ 3,210,819	$ 3,194,225

FUNCTION: The Support Services Bureau is responsible for community relations, public information, police records, data entry, and property and evidence. Some programs operated by this bureau include: the Cadet Program, Citizen Police Academy, and Crime Stoppers (with assistance from the Midland Sheriff's Office). In addition, this bureau is responsible for liaison between the Police Department and the Communications and Information Systems Division for Police Communication/Computers, and with the Midland County Sheriff's Office for the housing of City prisoners.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Recruitment of new Police Officers			
Number of applicants tested	87	85	85
Number of hired (based on year tested)	17	20	20
Percentage of officers passing or exceeding 50th percentile of national fitness standard.	81%	82%	82%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,544,531	$ 1,569,182
Overtime	38,387	38,387
Other Benefits	735,995	768,254
TOTAL 1000	2,318,913	2,375,823
2000. COMMODITIES		
2010. Office Supplies	21,000	19,000
2020. Educational & Training Supplies	6,000	2,000
2115. Minor Furniture & Fixtures	4,225	2,000
2120. Minor Equipment, Instruments & Tools	12,600	9,000
2140. Electrical Parts & Supplies	500	250
2160. Computer Software & Supplies	5,000	4,000
2170. Welding Supplies	360	360
2200. Food	1,500	1,250
2310. Janitorial Supplies	2,000	2,000
2330. Chemicals & Insecticides	200	200
2540. Ammunition	65,500	64,000
2570. Clothing, Dry Goods, Etc.	4,500	2,500
2640. Safety Supplies & Minor Equipment	150	150
TOTAL 2000	123,535	106,710
3000. CONTRACTUAL SERVICES		
3030. Light & Power	15,000	17,000
3040. Water	3,000	1,500
3210. Hire of Equipment - Garage - Vehicles	138,406	131,887
3212. Equipment Rental - External	900	0
3220. Advertising	16,500	7,000
3237. Prisoner Lodging	487,000	487,000
3240. Binding, Printing & Reproduction	6,000	1,000
3260. Credit Bureau Fees	680	680
3360. Special Postage & Express Shipping	500	250
3390. Other Special Services	15,625	10,625
3480. Medical Examinations	13,250	13,250
3510. Travel & Entertainment	20,000	15,000
3520. Dues & Subscriptions	2,510	2,000
3530. Training, Registration Fees, Etc.	9,100	8,100
3540. Education Assistance	8,700	8,700
3990. Other	1,500	1,500
TOTAL 3000	738,671	705,492

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 4,500	$ 2,500
TOTAL 4000	4,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	500
5120. Instruments & Apparatus - Major	4,000	2,000
TOTAL 5000	5,000	2,500
6000. MISCELLANEOUS		
6990. Miscellaneous	1,200	1,200
TOTAL 6000	1,200	1,200
CAPITAL OUTLAY		
8000. EQUIPMENT		
8441. Recreational Equipment	6,700	0
8450. Health Equipment	3,700	0
8461. Police Equipment	6,200	0
8530. Other Equipment	2,400	0
TOTAL 8000	19,000	0
GRAND TOTAL	$ 3,210,819	$ 3,194,225

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	SUPPORT SERVICES
001	110	0112

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Deputy Police Chief	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Physical Fitness Coordinator	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Police Information Supervisor	1	1	1	
Police Lieutenant	2	2	2	
Police Sergeant	3	3	3	
Property Supervisor	1	1	1	
TRU Supervisor	1	1	1	
TOTAL	8	8	8	
POLICE SAFETY				
Police Officer	4	4	5	
Police Cadet	6	6	6	
TOTAL	10	10	11	
OPERATIONS				
Community Service Clerk	7	7	8	
Community Service Officer	0	1	0	
Maintenance Specialist	1	1	1	
Property Clerk	2	2	2	
TOTAL	10	11	11	
CLERICAL				
Administrative Assistant	1	1	1	
Police Records Supervisor	2	2	2	
Records Technician	8	8	8	
Secretary	1	1	1	
TOTAL	12	12	12	

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	SUPPORT SERVICES
001	110	0112

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
BASE SALARIES				$ 1,519,262
PART TIME/TEMPORARY				49,920
LONGEVITY				22,218
CERTIFICATION PAY				15,960
EDUCATION PAY				18,060
VACATION BUYBACK				12,166
SPECIAL PAY				3,000
OVERTIME				38,387
FRINGE BENEFITS				716,850
VACANCIES				(20,000)
GRAND TOTAL	42	43	44	$ 2,375,823

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 9,466,131	$ 9,493,291
2000. COMMODITIES	75,061	58,000
3000. CONTRACTUAL SERVICES	2,323,872	1,956,291
4000. MAINTENANCE - STRUCTURES	900	0
5000. MAINTENANCE - EQUIPMENT	9,000	9,000
6000. MISCELLANEOUS	1,600	1,600
SUBTOTAL	11,876,564	11,518,182
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	49,025	0
SUBTOTAL	49,025	0
TOTAL	$ 11,925,589	$ 11,518,182

FUNCTION: The Field Operations Bureau is the department's largest bureau. The bureau's objective is to assist in the creation and implementation of policing procedures that not only combat the criminal element but also eliminate conditions that lead to crime. The bureau's purpose is to provide "first response" to all calls for police service. The bureau is comprised of: the Patrol Division and the Traffic section. Specialized units within the bureau consist of Field Training Office Program, the Explosive Ordinance Detail, Emergency Operations, Bicycle Patrol, the ATV (all-terrain vehicle) Unit, K-9 Unit, and the Gang Suppression Unit. Personnel assigned to the bureau are responsible for police patrol duties, traffic control, accident investigations, initial criminal investigations, handling of explosive devices, emergency operations, training newly graduated police recruits, and car program.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Police Officers will handle calls for service and will reduce the number of repair calls for service, thereby reducing overall number of calls for service.	62,815	62,000	61,000
Police officers will work all on street accidents each year, and target violation causing accidents with the goal of reducing the number of accidents.	3,331	3,200	3,100

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 6,192,914	$ 6,056,799
Overtime	183,456	183,456
Other Benefits	3,089,761	3,253,036
TOTAL 1000	9,466,131	9,493,291
2000. COMMODITIES		
2010. Office Supplies	11,800	10,800
2115. Minor Furniture & Fixtures	2,000	2,000
2120. Minor Equipment, Instruments & Tools	35,961	32,500
2160. Computer Software & Supplies	4,000	3,400
2220. Food	1,000	1,000
2330. Chemicals & Insecticides	300	300
2530. Animal Feed	3,000	4,000
2570. Clothing, Dry Goods, Etc.	13,000	0
2650. Photographic Supplies	4,000	4,000
TOTAL 2000	75,061	58,000
3000. CONTRACTUAL SERVICES		
3113. General Liability, Worker's Compensation Penalty	0	-6,721
3210. Hire of Equipment - Garage - Vehicles	1,943,660	1,586,661
3220. Advertising	500	500
3280. Temporary Help	336,000	339,639
3320. Wrecker Services	2,500	1,000
3405. Software Maintenance	500	500
3460. Veterinary Fees	4,000	5,000
3510. Travel & Entertainment	18,000	14,000
3520. Dues & Subscriptions	1,712	1,712
3530. Training, Registration Fees, Etc.	17,000	14,000
TOTAL 3000	2,323,872	1,956,291
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	900	0
TOTAL 4000	900	0
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	9,000	9,000
TOTAL 5000	9,000	9,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 1,600	$ 1,600
TOTAL 6000	1,600	1,600
CAPITAL OUTLAY		
8000. EQUIPMENT		
8461. Police Equipment	49,025	0
TOTAL 8000	49,025	0
GRAND TOTAL	$ 11,925,589	$ 11,518,182

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	FIELD OPERATIONS
001	110	0113

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Deputy Police Chief		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
Community Service Officer		0	0	3	
	TOTAL	0	0	3	
SUPERVISORY					
Police Lieutenant		4	4	4	
Police Sergeant		17	17	17	
	TOTAL	21	21	21	
POLICE SAFETY					
Police Officer		94	96	95	
	TOTAL	94	96	95	
OPERATIONS					
Community Service Officer		3	3	0	
	TOTAL	3	3	0	
CLERICAL					
Administrative Assistant		1	1	1	
Secretary		1	1	1	
	TOTAL	2	2	2	
BASE SALARIES					$ 6,056,799
LONGEVITY					70,740
CERTIFICATION PAY					86,760
EDUCATION PAY					139,980
VACATION BUYBACK					69,426
SPECIAL PAY					10,200
OVERTIME					183,456
FRINGE BENEFITS					2,910,930
VACANCIES					(35,000)
GRAND TOTAL		121	123	122	$ 9,493,291

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 3,857,226	$ 3,919,742
2000. COMMODITIES	51,200	39,824
3000. CONTRACTUAL SERVICES	521,348	518,149
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	1,000	1,000
SUBTOTAL	4,431,774	4,479,715
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	15,000	0
SUBTOTAL	15,000	0
TOTAL	$ 4,446,774	$ 4,479,715

FUNCTION: The purpose is to investigate all criminal offenses assigned to the various sections within the Bureau. Investigative Service Bureau personnel will initiate and conduct thorough investigations, prepare and execute arrest and/or search warrants, prepare case reports and any other documentation or assignments required to present complete cases to the appropriate prosecuting authority for successful prosecution of defendants. The Investigative Services Bureau gathers and disseminates information concerning criminal activity to other divisions within the Police Department.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Detectives will solve over 40% of the cases assigned for investigation.	59%	45%	45%
Maintain an auto theft recovery rate of 75% or greater.	73%	75%	75%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 2,457,447	$ 2,464,590
Overtime	103,806	107,795
Other Benefits	1,295,973	1,347,357
TOTAL 1000	3,857,226	3,919,742
2000. COMMODITIES		
2010. Office Supplies	14,000	13,000
2020. Educational & Training Supplies	500	500
2115. Minor Furniture & Fixtures	5,000	3,000
2120. Minor Equipment, Instruments & Tools	19,000	15,000
2155. Minor Computer Hardware & Peripherals	4,225	2,949
2160. Computer Software & Supplies	1,225	1,225
2200. Food	500	500
2320. Medical Supplies	650	650
2640. Clothing, Dry Goods, Etc.	2,100	2,000
2650. Photographic Supplies	4,000	1,000
TOTAL 2000	51,200	39,824
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	340,403	333,054
3212. Equipment Rental - External	61,800	61,800
3360. Special Postage & Express Shipping	700	700
3390. Other Special Services	50,000	50,000
3510. Travel & Entertainment	21,500	16,500
3520. Dues & Subscriptions	2,075	2,075
3530. Training, Registration Fees, Etc.	10,600	8,000
3920. Rent	12,510	21,660
3990. Other	21,760	24,360
TOTAL 3000	521,348	518,149
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	1,000	1,000
TOTAL 5000	1,000	1,000
6000. MISCELLANEOUS		
6990. Miscellaneous	1,000	1,000
TOTAL 6000	1,000	1,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication & Video Equipment	$ 15,000	$ 0
TOTAL 8000	15,000	0
GRAND TOTAL	$ 4,446,774	$ 4,479,715

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	INVESTIGATIVE SERVICES
001	110	0114

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Deputy Police Chief		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
ID Specialist		4	4	4	
Intelligence Analyst		0	0	1	
	TOTAL	4	4	5	
SUPERVISORY					
ID Supervisor		1	1	1	
Police Lieutenant		2	2	2	
Police Sergeant		5	5	5	
	TOTAL	8	8	8	
POLICE SAFETY					
Police Officer		25	28	28	
	TOTAL	25	28	28	
CLERICAL					
Administrative Assistant		1	1	1	
Secretary		3	3	2	
	TOTAL	4	4	3	
BASE SALARIES					$ 2,464,590
LONGEVITY					49,755
CERTIFICATION PAY					54,120
EDUCATION PAY					53,616
VACATION BUYBACK					29,979
SPECIAL PAY					31,440
OVERTIME					107,795
FRINGE BENEFITS					1,148,447
VACANCIES					(20,000)
GRAND TOTAL		42	45	45	$ 3,919,742

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 12,056,002	$ 12,056,791
2000. COMMODITIES	209,650	173,098
3000. CONTRACTUAL SERVICES	879,287	922,907
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	13,000	13,000
6000. MISCELLANEOUS	22,000	-4,998
SUBTOTAL	13,182,439	13,163,298
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	12,700	20,700
SUBTOTAL	12,700	20,700
TOTAL	$ 13,195,139	$ 13,183,998

FUNCTION: This department, under the direction of the Fire Chief, is responsible for the protection of life and property, the enforcement of fire ordinances, fire prevention, fire suppression and rescue work. The department answers all fires and related emergency calls within Midland County.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Investigate all complaints within one working day.	8 of 8	100%	100%
Achieve average emergency en route time of 1:32 seconds.	1:46	1:48	1:40
Complete required monthly training.	100%	100%	100%
Average one pre-fire plan/month for every station.	8 for the year	10/ year	12/ year

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 8,196,697	$ 8,112,940
Overtime	242,585	242,585
Other Benefits	3,616,720	3,701,266
TOTAL 1000	12,056,002	12,056,791
2000. COMMODITIES		
2010. Office Supplies	7,000	7,000
2020. Educational & Training Supplies	3,000	3,000
2115. Minor Furniture & Fixtures	45,400	25,400
2120. Minor Equipment, Instruments & Tools	42,200	38,000
2140. Electrical Parts & Supplies	600	600
2160. Computer Software & Supplies	5,200	5,200
2170. Welding Supplies	100	100
2200. Food	3,000	3,000
2310. Janitorial Supplies	18,000	18,000
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	7,150	7,150
2520. Botanical & Agricultural	1,500	1,148
2570. Clothing, Dry Goods, Etc.	72,600	62,600
2620. Postage	1,100	1,100
2630. Security Badges & Decal Supplies	2,000	0
2640. Safety Supplies & Minor Equipment	500	500
TOTAL 2000	209,650	173,098
3000. CONTRACTUAL SERVICES		
3040. Water	26,000	26,000
3113. General Liability, Workers Compensation Penalty	0	-575
3210. Hire of Equipment - Garage - Vehicles	770,542	809,737
3212. Equipment Rental - External	5,200	5,200
3220. Advertising	600	600
3230. Laundry & Cleaning	40,000	45,000
3240. Binding, Printing & Reproduction	750	750
3270. Notary Bonds	100	100
3280. Temporary Help	845	845
3370. Grounds maintenance	1,500	1,500
3390. Other Special Services	6,500	6,500
3510. Travel & Entertainment	12,000	12,000
3520. Dues & Subscriptions	1,000	1,000
3530. Training, Registration Fees, Etc.	9,750	9,750
3550. Employee Awards	4,500	4,500
TOTAL 3000	879,287	922,907

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,500	$ 2,500
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures & Furnishings	1,000	1,000
5110. Machinery, Tools & Implements	3,000	3,000
5120. Instruments & Apparatus - Major	9,000	9,000
TOTAL 5000	13,000	13,000
6000. MISCELLANEOUS		
6990. Miscellaneous	22,000	-4,998
TOTAL 6000	*22,000*	-4,998
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Equipment	0	1,200
8470. Firefighting Equipment	12,700	19,500
TOTAL 8000	12,700	20,700
GRAND TOTAL	$ 13,195,139	$ 13,183,998

190

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE
001	115	0115

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Fire Chief		1	1	1	
Assistant Fire Chief		1	1	1	
Fire Battalion Chief		3	3	3	
	TOTAL	5	5	5	
FIRE SAFETY					
Fire Captain		24	27	27	
Fire Driver		48	48	48	
Fire Fighter		87	84	84	
Fire Cadet		6	6	6	
	TOTAL	165	165	165	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 8,063,020
PART TIME / TEMPORARY					49,920
LONGEVITY					136,932
CERTIFICATION PAY					166,968
EDUCATION PAY					135,936
VACATION BUYBACK					124,940
OVERTIME					242,585
FRINGE BENEFITS					3,136,490
GRAND TOTAL		171	171	171	$ 12,056,791

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE TRAINING 0116

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 313,005	$ 324,711
2000. COMMODITIES	47,090	34,365
3000. CONTRACTUAL SERVICES	62,941	52,545
4000. MAINTENANCE - STRUCTURES	5,250	5,250
5000. MAINTENANCE - EQUIPMENT	470	470
6000. MISCELLANEOUS	0	0
SUBTOTAL	428,756	417,341
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 428,756	$ 417,341

FUNCTION: This division is under the direction of the Fire Chief, and is responsible for all areas of training for the Fire Department.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
95% of Midland Fire Department suppression personnel to attain proficiency in three (3) identified skills	95%	95%	95%
100% of all Midland Fire Department personnel to receive 20 hours of continuing education training.	100%	100%	100%
Offer a minimum of 40 hours of EMS continuing education hours to all personnel.	40 +	40+	40+
100% of all Midland Fire Department personnel maintain or acquire Haz-Mat Tech Certification.	95%	98%	100%
Offer three (3) TCFP certification courses	NA	100%	100%
95% compliancy w/NIMS (100, 200, 300, 700 & 800) for certified personnel	NA	95%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE TRAINING 0116

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 222,828	$ 222,459
Other Benefits	90,177	102,252
TOTAL 1000	313,005	324,711
2000. COMMODITIES		
2010. Office Supplies	1,050	1,050
2020. Educational & Training Supplies	40,535	27,810
2115. Minor Furniture & Fixtures	1,300	1,300
2120. Minor Equipment, Instruments & Tools	2,385	2,385
2150. Fuel Supplies	1,150	1,150
2310. Janitorial Supplies	670	670
TOTAL 2000	47,090	34,365
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	41,801	29,705
3212. Equipment Rental - External	9,000	11,700
3370. Grounds Maintenance	2,160	1,160
3510. Travel & Entertainment	5,360	5,360
3520. Dues & Subscriptions	900	900
3530. Training, Registration Fees, Etc.	3,720	3,720
TOTAL 3000	62,941	52,545
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	5,250	5,250
TOTAL 4000	5,250	5,250
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	320	320
5120. Instruments & Apparatus - Major	150	150
TOTAL 5000	470	470
GRAND TOTAL	$ 428,756	$ 417,341

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE TRAINING
001	115	0116

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Fire Training Chief	1	1	1	
District Chief	2	2	2	
TOTAL	3	3	3	
CLERICAL				
Secretary	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 222,459
LONGEVITY				4,839
CERTIFICATION PAY				4,320
EDUCATION PAY				4,992
VACATION BUYBACK				7,363
FRINGE BENEFITS				80,738
GRAND TOTAL	4	4	4	$ 324,711

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE PREVENTION 0119

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 651,227	$ 675,956
2000. COMMODITIES	16,820	44,290
3000. CONTRACTUAL SERVICES	76,214	64,504
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	745,261	785,750
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 745,261	$ 785,750

FUNCTION: This division is under the direction of the Fire Chief, and is headed up by the Fire Marshal. The division is responsible for all fire prevention activities as well as fire investigations and building code inspections.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Maintain or increase the number to fire inspections with regular inspections and target hazards.	5,985	6,100	6,500
Maintain or increase the number of individuals contacted through public education programs.	9,203	10,000	10,250
Through ongoing fire prevention we will continue to reduce the occurrence of fires within the City of Midland.	416	360	350

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE PREVENTION 0119

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 448,883	$ 456,260
Overtime	8,379	8,379
Other Benefits	193,965	211,317
TOTAL 1000	651,227	675,956
2000. COMMODITIES		
2010. Office Supplies	1,000	1,000
2020. Educational & Training Supplies	7,400	6,800
2115. Minor Furniture & Fixtures	2,500	1,370
2120. Minor Equipment, Instruments & Tools	1,300	1,000
2160. Computer Software & Supplies	1,220	1,220
2540. Ammunition	300	300
2550. Fire Marshal Supplies	3,000	2,500
2570. Clothing, Dry goods, Etc.	0	30,000
2620. Postage	100	100
TOTAL 2000	16,820	44,290
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	64,464	54,254
3240. Binding, Printing & Reproduction	250	250
3510. Travel & Entertainment	6,500	5,500
3520. Dues & Subscriptions	1,500	1,500
3530. Training, Registration Fees, Etc.	3,500	3,000
TOTAL 3000	76,214	64,504
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	1,000	1,000
TOTAL 5000	1,000	1,000
GRAND TOTAL	$ 745,261	$ 785,750

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE PREVENTION
001	115	0119

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Assistant Fire Chief		1	1	1	
	TOTAL	1	1	1	
FIRE SAFETY					
Assistant Fire Marshall		1	1	1	
Fire Inspector		4	5	5	
	TOTAL	5	6	6	
CLERICAL					
Secretary		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 456,260
LONGEVITY					8,100
CERTIFICATION PAY					10,080
EDUCATION PAY					10,716
VACATION BUYBACK					10,944
OVERTIME					8,379
FRINGE BENEFITS					171,477
GRAND TOTAL		7	8	8	$ 675,956

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 907,175	$ 1,011,862
2000. COMMODITIES	118,500	62,200
3000. CONTRACTUAL SERVICES	513,197	445,384
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	20,850	20,850
6000. MISCELLANEOUS	2,210	2,210
SUBTOTAL	1,561,932	1,542,506
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,561,932	$ 1,542,506

FUNCTION: This division is under the direction of the Fire Chief, and operates the six ambulances stationed at the fire stations.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Limit critical patient on-scene time to 20 minutes or less, 90% of the time.	98%	98%	100%
Achieve an average 4 minute response time to all in district EMS calls, 90% of the time.	18%	20%	100%
Reduce average county EMS response time to 9 minutes or less, 90% of the time.	32%	20%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 145,640	$ 171,712
Overtime	12,413	12,413
Other Benefits	749,122	827,737
TOTAL 1000	907,175	1,011,862
2000. COMMODITIES		
2020. Educational & Training Supplies	3,500	3,500
2120. Minor Equipment, Instruments & Tools	7,150	7,150
2160. Computer Software & Supplies	300	300
2170. Welding Supplies	300	300
2320. Medical Supplies	107,000	47,000
2570. Clothing, Dry Goods, Etc.	250	3,950
TOTAL 2000	118,500	62,200
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	259,212	232,299
3240. Printing	800	800
3250. Billing and Collection Fees	126,000	126,000
3390. Other Special Services	18,000	18,000
3480. Medical Examinations	83,900	43,000
3510. Travel & Entertainment	7,610	7,610
3520. Dues & Subscriptions	950	950
3530. Training, Registration Fees, Etc.	12,025	12,025
3540. Educational Assistance	4,700	4,700
TOTAL 3000	513,197	445,384
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	5,650	5,650
5120. Instruments & Apparatus - Major	15,200	15,200
TOTAL 5000	20,850	20,850
6000. MISCELLANEOUS		
6010. Medical Expense	2,210	2,210
TOTAL 6000	2,210	2,210
GRAND TOTAL	$ 1,561,932	$ 1,542,506

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	EMERGENCY MEDICAL
001	115	0120

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Assistant Fire Chief	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Fire Information & Records Coord.	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Secretary	0	0	1	
TOTAL	0	0	1	
BASE SALARIES				$ 171,712
LONGEVITY				3,759
CERTIFICATION PAY				1,440
EMS CERTIFICATION PAY				605,100
EDUCATION PAY				3,000
VACATION BUYBACK				2,210
CAR ALLOWANCE				1,920
OVERTIME				12,413
FRINGE BENEFITS				210,308
GRAND TOTAL	2	2	3	$ 1,011,862

200

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	AIRPORT FIRE 0122

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,118,891	$ 1,140,872
2000. COMMODITIES	24,235	39,419
3000. CONTRACTUAL SERVICES	87,016	70,643
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,230,142	1,250,934
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	9,875	0
SUBTOTAL	9,875	0
TOTAL	$ 1,240,017	$ 1,250,934

FUNCTION: This division is responsible for all fire and crash rescue service at the Airport.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Achieve 1,885 training hours for assigned and core relief.	1,885	1,900	1,900
Perform bunker drills monthly in under 90 seconds.	100%	100%	100%
Complete 45 simulated alerts yearly.	45	45	45
Complete required monthly training.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	AIRPORT FIRE 0122

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 744,829	$ 743,664
Overtime	24,335	24,335
Other Benefits	349,727	372,873
TOTAL 1000	1,118,891	1,140,872
2000. COMMODITIES		
2010. Office Supplies	150	150
2020. Educational & Training Supplies	3,665	2,665
2115. Minor Furniture & Fixtures	1,000	1,000
2120. Minor Equipment, Instruments & Tools	1,500	1,500
2330. Chemicals & Insecticides	5,500	5,500
2570. Clothing, Dry Goods, Etc.	12,120	28,304
2630. Security Badges & Decal Supplies	300	300
TOTAL 2000	24,235	39,419
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	54,616	59,393
3510. Travel & Entertainment	5,100	4,100
3520. Dues & Subscriptions	150	150
3530. Training, Registration Fees, Etc.	27,150	7,000
TOTAL 3000	87,016	70,643
CAPITAL OUTLAY		
8000. EQUIPMENT		
8530. Other Equipment	9,875	0
TOTAL 8000	9,875	0
GRAND TOTAL	$ 1,240,017	$ 1,250,934

202

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	AIRPORT FIRE
001	115	0122

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
District Chief		1	1	1	
	TOTAL	1	1	1	
FIRE SAFETY					
Fire Captain		3	3	3	
Fire Driver		9	9	9	
	TOTAL	12	12	12	
BASE SALARIES					$ 743,664
LONGEVITY					20,364
CERTIFICATION PAY					18,000
EDUCATION PAY					15,060
VACATION BUYBACK					23,239
CAR ALLOWANCE					3,752
OVERTIME					24,335
FRINGE BENEFITS					292,458
GRAND TOTAL		13	13	13	$ 1,140,872

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 3,245	$ 3,245
2000. COMMODITIES	5,480	5,480
3000. CONTRACTUAL SERVICES	27,516	27,286
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	19,675	19,675
6000. MISCELLANEOUS	0	0
SUBTOTAL	55,916	55,686
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 55,916	$ 55,686

FUNCTION: This division is under the Fire Chief. It is responsible for coordinating all the components of the emergency management system in the jurisdiction. These components consist of fire and police, emergency medical service, public works, volunteers, and other groups contributing to the management of emergencies. This division is to make certain that the components on the emergency management system know the threats to the jurisdiction, plan for emergencies, can operate effectively in an emergency, and can conduct recovery operations after a disaster.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Offer a minimum of 24 hours of Hazardous Materials continuing education training to all certified personnel.	80 hours	80 hours	60 in house 60 TEEX
Plan, coordinate and conduct at least one full-scale or two table top Hazardous Materials drills yearly.	Continuation of Action	Continuation Program	Continuation of Action
To develop and deliver a public emergency awareness program.	Continuation of Program	Continuation of Program	Continuation of program

204

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Overtime	$ 2,667	$ 2,667
Other Benefits	578	578
TOTAL 1000	3,245	3,245
2000. COMMODITIES		
2010. Office Supplies	780	780
2020. Educational & Training Supplies	1,300	1,300
2115. Minor Furniture and Fixtures	1,000	1,000
2120. Minor Equipment, Instruments & Tools	1,100	1,100
2160. Computer Software and Supplies	1,000	1,000
2200. Food	300	300
TOTAL 2000	5,480	5,480
3000. CONTRACTUAL SERVICES		
3010. Communication	6,550	6,370
3030. Light & Power	3,100	3,100
3240. Binding, Printing & Reproduction	200	200
3390. Other Special Services	1,050	1,000
3510. Travel & Entertainment	5,150	5,150
3520. Dues & Subscriptions	10,050	10,050
3530. Training, Registration Fees, Etc.	1,416	1,416
TOTAL 3000	27,516	27,286
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,100	1,100
5120. Instruments & Apparatus - Major	18,575	18,575
TOTAL 5000	19,675	19,675
GRAND TOTAL	$ 55,916	$ 55,686

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

POSITION TITLE	EMPLOYEES			BUDGET 2009-2010
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010	
OVERTIME				$ 2,667
FRINGE BENEFITS				578
GRAND TOTAL	0	0	0	$ 3,245

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 114,719	$ -549,451
2000. COMMODITIES	80,500	84,500
3000. CONTRACTUAL SERVICES	1,655,097	1,722,886
4000. MAINTENANCE - STRUCTURES	1,500,000	168,516
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	318,202	320,802
SUBTOTAL	3,668,518	1,747,253
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	100,000	82,517
8000. EQUIPMENT	0	0
SUBTOTAL	100,000	82,517
TOTAL	$ 3,768,518	$ 1,829,770

FUNCTION: This division was established to account for all expenditure items that are not found exclusively within the functional responsibilities of any one General Fund department. The costs cover a broad range of expenditures associated with general city operations.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 88,548	$ 47,927
Other Benefits	26,171	-597,378
TOTAL 1000	114,719	-549,451
2000. COMMODITIES		
2010. Office Supplies	500	500
2620. Postage	80,000	84,000
TOTAL 2000	80,500	84,500
3000. CONTRACTUAL SERVICES		
3030. Light & Power	700,000	700,000
3110. Insurance - External	120,026	105,290
3112. General Liability Self-Insurance	126,254	144,998
3121. City Share - Retiree Insurance	372,950	391,598
3125. Workers Compensation	-84,133	0
3220. Advertising	25,000	15,000
3240. Binding, Printing & Reproduction	7,500	7,500
3250. Billing & Collection Fees	500	500
3390. Other Special Services	6,000	6,000
3450. Consulting Fees	98,000	72,000
3510. Travel & Entertainment	3,000	0
3520. Dues & Subscriptions	20,000	20,000
3530. Training, Registration Fees, Etc.	2,500	2,500
3550. Employee Awards	10,000	10,000
3904. MOUTD	235,000	235,000
3990. Other	12,500	12,500
TOTAL 3000	1,655,097	1,722,886
4000. MAINTENANCE OF STRUCTURES		
4220. Streets, Roadways, Etc.	1,500,000	168,516
TOTAL 4000	1,500,000	168,516
6000. MISCELLANEOUS		
6050. Mental Health, Mental Retardation	66,402	66,402
6055. Teen Court	27,500	27,500
6156. Sibley Nature Center	2,000	2,000
6165. Hispanic Chamber of Commerce	100,000	125,000
6176. Crime Stoppers	19,000	19,000
6183. Small Business Development Center	50,000	50,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS (continued)		
6882. Recruitment Fees & Expenses	$ 25,000	$ 12,000
6884. Leadership Development Expense	25,000	15,000
6889. Sports Complex	3,300	3,900
TOTAL 6000	318,202	320,802
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	100,000	82,517
TOTAL 7000	100,000	82,517
GRAND TOTAL	$ 3,768,518	$ 1,829,770

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	NONDEPARTMENTAL	NONDEPARTMENTAL
001	150	0150

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
PROFESSIONAL				
Management Intern	1	0	0	
Public Information Officer	1	0	0	
TOTAL	2	0	0	
CLERICAL				
Receptionist	0	1	1	
TOTAL	0	1	1	
BASE SALARIES				$ 22,927
LONGEVITY				30
PART TIME/TEMPORARY				25,000
FRINGE BENEFITS				18,368
VACANCIES				(615,776)
GRAND TOTAL	2	1	1	$ (549,451)

210

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	5,553,330	1,814,772
SUBTOTAL	5,553,330	1,814,772
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,553,330	$ 1,814,772

FUNCTION: This division accounts for the transfers from the General Fund to other funds to support activities that those funds cannot fully support.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	INTERFUND TRANSFER 0199

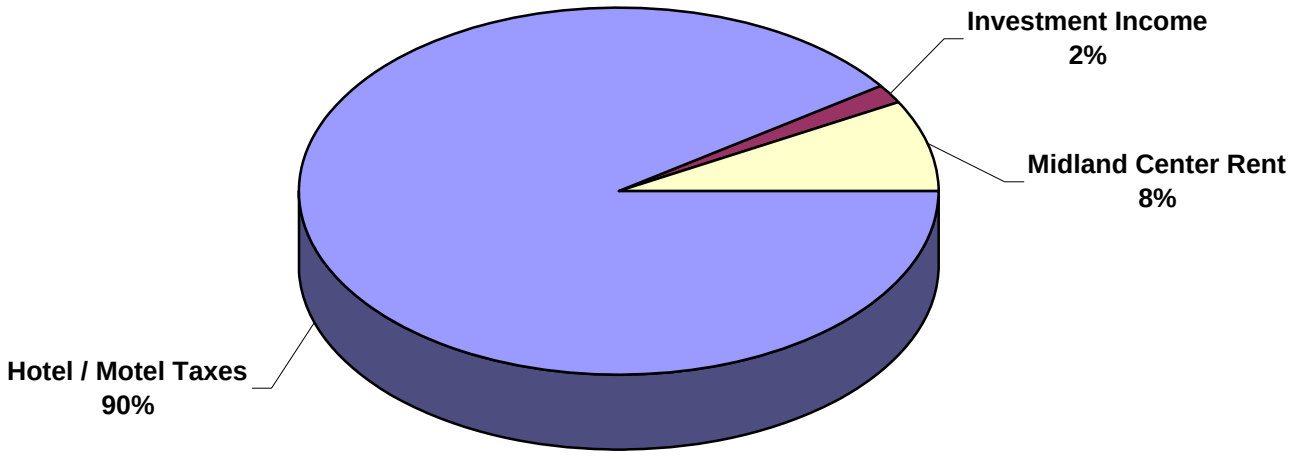
CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6299. General Construction Fund	$ 4,495,896	$ 1,370,145
6360. Golf Course	282,187	0
6378. Scharbauer Sports Complex	775,247	444,627
TOTAL 6000	5,553,330	1,814,772
GRAND TOTAL	$ 5,553,330	$ 1,814,772

MIDLAND
CITY OF MIDLAND

SECTION IV

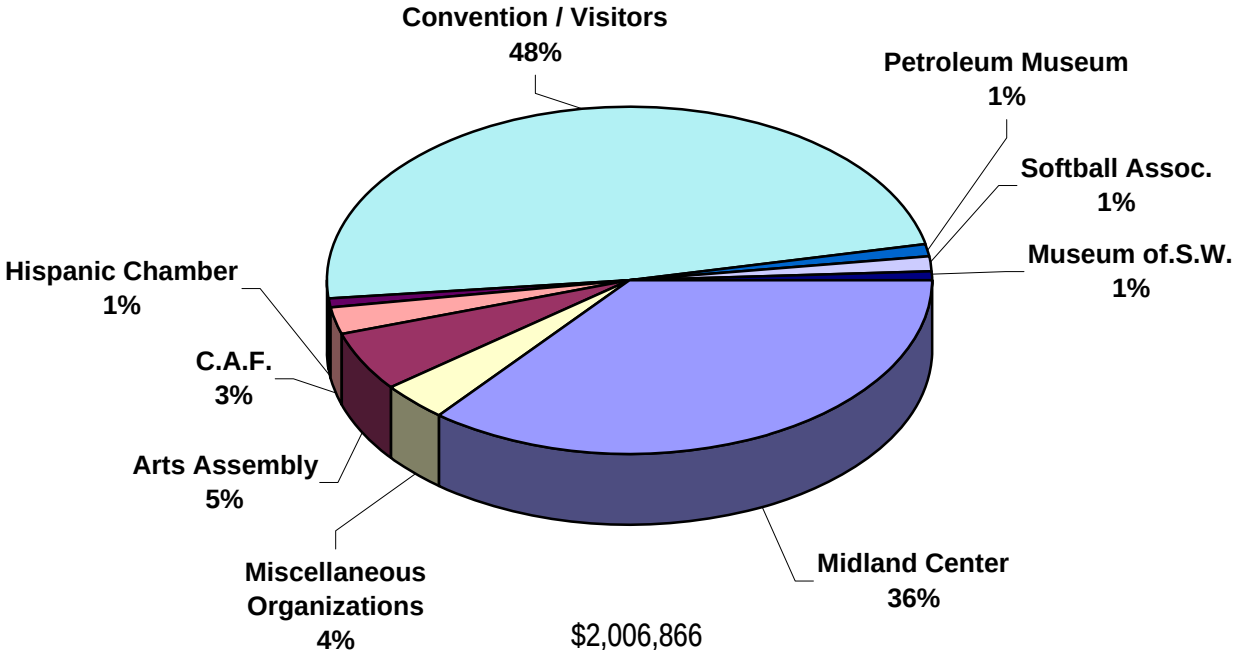
HOTEL/MOTEL FUND

Hotel / Motel Fund Revenues
As Budgeted For Fiscal Year 2010



$2,435,000

Hotel / Motel Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2010



$2,006,866

HOTEL/MOTEL FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
REVENUE AND RECEIPTS			
Hotel/Motel Occupancy Tax	$ 2,459,814	$ 2,200,000	$ 2,200,000
Interest	58,439	40,000	40,000
Midland Center Rental	203,589	200,000	195,000
Net Increase in Fair Value of Investment	(1,368)	0	0
Civic Contributions	0	0	0
Miscellaneous	440	0	0
TOTAL REVENUE AND RECEIPTS	$ 2,720,914	$ 2,440,000	$ 2,435,000

HOTEL/MOTEL FUND
SUMMARY OF EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0199	Administration - Interfund Transfer	$ 50,000	$ 750,000	$ 0
0690	Administration - Hotel/Motel	1,204,518	1,268,493	1,330,227
0691	Administration - Midland Center - Centennial Plaza	496,366	679,343	676,639
	Total	$ 1,750,884	$ 2,697,836	$ 2,006,866

HOTEL/MOTEL FUND
SUMMARY OF EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	0	0.000%
3000. CONTRACTUAL SERVICES	75,730	3.774%
4000. MAINTENANCE - STRUCTURES	7,000	0.349%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	1,874,136	93.386%
TOTAL OPERATING EXPENDITURES	1,956,866	97.509%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	50,000	2.491%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	50,000	2.491%
GRAND TOTAL	$ 2,006,866	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	HOTEL/MOTEL 0690

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	11,006	12,091
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,257,487	1,318,136
SUBTOTAL	1,268,493	1,330,227
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,268,493	$ 1,330,227

FUNCTION: These are the allocations made from the Hotel/Motel Tax to various agencies.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	HOTEL/MOTEL 0690

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance-External	$ 3,703	$ 3,561
3112. General Liability Self-Insurance	6,003	6,880
3440. External Audit Fees	1,300	1,650
TOTAL 3000	11,006	12,091
6000. MISCELLANEOUS		
6130. Convention Bureau	946,066	973,000
6167. Hispanic Chamber	10,000	15,000
6170. Midland Arts Assembly	110,000	110,000
6173. Museum of the Southwest	15,000	15,000
6177. Confederate Air Force	50,000	50,000
6178. City of Midland Swim Team	22,000	22,000
6179. Midland Community Theater	20,000	35,000
6180. Midland Soccer Association	0	13,000
6182. Jazz Society	15,000	0
6187. Midland Softball Association	23,500	29,750
6189. Downtown Midland, Inc.	5,000	0
6191. Petroleum Museum	19,200	20,000
6197. President G. W. Bush Home	0	7,000
6202. General Fund Services	9,721	16,386
6990. Miscellaneous	12,000	12,000
TOTAL 6000	1,257,487	1,318,136
GRAND TOTAL	$ 1,268,493	$ 1,330,227

220

SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	MIDLAND CNTR/CENTENNIAL 0691

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	66,973	63,639
4000. MAINTENANCE - STRUCTURES	7,000	7,000
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	555,370	556,000
SUBTOTAL	629,343	626,639
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	50,000	50,000
8000. EQUIPMENT	0	0
SUBTOTAL	50,000	50,000
TOTAL	$ 679,343	$ 676,639

FUNCTION: This division captures the cost of operating Midland Center and Centennial Plaza.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	MIDLAND CNTR/CENTENNIAL 0691

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3030. Light & Power	$ 40,000	$ 50,000
3040. Water	10,000	5,000
3210. Hire of Equipment - Garage - Vehicles	1,150	993
3375. Maintenance of HVAC Equipment	3,823	7,646
3962. Midland Center Management Fees	12,000	0
TOTAL 3000	66,973	63,639
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	7,000	7,000
TOTAL 4000	7,000	7,000
6000. MISCELLANEOUS		
6120 Midland Center	555,370	556,000
TOTAL 6000	555,370	556,000
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	50,000	50,000
TOTAL 7000	50,000	50,000
GRAND TOTAL	$ 679,343	$ 676,639

222

SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 050	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	750,000	0
SUBTOTAL	750,000	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 750,000	$ 0

FUNCTION: This division accounts for the transfers from the Hotel/Motel Fund to other funds.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	INTERFUND TRANSFER 0199

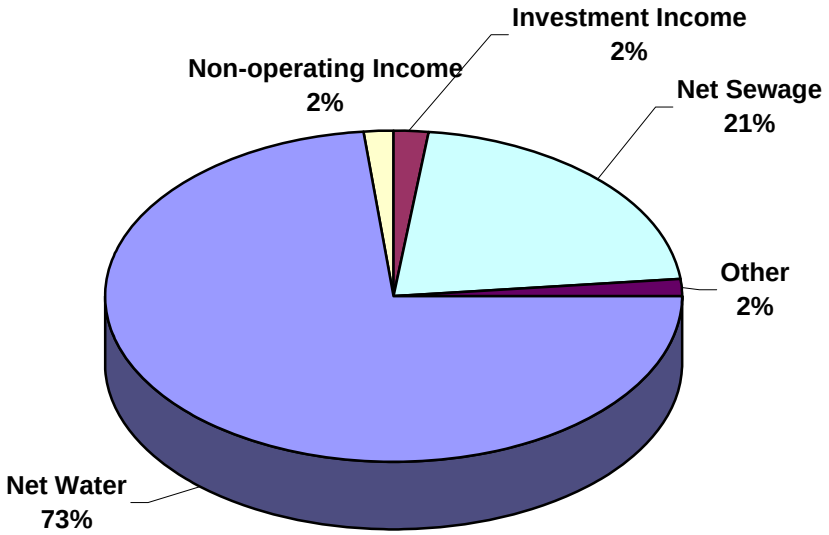
CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6323. Hotel/Motel Construction Fund	$ 750,000	$ 0
TOTAL 6000	750,000	0
GRAND TOTAL	$ 750,000	$ 0

MIDLAND
CITY OF MIDLAND

SECTION V

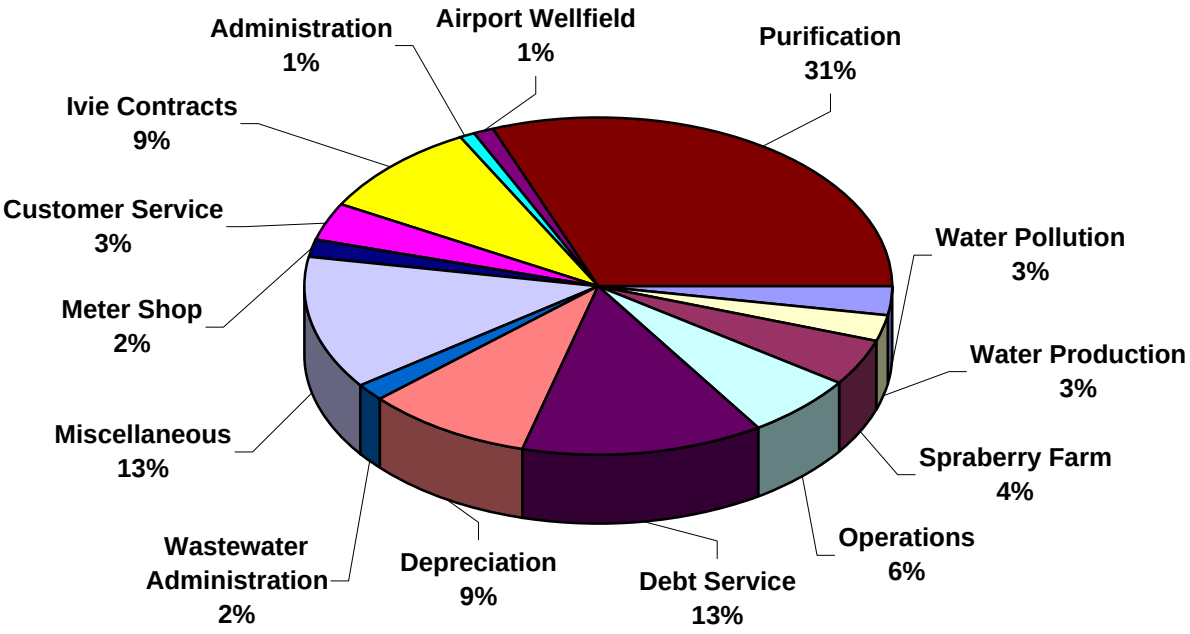
WATER & SEWER FUND

Water & Sewer Fund Revenues
As Budgeted For Fiscal Year 2010



$41,904,500

Water & Sewer Fund Expenses
As Budgeted For Fiscal Year 2010



$44,688,625

WATER AND SEWER FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
INTERFUND CHARGES			
Sanitation Fund	$ 10,000	$ 10,000	$ 10,000
Total Interfund Charges	10,000	10,000	10,000
RENTALS			
Sewer Farm	20,551	173,000	170,000
Warehouse Building	1,600	1,600	1,600
Miscellaneous Rentals	41,024	35,000	38,000
Total Rentals	63,175	209,600	209,600
WATER & SEWER SERVICES			
Water Sales	30,840,860	28,350,000	30,500,000
Sewer Charges	8,711,810	8,925,000	8,900,000
Pro Rata	10,206	25,000	25,000
Water Tap Fees	131,980	130,000	136,000
Sewer Tap Fees	126,545	150,000	95,000
Service Charges	72,302	100,000	100,000
Water Application Fees	52,098	60,000	45,000
Penalties	331,853	285,000	300,000
Discounts Taken	0	0	0
Farm Crop	20,966	15,000	15,000
Water Improvement District	1,062,610	0	0
Uncollectible	(75,000)	(75,000)	(75,000)
Miscellaneous	53,510	50,000	50,000
Total Water and Sewer Services	41,339,740	38,015,000	40,091,000
NONOPERATING AND OTHER REVENUE			
Interest	963,946	1,300,000	750,000
Interest - Non pooled	29,852	23,000	23,000
Reimbursement of Budgeted Expenses	6,578	200	200
Unclassified	3,067	200	200
Sale of Right-of-Way	88,623	60,000	60,000
Sale of Land	0	0	
Gain/Loss on Sale of Fixed Assets	6,328	3,000	2,500
Sale of Scrap	0	2,000	0
TEXCAP Reserve Interest	141,671	200,000	50,000
Oil and Gas Royalty	904,810	600,000	650,000
Legal Filing Fees Reimbursement	3,777	4,000	3,000
Net Increase in Fair Value of Investment	(19,106)	0	0
Recovery of Damages to City Property	5,026	5,000	5,000
Contributions	1,928,584	50,000	50,000
Operating Transfers In	718,950	0	0
Total Nonoperating and Other Revenue	4,782,106	2,247,400	1,593,900
TOTAL REVENUE AND RECEIPTS	$ 46,195,021	$ 40,482,000	$ 41,904,500

WATER AND SEWER FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0300	Utilities - Utilities Administration	$ 403,626	$ 483,582	$ 397,919
0301	Utilities - Water & Wastewater Operations Administration	682,485	703,036	725,207
0305	Utilities - Paul Davis Well Field Operations	1,224,816	803,352	1,166,189
0306	Utilities - Airport Well Field & Tower Operations	186,280	450,660	426,876
0310	Utilities - Water Pollution Control Plant	1,110,991	1,359,018	1,241,237
0315	Utilities - Spraberry Farm	1,562,504	1,579,774	1,970,032
0320	Utilities - Water Purification Plant	12,222,230	13,305,351	13,819,903
0325	Utilities - Nondepartmental	11,552,243	11,702,788	12,627,345
0335	Utilities - Water & Wastewater Maintenance	2,427,310	2,866,871	2,756,688
0339	Utilities - Interfund Transfer	8,298,934	7,871,089	7,252,730
0340	Finance - Meter Shop	709,445	745,187	783,777
0345	Finance - Customer Service	1,440,318	1,559,482	1,520,722
	Total	$ 41,821,182	$ 43,430,190	$ 44,688,625

WATER AND SEWER FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 5,669,974	12.688%
2000. COMMODITIES	1,625,524	3.637%
3000. CONTRACTUAL SERVICES	20,980,983	46.949%
4000. MAINTENANCE - STRUCTURES	375,899	0.841%
5000. MAINTENANCE - EQUIPMENT	472,326	1.057%
6000. MISCELLANEOUS	15,148,986	33.900%
TOTAL OPERATING EXPENDITURES	44,273,692	99.072%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	76,524	0.171%
8000. EQUIPMENT	338,409	0.757%
TOTAL CAPITAL OUTLAY	414,933	0.928%
GRAND TOTAL	$ 44,688,625	100.000%

230

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	UTILITIES ADMINISTRATION 0300

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 391,725	$ 329,887
2000. COMMODITIES	4,772	4,932
3000. CONTRACTUAL SERVICES	81,825	63,100
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	478,322	397,919
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	5,260	0
SUBTOTAL	5,260	0
TOTAL	$ 483,582	$ 397,919

FUNCTION: Personnel of the administrative division are responsible for the direction, supervision, and management of the following organizations within the Utilities Department: Water & Wastewater Operations, Paul Davis Well Field, Airport Well Field and Towers, Water Pollution Control Plant, Spraberry Farm, Water Purification Plant, Water & Wastewater Maintenance, Solid Waste Management and Landfill Divisions. Four Superintendents head these divisions.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Respond to citizen calls the same working day.	290 of 300	300 of 300	300 of 300
Resolve problem within 48 hours.	46 of 50	50 of 50	50 of 50
Complete a project with another department.	1	2	2

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	UTILITIES ADMINISTRATION 0300

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 271,998	$ 232,868
Other Benefits	119,727	97,019
TOTAL 1000	391,725	329,887
2000. COMMODITIES		
2010. Office Supplies	2,200	2,200
2020. Educational & Training Supplies	200	200
2120. Minor Equipment, Instruments & Tools	400	400
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	772	432
2220. Food	700	1,200
TOTAL 2000	4,772	4,932
3000. CONTRACTUAL SERVICES		
3212. Equipment Rent - External	1,000	1,450
3220. Advertising	600	600
3240. Binding, Printing & Reproduction	150	150
3360. Special Postage & Express Shipping	250	500
3405. Software Maintenance	23,500	8,500
3450. Consulting Fees	40,000	35,000
3510. Travel & Entertainment	4,300	4,300
3520. Dues & Subscriptions	8,000	7,000
3530. Training, Registration Fees, Etc.	2,700	2,650
3540. Educational Assistance	1,325	2,950
TOTAL 3000	81,825	63,100
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	$ 5,260	$ 0
TOTAL 8000	5,260	0
GRAND TOTAL	$ 483,582	$ 397,919

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	UTILITIES ADMINISTRATION
300	300	0300

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Utilities Director		1	1	1	
Assistant Utilities Director		1	1	1	
	TOTAL	2	2	2	
PROFESSIONAL					
Utilities Engineer		1	0	0	
	TOTAL	1	0	0	
TECHNICAL					
Engineering Technician		0	1	1	
	TOTAL	0	1	1	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 232,868
LONGEVITY					909
VACATION BUYBACK					1,249
FRINGE BENEFITS					94,861
GRAND TOTAL		4	4	4	$ 329,887

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 610,292	$ 634,104
2000. COMMODITIES	36,800	28,600
3000. CONTRACTUAL SERVICES	52,324	57,672
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	3,620	5,000
6000. MISCELLANEOUS	0	-169
SUBTOTAL	703,036	725,207
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 703,036	$ 725,207

FUNCTION: Personnel of this division handle administrative activities for the Water Purification Plant, Water Pollution Control Plant, Well Fields and Farm. Included in this division are the Plant laboratories and the electrical/ electronic support for the Utilities Department.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Resolve problem within 48 hours.	48 of 50	50 of 50	50 of 50
Meet analytical requirements for Plant Operations and Regulatory compliance.	365 of 365 days	365 of 365 days	365 of 365 days
Maintain SCADA System	365 of 365 days	365 of 365 days	365 of 365 days

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 428,577	$ 430,235
Other Benefits	181,715	203,869
TOTAL 1000	610,292	634,104
2000. COMMODITIES		
2010. Office Supplies	1,300	1,300
2020. Educational & Training Supplies	200	200
2115. Minor Furniture & Fixtures	200	200
2120. Minor Equipment, Instruments & Tools	1,400	1,400
2140. Electrical Parts & Supplies	500	500
2155. Minor Computer Hardware & Peripherals	500	1,000
2160. Computer Software & Supplies	1,000	1,000
2200. Food	500	1,000
2210. Water	800	1,500
2220. Ice	750	0
2310. Janitor Supplies	550	500
2320. Medical Supplies	300	200
2330. Chemical & Insecticides	6,000	6,000
2560. Lab	19,000	10,000
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2620. Postage	250	250
2630. Security Badges & Decal Supplies	50	50
2640. Safety Supplies & Minor Equipment	500	500
TOTAL 2000	36,800	28,600
3000. CONTRACTUAL SERVICES		
3010. Communication	600	0
3210. Hire of Equipment - Garage - Vehicles	31,204	34,588
3220. Advertising	1,000	500
3240. Binding, Printing & Reproduction	250	250
3305. Environmental, Regulatory	0	1,400
3360. Special Postage & Express Shipping	200	200
3390. Other Special Services	1,000	500
3405. Software Maintenance	0	1,000
3510. Travel & Entertainment	11,370	7,450
3520. Dues & Subscriptions	750	0
3530. Training, Registration Fees, Etc.	3,450	10,284
3540. Educational Assistance	2,500	1,500
TOTAL 3000	52,324	57,672

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 2,000	$ 2,500
5120. Instruments & Appratus (Major)	1,620	2,500
TOTAL 5000	3,620	5,000
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-169
TOTAL 6000	0	-169
GRAND TOTAL	$ 703,036	$ 725,207

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WTR & WASTEWTR OPS ADMIN
300	300	0301

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Superintendent	1	1	1	
Assistant Superintendent	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Electronics Technician	3	3	3	
Lab Manager	1	1	1	
Lab Technician	3	3	3	
TOTAL	7	7	7	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 430,235
LONGEVITY				8,262
VACATION BUYBACK				6,799
FRINGE BENEFITS				188,808
GRAND TOTAL	10	10	10	$ 634,104

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 141,760	$ 134,593
2000. COMMODITIES	6,090	6,090
3000. CONTRACTUAL SERVICES	582,327	956,831
4000. MAINTENANCE - STRUCTURES	34,725	32,225
5000. MAINTENANCE - EQUIPMENT	38,450	36,450
6000. MISCELLANEOUS	0	0
SUBTOTAL	803,352	1,166,189
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 803,352	$ 1,166,189

FUNCTION: This division maintains our Paul Davis Well Field and is responsible for the operation and maintenance of the wells, well field collection lines and the supply lines to the City.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Furnish additional water on request from the water purification plant within 30 minutes of notification.	365 of 365 days	365 of 365 days	365 of 365 days

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 90,075	$ 83,607
Overtime	1,218	1,218
Other Benefits	50,467	49,768
TOTAL 1000	141,760	134,593
2000. COMMODITIES		
2010. Office Supplies	150	150
2120. Minor Equipment, Instruments & Tools	400	400
2130. Plant Lubrication & Supplies	400	400
2140. Electrical Parts & Supplies	2,000	2,000
2170. Welding Supplies	360	360
2195. Water Meters	850	850
2310. Janitorial Supplies	125	125
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	75	75
2570. Clothing, Dry Goods, Etc.	480	480
2630. Security Badges & Decal Supplies	100	100
2640. Safety Supplies & Minor Equipment	1,100	1,100
TOTAL 2000	6,090	6,090
3000. CONTRACTUAL SERVICES		
3020. Communication	1,000	2,500
3030. Light & Power	298,100	340,000
3040. Water	234,000	577,338
3210. Hire of Equipment - Garage - Vehicles	44,477	32,243
3212. Equipment Rental - External	50	50
3305. Environmental & Regulatory	2,000	2,000
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	800	800
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	800	800
TOTAL 3000	582,327	956,831
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4012. Security Fencing	5,000	2,500
4220. Streets, Roadways, Etc.	1,125	1,125
4910. Standpipes, Tanks, Wells, Etc.	26,100	26,100
TOTAL 4000	34,725	32,225

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 2,450	$ 2,450
5110. Machinery, Tools & Implements	2,000	2,000
5120. Instruments & Apparatus - Major	4,000	2,000
5340. Pumps	20,000	20,000
5341. Valves	5,000	5,000
5345. Motors	5,000	5,000
TOTAL 5000	38,450	36,450
GRAND TOTAL	$ 803,352	$ 1,166,189

240

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	PAUL DAVIS WELL FIELD OPER
300	300	0305

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SKILLED CRAFT				
Lead Well Field Technician	0	0	1	
Well Field Technician	0	0	1	
TOTAL	0	0	2	
OPERATIONS				
Lead Well Field Operator	1	1	0	
Well Field Operator	1	1	0	
TOTAL	2	2	0	
BASE SALARIES				$ 83,607
LONGEVITY				2,901
VACATION BUYBACK				2,032
OVERTIME				1,218
FRINGE BENEFITS				44,835
GRAND TOTAL	2	2	2	$ 134,593

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 117,433	$ 116,055
2000. COMMODITIES	7,225	14,150
3000. CONTRACTUAL SERVICES	259,367	245,036
4000. MAINTENANCE - STRUCTURES	46,885	31,885
5000. MAINTENANCE - EQUIPMENT	19,750	19,750
6000. MISCELLANEOUS	0	0
SUBTOTAL	450,660	426,876
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 450,660	$ 426,876

FUNCTION: This division maintains and operates the Airport Well Field, operates City water pumping stations and is responsible for the operation and maintenance of the well field collection and supply lines at Air Terminal and ground and elevated water storage reservoirs.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 83,541	$ 76,747
Other Benefits	33,892	39,308
TOTAL 1000	117,433	116,055
2000. COMMODITIES		
2010. Office Supplies	150	150
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2130. Plant Lubrication & Supplies	150	150
2140. Electrical Parts & Supplies	2,000	2,000
2150. Fuel Supplies	925	925
2170. Welding Supplies	350	350
2310. Janitor Supplies	125	125
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	75	7,000
2570. Clothing, Dry Goods, Etc.	400	400
2640. Office Supplies	2,000	2,000
TOTAL 2000	7,225	14,150
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	1,500	1,500
3030. Lights & Power	220,000	203,507
3210. Hire of Equipment - Garage - Vehicles	23,267	25,429
3305. Environment & Regulatory	2,500	2,500
3370. Grounds Maintenance	9,400	9,400
3390. Other Special Services	500	500
3510. Travel & Entertainment	1,100	1,100
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	1,000	1,000
TOTAL 3000	259,367	245,036
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
4012. Security Fencing	25,000	10,000
4910. Standpipes, Tanks, Wells, Etc.	18,385	18,385
4940. Irrigation Equipment	1,500	1,500
TOTAL 4000	46,885	31,885

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 750	$ 750
5110. Machines, Tools, and Implements	1,500	1,500
5120. Insruments & Apparatus	2,500	2,500
5340. Pumps	5,000	5,000
5341. Valves	5,000	5,000
5345. Motors	5,000	5,000
TOTAL 5000	19,750	19,750
GRAND TOTAL	$ 450,660	$ 426,876

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	AIRPORT WELL FIELD & TOWER
300	300	0306

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SKILLED CRAFT				
Lead Well Field Technician	0	0	1	
Well Field Technician	0	0	1	
TOTAL	0	0	2	
OPERATIONS				
Lead Well Field Operator	1	1	0	
Well Field Operator	1	1	0	
TOTAL	2	2	0	
BASE SALARIES				$ 76,747
LONGEVITY				1,788
VACATION BUYBACK				1,756
FRINGE BENEFITS				35,764
GRAND TOTAL	2	2	2	$ 116,055

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 608,754	$ 598,115
2000. COMMODITIES	23,265	23,265
3000. CONTRACTUAL SERVICES	628,879	561,857
4000. MAINTENANCE - STRUCTURES	7,000	7,000
5000. MAINTENANCE - EQUIPMENT	91,120	51,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,359,018	1,241,237
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,359,018	$ 1,241,237

FUNCTION: This division is responsible for the treatment of sewage according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates the plant every day on a 24 hour basis.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Million gallons treated/ tons of sludge hauled	43	40	40
Thousand gallons treated/ customer	116	130	130
Wastewater treated/ water treated	47%	55%	50%
Electric use kw/ million gallons	908	850	850
Million gallons treated / employee	388	300	300
Plant Flow vs. capacity	65%	65%	67%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 405,024	$ 391,064
Overtime	9,185	9,185
Other Benefits	194,545	197,866
TOTAL 1000	608,754	598,115
2000. COMMODITIES		
2010. Office Supplies	800	800
2020. Educational & Training Supplies	50	50
2115. Minor Furniture & Fixtures	100	100
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2130. Plant Lubrication & Supplies	800	800
2140. Electrical Parts & Supplies	5,500	5,500
2155. Minor Computer	240	240
2160. Computer Software & Supplies	500	500
2170. Welding Supplies	400	400
2210. Water	2,000	2,000
2310. Janitorial Supplies	1,200	1,200
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	6,175	6,175
2560. Laboratory Supplies	1,500	1,500
2570. Clothing, Dry Goods, Etc.	2,100	2,100
2620. Postage	100	100
2640. Safety Supplies & Minor Equipment	400	400
TOTAL 2000	23,265	23,265
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	46,000	46,000
3030. Light & Power	420,000	365,926
3040. Water	7,746	7,746
3210. Hire of Equipment - Garage - Vehicles	73,263	78,065
3212. Equipment Rental - External	1,200	1,500
3220. Advertising	100	100
3230. Laundry & Cleaning	460	460
3305. Environmental & Regulatory	33,960	33,960
3310. Exterminator	400	400
3370. Grounds Maintenance	32,400	15,000
3390. Other Special Services	10,450	9,200
3510. Travel & Entertainment	500	1,000
3520. Dues & Subscriptions	700	700
3530. Training, Registration Fees, Etc.	1,600	1,800
3920. Rent	100	0
TOTAL 3000	628,879	561,857

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,000	$ 2,000
4130. Sewage Disposal Plant	5,000	5,000
TOTAL 4000	7,000	7,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	18,120	10,000
5110. Machines, Tools, and Implements - Major	27,000	10,000
5120. Instruments & Apparatus - Major	5,000	5,000
5310. Meters	1,000	1,000
5340. Pumps	15,000	10,000
5341. Valves	10,000	5,000
5345. Motors	15,000	10,000
TOTAL 5000	91,120	51,000
GRAND TOTAL	$ 1,359,018	$ 1,241,237

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WATER POLLUTION CONTROL
300	300	0310

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Assistant Superintendent	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Plant Maintenance Mechanic	2	2	2	
Utility Plant Operator	7	7	7	
TOTAL	9	9	9	
BASE SALARIES				$ 391,064
LONGEVITY				7,617
VACATION BUYBACK				6,914
OVERTIME				9,185
FRINGE BENEFITS				183,335
GRAND TOTAL	11	11	11	$ 598,115

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 203,753	$ 174,517
2000. COMMODITIES	248,560	356,060
3000. CONTRACTUAL SERVICES	891,261	967,731
4000. MAINTENANCE - STRUCTURES	60,000	57,000
5000. MAINTENANCE - EQUIPMENT	26,500	26,500
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,430,074	1,581,808
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	76,524
8000. EQUIPMENT	149,700	311,700
SUBTOTAL	149,700	388,224
TOTAL	$ 1,579,774	$ 1,970,032

FUNCTION: This division is responsible for effluent irrigation on nearly 6,000 acres of City-owned and leased land. The City in cooperation with the Lessees does operation and maintenance of the irrigation system. We currently have operating agreements with four lessees who do the actual farming, and an additional agreement to provide water to an operator for his farming operations.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Use 100% of treated effluent water for irrigation.	365 of 365 days	365 of 365 days	365 of 365 days
Meet all Texas Commission on Environmental Quality requirements.	365 of 365 days	365 of 365 days	365 of 365 days

250

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 139,619	$ 120,486
Other Benefits	64,134	54,031
TOTAL 1000	203,753	174,517
2000. COMMODITIES		
2010. Office Supplies	160	160
2120. Minor Equipment, Instruments & Tools	800	800
2140. Electrical Parts & Supplies	2,800	2,800
2170. Welding Supplies	1,000	1,000
2330. Chemicals & Insecticides	192,500	250,000
2520. Botanical & Agricultural Supplies	50,000	100,000
2570. Clothing, Dry Goods, Etc.	1,300	1,300
TOTAL 2000	248,560	356,060
3000. CONTRACTUAL SERVICES		
3030. Light & Power	400,000	400,000
3113. General Liability, Workers Compensation Penalty	-96	0
3210. Hire of Equipment - Garage - Vehicles	96,557	96,297
3305. Environmental & Regulatory	30,000	30,000
3373. Effluent Disposal	350,000	397,634
3390. Other Special Services	2,000	26,000
3450. Consulting Fees	10,000	15,000
3510. Travel & Entertainment	1,500	1,500
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	1,200	1,200
TOTAL 3000	891,261	967,731
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
4012. Security Fencing	3,000	0
4910. Standpipes, Tanks, Wells, Etc.	5,000	500
4940. Irrigation Equipment	50,000	54,500
TOTAL 4000	60,000	57,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	3,500	3,500
5120. Instruments & Apparatus (Major)	1,500	1,500
5310. Meters	1,500	1,500
5340. Pumps	7,000	7,000

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT (continued)		
5341. Valves	$ 6,000	$ 6,000
5345. Motors	7,000	7,000
TOTAL 5000	26,500	26,500
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7140. Fencing	0	76,524
TOTAL 7000	0	76,524
8000. EQUIPMENT		
8425. Irrigation Equipment	149,700	311,700
TOTAL 8000	149,700	311,700
GRAND TOTAL	$ 1,579,774	$ 1,970,032

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	SPRABERRY FARM
300	300	0315

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Field Operator		3	3	3	
	TOTAL	3	3	3	
BASE SALARIES					$ 120,486
LONGEVITY					2,262
VACATION BUYBACK					1,437
FRINGE BENEFITS					50,332
GRAND TOTAL		4	4	4	$ 174,517

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 675,094	$ 662,632
2000. COMMODITIES	443,330	481,610
3000. CONTRACTUAL SERVICES	12,063,467	12,549,201
4000. MAINTENANCE - STRUCTURES	41,150	56,150
5000. MAINTENANCE - EQUIPMENT	82,310	70,310
6000. MISCELLANEOUS	0	0
SUBTOTAL	13,305,351	13,819,903
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 13,305,351	$ 13,819,903

FUNCTION: This division is responsible for treating an adequate daily water supply according to standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates every day on a 24-hour basis.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Million galls treated/ employee	530	540	550
Thousand gallons used / customer	244	245	250
Maximum day use / customer (MG)	1.00	1.00	1.00
Average day use / customer (MG)	0.66	0.50	0.25

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 453,094	$ 439,389
Overtime	9,743	9,743
Other Benefits	212,257	213,500
TOTAL 1000	675,094	662,632
2000. COMMODITIES		
2010. Office Supplies	2,000	2,000
2020. Educational & Training Supplies	150	150
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2130. Plant Lubrication & Supplies	1,500	1,500
2140. Electrical Parts & Supplies	5,500	5,500
2155. Minor Computer	450	450
2160. Computer Software & Supplies	120	500
2170. Welding Supplies	200	200
2200. Food	200	500
2310. Janitorial Supplies	1,600	1,200
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	412,000	450,000
2560. Laboratory Supplies	1,500	1,500
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2630. Security Badges & Decal Supplies	60	60
2640. Safety Supplies & Minor Equipment	14,000	14,000
TOTAL 2000	443,330	481,610
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	5,000	2,000
3030. Light & Power	495,000	750,000
3040. Water	11,449,601	11,672,844
3113. General Liability, Workers Compensation Penalty	0	-3,283
3210. Hire of Equipment - Garage - Vehicles	29,036	32,310
3212. Equipment Rental - External	1,500	3,000
3230. Laundry & Cleaning	600	600
3235. Janitorial Services	0	9,400
3305. Environmental & Regulatory	45,000	45,000
3310. Exterminator	220	220
3370. Grounds Maintenance	22,404	22,404
3390. Other Special Services	5,000	5,000
3510. Travel & Entertainment	5,800	6,200
3520. Dues & Subscriptions	875	875
3530. Training, Registration Fees, Etc.	3,150	2,350
3920. Rent	281	281
TOTAL 3000	12,063,467	12,549,201

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,500	$ 2,500
4012. Security Fencing	12,350	27,350
4150. Water Purification Plant	18,800	18,800
4155. Cleaning Drying Beds	7,500	7,500
TOTAL 4000	41,150	56,150
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	5,010	5,010
5020. Furniture, Fixtures, & Furnishings	300	300
5110. Machinery, Tools & Implements	5,000	5,000
5120. Instruments & Apparatus - Major	20,000	20,000
5310. Meters	2,000	0
5340. Pumps	20,000	20,000
5341. Valves	10,000	10,000
5345. Motors	20,000	10,000
TOTAL 5000	82,310	70,310
GRAND TOTAL	$ 13,305,351	$ 13,819,903

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	PURIFICATION PLANT
300	300	0320

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Assistant Superintendent	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Plant Maintenance Mechanic	1	1	1	
Utility Plant Operator	10	10	10	
TOTAL	11	11	11	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 439,389
LONGEVITY				5,664
VACATION BUYBACK				3,089
OVERTIME				9,743
FRINGE BENEFITS				204,747
GRAND TOTAL	14	14	14	$ 662,632

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	NONDEPARTMENTAL 0325

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	4,483,904	4,697,671
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	7,212,042	7,929,674
SUBTOTAL	11,695,946	12,627,345
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	6,842	0
8000. EQUIPMENT	0	0
SUBTOTAL	6,842	0
TOTAL	$ 11,702,788	$ 12,627,345

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Water & Sewer Fund department.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	NONDEPARTMENTAL 0325

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance	$ 51,757	$ 47,278
3112. General Liability Self-Insurance	111,946	114,263
3121. City Share - Retiree Insurance	65,697	68,982
3125. Workers Compensation	-15,952	0
3211. Hire of Equipment - Garage - Other	0	100,565
3340. Water Royalty Payments	32,000	55,000
3342. Ivie Reservoir Maintenance	105,272	88,236
3343. Ivie Dam Construction Contract	751,548	755,117
3344. Ivie Pipeline Construction Contract	2,766,278	2,774,192
3345. Ivie Pipeline Maintenance	465,858	521,038
3350. Bank Services	35,000	58,000
3440. External Audit Fees	54,500	65,000
3450. Consulting Fees	60,000	50,000
TOTAL 3000	4,483,904	4,697,671
6000. MISCELLANEOUS		
6202. General Fund Services	1,323,172	1,452,378
6410. Payment of Principal	4,350	4,700
6420. Interest Exense	2,920	2,596
6885. Franchise Fees	2,253,600	2,400,000
6910. Depreciation Expense	3,628,000	4,070,000
TOTAL 6000	7,212,042	7,929,674
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7560. Water Lines	6,842	0
TOTAL 7000	6,842	0
GRAND TOTAL	$ 11,702,788	$ 12,627,345

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,643,264	$ 1,634,477
2000. COMMODITIES	173,163	164,068
3000. CONTRACTUAL SERVICES	729,256	659,624
4000. MAINTENANCE - STRUCTURES	172,239	191,439
5000. MAINTENANCE - EQUIPMENT	126,420	117,800
6000. MISCELLANEOUS	0	-33,249
SUBTOTAL	2,844,342	2,734,159
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	22,529	22,529
SUBTOTAL	22,529	22,529
TOTAL	$ 2,866,871	$ 2,756,688

FUNCTION: This division is responsible for the distribution of water and collection of sewage throughout the City. The division maintains water mains, fire hydrants, valves, sewer mains, manholes, and lift stations. Short main line extensions, line replacements and taps for service connections are installed by the division.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Total water line miles/employee	26.97	25	23
Total sewer line miles/employee	19.87	18	17
Man hours/miles sewer line jetted	11	10	10
Average Man hours/main repair	39	40	35
Number stoppages/mile sewer line	0.3	1.0	1.0
CCTV inspection / miles sewer line	1.00%	1.25%	1.25%

260

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,045,229	$ 1,003,803
Overtime	26,265	26,265
Other Benefits	571,770	604,409
TOTAL 1000	1,643,264	1,634,477
2000. COMMODITIES		
2010. Office Supplies	1,900	1,800
2020. Educational & Training Supplies	150	150
2120. Minor Equipment, Instruments & Tools	18,088	17,088
2140. Electrical Parts & Supplies	600	600
2160. Computer Software & Supplies	9,495	9,000
2170. Welding Supplies	1,200	1,200
2190. Water & Sewer Taps	110,000	104,000
2200. Food	900	900
2220. Ice	1,930	1,930
2310. Janitorial Supplies	1,700	1,700
2320. Medical Supplies	200	200
2330. Chemicals & Insecticides	8,000	7,500
2420. Barricades & Warning Signs	6,000	5,700
2570. Clothing, Dry Goods, Etc.	13,000	12,300
TOTAL 2000	173,163	164,068
3000. CONTRACTUAL SERVICES		
3030. Light & Power	30,000	28,500
3113. General Liability, Workers Compensation Penalty	0	-1,366
3200. Lab Tests - Streets	1,000	1,000
3210. Hire of Equipment - Garage - Vehicles	623,446	602,480
3212. Equipment Rental - External	1,000	1,000
3230. Laundry & Cleaning	14,400	13,600
3240. Binding, Printing & Reproduction	750	750
3310. Exterminator	460	460
3360. Special Postage & Express Shipping	100	100
3405. Software Maintenance	45,000	0
3510. Travel & Entertainment	5,000	5,000
3520. Dues & Subscriptions	1,800	1,800
3530. Training, Registration Fees, Etc.	6,000	6,000
3920. Rent	300	300
TOTAL 3000	729,256	659,624

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	$ 1,000	$ 1,000
4110. Sanitary Sewers	79,066	102,766
4220. Streets, Roadways, Etc.	25,510	24,010
4930. Water Mains	66,663	63,663
TOTAL 4000	172,239	191,439
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	300	300
5110. Machinery, Tools & Implements	15,000	14,250
5120. Instruments & Apparatus - Major	6,620	6,250
5320. Water Service Connections	4,000	4,000
5330. Fire Hydrants	100,000	92,500
5410. Sewer Service Connections	500	500
TOTAL 5000	126,420	117,800
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-33,249
TOTAL 6000	0	-33,249
CAPITAL OUTLAY		
8000. EQUIPMENT		
8421. Construction Equipment	16,634	16,634
8530. Other Equipment	5,895	5,895
TOTAL 8000	22,529	22,529
GRAND TOTAL	$ 2,866,871	$ 2,756,688

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WATER & WASTEWTR MAINT
300	300	0335

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
Instrument Technician		1	1	1	
Operations Planner		2	2	2	
	TOTAL	3	3	3	
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Crew Leader		5	5	5	
Equipment Operator		16	16	16	
Maintenance Specialist		1	1	1	
	TOTAL	21	21	21	
CAPITALIZED LABOR					
Equipment Operator		4	4	4	
	TOTAL	4	4	4	
BASE SALARIES					$ 1,003,803
LONGEVITY					21,714
VACATION BUYBACK					10,496
OVERTIME					26,265
FRINGE BENEFITS					572,199
GRAND TOTAL		31	31	31	$ 1,634,477

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	INTERFUND TRANSFER 0339

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	7,871,089	7,252,730
SUBTOTAL	7,871,089	7,252,730
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 7,871,089	$ 7,252,730

FUNCTION: This division accounts for the transfers to the Water and Sewer Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	NONDEPARTMENTAL 300	INTERFUND TRANSFER 0339

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6300. General Fund	$ 750,000	$ 750,000
6326. Interest & Sinking	2,500	0
6328. Hud Section 108 Loan Fund	105,605	106,636
6341. Water & Sewer Construction	1,353,779	500,000
6345. Water & Sewer 2002 Refund Sinking Fund	1,300,134	1,289,558
6349. Water & Sewer 2007 Refund Sinking Fund	530,862	608,198
6355. Water & Sewer 1989 Revenue Sinking Fund	650,163	865,104
6356. Water & Sewer 2007 CO I&S Fund	3,178,046	3,133,234
TOTAL 6000	7,871,089	7,252,730
GRAND TOTAL	$ 7,871,089	$ 7,252,730

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 244,427	$ 247,575
2000. COMMODITIES	306,605	342,475
3000. CONTRACTUAL SERVICES	52,755	66,457
4000. MAINTENANCE - STRUCTURES	200	200
5000. MAINTENANCE - EQUIPMENT	141,200	127,070
6000. MISCELLANEOUS	0	0
SUBTOTAL	745,187	783,777
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 745,187	$ 783,777

FUNCTION: This division is under the direction of the Supervisor of Customer Service. The function of the division is to repair and replace water meters.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Change out 20% of meters on all active accounts annually.	10%	15%	20%
Same day service for curb stop repairs, meter change outs, leak checks, meter sets, and replacement of meter boxes.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 162,348	$ 157,615
Overtime	366	366
Other Benefits	81,713	89,594
TOTAL 1000	244,427	247,575
2000. COMMODITIES		
2010. Office Supplies	1,000	1,000
2120. Minor Equipment, Instruments & Tools	2,500	2,500
2195. Water Meters	300,000	335,870
2220. Ice	960	960
2310. Janitorial Supplies	500	500
2570. Clothing, Dry Goods, Etc.	1,500	1,500
2630. Security Badges & Decal Supplies	145	145
TOTAL 2000	306,605	342,475
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	2,400	1,200
3030. Light & Power	2,800	3,000
3040. Water	1,500	1,500
3113. General Liability, Workers Compensation Penalty	0	-734
3210. Hire of Equipment - Garage - Vehicles	29,955	35,635
3280. Temporary Help	15,000	24,456
3510. Travel & Entertainment	600	600
3530. Training, Registration Fees, Etc.	500	500
3550. Employee Awards	0	300
TOTAL 3000	52,755	66,457
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	200	200
TOTAL 4000	200	200
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	200	200
5310. Meters	1,000	1,000
5320. Water Service Connections	140,000	125,870
TOTAL 5000	141,200	127,070
GRAND TOTAL	$ 745,187	$ 783,777

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	FINANCE	METER SHOP
300	035	0340

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Maintenance Specialist		5	5	5	
	TOTAL	5	5	5	
BASE SALARIES					$ 157,615
LONGEVITY					2,076
VACATION BUYBACK					1,380
OVERTIME					366
FRINGE BENEFITS					86,138
GRAND TOTAL		6	6	6	$ 247,575

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,149,827	$ 1,138,019
2000. COMMODITIES	191,341	204,274
3000. CONTRACTUAL SERVICES	160,164	155,803
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	18,150	18,446
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,519,482	1,516,542
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	40,000	4,180
SUBTOTAL	40,000	4,180
TOTAL	$ 1,559,482	$ 1,520,722

FUNCTION: This office reports to the Finance Director. The division performs work related to new customers, preparation of bills, complaints and adjustments, bad order meters, the close-out of customers' accounts and the collection of delinquent utility bills.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Same day service for turn on, turn off, and reconnection.	100%	100%	100%
Meter readings for billing cycles completed by reading dates.	100%	100%	100%
Water, sewer, and sanitation delinquent account writeoffs less than 1%.	0.20%	0.25%	0.25%
Daily deposit by cashiers office is prepared and ready for pick up by noon.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 753,367	$ 736,535
Overtime	5,282	5,282
Other Benefits	391,178	396,202
TOTAL 1000	1,149,827	1,138,019
2000. COMMODITIES		
2010. Office Supplies	16,000	16,000
2012. Water Bills	22,000	26,000
2120. Minor Equipment, Instruments & Tools	2,500	2,500
2160. Computer Software & Supplies	480	480
2310. Janitorial Supplies	50	150
2330. Chemicals & Insecticides	50	50
2570. Clothing, Dry Goods, Etc.	2,000	3,000
2620. Postage	147,884	155,717
2630. Security Badges & Decal Supplies	377	377
TOTAL 2000	191,341	204,274
3000. CONTRACTUAL SERVICES		
3113. General Liability, Workers Compensation Penalty	-232	0
3210. Hire of Equipment - Garage - Vehicles	86,145	79,165
3212. Equipment Rental - External	28,976	28,763
3240. Binding, Printing & Reproduction	600	600
3270. Notary Bonds	100	100
3280. Temporary Help	16,450	16,450
3290. Armored Car Services	2,500	2,900
3350. Bank Services	7,000	10,000
3360. Special Postage & Express Shipping	300	300
3390. Other Special Services	1,000	0
3420. Legal Filing Fees	6,000	5,000
3510. Travel & Entertainment	5,000	6,000
3520. Dues & Subscriptions	1,525	1,525
3530. Training, Registration Fees, Etc.	3,000	3,000
3550. Employee Awards	1,800	1,800
3900. Mileage	0	200
TOTAL 3000	160,164	155,803
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	18,150	18,446
TOTAL 5000	18,150	18,446

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	$ 40,000	$ 4,180
TOTAL 8000	40,000	4,180
GRAND TOTAL	$ 1,559,482	$ 1,520,722

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	FINANCE	CUSTOMER SERVICE
300	035	0345

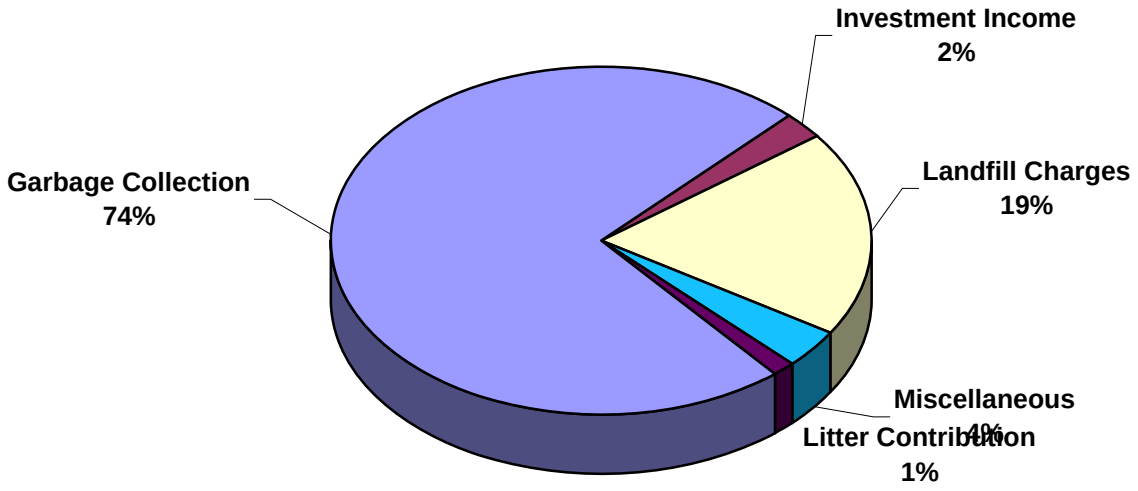
POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Customer Service Manager	1	1	1	
Asst. Customer Service Manager	1	1	1	
TOTAL	2	2	2	
SUPERVISORY				
Billing Supervisor	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Billing Technician	1	1	1	
Customer Service Representative	5	5	5	
Meter Reader	5	5	5	
TOTAL	11	11	11	
CLERICAL				
Account Clerk	10	10	10	
TOTAL	10	10	10	
BASE SALARIES				$ 736,535
LONGEVITY				11,985
VACATION BUYBACK				6,793
OVERTIME				5,282
FRINGE BENEFITS				377,424
GRAND TOTAL	24	24	24	$ 1,138,019

MIDLAND
CITY OF MIDLAND

SECTION VI

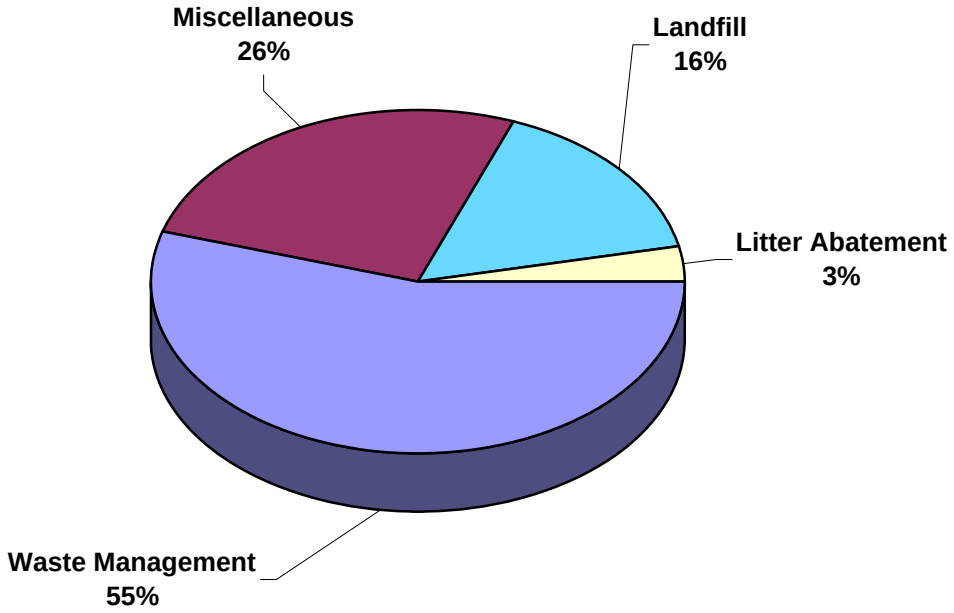
SANITATION FUND

Sanitation Fund Revenues
As Budgeted For Fiscal Year 2010



$9,604,600

Sanitation Fund Expenses
As Budgeted For Fiscal Year 2010



$9,603,319

SANITATION FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
CHARGES FOR CURRENT SERVICES			
Garbage Collection Fees	$ 6,097,436	$ 6,300,000	$ 7,000,000
Landfill Charges	1,402,486	1,380,000	1,850,000
Recycle Midland	2,695	0	2,000
Special Collections	48,119	40,000	40,000
Recycle Fee	206,951	215,000	210,000
Miscellaneous	1,000	0	0
Penalties	64,492	60,000	65,000
Discounts Taken	0	0	0
Uncollectible	(15,000)	(15,000)	(15,000)
Total Charges for Current Services	7,808,179	7,980,000	9,152,000
NONOPERATING AND OTHER REVENUE			
Interest	344,362	350,000	225,000
Discounts Earned	7,770	6,000	6,000
State Sanitation Grant	43,786	50,000	50,000
Sale of Minor Equipment	0	0	0
Litter Abatement Contribution	135,539	125,000	136,500
Unclassified	19,237	100	100
Recovery of Damages to City Property	950	0	0
Net Increase in Fair Value of Investment	(6,429)	0	0
Sale of Recyclables	70,419	40,600	35,000
Interfund Transfers	0	0	0
Total Nonoperating and Other Revenue	615,634	571,700	452,600
TOTAL REVENUE AND RECEIPTS	$ 8,423,813	$ 8,551,700	$ 9,604,600

SANITATION FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0400	Utilities - Solid Waste Management	$ 5,094,305	$ 5,577,659	$ 5,257,127
0401	Utilities - Litter Abatement	281,801	325,550	318,605
0405	Utilities - Landfill	1,563,998	1,659,910	1,528,368
0407	Utilities - Nondepartmental	2,728,900	2,280,254	2,499,219
0409	Utilities - Interfund Transfer	3,699,808	446,547	0
	Total	$ 13,368,812	$ 10,289,920	$ 9,603,319

SANITATION FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 2,590,233	26.972%
2000. COMMODITIES	684,840	7.131%
3000. CONTRACTUAL SERVICES	3,692,144	38.447%
4000. MAINTENANCE - STRUCTURES	8,400	0.087%
5000. MAINTENANCE - EQUIPMENT	59,131	0.616%
6000. MISCELLANEOUS	2,533,071	26.377%
TOTAL OPERATING EXPENDITURES	9,567,819	99.630%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	35,500	0.370%
TOTAL CAPITAL OUTLAY	35,500	0.370%
GRAND TOTAL	$ 9,603,319	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 2,046,533	$ 2,082,511
2000. COMMODITIES	844,325	665,550
3000. CONTRACTUAL SERVICES	2,592,870	2,411,735
4000. MAINTENANCE - STRUCTURES	2,500	3,400
5000. MAINTENANCE - EQUIPMENT	58,281	58,281
6000. MISCELLANEOUS	150	150
SUBTOTAL	5,544,659	5,221,627
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	33,000	35,500
SUBTOTAL	33,000	35,500
TOTAL	$ 5,577,659	$ 5,257,127

FUNCTION: This division is responsible for the collection of refuse and its delivery to the landfill. They also collect recyclable materials from drop-off points for delivery to our recycle contractor; provide a large item pickup service; and provide hauling service for the yard waste sites.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Number of containers changed out/ total	4.57%	10.00%	10.00%
Number of containers repaired / total	3.41%	5.00%	10.00%
Hand pickups / customer	10.31%	9.00%	5.00%
Tons recycle / tons collected	1.90%	5.00%	6.00%
Tons collected/ employee - hr	1.45%	2.00%	2.00%

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,291,162	$ 1,298,871
Overtime	25,750	25,750
Other Benefits	729,621	757,890
TOTAL 1000	2,046,533	2,082,511
2000. COMMODITIES		
2010. Office Supplies	3,250	3,250
2020. Educational & Training Supplies	2,000	2,000
2110. Motor Vehicle Supplies	500	500
2115. Minor Furniture & Fixtures	2,500	2,500
2120. Minor Equipment, Instruments & Tools	5,000	5,000
2130. Plant Lubrication & Supplies	1,000	1,000
2160. Computer Software & Supplies	1,000	1,000
2170. Welding Supplies	3,000	3,000
2180. Refuse Containers & Lids	762,125	620,000
2181. Roll Out Carts	46,000	8,000
2200. Food	1,000	1,000
2210. Water	150	150
2220. Ice	150	1,500
2310. Janitorial Supplies	750	750
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	2,250	2,250
2570. Clothing, Dry Goods, Etc.	12,000	12,000
2630. Security Badges & Decal Supplies	500	500
2640. Safety Supplies & Minor Equipment	750	750
TOTAL 2000	844,325	665,550
3000. CONTRACTUAL SERVICES		
3030. Light & Power	3,300	3,300
3040. Water	600	600
3113. General Liability, Workers Compensation Penalty	0	-5,351
3210. Hire of Equipment - Garage - Vehicles	2,557,520	2,377,011
3212. Equipment Rental - External	1,000	1,500
3220. Advertising	2,500	2,500
3240. Binding, Printing & Reproduction	400	400
3280. Temporary Help	2,000	2,000
3310. Exterminator	200	200
3380. Recycling Activities	3,900	3,900
3510. Travel & Entertainment	11,800	12,000
3520. Dues & Subscriptions	500	500
3530. Training, Registration Fees, Etc.	6,050	6,575

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3540. Education Assistance	$ 2,500	$ 6,000
3550. Employee Awards	600	600
TOTAL 3000	2,592,870	2,411,735
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,500	2,400
4220. Streets, Roadways, Etc.	1,000	1,000
TOTAL 4000	2,500	3,400
5000. MAINTENANCE OF EQUIPMENT		
5110. Machines, Tools & Implements	750	750
5120. Instruments & Apparatus - Major	500	500
5130. Motor Vehicles	500	500
5510. Refuse Containers	36,281	36,281
5520. Refuse Compactors	20,250	20,250
TOTAL 5000	58,281	58,281
6000. MISCELLANEOUS		
6990. Miscellaneous	150	150
TOTAL 6000	150	150
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	0	2,500
8501. Sanitation Equipment	33,000	33,000
TOTAL 8000	33,000	35,500
GRAND TOTAL	$ 5,577,659	$ 5,257,127

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
SANITATION	UTILITIES	SOLID WASTE MANAGEMENT
430	300	0400

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Superintendent		1	1	1	
Assistant Superintendent		1	1	1	
	TOTAL	2	2	2	
TECHNICAL					
Environmenal Officer		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Labor Supervisor		3	3	3	
	TOTAL	3	3	3	
OPERATIONS					
Maintenance Specialist		3	3	3	
Sanitation Driver		33	33	33	
	TOTAL	36	36	36	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 1,298,871
LONGEVITY					21,570
VACATION BUYBACK					12,436
OVERTIME					25,750
FRINGE BENEFITS					723,884
GRAND TOTAL		43	43	43	$ 2,082,511

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LITTER ABATEMENT 0401

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	6,650	6,650
3000. CONTRACTUAL SERVICES	181,900	181,900
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	137,000	130,055
SUBTOTAL	325,550	318,605
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 325,550	$ 318,605

FUNCTION: This division is responsible for the management of the Voluntary Litter Abatement Fee.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Cubic yards picked up/ $ collected	5167/ $136,390	4000/ $120,000	4500/ $120,000
Average % participation	62%	67%	70%

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LITTER ABATEMENT 0401

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 200	$ 200
2020. Educational & Training Supplies	5,000	5,000
2180. Refuse Containers & Lids	1,150	1,150
2200. Food	300	300
TOTAL 2000	6,650	6,650
3000. CONTRACTUAL SERVICES		
3220. Advertising	5,000	5,000
3240. Binding, Printing & Reproduction	500	500
3370. Grounds Maintenance	30,000	30,000
3390. Other Special Services	25,000	25,000
3950. Cleaning Lots	121,400	121,400
TOTAL 3000	181,900	181,900
6000. MISCELLANEOUS		
6171. Keep Midland Beautiful	75,000	75,000
6174. KMB - Cash for Trash	50,000	50,000
6990. Miscellaneous	12,000	5,055
TOTAL 6000	137,000	130,055
GRAND TOTAL	$ 325,550	$ 318,605

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LANDFILL 0405

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 493,237	$ 507,722
2000. COMMODITIES	9,840	12,640
3000. CONTRACTUAL SERVICES	1,110,025	1,002,056
4000. MAINTENANCE - STRUCTURES	20,858	5,000
5000. MAINTENANCE - EQUIPMENT	850	850
6000. MISCELLANEOUS	100	100
SUBTOTAL	1,634,910	1,528,368
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	25,000	0
8000. EQUIPMENT	0	0
SUBTOTAL	25,000	0
TOTAL	$ 1,659,910	$ 1,528,368

FUNCTION: This division operates the landfill according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The landfill is open from 7:30 a.m. through 5:30 p.m., Monday through Saturday.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Tons landfill	184,678	175,000	182,000
Cubic yards used/ cubic yards total	0.94%	0.82%	0.85%
Tons yard waste diverted	5,920	7,000	8,200
Tons recycleables removed	3,136	3,500	4,000

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LANDFILL 0405

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 320,235	$ 321,090
Overtime	8,869	8,869
Other Benefits	164,133	177,763
TOTAL 1000	493,237	507,722
2000. COMMODITIES		
2010. Office Supplies	1,200	1,500
2110. Motor Vehicle Supplies	100	300
2115. Minor Furniture & Fixtures	0	500
2120. Minor Equipment, Instruments, Tools	1,000	1,000
2140. Electrical Parts & Supplies	500	500
2155. Minor Computer Hardware & Peripherals	340	340
2160. Computer Software & Supplies	600	600
2170. Welding Supplies	1,000	1,000
2200. Food	200	200
2210. Water	1,600	1,600
2310. Janitorial Supplies	900	900
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	500	500
2570. Clothing, Dry Goods, Etc.	1,500	3,000
2640. Safety Supplies and Minor Equipment	0	300
TOTAL 2000	9,840	12,640
3000. CONTRACTUAL SERVICES		
3030. Light & Power	11,550	11,550
3113. General Liability, Workers Compensation Penalty	-393	-165
3210. Hire of Equipment - Garage - Vehicles	774,523	690,326
3212. Equipment Rental - External	2,250	2,250
3240. Binding, Printing & Reproduction	500	500
3304. Mulching	85,000	85,000
3305. Environmental, Regulatory	50,000	55,000
3386. Tipping Fees	150,000	150,000
3390. Other Special Services	30,000	1,000
3405. Software Maintenance	395	395
3510. Travel & Entertainment	2,000	1,500
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	3,000	2,500
3540. Educational Assistance	0	1,000
3920. Rent	1,000	1,000
TOTAL 3000	1,110,025	1,002,056

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	LANDFILL 0405

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 10,356	$ 5,000
4220. Streets, Roadways, Etc.	10,502	0
TOTAL 4000	20,858	5,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machines, Tools & Implements	550	550
5120. Instruments & Apparatus - Major	300	300
TOTAL 5000	850	850
6000. MISCELLANEOUS		
6990. Miscellaneous	100	100
TOTAL 6000	100	100
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	10,000	0
7140. Fencing	10,000	0
7620. Monitor Well	5,000	0
TOTAL 7000	25,000	0
GRAND TOTAL	$ 1,659,910	$ 1,528,368

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
SANITATION	UTILITIES	LANDFILL
430	300	0405

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Superintendent	1	1	0	
Assistant Superintendent	0	0	1	
TOTAL	1	1	1	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	2	2	2	
OPERATIONS				
Equipment Operator	5	5	5	
Landfill Attendent	1	1	1	
Maintenance Specialist	1	1	1	
TOTAL	7	7	7	
BASE SALARIES				$ 321,090
LONGEVITY				5,616
VACATION BUYBACK				3,215
CAR ALLOWANCE				9,600
OVERTIME				8,869
FRINGE BENEFITS				159,332
GRAND TOTAL	10	10	10	$ 507,722

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	NONDEPARTMENTAL 0407

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	54,769	96,453
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,225,485	2,402,766
SUBTOTAL	2,280,254	2,499,219
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 2,280,254	$ 2,499,219

FUNCTION: This division is used to account for payments to the General Fund for services rendered and to record overhead charges from other funds and depreciation expense.

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	NONDEPARTMENTAL 0407

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance	$ 7,150	$ 6,454
3112. General Liability Self-Insurance	22,646	24,123
3121. City Share - Retiree Insurance	23,981	25,180
3125. Workers Compensation	-11,858	0
3211. Hire of Equipment - Garage - Other	0	21,396
3350. Bank Services	5,800	11,000
3440. External Audit Fees	7,050	8,300
TOTAL 3000	54,769	96,453
6000. MISCELLANEOUS		
6202. General Fund Services	352,130	383,703
6204. Water & Sewer Services	10,000	10,000
6865. Closure & Postclosure Care	973,605	1,126,063
6885. Franchise Fees	328,750	320,000
6910. Depreciation Expense	561,000	563,000
TOTAL 6000	2,225,485	2,402,766
GRAND TOTAL	$ 2,280,254	$ 2,499,219

290

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	INTERFUND TRANSFER 0409

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	446,547	0
SUBTOTAL	446,547	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 446,547	$ 0

FUNCTION: This division accounts for the transfers to the Sanitation Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	UTILITIES 300	INTERFUND TRANSFER 0409

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6359. Sanitation Construction Fund	$ 446,547	$ 0
TOTAL 6000	446,547	0
GRAND TOTAL	$ 446,547	$ 0

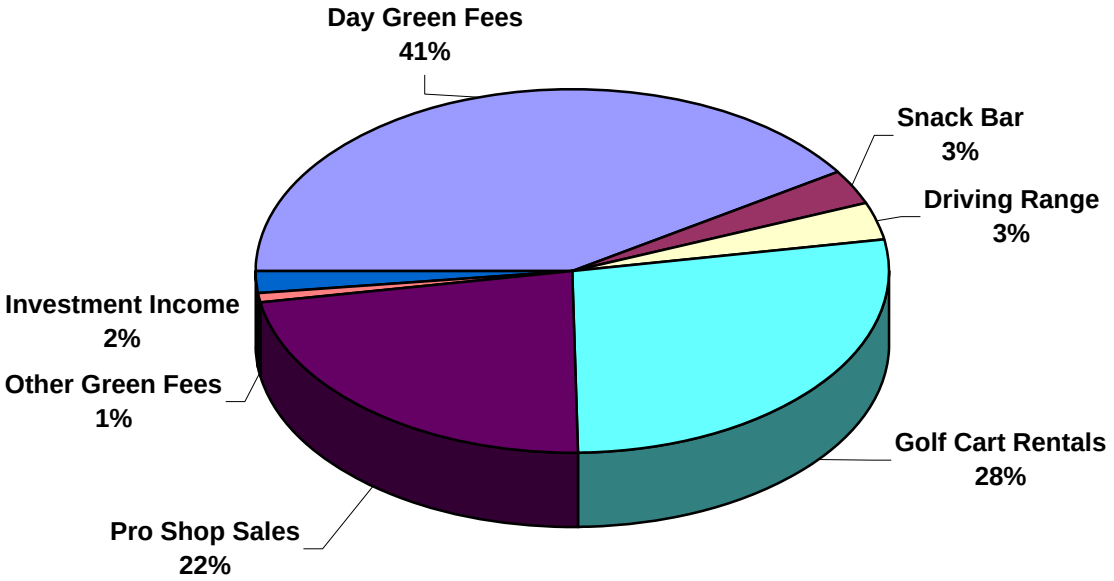
MIDLAND

CITY OF MIDLAND

SECTION VII

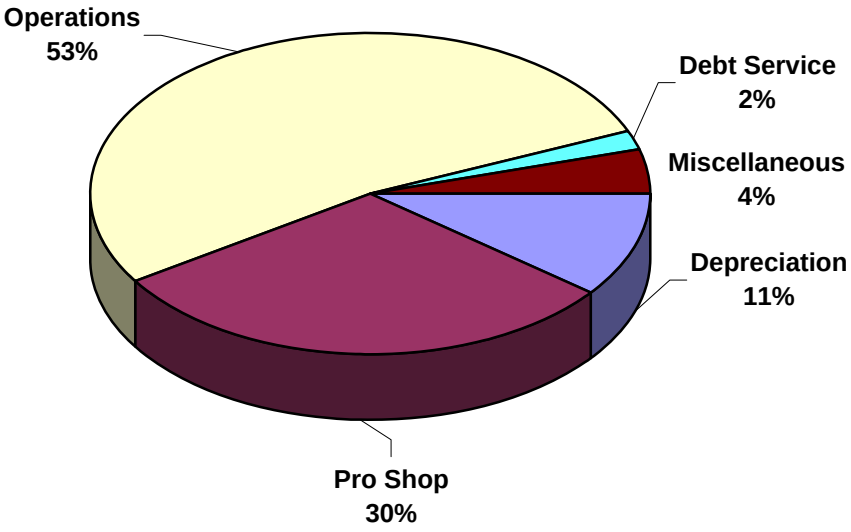
GOLF COURSE FUND

Golf Course Fund Revenues
As Budgeted For Fiscal Year 2010



$1,701,100

Golf Course Fund Expenses
As Budgeted For Fiscal Year 2010



$1,895,085

GOLF COURSE FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
RECREATION			
Golf Cart Rentals	$ 472,933	$ 430,000	$ 471,000
Daily Green Fees	636,048	570,000	627,000
Junior Rates	15,836	14,500	15,000
Senior Rates	54,162	50,000	52,000
Senior Weekend Rates	0	0	0
Senior Annual Fees	10,800	13,500	12,000
Junior Annual Fees	375	0	0
Midland School Fees	1,637	2,400	1,600
Snack Bar Rentals	52,785	47,000	52,000
Driving Range	4,438	4,000	55,000
Golf Pro Shop Rentals	11,400	11,400	0
Golf Pro Shop Sales	0	0	380,000
Golf Course Miscellaneous	300	0	0
Total Recreation	1,260,714	1,142,800	1,665,600
NONOPERATING AND OTHER REVENUE			
Interest	47,860	50,000	35,000
Discounts Earned	596	500	500
Miscellaneous	19	0	0
Net Increase in Fair Value of Investment	(984)	0	0
Operating Transfers In	209,864	282,187	0
Total Nonoperating and Other Revenue	257,355	332,687	35,500
TOTAL REVENUE AND RECEIPTS	$ 1,518,069	$ 1,475,487	$ 1,701,100

GOLF COURSE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0410	Golf Course Operating	$ 1,264,254	$ 923,093	$ 1,001,876
0411	Pro Shop Operations	0	644,873	571,974
0415	Golf Course - Nondepartmental	286,728	282,690	284,883
0419	Golf Course - Interfund Transfer	0	75,831	36,352
	Total	$ 1,550,982	$ 1,926,487	$ 1,895,085

GOLF COURSE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 568,121	29.979%
2000. COMMODITIES	371,500	19.603%
3000. CONTRACTUAL SERVICES	595,422	31.419%
4000. MAINTENANCE - STRUCTURES	32,000	1.689%
5000. MAINTENANCE - EQUIPMENT	15,000	0.792%
6000. MISCELLANEOUS	313,042	16.518%
TOTAL OPERATING EXPENDITURES	1,895,085	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 1,895,085	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 250,894	$ 382,417
2000. COMMODITIES	69,150	68,400
3000. CONTRACTUAL SERVICES	560,049	507,059
4000. MAINTENANCE - STRUCTURES	29,000	30,000
5000. MAINTENANCE - EQUIPMENT	14,000	14,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	923,093	1,001,876
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 923,093	$ 1,001,876

FUNCTION: This division is responsible for minor construction, maintenance, development, and operation of the Municipal Golf Course and related activities.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Course play for an 18 hole round will be:			
Quail - 4.25 hours	97%	98%	99%
Roadrunner - 4.5 hours	96%	97%	98%
Survey of the golfing public.	No Survey	Fall '09	No Survey
Staff will resolve complaints within 24 hours.	98%	98%	99%
Increase Shop sales 10%.	N/A	N/A	10%
Turf will be maintained to standards accepted by the golfing industry and within budget constraints.	97%	97%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 149,898	$ 243,862
Overtime	9,592	9,592
Other Benefits	91,404	128,963
TOTAL 1000	250,894	382,417
2000. COMMODITIES		
2010. Office Supplies	200	200
2120. Minor Equipment, Instruments & Tools	3,500	3,500
2130. Plant Lubrication & Supplies	1,200	1,200
2310. Janitor Supplies	4,000	3,500
2330. Chemicals & Insecticides	25,000	30,000
2520. Botanical & Agricultural Supplies	35,000	30,000
2570. Clothing, Dry Goods, etc.	250	0
TOTAL 2000	69,150	68,400
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	7,000	6,000
3030. Light & Power	75,000	85,000
3040. Water	1,800	1,600
3113. General Liability, Workers Compensation Penalty	-60	0
3210. Hire of Equipment - Garage - Vehicles	281,609	266,509
3212. Equipment Rental - External	500	500
3230. Laundry & Cleaning	1,700	1,800
3280. Temporary Help	166,500	140,500
3350. Bank Services	20,000	0
3510. Travel & Entertainment	4,000	3,500
3520. Dues & Subscriptions	0	450
3530. Training, Registration Fees, Etc.	0	1,000
3920. Rent	2,000	200
TOTAL 3000	560,049	507,059
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	26,000	25,000
4910. Standpipes, Tanks, Wells, Etc.	3,000	5,000
TOTAL 4000	29,000	30,000

300

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 14,000	$ 14,000
TOTAL 5000	14,000	14,000
GRAND TOTAL	$ 923,093	$ 1,001,876

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GOLF COURSE	COMMUNITY SERVICES	GOLF COURSE
440	090	0410

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Arborist		1	0	0	
	TOTAL	1	0	0	
SUPERVISORY					
Assistant Golf Pro		1	0	0	
	TOTAL	1	0	0	
SKILLED CRAFT					
Assistant Golf Pro		1	0	0	
	TOTAL	1	0	0	
OPERATIONS					
Maintenance Specialist		5	5	5	
	TOTAL	5	5	5	
CLERICAL					
Pro Shop Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 243,862
LONGEVITY					5,268
VACATION BUYBACK					5,151
OVERTIME					9,592
FRINGE BENEFITS					118,544
GRAND TOTAL		10	7	7	$ 382,417

302

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	PRO SHOP OPERATIONS 0411

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 221,273	$ 185,704
2000. COMMODITIES	352,600	303,100
3000. CONTRACTUAL SERVICES	66,000	80,500
4000. MAINTENANCE - STRUCTURES	4,000	2,000
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	0	-330
SUBTOTAL	644,873	571,974
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 644,873	$ 571,974

FUNCTION: This division is responsible for the cost and operation of the Hogan Park Golf Course Pro Shop and related activities.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	PRO SHOP OPERATIONS 0411

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 151,176	$ 125,515
Other Benefits	70,097	60,189
TOTAL 1000	221,273	185,704
2000. COMMODITIES		
2010. Office Supplies	1,600	1,600
2120. Minor Equipment, Instruments & Tools	0	500
2570. Clothing, Dry Goods, etc.	1,000	1,000
2590. Cost of Goods Sold	350,000	300,000
TOTAL 2000	352,600	303,100
3000. CONTRACTUAL SERVICES		
3220. Advertising	7,000	11,000
3240. Binding, Printing & Reproduction	500	1,000
3280. Temporary Help	46,500	33,000
3350. Bank Services	5,000	25,000
3390. Other Special Services	1,000	0
3510. Travel & Entertainment	2,000	1,500
3520. Dues & Subscriptions	1,000	1,000
3530. Training, Registration Fees, Etc.	2,000	7,000
3920. Rent	1,000	1,000
TOTAL 3000	66,000	80,500
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	4,000	2,000
TOTAL 4000	4,000	2,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	1,000
TOTAL 5000	1,000	1,000
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-330
TOTAL 6000	0	-330
GRAND TOTAL	$ 644,873	$ 571,974

304

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GOLF COURSE	COMMUNITY SERVICES	PRO SHOP OPERATIONS
440	090	0411

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SUPERVISORY				
Head Golf Professional	0	1	1	
TOTAL	0	1	1	
SKILLED CRAFT				
Assistant Golf Pro	0	2	2	
TOTAL	0	2	2	
BASE SALARIES				$ 125,515
LONGEVITY				1,944
VACATION BUYBACK				3,800
FRINGE BENEFITS				54,445
GRAND TOTAL	0	3	3	$ 185,704

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	NONDEPARTMENTAL 0415

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	7,097	7,863
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	275,593	277,020
SUBTOTAL	282,690	284,883
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 282,690	$ 284,883

FUNCTION: The division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Golf Course Fund department.

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	NONDEPARTMENTAL 0415

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 1,765	$ 1,618
3112. General Liability Self-Insurance	4,057	4,145
3125. Workers Compensation	-675	0
3440. External Audit Fees	1,950	2,100
TOTAL 3000	7,097	7,863
6000. MISCELLANEOUS		
6202. General Fund Services	74,593	77,020
6910. Depreciation Expense	201,000	200,000
TOTAL 6000	275,593	277,020
GRAND TOTAL	$ 282,690	$ 284,883

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	INTERFUND TRANSFER 0419

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	75,831	36,352
SUBTOTAL	75,831	36,352
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 75,831	$ 36,352

FUNCTION: The division accounts for the transfers to support miscellaneous projects financed by operating funds.

308

DETAIL

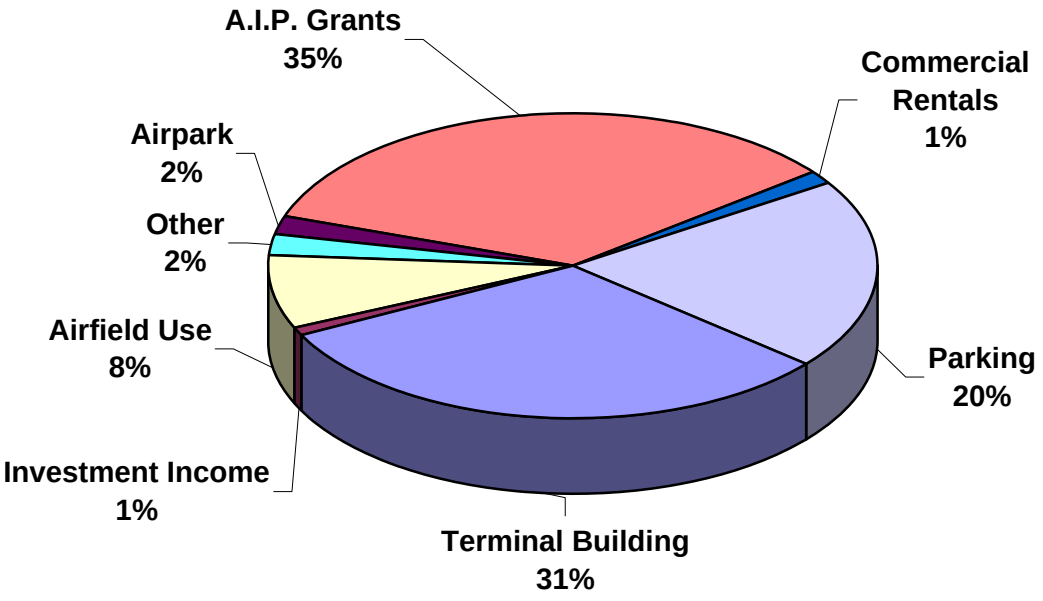
FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	INTERFUND TRANSFER 0419

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6357. Golf Player Facility Charge	$ 75,831	$ 36,352
TOTAL 6000	75,831	36,352
GRAND TOTAL	$ 75,831	$ 36,352

SECTION VIII

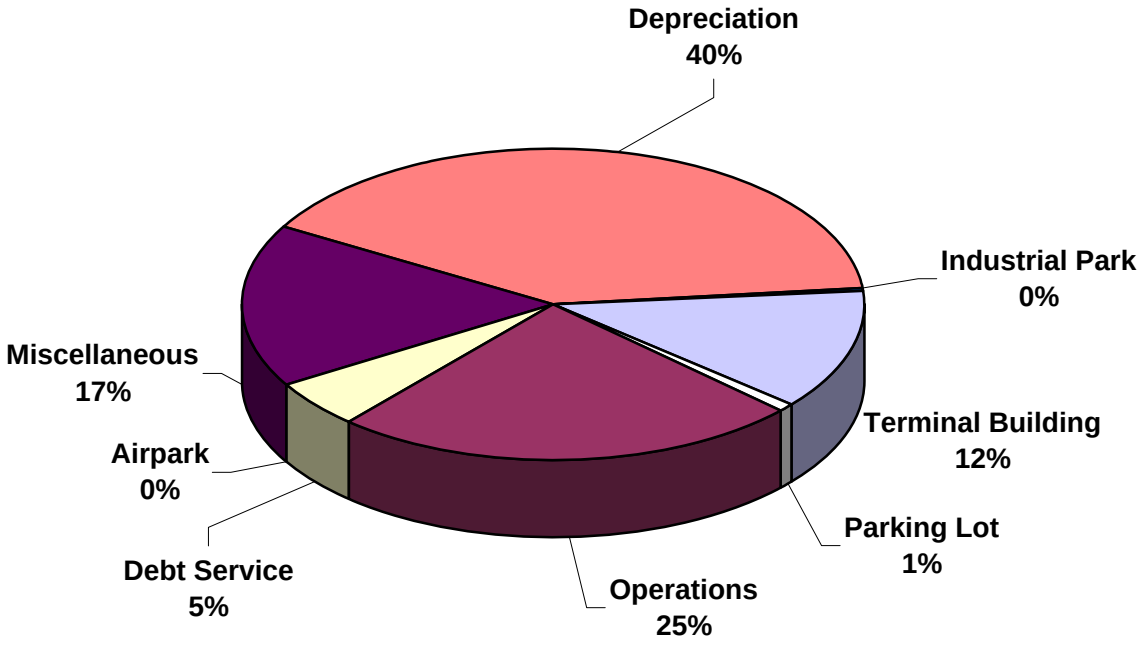
AIRPORT FUND

Airport Fund Revenues
As Budgeted For Fiscal Year 2010



$9,352,415

Airport Fund Expenses
As Budgeted For Fiscal Year 2010



$10,248,634

AIRPORT FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
PARKING FEES			
Parking Lot	$ 1,982,819	$ 1,896,300	$ 1,871,300
Off Airport Parking	25,077	26,000	20,000
Total Parking Fees	2,007,896	1,922,300	1,891,300
AIRPORT REVENUE			
Commercial Rentals	121,802	101,000	140,000
Aviation Rentals	240,575	270,000	225,000
Terminal Building Rentals	3,058,921	2,850,000	2,925,000
Landing Fees	457,275	490,000	422,000
Gas and Oil Commissions	96,305	96,000	95,000
Airline Jetway and Carrousel	0	3,500	5,000
Total Airport Revenue	3,974,878	3,810,500	3,812,000
AIR PARK			
Aviation	142,097	142,000	144,000
Oil and Gas	17,474	15,000	17,000
Total Air Park	159,571	157,000	161,000
NONOPERATING AND OTHER REVENUE			
Interest	99,042	100,000	81,000
Farm	0	2,000	2,000
Water Royalty	69,970	28,000	44,000
Miscellaneous	226,793	134,515	159,115
Civic Contributions	100,000	0	0
Discounts Earned	2,651	2,000	2,000
Recovery of Damages to City Property	0	0	0
Net Increase in Fair Value of Investment	(2,136)	0	0
Total Nonoperating and Other Revenue	496,320	266,515	288,115
CAPITAL CONTRIBUTIONS AND TRANSFERS			
Government Contributions	181,884	3,200,000	3,200,000
Interfund Transfers	1,769	0	0
Total Capital Contributions and Transfers	183,653	3,200,000	3,200,000
TOTAL REVENUE AND RECEIPTS	$ 6,822,318	$ 9,356,315	$ 9,352,415

AIRPORT FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0500	Airport - Operations	$ 2,141,137	$ 2,510,380	$ 2,523,118
0505	Airport - Terminal Building	1,217,582	1,179,550	1,267,151
0510	Airport - Parking Lot	44,586	66,800	71,575
0515	Airport - Air Park	9,557	12,800	12,300
0520	Airport - Industrial Park	54,321	36,400	44,400
0545	Airport - Nondepartmental	5,460,870	5,592,812	5,834,356
0549	Airport - Interfund Transfer	772,105	1,988,311	495,734
	Total	$ 9,700,158	$ 11,387,053	$ 10,248,634

AIRPORT FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 1,906,184	18.599%
2000. COMMODITIES	59,630	0.582%
3000. CONTRACTUAL SERVICES	1,916,982	18.705%
4000. MAINTENANCE - STRUCTURES	94,400	0.921%
5000. MAINTENANCE - EQUIPMENT	76,700	0.748%
6000. MISCELLANEOUS	6,178,265	60.284%
TOTAL OPERATING EXPENDITURES	10,232,161	99.839%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	16,473	0.161%
TOTAL CAPITAL OUTLAY	16,473	0.161%
GRAND TOTAL	$ 10,248,634	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,872,107	$ 1,906,184
2000. COMMODITIES	45,305	38,205
3000. CONTRACTUAL SERVICES	557,968	547,898
4000. MAINTENANCE - STRUCTURES	28,700	22,600
5000. MAINTENANCE - EQUIPMENT	3,200	9,700
6000. MISCELLANEOUS	0	-1,469
SUBTOTAL	2,507,280	2,523,118
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	3,100	0
SUBTOTAL	3,100	0
TOTAL	$ 2,510,380	$ 2,523,118

FUNCTION: The division, under the direct supervision of the Aviation Director, is responsible for providing for the safety and convenience of the flying public. It is also responsible for the operation and maintenance of the runways, roads, ramps, electrical systems, and the repair and maintenance of warehouses, hangers, and buildings in the "aviation use area".

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Answer public inquiries within 2 working days.	98%	100%	100%
Answer industry surveys within 5 working days.	97%	98%	100%
Complete tenant work orders within 2 working days; and complete airfield work orders within 1 working day.	95%	96%	100%
Present monthly airport financial information tp all airport staff.	95%	95%	100%
Lease all available airport owned property.	98%	98%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,240,756	$ 1,247,299
Overtime	20,600	20,600
Other Benefits	610,751	638,285
TOTAL 1000	1,872,107	1,906,184
2000. COMMODITIES		
2010. Office Supplies	8,800	8,800
2020. Educational & Training Supplies	400	400
2110. Motor Vehicle Supplies	155	155
2120. Minor Equipment, Instruments & Tools	3,000	3,000
2130. Plant Lubrication & Supplies	400	400
2140. Electrical Parts & Supplies	1,800	1,800
2155. Minor Computer Hardware & Peripherals	2,150	2,150
2160. Computer Software & Supplies	1,500	1,500
2170. Welding Supplies	800	800
2310. Janitorial Supplies	2,800	1,400
2320. Medical Supplies	350	350
2330. Chemicals & Insecticides	3,000	2,500
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2600. Ice Control Supplies	5,000	0
2620. Postage	150	150
2630. Security Badges & Decal Supplies	11,000	11,000
2640. Safety Supplies & Minor Equipment	1,000	800
TOTAL 2000	45,305	38,205
3000. CONTRACTUAL SERVICES		
3010. Communications	28,000	29,400
3020. Heat & Natural Gas	15,000	10,000
3030. Light & Power	55,000	58,000
3113. General Liability, Workers Compensation Penalty	0	-258
3210. Hire of Equipment - Garage - Vehicles	211,810	202,051
3212. Equipment Rental - External	6,200	4,800
3220. Advertising	31,000	31,000
3240. Binding, Printing & Reproduction	150	0
3280. Temporary Help	130,000	130,000
3350. Bank Services	38,000	42,000
3360. Special Postage & Express Shipping	2,400	1,800
3390. Other Special Services	7,068	7,400
3510. Travel & Entertainment	17,740	17,740
3520. Dues & Subscriptions	4,500	6,215

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3530. Training, Registration Fees, Etc.	$ 5,750	$ 5,750
3540. Educational Assistance	850	0
3920. Rent	4,500	2,000
TOTAL 3000	557,968	547,898
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	3,500	2,400
4012. Security Fencing	8,000	6,000
4220. Streets, Roadways, Etc.	1,200	1,200
4230. Runways & Associated Lighting	16,000	13,000
TOTAL 4000	28,700	22,600
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	500	500
5110. Machinery, Tools & Implements	800	6,300
5120. Instruments & Apparatus - Major	1,900	2,900
TOTAL 5000	3,200	9,700
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-1,469
TOTAL 6000	0	-1,469
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	3,100	0
TOTAL 8000	3,100	0
GRAND TOTAL	$ 2,510,380	$ 2,523,118

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
AIRPORT	AIRPORT	AIRPORT OPERATIONS
500	500	0500

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Aviation Director	1	1	1	
Deputy Aviation Director	1	1	1	
Accounting Manager	1	1	1	
AOCC Manager	1	1	1	
Superintendent	0	1	1	
TOTAL	4	5	5	
TECHNICAL				
Airport Operation Agent	4	4	4	
Aviation Operation Supervisor	4	4	4	
Electronics Specialist	1	1	1	
Electronics Technician	1	1	1	
HVAC Specialist	1	1	1	
TOTAL	11	11	11	
SUPERVISORY				
Cashier	1	1	1	
Labor Supervisor	2	1	1	
TOTAL	3	2	2	
SKILLED CRAFT				
Building Maintenance Specialist	1	1	1	
Welder	1	1	1	
TOTAL	2	2	2	
OPERATIONS				
Cashier	5	5	5	
Maintenance Specialist	5	5	5	
TOTAL	10	10	10	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	2	2	2	
Records Specialist	1	1	1	
TOTAL	4	4	4	

318

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

POSITION TITLE	EMPLOYEES			BUDGET 2009-2010
	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010	
BASE SALARIES				$ 1,247,299
LONGEVITY				18,201
VACATION BUYBACK				7,703
CAR ALLOWANCE				40,200
OVERTIME				20,600
FRINGE BENEFITS				572,181
GRAND TOTAL	34	34	34	$ 1,906,184

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	TERMINAL BUILDING 0505

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	8,300	11,200
3000. CONTRACTUAL SERVICES	1,034,950	1,136,978
4000. MAINTENANCE - STRUCTURES	60,000	52,000
5000. MAINTENANCE - EQUIPMENT	53,800	53,300
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,157,050	1,253,478
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	22,500	13,673
SUBTOTAL	22,500	13,673
TOTAL	$ 1,179,550	$ 1,267,151

FUNCTION: The division is responsible for providing for the convenience and necessities of the flying public and other persons using the Terminal Building and surrounding area. It is also responsible for the repair and maintenance, and operation of the Terminal Building, car rental building, and the control tower.

320

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	TERMINAL BUILDING 0505

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
2000. COMMODITIES		
2120. Minor Equipment, Instruments & Tools	$ 800	$ 2,200
2140. Electrical Parts & Supplies	7,500	8,200
2330. Chemicals & Insecticides	0	800
TOTAL 2000	8,300	11,200
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	90,000	75,000
3030. Light & Power	540,000	543,000
3040. Water	54,000	54,000
3235. Janitorial Supplies	324,000	437,728
3310. Exterminator	3,000	3,300
3390. Other Special Services	23,950	23,950
TOTAL 3000	1,034,950	1,136,978
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	36,000	36,000
4230. Runways & Associated Lighting	24,000	16,000
TOTAL 4000	60,000	52,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	38,300	37,300
5120. Instruments & Apparatus - Major	7,500	8,000
5610. Jetways	6,500	6,500
5620. Baggage Carrousels	1,500	1,500
TOTAL 5000	53,800	53,300
CAPITAL OUTLAY		
8000. EQUIPMENT		
8530. Other Equipment	22,500	13,673
TOTAL 8000	22,500	13,673
GRAND TOTAL	$ 1,179,550	$ 1,267,151

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	PARKING LOT 0510

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	9,750	9,725
3000. CONTRACTUAL SERVICES	34,650	35,850
4000. MAINTENANCE - STRUCTURES	11,500	11,500
5000. MAINTENANCE - EQUIPMENT	10,900	11,700
6000. MISCELLANEOUS	0	0
SUBTOTAL	66,800	68,775
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	2,800
SUBTOTAL	0	2,800
TOTAL	$ 66,800	$ 71,575

FUNCTION: The division is responsible for the operation and policing of the parking lot during the hours the Terminal Building is open for business.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	PARKING LOT 0510

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 700	$ 700
2120. Minor Equipment, Instruments & Tools	965	700
2140. Electrical Parts & Supplies	1,135	675
2310. Janitorial Supplies	350	350
2410. Traffic Supplies	100	100
2570. Clothing, Uniforms	1,200	1,200
2580. Ticket Supplies	5,300	6,000
TOTAL 2000	9,750	9,725
3000. CONTRACTUAL SERVICES		
3030. Light & Power	30,000	30,000
3040. Water	1,500	1,500
3212. Equipment Rental	0	1,200
3290. Armored Car Services	2,900	2,900
3325. Towing Charges	250	250
TOTAL 3000	34,650	35,850
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4230. Runways & Associated Lighting	9,000	9,000
TOTAL 4000	11,500	11,500
5000. MAINTENANCE OF EQUIPMENT		
5100. Data Processing Equipment	10,900	11,700
TOTAL 5000	10,900	11,700
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	0	2,800
TOTAL 8000	0	2,800
GRAND TOTAL	$ 66,800	$ 71,575

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIR PARK 0515

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	500	500
3000. CONTRACTUAL SERVICES	9,100	8,600
4000. MAINTENANCE - STRUCTURES	3,200	3,200
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	12,800	12,300
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 12,800	$ 12,300

FUNCTION: The division carries out activities related to the repair, maintenance, and operation of the Air Park.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIR PARK 0515

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
2000. COMMODITIES		
2140. Electrical Parts & Supplies	$ 500	$ 500
TOTAL 2000	500	500
3000. CONTRACTUAL SERVICES		
3030. Light & Power	9,000	8,500
3390. Other Special Services	100	100
TOTAL 3000	9,100	8,600
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4230. Runways & Associated Lighting	700	700
TOTAL 4000	3,200	3,200
GRAND TOTAL	$ 12,800	$ 12,300

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INDUSTRIAL PARK 0520

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	29,500	37,300
4000. MAINTENANCE - STRUCTURES	4,900	5,100
5000. MAINTENANCE - EQUIPMENT	2,000	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	36,400	44,400
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 36,400	$ 44,400

FUNCTION: The division is under the general supervision of the Director of Airports. The employees of this division assist in the maintenance of buildings and grounds in the Industrial Park area to Air Terminal.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INDUSTRIAL PARK 0520

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	$ 3,500	$ 4,100
3030. Light & Power	18,500	23,000
3040. Water	7,500	10,200
TOTAL 3000	29,500	37,300
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	4,500	4,600
4230. Runways & Lightings	400	500
TOTAL 4000	4,900	5,100
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	2,000	2,000
TOTAL 5000	2,000	2,000
GRAND TOTAL	$ 36,400	$ 44,400

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	NONDEPARTMENTAL 0545

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	157,026	150,356
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	5,435,786	5,684,000
SUBTOTAL	5,592,812	5,834,356
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,592,812	$ 5,834,356

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Airport Fund department.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	NONDEPARTMENTAL 0545

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 86,924	$ 84,574
3112. General Liability Self-Insurance	26,248	26,416
3121. City Share - Retiree Insurance	11,491	12,066
3125. Workers Compensation	-3,637	0
3390. Other Special Services	1,000	500
3440. External Audit Fees	35,000	25,000
3450. Consulting Fees	0	1,800
TOTAL 3000	157,026	150,356
6000. MISCELLANEOUS		
6155. Foreign Trade Zone	140,000	168,000
6202. General Fund Services	1,425,286	1,424,000
6910. Depreciation Expense	3,870,500	4,092,000
TOTAL 6000	5,435,786	5,684,000
GRAND TOTAL	$ 5,592,812	$ 5,834,356

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INTERFUND TRANSFER 0549

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,988,311	495,734
SUBTOTAL	1,988,311	495,734
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,988,311	$ 495,734

FUNCTION: This division accounts for the transfers to the Airport Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

330

DETAIL

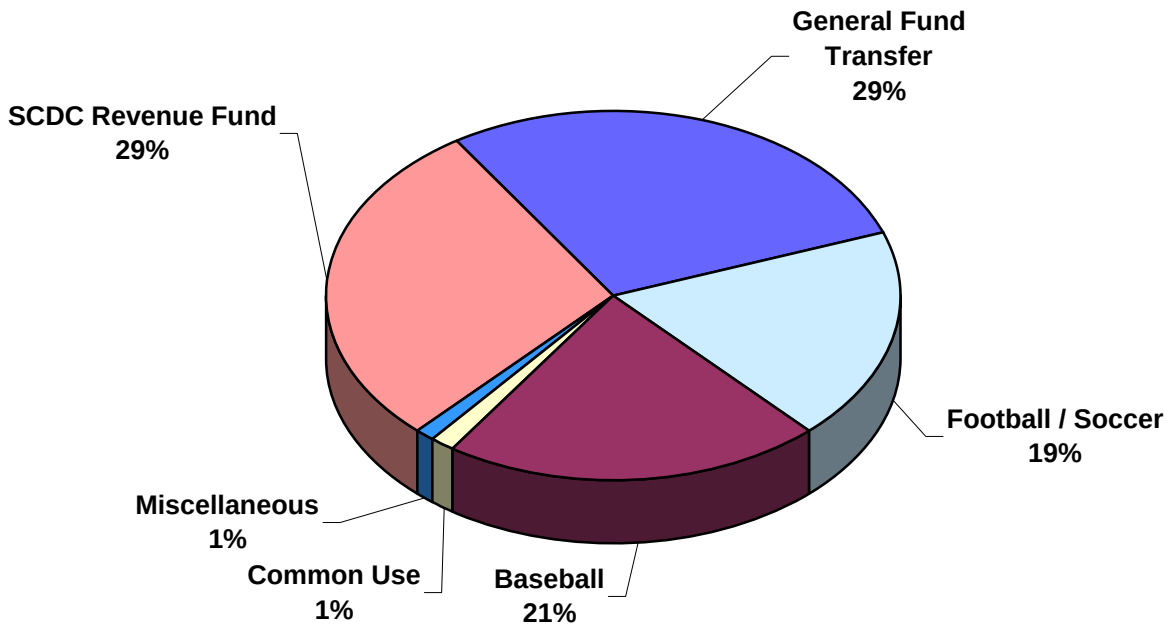
FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INTERFUND TRANSFER 0549

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6365. Airport Construction Fund	$ 1,494,296	$ 0
6374. 2006A Airport General Obligaion Refunding	494,015	495,734
TOTAL 6000	1,988,311	495,734
GRAND TOTAL	$ 1,988,311	$ 495,734

SECTION IX

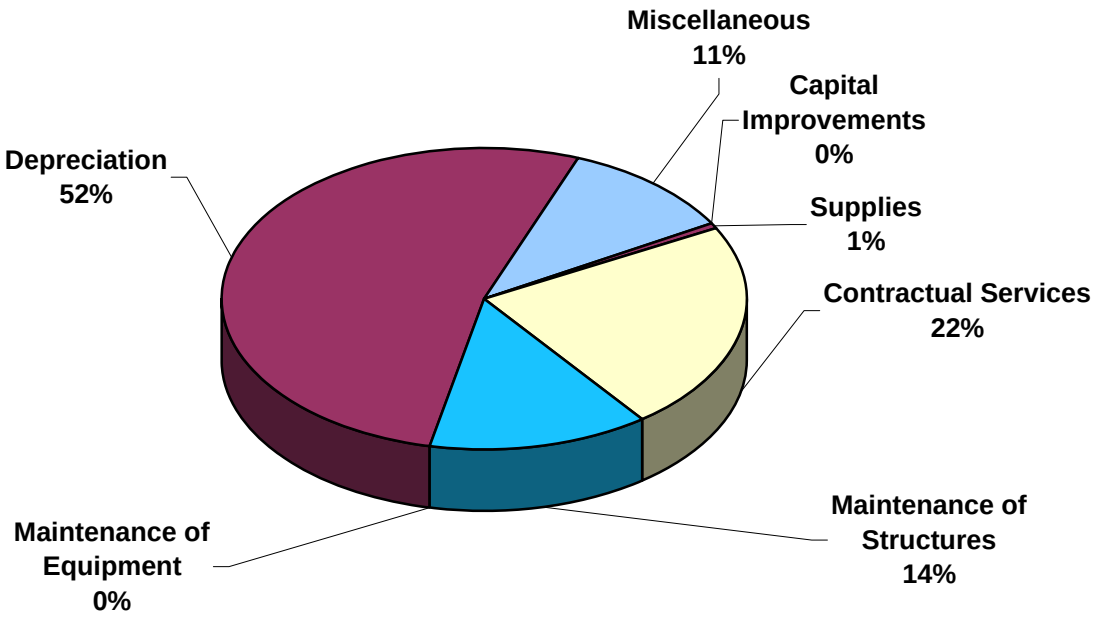
SCHARBAUER SPORTS COMPLEX FUND

Scharbauer Sports Complex Fund Revenues
As Budgeted For Fiscal Year 2010



$1,555,398

Scharbauer Sports Complex Fund Expenses
As Budgeted For Fiscal Year 2010



$3,262,598

SCHARBAUER SPORTS COMPLEX FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
FOOTBALL/SOCCER STADIUM			
MISD Rental	$ 54,500	$ 54,500	$ 54,500
MISD Operating Contribution	30,000	30,000	30,000
Football Concession	12,406	10,000	20,000
Naming Rights-Football	48,750	48,750	48,750
Advertising-Football	94,133	113,000	115,000
Other Rental-Football	23,978	20,000	20,000
Total Football/Soccer Stadium	263,767	276,250	288,250
BASEBALL STADIUM			
Rockhound Rental	172,825	182,000	182,000
Other Rental-Baseball	10,425	5,000	10,000
Baseball Concession	6,394	5,000	7,000
Naming Rights-Baseball	80,898	80,898	82,921
Advertising-Baseball	58,700	51,900	52,000
Miscellaneous	0	0	0
Total Baseball Stadium	329,242	324,798	333,921
COMMON AREAS			
Other Rental-Common Areas	1,160	375	5,000
Advertising-Common Areas	10,000	35,300	15,000
Total Common Areas	11,160	35,675	20,000
NONOPERATING AND OTHER REVENUES			
Interest	(40,504)	0	6,000
Net Increase in Fair Value of Investment	(580)	0	0
Miscellaneous	15,578	12,600	12,600
Interfund Transfers	4,410,604	775,247	894,627
Total Nonoperating and Other Revenue	4,385,098	787,847	913,227
TOTAL REVENUE AND RECEIPTS	$ 4,989,267	$ 1,424,570	$ 1,555,398

SCHARBAUER SPORTS COMPLEX FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0625	Nondepartmental	$ 2,621,559	$ 3,063,120	$ 3,262,598
	Total	$ 2,621,559	$ 3,063,120	$ 3,262,598

SCHARBAUER SPORTS COMPLEX FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	22,250	0.682%
3000. CONTRACTUAL SERVICES	725,802	22.246%
4000. MAINTENANCE - STRUCTURES	450,000	13.793%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	2,064,546	63.279%
TOTAL OPERATING EXPENDITURES	3,262,598	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 3,262,598	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS CMPLX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	21,750	22,250
3000. CONTRACTUAL SERVICES	957,427	725,802
4000. MAINTENANCE - STRUCTURES	62,500	450,000
5000. MAINTENANCE - EQUIPMENT	2,500	0
6000. MISCELLANEOUS	2,018,943	2,064,546
SUBTOTAL	3,063,120	3,262,598
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 3,063,120	$ 3,262,598

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Scharbauer Sports Complex department.

DETAIL

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS COMPLEX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 200	$ 200
2120. Minor Equipment, Instruments & Tools	5,300	5,300
2130. Plant Lubrication	250	250
2140. Electrical Parts & Supplies	8,000	8,000
2310. Janitorial Supplies	7,500	8,000
2520. Botanical & Agricultural	500	500
TOTAL 2000	21,750	22,250
3000. CONTRACTUAL SERVICES		
3010. Communication	1,600	1,600
3020. Heat & Natural Gas	14,000	14,000
3030. Light & Power	400,000	300,000
3040. Water	100,000	90,000
3110. Insurance - External	30,119	28,971
3112. General Liability Self-Insurance	3,229	4,013
3210. Hire of Equipment	14,804	7,543
3212. Equipment Rental - Exernal	5,000	5,000
3220. Advertising	50,050	25,000
3235. Janitorial Services	75,000	75,000
3240. Binding, Printing & Reproduction	1,600	1,600
3315. Security Services	0	10,000
3370. Grounds Maintenance	46,000	46,000
3390. Other Special Services	200,000	100,000
3440. External Audit Fees	11,550	12,600
3450. Consulting Fees	4,000	4,000
3530. Training	475	475
TOTAL 3000	957,427	725,802
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	50,000	450,000
4940. Irrigation Equipment	12,500	0
TOTAL 4000	62,500	450,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	2,500	0
TOTAL 5000	2,500	0

DETAIL

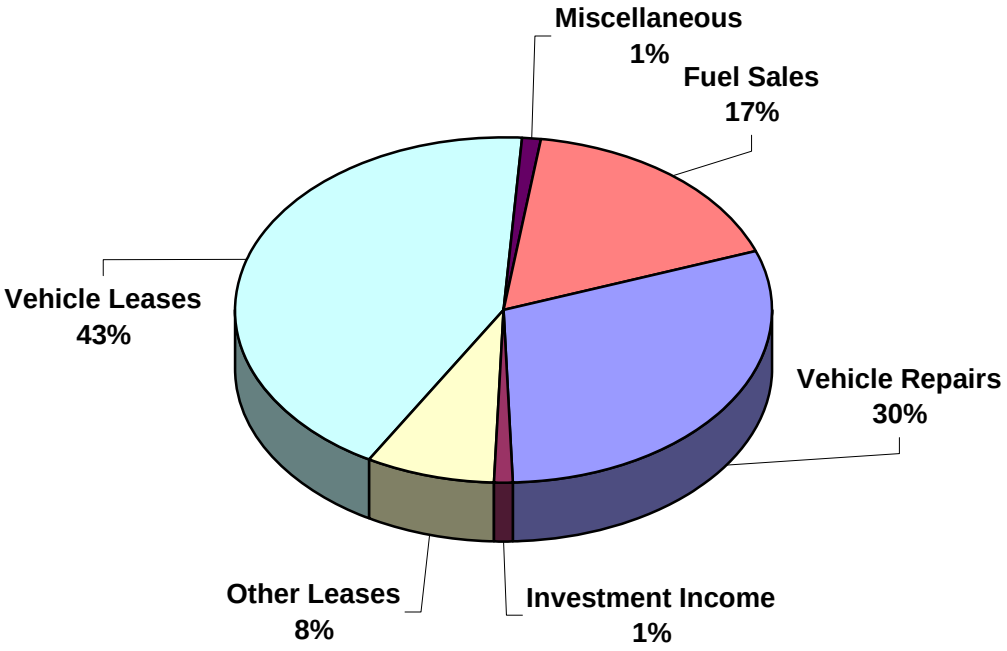
FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS COMPLEX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6130. Convention Bureau - Chamber of Commerc	$ 63,652	$ 80,500
6202. General Fund Services	316,741	276,846
6910. Depreciation Expense	1,638,550	1,707,200
TOTAL 6000	2,018,943	2,064,546
GRAND TOTAL	$ 3,063,120	$ 3,262,598

SECTION X

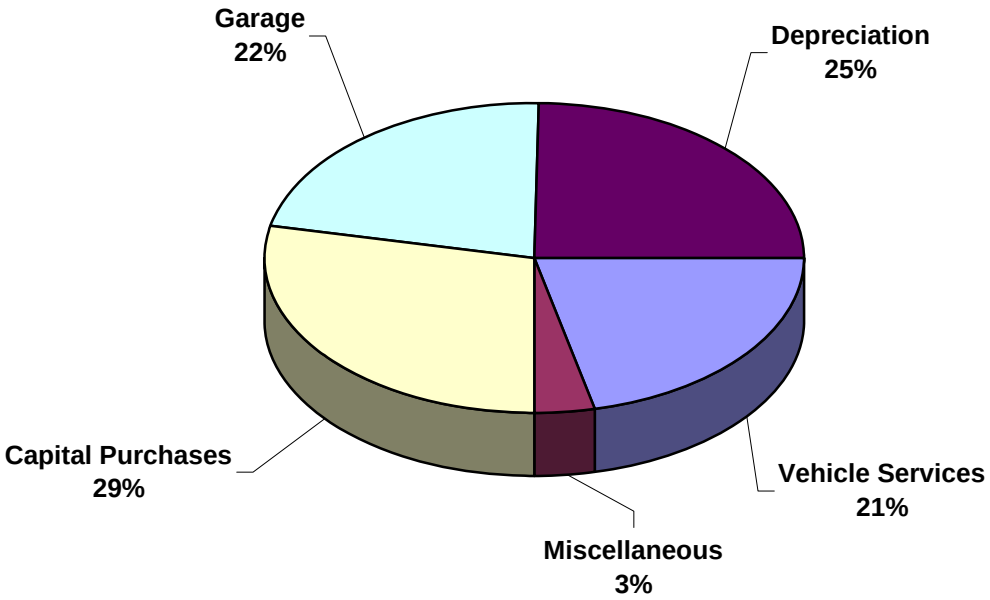
GARAGE FUND

Garage Fund Revenues
As Budgeted For Fiscal Year 2010



$11,515,262

Garage Fund Expenses
As Budgeted For Fiscal Year 2010



$13,351,763

GARAGE FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
INTERFUND CHARGES			
Motor Vehicle Repairs	$ 3,114,020	$ 2,959,761	$ 3,458,506
Motor Vehicle Lease	3,359,936	4,622,696	4,920,591
Fuel	2,612,234	3,350,024	1,982,771
Equipment Lease-Other	379,301	654,814	891,394
Total Interfund Charges	9,465,491	11,587,295	11,253,262
NONOPERATING AND OTHER REVENUE			
Sale of Surplus Equipment	167,568	90,000	90,000
Interest Income	339,724	390,000	140,000
Recovery - Damages/City Property	51,599	0	20,000
Net Increase in Fair Value of Investment	(4,018)	0	0
Miscellaneous	81,218	16,000	12,000
Total Nonoperating and Other Revenue	636,091	496,000	262,000
TOTAL REVENUE AND RECEIPTS	$ 10,101,582	$ 12,083,295	$ 11,515,262

GARAGE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0751	Facilities & Fleet Mgmt - Vehicle Service	$ 3,466,954	$ 3,534,671	$ 2,881,795
0752	Facilities & Fleet Mgmt - Garage	5,753,610	7,486,275	6,691,486
0755	Facilities & Fleet Mgmt - Nondepartmental	2,734,862	3,978,862	3,778,482
0759	Facilities & Fleet Mgmt - Interfund Transfer	48,000	1,600,000	0
	Total	$ 12,003,426	$ 16,599,808	$ 13,351,763

GARAGE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 1,732,733	12.978%
2000. COMMODITIES	2,574,513	19.282%
3000. CONTRACTUAL SERVICES	536,428	4.018%
4000. MAINTENANCE - STRUCTURES	15,000	0.112%
5000. MAINTENANCE - EQUIPMENT	1,117,500	8.370%
6000. MISCELLANEOUS	3,589,089	26.881%
TOTAL OPERATING EXPENDITURES	9,565,263	71.641%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	32,500	0.243%
8000. EQUIPMENT	3,754,000	28.116%
TOTAL CAPITAL OUTLAY	3,786,500	28.359%
GRAND TOTAL	$ 13,351,763	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 604,248	$ 619,660
2000. COMMODITIES	2,794,975	2,128,913
3000. CONTRACTUAL SERVICES	63,448	64,222
4000. MAINTENANCE - STRUCTURES	4,000	4,000
5000. MAINTENANCE - EQUIPMENT	28,000	38,000
6000. MISCELLANEOUS	2,000	2,000
SUBTOTAL	3,496,671	2,856,795
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	25,000
8000. EQUIPMENT	38,000	0
SUBTOTAL	38,000	25,000
TOTAL	$ 3,534,671	$ 2,881,795

FUNCTION: This division is responsible for all the activities you would normally expect at a service station, including road service, for the entire City fleet. It's primary function is to provide preventative maintenance services.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Oil change on light vehicles to be completed in 30 minutes or less on the average.	99%	99%	100%
All road calls will be completed within 1 hour.	97%	99%	99%
No down time on equipment left in the yard at night.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 416,890	$ 423,156
Overtime	3,193	3,193
Other Benefits	184,165	193,311
TOTAL 1000	604,248	619,660
2000. COMMODITIES		
2010. Office Supplies	1,300	1,300
2020. Educational & Training Supplies	50	50
2110. Motor Vehicle Supplies	2,513,000	1,847,600
2115. Minor Furniture & Fixtures	150	150
2120. Minor Equipment, Instruments & Tools	4,000	4,000
2140. Electrical Parts & Supplies	50	50
2160. Computer Software & Supplies	720	720
2170. Welding Supplies	250	250
2310. Janitorial Supplies	3,000	2,338
2320. Medical Supplies	150	150
2570. Clothing, Dry Goods, Etc.	2,000	2,000
2590. Cost of Goods Sold	270,000	270,000
2630. Security Badges & Decal Supplies	305	305
TOTAL 2000	2,794,975	2,128,913
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	6,000	6,000
3030. Light & Power	17,000	17,000
3040. Water	3,500	3,500
3113. General Liability, Workers Compensation Penalty	0	-102
3210. Hire of Equipment - Garage - Vehicles	30,448	30,662
3212. Equipment Rental - External	1,100	1,100
3230. Laundry & Cleaning	800	800
3310. Exterminator	500	500
3390. Other Special Services	0	662
3510. Travel & Entertainment	1,000	1,000
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	1,500	1,500
3540. Training, Registration Fees, Etc.	1,400	1,400
TOTAL 3000	63,448	64,222
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	4,000	4,000
TOTAL 4000	4,000	4,000

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 8,000	$ 8,000
5130. Motor Vehicles	20,000	30,000
TOTAL 5000	28,000	38,000
6000. MISCELLANEOUS		
6875. EPA Licenses & Permits	2,000	2,000
TOTAL 6000	2,000	2,000
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	0	25,000
TOTAL 7000	0	25,000
8000. EQUIPMENT		
8430. Shop Equipment	38,000	0
TOTAL 8000	38,000	0
GRAND TOTAL	$ 3,534,671	$ 2,881,795

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GARAGE	FACILITIES & FLEET MGMT	VEHICLE SERVICES
750	040	0751

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT				
Facilities/Fleet Management Director	0.8	0.8	0.8	
Service Center Manager	1	1	1	
TOTAL	1.8	1.8	1.8	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	2	2	2	
OPERATIONS				
Service Center Tech	7	7	7	
TOTAL	7	7	7	
BASE SALARIES				$ 423,156
LONGEVITY				8,801
VACATION BUYBACK				3,638
SPECIAL PAY				1,080
OVERTIME				3,193
FRINGE BENEFITS				179,792
GRAND TOTAL	10.8	10.8	10.8	$ 619,660

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 1,041,063	$ 1,113,073
2000. COMMODITIES	442,740	445,600
3000. CONTRACTUAL SERVICES	297,964	277,613
4000. MAINTENANCE - STRUCTURES	7,000	11,000
5000. MAINTENANCE - EQUIPMENT	884,500	1,079,500
6000. MISCELLANEOUS	3,000	3,200
SUBTOTAL	2,676,267	2,929,986
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	7,500
8000. EQUIPMENT	4,810,008	3,754,000
SUBTOTAL	4,810,008	3,761,500
TOTAL	$ 7,486,275	$ 6,691,486

FUNCTION: This division is responsible for the purchase, repair, maintenance and record keeping on all heavy, automotive and specialized equipment of the City. The division operates on a 2 shift basis, providing a comprehensive maintenance program, an emergency repair service, a cost and service record of each piece of equipment, and a program for driver's safety and maintenance education. The division analyzes City wide equipment needs and budgets fleet replacements and new acquisitions for the entire City.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Fleet Size.	960	975	980
Only 5% of the fleet broke down at one time.	3.7%	3.0%	3.0%
Comeback repairs 3%.	1.9%	2.0%	1.0%
Average starting time 4 hours or less.	4.7 hours	3.5 hours	2.5 hours
Number of days to put new vehicles in service.	1.5 days	1.5 days	1.5 days

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 697,898	$ 721,758
Overtime	3,655	3,655
Other Benefits	339,510	387,660
TOTAL 1000	1,041,063	1,113,073
2000. COMMODITIES		
2010. Office Supplies	2,500	3,000
2020. Educational & Training Supplies	1,000	1,000
2111. Motor Vehicle Accessories	7,200	4,500
2120. Minor Equipment, Instruments & Tools	15,000	15,000
2160. Computer Software & Supplies	10,000	7,500
2170. Welding Supplies	10,000	10,000
2210. Water	750	750
2310. Janitorial Supplies	1,000	1,500
2320. Medical Supplies	1,500	1,650
2330. Chemicals & Insecticides	750	200
2570. Clothing, Dry Goods, Etc.	7,500	2,500
2590. Cost of Goods Sold	377,540	390,000
2630. Security Badges & Decal Supplies	500	500
2640. Safety Supplies & Minor Equipment	7,500	7,500
TOTAL 2000	442,740	445,600
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	14,000	12,500
3030. Light & Power	22,000	25,000
3040. Water	1,500	1,500
3113. General Liability, Workers Compensation Penalty	0	-6,803
3210. Hire of Equipment - Garage - Vehicles	177,264	166,316
3212. Equipment Rental - External	1,000	1,000
3230. Laundry & Cleaning	6,200	6,500
3235. Janitorial Services	16,000	14,000
3240. Binding, Printing, & Reproduction	500	500
3310. Exterminatior	0	600
3320. Wrecker Services	4,000	4,000
3390. Other Special Services	13,000	10,000
3405. Software Maintenance	25,000	25,000
3510. Travel & Entertainment	11,000	11,000
3520. Dues & Subscriptions	2,000	2,000
3530. Training, Registration Fees, Etc.	4,000	4,000
3540. Educational Assistance	500	500
TOTAL 3000	297,964	277,613

350

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 6,000	$ 10,000
4012. Security Fencing	1,000	1,000
TOTAL 4000	7,000	11,000
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	500	500
5110. Machinery, Tools & Implements	3,000	3,000
5120. Instruments & Apparatus - Major	1,000	1,000
5130. Motor Vehicles	880,000	1,075,000
TOTAL 5000	884,500	1,079,500
6000. MISCELLANEOUS		
6875. EPA Licenses & Permits	2,000	2,000
6990. Miscellaneous	1,000	1,200
TOTAL 6000	3,000	3,200
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	0	7,500
TOTAL 7000	0	7,500
8000. EQUIPMENT		
8421. Construction Equipment	270,250	882,350
8430. Shop Equipment	17,500	16,500
8470. Fire Fighting Equipment	450,000	0
8481. Communication & Video Equipment	326,708	201,600
8490. Data Processing Equipment	14,000	0
8530. Other Equipment	484,100	458,050
8800. Automobiles	870,500	580,500
8820. Light, Medium Trucks	523,450	314,500
8830. Heavy Trucks	1,122,000	995,000
8840. Trailers	35,500	240,500
8850. Other Mobile Equipment	696,000	65,000
TOTAL 8000	4,810,008	3,754,000
GRAND TOTAL	$ 7,486,275	$ 6,691,486

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GARAGE	FACILITIES & FLEET MGMT	GARAGE
750	040	0752

POSITION TITLE		EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Parts Manager		1	1	1	
Service Manager		2	2	2	
	TOTAL	3	3	3	
SKILLED CRAFT					
Fleet Technician		8	9	9	
Welder		1	1	1	
	TOTAL	9	10	10	
OPERATIONS					
Parts Courier		3	3	3	
	TOTAL	3	3	3	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 721,758
LONGEVITY					15,021
VACATION BUYBACK					11,669
CAR ALLOWANCE					7,800
SPECIAL PAY					13,680
OVERTIME					3,655
FRINGE BENEFITS					339,490
GRAND TOTAL		17	18	18	$ 1,113,073

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0755

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	156,220	194,593
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	3,222,642	3,583,889
SUBTOTAL	3,378,862	3,778,482
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	600,000	0
SUBTOTAL	600,000	0
TOTAL	$ 3,978,862	$ 3,778,482

FUNCTION: This division is used to record the payment the Garage Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0755

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 37,836	$ 34,034
3112. General Liability Self-Insurance	111,588	114,089
3121. City Share - Retiree Insurance	3,780	3,969
3125. Worker's Compensation	-3,439	0
3211. Hire of Equipment - Garage - Other	0	34,701
3440. External Audit Fees	6,455	7,800
TOTAL 3000	156,220	194,593
6000. MISCELLANEOUS		
6202. General Fund Services	285,142	268,889
6910. Depreciation Expense	2,937,500	3,315,000
TOTAL 6000	3,222,642	3,583,889
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	600,000	0
TOTAL 8000	600,000	0
GRAND TOTAL	$ 3,978,862	$ 3,778,482

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	INTERFUND TRANSFER 0759

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,600,000	0
SUBTOTAL	1,600,000	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,600,000	$ 0

FUNCTION: This account transfers to the Garage Fund Debt Service accounts and transfers to miscellaneous projects financed by operating funds.

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	INTERFUND TRANSFER 0759

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
6000. MISCELLANEOUS		
6389. Garage Construction	$ 1,600,000	$ 0
TOTAL 6000	1,600,000	0
GRAND TOTAL	$ 1,600,000	$ 0

MIDLAND

CITY OF MIDLAND

SECTION XI

WAREHOUSE FUND

WAREHOUSE FUND
REVENUE AND RECEIPTS

	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
INTERFUND CHARGES			
Handling Charges	$ 129,047	$ 120,000	$ 130,000
Charges for Cost of Sales	641,022	595,000	650,000
Total Interfund Charges	770,069	715,000	780,000
NONOPERATING AND OTHER REVENUE			
Interest Income	20,351	13,500	13,000
Net Increase in Fair Value of Investment	(369)	0	0
Miscellaneous	9,862	0	0
Total Nonoperating and Other Revenue	29,844	13,500	13,000
TOTAL REVENUE AND RECEIPTS	$ 799,913	$ 728,500	$ 793,000

WAREHOUSE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010
0760	Facilities & Fleet Mgmt - Warehouse	$ 716,172	$ 556,736	$ 700,433
0765	Facilities & Fleet Mgmt - Nondepartmental	24,682	21,995	34,711
	Total	$ 740,854	$ 578,731	$ 735,144

360

WAREHOUSE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2009-2010	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 70,014	9.524%
2000. COMMODITIES	617,400	83.983%
3000. CONTRACTUAL SERVICES	15,159	2.062%
4000. MAINTENANCE - STRUCTURES	1,500	0.204%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	31,071	4.227%
TOTAL OPERATING EXPENDITURES	735,144	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 735,144	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	WAREHOUSE 0760

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 66,156	$ 70,014
2000. COMMODITIES	476,300	617,400
3000. CONTRACTUAL SERVICES	12,780	11,698
4000. MAINTENANCE - STRUCTURES	1,500	1,500
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	-179
SUBTOTAL	556,736	700,433
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 556,736	$ 700,433

FUNCTION: The central warehouse procures, inventories, and issues common items consisting of mechanical, electrical, civil, and general supplies, materials, and parts. This provides an ongoing service function to all City divisions, and provides economies of scale in using centralized purchasing, storage, and control. Time expended is reduced for individual divisions in separately obtaining such items. The central warehouse identifies, collects, and arranges through Purchasing for the disposal of surplus or obsolete materials and supplies, and also provides handling and storage of hazardous materials.

Activity / Performance Measures

Activity/Performance Measure	2008 Achievements	2009 Expectations	2010 Targets
Normally stocked items will be 95% available within 36 hours of demand.	97%	98%	98%
Inventory turns per year will equal or exceed 3 times average inventory value.	4	4	4
Accuracy of the inventory as determined by year end counts will be within 97% of book value.	98%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	WAREHOUSE 0760

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 43,545	$ 44,498
Overtime	1,337	1,337
Other Benefits	21,274	24,179
TOTAL 1000	66,156	70,014
2000. COMMODITIES		
2010. Office Supplies	50	50
2115. Minor Furniture & Fixtures	900	0
2120. Minor Equipment, Instruments, Tools	50	50
2310. Janitorial Supplies	50	50
2330. Chemicals & Insecticides	50	50
2570. Clothing, Dry Goods, Etc.	200	200
2590. Cost of Goods Sold	475,000	617,000
TOTAL 2000	476,300	617,400
3000. CONTRACTUAL SERVICES		
3040. Water	500	500
3210. Hire of Equipment - Garage - Vehicles	7,530	6,548
3230. Laundry & Cleaning	300	200
3240. Binding, Printing & Reproduction	250	250
3280. Temporary Help	2,000	2,000
3510. Travel & Entertainment	400	400
3530. Training, Registration Fees, Etc.	200	200
3920. Rent	1,600	1,600
TOTAL 3000	12,780	11,698
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,500	1,500
TOTAL 4000	1,500	1,500
6000. MISCELLANEOUS		
6990. Miscellaneous	0	-179
TOTAL 6000	0	-179
GRAND TOTAL	$ 556,736	$ 700,433

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WAREHOUSE	FACILITIES & FLEET MGMT	WAREHOUSE
760	040	0760

POSITION TITLE	EMPLOYEES BUDGET 2007-2008	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	BUDGET 2009-2010
SUPERVISORY				
Warehouse Supervisor	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Warehouse Operator	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 44,498
LONGEVITY				1,347
VACATION BUYBACK				1,053
OVERTIME				1,337
FRINGE BENEFITS				21,779
GRAND TOTAL	2	2	2	$ 70,014

SUMMARY

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0765

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	3,144	3,461
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	18,851	31,250
SUBTOTAL	21,995	34,711
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 21,995	$ 34,711

FUNCTION: This division is used to record the payment the Warehouse Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

BUDGET COMMENTS: There is a slight decrease to this budged related to various line items.

DETAIL

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0765

CLASSIFICATION	BUDGET 2008-2009	BUDGET 2009-2010
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 946	$ 838
3112. General Liability Self-Insurance	2,029	2,073
3125. Workers Compensation	-281	0
3440. External Audit Fees	450	550
TOTAL 3000	3,144	3,461
6000. MISCELLANEOUS		
6202. General Fund Services	18,851	18,750
6910. Depreciation Expense	0	12,500
TOTAL 6000	18,851	31,250
GRAND TOTAL	$ 21,995	$ 34,711

MIDLAND

CITY OF MIDLAND

SECTION XII

INTEREST AND SINKING FUND

Debt Limits and Debt Levels
October 1, 2009

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

Included in the total amount of debt applicable to the current debt limit is $47,770,000 Tax and Limited Pledge Revenue Certificates of Obligation for water and sewer improvements, $3,630,000 Tax and Revenue Refunding Bonds for water and sewer and $15,895,000 Water and Sewer Revenue Bonds; $455,148 General Obligation Refunding Bonds for Hogan Park Golf Course expansion; $9,790,000 General Obligation Refunding Bonds for Airport improvements; and $2,710,000 Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation and $26,390,000 General Obligation Refunding Bonds for construction of the Scharbauer Sports Complex. Principal and interest on these bonds and certificates is being financed by the Water and Sewer Fund, Golf Course Fund, the Airport Fund and the Scharbauer Sports Complex Fund, through contractual agreements with the Midland Football/Soccer and Baseball Complex Development Corporation, a 4b corporation, respectively, and therefore requires the use of no tax dollars.

CITY OF MIDLAND, TEXAS
Computation of Estimated Debt Margin
October 1, 2009

Assessed value 2008 tax roll		$6,469,924,315
Debt limit, 8% of assessed value		$ 517,593,945
Amount of debt applicable to debt limit:		
Total bonded debt	$ 138,650,000	
Less:		
Estimated Net assets in Debt Service Fund	212,491	
Estimated Water and Sewer bonds restricted	1,933,778	
Estimated Golf Course bonds restricted assets	51,728	
Estimated Airport bonds restricted assets	858,326	
Estimated Scharbauer Sports Complex bonds restricted assets	1,139,869	
Total estimated net assets restricted for debt service	$ 4,196,192	
Total bonded debt less assets restricted for debt service		134,453,808
Debt Margin		$ 383,140,137

City of Midland
Debt Service Requirements to Maturity
September 30, 2009

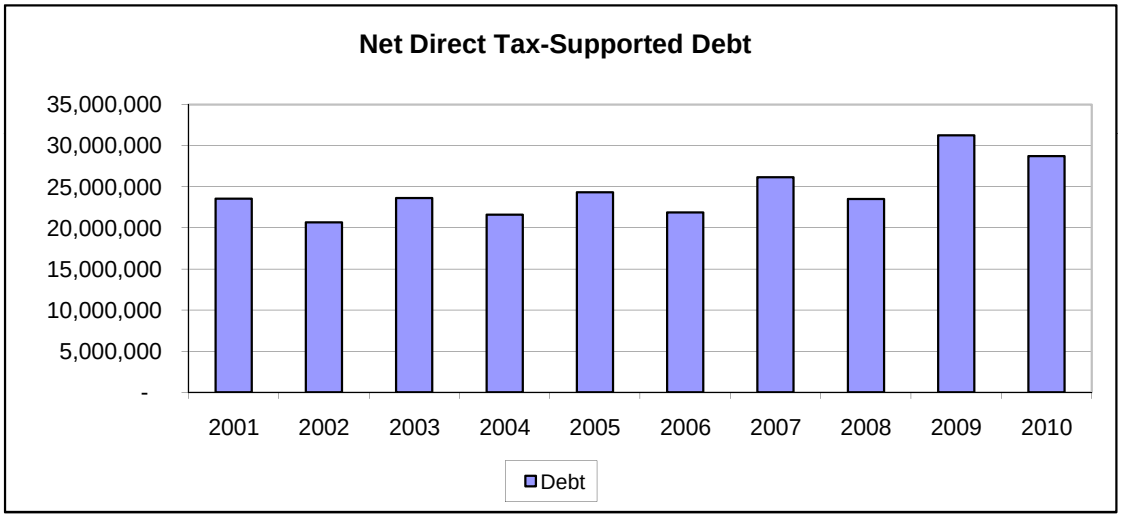
Fiscal Year Ending September 30,	Supported by General Government: General Obligation Bonds, Certificates of Obligation and Notes Payable			Supported by Enterprise Funds: Revenue Bonds		Supported by Enterprise Funds: General Obligation Bonds, Certificates of Obligation and Notes Payable			Total All Debt Service Requirements
	Principal	Interest	Total	Principal	Interest	Principal	Interest	Total	
2010	$ 2,530,065	$ 1,325,357	$ 3,855,422	$ 1,570,000	$ 490,480	$ 4,409,635	$ 4,139,400	$ 10,609,515	$ 14,464,937
2011	2,812,808	1,040,860	3,853,668	1,640,000	433,337	4,592,242	3,957,805	10,623,384	14,477,052
2012	2,891,115	954,843	3,845,958	1,730,000	372,198	4,764,435	3,771,892	10,638,525	14,484,483
2013	2,578,125	868,080	3,446,205	1,820,000	299,011	4,952,825	3,558,915	10,630,751	14,076,956
2014	2,482,154	782,916	3,265,070	610,000	222,021	5,174,296	3,322,435	9,328,752	12,593,822
2015	2,140,857	701,895	2,842,752	645,000	206,406	5,406,143	3,069,684	9,327,233	12,169,985
2016	2,124,728	622,298	2,747,026	685,000	189,864	5,657,122	2,807,691	9,339,677	12,086,703
2017	1,600,000	554,643	2,154,643	725,000	172,323	3,605,000	2,575,539	7,077,862	9,232,505
2018	1,660,000	493,518	2,153,518	770,000	153,729	3,770,000	2,409,245	7,102,974	9,256,492
2019	1,260,000	439,674	1,699,674	815,000	134,010	3,915,000	2,251,731	7,115,741	8,815,415
2020	1,310,000	390,198	1,700,198	865,000	113,115	4,100,000	2,067,590	7,145,705	8,845,903
2021	910,000	345,985	1,255,985	920,000	90,917	4,275,000	1,859,424	7,145,341	8,401,326
2022	950,000	309,575	1,259,575	975,000	67,344	2,380,000	1,702,939	5,125,283	6,384,858
2023	985,000	271,043	1,256,043	1,030,000	42,396	1,615,000	1,616,790	4,304,186	5,560,229
2024	1,030,000	228,625	1,258,625	1,095,000	15,969	1,695,000	1,539,103	4,345,072	5,603,697
2025	1,075,000	182,110	1,257,110	-	-	1,780,000	1,451,900	3,231,900	4,489,010
2026	1,125,000	133,030	1,258,030	-	-	1,875,000	1,360,178	3,235,178	4,493,208
2027	1,175,000	82,703	1,257,703	-	-	1,965,000	1,268,475	3,233,475	4,491,178
2028	670,000	43,653	713,653	-	-	2,055,000	1,177,128	3,232,128	3,945,781
2029	700,000	14,875	714,875	-	-	2,155,000	1,081,441	3,236,441	3,951,316
2030	-	-	-	-	-	2,260,000	975,724	3,235,724	3,235,724
2031	-	-	-	-	-	2,250,000	862,750	3,112,750	3,112,750
2032	-	-	-	-	-	2,365,000	747,375	3,112,375	3,112,375
2033	-	-	-	-	-	2,485,000	626,125	3,111,125	3,111,125
2034	-	-	-	-	-	2,615,000	498,625	3,113,625	3,113,625
2035	-	-	-	-	-	2,745,000	364,625	3,109,625	3,109,625
2036	-	-	-	-	-	2,885,000	223,875	3,108,875	3,108,875
2037	-	-	-	-	-	3,035,000	75,875	3,110,875	3,110,875
	$ 32,009,852	$ 9,785,881	$ 41,795,733	$ 15,895,000	$ 3,003,120	$ 90,781,698	$ 51,364,279	$ 161,044,097	$ 202,839,830

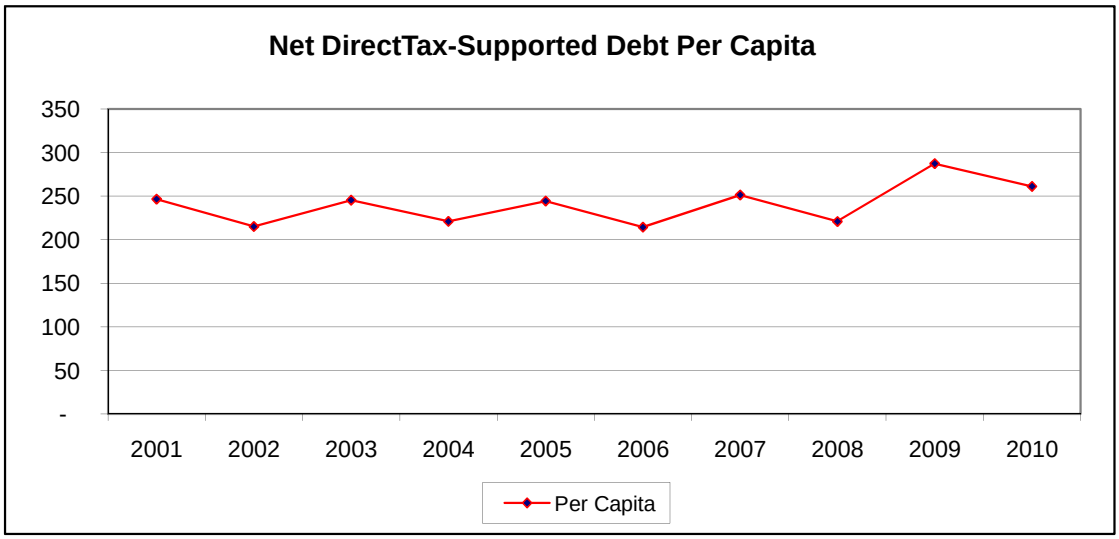
HISTORICAL AND PROJECTED
NET DIRECT TAX-SUPPORTED DEBT TRENDS

Fiscal Year Ended September 30	Population(1)	Taxable Assessed Valuation (2)	Net Direct Tax-Supported Debt	Ratio of Net Direct Tax-Supported Debt to Taxable Value	Net Direct Tax-Supported Debt Per Capita
2001	95,551	3,237,910,681	23,553,317	0.73%	246
2002	96,108	3,319,496,004	20,671,587	0.62%	215
2003	96,402	3,382,130,567	23,649,417	0.70%	245
2004	97,837	3,515,876,755	21,616,386	0.61%	221
2005	99,623	3,701,043,301	24,340,964	0.66%	244
2006	102,073	3,947,384,495	21,882,294	0.55%	214
2007	104,156	4,401,435,936	26,173,421	0.59%	251
2008	106,499	5,178,075,141	23,518,401	0.45%	221
2009	108,896	5,985,703,002	31,272,361	0.52%	287
2010	109,985	6,469,924,315	28,717,471	0.44%	261

(1) Source: Fiscal Year 2000 - U.S. Census
All years except 2000 - City of Midland estimates

(2) Source: Midland Central Appraisal District





DEBT SERVICE

TAX SUPPORTED DEBT

Interest and Sinking Fund

	FY 08 Actual 2007-08	FY 09 Estimated 2008-09	FY 10 Proposed 2009-10
RESOURCES:			
Resources at October 1	$ 328,541	$ 245,073	$ 212,491
Receipts:			
Ad valorem taxes	3,866,703	2,990,777	3,842,061
Transfer from Water & Sewer Fund	109,476	108,105	106,636
Investment income	34,216	16,000	8,000
Accrued Interest Received	0	17,993	0
Total receipts	4,010,395	3,132,875	3,956,697
Total resources and receipts	4,338,936	3,377,948	4,169,188
Expenditures:			
Principal maturities	2,808,488	2,274,388	2,530,065
Interest maturities	1,282,232	887,869	1,325,357
Paying agents' fees	3,143	3,200	1,450
Total expenditures	4,093,863	3,165,457	3,856,872
Total Current Year Uses of Interest and Sinking Fund Assets	4,093,863	3,165,457	3,856,872
Resources at September 30	$ 245,073	$ 212,491	$ 312,316

TAX SUPPORTED DEBT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2009 AND EXPENDITURES BY ISSUE 2009/10

		BONDED INDEBTEDNESS					EXPENDITURES 2009/10		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-09	PRINCIPAL	INTEREST	TOTAL
HUD Section 108 Loan	2000	7-01-00	9-30-10/15	5.75%, 5.80%, 6.00% 6.08%, 6.17%, 6.25%	1,045,000	525,000	75,000	31,636	106,636
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2003	2-25-03	3-01-10/18	3.20%, 3.25%, 3.40%, 3.50%, 3.60%, 3.70%, 3.80%, 4.00%	4,950,000	3,410,000	320,000	117,615	437,615
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2005	2-15-05	3-01-10/20	3.50%, 3.60%, 4.00%	4,950,000	3,970,000	300,000	140,360	440,360
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-01-10/27	4.25%, 4.00%, 5.00%, 4.00%, 5.00%, 4.25%, 4.30%, 5.00%, 4.50%	6,910,000	6,640,000	250,000	295,468	545,468
Tax and Limited Pledge Revenue Certificates of Obligation	2009	1-27-09	3-01-10/29	3.00%, 3.05%, 3.35%, 3.60%, 3.70%, 3.80%, 3.90%, 4.00%, 4.05% 4.10%, 4.15%, 4.25%	9,855,000	9,855,000	165,000	551,553	716,553
General Obligation Refunding Bonds	2009	5-01-09	3-01-10/16	2.50%, 3.00%	7,708,926	7,609,852	1,420,065	188,725	1,608,790
Paying Agent/Other Fees									1,450
Total Expenditures						$ 32,009,852	$ 2,530,065	$ 1,325,357	$ 3,856,872

WATER AND SEWER
REVENUE BONDS
DEBT SERVICE

	FY 09 Estimated 2008-09	FY 10 Proposed 2009-10
RESOURCES:		
Resources at October 1	$ 1,148,795	$ 999,611
Receipts:		
Transfer from Water & Sewer Operations-Junior Lien Bonds	650,163	865,104
Transfer from Water & Sewer Operations-2002 Refunding Bonds	1,300,134	1,289,558
Interest on investments	25,500	13,000
Total receipts	1,975,797	2,167,662
Total resources and receipts	3,124,592	3,167,273
Expenditures:		
Principal maturities	1,490,000	1,570,000
Interest maturities	440,681	435,239
Paying agent's fees	10,300	10,300
Letter of credit fees	28,000	70,000
Remarketing fees	10,000	12,000
Issuer's fees	22,000	28,000
Program Expenses	124,000	120,000
Total expenditures	2,124,981	2,245,539
Resources at September 30	$ 999,611	$ 921,734

WATER AND SEWER
GENERAL OBLIGATION DEBT
DEBT SERVICE

	FY 09 Estimated 2008-09	FY 10 Proposed 2009-10
RESOURCES:		
Resources at October 1	$ 921,720	$ 934,167
Receipts:		
Transfer from Water & Sewer Operations-2007 Certificate of Obligation	3,178,046	3,133,234
Transfer from Water & Sewer Operations-2007 Refunding Bonds	530,862	608,198
Interest on investments	20,100	10,850
Total receipts	3,729,008	3,752,282
Total resources and receipts	4,650,728	4,686,449
Expenditures:		
Principal maturities	1,265,000	1,325,000
Interest maturities	2,450,561	2,395,949
Paying agent's fees	1,000	1,000
Total expenditures	3,716,561	3,721,949
Resources at September 30	$ 934,167	$ 964,500

WATER AND SEWER INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2009 AND EXPENDITURES BY ISSUE 2009/10

		BONDED INDEBETEDNESS					EXPENDITURES 2009/10		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-09	PRINCIPAL	INTEREST	TOTAL
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-01-10/37	4.25%,4.00%,5.00%, 4.00%,5.00%,4.784%. 4.25%,4.30%,5.00%, 4.50%,5.00%	48,595,000	47,770,000	865,000	2,248,399	3,113,399
Combination Tax and Revenue Refunding Bonds	2007	1-15-07	5-01-10/16	4.25%,4.00%	4,995,000	3,630,000	460,000	147,550	607,550
SENIOR LIEN BONDS:									
System Revenue Refunding	2002	5-1-02	5-1-10/13	4.125%,4.25%,5.00%	10,460,000	4,645,000	1,085,000	214,281	1,299,281
JUNIOR LIEN BONDS:									
Waterworks & Sewer System Junior Lien Revenue	1999	12-1-99	May-10/24	Floating Rate	15,285,000	11,250,000	485,000	220,958	705,958
Paying Agent's fees									11,300
Letter of credit fees									70,000
Remarketing fees									12,000
Issuer fees									28,000
Program Expenses									120,000
						$ 67,295,000	$ 2,895,000	$ 2,831,188	$ 5,967,488
NOTES PAYABLE:									
Pecan Acres Water Supply Note Payable	2004	7-1-04	Quarterly Oct-09/15	7.23%,7.28%,7.48%	55,100	36,550	4,700	2,596	7,296

GOLF COURSE
CERTIFICATES OF OBLIGATION
DEBT SERVICE

	FY 09 Estimated 2008-09	FY 10 Proposed 2009-10
RESOURCES:		
Resources at October 1	$ 66,239	$ 51,728
Receipts:		
Transfer from Golf Course PFC Fund:		
Golf Course C.O., Series 98	48,020	0
Golf Course C.O., Series 99	3,147	0
Golf Course Refunding C.O., Series 09	60,667	98,352
Interest on investments:		
Golf Course C.O., Series 98	400	0
Golf Course C.O., Series 99	275	0
Golf Course C.O., Series 09	0	100
Accrued Interest Received	1,076	0
Total receipts	113,585	98,452
Total resources and receipts	179,824	150,180
Expenditures:		
Principal maturities	110,612	84,935
Interest maturities	17,034	11,288
Paying agent's/Issuance fees	450	300
Total expenditures	128,096	96,523
Resources at September 30	$ 51,728	$ 53,657

GOLF COURSE INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2009 AND EXPENDITURES BY ISSUE 2009/10

		BONDED INDEBETEDNESS						EXPENDITURES 2009/10		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE		ORIGINAL ISSUE	OUTSTANDING 10-1-09	PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2009	5-01-09	3-1-10/16	2.50%	3.00%	$ 461,074	$ 455,148	$ 84,935	$ 11,288	$ 96,223
Paying Agent's Fees										300
							$ 455,148	$ 84,935	$ 11,288	$ 96,523

AIRPORT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 06A
DEBT SERVICE

	FY 09 Estimated 2008-09	FY 10 Proposed 2009-10
RESOURCES:		
Resources at October 1	$ 825,880	$ 858,326
Receipts:		
Transfer from Airport Operations	494,015	495,734
Transfer from Airport PFC Fund	1,165,981	1,170,040
Interest on investments	14,800	8,900
Total receipts	1,674,796	1,674,674
Total resources and receipts	2,500,676	2,533,000
Expenditures:		
Principal maturities	1,170,000	1,215,000
Interest maturities	472,050	424,350
Paying agent's/Issuance fees	300	300
Total expenditures	1,642,350	1,639,650
Resources at September 30	$ 858,326	$ 893,350

AIRPORT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2009 AND EXPENDITURES BY ISSUE 2009/10

		BONDED INDEBETEDNESS						EXPENDITURES 2009/10		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE		ORIGINAL ISSUE	OUTSTANDING 10-1-09	PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2006A	1-15-06	3-1-10/16	4.00% 4.00%	5.00%	13,160,000	9,790,000	1,215,000	424,350	1,639,350
Paying Agent's fees										300
							$ 9,790,000	$ 1,215,000	$ 424,350	$ 1,639,650

SCHARBAUER SPORTS COMPLEX
GENERAL OBLIGATION BONDS
DEBT SERVICE

	FY 09 Estimated 2008-09	FY 10 Proposed 2009-10
RESOURCES:		
Resources at October 1	$ 1,097,207	$ 1,139,869
Receipts:		
Transfer from Sports Complex Operations	3,111,931	3,129,390
Transfer from 2000 Sports Complex C.O. I&S	0	0
Proceeds from Refunding Debt	0	0
Interest on investments	21,000	10,800
Total receipts	3,132,931	3,140,190
Total resources and receipts	4,230,138	4,280,059
Expenditures:		
Principal maturities	1,705,000	1,780,000
Interest maturities	1,383,519	1,305,218
Paying agent's/Issuance fees	1,750	1,750
Payment to Refunded Bond Escrow Agent	0	0
Other	0	0
Total expenditures	3,090,269	3,086,968
Resources at September 30	$ 1,139,869	$ 1,193,091

SCHARBAUER SPORTS COMPLEX INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2009 AND EXPENDITURES BY ISSUE 2009/10

		BONDED INDEBTEDNESS					EXPENDITURES 2009/10		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-09	PRINCIPAL	INTEREST	TOTAL
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2000	3-01-00	3-01-10	5.60%	$ 35,900,000	$ 775,000	$ 775,000	$ 21,700	$ 796,700
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2001A	5-22-01	3-01-10/30	4.65%,4.75%,5.00% 5.10%,5.20%,5.25% 5.30%,5.375%	2,500,000	1,935,000	80,000	99,420	179,420
General Obligation Refunding Bonds	2006B	1-15-06	3-01-10/22	3.625%,3.40%,3.548% 5.00%,4.00%,4.20% 5.00%,4.25%	28,970,000	26,390,000	925,000	1,184,098	2,109,098
Paying Agent/Other Fees									1,750
Total Expenditures						$ 29,100,000	$ 1,780,000	$ 1,305,218	$ 3,086,968

MIDLAND

CITY OF MIDLAND

SECTION XIII

CAPITAL

CAPITAL IMPROVEMENT PROGRAM

The presentation in this “Capital” section of the operating budget is to give users an overview of the capital program in place for the City. A separately produced Capital Improvement Program document provides detail on all of the projects listed in the “Capital” section of this operating budget.

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City’s Master Plan. Generally, capital projects are in excess of $15,000 and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park developments and new City facilities such as fire stations, airports, or water treatment facilities. Major maintenance projects such as street resurfacing or a new roof for a building are not included in the CIP.

A listing of all currently available capital projects funds is included in the “Summary of Capital Resources Available”. These are dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Inherent in any consideration of capital expenditures is the consideration of finding the dollars to pay for and then maintain the proposed projects. A primary source of capital dollars is debt issued by the City. General guidelines for a “safe” level of debt have been established at approximately eight percent (8%) of taxable assessed valuation, with certain minor adjustments to this amount. A discussion of this calculation and some basic information relative to ad valorem considerations of debt issuance are presented in the fourth section of the CIP budget.

The consideration of ongoing maintenance of capital assets subsequent to construction is of concern in approving any capital project. In order to provide this information for the decision making process, one of the required sections to be completed on a Capital Improvement Request Form or Capital Improvement Activity Form is a description of the operating budget impact of the project. Submitting Departments are required to evaluate the ongoing costs subsequent to completion of a project associated with personnel, commodities, contractual services, maintenance and other costs for each project submitted. Copies of these forms for each project listed in this capital section may be found in the City’s Capital Improvement Program document.

All capital projects currently funded and underway are listed in the “Capital Projects Budget Summary.”

The five year CIP needs assessment is presented in a schedule labeled “Capital Projects Needs Assessment Budget.” Inherent in this needs assessment is the consideration of the operating budget impact in future years.

The “Capital Improvement Projects Requests” are evaluated and prioritized by City management and tentative recommendations are made to City Council. Council then evaluates, modifies and reviews management’s tentative recommendations and adopts a CIP for the year.

Inclusion of a project in the “Capital Improvement Projects Requests” does not insure that the project will be funded at any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

SUMMARY OF RESOURCES AVAILABLE

FUND	FUND NAME		REMAINING BALANCE
070	POLICE SPECIAL PURPOSES -FEDERAL (1)	$ 236,405	
071	POLICE SPECIAL PURPOSES-STATE (1)	71,840	
074	DEPT. OF JUSTICE GRANT (JAG)	1,283	
	POLICE		$ 309,528
095	STREET IMPROVEMENT FUND (PERMIT FEES) (2)	$ 386,045	
152	STREET IMPROVEMENT CAPITAL FUND	43,787	
154	98 GP CO-DRAINAGE IMPROVEMENTS	13	
159	99 GP CO-STREET IMPROVEMENTS	4,679	
165	2001 GP CO-DRAINAGE IMPROVEMENTS	164,065	
168	2001 TRAFFIC IMPROVEMENTS BOND	4,696	
171	95 GP CO DRAINAGE IMPROVEMENTS	2,825	
180	03 GP CO-TRAFFIC IMPROVEMENTS	1,516	
186	05 GP CO-STREETS AND DRAINAGE	76,857	
191	07 GP CO-STREETS AND DRAINAGE	466,827	
193	07 GP CO-TRAFFIC SYSTEM IMPROVEMENT	26,176	
195	09 GP CO-STREETS AND DRAINAGE	3,037,848	
	STREETS & TRAFFIC		$ 4,215,334
185	05 GP CO-PUBLIC SAFETY EQUIPMENT		$ 8,171
092	MUNICIPAL COURT TECHNOLOGY (6)		$ 211,258
140	ANIMAL SHELTER FACILITY & EQUIPMENT		$ 221,132
167	2001 RECORDS STORAGE EQUIP BOND		$ 4,729
169	2001 PROFESSIONAL SERVICES BOND		$ 7,372
188	05 GP CO-CITY FACILITY IMPROVEMENT	$ 11,577	
192	07 GP CO-CITY FACILITY IMPROVEMENT	91,768	
196	09 GP CO-CITY FACILITY IMPROVEMENT	2,976,030	
	CITY FACILITY		$ 3,079,375
158	99 GP CO PARK & HERITAGE DISTRICT	$ 122	
182	03 GP CO-PARK IMPROVEMENTS	40,954	
187	05 GP CO-PARK IMPROVEMENTS	20,866	
190	07 GP CO-PARK IMPROVEMENTS	319,584	
194	09 GP CO-PARK IMPROVEMENTS	550,740	
	PARKS		$ 932,266
157	98 GP CO-DOWNTOWN, CITY HALL, LAND	$ 167,738	
184	03 GP CO-DOWNTOWN IMPROVEMENTS	385,189	
189	05 GP CO-DOWNTOWN IMPROVEMENTS	83,755	
	DOWNTOWN		$ 636,682
446	98 GOLF COURSE CO CONSTRUCTION FUND		$ 2,202
330	SPECIAL W&S SYSTEM IMPR & REPL CONSTRUCTION (3)	$ 8,493,923	
340	T-BAR RANCH - WINKLER COUNTY IMPROVEMENTS (4)	1,976,423	
365	1993 W&S REV BOND CONSTRUCTION	12,900	
366	1996 W&S REV BOND CONSTRUCTION	20,025	
375	W&S 1999 FLT RATE REV CONST (TEX-CAP)	482,621	
380	W&S IMPROVEMENT CO	9,479,520	
	WATER & SEWER		$ 20,465,412
509	AIRPORT RESTRICTED ASSET SALES (5)		$ 313,572
641	01 SPORT COMPLEX C.O. CONSTRUCTION FUND		$ 9,873
	TOTAL RESOURCES AVAILABLE		$ 30,416,906

(1)RESTRICTED TO SPECIAL POLICE MATTERS
(2)RESTRICTED TO GENERAL STREET IMPROVEMENTS
(3)FUNDS ARE PROVISIONS FOR REPLACEMENT OF ASSETS
(4)COUNCIL DESIGNATED RESERVE FOR WINKLER CO. DEVELOPMEI
(5)RESTRICTED TO FAA APPROVED PROJECTS
(6)RESTRICTED TO MUNICIPAL COURT TECHNOLOGY

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
505	500	7003	REHABILITATE TAXIWAY SYSTEMS	$ 116,850.00	$ -	$ 116,850.00	$ -	$ 116,850.00	0.00%
506	500	7003	REHABILITATE TAXIWAY SYSTEMS	6,150.00	-	6,150.00	-	6,150.00	0.00%
				123,000.00	-	123,000.00	-	123,000.00	
509	500	7004	TERMINAL REHABILITATION	18,000.00	-	18,000.00	10,800.00	7,200.00	60.00%
005	115	7007	AFG RADIOS 09	611,800.00	-	611,800.00	-	611,800.00	0.00%
069	075	7009	CDBG-R WALNUT STREET PROJECT	244,526.00	-	244,526.00	-	244,526.00	0.00%
005	090	8019	MIDLAND SR CTR BEQUEST PROJECT	21,861.00	-	21,861.00	21,776.74	84.26	99.61%
755	040	8063	EDP SYSTEMS UPGRADE PROJECT	125,000.00	-	125,000.00	92,411.99	32,588.01	73.93%
005	075	8469	STORMWATER MANAGEMENT PROGRAM	309,000.00	-	309,000.00	268,380.96	40,619.04	86.85%
005	005	8516	BI-20E TRANSPORTATION CORRIDOR	110,000.00	-	110,000.00	94,552.04	15,447.96	85.96%
340	300	8517	RE-EVALUAT OF T-BAR & P DAVIS	1,569,700.00	-	1,569,700.00	1,488,701.46	80,998.54	94.84%
162	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	4,290.00	-	4,290.00	4,290.00	-	100.00%
182	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	277,428.00	-	277,428.00	277,428.00	-	100.00%
187	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	19,282.00	-	19,282.00	19,282.00	-	100.00%
188	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	415,000.00	-	415,000.00	415,000.00	-	100.00%
190	090	8581	DOUG RUSSELL POOL RENOVAT PROJ	250,000.00	-	250,000.00	236,221.89	13,778.11	94.49%
				966,000.00	-	966,000.00	952,221.89	13,778.11	
181	075	8593	SOUTH GARFIELD EXTENSION PROJ	62,800.00	-	62,800.00	62,800.00	-	100.00%
186	075	8593	SOUTH GARFIELD EXTENSION PROJ	269,000.00	-	269,000.00	269,000.00	-	100.00%
191	075	8593	SOUTH GARFIELD EXTENSION PROJ	365,000.00	-	365,000.00	343,336.72	21,663.28	94.06%
195	075	8593	SOUTH GARFIELD EXTENSION PROJ	3,000,000.00	-	3,000,000.00	2,860,569.86	139,430.14	95.35%
				3,696,800.00	-	3,696,800.00	3,535,706.58	161,093.42	
182	090	8596	HOGAN PARK RENOVATIONS PROJECT	525,000.00	-	525,000.00	348,865.73	176,134.27	66.45%
190	090	8596	HOGAN PARK RENOVATIONS PROJECT	100,000.00	-	100,000.00	-	100,000.00	0.00%
				625,000.00	-	625,000.00	348,865.73	276,134.27	
005	075	8611	WYDEWOOD/FAIRMONT IMPROVEMNTS	13,456.00	-	13,456.00	-	13,456.00	0.00%
165	075	8611	WYDEWOOD/FAIRMONT IMPROVEMNTS	150,000.00	-	150,000.00	124,655.11	25,344.89	83.10%
				163,456.00	-	163,456.00	124,655.11	38,800.89	
305	300	8618	WINDLANDS WATER CONSERV LEARN	15,000.00	-	15,000.00	9,275.00	5,725.00	61.83%
435	300	8618	WINDLANDS WATER CONSERV LEARN	15,000.00	-	15,000.00	10,528.75	4,471.25	70.19%
				30,000.00	-	30,000.00	19,803.75	10,196.25	
005	075	8628	PARK DEVELOPMENT 05	65,000.00	-	65,000.00	32,707.76	32,292.24	50.32%
065	075	8628	PARK DEVELOPMENT 05	120,000.00	-	120,000.00	120,000.00	-	100.00%
182	075	8628	PARK DEVELOPMENT 05	100,000.00	-	100,000.00	70,077.98	29,922.02	70.08%
				285,000.00	-	285,000.00	222,785.74	62,214.26	
005	075	8651	WALL ST. REHABILITATION PROJ	1,000,000.00	-	1,000,000.00	973,162.25	26,837.75	97.32%
095	075	8651	WALL ST. REHABILITATION PROJ	1,391,050.00	-	1,391,050.00	1,391,050.00	-	100.00%
164	075	8651	WALL ST. REHABILITATION PROJ	373,590.00	-	373,590.00	373,590.00	-	100.00%
181	075	8651	WALL ST. REHABILITATION PROJ	580,526.00	-	580,526.00	580,526.00	-	100.00%
				3,345,166.00	-	3,345,166.00	3,318,328.25	26,837.75	
305	300	8659	SYSTEM PRESSURE IMPROVE/UPGRAD	1,390,719.00	-	1,390,719.00	1,367,174.05	23,544.95	98.31%
185	115	8663	HEART MONITOR DEFIBRILLATORS	184,000.00	-	184,000.00	181,720.38	2,279.62	98.76%
005	040	8665	CITY HALL HVAC RENOVATIONS	65,000.00	-	65,000.00	42,064.46	22,935.54	64.71%
188	040	8665	CITY HALL HVAC RENOVATIONS	375,000.00	-	375,000.00	375,000.00	-	100.00%
				440,000.00	-	440,000.00	417,064.46	22,935.54	
165	075	8681	N.PARK SEC10 PUMP STAT.&OUTFAL	52,000.00	-	52,000.00	-	52,000.00	0.00%
167	020	8696	ELECTRONIC DOCUMENT IMAGING 05	282,172.00	-	282,172.00	262,250.09	19,921.91	92.94%

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
188	040	8707	FIRE STATION STUDY/DESIGN 06	$ 150,000.00	$ -	$ 150,000.00	$ 45,300.25	$ 104,699.75	30.20%
005	090	8709	DOG PARK CONSTRUCTION 06	55,226.00	-	55,226.00	39,058.35	16,167.65	70.72%
182	090	8709	DOG PARK CONSTRUCTION 06	35,500.00	-	35,500.00	35,500.00	-	100.00%
				90,726.00	-	90,726.00	74,558.35	16,167.65	
305	300	8719	WATER POL CNTRL DIGESTER 06	104,700.00	-	104,700.00	10,111.00	94,589.00	9.66%
435	300	8720	2006 LANDFILL PROJECT	220,155.00	-	220,155.00	174,986.94	45,168.06	79.48%
305	300	8722	NW SEWER OUTFALL PHASE II 06	288,567.00	-	288,567.00	247,451.64	41,115.36	85.75%
375	300	8722	NW SEWER OUTFALL PHASE II 06	825,000.00	-	825,000.00	825,000.00	-	100.00%
				1,113,567.00	-	1,113,567.00	1,072,451.64	41,115.36	
091	005	8726	RANKIN HWY VISITORS CENTER 06	166,000.00	-	166,000.00	127,275.29	38,724.71	76.67%
005	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	1,849,233.00	-	1,849,233.00	1,645,094.42	204,138.58	88.96%
152	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	329,000.00	-	329,000.00	329,000.00	-	100.00%
165	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	260,000.00	-	260,000.00	260,000.00	-	100.00%
181	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	220,000.00	-	220,000.00	220,000.00	-	100.00%
186	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	403,207.00	-	403,207.00	397,755.08	5,451.92	98.65%
191	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	104,496.00	-	104,496.00	104,496.00	-	100.00%
305	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	61,352.00	-	61,352.00	61,352.00	-	100.00%
				3,227,288.00	-	3,227,288.00	3,017,697.50	209,590.50	
505	500	8732	CONSTRUCT RW 10-28 SHOULDER 06	2,188,906.00	-	2,188,906.00	2,188,365.38	540.62	99.98%
506	500	8732	CONSTRUCT RW 10-28 SHOULDER 06	110,955.00	-	110,955.00	102,123.06	8,831.94	92.04%
509	500	8732	CONSTRUCT RW 10-28 SHOULDER 06	4,250.00	-	4,250.00	4,250.00	-	100.00%
				2,304,111.00	-	2,304,111.00	2,294,738.44	9,372.56	
305	300	8756	WATER PURIFICATION PLANT 06	1,678,533.00	-	1,678,533.00	1,645,314.05	33,218.95	98.02%
380	300	8756	WATER PURIFICATION PLANT 06	21,711,528.00	-	21,711,528.00	16,530,800.71	5,180,727.29	76.14%
				23,390,061.00	-	23,390,061.00	18,176,114.76	5,213,946.24	
305	300	8758	DISTRIBUTION SYSTEM PIPELINE06	214,357.00	-	214,357.00	80,914.51	133,442.49	37.75%
305	300	8759	SHELL BOOSTER STATION PROJ 06	336,067.00	-	336,067.00	61,708.51	274,358.49	18.36%
305	300	8760	LAKE PEGGY SUE IMPROVEMENTS 06	138,352.00	-	138,352.00	26,601.35	111,750.65	19.23%
074	110	8762	JAG 06 EQUIP & TECHNOLOGY PROJ	21,721.00	-	21,721.00	19,010.75	2,710.25	87.52%
191	075	8770	HOLLANDALE HTS WRKFORC HOUSE07	660,000.00	-	660,000.00	158,500.00	501,500.00	24.02%
005	115	8771	06 HOMELAND SECURITY SHSP	52,698.00	-	52,698.00	44,567.00	8,131.00	84.57%
005	115	8772	06 HOMELAND SECURITY LETPP	429,500.00	-	429,500.00	104,069.88	325,430.12	24.23%
005	090	8778	MC ULMER PARK FACILITY 07	35,000.00	-	35,000.00	33,481.00	1,519.00	95.66%
182	090	8778	MC ULMER PARK FACILITY 07	17,331.00	-	17,331.00	-	17,331.00	0.00%
187	090	8778	MC ULMER PARK FACILITY 07	17,669.00	-	17,669.00	3,113.32	14,555.68	17.62%
				70,000.00	-	70,000.00	36,594.32	33,405.68	
505	500	8781	FLIGHT & BAG INFO SYSTEM 07	528,493.00	-	528,493.00	528,493.00	-	100.00%
506	500	8781	FLIGHT & BAG INFO SYSTEM 07	27,815.00	-	27,815.00	5,085.94	22,729.06	18.28%
509	500	8781	FLIGHT & BAG INFO SYSTEM 07	24,000.00	-	24,000.00	22,828.25	1,171.75	95.12%
				580,308.00	-	580,308.00	556,407.19	23,900.81	
186	075	8783	07 NORTHGATE SEC22 DEVELOP AGR	250,000.00	-	250,000.00	130,759.25	119,240.75	52.30%
505	500	8784	SWEEP & SNOW REMOVE VEHICLE 07	695,903.00	-	695,903.00	629,463.07	66,439.93	90.45%
506	500	8784	SWEEP & SNOW REMOVE VEHICLE 07	36,626.00	-	36,626.00	32,796.45	3,829.55	89.54%
				732,529.00	-	732,529.00	662,259.52	70,269.48	
505	500	8785	UPDATE AIRFIELD DRAIN PLAN 07	71,250.00	-	71,250.00	71,250.00	-	100.00%
506	500	8785	UPDATE AIRFIELD DRAIN PLAN 07	3,750.00	-	3,750.00	3,750.00	-	100.00%
				75,000.00	-	75,000.00	75,000.00	-	

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
505	500	8787	RUNWAY 16R-34L REHABILITATE 07	$ 4,844,071.00	$ -	$ 4,844,071.00	$ 3,800,541.06	$ 1,043,529.94	78.46%
506	500	8787	RUNWAY 16R-34L REHABILITATE 07	254,959.00	-	254,959.00	196,698.15	58,260.85	77.15%
				5,099,030.00	-	5,099,030.00	3,997,239.21	1,101,790.79	
005	115	8788	2007 ASSISTANCE TO FIREFIGHTER	211,375.00	-	211,375.00	167,472.83	43,902.17	79.23%
380	300	8792	EDGEWOOD BOOSTER PUMP STATION	4,242,774.00	-	4,242,774.00	4,068,333.17	174,440.83	95.89%
005	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	500,000.00	-	500,000.00	260,598.68	239,401.32	52.12%
087	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	800,000.00	-	800,000.00	-	800,000.00	0.00%
091	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	750,000.00	-	750,000.00	-	750,000.00	0.00%
177	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	10,190.00	-	10,190.00	10,190.00	-	100.00%
				2,060,190.00	-	2,060,190.00	270,788.68	1,789,401.32	
005	110	8800	EQUIP & FIRE RANGE IMPROVE 07	25,000.00	-	25,000.00	12,521.28	12,478.72	50.09%
068	075	8806	TARGET AREA LAND PURCHASES 08	190,800.00	-	190,800.00	182,530.47	8,269.53	95.67%
068	075	8807	TARGET AREA SIDEWALK&STREET 08	281,896.00	-	281,896.00	105,866.00	176,030.00	37.55%
305	300	8809	CITY VIEW ACRES WATER LINE 08	1,000,000.00	-	1,000,000.00	631,942.06	368,057.94	63.19%
305	300	8811	07 WATER CONSERVATION PROJECT	334,031.00	-	334,031.00	204,600.36	129,430.64	61.25%
005	090	8813	SOCCER PARKS FACILITY IMPRV 07	25,000.00	-	25,000.00	-	25,000.00	0.00%
190	090	8813	SOCCER PARKS FACILITY IMPRV 07	25,000.00	-	25,000.00	5,911.96	19,088.04	23.65%
				50,000.00	-	50,000.00	5,911.96	44,088.04	
005	030	8814	CITY WIRELESS PROJECT 07	170,120.00	-	170,120.00	34,764.78	135,355.22	20.44%
005	075	8815	QUAIL RIDGE WORKFORC HOUSING07	325,000.00	-	325,000.00	-	325,000.00	0.00%
005	075	8816	WORK ORDER MANAGEMENT SYSTEM07	150,000.00	-	150,000.00	118,670.99	31,329.01	79.11%
305	075	8816	WORK ORDER MANAGEMENT SYSTEM07	115,000.00	-	115,000.00	115,000.00	-	100.00%
				265,000.00	-	265,000.00	233,670.99	31,329.01	
755	030	8817	CGI SYSTEMS UPGRADE PROJECT 07	2,150,000.00	-	2,150,000.00	1,355,465.90	794,534.10	63.04%
074	110	8818	JAG 07 EQUIP & TECHNOLOGY CITY	25,028.00	-	25,028.00	-	25,028.00	0.00%
005	110	8820	07 WEAPONS ACQUISITION PROJECT	39,040.00	-	39,040.00	19,305.00	19,735.00	49.45%
192	040	8821	RECORDS CENTER ACQUIRE&IMPRV07	450,000.00	-	450,000.00	345,307.84	104,692.16	76.74%
190	090	8822	IJM,SID,HEND PLAY EQUIPMENT 07	110,000.00	-	110,000.00	70,674.92	39,325.08	64.25%
005	075	8824	ADVANCED TRAFFIC MANAGE SYST07	1,192,865.00	-	1,192,865.00	1,092,152.04	100,712.96	91.56%
168	075	8824	ADVANCED TRAFFIC MANAGE SYST07	122,658.00	-	122,658.00	122,658.00	-	100.00%
180	075	8824	ADVANCED TRAFFIC MANAGE SYST07	11,959.00	-	11,959.00	11,959.00	-	100.00%
193	075	8824	ADVANCED TRAFFIC MANAGE SYST07	667,242.00	-	667,242.00	667,242.00	-	100.00%
				1,994,724.00	-	1,994,724.00	1,894,011.04	100,712.96	
005	030	8825	CAD/AVL LOCATION SYSTEM	900,000.00	-	900,000.00	-	900,000.00	0.00%
755	030	8825	CAD/AVL LOCATION SYSTEM	1,600,000.00	-	1,600,000.00	493,430.00	1,106,570.00	30.84%
				2,500,000.00	-	2,500,000.00	493,430.00	2,006,570.00	
191	075	8827	HOLIDAY HILL RD ROW EXTEND 08	108,000.00	-	108,000.00	79,352.37	28,647.63	73.47%
375	300	8829	HOLIDAY HILL RD W&S CROSSING08	356,000.00	-	356,000.00	355,722.90	277.10	99.92%
305	300	8833	PAUL DAVIS WELL FLD IMPROVE 08	613,849.00	-	613,849.00	209,927.08	403,921.92	34.20%
305	300	8834	UTILITIES DEPT FACILITIES 08	197,191.00	-	197,191.00	70,258.65	126,932.35	35.63%
190	090	8839	MLK CENTER RENOVATIONS STUDY08	60,000.00	-	60,000.00	60,000.00	-	100.00%
380	300	8843	NW ELEVATED WATER TOWER PROJ08	2,761,654.00	-	2,761,654.00	2,257,597.63	504,056.37	81.75%

CITY OF MIDLAND
CURRENT CAPITAL IMPROVEMENT PROJECTS
SORTED BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
380	300	8844	HEADWORKS & DIGESTER IMPROVE08	$ 8,222,965.00	$ -	$ 8,222,965.00	$ 3,657,831.44	$ 4,565,133.56	44.48%
435	300	8846	LANDFILL PIT 2 CONSTRUCTION 08	4,024,097.00	-	4,024,097.00	3,771,972.93	252,124.07	93.73%
005	090	8847	HERITAGE GARDENS 08 PROJECT	11,277.00	-	11,277.00	-	11,277.00	0.00%
158	090	8847	HERITAGE GARDENS 08 PROJECT	4,155.00	-	4,155.00	-	4,155.00	0.00%
				15,432.00	-	15,432.00	-	15,432.00	
505	500	8849	S AVIATION DEVELOP MASTER PLAN	50,000.00	-	50,000.00	16,524.91	33,475.09	33.05%
380	300	8850	AIRPORT WATER TREATMENT PLANT	3,243,999.00	-	3,243,999.00	561,955.38	2,682,043.62	17.32%
005	115	8853	2008 ASSISTANCE TO FIREFIGHTER	268,000.00	-	268,000.00	-	268,000.00	0.00%
005	110	8854	POLICE FIREARMS FACILITY 08	373,500.00	-	373,500.00	88,038.97	285,461.03	23.57%
380	300	8855	WPCP IMPROVEMENTS PROJECT 08	696,092.00	-	696,092.00	157,383.65	538,708.35	22.61%
505	500	8857	REHAB OF AIRFIELD LIGHT/SIGN	1,566,971.00	-	1,566,971.00	99,880.05	1,467,090.95	6.37%
506	500	8857	REHAB OF AIRFIELD LIGHT/SIGN	82,472.00	-	82,472.00	3,331.98	79,140.02	4.04%
				1,649,443.00	-	1,649,443.00	103,212.03	1,546,230.97	
505	500	8858	REHABILITATION OF RUNWAY 10-28	3,943,863.00	-	3,943,863.00	97,218.72	3,846,644.28	2.47%
506	500	8858	REHABILITATION OF RUNWAY 10-28	134,571.00	-	134,571.00	4,651.39	129,919.61	3.46%
				4,078,434.00	-	4,078,434.00	101,870.11	3,976,563.89	
330	300	8859	WASTEWATER COLLECTION SYSTEM	1,392,575.00	-	1,392,575.00	1,095,073.60	297,501.40	78.64%
005	110	8862	EQUIPMENT & TECH BBB08 PROJECT	33,000.00	-	33,000.00	-	33,000.00	0.00%
435	300	8868	08 09 RECYCLING CONTAINERS	32,500.00	-	32,500.00	12,249.25	20,250.75	37.69%
005	030	8870	TECHNOLOGY (TECH) 2008 GRANT	233,825.00	-	233,825.00	-	233,825.00	0.00%
069	075	8878	TARGET AREA LAND PURCHASES 09	150,000.00	-	150,000.00	-	150,000.00	0.00%
069	075	8879	TARGET AREA SIDEWALK&STREET 09	460,000.00	-	460,000.00	-	460,000.00	0.00%
154	075	8880	JAL DRAW CHANNEL LINING	10,244.00	-	10,244.00	-	10,244.00	0.00%
171	075	8880	JAL DRAW CHANNEL LINING	48,412.00	-	48,412.00	-	48,412.00	0.00%
				58,656.00	-	58,656.00	-	58,656.00	
005	040	8881	CITY FACILITIES RENOVATIONS 09	75,000.00	-	75,000.00	28,009.40	46,990.60	37.35%
305	300	8883	PALERMO ADD WATER LINES 09	205,000.00	-	205,000.00	-	205,000.00	0.00%
186	075	8886	SOLOMON ESTATE SEC 2 PAVING 09	43,000.00	-	43,000.00	-	43,000.00	0.00%
305	300	8887	HOUSTON INDUSTRIAL PARK 09	19,300.00	-	19,300.00	-	19,300.00	0.00%
626	620	8890	GRANDE STADIUM TURF REPLACE 09	704,000.00	-	704,000.00	650,645.06	53,354.94	92.42%
005	110	8892	TASK FORCE FUNDS PROJECT	29,388.00	-	29,388.00	-	29,388.00	0.00%
191	075	8896	CRESTGATE ADD SEC40 DEVELOPER	76,000.00	-	76,000.00	-	76,000.00	0.00%
305	075	8897	GATEWAY PLAZA DEV PARTICIPATE	570,800.00	-	570,800.00	-	570,800.00	0.00%
005	090	8899	MID CITIES LL LIGHTS 09	200,000.00	-	200,000.00	-	200,000.00	0.00%
755	040	8900	COM FUELING FACILITY PROJECT	200,000.00	-	200,000.00	-	200,000.00	0.00%
765	040	8900	COM FUELING FACILITY PROJECT	500,000.00	-	500,000.00	-	500,000.00	0.00%
				700,000.00	-	700,000.00	-	700,000.00	
196	090	8901	MIDLAND SENIOR CENTER IMPROVE	250,000.00	-	250,000.00	-	250,000.00	0.00%
305	300	8902	WESTRIDGE PARK SEC16 DEVELOPER	46,000.00	-	46,000.00	-	46,000.00	0.00%
				$ 102,442,048.00	$ -	$ 102,442,048.00	$ 67,048,287.52	$ 35,393,760.48	

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8517	RE-EVALUATE OF T-BAR & P DAVIS	Groundwater re-evaluation of the T-Bar and Paul Davis Well Fields including construction of two municipal water supply wells in the T-Bar Well Field and the plugging of four existing wells.	1,569,700
8581	DOUG RUSSELL POOL RENOVATE PROJ	Demolition of the existing bathhouse, construction of a new bathhouse, re-piping the main drain to the pool, removing old filters and installing new high rate sand filters.	966,000
8593	SOUTH GARFIELD EXTENSION PROJ	Extension and repairs to Garfield Ave.	3,696,800
8651	WALL ST. REHABILITATION PROJ	Wall Street (SPUR 269) Rehabilitation Project.	3,345,166
8659	SYSTEM PRESSURE IMPROVE/UPGRADE	Professional service analysis and evaluation of the water distribution system and improvements for Midland, TX.	1,390,719
8722	NW SEWER OUTFALL PHASE II 06	Extension of the sewer outfall line and development of a gravity sewer system.	1,113,567
8730	HOLIDAY HILL ROAD EXT PROJ 06	Extend Holiday Hill Road to provide a north-south connection between Loop 250 and SH 349 Reliever Route.	3,227,288
8732	CONSTRUCT RW 10-28 SHOULDER 06	Design and construct Runway 10/28 shoulders.	2,304,111
8756	WATER PURIFICATION PLANT 06	Design and improvements of the Water Purification Plant.	23,390,061
8787	RUNWAY 16R-34L REHABILITATE 07	FAA required update of RW 16R/34L.	5,099,030
8792	EDGEWOOD BOOSTER PUMP STATION	Construct new Edgewood Booster pump station and also include cleaning and modification to the ground storage tanks plus piping, valves, metering and instrumentation.	4,242,774
8794	CENTENNIAL PLAZA ENHANCEMENT07	Renovation and redevelopment of Centennial Plaza.	2,060,190

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8809	CITY VIEW ACRES WATER LINE 08	Supply water to City View Acres in the county due to contamination of groundwater.	1,000,000
8817	CGI SYSTEMS UPGRADE PROJECT 07	Hardware and Software upgrade for the AMS system.	2,150,000
8824	ADVANCED TRAFFIC MANAGE SYSTEM 07	Wireless, automated traffic management system.	1,994,724
8825	CAD/AVL LOCATION SYSTEM	Upgrade the City's Computer Aided Dispatch Software and add Automatic Vehicle Locator Software.	2,500,000
8843	NW ELEVATED WATER TOWER PROJECT 08	Construction of an elevated water storage tower.	2,761,654
8844	HEADWORKS & DIGESTER IMPROVE08	Replace the failing headworks, upgrade the SCADA system, and rehabilitate/replace the digesters at the Water Pollution Control Plant.	8,222,965
8846	LANDFILL PIT 2 CONSTRUCTION 08	Construction to open a new cell at the City of Midland Landfill.	4,024,097
8850	AIRPORT WATER TREATMENT PLANT	Design of a membrane water treatment plant located north of the Airport on Highway 1788 to provide water supply for the UTPB Performing Arts Center.	3,243,999
8857	REHAB OF AIRFIELD LIGHT/SIGN	FAA required update to airfield lighting and signage.	1,649,443
8858	REHABILITATION OF RUNWAY 10-28	FAA required update to RW10/28.	4,078,434
8859	WASTEWATER COLLECTION SYSTEM	Improvements to the City's Wastewater Collection System.	1,392,575
8882	SMALL COMMUNITY AIR SERV GRANT	Develop new air service for Midland International.	800,000

Capital Improvement Needs Assessment Budget
by Proposed Funding Source by Year

Source of Proposed Funding	Year 1 2010 Cost	Year 2 2011 Cost	Year 3 2012 Cost	Year 4 2013 Cost	Year 5 2014 Cost	Estimated Total Cost
C.O.	12,474,064	32,258,316	16,993,000	8,040,000	10,575,000	80,340,380
Federal	4,702,500	-	-	-	-	4,702,500
State Grant	200,000	-	-	-	300,000	500,000
W & S Fund	2,200,000	2,100,000	2,100,000	2,100,000	600,000	9,100,000
Sanitation	-	440,000	-	-	-	440,000
Airport Fund	2,500	-	-	-	-	2,500
Airport PFC	-	-	-	-	-	-
Garage Fund	-	-	-	-	-	-
General Fund	1,423,000	295,000	495,000	320,000	320,000	2,853,000
Revenue Bond	1,111,300	-	-	-	-	1,111,300
Other	975,145	10,066,000	36,000	-	-	11,077,145
Annual Totals	$23,088,509	$45,159,316	$19,624,000	$10,460,000	$11,795,000	$110,126,825

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2010 Cost	Year 2 2011 Cost	Year 3 2012 Cost	Year 4 2013 Cost	Year 5 2014 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
300	300	CIP10002	W & S Fund	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000	Oversize W&S Line Participation	50	$ -	$ 50,000
001	075	CIP10011	C.O.	-	170,000	-	-	-	170,000	Oak St. Bridge Culvert Work	50	-	3,400
001	075	CIP10013	C.O.	-	-	460,000	460,000	460,000	1,380,000	Mockingbird Dr. Extension	20	-	69,000
001	075	CIP10013	State Grant	-	-	-	-	300,000	300,000	Mockingbird Dr. Extension	20	-	15,000
				-	-	460,000	460,000	760,000	1,680,000			-	84,000
001	075	CIP10015	C.O.	230,000	230,000	-	-	-	460,000	Midland Draw Excavation - Phase 4	20	-	23,000
001	075	CIP10016	C.O.	-	345,000	345,000	-	-	690,000	Midland Draw Excavation - Phase 2 & 3	20	-	34,500
001	075	CIP10017	C.O.	-	-	350,000	-	-	350,000	Midland Draw Excavation - Phase 1	20	-	17,500
001	075	CIP10024	C.O.	85,000	85,000	85,000	-	-	255,000	Central Business District Signal Poles & Arr	20	-	12,750
001	115	CIP10028	C.O.	-	550,000	-	-	-	550,000	Engine 10 - Fire Pumper	20	-	36,850
001	090	CIP10076	C.O.	-	-	-	450,000	-	450,000	Red Oak Park	15	-	30,000
001	040	CIP10098	C.O.	5,500,000	-	-	-	-	5,500,000	Municipal Court Expansion	40	-	137,500
300	300	CIP10101	W & S Fund	800,000	1,000,000	1,000,000	1,000,000	-	3,800,000	City and Airport Utility Line Replacements	50	-	76,000
001	075	CIP10504	C.O.	2,000,000	-	-	-	-	2,000,000	Beal Parkway (formerly known as West Illin	20	-	100,000
430	300	CIP10604	Sanitation	-	440,000	-	-	-	440,000	Landfill Scale House and Scales	40	-	11,000
001	075	CIP10606	C.O.	-	330,000	-	640,000	-	970,000	Idlewilde Retention Basin & Outfall	20	-	48,500
001	090	CIP10701	C.O.	-	-	5,000,000	-	-	5,000,000	Beal Park Amphitheater	40	-	125,000
001	090	CIP10701	General Fund	-	-	200,000	25,000	25,000	250,000	Beal Park Amphitheater	40	-	6,250
				-	-	5,200,000	25,000	25,000	5,250,000			-	131,250
001	090	CIP10711	C.O.	-	100,000	-	-	-	100,000	Windlands Park Pavilion Replacement	10	-	10,000
001	110	CIP10713	C.O.	-	1,215,000	-	-	-	1,215,000	Ballistic Training Module	40	-	30,375
300	300	CIP10728	C.O.	-	2,750,000	-	-	-	2,750,000	Satellite Reuse Plant	20	-	137,500
001	075	CIP10801	C.O.	-	170,000	-	-	-	170,000	Longview Street	20	-	8,500
001	075	CIP10802	C.O.	-	-	-	-	575,000	575,000	Briarwood Ave.	20	-	28,750
001	075	CIP10803	C.O.	-	-	-	-	3,000,000	3,000,000	Midkiff Rd - Andrews Hwy to Wadley	20	-	150,000
001	075	CIP10804	C.O.	2,140,380	-	-	-	-	2,140,380	Midkiff Rd - Wall St to Illinois	20	-	107,019
001	075	CIP10805	C.O.	-	-	2,600,000	-	-	2,600,000	Illinois - Marienfeld to Andrews Hwy	20	-	130,000
001	075	CIP10806	C.O.	-	-	2,300,000	-	-	2,300,000	Midland Dr - Illinois to Andrews Hwy	20	-	115,000
001	075	CIP10808	C.O.	-	-	-	4,000,000	-	4,000,000	Illinois - Andrews Hwy to Midland Dr	20	-	200,000
001	075	CIP10809	C.O.	-	-	-	-	2,300,000	2,300,000	Garfield - Tennessee to Golf Course	20	-	115,000
001	075	CIP10811	C.O.	-	-	-	-	750,000	750,000	Illinois - Main to Terrell	20	-	37,500

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2010 Cost	Year 2 2011 Cost	Year 3 2012 Cost	Year 4 2013 Cost	Year 5 2014 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
001	075	CIP10812	C.O.	$ -	$ -	$ -	$ -	$ 3,450,000	$ 3,450,000	Golf Course Rd - Scharbauer to Midkiff	20	$ -	$ 172,500
001	075	CIP10813	C.O.	380,000	380,000	-	-	-	760,000	"D" Street Pavement and Valley Gutter	20	-	38,000
001	110	CIP10814	Other	-	-	36,000	-	-	36,000	MPD Computer Lab Update	6	-	6,000
001	110	CIP10815	C.O.	-	150,000	-	-	-	150,000	Northwest Substation	40	-	3,750
001	110	CIP10817	C.O.	-	-	630,000	-	-	630,000	Autocite for Patrol	6	-	105,000
001	110	CIP10820	C.O.	-	468,000	-	-	-	468,000	Training Facility Expansion	20	-	23,400
001	115	CIP10821	C.O.	-	45,000	723,000	2,490,000	40,000	3,298,000	Fire Training Facility Improvement	40	-	83,950
001	115	CIP10821	General Fund	32,000	-	-	-	-	32,000	Fire Training Facility Improvement	40	-	800
				32,000	45,000	723,000	2,490,000	40,000	3,330,000			-	84,750
001	110	CIP10902	Other	50,000	-	-	-	-	50,000	Firearms Training Technology	6	-	8,333
300	300	CIP10909	C.O.	-	550,000	-	-	-	550,000	Water Storage Mixing Building	40	-	13,750
001	115	CIP10913	C.O.	212,342	2,287,658	-	-	-	2,500,000	Design Fire Station #6	40	-	62,500
001	090	CIP10918	State Grant	200,000	-	-	-	-	200,000	ATV Park Site	20	-	10,000
001	090	CIP10918	General Fund	50,000	-	-	-	-	50,000	ATV Park Site	20	-	2,500
				250,000	-	-	-	-	250,000			-	12,500
001	090	CIP10919	C.O.	-	2,000,000	-	-	-	2,000,000	Dennis the Menace Park	20	-	100,000
001	090	CIP10920	C.O.	-	100,000	-	-	-	100,000	Dunagan Restroom Replacement	40	-	2,500
001	090	CIP10921	General Fund	125,000	-	-	-	-	125,000	Exercise Equipment Replacement	6	-	20,833
001	090	CIP10922	General Fund	450,000	-	-	-	-	450,000	Greathouse Development	20	-	22,500
001	090	CIP10924	C.O.	-	2,000,000	-	-	-	2,000,000	NW Park Land	20	-	100,000
001	090	CIP10925	C.O.	131,000	-	-	-	-	131,000	GMFL Football Fields	20	-	6,550
001	090	CIP10925	General Fund	131,000	-	-	-	-	131,000	GMFL Football Fields	20	-	6,550
				262,000	-	-	-	-	262,000			-	13,100
001	090	CIP10928	General Fund	75,000	-	-	-	-	75,000	Washington Tennis Courts	20	-	3,750
001	090	CIP10930	C.O.	800,000	-	-	-	-	800,000	Hogan Park Renovation - Phase 2	20	-	40,000
001	090	CIP10930	General Fund	200,000	-	-	-	-	200,000	Hogan Park Renovation - Phase 2	20	-	10,000
				1,000,000	-	-	-	-	1,000,000			-	50,000
001	075	CIP10932	C.O.	495,000	495,000	-	-	-	990,000	City Wide Valley Gutter Installation	20	-	49,500
001	090	CIP11001	C.O.	-	3,500,000	-	-	-	3,500,000	Doug Russell Pool	20	-	175,000
001	090	CIP11001	General Fund	25,000	-	-	-	-	25,000	Doug Russell Pool	20	-	1,250
				25,000	3,500,000	-	-	-	3,525,000			-	176,250

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2010 Cost	Year 2 2011 Cost	Year 3 2012 Cost	Year 4 2013 Cost	Year 5 2014 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact Anticipated Savings	Operating Budget Impact Additional Expense
001	090	CIP11002	General Fund	$ 220,000	$ 220,000	$ 220,000	$ 220,000	$ 220,000	$ 1,100,000	Field Renovations Plan	20	$ -	$ 55,000
001	090	CIP11003	General Fund	75,000	75,000	75,000	75,000	75,000	375,000	Lighted Hike and Bike Trail	20	-	18,750
001	090	CIP11004	General Fund	15,000	-	-	-	-	15,000	Portable Stage	10	-	1,500
001	090	CIP11005	C.O.	-	10,000,000	-	-	-	10,000,000	SW Wellness - Training Facility	40	-	250,000
001	090	CIP11005	Other	-	10,000,000	-	-	-	10,000,000	SW Wellness - Training Facility	40	-	250,000
				-	20,000,000	-	-	-	20,000,000			-	500,000
001	090	CIP11006	C.O.	-	1,500,000	-	-	-	1,500,000	Washington Pool	20	-	75,000
001	090	CIP11006	General Fund	25,000	-	-	-	-	25,000	Washington Pool	20	-	1,250
				25,000	1,500,000	-	-	-	1,525,000			-	76,250
001	110	CIP11007	Other	-	66,000	-	-	-	66,000	Automatic License Plate Readers	6	-	11,000
001	110	CIP11008	Other	40,000	-	-	-	-	40,000	Remote Crime Surveillance Cameras	6	-	6,667
001	110	CIP11009	Other	55,000	-	-	-	-	55,000	Sex Offender Monitoring System	6	-	9,167
001	115	CIP11010	Revenue Bond	1,000,000	-	-	-	-	1,000,000	Aerial Ladder Truck 10	20	-	65,039
001	115	CIP11011	C.O.	-	550,000	-	-	-	550,000	Engine 11 - Fire Pumper	20	-	36,850
001	115	CIP11012	C.O.	212,342	2,287,658	-	-	-	2,500,000	Fire Station 5 Remodel	40	-	62,500
001	115	CIP11013	C.O.	288,000	-	-	-	-	288,000	Heart Monitor Replacement	5	-	57,600
001	115	CIP11014	Revenue Bond	111,300	-	-	-	-	111,300	Central Fire Station Remodel	40	-	2,783
300	300	CIP11015	C.O.	-	-	4,500,000	-	-	4,500,000	Facilities Building Construction	40	-	112,500
430	300	CIP11016	W & S Fund	100,000	100,000	100,000	100,000	100,000	500,000	Landfill Support	40	-	12,500
300	300	CIP11017	W & S Fund	500,000	500,000	500,000	500,000	-	2,000,000	Manhole Replacements	50	-	40,000
300	300	CIP11018	W & S Fund	300,000	-	-	-	-	300,000	Water Conservation Project - Phase 2	20	-	15,000
500	500	CIP11019	Federal	22,500	-	-	-	-	22,500	Design Entrance Guidance Signage Rehab	4	-	5,625
500	500	CIP11019	Airport Fund	2,500	-	-	-	-	2,500	Design Entrance Guidance Signage Rehab	4	-	625
				25,000	-	-	-	-	25,000			-	6,250
500	500	CIP11020	Federal	4,680,000	-	-	-	-	4,680,000	Taxiway Rehab	20	-	234,000
500	500	CIP11020	Other	520,000	-	-	-	-	520,000	Taxiway Rehab	20	-	26,000
				5,200,000	-	-	-	-	5,200,000			-	260,000
620	620	CIP11021	Other	310,145	-	-	-	-	310,145	Sports Complex Fence Installation	20	-	15,507
			Grand total	$ 23,088,509	$ 45,159,316	$ 19,624,000	$ 10,460,000	$ 11,795,000	$ 110,126,825			$ -	$ 4,299,673

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP10002	Oversize W&S Line Participation	Annual depreciation expense	50,000
CIP10011	Oak St. Bridge Culvert Work	Annual depreciation expense	3,400
CIP10013	Mockingbird Dr. Extension	Annual depreciation expense	84,000
CIP10015	Midland Draw Excavation - Phase 1	Annual depreciation expense	23,000
CIP10016	Midland Draw Excavation - Phase 2 & 3	Annual depreciation expense	34,500
CIP10017	Midland Draw Excavation - Phase 4	Annual depreciation expense	17,500
CIP10024	Central Business District Signal Poles & Arms	Annual depreciation expense	12,750
CIP10028	Engine 10 - Fire Pumper	Annual depreciation expense	27,500
		Equipment operating expenses	9,350
CIP10076	Red Oak Park	Annual depreciation expense	30,000
CIP10098	Municipal Court Expansion	Annual depreciation expense	137,500
CIP10101	Airport Water System Upgrades	Annual depreciation expense	76,000
CIP10504	West Illinois Ave.	Annual depreciation expense	100,000
CIP10604	Landfill Scale House	Annual depreciation expense	11,000
CIP10606	Idlewilde Retention Basin & out fall	Annual depreciation expense	48,500

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP10701	Beal Park Amphitheater	Annual depreciation expense	131,250
CIP10711	Windlands Park Pavilion Replacement	Annual depreciation expense	10,000
CIP10713	Ballistic Training Module	Annual depreciation expense	30,375
CIP10728	0.25 mgd Satellite Reuse Plant	Annual depreciation expense	137,500
CIP10801	Longview Street	Annual depreciation expense	8,500
CIP10802	Briarwood Ave.	Annual depreciation expense	28,750
CIP10803	Midkiff St.-Andrews Hwy to Wadley	Annual depreciation expense	150,000
CIP10804	Midkiff St.-Wall St to Illinois	Annual depreciation expense	107,019
CIP10805	Illinois-Marienfeld to Andrews Hwy	Annual depreciation expense	130,000
CIP10806	Midland Dr.-Illinois to Andrews Hwy	Annual depreciation expense	115,000
CIP10808	Illinois-Andrews Hwy to Midland Dr.	Annual depreciation expense	200,000
CIP10809	Garfield-Tennessee to Golf Course	Annual depreciation expense	115,000
CIP10811	Illinois-Main to Terrell	Annual depreciation expense	37,500
CIP10812	Golf Course Rd-Scharbauer to Midkiff	Annual depreciation expense	172,500

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP10813	"D" Street pavement and valley gutter	Annual depreciation expense	38,000
CIP10814	MPD Computer Lab Update	Annual depreciation expense	6,000
CIP10815	Northwest Substation	Annual depreciation expense	3,750
CIP10817	Autocite for Patrol	Annual depreciation expense	105,000
CIP10820	Training Facility Expansion	Annual depreciation expense	23,400
CIP10821	Fire Training Facility Improvement	Annual depreciation expense	83,250
		Operating expense	1,500
CIP10902	Firearms Training Technology	Annual depreciation expense	8,333
CIP10909	Water Storage Mixing Building	Annual depreciation expense	13,750
CIP10913	Design Fire Station #6	Annual depreciation expense	62,500
CIP10918	ATV Park Site	Annual depreciation expense	12,500
CIP10919	Dennis the Menace Park	Annual depreciation expense	100,000
CIP10920	Dunagan Restroom Replacement	Annual depreciation expense	2,500
CIP10921	Exercise Equipment Replacement	Annual depreciation expense	20,833
CIP10922	Greathouse Development	Annual depreciation expense	22,500

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP10924	NW Park Land	Annual depreciation expense	100,000
CIP10925	GMFL Football Fields	Annual depreciation expense	13,100
CIP10928	Washington Tennis Courts	Annual depreciation expense	3,750
CIP10930	Hogan Park Renovation	Annual depreciation expense	50,000
CIP10932	City Wide Valley Gutter Installation	Annual depreciation expense	49,500
CIP11001	Doug Russell Pool	Annual depreciation expense	176,250
CIP11002	Field Renovations Plan	Annual depreciation expense	55,000
CIP11003	Lighted Hike and Bike Trail	Annual depreciation expense	18,750
CIP11004	Portable Stage	Annual depreciation expense	1,500
CIP11005	SW Wellness - Training Facility	Annual depreciation expense	500,000
CIP11006	Washington Pool	Annual depreciation expense	76,250
CIP11007	Automatic License Plate Readers	Annual depreciation expense	11,000
CIP11008	Remote Crime Surveillance Cameras	Annual depreciation expense	6,667
CIP11009	Sex Offender Monitoring System	Annual depreciation expense	9,167

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED (SAVINGS)/ COST
CIP11010	Aerial Ladder Truck 10	Annual depreciation expense	50,000
		Operating expense	15,039
CIP11011	Engine 11 - Fire Pumper	Annual depreciation expense	27,500
		Operating expense	9,350
CIP11012	Fire Station 5 Remodel	Annual depreciation expense	62,500
CIP11013	Heart Monitor Replacement	Annual depreciation expense	57,600
CIP11014	Central Fire Station Remodel	Annual depreciation expense	2,783
CIP11015	Facilities Building Construction	Annual depreciation expense	112,500
CIP11016	Landfill Support	Annual depreciation expense	12,500
CIP11017	Manhole Replacements	Annual depreciation expense	40,000
CIP11018	Water Conservation Project - Phase 2	Annual depreciation expense	15,000
CIP11019	Design Entrance Guidance Signage Rehab	Annual depreciation expense	6,250
CIP11020	Taxiway Rehab	Annual depreciation expense	260,000
CIP11021	Sports Complex Fence Installation	Annual depreciation expense	15,507
		Total estimated (savings)/cost expense	4,299,673

SECTION XIV

APPENDIX

ORDINANCE NO. 8750

AN ORDINANCE OF THE CITY OF MIDLAND PROVIDING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING SEPTEMBER 30, 2010, BY APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES AND UNAPPROPRIATED FUND BALANCE OF THE CITY OF MIDLAND FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS TO THE CITY; AND ORDERING PUBLICATION

WHEREAS, as required by Article IV, Section 14, of the City Charter, the City Manager has prepared and submitted to the City Council a Budget Estimate of expenditures and revenues of all City departments, activities, and offices for the year beginning October 1, 2009, and ending September 30, 2010; and

WHEREAS, said Budget has been filed with the City Secretary of the City of Midland, Texas, as required; and

WHEREAS, notices of a public hearing upon said Budget have been duly and legally made; and

WHEREAS, said public hearing has been held and full and final consideration given said Budget; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIDLAND, TEXAS:

SECTION ONE. That for the purpose of providing the funds necessary and proposed to be expended in the Budget of the City of Midland for the fiscal year beginning October 1, 2009, and ending September 30, 2010, the Budget prepared by the City Manager and submitted to the City Council for its consideration and approval is hereby approved, and the available resources and revenues of the City of Midland as set forth in said Budget for said fiscal year, are hereby appropriated and set aside for the maintenance and operation of the various departments of the

Government of the City of Midland, together with the various activities and improvements as set forth in said Budget; and the appropriations shall be strictly applied for the uses and purposes in the respective divisions as provided for in said Budget.

SECTION TWO. That the said Budget for the fiscal year beginning October 1, 2009, and ending September 30, 2010, approved herein shall be attached to and made a part of this ordinance the same as if copied in full herein. Said Budget being on file in the City Secretary's office referenced by the number and date of this Ordinance.

SECTION THREE. That expenditures during the fiscal year beginning October 1, 2009, and ending September 30, 2010, shall be made in accordance with the summary Budget approved by this ordinance unless otherwise authorized by a duly enacted resolution or ordinance of the City of Midland and subject to the following provisions and conditions to wit:

1. That no expenditure may be made without Council approval which shall increase the total appropriation for any one Fund.

2. That the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a Fund.

3. That department managers are hereby authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved Budget.

SECTION FOUR. During each year while there is any liability by reason of the City's Personnel Policies, the City Council shall compute and ascertain the rate and amount of ad valorem tax, based on the latest approved tax rolls with full allowance being made for tax collection, which will be sufficient to raise the money required to pay any sums which may be or become due during any such year, in no instance to be less than two percent (2%) of such obligation, together with all interest thereon, because of the obligations assumed by the City's Personnel Policies. Said rate and amount of ad valorem tax will be ordered to be levied against all taxable property in the City for each year while any liability exists by reason of the obligations undertaken by the City's Personnel Policies, and said ad valorem tax shall be assessed and

collected each year until all of the obligations incurred in the City's Personnel Policies shall have been discharged and all liability discharged.

SECTION FIVE. For the purpose of this ordinance certain words as used herein are defined as follows:

1. The term "agency" wherever used in the said Budget shall mean the same and be synonymous with the term "department" as used in the Charter, ordinances, resolutions, and other official documents and policies of the City of Midland, Texas.

2. The term "organization" wherever used in the said Budget shall mean the same and be synonymous with the term "division" as used in the Charter, ordinances, resolutions and other official documents and policies of the City of Midland, Texas.

SECTION SIX. All Departments of the City required to be established by the City Charter, State Law or Federal Law are deemed to be created.

SECTION SEVEN. That all transfers from the Water and Sewer Fund and Sanitation Fund are made in compliance with Sections 1502.057, 1502.058 and 1502.059 of the Texas Government Code.

The above and foregoing ordinance was duly proposed, read in full and adopted on first reading, the 24th day of August, A.D., 2009; and passed to second reading on motion of Council member Morgan, seconded by Council member Trost, by the following vote:

Council members voting "AYE":	Morgan, Trost, Morales, Perry, Hailey, and James
Council members voting "NAY":	Dufford

The above foregoing ordinance was read in full and finally adopted by the following vote, upon motion of Council member Morgan, seconded by Council member Trost, on the 24th day of August, A.D., 2009, at a regular meeting of the City Council:

Council members voting "AYE":	Morgan, Trost, Morales, Perry, Hailey and James
Council members voting "NAY":	Dufford

PASSED AND APPROVED THIS 24th day of August, A.D., 2009.

/s/ W. Wesley Perry
W Wesley Perry, Mayor

ATTEST:

/s/ Kaylah J. McCord
Kaylah J. McCord, City Secretary

APPROVED AS TO FORM:

/s/ Keith Stretcher
Keith Stretcher, City Attorney

GLOSSARY

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM - Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property in compliance with the State Property Tax Code.

APPROPRIATION - A legal authorization made by the City Council which permits City officials to incur obligations against and to make expenditures of governmental resources.

ASSESSED VALUATION - A value established by the Midland Central Appraisal District which approximates market value of real or personal property.

BOND - A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Most commonly, these are General Obligation Bonds, Certificates of Obligation, or Revenue Bonds used for capital construction projects.

BUDGET - A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services provided the residents of the City. The budget is approved by Ordinance and sets the legal spending limits for the fiscal year.

BUDGET DOCUMENT - The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.

BUDGET MESSAGE - The opening section of the budget from the City Manager which provides the City Council and the public with a general summary of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment, by City Council, to legally authorize City staff to obligate and expend resources.

CAPITAL OUTLAY - Expenditures for equipment, vehicles, or machinery, and other improvements that result in the acquisition of assets with an estimated useful life of more than one year, a unit cost of $1,000 or more, and capable of being identified as an individual unit or property.

CDBG - Community Development Block Grant - an entitlement grant used to improve slum and blight areas of the city.

CERTIFICATES OF OBLIGATION (CO) - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

CITY CHARTER - The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

CITY COUNCIL - The Mayor and six (6) Council members collectively acting as the legislative and policy making body of the City.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest.

GLOSSARY (continued)

DELINQUENT TAXES - Real or personal property taxes that remain unpaid on and after February 1st of each year, and upon which penalties and interest assessed.

DEPARTMENT - A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

DIVISION - A basic organizational unit that is functionally unique and provides service under the administrative direction of a Department.

EFFECTIVE TAX RATE - The ad valorem tax rate which, when applied to properties existing on last year's tax roll, adjusted for changes in appraisal values and other items, would yield the same tax revenues in the current year as in the previous year.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Funds established to account for operations of the water and sewer system, sanitation, golf course and airport. These funds are operated in a manner similar to private business enterprises.

ESTIMATED REVENUE - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

EXPENDITURE - Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

FISCAL YEAR - A consecutive 12-month period which signifies the beginning and ending dates for recording financial transactions. The City of Midland's fiscal year begins October 1 and ends September 30 of the following calendar year. This is also called the budget year.

FRANCHISE FEE - A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCE - The difference between governmental fund assets and liabilities. An adequate fund balance is essential for several reasons, including the need to have sufficient cash for operations prior to receipt of property tax revenues, maximization of investment earnings, maintaining a financial position favorable to strong bond ratings, and funds availability in case of emergencies or unexpected events.

FUND EQUITY - The difference between proprietary assets and liabilities.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived from taxes, user fees and franchise fees which support general public services such as public safety, development services, and community services.

GENERAL OBLIGATION (GO) BONDS - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

GLOSSARY (continued)

GRANT - A contribution by a government or other organization to support a particular function

INFRASTRUCTURE - The underlying permanent foundation or basic framework such as streets, drainage facilities, water and sewer mains.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local governmental unit.

INTERNAL SERVICE FUND - These funds account for the financing of goods or services provided by one City department to other departments of the governmental unit on a cost reimbursement basis. The Garage Fund and Warehouse Fund are operated as internal service funds in the City of Midland.

INTEREST EARNINGS - The earnings from available funds invested during the year.

LEVY - To impose or collect by legal authority vested in the City Council.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance**.**

MAINTENANCE - All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

MANDATE OR MANDATED EXPENSES - Any expense relating to an authoritative command or instruction. Refers to the federal and state mandates governing municipalities, such as Subtitle D relating to landfill operations.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. Le., as in the General Fund.

NET ASSETS (FUND EQUITY) - The noncapital portion of proprietary fund net assets, including both restricted and unrestricted net assets.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PERSONNEL SERVICES - The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

PROPERTY TAXES - Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

RESERVE - An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

REVENUE - Funds that the government receives as income.

REVENUE BONDS - A legal debt instrument which may be used to finance projects for enterprise funds. Revenues from the borrowing fund are pledged to pay principal and interest of the bonds.

GLOSSARY (continued)

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX RATE - The tax rate consists of two components, maintenance/operations and debt service, and is adopted by Ordinance by the City Council after a public hearing.

ACRONYMS

ACM	Assistant City Manager
ADA	Americans with Disabilities Act
APB	Accounting Principles Board
ATC	Advanced Technology Center
CAF	Commemorative Air Force
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CISD	Communications and Information Systems Department
CM	City Manager
C.O.	Certificate of Obligation
COM	City of Midland
CRMWD	Colorado River Municipal Water District
DARE	Drug Abuse Resistance Education
D-FY-IT	Drug Free Youth In Texas
EDP	Electronic Data Processing
EMS	Emergency Medical Services
EPSDT	Early Prevention, Screening, Detection, Testing
FAA	Federal Aviation Administration
FASB	Financial Accounting Standards Board
FEMA	Federal Emergency Management Adminsitration
FY	Fiscal year
GAAP	Generally Accepted Accounting Principals
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GFC	General Services Commission
GIS	Geographic Information System
G.O.	General Obligation
GPFC	Golf Course Player Facility Charge
HUD	Housing and Urban Development
I & S	Interest and Sinking
ISM	Institute of Supply Management
LLEBG	Local Law Enforcement Block Grant
MCAD	Midland Central Appraisal District
MDC	Midland Development Corporation
MGD	Million gallons per day
M.I.S.D.	Midland Independent School District
MLK	Martin Luther King
MOHRE	Midland Odessa Health & Retirement Endeavor
MOTRAN	Midland Odessa Transportation Alliance
MOUTD	Midland Odessa Urban Transportation District
MUGS	Midland United Girls Softball
NAPM	National Association of Purchasing Management
OMB	Office of Management and Budget
PAQ	Position Analysis Questionnaire
PFC	Passenger Facility Charges
P.O.	Purchase Order

ACRONYMS (continued)

RFP	Request for Proposal
SCDC	Sports Complex Development Corporation
SWAT	Special Weapons and Tactics
TCEQ	Texas Commission on Environmental Quality
TDH	Texas Department of Health
TIRZ	Tax Increment Reinvestment Zone
TRU	Telephone Reporting Unit
UCR	Uniform Crime Reporting
UTPB	University of Texas Permian Basin
VCLG	Victims Coordinator and Liaison Grant
W&SRSF	Water & Sewer Rate Stabilization Fund
WPCP	Water Pollution Control Plant