MIDLAND

CITY OF MIDLAND

ANNUAL BUDGET

2010-2011

MIDLAND, TEXAS

THE CITY OF MIDLAND, TEXAS
ANNUAL BUDGET

Fiscal Year
October 1, 2010 through September 30, 2011

Mayor W. Wesley Perry

Council Members

W. Jeffrey Sparks
District 1

Vicky Hailey
District 2

John H. James
Mayor Pro Tempore
District 3

Michael B. Trost
District 4

A. Scott Dufford
At-Large

Jerry F. Morales
At-Large

Courtney B. Sharp, City Manager

MIDLAND
CITY OF MIDLAND

ORGANIZATION CHART

- CITIZENS OF MIDLAND
  - CITY COUNCIL
    - BOARDS & COMMISSIONS
    - CITY SECRETARY
    - CITY ATTORNEY
    - CITY MANAGER
      - INTERNAL AUDITOR
      - BUDGET
      - Assistant to the City Manager Public Information Officer
      - ASSISTANT CITY MANAGER
        - LEGISLATIVE SERVICES
        - COMMUNITY SERVICES
          - Health & Senior Services
          - Animal Services
          - Parks & Recreation
          - Golf Course
          - Scharbauer Sports Complex
          - Scharbauer-Linebery House
        - CISD
          - Communications
          - Communications Maintenance
          - Information Systems
        - UTILITIES
          - Water & Wastewater Maint.
          - Water & Wastewater Ops Adm
          - Solid Waste
          - Landfill
        - AIRPORTS
          - Airpark
          - Industrial Park
          - International Airport
      - FIRE
        - Emergency Management
        - Emergency Medical Services
        - Fire Prevention
        - Airport
        - Fire Suppression
      - DEVELOPMENT SERVICES
        - Engineering Services
        - Community Development
        - Code Administration
        - Planning
        - GIS
        - Transportation
      - POLICE
        - Administration
        - Investigative Services
        - Support Services
        - Field Operations
      - DEPUTY CITY MANAGER
        - FACILITIES & FLEET MANAGEMENT
          - Facilities Services
          - Garage
          - Purchasing
          - Safety & Risk Management
          - Vehicle Services
          - Warehouse
        - FINANCE
          - Accounting
          - Customer Service
          - Investments
          - Meter Shop
          - Payroll
        - ADMINISTRATIVE SERVICES
          - Human Resources
          - Employee Health & Wellness
    - MUNICIPAL JUDGE

8/19/2009

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Midland

Texas

For the Fiscal Year Beginning

October 1, 2009

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Midland, Texas for its annual budget for the fiscal year beginning October 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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SECTION I

INTRODUCTION

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Office of
City Manager

300 N. Loraine
P.O. Box 1152
Midland, TX 79702-1152

432.685.7203
Fax 432.686.1600

August 23, 2010

TO: Honorable Mayor and City Council

FROM: Courtney Sharp, City Manager

SUBJECT: 2010 - 2011 Budget

The 2010/2011 budget for the operation of the City government is submitted for your consideration and approval. A budget is required under the provisions of Article 689a-13, Title 20, of the Revised Civil Statutes of the State of Texas and provisions of the Midland City Charter. It is submitted as the general operating plan for the City for the fiscal year beginning October 1, 2010 and ending September 30, 2011. The budget was prepared with a focus on the mission, "We, the employees of the City of Midland, are PASSIONATE and ENERGETIC about the service we provide to EACH OTHER and OUR COMMUNITY." This mission is realized by means of the guiding principles outlined in the City's vision statement with implementation of strategies accomplished through fiscally responsible organizational policies in budgeting revenues and expenditures.

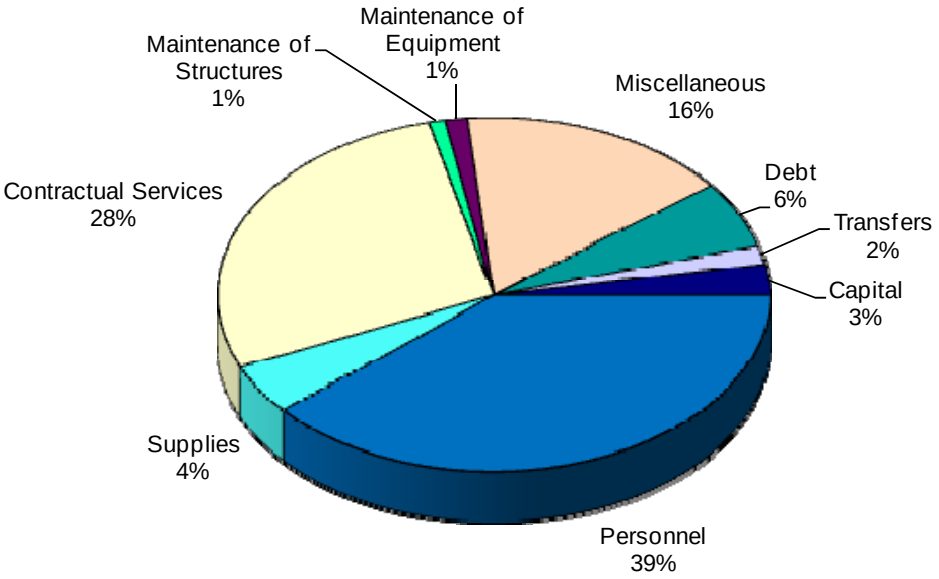
Organizational policies implemented for and included in the 2010-2011 budget were as follows:

> Policy: Healthy Economy – Review all revenue sources to achieve the best possible forecast of revenues. This policy is implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness is inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the budget year.
>
> Policy: A Recognized Leader - The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy is achieved through maintenance of the City's benefit programs.
>
> Policy: Works Together - Provide quality services with a competitive cost. This is achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services

The focus for the budgetary process was on the allocation of limited resources while maintaining the current level of City services**.** A property tax rate of 47.285 cents per $100 valuation, which is the effective tax rate plus 5.51%, is included in the fiscal year 2010-2011 budget. This is an increase of 1.605 cents per $100 valuation (3.5%). The effective tax rate is the ad valorem tax rate which, when applied to properties existing on last year's tax roll, adjusted for changes in appraisal values and other items, would yield the same tax revenues in the current year as in the previous year.

The budget presented for all City operations for the 2010-2011 fiscal year totals $169,643,530. This is a 1.37% increase when compared to the fiscal year 2009-2010 budget of $167,349,186.

Combined Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2011



$169,643,530

The fiscal year 2011 operating budget is supported by combined revenues of $160,412,026, up $2,083,461 from fiscal year 2010. Property tax revenue and water and sewer revenue reflect the largest amount of increase over fiscal year 2010, at $2,316,072 and $1,958,750, respectively. Other major components of this increase include $305,232 increase in Garage charges to other funds and $196,909 additional franchise fees. These increases are offset by estimated decreases of $1,340,156 in sales tax receipts, $1,132,103 in grant revenues and $628,500 in interest earnings.

	2010 Budget	2011 Budget	% Change
Total City Expenditure Budget	$ 167,349,186	$ 169,643,530	1.37%
Total City Revenue Budget	$ 158,328,565	$ 160,412,026	1.32%

The budgetary process began in January 2010 and should be concluded on August 23 with the second reading of the budget ordinance and adoption of the tax rate. Significant dates and events during the budget preparation schedule were:

May 19	-	Start of Departmental budget reviews by City management
June 25	-	Working copies of budget delivered to City Council
July 6	-	Start of City Council budget workshops
July 21	-	Calculation of effective tax rate
July 22	-	Filing of budget for public inspection with City Secretary and post proposed budget on City's website
July 27	-	Resolution amending City Council's Schedule of Regular Meetings to include meeting on August 17 and August 23, 2010. Set special meeting for August 3, 2010. Vote on proposal to consider tax increase and dates for public hearings.
August 3	-	First public hearing on tax increase
August 10	-	Second public hearing on tax increase
August 17	-	First reading of Budget Ordinance and vote to adopt Tax Rate Ordinance
August 23	-	Second reading of Budget Ordinance and vote to adopt Tax Rate Ordinance

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are budgeted on the modified accrual basis using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, Warehouse and Technology funds, are budgeted on an accrual basis using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable.

In general, the economic outlook for the City is good. According to the Texas Workforce Commission, Midland has experienced a job growth rate of 1.7% since January 2010, adding 1,100 jobs. The commission also shows that Midland's unemployment rate dropped to 5.6% in April 2010, tying Midland and Amarillo for the lowest rate in the state. Statewide unemployment for the same period was 8.3%. Midland had previously held the lowest unemployment rate in the state from January 2005 through the spring of 2009. Population has been growing steadily with energy prices continuing to strengthen. A steady growth in the number of utility connections and annexations are creating more demand on the water system and strong revenues to help meet the demands of a growing City.

Economic development initiatives of the Midland Development Corporation, a component unit of the City, have been highly successful in both creating jobs and helping diversify the local economy. The sales tax is expected to provide in excess of $5,685,050 this year for economic development to be guided by the board of the Midland Development Corporation.

The Tax Increment Reinvestment Zone (TIRZ) for downtown Midland was created in 2001 to fuel growth in the downtown portion of the City by reinvesting the tax revenues from the increased values in the Tax Increment Zone back into downtown. The TIRZ has a projected 30-year life during which it forecasts approximately $28M will be spent for the renovation or transition of vacant and deteriorated commercial structures, site and infrastructure improvements, and the sound growth of retail, hotel, and residential development within the downtown area.

The inter-governmental cooperative effort that resulted in development of the Advanced Technology Center is continuing to prove successful. The Center is a focal point for the development of technically proficient students and a better-trained workforce for industry. It is also proving to be an important element in attracting new businesses to Midland. The center is a cooperative effort funded by the City, Midland College, Midland Independent School District, the Abell-Hanger Foundation and various other private contributors.

An intergovernmental effort with the City of Odessa created the Midland Odessa Urban Transportation District. This district provides mass transit to both cities. The Midland system currently consists of six fixed routes. In addition to the fixed-route service, the district also provides complementary paratransit service for Americans with Disabilities (ADA). This is curb-to-curb service for persons with disabilities who cannot use the regular bus service. The system operates Monday through Friday, 13 hours per day, and Saturday, 12 hours per day, with no service available on Sunday.

2009-10 ACTIVITIES AND ACHIEVEMENTS

Growth in Midland during 2010 has been at a slightly higher rate than the prior year. During fiscal year 2009, issuance of single-family building permits averaged 28 permits per month, compared to 33 per month during the first eight months of fiscal year 2010. Two new hotels have been completed along the I-20 corridor, and several new pharmacies have been constructed around town. Substantial progress has been made on the Performing Arts Center, and the Martin Luther King Center is being remodeled, both of which will enhance the quality of life in Midland. Enhancement of the City's image is an important factor for continued economic development. Annexation of land along SH 191 and FM 1788 will allow for planned growth in this area. In addition, approximately 290 new apartment dwellings will become available in 2010 or 2011, improving housing choices for citizens. Infrastructure needs are being addressed as construction nears completion on the $23.8 million Water Purification Plant upgrade project and work advances on the Jal Draw channel lining. Also, in an ongoing effort to improve service to the region's travelers, rehabilitation of the Airport terminal building, airfield lights and signage and various runways and taxiways continued.

2010-11 STRATEGIC PLAN

Every year, the City Council sets a list of priorities as targets for action during the next year. The list is a product of the Strategic Planning Session where City Council and City Staff come together and design a blueprint for action. This includes examining where we have been as well as planning and preparing for the future needs of the City.

During the 2010 Strategic Planning Session, eleven goals were refined and agreed upon as the top priorities for 2010-2011. These eleven goals are prioritized into Short Term, Mid Term, and Long Term Goals.

SHORT TERM GOALS

- Economic Development Funds: Document and communicate City Council Philosophy, Policy and Vision regarding utilization of economic development funds.
- Decision-Making: Develop long-term fiscal philosophy and policies to guide decision-making.
- Downtown Development: Develop a unified strategy for the development of downtown.
- Capital Improvement Funding: Develop a long-term philosophy and policy for funding capital improvements.
- Facility Plan: Develop a long-term facility plan.
- City Customer Service: Conduct customer service training for City employees.

MID TERM GOALS

- Corridor Development Plans: Develop Corridor Development Plans for I-20, 349, 191, 1788, Loop 250, Big Spring Highway, the airport, and downtown to guide future development patterns and prioritize economic stimulation activities and priorities in each corridor.
- Water Plan: Develop a 50-year water plan.

- Parks Master Plan: Review Parks Master Plan to include longer-term financial sustainability and maintenance.
- Cooperation Plans: Develop cooperative plans with other taxing entities.

LONG TERM GOALS

- Pursue and achieve designation as an "All American City".

The major goals adopted by the Midland City Council for 2010-2011 assist in creating the right foundation for a dynamic future.

Midland City Government is ***Financially Responsible*** and provides its citizens with ***Quality City Services***.

Financially Responsible

- Maintain a strong bond rating and financial reserve.
- Continually evaluate and update core City services and business operation.
- Facilities and infrastructure are well-designed, well-built, and well-maintained.
- Resources are leveraged to maximize return to the City and to invest in the City's future.
- Resources are adequate for City services and service levels.

Quality City Services

- Have a well trained, efficient, and professional staff.
- Services are provided in a customer-friendly manner.
- Services and processes are continually improving, using new and innovative techniques.
- Continually plan and fund future services, infrastructure, and resource needs.
- Ensure equity of City services in every neighborhood.

GENERAL FUND

Total General Fund revenues are budgeted at $75,722,337, an increase of $211,744 for fiscal year 2011 from budgeted fiscal year 2010 revenues. This is the result of decreases in sales tax revenue and grants and civic contributions of $1,340,156 and $1,132,103, respectively, partially offset by a $2,421,941 increase in property tax collections.

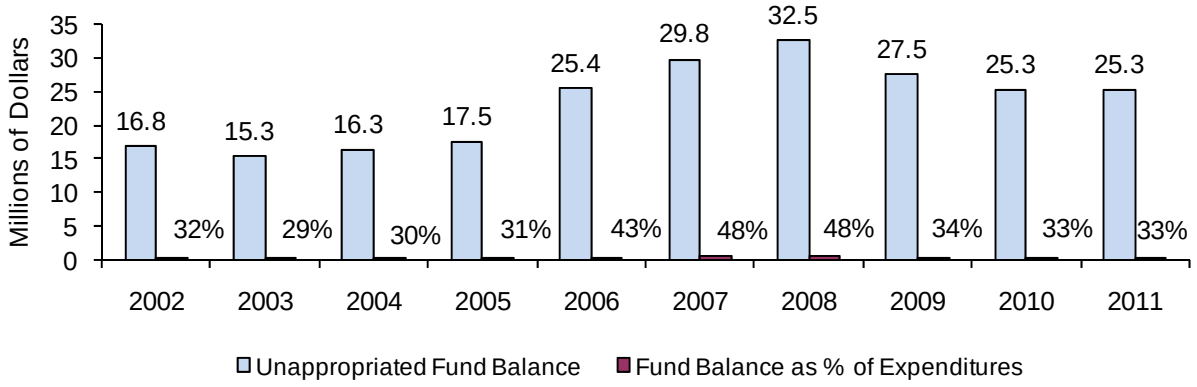
The increased collections from property taxes are the result of a slowly improving property tax base and an increase in the actual maintenance and operations tax rate from 39.75 to 41.72 cents per $100 valuation. Sales tax revenue decreases appear to have stabilized approximately 17.4% below prior year levels and returned to a slow a growth pattern of approximately 2%.

The expenditures budget for this fund is $75,722,337. This yields a balanced budget for the 2010-2011 fiscal year. The General Fund Unappropriated Fund Balance, which is essential for bond ratings, self-insurance considerations, disaster recovery and major economic or regulatory changes, is projected to be $25,278,580 at the beginning of Fiscal Year 2010 - 2011.

Significant changes in the 2010-2011 budget include the addition of an Assistant Community Services Director and an Executive Assistant, while unfreezing the Assistant City Engineer position. Contractual services funded by the General Fund increased by $529,707 for several reasons, including $133,035 additional hire of equipment costs related to increased fuel prices and new equipment, $253,400 increase in the cost of grounds maintenance for parks, $298,000 additional costs for water, and $174,000 decreased cost for light and power. Postponed maintenance of streets and roadways, done in an effort to hold down total expenditures, reduced the budget by $676,798. A $1,446,469 decrease in interfund transfer is also reflected, related primarily to lower grant revenues. These items comprise the budgetary highlights in the General Fund.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

General Fund Unappropriated Fund Balance
and Fund Balance as a Percentage of Expenditures
Actual Fiscal Years 2002 through 2009;
Estimated Fiscal Year 2010 and Projected Fiscal Year 2011



INTEREST AND SINKING FUND - TAX SUPPORTED DEBT

This fund is used to accumulate assets necessary to make the principal, interest and other debt associated payments on the City tax supported debt. All deposits to this fund are restricted by law to the payment of the amounts due associated with this debt. Deposits to this fund are made from the interest and sinking fund portion of the property tax levy and the interest earned on those deposits for each year.

The property tax levy for this purpose is 5.57 cents per $100 valuation, down 0.36 cents per $100 valuation from 5.93 cents per $100 valuation for the 2009-2010 budget. Total tax supported debt expenditures for fiscal year 2010-2011 are $3,855,119. Water and Sewer Funds provide for expenditures of $107,324 to support a Housing and Urban Development Section 108 Loan which was used to help develop the Advanced Technology Center.

HOTEL/MOTEL FUND

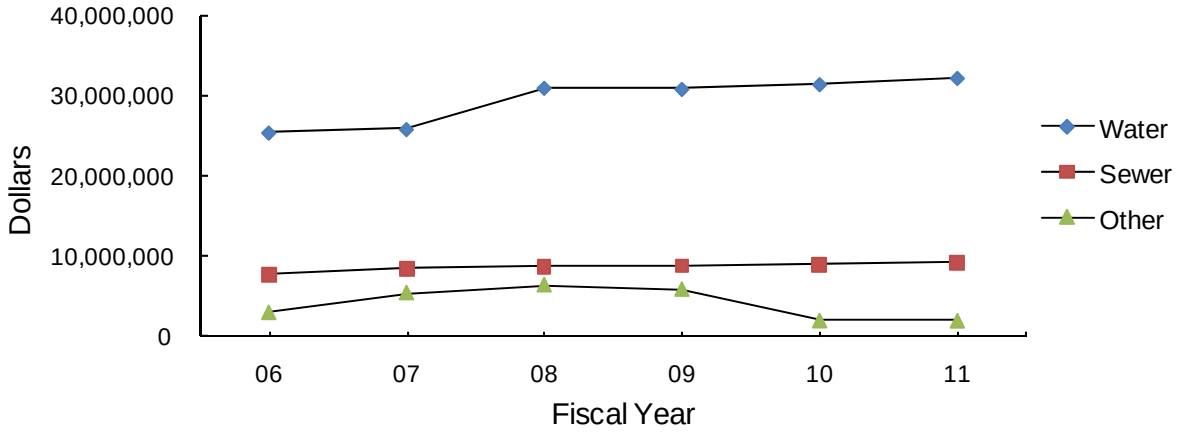
The Hotel/Motel Fund is used to segregate revenues received from local hotel/motel occupancy taxes, revenues received from Midland Center operations and the interest income associated with these dollars. Local hotel/motel occupancy taxes are 7% of adjusted gross receipts for hotels and motels located within the city limits. Hotel/Motel Tax revenues are expected to remain level, and are budgeted at $2,200,000 for fiscal year 2010-2011. Total fund revenues, estimated to be down by approximately 0.8% from fiscal year 2010, are budgeted at $2,416,000.

Expenditures of these revenues must meet a two-part test to be considered an eligible expenditure: (1) the expenditure must "directly enhance and promote tourism and the convention and hotel industry" and (2) the expenditure must "clearly fit into one of five statutorily provided categories for expenditure of local hotel occupancy tax revenues." Expenditures decreased by 1.15% when compared to fiscal year 2009-2010.

WATER AND SEWER FUND

The Water and Sewer Fund revenues are estimated to increase by 3.96% from budgeted 2009 – 2010 revenues. This increase is based upon consideration of several factors, including increased customer numbers and a 2.5 percent increase in rates effective October 1. Annual water and sewer revenues should provide adequate cash flow for operations and the current level of debt for the fund. Also, this fund is required by debt covenants to maintain a net revenue to debt ratio of 1.5. The current rate structure, coupled with the impact of the Water and Sewer Rate Stabilization Fund, should provide adequate revenues to meet this requirement.

Water and Sewer Revenue Trends
Actual 2006 through 2009; Estimated 2010; Budgeted 2011



Water and Sewer Fund expenses are up $1,975,952, 4.32%, from the previous fiscal year. The largest single component of this increase is associated with the cost of water delivery to the City, which increased $991,562. Electricity costs also show a budgeted increase of $194,350.

An item of significant interest is the $5,000,000 Water & Sewer Rate Stabilization Fund (W&SRSF). This fund was created by Ordinance 7889 and may be used for any lawful purpose to stabilize rates and charges of the water and sewer system. Additionally, and perhaps most important, use of dollars from this fund may be considered in meeting the net revenue to debt ratio bond covenants. The ordinance set specific limitations on the timing and use of these dollars and the repayment of these dollars to the W&SRSF to insure the long-term viability of the fund and a stable water and sewer rate structure. This fund has never been reduced below its original amount at any time and no use of the original amount is anticipated in the proposed budget.

SANITATION FUND

Sanitation Fund revenues, exclusive of revenue derived from the Litter Abatement Contributions, are estimated to decrease by 2.7% during fiscal year 2010-2011. Garbage collection fees are expected to remain level, but landfill charges are expected to produce $150,000 less than in 2010. Revenues generated should provide adequate cash flow to meet the operating needs of the fund and provide for small capital expenditures.

Expenses of this fund, exclusive of expenses to be incurred through expenditure of the Litter Abatement Contributions, increased 2.7%. Closure/postclosure care reflects a decrease of $199,228, while depreciation increased $462,000, due to the timing of the completion date for the new landfill cell. An increase of $85,848 in hire of equipment is related to increased fuel costs and the acquisition of new equipment. A portion of the landfill costs result from unfunded, federally mandated regulations and are mainly reflected in depreciation of capitalized costs and landfill closure costs.

Voluntary Litter Contributions were established, October 1, 2002, by the City to assist with litter abatement through a program of voluntary $1.00 per month contributions from citizens on their utility bills. In November 2006, the contribution rate was reduced $0.50. Expenses will be incurred through the use of revenues for abatement of litter problems. Revenues are budgeted at $136,500 for this program and expenses at $318,605.

GOLF COURSE FUND

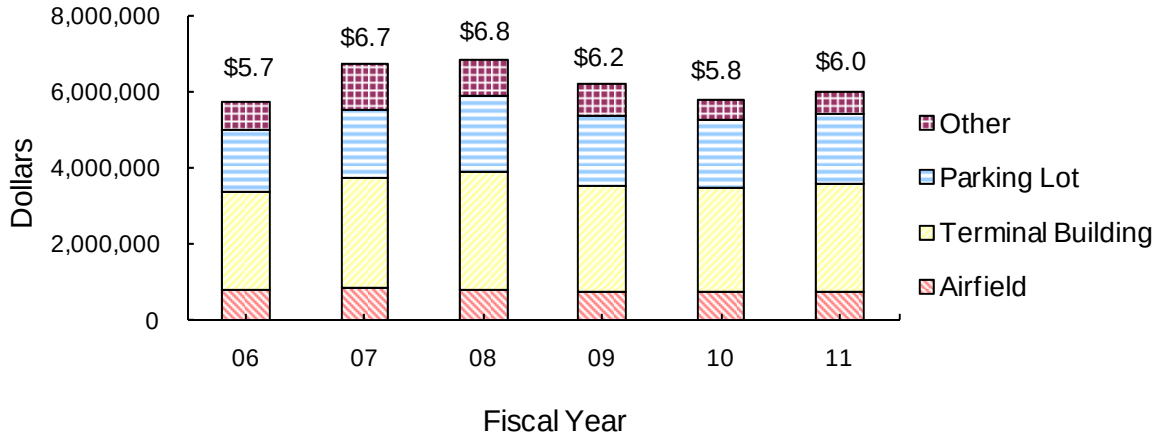
Golf Course revenues are budgeted at $1,746,600, reflecting a 2.67% increase compared to fiscal year 2010 budgeted revenues of $1,701,100. The Golf Course Player Facility Charge (GPFC) of $1.00 per round is currently being used in its entirety to assist with debt service costs associated with construction of the new nine holes and expansion of other golf course facilities. In October of 2003, an additional $2.75 GPFC was instituted to be used specifically for capital improvements of the Golf Course. The GPFC revenues are not available for general golf course operations and are not reflected in the revenue estimates. Expenses are budgeted to increase 0.41%.

AIRPORT FUND

Airport working capital is anticipated to be approximately $2,893,129 at the beginning of fiscal year 2010-2011. This working capital is critical to the operation of the Airport during the next few years. Working capital currently represents 28.4% of proposed Fiscal Year 2010 – 2011 expenses, 48.5% of expenses net of depreciation, and should be maintained at this level for reasonably sound financial operations.

Estimated Airport Fund revenues reflect a decrease of $188,192, with reductions forecast in parking lot revenue, terminal building and tower revenue. Airport Passenger Facility Charge revenues to be used in capital construction projects and the repayment of a major portion of the debt issued for construction of the new terminal building at the airport are not included in this total due to use restrictions.

Airport Revenues
Actual 2006 through 2009; Estimated 2010; Budgeted 2011



Airport expenses are down $188,991 or 1.82%. The primary source of this decrease is light and power, which reflects $156,000 less than fiscal year 2010. A decline in actual electricity costs during 2010 is expected to continue into 2011. Based upon a cost allocation study prepared by DMG Maximus in accordance with Office of Management and Budget Circular A-87 (OMB A-87), General Fund charges to the Airport were $1,425,286.

SCHARBAUER SPORTS COMPLEX FUND

The Scharbauer Sports Complex Fund was established to account for all facets of the operations of the Scharbauer Sports Complex.

Fiscal Year 2011 revenues, $1,659,592, are budgeted to cover expenses of $3,466,592, including $1,807,000 in depreciation expense. Support from the General Fund is budgeted at $586,248.

The revenue stream from the contractual agreement between the Midland Football-Soccer and Baseball Complex Development Corporation, a 4b corporation, and the City is accounted for in a "subfund" of this fund. This agreement provides for the Midland Football-Soccer and Baseball Complex Development Corporation (MFSB) to remit all revenues received from a 4b sales tax to the City for use in paying debt service costs associated with the Series 2000 and 2001 Certificates of Obligation issued by the City to fund development of the Sports Complex, as well as the Series 2006 General Obligation Refunding Bonds issued to refund a portion of the Series 2000 Certificates of Obligation. Receipts of sales tax in excess of principal and interest requirements on the debt may be used from time to time in paying any expenses that are within the purposes for which the sales tax was approved by the voters. Debt service payments for fiscal year 2011 will be $4,812,048.

INTERNAL SERVICE FUNDS

The internal service funds of the City are the Garage Fund, Warehouse Fund and Self-insurance funds. These funds derive their revenues from charges to the City funds that use their services and these revenues are budgeted in the other funds as expenses/expenditures. The only revenue not from this source is investment income associated with the funds.

The Garage Fund budget increased $448,148, or 3.36% due to a combination of factors. Capital items represent the majority of this amount, including $550,000 for a new pumper truck for the Fire Department and $320,031 for a Water and Wastewater jet combo truck. Fuel costs are expected to increase slightly at $77,600, or 4.2% above fiscal year 2010. Depreciation reflects an increase of $468,000. Revenues are budgeted to increase by $245,232.

The Warehouse Fund expense budget is $813,842 for fiscal year 2011 as compared to $735,144 for fiscal year 2010.

The City's self-insurance funds, in the aggregate, appear to be financially sound for fiscal year 2010. The increase for combined fund contributions to the General Liability Self-Insurance Fund totals $121,700, bringing total General Liability contributions from all funds to $535,700. Payments by the operating funds to the Workers' Compensation Self-insurance Fund for coverage in fiscal year 2011 were decreased by 30% from the prior year due to declining claims. Medical/Dental Self-Insurance contributions by the City for active employees increased 5% for 2011, while charges to retirees were increased 10%, as of January 1, 2011, to reflect increasing costs of services.

The City periodically retains the services of an actuarial firm to conduct a study of the City's self-insurance funds. Rates and anticipated expenses, except for Medical/Dental rates, are established based upon actuarial recommendations contained in that study.

CAPITAL IMPROVEMENT PROGRAM

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Generally, capital projects are in excess of $15,000, have a useful life of more than five years and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park developments and new City facilities such as fire stations, airports, or water treatment facilities. Major maintenance projects such as street resurfacing or a new roof for a building are not included in the CIP. The following table presents a comparison of funded projects between the 2010 and 2011 budget years.

	2010 Budget	2011 Budget	Difference
Total Capital Improvement Budget	$ 102,442,048	$ 112,851,034	$ 10,408,986
Total Project Expenditures to Date	$ 67,048,288	$ 81,928,387	$ 14,880,099
Unspent Capital Improvement Budget	$ 35,393,760	$ 30,922,647	$ (4,471,113)

Annually, a five-year CIP needs assessment is presented to City management by the various City departments. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment. This needs assessment is evaluated and prioritized by City management. Tentative recommendations are made to City Council based upon this assessment. Council then evaluates, modifies and reviews management's tentative recommendations and adopts a CIP for the year.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These are dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Inclusion of a project in the CIP does not insure that the project will be funded any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

Budgetary policy and directive for the fiscal year 2010-2011 budget was similar to guidelines for previous years. However, the achievement of those directives while adhering to policy is often difficult and requires innovation and creativity on behalf of the City Council and staff. The entire City staff is to be commended for their efforts in developing a budget that adheres to City Council policy and achieves the fiscal objectives of the Council. It is through focusing on the guiding principles of the City's vision statement that these policies and directives are achieved.

VISION

Midland 2021
Is a GROWING URBAN CENTER in Texas,
A VIBRANT DOWNTOWN.
We enjoy GREAT LIVING, ABUNDANT LEISURE
OPPORTUNITIES, and
EFFECTIVE TRANSPORTATION/EASY
MOVEMENT through our City.

Our diverse Midland Community WORKS
TOGETHER for a bright sustainable future; our City is
A RECOGNIZED LEADER.

MISSION

WE, the employees of the City of Midland, are PASSIONATE and ENERGETIC about the service we provide to EACH OTHER and OUR COMMUNITY.

GUIDING PRINCIPLES: BELIEFS AND VALUES THAT DRIVE DAILY OPERATIONS

1. Demonstrate INTEGRITY, RESPECT and VALUE everyone.

2. Exhibit PROFESSIONALISM by being ACCOUNTABLE and DEPENDABLE.

3. Exercise COOPERATION through a DEDICATION to serve others.

DEPARTMENTS BY FUNCTION AND FUNDING SOURCE

Organization	Admin / Other	Court / Legal	Information Sys	Communications	Financial	Facilities/ Fleet Management	Development Services	Community Services	Police	Fire	Utilities	Sanitation	Airport
Legislative	GN												
City Manager's Office	GN												
Internal Audit	GN												
Hotel/Motel Administration	HM												
Midland Center	HM												
Municipal Court		GN											
Legal		GN											
City Secretary	GN												
Administrative Services	GN												
Employee Health	GN												
Comm/Information Sys Admin			GN										
Communications				GN									
Information Systems			GN										
Commmunications Maint				GN									
Accounting					GN								
Investments					GN								
Tax					GN								
Meter Shop					WS								
Customer Service					WS								
Purchasing						GN							
Facilities Services						GN							
Risk Management						GN							
Vehicle Service (0751)						GR							
Garage (0752)						GR							
Warehouse (0760)						WH							
Planning and Development							GN						
CDBG Administration							GN						
Code Administration							GN						
GIS Administration							GN						
Engineering Services							GN						
Transportation							GN						
Parks and Recreation								GN					
Animal Services								GN					
Martin Luther King, Jr. Center								GN					
Health and Senior Services								GN					
Golf Course								GC					
Pro Shop Operations								GC					
Sports Complex Nondept								SC					
VCLG Program									GN				
Airport Police									GN				
Police Administration									GN				
Support Services									GN				
Field Operations									GN				
Investigative Services									GN				

DEPARTMENTS BY FUNCTION AND FUNDING SOURCE

Organization	Admin / Other	Court / Legal	Information Sys	Communications	Financial	Facilities/ Fleet Management	Development Services	Community Services	Police	Fire	Utilities	Sanitation	Airport
Fire										GN			
Fire Training										GN			
Fire Prevention										GN			
Emergency Medical Services										GN			
Airport Fire										GN			
Emergency Management										GN			
Utilities Administration											WS		
W&WW Operation Admin											WS		
Paul Davis Well Field Operation											WS		
Airport Well Field & Tower Ops											WS		
Water Pollution Control Plant											WS		
Spraberry Farm											WS		
Purification Plant											WS		
Water and Sewer Operations											WS		
Solid Waste Management												SN	
Landfill												SN	
Airport Operations													AR
Airport Terminal Building													AR
Airport Parking Lot													AR
Airport Industrial Park													AR

Legend:

GN	General Fund
HM	Hotel/Motel Fund
WS	Water and Sewer Fund
SN	Sanitation Fund
GC	Golf Course Fund
AR	Airport Fund
SC	Sports Complex Fund
GR	Garage Fund
WH	Warehouse Fund

This matrix is intended to clarify the relationship between functional units and financial structure within the City.

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS

	Governmental Funds								
	General Fund			Debt Service			Special Revenue Fund		
	FY09 Actual	FY10 Estimate	FY11 Adopted	FY09 Actual	FY10 Estimate	FY11 Adopted	FY09 Actual	FY10 Estimate	FY11 Adopted
Revenues:									
Taxes	$60,751,913	$59,027,695	$62,320,868	$3,040,187	$3,815,000	$3,736,192	$2,657,283	$2,200,000	$2,200,000
Licenses and Permits	959,020	923,784	991,950	-	-	-	-	-	-
Fines and Forfeitures	3,118,981	3,135,000	3,135,000	-	-	-	-	-	-
Charges for Services	6,527,504	6,337,759	6,555,233	-	-	-	178,786	175,000	180,000
Investment Income	731,506	606,000	616,000	15,069	10,000	10,000	49,493	36,000	36,000
Grants and Contributions	4,150,998	2,227,427	1,176,286	-	-	-	-	-	-
Nonoperating	-	-	-	-	-	-	-	-	-
Other	530,944	99,229	177,000	7,931,133	(2,681)	-	14,848	(11,393)	-
Total Revenues	76,770,866	72,356,894	74,972,337	10,986,389	3,822,319	3,746,192	2,900,410	2,399,607	2,416,000
Other financing sources:									
Interfund Transfers In	2,249,999	750,000	750,000	108,105	106,636	107,324	-	-	-
Proceeds of refunding bonds	-	-	-	-	-	-	-	-	-
Total revenues and other financing sources	$79,020,865	$73,106,894	$75,722,337	$11,094,494	$3,928,955	$3,853,516	$2,900,410	$2,399,607	$2,416,000
Expenditures:									
Personnel Services	$51,580,899	$51,661,499	$52,937,438	-	-	-	-	-	-
Commodities	2,014,335	1,592,494	1,629,744	-	-	-	-	-	-
Contractual Services	15,339,326	17,223,325	17,602,033	-	-	-	69,838	80,730	78,149
Maintenance - Structures	1,319,639	1,161,955	645,350	-	-	-	1,682	7,000	7,000
Maintenence - Equipment	563,959	540,954	573,020	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Capital Outlay	674,143	346,979	528,244	-	-	-	-	50,000	50,000
Debt Service	-	-	-	-	-	-	-	-	-
Other	11,849,409	2,710,679	1,220,260	11,010,619	3,856,872	3,855,119	2,422,523	1,874,136	1,848,700
Total expenditures/expenses	83,341,710	75,237,885	75,136,089	11,010,619	3,856,872	3,855,119	2,494,043	2,011,866	1,983,849
Other financing uses:									
Interfund Transfers Out	948,508	444,627	586,248	-	-	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-	-	-	-	-	-
Total expenditures and other financing uses	$84,290,218	$75,682,512	$75,722,337	$11,010,619	$3,856,872	$3,855,119	$2,494,043	$2,011,866	$1,983,849

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS (con't)						INTERNAL SERVICE FUNDS					
Proprietary Funds									Totals		
Water and Sewer Fund			Other Enterprise Funds			Internal Service			(Memorandum Only)		
FY09 Actual	FY10 Estimate	FY11 Adopted	FY09 Actual	FY10 Estimate	FY11 Adopted	FY09 Actual	FY10 Estimate	FY11 Adopted	FY09 Actual	FY10 Estimate	FY11 Adopted
$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$66,449,383	$65,042,695	$68,257,060
-	-	-	-	-	-	-	-	-	959,020	923,784	991,950
-	-	-	-	-	-	-	-	-	3,118,981	3,135,000	3,135,000
40,273,057	41,038,530	42,068,750	16,381,380	16,553,115	17,037,467	10,938,334	11,541,394	12,423,494	74,299,061	75,645,798	78,264,944
621,874	525,000	525,000	260,360	185,000	193,000	199,421	63,000	68,500	1,877,723	1,425,000	1,448,500
1,461,732	50,000	50,000	353,931	3,386,500	3,386,500	-	-	-	5,966,661	5,663,927	4,612,786
3,285,166	977,462	919,400	627,496	484,113	565,800	259,262	170,390	137,000	4,171,924	1,631,965	1,622,200
-	-	-	143,374	143,000	146,000	-	-	-	8,620,299	228,155	323,000
45,641,829	42,590,992	43,563,150	17,766,541	20,751,728	21,328,767	11,397,017	11,774,784	12,628,994	165,463,052	153,696,324	158,655,440
-	-	-	948,509	444,627	586,248	-	-	-	3,306,613	1,301,263	1,443,572
-	-	-	-	-	-	-	-	-	-	-	-
$45,641,829	$42,590,992	$43,563,150	$18,715,050	$21,196,355	$21,915,015	$11,397,017	$11,774,784	$12,628,994	$168,769,665	$154,997,587	$160,099,012
5,437,281	5,370,005	5,841,693	5,178,317	5,124,356	5,143,223	1,709,728	1,689,798	1,769,393	63,906,225	63,845,658	65,691,747
1,642,301	1,861,328	1,848,231	1,208,741	1,118,051	1,125,765	3,842,837	3,318,800	3,348,113	8,708,214	7,890,673	7,951,853
17,953,567	22,334,665	22,129,662	6,912,980	6,857,718	6,840,633	598,353	566,513	569,659	40,874,064	47,062,951	47,220,136
539,709	391,899	391,699	215,621	592,320	584,250	34,911	18,500	15,500	2,111,562	2,171,674	1,643,799
351,791	439,510	460,183	389,147	149,974	145,431	1,580,451	1,021,956	1,042,250	2,885,348	2,152,394	2,220,884
3,575,953	4,070,000	5,183,000	6,315,886	7,025,200	7,245,000	2,541,541	3,327,500	3,795,500	12,433,380	14,422,700	16,223,500
255,852	462,221	252,529	257,394	38,752	41,488	4,494,412	3,785,650	3,758,431	5,681,801	4,683,602	4,630,692
7,270,164	7,399,134	6,596,145	494,015	532,236	536,105	-	-	-	7,764,179	7,931,370	7,132,250
3,719,115	3,889,077	4,169,399	5,245,001	4,545,657	4,001,712	3,206,471	290,839	314,907	37,453,138	17,167,260	15,410,097
40,745,733	46,217,839	46,872,541	26,217,102	25,984,264	25,663,607	18,008,704	14,019,556	14,613,753	181,817,911	167,328,282	168,124,958
858,105	856,636	857,324	-	-	-	-	-	-	1,806,613	1,301,263	1,443,572
-	-	-	-	-	-	-	-	-	-	-	-
$41,603,838	$47,074,475	$47,729,865	$26,217,102	$25,984,264	$25,663,607	$18,008,704	$14,019,556	$14,613,753	$183,624,524	$168,629,545	$169,568,530

CITY OF MIDLAND, TEXAS

SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund
Estimated Balance 10/01/2010	$25,278,580	$ 313,247	$172,770,336	$79,802,818	$ 922,766	$ 4,112,941
REVENUES						
Taxes	62,320,868	3,736,192				
Licenses and Permits	991,950					
Fines and Forfeitures	3,135,000					
Charges for Services	6,555,233	0	42,068,750	5,696,123	9,016,000	1,724,600
Miscellaneous	1,353,286					
Interest	616,000	10,000	525,000	65,000	100,000	21,000
Nonoperating			919,400	203,100	42,100	1,000
Grants and Contributions			50,000	3,200,000	186,500	
Total Revenues	74,972,337	3,746,192	43,563,150	9,164,223	9,344,600	1,746,600
APPROPRIATIONS/EXPENSES						
Personnel Services	52,937,438		5,841,693	1,900,112	2,674,438	568,673
Commodities	1,629,744		1,848,231	89,475	686,440	327,600
Contractual Services	17,602,033		22,129,662	1,710,583	3,766,123	641,688
Maintenance - Structures	645,350		391,699	94,650	7,600	32,000
Maintenence - Equipment	573,020		460,183	72,800	59,131	13,500
Debt Service		3,855,119	6,096,145	498,829		37,276
Depreciation			5,183,000	4,213,000	1,025,000	200,000
Miscellaneous	1,220,260		4,669,399	1,593,286	1,861,203	82,120
Lands - Buildings	100,000		25,000			
Equipment	428,244		227,529	4,488	37,000	
Total Expenses			46,872,541	10,177,223	10,116,935	1,902,857
Total Appropriations	75,136,089	3,855,119				
Debt Proceeds/(Uses)						
Interfund Transfers In/(Out)	163,752	107,324	(857,324)			0
Estimated Balance 9/30/2011	$25,278,580	$ 311,644	$168,603,621	$78,789,818	$ 150,431	$ 3,956,684

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund
Estimated Balance 10/01/2010	$25,278,580	$ 313,247	$172,770,336	$79,802,818	$ 922,766	$ 4,112,941
Estimated Changes	0	(1,603)	(4,166,715)	(1,013,000)	(772,335)	(156,257)
Estimated Balance 9/30/2011	$25,278,580	$ 311,644	$168,603,621	$78,789,818	$ 150,431	$ 3,956,684

SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY (continued)

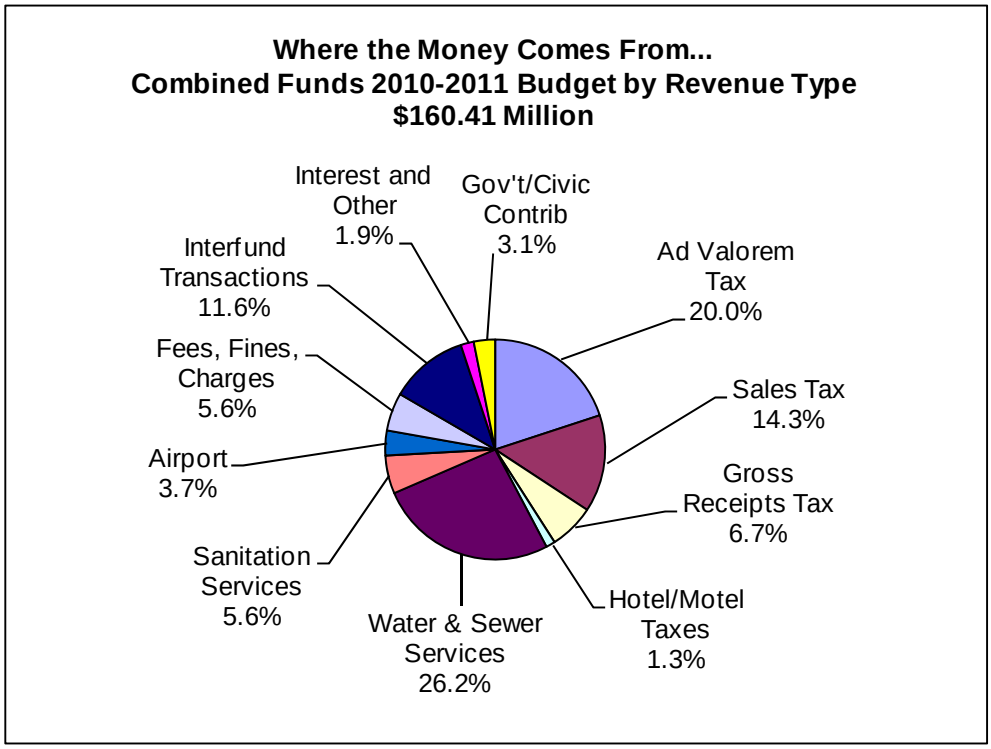
OPERATING FUNDS		INTERNAL SERVICE FUNDS		NONOPERATING FUNDS		TOTAL	
Hotel/ Motel Fund	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Capital Projects	Proprietary Fund Debt	Memorandum	
$1,948,582	$32,972,104	$18,281,305	$1,167,585	$12,646,246	$19,608,914	$369,825,424	Estimated Balance 10/01/2010
							REVENUES
2,200,000						68,257,060	Taxes
						991,950	Licenses and Permits
						3,135,000	Fines and Forfeitures
180,000	603,744	11,558,494	865,000			78,267,944	Charges for Services
						1,353,286	Miscellaneous
36,000	7,000	65,000	3,500			1,448,500	Interest
	462,600	137,000				1,765,200	Nonoperating
	0					3,436,500	Grants and Contributions
2,416,000	1,073,344	11,760,494	868,500	0	0	158,655,440	Total Revenues
							APPROPRIATIONS/EXPENSES
		1,700,878	68,515			65,691,747	Personnel Services
	22,250	2,647,863	700,250			7,951,853	Commodities
78,149	722,239	558,116	11,543			47,220,136	Contractual Services
7,000	450,000	15,000	500			1,643,799	Maintenance - Structures
	0	1,042,250				2,220,884	Maintenence - Equipment
						10,487,369	Debt Service
	1,807,000	3,783,000	12,500			16,223,500	Depreciation
1,848,700	465,103	294,373	20,534			12,054,978	Miscellaneous
50,000		34,450				209,450	Lands - Buildings
		3,723,981				4,421,242	Equipment
	3,466,592	13,799,911	813,842	0	0	87,149,901	Total Expenses
1,983,849						80,975,057	Total Appropriations
				(6,594,747)	(7,933,852)	(14,528,599)	Debt Proceeds/(Uses)
	586,248					0	Interfund Transfers In/(Out)
$2,380,733	$31,165,104	$16,241,888	$1,222,243	$6,051,499	$11,675,062	$345,827,307	Estimated Balance 9/30/2011

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION (continued)

OPERATING FUNDS		INTERNAL SERVICE FUNDS		NONOPERATING FUNDS		TOTAL	
Hotel/ Motel Fund	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Capital Projects	Proprietary Fund Debt		
$1,948,582	$32,972,104	$18,281,305	$1,167,585	$12,646,246	$19,608,914	$369,825,424	Estimated Balance 10/01/2010
432,151	(1,807,000)	(2,039,417)	54,658	(6,594,747)	(7,933,852)	(23,998,117)	Estimated Changes
$2,380,733	$31,165,104	$16,241,888	$1,222,243	$6,051,499	$11,675,062	$345,827,307	Estimated Balance 9/30/2011

REVENUES - MAJOR SOURCES AND TRENDS

Although the City's revenues are varied, a limited number of revenue types comprise the majority of its overall revenue. Water and sewer services (26.2%) produce the largest revenue stream. Ad valorem tax (20.0%) is the second largest revenue source, followed closely by sales tax (14.3%). The major component of interfund transactions (11.6%) is Garage Fund charges to other funds. Gross receipts tax (6.7%) is the City's fifth largest source of revenue.



GENERAL FUND - There are three major revenue sources in this fund - Ad Valorem Taxes (37%), Sales Taxes (30%) and Gross Receipt Taxes (14%). Together, these represent 81% of all General Fund revenue.

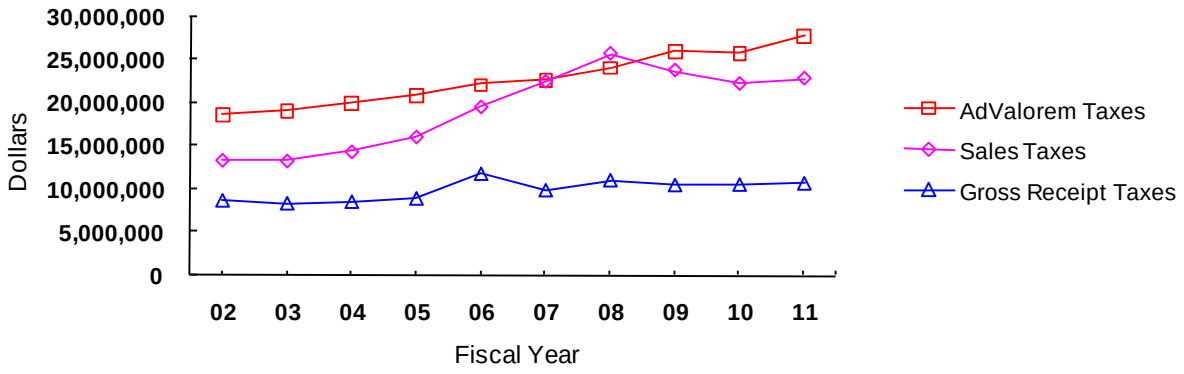
- Ad Valorem Taxes: This tax is based on the assessed value of real estate, personal property and minerals within the City's taxing jurisdiction. The prior three years saw additions and valuation increases average 14.24%. The combined additions for this year total 3.03%. Based upon discussions with the Chief Appraiser for Midland Central Appraisal District, a review of permits issued and input from local realtors on the state of city property values, it is anticipated that the combined growth trend will average around 3% per year for next year and near future years.

- Sales Tax: During the four years prior to FY2003, Sales Tax grew by an average of 3.89%. A noticeable slowdown in sales tax revenues during FY2003 was followed by a nice recovery from FY2004 through FY2007. Fiscal Year 2008 receipts were 18.12% over budget, FY2009 was 1.7% below budget and FY2010 is estimated to be 7.4% below budget. Sales tax revenue is affected by both changes in population and the state of the local economy. Trends in the oil and gas industry appear to reveal a strengthening of the base for a substantial part of our local economy which should help mitigate some of the downward pressure on sales taxes created by the national recession, helping lead to a slowly growing projection for the next year (plus 2%) in sales taxes over FY2010 budget levels.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

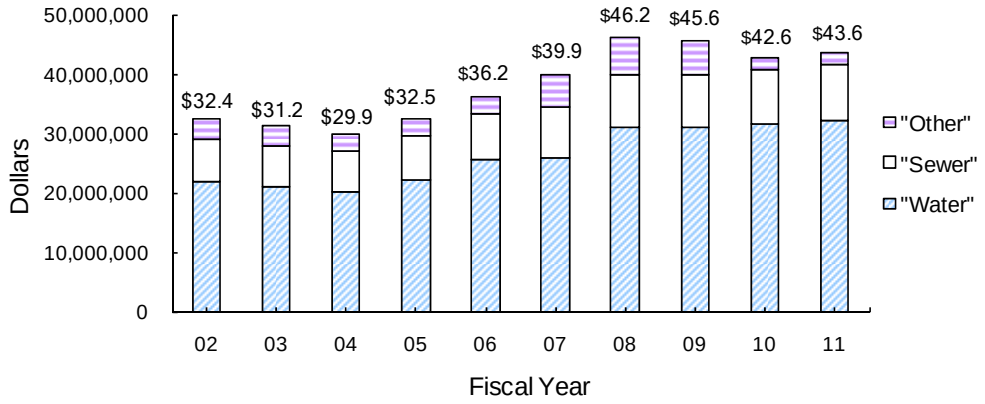
- Gross Receipts Taxes: Gross receipts taxes are paid by utility providers for their use of City streets, alleys and property in providing their services. Projections are based on historical data trends, adjusted for population and other factors known to impact this revenue. Demands for utility services have continued to increase and escalation clauses in contracts continue in effect. Energy prices appear to be stabilizing in a range which encourages some increased activity, providing for more stable revenue streams of some service providers and resulting in a more level revenue stream to the City. This price stabilization has led to an improving projection for Fiscal Year 2011. Based upon the appearance of a stabilizing local economy, this trend is expected to continue in a pattern of slow growth, similar to trend in Ad Valorem base and Water & Sewer connections.

General Fund Revenue Trends
Actual Fiscal Year 2002 through 2009; Estimated 2010; Budgeted 2011



WATER AND SEWER FUND - The major revenues are net water sales and net sewer service. The customer base has grown between 2% and 3% per year thru the last five years. The trend projection for new connections of a two percent increase is conservative. Water sales were very strong in FY2001 thru FY2003 due to a regional drought. Sales for FY2004 represented a return to more normal rainfall patterns and FY2005 revenues reflect that more normal rainfall pattern. A tiered water rate system implemented in October 2006 and revised in 2009 created the increase in water sales depicted below. This increase was necessary to fund increasing operating costs and ongoing infrastructure replacement. The graphic below provides a clear picture of the changing nature of water revenues during the regional drought and the anticipated drier year of water revenues with rainfall below normal levels. The graph also demonstrates the stable nature of sewer revenues across years and a small, slightly variable, stream of other revenues.

Water and Sewer Revenue Trends
Actual 2002 through 2009; Estimated 2010; Budgeted 2011



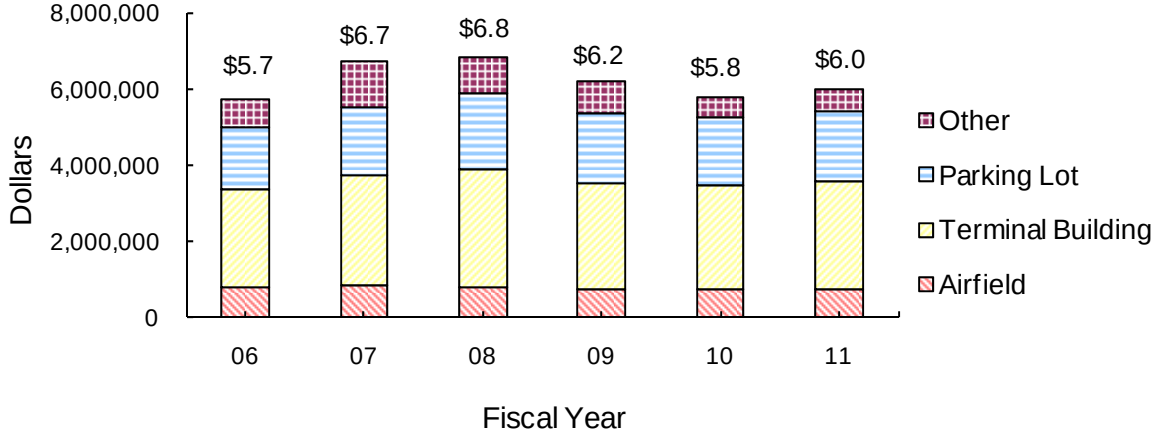
REVENUES - MAJOR SOURCES AND TRENDS (continued)

SANITATION FUND - The major revenue is net sanitation service to residential and commercial customers. This fee covers both the collection and disposal of waste, and is based on the number of current accounts plus anticipated growth. There is some competition for the commercial service. Revenues will increase because of a substantial increase in rates to cover expanding service areas and continuing increases in landfill costs.

GOLF COURSE FUND – Major revenues for this fund include daily green fees and golf cart rentals. The thirty-six (36) hole capacity enables tournament play while maintaining daily fee play. Revisions to the management structure of the course were adopted during FY 2009 in an effort to make the course totally self-supporting. The fee structure coupled with cost containment efforts provides adequate revenues for the course to be self-supporting.

AIRPORT FUND - The major revenues of airfield landing fees, terminal building space rentals to the airlines, and parking fees to travelers are all connected to the volume of travel to and from Midland. Estimated Airport Fund revenues reflect Airport Improvement Program Grant revenues (other revenue in the graph below) of $3.2 million dollars. The graph below provides four years of actual history for these revenue streams with an estimate for fiscal year 2010. Revenues in the graph for fiscal year 2011 are as budgeted.

Airport Revenues
Actual 2006 through 2009; Estimated 2010; Budgeted 2011



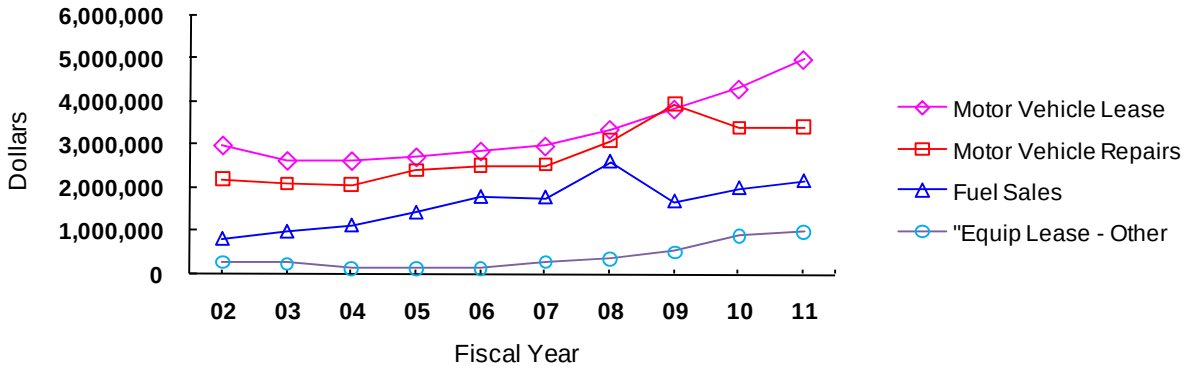
HOTEL/MOTEL FUND - Occupancy Tax revenue is the primary revenue source in this fund, and is budgeted at the same level as FY2010. Historical trends are used as a basis for budget projections, tempered by population and economic factors. The flattening trend is being driven by the slowly recovering oil and gas markets and reduced demand for support services for the industry.

DEBT SERVICE FUND – The major revenue source for this fund is ad valorem taxes. The portion of ad valorem tax allocated to this fund is determined by calculating funding necessary to cover debt service requirements for the upcoming year after consideration of current fund balance and estimated interest earnings.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

GARAGE FUND - This fund is an internal service fund which provides fleet, construction and maintenance equipment to the operating funds. The graph below depicts the four major sources of the charges to other funds. Vehicle lease and repairs are a function of the age of equipment used by the operating funds. Changes in fuel sales revenue is tied closely to the price of fuel. The scope of the fund has been broadened in recent years to include the acquisitions of other major assets used by the operating funds.

Garage Fund Revenue Trends
Actual Fiscal Year 2002 through 2009; Estimated 2010; Budgeted 2011

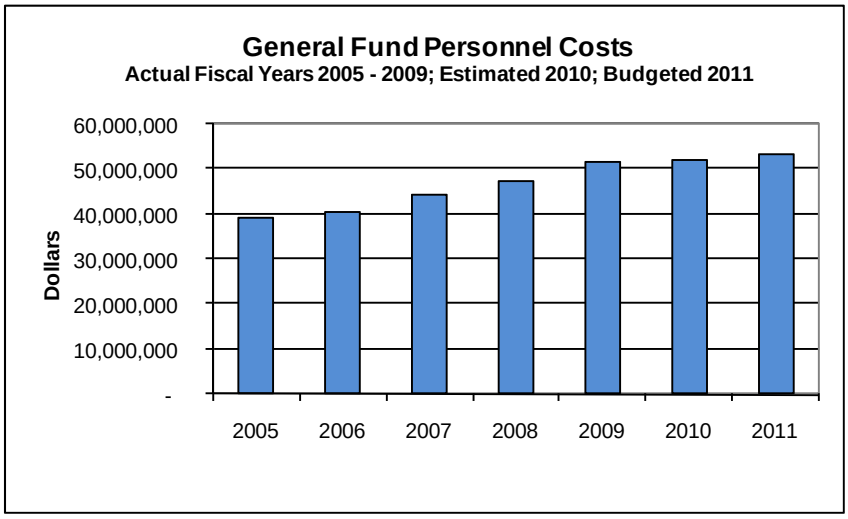


The revenues listed above represent over 75% of the total City operating budget. Please see the Budget message (page i through x) and Significant Changes in Revenue/ Expense (page xxii) for more detail and graphics of revenue history and trends.

SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY

GENERAL FUND – Total General Fund revenues are anticipated to increase by $211,744 for fiscal year 2011 over budgeted fiscal year 2010 revenues. Property tax collection, the major component of this increase, reflects $2,421,941 above the prior year due to an increase in the actual maintenance and operations tax rate from 39.75 to 41.72 cents per $100 valuation. Moderating factors include a $1,340,156 reduction in sales tax, $1,132,103 less in grants, and $140,000 decrease in interest income.

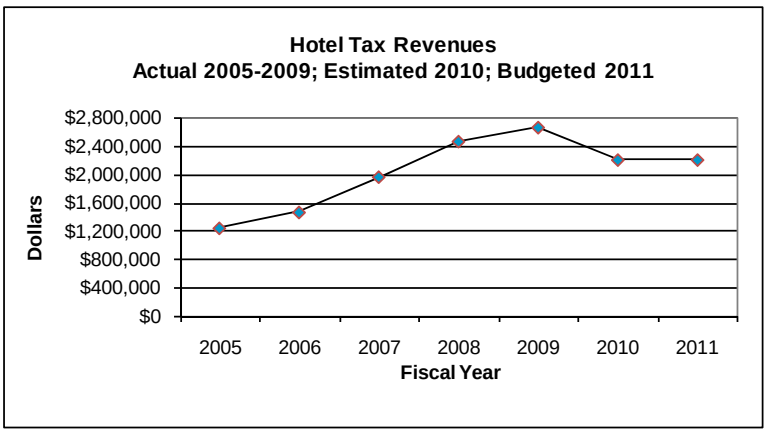
Significant expenditure changes include the addition of positions for an Assistant Community Services Director and an Executive Assistant, while unfreezing the position of Assistant City Engineer. Health insurance costs reflect an increase of $230,749 (5%) and hire of equipment costs show an increase of $133,035 related to rising fuel prices and new equipment. In addition, support of the Scharbauer Sports Complex has increased by $141,621. Reductions are reflected in seal coating and maintenance of streets and roadways in the amounts of $508,282 and $168,516, respectively. A hiring freeze is also expected to yield savings of $615,775. Due to a decrease in anticipated grant revenues, there is a corresponding reduction of $895,639 in matching expenditures.



Fund Balance is expected to remain unchanged from Fiscal Year 2010.

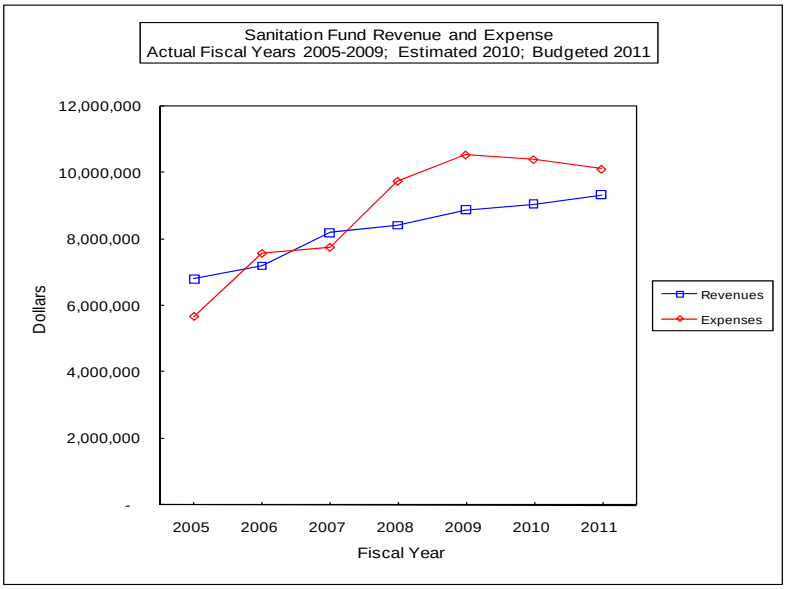
DEBT SERVICE FUND – There is a $105,869 decrease in budgeted ad valorem revenue for Fiscal Year 2011. Expenditures for debt service costs remain relatively unchanged from Fiscal Year 2010. The ending balance for the fund is approximately one-twelfth of the anticipated Fiscal Year 2011 tax supported debt service costs for the issues serviced by the Fund.

HOTEL/MOTEL FUND – Hotel occupancy taxes are budgeted at $2,200,000, the same as last year. Occupancy rates are expected to remain stable in 2011. Fund balance, however, should show an increase of $432,000 due to total revenues exceeding expenditures. Funds not appropriated in this budget will be used for other eligible expenditures in the near future.



SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN FUND BALANCES/EQUITY (continued)

WATER AND SEWER FUND – This fund generates adequate working capital and provides adequate revenues to meet any bond covenant requirements. However, revenues at the current level do not completely cover all of the cost of depreciation and therefore results in a decreasing Fund Equity.



SANITATION FUND – A $2 rate increase per residential household was implemented in 2010 to offset costs associated with unfunded federal mandates related to operation of the landfill and to improve fund equity in this fund. Although expenses in total still exceed revenues by $772,000 as a result of higher depreciation costs on a new, larger landfill cell and closure/postclosure care for the landfill, total revenues are expected to increase by $278,000 over estimated 2010 amounts, resulting in a positive cash flow for 2011.

AIRPORT FUND – The major revenues in this fund are airfield landing fees, terminal building rentals and parking lot fees. Estimated Airport Fund expenses, exclusive of matching expenses on grants, are up $71,411 mainly due to depreciation expense, which reflects $121,000 more than fiscal year 2010.

SCHARBAUER SPORTS COMPLEX FUND – Fiscal year 2011 operating revenues, $1,659,592, and expenses, $3,466,592, are budgeted to provide a cash flow of $0 after consideration of $1,807,000 in depreciation expense. The Fund Balance is made up almost entirely of capitalized construction costs.

GARAGE FUND – The $2.0 million reduction in fund equity is related to broadening the scope of this fund to include the acquisitions of other major assets, in addition to vehicles, to be used by the operating funds. Repayment from those funds will be extended over several years.

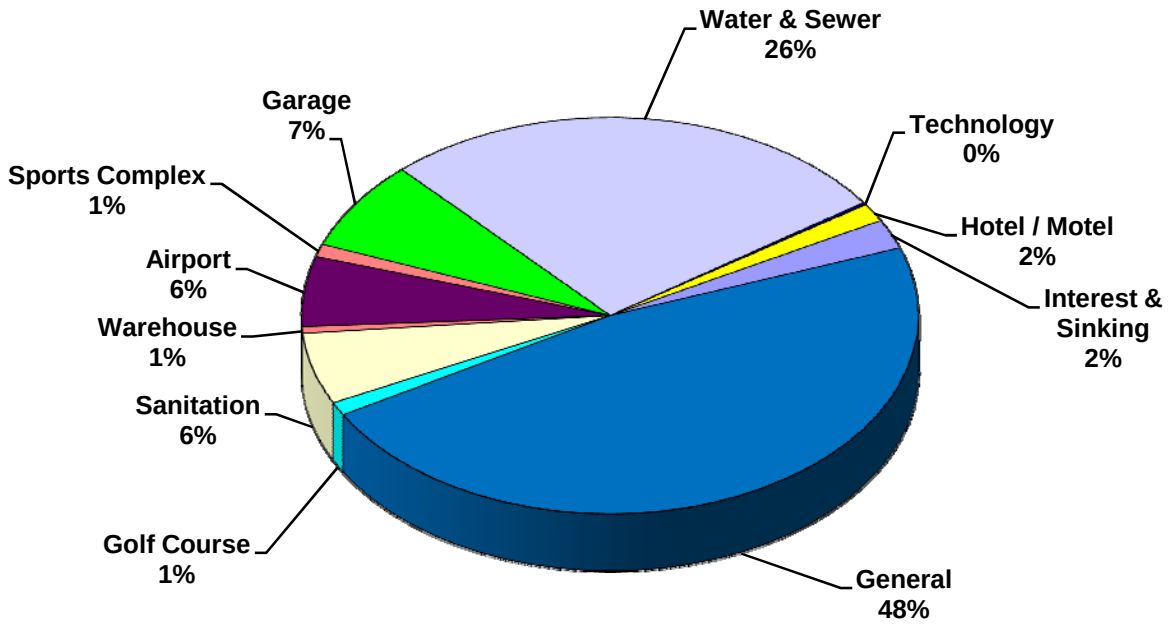
NONOPERATING FUNDS – The decrease in the Fund Balance of these funds is directly attributable to the expenditure of funds that have been appropriated for projects currently under way. Any additional appropriations for future projects will result in further decreases in these estimated balances.

COMPARATIVE REVENUES AND EXPENDITURES
OPERATING FUNDS

	CURRENT BUDGET* FY10	PROPOSED BUDGET FY11	INCREASE OR DECREASE
REVENUES:			
General Fund Opns.**	$ 75,510,593	$ 75,722,337	$ 211,744
Tax Supported Debt	3,956,697	3,853,516	(103,181)
Hotel/Motel	2,435,000	2,416,000	(19,000)
Water & Sewer	41,904,500	43,563,150	1,658,650
Sanitation	9,604,600	9,344,600	(260,000)
Golf Course***	1,701,100	1,746,600	45,500
Airport****	9,352,415	9,164,223	(188,192)
Scharbauer Sports Complex*****	1,555,398	1,659,592	104,194
Garage******	11,515,262	11,760,494	245,232
Warehouse******	793,000	868,500	75,500
Technology******	0	313,014	313,014
TOTAL REVENUE	$ 158,328,565	$ 160,412,026	$ 2,083,461
EXPENDITURES:			
General Fund Opns.	76,116,842	75,722,337	(394,505)
Tax Supported Debt	3,856,872	3,855,119	(1,753)
Hotel/Motel	2,006,866	1,983,849	(23,017)
Water & Sewer	45,753,913	47,729,865	1,975,952
Sanitation	9,863,889	10,116,935	253,046
Golf Course	1,895,085	1,902,857	7,772
Airport	10,366,214	10,177,223	(188,991)
Scharbauer Sports Complex	3,402,598	3,466,592	63,994
Garage	13,351,763	13,799,911	448,148
Warehouse	735,144	813,842	78,698
Technology	0	75,000	75,000
TOTAL EXPENDITURES	$ 167,349,186	$ 169,643,530	$ 2,294,344

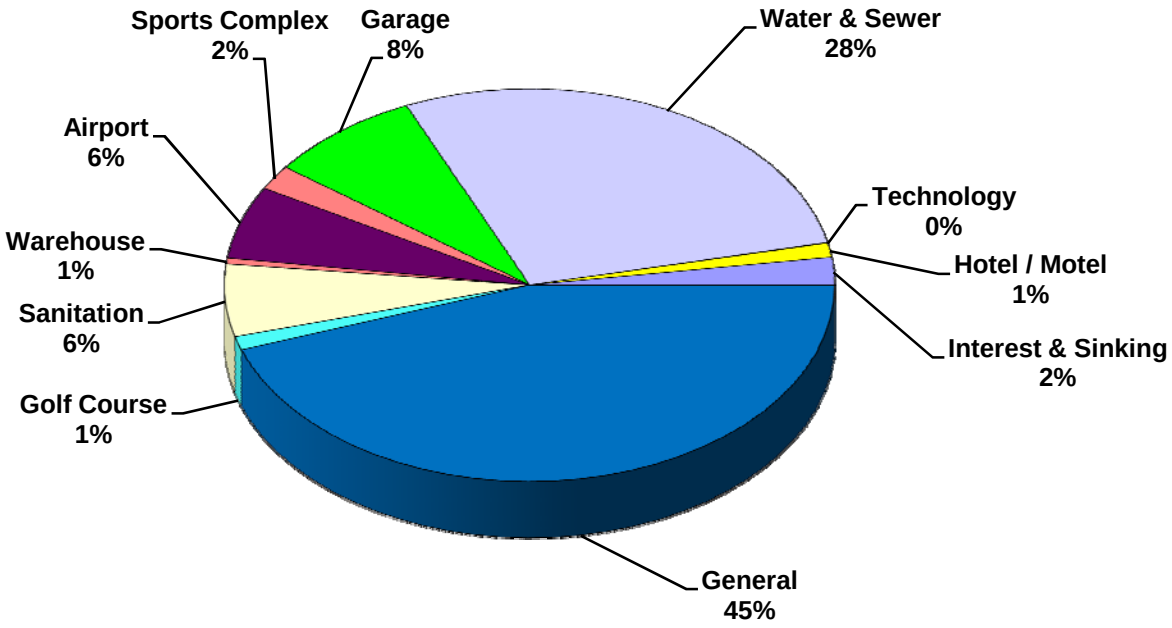
* FY10 Operating budget as amended through 3-31-10.
** General Fund as proposed requires $0 from reserves.
*** Golf Course includes a $0 transfer from General Fund.
****Includes $3,200,000 of grant revenues restricted to FAA approved capital projects
***** Sports Complex includes a $586,248 transfer from General Fund.
******These funds derive revenue from other Operating Funds.

Combined Fund Revenues
As Budgeted For Fiscal Year 2011



$160,412,026

Combined Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2011



$169,643,530

ESTIMATED AD VALOREM TAX REVENUE
BUDGET YEAR 2010-2011 (FY11)

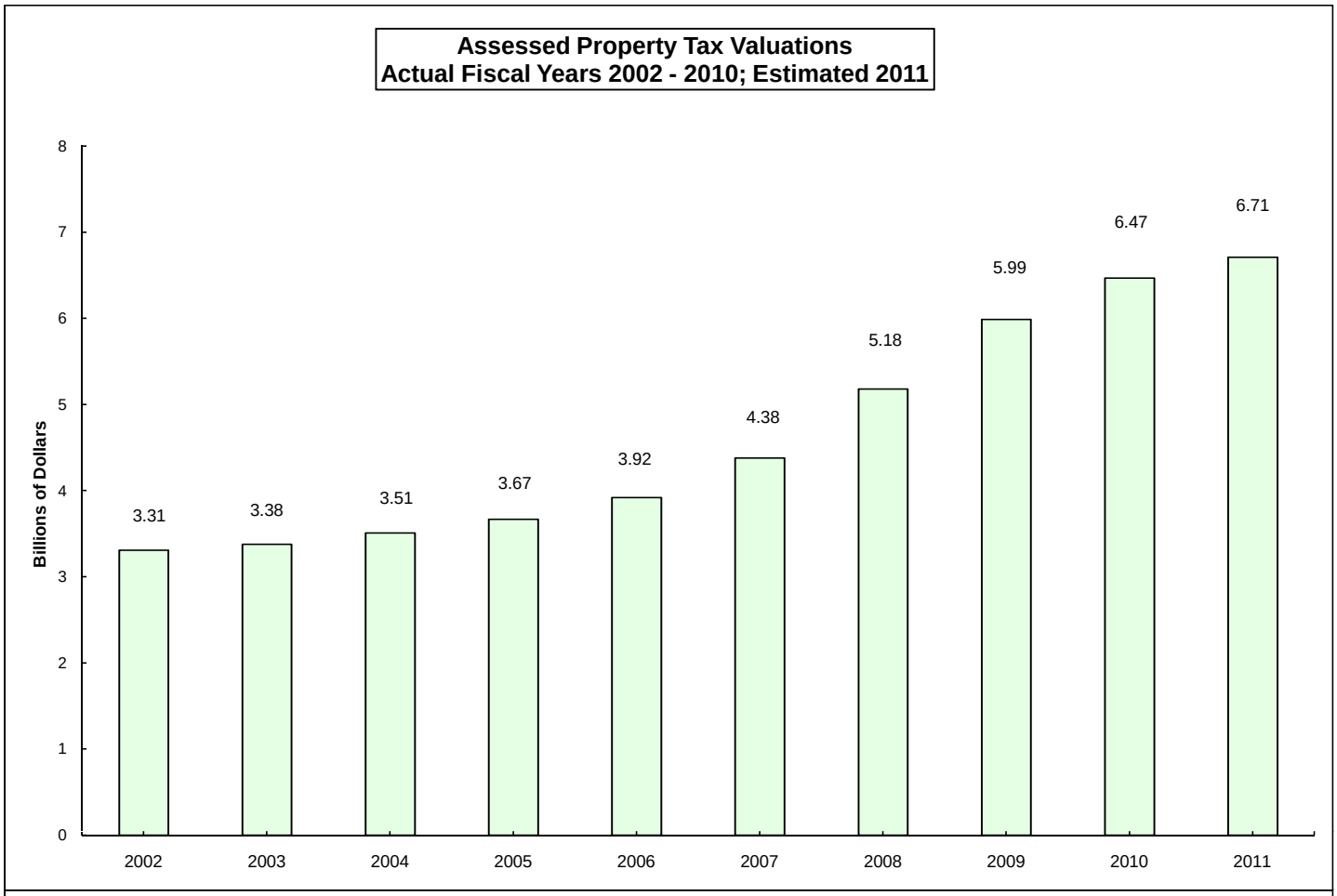
2010 ESTIMATED TAXABLE VALUE:		$ 6,711,555,451
TAX RATE PER $100 OF VALUATION		0.472850
TOTAL 2010 TAX LEVY (estimated)		31,735,590
ESTIMATED 2010 REVENUES AT COLLECTION RATE OF	98.00%	31,100,879
ESTIMATED DELINQUENT COLLECTIONS AT 2% OF PREVIOUS YEAR	$28,963,522	579,271
ESTIMATED TOTAL COLLECTIONS		31,680,150
CURRENT INTEREST AND SINKING FUND LEVY		3,735,648
GENERAL FUND OPERATIONS		$ 27,943,958

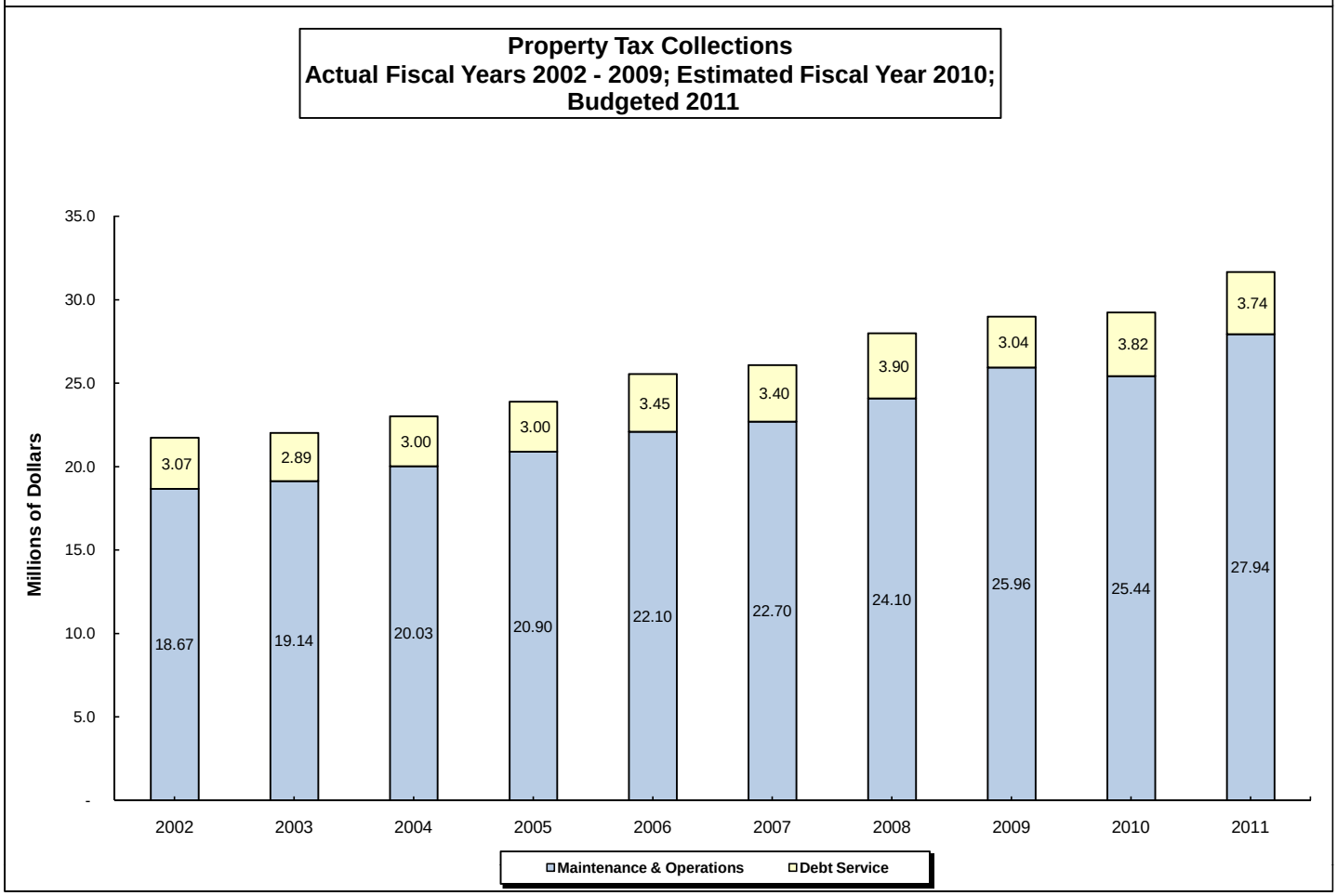
ESTIMATED DISTRIBUTION OF
TAX RATE AND REVENUE FROM 2009 AND PRIOR ROLLS

	RATE	PERCENT	AMOUNTS
GENERAL	$0.3975	87.01%	$ 504,014
INTEREST AND SINKING FUND	0.0593	12.99%	75,257
TOTAL	$0.4568	100.00%	$ 579,271

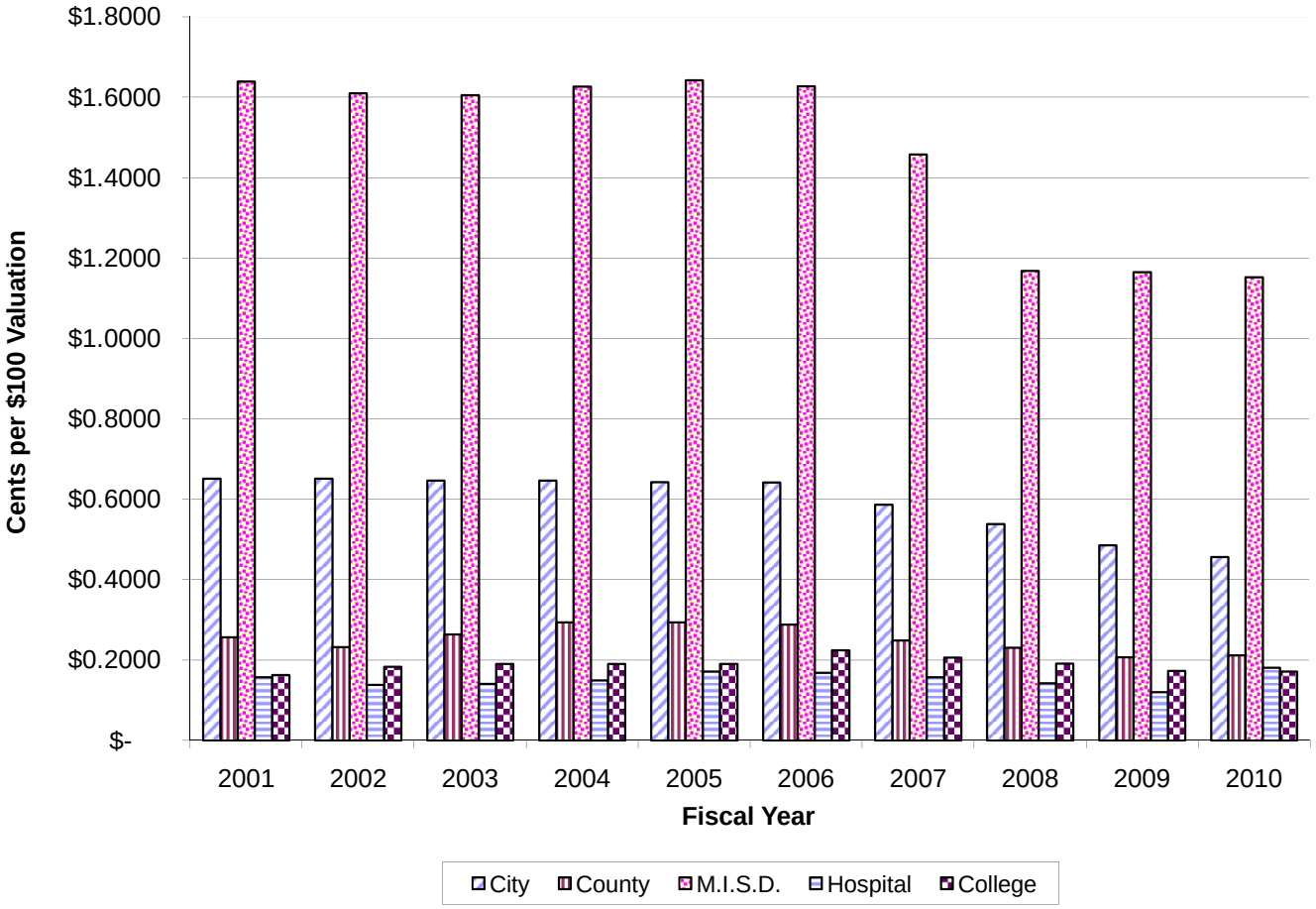
PROPOSED DISTRIBUTION OF
TAX RATE AND REVENUE FROM 2010 ROLL

	CURRENT RATE	CURRENT PERCENT	CURRENT AMOUNTS
GENERAL	$0.4172	88.23%	$ 27,439,944
INTEREST AND SINKING FUND	0.0557	11.77%	3,660,935
TOTAL	$0.4729	100.00%	$ 31,100,879


Assessed Property Tax Valuations
Actual Fiscal Years 2002 - 2010; Estimated 2011
Billions of Dollars
0
1
2
3
4
5
6
7
8
3.31
3.38
3.51
3.67
3.92
4.38
5.18
5.99
6.47
6.71
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011


Property Tax Collections
Actual Fiscal Years 2002 - 2009; Estimated Fiscal Year 2010;
Budgeted 2011
Millions of Dollars
35.0
30.0
25.0
20.0
15.0
10.0
5.0
-
3.07
2.89
3.00
3.00
3.45
3.40
3.90
3.04
3.82
3.74
18.67
19.14
20.03
20.90
22.10
22.70
24.10
25.96
25.44
27.94
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
Maintenance & Operations
Debt Service

Overlapping PropertyTax Rates
Fiscal Years 2001 through 2010



City of Midland
Overlapping Property Tax Rates
Fiscal Years 2001 through 2010

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
City	$ 0.6510	$ 0.6510	$ 0.6464	$ 0.6464	$ 0.6424	$ 0.6420	$ 0.5870	$ 0.5386	$ 0.4859	$ 0.4568
County	0.2570	0.2325	0.2637	0.2938	0.2939	0.2885	0.2488	0.2305	0.2075	0.2118
M.I.S.D.	1.6390	1.6100	1.6050	1.6269	1.6425	1.6275	1.4575	1.1681	1.1651	1.1526
Hospital	0.1571	0.1381	0.1412	0.1499	0.1715	0.1684	0.1571	0.1423	0.1202	0.1813
College	0.1633	0.1832	0.1906	0.1906	0.1906	0.2247	0.2062	0.1911	0.1729	0.1719
Total	$ 2.8674	$ 2.8148	$ 2.8469	$ 2.9076	$ 2.9409	$ 2.9511	$ 2.6566	$ 2.2706	$ 2.1515	$ 2.1744

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
Legislative (000)			
Legislative (0000)	7.00	7.00	7.00
Administration (005)			
City Manager's Office (0005)	6.00	5.00	5.00
Internal Audit (0045)	1.00	1.00	1.00
TOTAL	7.00	6.00	6.00
Municipal Court (010)			
Municipal Court (0010)	22.00	22.00	22.00
Legal (015)			
Legal (0015)	8.00	8.00	8.00
City Secretary (020)			
City Secretary (0020)	3.00	4.00	4.00
Administrative Services (025)			
Administrative Services (0025)	7.00	6.00	6.00
Employee Health (0026)	2.00	2.00	2.00
TOTAL	9.00	8.00	8.00
Communications / Information Systems (030)			
Communication/Information Sys. Administration (0030)	3.00	3.00	3.00
Communications (0031)	31.00	31.00	31.00
Information Systems (0032)	18.00	18.00	18.00
Commmunications Maintenance (0033)	1.00	1.00	1.00
TOTAL	53.00	53.00	53.00
Finance (035)			
Accounting (0035)	17.00	16.00	16.00
Investments (0037)	1.00	1.00	1.00
Meter Shop (0340)	6.00	6.00	6.00
Customer Service (0345)	24.00	24.00	24.00
TOTAL	48.00	47.00	47.00
Facilities and Fleet Management (040)			
Purchasing (0040)	4.05	4.05	4.05
Facilities Services (0041)	5.15	5.15	5.15
Risk Management (0042)	2.00	2.00	2.00
Vehicle Service (0751)	10.80	10.80	10.80
Garage (0752)	18.00	18.00	18.00
Warehouse (0760)	2.00	2.00	1.00
TOTAL	42.00	42.00	41.00

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

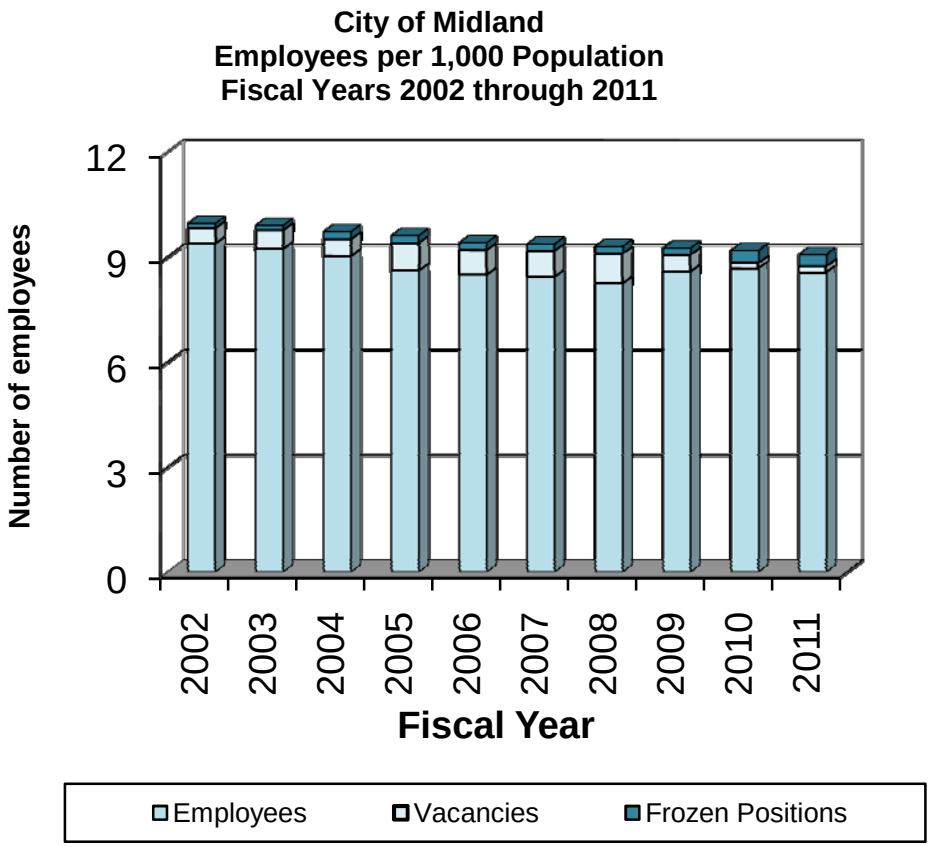
AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES		
	BUDGET 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
Development Services (075)			
Planning and Development (0055)	7.00	6.00	6.00
CDBG Administration (0056)	3.00	3.00	3.00
Code Administration (0060)	22.00	23.00	23.00
GIS Administration (0075)	6.00	6.00	6.00
Engineering Services (0080)	16.00	16.00	16.00
Transportation (0085)	63.00	63.00	63.00
TOTAL	117.00	117.00	117.00
Community Services (090)			
Parks and Recreation (0090)	40.00	41.00	41.00
Animal Services (0091)	13.00	13.00	13.00
Martin Luther King, Jr. Center (0093)	4.00	4.00	4.00
Health and Senior Services (0100)	19.50	21.00	21.00
Golf Course (0410)	7.00	7.00	7.00
Pro Shop Operations	3.00	3.00	3.00
TOTAL	86.50	89.00	89.00
Police (110)			
VADG Program (0105)	1.00	1.00	1.00
Airport Police (0107)	14.00	14.00	14.00
Police Administration (0111)	13.00	13.00	13.00
Support Services (0112)	43.00	44.00	44.00
Field Operations (0113)	123.00	122.00	122.00
Investigative Services (0114)	45.00	45.00	45.00
TOTAL	239.00	239.00	239.00
Fire (115)			
Fire (0115)	171.00	171.00	171.00
Fire Training (0116)	4.00	4.00	4.00
Fire Prevention (0119)	8.00	8.00	8.00
Emergency Medical Services (0120)	2.00	3.00	3.00
Airport Fire (0122)	13.00	13.00	13.00
TOTAL	198.00	199.00	199.00
Nondepartmental (150)			
Nondepartmental (0150)	1.00	2.00	2.00
Utilities (300)			
Utilities Administration (0300)	4.00	4.00	4.00
W&WW Operation Administration (0301)	10.00	10.00	10.00
Paul Davis Well Field Operation (0305)	2.00	2.00	2.00
Airport Well Field & Tower Operation (0306)	2.00	2.00	2.00

SUMMARY OF PERSONNEL BY AGENCY AND ORGANIZATION

AGENCY / ORGANIZATION	FULL-TIME EMPLOYEES BUDGET 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
Utilities (300) (continued)			
Water Pollution Control Plant (0310)	11.00	11.00	11.00
Spraberry Farm (0315)	4.00	4.00	4.00
Purification Plant (0320)	14.00	14.00	15.00
Water and Sewer Operations (0335)	31.00	32.00	32.00
TOTAL	78.00	79.00	80.00
Sanitation (430)			
Solid Waste Management (0400)	43.00	43.00	45.00
Landfill (0405)	10.00	10.00	10.00
TOTAL	53.00	53.00	55.00
Airport (500)			
Airport Operations (0500)	33.00	34.00	34.00
TOTAL CITY PERSONNEL	1,004.50	1,009.00	1,011.00

SUMMARY OF PERSONNEL BY FUND

FUND	FULL-TIME EMPLOYEES BUDGET 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
General Fund	768.70	772.20	772.20
Water and Sewer Fund	108.00	109.00	110.00
Sanitation Fund	53.00	53.00	55.00
Golf Course Fund	10.00	10.00	10.00
Airport Fund	34.00	34.00	34.00
Garage Fund	28.80	28.80	28.80
Warehouse Fund	2.00	2.00	1.00
TOTAL	1,004.50	1,009.00	1,011.00



In the graph above, Employees represents the actual number of employees on the City Payroll, Vacancies are budgeted positions waiting to be filled. Frozen Positions are unfunded budget positions which may be filled only upon approval of the City Manager.

Fiscal Year	Population	Actual Number of Employees	Vacant Positions	Frozen Positions	Budget Positions
2002	96,187	903	41	13	957
2003	97,230	897	52	13	962
2004	98,285	887	47	21	955
2005	99,623	858	77	22	957
2006	102,073	866.5	71	22	959.5
2007	104,156	878	76	21	975
2008	106,561	878	91	21	990
2009	108,666	932	52.5	20	1004.5
2010	109,985	953	18	38	1009
2011	111,611	954	21	36	1011

Actual Number of Employees represents employees on the City payroll as of September 30 of each year. Fiscal year 2010 is estimated and 2011 is budgeted.

A minor reorganization to meet changing needs of the City created the positions of Assistant Community Services Director, Public Information Officer and Executive Assistant, as well as the elimination of the Assistant to the City Manager Position. This was effective late in fiscal year 2010 and is reflected in both 2010 and 2011 counts. An Assistant City Engineer position was unfrozen to assist in the completion of several major projects within the city. Two Sanitation Drivers were added to service commercial routes and the Water Purification Plant required the addition of a Superintendent. Duties of the Warehouse Operator were being absorbed by other employees, so it was determined that position could be eliminated. Budgetary impact of these changes is a net increase of $352,551. An overall hiring freeze is being continued thru 2011 with an expected budgetary savings of $615,775.

QUICK FACTS

* LOCATION: West Texas, midway between Dallas / Fort Worth and El Paso along Interstate 20 with an area of 71.32 square miles

* WEATHER: March/71° ; June/94°
  September/85° ; December/58°

* FORM OF GOVERNMENT: Council-Manager

* CITY PROPERTY TAX RATE: .47285 / $100 valuation

* MEDIAN AGE: Female - 35.8; Male - 32.5

* MEDIAN HOUSEHOLD INCOME: $50,044

* EDUCATION:
  University of Texas at the Permian Basin - 4 year University
  Midland Community College - 2 year Community College
  Advanced Technology Center - Workforce Training Center
  Midland Independent School District -
  - 3 high schools
  - 2 freshman high schools
  - 4 junior high schools
  - 24 elementary campuses
  - 4 special purpose centers
  - 9 private schools

* HEALTHCARE:
  - 2 Hospital (3 Facilities)
  - 285 Doctors
  - 10 Nursing/Retirement Homes

* CHURCHES: 138 - All Denominations

* ENTERTAINMENT:
  - 14 Movie Screens/ 1 Movie Theatres
  - Drive in Movie/ 3 Screens
  - Midland Community Theatre
  - Midland/Odessa Sympthony and Chorale
  - Commerative Air Force Museum
  - Petroleum Museum
  - Museum of the Soutwest
  - George W. Bush Childhood Home
  - Midland Rockhounds AA Affiliate of Oakland A's

* ETHNICITY PERCENT:
  White - 85.8% ; Hispanic - 37.0% ;
  Black - 6.5% ;
  Asian Pacific Islander - 0.90%
  Due to methods used to determine ethnicity, the total of these numbers is greater than 100%

* TRANSPORTATION:
  3 Major airlines
  Interstate 20, State Highway 349
  East West Rail Line - Union Pacific
  Mass Transit - EZ Rider - 6 Routes

* RECREATION:
  41 playgrounds, 2 public pools
  2 public/daily fee gold courses
  4 private gold courses
  8 tennis courts, 52 soccer fields
  64 baseball and softball fields
  50 park sites
  Skate Park
  Scharbauer Sports Complex:
  - minor league baseball stadium
  - high school foorball/soccer stadium

  One public community center
  One public library

* MEDIA:
  ABC, NBC, CBS, FOX,
  Univision, Telemundo, and PBS
  3 AM & 13 FM Radio Stations
  Midland Reporter -Telegram:
  22,000 plus circulation

MAJOR EMPLOYERS IN THE CITY OF MIDLAND

Company	Type of Business	Estimated Employees
Midland Independent School District	Public Education	2,887
Midland Memorial Hospital and Medical Center	Health Care	1,645
City of Midland	City Government	937
Midland College	Education	787
Warren Equipment Companies	Manufacturing	620
Midland County	County Government	608
Key Energy Services, Inc.	Mineral Operations and Interests	480
Texas Health & Human Services	State Government Agency	440
Basic Energy Services	Oil and Gas	429
Schlumberger Oilfield Services	Oil and Gas	400

TOP TEN TAXPAYERS

Name of Taxpayer	Nature of Property	2009 Taxable Assessed Valuation	% of Total Taxable Assessed Valuation
TRA Midland Properties LLC	Real Estate	$75,717,530	1.13%
TXU Electric Delivery Co	Electric Utility	$40,940,300	0.61%
Midland Park Mall LP	Real Estate	$37,587,400	0.56%
Wal-Mart Stores	Retail Sales	$33,259,890	0.50%
Southwestern Bell Telephone	Telephone Utility	$26,648,650	0.40%
Claydesta Buildings LP	Real Estate	$25,322,730	0.38%
Palms at Briarwood LLC	Real Estate	$19,840,100	0.30%
Wall Street	Real Estate	$17,538,490	0.26%
Midland FC LTD	Real Estate	$17,016,980	0.25%
Endeavor Energy Resouces LP	Oil and Gas	$16,892,440	0.25%
		310,764,510	4.64%

TEN LARGEST WATER AND WASTEWATER CUSTOMERS

WATER CONSUMPTION

Customer	Type of Industry
City of Midland	Incorporated City
Midland College	Community College
Midland Independent Schools	Public Schools
Midland Memorial Hospital	Hospital
Northridge Court Apartments LP	Apartments
Hunters Glen	Apartments
Stone Creek apt.	Apartments
Oni Meridian (Sunridge Mgmt)	Apartments
Chesapeake Operating Inc.	Oil and Gas
J. Cleo Thompson Oil Corp.	Oil and Gas

WASTEWATER VOLUME

Customer	Type of Industry
Northridge Court Apartments	Apartments
Hunters Glen	Apartments
Oni Meridian (Sunridge Mgmt)	Apartments
Stone Creek Apts.	Apartments
Midland Trinity Place Assoc.	Apartments
Midland Independent Schools	Public Schools
Midland Memorial Hospital	Hospital
Midland County	County Administration
Midland College	Community College
Live Oak Holdings, LTD	Apartments

POPULATION DATA*

1920	1,795
1930	5,484
1940	9,352
1950	21,713
1960	62,625
1970	58,199
1980	70,525
1990	89,793
2000	94,996
2008	106,561**
2009	108,666**
2010	109,985**

* Source: U.S. Census Bureau unless otherwise noted
** Source: City of Midland estimate

MISCELLANEOUS STATISTICAL DATA

Date of incorporation	January 11, 1911
Date of adoption of City Charter	November 5, 1940 Amended May 4, 1996
Miles of streets and alleys:	
Streets - Paved	584
Streets - Unpaved	12
Alleys - Paved	125
Miles of storm sewer:	47
Miles of sanitary sewer:	600
Number of street lights:	6,005
Number of signalized locations:	116
Police Protection:	
Number of stations:	1
Number of employees (including 49 civilians):	222
Fire Protection:	
Number of stations:	9
Number of employees (including 4 civilians):	191
Building permits:	
Permits issued:	7,085
Building valuations:	$120,794,989
Municipal Water Utility:	
Number of active accounts:	36,984
Daily average consumption (MGD):	24
System capacity (gallons):	51,000,000
Miles of water mains:	861
Number of fire hydrants:	3,301
Airport:	
Passenger boardings:	433,738

Runway system:

1 - 8,302' by 150' primary runway with high intensity lighting, VASI-4 and FAA-operated instrument landing system and precision instrument marking;
1 - 9,501' by 150' secondary runway with high intensity lighting and VASI-4;
1 - 4,605' by 75' general aviation runway; and
1 - 4,339' by 100' general aviation runway.

SECTION II

PROCEDURE AND POLICY

INDEX OF PROCEDURES AND POLICIES

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PROCEDURES

THE BUDGETING PROCESS

Preparation and administration of a city government's budget is one of the most important activities in any municipal operation. Careful planning of revenues and expenditures has become increasingly significant in the face of an uncertain economy, stagnant revenues, and increasing demands for service. Budget preparation should be among the top priorities of departments and divisions. It is essential that departments examine their operations carefully during this process, to ensure that approved funding provides those services most needed and desired by the public, in the most efficient and economical manner possible.

A budget plans and coordinates revenues and expenditures. In our organization budget preparation begins at the lowest possible level of operations. These budgets are then reviewed at higher levels of management to assure that proposed programs serve the needs of the community and support the overall goals that have been identified by City Council and the public.

The City Manager reviews the budgets for each Department, as well as revenue estimates, and the city-wide budget is prepared which incorporates all funding requests and expected revenues.

The City Council reviews the proposed budgets for General, Enterprise, Internal Service, Special Revenue, and Interest and Sinking Funds, makes adjustments, sets the tax rate, and holds public hearings on the budget. After the second reading of the budget ordinance, the Council approves the budget and it becomes the official operating plan for the City of Midland for the upcoming Fiscal Year (October 1 - September 30).

The final budget is designed as a reference and resource tool, not only for internal use, but for use by bond rating agencies, insurance companies, external auditors, and other cities. It contains detailed expenditure information on personnel, supplies, maintenance, other charges, and capital outlays as budgeted for the current fiscal year and the approved budget for the next fiscal year.

The City of Midland uses traditional line item budgeting to determine its operating budget. During the budget process, we must annually reexamine existing program activities and analyze the effect of reducing or reallocating current levels of resources. Reevaluation of programs allows us to respond to our changing economic and political environment and the needs of the community, citizens, and our employees.

After budget adoption, the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a fund. Department managers are authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved budget.

The budget process is designed to identify and plan the functions, activities and accomplishments of the City of Midland, as well as plan for its financial needs.

All employees should have a role in the budget process. They are responsible for promoting acceptance and understanding of the budget as a planning and management tool. The budget process gives our employees the opportunity to evaluate their operations, identify needed

THE BUDGETING PROCESS (continued)

changes, and provides opportunities to make services more efficient and/or effective, and recommend allocating limited funds to best achieve divisional and organizational goals.

Each level of management performs a specific function. They are described below:

I. The Department Head should:

A. Oversee the preparation of the appropriate budget(s).

B. Meet with the Division Heads within his/her department to review and analyze budget requests to assure that programs and activities are needed, that objectives can be accomplished within established criteria, that adequate resources are requested, and that line item requests are consistent with the department's demonstrated historical need and in accordance with guidelines set in budget manuals and management directives.

C. Review all available activity and performance measures to determine if they accurately reflect major activities.

D. Prepare a recommended budget for the city Management Team to review, and make available any backup or historical information necessary to justify the amounts requested.

II. The Deputy City Manager/Assistant City Manager should:

A. Meet with the Department Heads under his/her supervision and review their proposed budgets.

B. Discuss and evaluate estimated expenditures to determine if proposed programs are consistent with the goals of the city organization. The Deputy City Manager/ Assistant City Manager should focus on the broader spectrum regarding services to be provided and ensure they help achieve the overall goals set by the City Council.

C. Critically review recommended organizational restructuring, staffing level adjustments, and other changes to assure that the results will increase operating capabilities, productivity, and/or efficiency of the unit requesting the change.

D. Identify and review major policy recommendations by subject and cost, and summarize their impact on city government.

E. Coordinate proposed expenditures, review backup documentation related to questionable expenditures, provide for the availability of any additional information that may be necessary, and prepare a recommended budget for review by the City Manager.

III. Finance and Accounting will:

A. Develop and implement a budgeting process that facilitates budget preparation on a city-wide basis.

THE BUDGETING PROCESS (continued)

III. Finance and Accounting will: (continued)

B. Develop revenue projections to aid in determining expenditure levels.

C. Provide budget forms, instructions, expenditure schedules, and other budgetary assistance and information to assure proper preparation of the final budget documentation.

D. Review preliminary budget requests for accuracy, completeness, and preparation in accordance with budget manual instructions.

E. Provide assistance to the City Manager during reviews, and provide any information or backup documentation required for thorough evaluation.

F. Perform analyses and comparisons of proposed budget amounts to determine the effects proposed expenditures will have on the fiscal soundness of the City of Midland, and provide results to city management.

G. Provide official proposed budget documents for review by Council, and provide preliminary budget document to be filed with the City Secretary. These documents will be provided at time intervals prescribed in the Budget Calendar.

H. Coordinate printing of the adopted budget in its final form, assure that the document is properly filed with the County Clerk, and provide for distribution of approved budget documents to departments in a timely manner.

IV. The City Manager should:

A. Review proposed budgets with Deputy City Manager, Assistant City Manager and Department Heads.

B. Assure that proposed expenditures do not exceed expected revenues from municipal operations.

C. Examine proposed organizational changes and review their proposed effectiveness in meeting the desired goals.

D. Evaluate programs, backup information, and expenditures to determine the appropriateness of each in response to Council goals.

E. Coordinate preparation of budget, and research the preparation budget summaries, schedules, and other information required for budget presentation to the City Council.

F. Coordinate preparation of budget presentation and review sessions with the City Council.

BUDGET DEVELOPMENT CALENDAR

January	Budget team meets to review budget process for possible changes or major impacts and to establish budget calendar.
February	City manager reviews budgetary guidelines with City Council in briefing session.
Early March	Budget Preparation Packets are distributed to departments during a Budget Training Session. Packets contain instructions and information regarding personnel budget estimates, facility needs, equipment needs, computer hardware/ software and radio needs and the capital improvement program. Guidelines provided for budget preparation by Council. Letter sent to outside agencies asking for their budget requests and documentation. Departments submit Position Analysis Requests (PAQ's) to Human Resources for review.
Late March	Department submit request forms with justifications for equipment, facility needs, hardware/ software and radios for analysis.
Early April	Deadline for outside agency requests to City Manager.
Late April	Hardware/ software, radio, hire of equipment, and facilities justifications are returned to Department/ Division Heads with cost analysis. Departments complete revenue estimates and return them to Finance
April – June	Hotel/ Motel Advisory Board and Economic Development Advisory Board review of funding requests.
May	Personnel estimates are returned to Departments. (PAQ results included) Departments return completed budget requests and Capital Improvement Program data to Accounting for review and data entry. Revenue estimates are provided to City Manager.
May – June	Joint review of budgets by Department Heads. Budget Officers, and City Manger.
June	Final review and changes to budget requests prior to Council workshop. Budget delivered to City Council.
July	Budget workshops and briefing period held with City Council and Management. Calculation of effective tax rate. Proposed budget filed with City Secretary's Office and posted on City's website. Publish first "Notice of Public Hearing on Tax Increase."
August	Publish additional notices of public hearings, as required by state law, on tax increase, public hearing on budget, and vote on tax rate. Hold public hearings in accordance with applicable provisions of state law. Council votes to establish the tax rate and adopt the budget ordinance. Budget document finalized and sent to printer.
September	Budget distributed to Departments.

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

The CIP is separate and distinct from the operating budget of the City. However, the projects completed most generally have a budgetary impact in the year of completion. These impacts, if known or quantifiable, are presented in the Capital section on a project by project basis.

A listing of all CIP projects currently funded and in progress is provided in the Capital portion of the budget book as is a listing of projects in the five year capital needs assessment. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Procedure

Each department of the City of Midland will prepare and submit to the City Manager's Office a CIP Request Form for each requested project. These requests are reviewed by both the City Manager, and Finance office. Preliminary CIP's are presented to the City Council for review and approval.

A. PROJECT DETERMINATION:

Each department must assess its needs and develop a list highlighting priorities. Since needs are constantly changing, this list should be revisited and updated annually. Before stating a capital need, the Department Head should identify those needs by including the following:

1. The project's relationship to the City of Midland's Goals and Needs.
2. The projects relationship to Departmental Goals.
3. An evaluation of existing facilities and/or structures.
4. Necessary time periods (ie. planning, construction and preparation)
5. The impact of not implementing/ including the project in the CIP.

B. ORGANIZATION DECISION:

If a capital requirement need requires a determination at a divisional level, then the department head should assign the responsibility to the appropriate division head. A review of all aspects of the request should be conducted by the department head.

The department head will determine which projects are to be included in the CIP request forms. The ability of the department's capacity to carry out all factors of the request should be considered.

C. AMENDMENTS:

An amendment request to a CIP should be submitted to the City Manager's Office on the Capital Improvement Request Form and clearly marked as an amendment. After a review by all concerned parties, the request will be submitted to the City Manager. The City Manager will review the proposed amendment and submit the request along with recommendation to the City Council.

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

CALENDAR.

Important dates to remember during the CIP process are summarized below:

April	(lst week)	CIP material sent to departments.
May	(lst week)	CIP requests due in to Assistant City Manager (ACM).
June	(lst week)	CIP requests reviewed and/or ranked by respective Assistant City Manager (ACM).
June	(2nd week)	Preliminary CIP requests sent to Finance.
July	(lst week)	ACM and Finance discuss CIP.
July	(2nd week)	ACM recommendations sent to City Manager (CM).
August	(lst week)	CM/ ACM/ Finance final review of CIP.
August	(2nd week)	CM presents tentatively approved CIP to City Council for adoption.
January-February	(lst week)	Bond issued when required.

POLICIES

CAPITAL IMPROVEMENT PROGRAM POLICY

I. PURPOSE

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Also, new items and replacements may be considered for major public improvements. Due to the limited amount of available funds, the CIP serves to establish a priority for the many necessary projects. Therefore, the CIP will be updated annually in order to incorporate the changing priorities, needs, and funding sources.

The CIP is a necessary tool in the capital planning process, insuring that:

A. City funds will be spent for improvements compatible with the City's long term goals and needs.

B. City funds will be spent on high priority projects first.

C. Improvements will not cause a financial burden on the City.

Generally, capital projects consist of purchasing, building, or renovating land and/or structures. Common CIP projects include but are not limited to roads, water & sewer line extensions, park developments and new city facilities such as: recreation centers, fire stations, airports, or water treatment facilities.

Major maintenance projects, such as street resurfacing or placing a new roof on a building, are not included in the CIP. Although these projects may meet the cost and useful life criteria for a CIP project they generally do not result in a new structure or a structure altered in design or use. Instead, these projects are periodically necessary to keep structures or facilities operating properly. These items will be included in the City's operating budget.

II. DEFINITIONS

A. CITY OF MIDLAND MASTER PLAN:

A long range project plan to facilitate the development of the City.

B. CAPITAL IMPROVEMENT PROGRAM (CIP):

A schedule of capital expenditures to be incurred over a five year period to carry out the City's program of public service.

C. CAPITAL IMPROVEMENT:

An expenditure in excess of $15,000 for the planning, design and construction of a physical improvement and/or associated fixed equipment and having a useful life of five years or more. An initial project cost shall include all factors of the project (ie. land, buildings, machinery, equipment). This definition is intended to include, but not limited to, the following:

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

II. DEFINITIONS (continued)

C. CAPITAL IMPROVEMENT: (continued)

1. Land: All related expenditures for land whether or not they meet the dollar limitation previously mentioned. This includes right-of-way acquisitions.

2. Structures: All related expenditures for structures regardless of cost (ie., architectural, renovation, addition to, engineering).

3. Machinery and Equipment: All related expenditures for machinery, furnishings, and equipment that are a part of the structure at the time of initial acquisition or construction. Such items that are not related at initial acquisition or construction must have a useful life of seven (7) years or more and cost $25,000 or more to be included in the capital improvement program.

III. POTENTIAL FUNDING SOURCES

The City raises funds to finance capital improvements primarily by using reserves, through user fees, by grants in aids from other governmental units, and by issuing bonds.

A. EXPENDABLE/AVAILABLE RESERVES:

They are the "reserves" of the City. They can be used for any purpose approved by the City Council, unless constrained by ordinance.

B. ENTERPRISE FUNDS:

The City of Midland operates five Enterprise Funds - Solid Waste, Utilities, Airport, Scharbauer Sports Complex, and the Golf Course. Each entity operates solely on the revenue it generates. This revenue comes in the form of service fees, assessment fees and participation fees (user fees).

C. ASSISTANCE FROM OTHER GOVERNMENTS:

1. Federal Assistance: The Federal Government provides monetary assistance in the form of grants for various programs and projects. Certain restrictions may be attached.

2. State Assistance: The State Government provides local governments with loans and other assistance to ensure the delivery of services. Certain restrictions may be attached.

D. BONDS:

The City of Midland has the ability to issue bonds and incur debt based on its ability to pay and its credit rating.

1. General Obligation (G.O.) Bonds: General Obligation Bonds pledge full faith and credit of the City; repaid by ad valorem taxes; require voter approval; and can be used to finance items approved by voters.

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

III. POTENTIAL FUNDING SOURCES (continued)

D. BONDS: (continued)

2. Certificate of Obligation (C.O.) Bonds: Certificate of Obligation Bonds pledge full faith and credit of the City; can be issued without voter approval - except upon notice of the city's intent to issue certificates, five percent of the qualified voters can force an election on the issue by submission of a petition. Can be issued to finance construction work, equipment, machinery, material, supplies, land etc.

3. Revenue Bonds: Revenue Bonds are repaid from a specific non-ad valorem (pledged) source; no voter approval (but subject to referendum); and can be used to finance either general government projects or enterprise projects.

CAPITAL IMPROVEMENT PROGRAM AND DEBT LIMITS

Debt Limits and Debt Levels

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

FINANCIAL POLICIES

A calendar will be designed each year to provide a framework within which the interactions necessary to formulate a sound budget could occur. At the same time, it will ensure that the City will comply with all applicable State and Federal legal mandates.

The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy was achieved through a market adjustment to the broadband pay plan for all City employees who are not firefighters or police officers, market adjustments to base salaries and maintenance of the pay progression plan for firefighters and police officers and maintenance of the City's benefit programs.

The City will provide quality services with a competitive cost. This was achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services. The City's Managed Competition Committee has evaluated several areas of City services in an effort to assure that operations are cost effective. A business plan is being prepared for Water and Sewer.

The budget must be balanced for the General Fund. In other words, total anticipated revenues must equal total estimated expenditures.

All revenue sources will be reviewed to achieve the best possible forecast of revenues. This policy was implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness was inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the upcoming budget year.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

The enterprise operations of the City are to be self-supporting; i.e., current revenues will cover current expenditures, including debt service. Due to the inclusion of both capital outlays and depreciation, however, some enterprise funds appear to have more expenditures than revenue. An exception to this policy is the Scharbauer Sports Complex, which is currently not self-supporting due to the heavy investment in capital assets which must be recouped.

The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

Charges for services rendered will be assessed by the General Fund against all enterprise and internal service funds of the City. This assessment will be based on either an OMB A-87 cost allocation plan or a full cost allocation plan generated by an independent organization and will be used to reimburse the General Fund for services provided to these funds.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund types and account groups are maintained by the City:

I. GOVERNMENTAL FUND TYPES

General Fund - This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, sales taxes, gross receipts taxes, fines and forfeitures, licenses and permits, and billings for interfund services. Primary expenditures are for police protection, fire protection, public works, maintenance of parks and general administration.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Fund budgeted by the City is the Hotel/Motel Fund.

Interest and Sinking Fund - Tax Supported Debt - This Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

II. PROPRIETARY FUND TYPES

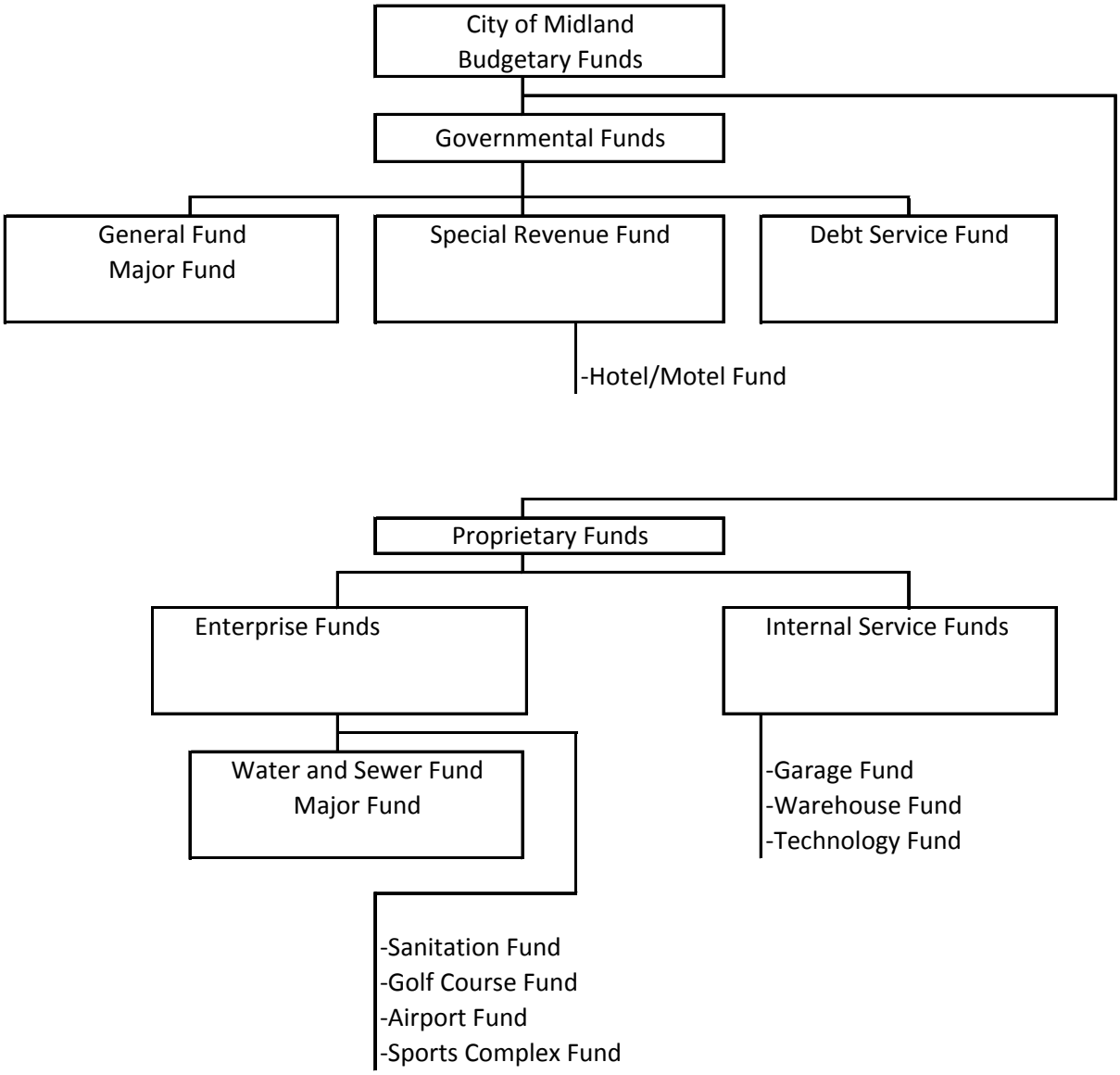
Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The five Enterprise Funds presented in the annual budget are the Water and Sewer Fund, Sanitation Fund, Golf Course Fund, and the Airport Fund, and the Scharbauer Sports Complex Fund.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. There are two Internal Service Funds presented, the Garage Fund and the Warehouse Fund.

Certain nonmajor funds included in the audited financial statements are not presented in the annual budget document. These include the City's self-insurance funds, which are internal service funds, and an agency fund.

FUND STRUCTURE (continued)

City of Midland Fund Structure



Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

The General Fund, described on the previous page, is a major fund within the governmental funds.

The Water and Sewer Fund is a major enterprise fund that provides water and sewer services to the residents and commercial enterprises of the City and proximate area. These services include the operation and maintenance of a quality water supply system and the collection and treatment of wastewater.

BASIS OF BUDGETING

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are accounted for and budgeted (with limited exceptions) on the modified accrual basis of accounting, using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles (GAAP) and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. A more detailed description of this basis of accounting may be found in the "Procedure and Policy" section of this book.

Exceptions to the modified accrual basis for budgetary purposes are listed below:

- Interfund charges are recorded as revenue (budget) instead of other financing sources (GAAP).
- Changes in fair value of investments are not considered (budget) as opposed to being treated as adjustments to revenue (GAAP).
- The budget for projects is based on project length and does not conform to a fiscal year (GAAP).
- The budget document does not include component units and various special revenue and capital project funds incorporated into the GAAP financial statements.

Financial statements for Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, and Warehouse funds, are prepared on an accrual basis of accounting using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable. Budgets for the Proprietary funds are prepared on the same basis, with minor exceptions.

Exceptions to the accrual basis for budgetary purposes are listed below:

- Capital outlay is budgeted as an expenditure in the year of purchase (budget) versus recording as an asset (GAAP).
- Debt service principal payments are recorded as an expense (budget) rather than a reduction of a liability (GAAP).
- Grants received for construction of assets are shown as revenues (budget) and not as capital contributions (GAAP).

ACCOUNTING POLICIES

I. THE FINANCIAL REPORTING ENTITY

The financial reporting entity presented in the financial statements of the City of Midland includes the primary government, the City of Midland, and its component units. Component units are legally separate organizations for which the City is financially accountable and organizations which, if excluded, would cause the City's financial statements to be misleading or incomplete. GASB Statement 14, as amended by GASB Statement No. 39, establishes the criteria to be considered in determining component units of a primary government.

These criteria are financial accountability, appointment of board members, imposition of will, financial burden on or benefit to the primary government, dependency, and accuracy and completeness of the reporting entity's financial statements. In the absence of financial accountability, if the organization is a legally separate, tax-exempt entity meeting the following criteria, it should also be discretely presented as a component unit:

A. The resources of the organization are entirely or almost entirely for the direct benefit of the City, its component units, or its constituents.

B. The City, or its component units, is entitled to, or has access to a majority of the resources of the organization.

C. The resources of the organization are significant to the City.

The Midland Football/Soccer and Baseball Complex Development Corporation (SCDC) and the Midland Development Corporation (MDC) are the only component units of the City and are discretely presented. The SCDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the SCDC. Additionally, the City Council and the SCDC boards are not substantively the same and the SCDC does not provide services entirely or almost entirely to the City. The SCDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4B of the Act. The purpose of the SCDC is to improve the quality of life and the public welfare of, for, and on behalf of the City by developing, implementing, providing, and financing the construction of a football-soccer stadium and baseball stadium and related infrastructure, streets, water and sewer facilities, landscaping, land acquisition, automobile parking facilities and other related infrastructure and improvements. Complete audited financial statements of the SCDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

The MDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the MDC. Additionally, the City Council and the MDC boards are not substantively the same and the MDC does not provide services entirely or almost entirely to the City.

The MDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4A of the Act. The purposes of the MDC include, but are not limited to, keeping existing jobs and businesses in the City, expansion

ACCOUNTING POLICIES (continued)

I. THE FINANCIAL REPORTING ENTITY (continued)

of current and attraction of new business to the City, providing long term employment opportunities, and other such purposes as delineated in Article 4 of the Articles of Incorporation of the MDC.

Complete audited financial statements of the SCDC and MDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The basic financial statements of the City are presented at two basic levels, the government-wide level and the fund level. These statements focus on the City as a whole at the government-wide level and on major funds at the fund level. The government-wide financial statements (i.e. the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities for the financial reporting entity of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

Likewise, the City is reported separately from certain legally separate component units which meet the criteria for discrete presentation as set forth in GASB Statements No. 14 and 39.

The government-wide statement of net assets reports all financial and capital resources of the City and is presented in an “assets minus liabilities equal net assets” format with net assets reported in the order of relative liquidity. Also, assets and liabilities are presented in relative order of liquidity with liabilities which have an average maturity of more than one year separated into the amount due within one year and the amount due in more than one year.

The government-wide statement of activities identifies the relative financial burden of each of the City’s functions (Development Services, Community Service, Fire, Police, etc.) or segments (Water and Sewer, Sanitation, Golf Course, Airport, etc.) on the taxpayers by identifying direct expenses and the extent of self support through program revenues. Direct expenses are clearly identifiable expenses that can be specifically associated with a function or segment. Program revenues are revenues derived directly from the function or segment or from other sources which reduce the net cost of the function to be financed from general government revenues.

Program revenues are 1) charges to customers who purchase, use, or directly benefit from services provided by a function or segment and which are generated by that function, 2) grants and contributions restricted to operating requirements of a function or segment and, 3) grants and contributions restricted to capital requirements of a function or segment. Items such as taxes, investment earnings and non-specific grants are not included as program revenues but are instead reported as general revenues which normally cover the net cost of a function or segment. The effect of internal service fund activities in the government-wide statements is eliminated to the extent possible to avoid the effect of “doubling up” internal service fund activity. Internal service funds report

ACCOUNTING POLICIES (continued)

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (continued)

activities which provide goods or services to the financial reporting entity on a cost reimbursement basis. Any net profit or loss from these activities is allocated back to the function or segment that benefited from the goods or services provided based upon their proportionate benefit to the extent possible. Any residual assets of internal service funds, except the Warehouse Fund, are reported with governmental activities at the entity-wide level. Any residual assets of the Warehouse Fund are reported with business-type activities because this fund provides support predominantly to enterprise funds.

Fund level financial statements are presented for governmental funds, with a focus on major funds, proprietary funds, with a focus on major funds, and fiduciary funds, which are excluded from the government-wide financial statements because they do not represent assets which can be used to support the City's programs. A major fund is defined by GASB Statement No. 34, paragraph 76, as amended by GASB Statement No. 37, paragraph 15, as a fund meeting certain specific asset, liability, revenue, or expenditure / expense criteria relative to all funds of that type and relative to the total for all governmental and enterprise funds combined. Additionally, any fund deemed particularly important by the City may be reported as a major fund. The financial information for each major fund is presented in a separate column, with nonmajor funds aggregated and displayed in a single column, on either the governmental or proprietary fund financial statements. The fund level statements for proprietary funds also contain combined totals for all internal service funds. This information is presented in a separate column immediately to the right of the total column for all enterprise fund activity.

The focus of fiduciary funds is on net assets and changes in net assets. These funds report assets held in a trustee or agency capacity by the City for the benefit of others and cannot be used to support City activities. The City has no Trust Funds and only one Agency Fund, the Cafeteria Plan Fund. These assets are held in a custodial capacity only for the employees of the City.

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The government-wide statements and proprietary and fiduciary fund statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Exchange and exchange-like transactions, transactions in which the City gives or receives value and receives or gives equal value, that create revenues, expenses, gains, losses, assets or liabilities are recognized when the exchange occurs. Nonexchange transactions, transactions in which the City gives or receives value without receiving or giving equal value in exchange, that result in revenues, expenses, gains, losses, assets or liabilities are recognized in accordance with GASB No. 33, as amended by GASB Statement Nos. 34 and 36. The treatment of Nonexchange transactions is grouped in four classes based upon the principal characteristics of the transaction and reported according to those characteristics. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. Capital assets are reported at historical cost and depreciated, except for inexhaustible assets such as land, in accordance with the City's depreciation policy.

Governmental fund financial statements are reported using a current financial resources measurement focus and modified accrual basis of accounting. Under the modified accrual

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

basis of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In the case of property and sales taxes, available means due within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Grant revenues are considered to be available if they are to be received within one year. Expenditures are generally recorded when a liability is incurred. However, expenditures related to general long term debt, compensated absences, and claims and judgments are recorded only when payment is due.

Governmental fund level revenues which have been accrued based upon the susceptible to accrual concept are:

General Fund - ad valorem taxes, sales taxes, interest and federal and state grant proceeds, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Special Revenue Funds - federal and state grant proceeds and interest, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Debt Service Fund - ad valorem taxes and interest.

Capital Projects Fund - interest. A deferred revenue is recorded for assessments which are not available to meet liabilities of the current period. This deferred revenue is offset against assessments receivable to present a net amount which is both measurable and available to meet the liabilities of the current period.

Proprietary fund activities are accounted for using the economic resources measurement focus and the accrual basis of accounting. This measurement focus includes all assets and liabilities on the balance sheet. Operating statements using this focus present a net total assets view of increases (revenues) and decreases (expenses) in the fund. These funds apply all applicable GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Proprietary fund operating statements distinguish between operating and non-operating revenues and expenses. Operating revenues and expenses generally are the result of providing or delivering goods or services in association with the fund’s principal outgoing operations. The principal operating revenues of the City’s water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation. Transactions resulting in operations. The principal operating revenues of the City’s water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation. Transactions resulting in non-operating revenues and expenses are normally created by

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

such items as cash flows from capital and related financing activities, noncapital financing activities, investing activities, and include most nonexchange and exchange-like revenues such as the Passenger Facility Charges (PFC) reported in the airport fund. It is the City's general policy to first use restricted assets, such as the PFC revenues, for costs which meet the resource restrictions and then unrestricted assets as needed.

The following major funds are used by the City:

A. Governmental Fund Types

1. General Fund - The principal operating unit of the City, this fund accounts for the primary activities of the City, such as police protection, fire protection, public works, maintenance of parks and general administration, which are not accounted for in any other fund.

2. Debt Service Fund - This fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

3. Other Governmental Funds - This is a summarization of all of the non-major governmental funds. Included are the following funds:

   a. Special Revenue Funds - These funds are used to account for specific revenues that are legally restricted to expenditure for a specific purpose.

   b. Capital Projects Funds - These funds account for financial resources to be used for the acquisition or construction of major capital assets other than those financed by business-type activities.

B. Proprietary Fund Types

1. Water and Sewer Fund - This fund is used to account for the operation of the City's water and sewer utility. Activities of the fund include administration, operation and maintenance of the water and sewer system, billing and collection for water and sewer services. The fund is also used to accumulate resources for certain capital projects and to meet - the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers, based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

2. Sanitation Fund - This fund is used to account for the collection of refuse, delivery of refuse to the landfill and landfill operations. The fund is also used accumulate resources for certain capital projects and to meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

B. Proprietary Fund Types (continued)

3. Airport Fund - This fund is used to account for the operation and maintenance of the airfield, terminal building, parking facilities, general aviation airport, and industrial park. The fund is also used to accumulate resources for certain capital projects and to meet the requirements of bond indentures, and other long-term obligations of the airport. Charges to customers provide the revenue stream to finance operating costs, some capital projects costs, and other long-term obligations of the airport. The Passenger Facility Charge revenue, a nonoperating revenue, is used to supplement charges to customers in supporting the requirements of bond indentures and certain capital projects.

4. Scharbauer Sports Complex Fund - This fund is used to account for the operation and maintenance of the sports complex, accumulate resources for capital projects, and meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Operations, maintenance costs and obligations for capital leases are financed through user charges. Revenues to provide for the retirement of long-term debt associated with the construction of the complex are provided from a contract with the Midland Football / Soccer and Baseball Development Corporation.

5. Golf Course Fund - This fund does not meet the criteria for inclusion as a major fund. However, this is the only remaining proprietary fund of the City and as such is presented in a separate column in the financial statements. This fund is used to account for the operation and maintenance of the golf course, accumulate resources for capital projects, and meet the requirements of bond indentures, and other long-term obligations of the system. All costs are financed through user charges.

C. Other Fund Types

1. Internal Service Funds - are use to report activities which provide goods or services to the financial reporting entity on a cost reimbursement basis.

2. An Agency Fund - is used to report assets which cannot be used to support City activities and are held in a trustee or agency capacity by the City for the benefit of others.

D. Non-Current Governmental Assets and Liabilities:

Account Groups, which represent the long-term assets and liabilities of the Governmental funds of the City, were eliminated from presentation by GASB Statement No. 34. These records are maintained by the City and are incorporated to the Governmental Activities column in the government-wide Statement of Net Assets.

ACCOUNTING POLICIES (continued)

IV. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash and cash equivalents include any cash on hand, demand deposits, and any highly liquid investments that have an original maturity of three months or less from date of purchase. Investments in TexPool, TexStar, and LOGIC, 2a-7 like pools, are considered cash equivalents as the amounts are available on demand.

Investments, other than investments in 2a7-like pools, are recorded at fair value based upon verifiable market prices.

V. INVENTORIES AND PREPAID ITEMS

Inventories are valued at average cost. Inventories for all funds consist of expendable supplies and are recorded as expenditures or expenses, as appropriate, when consumed.

The City makes certain payments to vendors in the current year for expenses/ expenditures applicable to future accounting periods. A reserve for inventories and prepayments in governmental funds is recognized at the fund level to indicate that a portion of the fund balance is not appropriable for expenditure.

VI. RECEIVABLES, PAYABLES AND INTERFUND TRANSACTIONS

Short-term loans between funds are reported as interfund receivables in the fund making the loan and as interfund payables in the fund receiving the loan. Arms length transactions between funds for goods and services are reported as revenues in the selling fund and as expenses / expenditures in the acquiring fund. Any unpaid amounts are appropriately recorded as interfund receivables / payables. Flows of assets from one fund to another with no requirement for repayment or without an equivalent flow of assets in return are accounted for as transfers.

VII. CAPITAL ASSETS

Capital Assets are defined as a purchase or other acquisition of any equipment, facilities or other similar assets or the cost of construction of such asset the cost of which is in excess of $5,000 and has a useful life of more than one year. These assets include property, plant, equipment, infrastructure, and all other tangible and intangible assets purchased or acquired. Purchased or constructed assets are carried at historical cost or estimated historical cost. Infrastructure assets, which include streets and associated drainage, sidewalks, bridges, drainage systems, water and sewer systems, runways and taxiways, lighting systems and other similar type assets, have been recorded at historical cost for all assets acquired after April 1986. Infrastructure assets prior to April 1986 and after June 1980, were capitalized based upon estimated historical cost obtained from bond documents used to obtain financing for construction of infrastructure assets. Contributed assets are recorded at estimated fair market value at the time of acquisition.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets for business-type activities is capitalized as part of the value of the asset.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

ACCOUNTING POLICIES (continued)

VII. CAPITAL ASSETS (continued)

Asset Classification	Years
Buildings	10-40
Infrastructure	20-50
Improvements other than buildings	2-50
Machinery and equipment	4-30
Other	3-15

VIII. COMPENSATED ABSENCES

The City's employees earn vacation which may either be taken or accumulated, subject to a specified maximum, until paid upon retirement or termination. For employees whose service date is prior to January 1, 1985, unused sick leave is accumulated up to certain limits which are subject to specific reductions if paid in cash upon retirement or death. The City's employees are allowed to accumulate compensatory time up to a specified maximum.

The City has accrued vacation, sick leave, compensatory time and related salary payments based on the criteria set forth in GASB Statement Number 16. This liability has been accrued in the government-wide and proprietary fund statements. Governmental funds report liabilities only for the matured portion of these liabilities.

IX. FEDERAL AND STATE GRANTS

Community Development Block Grants, Texas Department of Housing and Community Affairs Home Program Grants, Federal and State of Texas Equitable Property Sharing proceeds and certain other public safety grants are accounted for within special revenue funds. Other grants and entitlements received for purposes normally financed through the general government are accounted for within the General Fund. Grant revenues are recognized when the expenditures are made and other related requirements are met.

X. LONG-TERM DEBT

General Obligation Bonds and Certificates of Obligation which have been issued to fund capital projects of the general government that are to be repaid from tax revenues of the City are reported in the government-wide statement of net assets. Certificates of Obligation, which are secured by tax revenues, and Revenue Bonds which have been issued to fund capital projects of proprietary funds that are to be repaid with funds from proprietary fund assets are reported in the proprietary funds. Bonds payable are reported net of the associated premium or discount at the government-wide level and in the fund level proprietary fund statements.

The government-wide and proprietary fund level statements defer bond premiums, discounts and issuance costs and amortize these items over the life of the issue using the effective interest rate method. In the fund level statements, governmental fund types recognize these items in the current period.

ACCOUNTING POLICIES (continued)

XI. RETIREMENT PLANS

The City has two separate defined benefit retirement plans which cover substantially all employees. The Texas Municipal Retirement System provides benefits for all full-time employees who are not firefighters. The Midland Firemen's Relief and Retirement Fund provides benefits for all full-time firefighters. The City's costs for both funds are recorded on an accrual basis.

XII. INDIRECT AND CENTRALIZED EXPENSES

The City does not allocate indirect expenses among functions. The City charges proprietary type funds for "centralized" expenses, which include an administrative overhead component, provided by the General Fund. These costs are determined on an annual basis through a full cost allocation study, except in the case of the Airport Fund. Airport Fund costs are determined in accordance with Office of Management and Budget Circular A-87. However the City does not charge the full cost determined through the A-87 study to the Airport. All charges for these "centralized" expenses are included in the direct expenses of the proprietary funds.

INVESTMENT POLICY

I. SCOPE

This policy is developed in accordance with the Public Funds Investment Act of 1987 as amended (the Act). This investment policy applies to all investment activities of the City of Midland. This policy serves to satisfy the statutory requirements to define and adopt a formal investment policy. This policy is to be used in conjunction with the Act to prescribe the investment activities of the City of Midland.

FUNDS INCLUDED:

All financial assets of all funds of the City of Midland, Texas at the present time and any funds to be created in the future shall be administered in accordance with the provisions of the Act and this policy. For investment purposes, all funds of the City shall be combined in a common pool, placed in a segregated fund, or placed with external manager(s), except as provided by applicable federal or state statute, City ordinance, or other law. In the common pool(s), investment earnings (losses) shall be proportionately allocated according to the source of funds.

FUNDS EXCLUDED:

None

II. STRATEGY AND OBJECTIVES

The following objectives apply to both the common pool or discrete funds. The primary investment strategy for segregation of funds from the common pool is to further insure liquidity, i.e. bond funds for capital projects. Other funds with reduced liquidity needs may be segregated for longer term investments, i.e. for bond reserve funds. Separate fund segregation may be done to satisfy other ordinance or statute provisions.

The basic strategy, to be reviewed not less than quarterly, is to concentrate the portfolio(s) with shorter average maturity in periods of rising rates and consider longer maturities as rates fall.

The strategy to maintain most of the total portfolio in the common fund is to provide greater investment flexibility and enhance liquidity compared to small individual funds.

SUITABILITY and the PUBLIC TRUST:

All participants in the investment process shall act responsibly as custodians of the public trust, and they shall avoid any transactions that might impair public confidence. Investments shall be made not for speculation but for safety of capital, liquidity, as well as the probable income to be derived, taking not only the individual transaction but the portfolio as a whole into consideration.

SAFETY:

The primary objective of the City's investment policy is the preservation of capital. Each investment transaction shall seek to avoid capital losses from securities defaults and/or erosion of market value. The market value of each investment shall be determined monthly based upon the last market day of the month from the Wall Street Journal or Bloomberg service where required. These valuations will be a part of the quarterly reports submitted annually to an independent auditor.

INVESTMENT POLICY (continued)

II. STRATEGY AND OBJECTIVES (continued)

LIQUIDITY AND MARKETABILITY:

The City's investment portfolio(s) will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Liquidity and marketability will be ensured by investing in securities with active secondary markets.

DIVERSIFICATION:

The City's investment portfolio(s) shall be diversified by type of investment and maturities to reduce risks resulting from undue investment concentration.

Funds held for future capital projects shall be invested in securities that can be reasonably expected to produce sufficient income to offset inflationary construction cost increases. However, such funds shall never be exposed to market price risks or default risks that would jeopardize the assets available to accomplish their stated objective, or be invested in a manner inconsistent with applicable federal and state regulations.

YIELD:

The City's investment portfolio shall be structured with the objective of equaling or exceeding the rate of return on three month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with the Strategy and Objectives and Eligible Investments identified herein.

ACTIVE PORTFOLIO MANAGEMENT:

The City intends to pursue a moderately active versus a passive portfolio management philosophy. Securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the transaction.

DELEGATION:

Management responsibility for the investment program is hereby delegated to the Treasurer of the City of Midland, or in his absence, Assistant Treasurer, or such other person specifically designated by the Treasurer. Day-to-day securities transactions will be done by the Investments Manager with coordination of the Treasurer. To insure internal control and integrity of each investment made under this policy, the City Manager, Deputy City Manager, or the City Attorney, shall review investment transactions within seven days.

The Finance and Audit Committee, composed of at least two City Council Members, the Treasurer, and the City Manager, shall meet, as a minimum, quarterly to review general investment strategies and investment results. The Finance and Audit Committee shall provide and keep minutes of its meetings relating to this investment policy. The Finance and Audit Committee shall include in its deliberations such topics as: economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target rate of return on the investment portfolio.

INVESTMENT POLICY (continued)

III. RESPONSIBILITY AND CONTROL (continued)

QUARTERLY REPORTS:

The Treasurer shall submit quarterly an investment report on the investment portfolio to the City Manager and Council in accordance with the Act. The report shall present the portfolio's investments including rate of return, beginning market value, additions and changes, and ending market value, and include an appendix that discloses all transactions during the past quarter.

ANNUAL REPORTS:

The Treasurer shall present an annual report of the investment program and investment activity to Council. The annual report shall include a detail of the portfolio, transactions for the year, and recommendations regarding the policy.

CONFLICTS OF INTEREST:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Officers and employees shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

IV. INVESTMENTS

ELIGIBLE INVESTMENTS:

Assets of funds of the government of the City of Midland may be invested with final stated maturities not to exceed ten years with no more than 30% exceeding seven years and dollar weighted average portfolio maturity not to exceed five years in:

1. Obligations of the United States or its agencies and instrumentalities:

    A. United States of America Treasury Securities;

    B. Farmers Home Administration ("FmHA") obligations backed by the full faith and credit of the United States;

    C. Federal Home Loan Bank ("FHLBs") obligations;

    D. Federal National Mortgage Association ("Fannie Mae" or "FNMA") obligations;

    E. Farm Credit System Obligations;

    F. Federal Home Loan Mortgage Corporation ("Freddie Mac" or "FHLMC") obligations, ie. discount notes or debentures;

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

2. Direct obligations of the State of Texas or its agencies:

   Texas State, City, County, or School District General Obligation Bonds with a remaining maturity of ten years or less having been rated as to investment quality by Moody's or Standard and Poor's (nationally recognized investment rating firms) and having received a rating of no less than "A" or its equivalent;

3. Certificates of Deposit issued by state and national banks domiciled in this state:

   Certificates of Deposit issued by state and national banks domiciled in this state that are:

   (1) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or

   (2) secured by obligations that are described in V.T.C.A., Local Government Code Sections 105.001 et seq;

4. Fully collateralized repurchase agreements having a defined termination date:

   Fully collateralized direct repurchase agreements and reverse repurchase agreements having a defined termination date of no more than ninety (90) days from the date such investment is purchased, and secured by obligations of the United States or its agencies and instrumentalities which have a market value of not less than the amount of the funds disbursed and held by a custodian for the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas;

   Any investments made with funds resulting from a reverse repurchase agreement must mature within the period of the reverse repurchase agreement.

5. Investment Pools and Money Market Mutual Funds:

   A. Investment Pools of public or private sponsorship as provided in the Act and approved by Council;

   B. Money Market Mutual Funds as authorized by the Act of both public and private sponsorship and approved by Council;

6. Other securities or obligations:

   Other such securities or obligations as authorized by State statute and approved by the City Council.

V. SELECTION OF BANKS AND DEALERS

SELECTION PROCESS:

The City depository shall be selected through the City's banking services procurement process and in compliance with state law.

INVESTMENT POLICY (continued)

V. SELECTION OF BANKS AND DEALERS (continued)

INSURABILITY:

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit audited financial statements, evidence of Federal Insurance and other information as required by the Treasurer.

PRIMARY DEALERS AND APPROVED LIST:

For brokers and dealers, the Treasurer shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York ("Primary Government Security Dealers") and certain "secondary" dealers possessing adequate financial condition to conduct public business. All brokers and dealers must have the ability to consummate each transaction on a delivery vs. payment or equivalent basis. All brokers and dealers must be authorized by the Finance and Audit Committee, and the complete list will be reviewed and approved annually by the Committee. All brokers and dealers must comply with provisions of the Act prior to any transaction with the City.

VI. SAFEKEEPING AND CUSTODY

INSURANCE OR COLLATERAL:

All deposits and investments of City funds in bank accounts, certificates of deposit, and repurchase agreements shall be secured by pledged collateral with a market value equal to no less than 100% of the deposits or investments less amounts insured by the FDIC.

Evidence of the pledged collateral shall be maintained by the Treasurer or a third party financial institution. Repurchase or reverse repurchase agreements shall be limited to those brokers or dealers that have executed an agreement with the Treasurer. All repurchase or reverse repurchase agreements shall be executed on a delivery vs. payment basis, or held by a custodian for the City.

SAFEKEEPING AGREEMENT:

All safekeeping arrangements shall be in accordance with a safekeeping agreement approved by the City of Midland. The agreement shall include and clearly define the procedural steps for gaining access to the collateral should the City of Midland determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an entity not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signature of the City of Midland, the firm pledging the collateral, and the Trustee.

COLLATERAL DEFINED:

The City of Midland shall accept only the following securities as collateral:

A. FDIC insurance coverage.

B. Securities allowed under V.T.C.A., Local Government Code Sections 105.001 et seq., shall be eligible to be pledged as collateral.

INVESTMENT POLICY (continued)

VI. SAFEKEEPING AND CUSTODY (continued)

DELIVERY VERSUS PAYMENT:

Obligations of the United States or its agencies and instrumentalities or other securities of Section IV shall be purchased using the delivery vs. payment method. Pursuant to such method, funds shall not be wired or paid until verification has been obtained that the correct security has been received by the City of Midland or its designated Trustee. The security shall be held in the name of the City. The Trustee's records shall reflect that the City owns such securities. In the event that the security is held by Trustee, the safekeeping receipts shall be delivered to the City Treasurer.

VII. MANAGEMENT AND INTERNAL CONTROLS

The Treasurer shall establish a system of internal controls which shall be periodically reviewed by an independent auditor. Such controls shall be designed to safeguard the City's funds from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

The Finance and Audit Committee will review this policy at least annually and recommend changes as needed to the Council. Council will review and approve the policy annually.

Resolution No. 2009-323

CASH HANDLING POLICY

I. PURPOSE

To assist all City departments by defining and communicating what is an acceptable level of control for cash-handling operations, this policy provides rules and guidance. Due to the decentralized nature of revenue collection within the City, procedures vary from location to location. Although the customer service impact of this structure is positive, the various control environments sometimes fall below what is acceptable to City management.

The objectives of this policy are to set forth minimum standards to ensure clear and consistent practice within the City for the handling of cash and for limiting not only the City's losses, but also the City's involvement in investigations of losses of funds. This policy will serve to standardize a sound system of cash controls within the City as well as to provide guidance to departments on improving cash handler skill and accountability. Overall compliance with this policy will allow the City to prevent or detect losses related to cash handling and to assign responsibility to an individual in a timely manner in order to minimize losses.

Further, the ability to ascertain individual accountability for each loss will reduce the impact of failing to protect honest employees from unnecessary suspicion. A sound system of cash controls should protect and support employees who do their job with integrity. Employees not involved in cash errors and/or irregularities deserve to work in an organization that insists on a control system that can show their innocence when errors and/or irregularities do occur.

Specifically, this policy is designed to avoid the following types of circumstances:

- A loss or losses of funds,
- An inability to detect missing funds,
- Detection of missing funds when recovery is no longer possible,
- An inability to determine who is responsible for a loss or losses, or
- An inability to investigate losses.

II. RESPONSIBILITIES

Cash received by the City should be guarded carefully. Each employee, from a front-line cash handler to a Department Manager, is expected to demonstrate a positive attitude in protecting the assets of the City. A clear responsibility lies with management to install and maintain a cash-handling control system that will prevent, detect, or deter fraud.

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO:

1. Ensure the safeguarding of City funds.

2. Require clearly written and approved procedures for all areas of their department's cash-handling operation.

CASH HANDLING POLICY (continued)

II. RESPONSIBILITIES (continued)

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO: (continued)

3. Ensure that procedures in place in their departments comply with this policy and to assume accountability for exceptions to and deviations from this policy.

4. In the event of a loss, assure compliance with the procedures detailed in the City's administrative bulletin on reporting fraud.

B. CASH HANDLERS HAVE THE RESPONSIBILITY TO:

1. Use due diligence in handling City assets so that reasonable protection is provided to those assets at all times.

2. Report to their departmental management, or to the City Manager's Office, any instance which is deemed to be a serious failure to give proper care to cash, securities, or other valuables whether or not such failure has resulted in a loss.

3. Report to their departmental management, or to the City Manager's Office, any instance where a City employee has knowledge or suspicion of a defalcation or dishonest act by another City employee.

C. OFFICE OF THE CITY AUDITOR HAS THE RESPONSIBILITY TO:

1. Conduct whatever investigations or cash control reviews that are necessary.

2. Coordinate and collaborate with Midland Police Department where appropriate.

3. Review the policies and procedures of departments documenting exceptions to and deviations from this policy.

4. Upon request, assist departments with developing controls to mitigate the potential effects of exceptions or deviations from this policy.

III. DEFINITIONS

A. Cash handling - As used in this policy statement, describes the receiving, transmitting, safeguarding, and depositing of all funds of any type received by the City.

B. Cash handler - As used in this policy statement, denotes any employee whose job description includes responsibility for receiving, transmitting, safeguarding, and/or depositing of City funds of any type.

C. Cash Over/Short - A cash handler is short when an unintentional collection error is made, ie., does not obtain physical custody of money or a change-making error. A cash handler is over when too much money is collected and the excess cannot immediately be returned to the customer.

CASH HANDLING POLICY (continued)

III. DEFINITIONS (continued)

D. Loss of City money results when a cash handler obtains physical custody of money and then, due to negligence, an act of God (such as fire or flood), or a theft cannot deposit that money with the City. Leaving City money unattended and not property safeguarded is an example of cash handler's negligence that could result in a loss.

E. Dual control describes processing where two individuals have responsibility for funds. The underlying theory is that the two individuals can vouch for each other's action. Theft is less likely in operations with dual control since it would require the complicity of two individuals.

One type of dual control is demonstrated when a safe requires two combinations or a combination and a key to open. When the combinations or combination and a key are assigned to two individuals, access requires dual control. In this circumstance, a vault or safe could not be opened without two people being present.

F. Single control occurs when an individual is solely responsible for funds. Since only one person has access to the funds, that one individual can be held accountable in the event of a loss.

If funds are under single control, they must not be accessible to others. Therefore, if a safe accessed by multiple cash handlers is used for overnight storage of funds under single control, those funds must be secured separately within the safe. This ensures that individuals with access to the safe do not also have access to the single-controlled funds.

G. Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation:

1. Authorization or approval of transactions,

2. Recording of transactions,

3. Custody of funds, and Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation

4. Monitoring to ensure compliance with control procedures.

If one person does perform two or more of these functions, there is no independent check for mistakes, and errors and /or irregularities are very likely to go undiscovered for long periods. If it's not practical to maintain strict segregation of duties due to a limited staff size, then add other control measures. Additional control measures include rotation of duties among personnel and stricter supervision to include special spot checking of a cash handler's work.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING

A. Procedures should be in place which will ensure that all payments received are processed and that any payment may be traced from initial receipt to final disposition. Each cash-handling operation shall include the following controls, as appropriate;

1. Maintain strict control over all receipts.

2. Use receipts, either manual or cash register generated, for all intakes of money.

3. At a minimum, when issuing manual receipts, use triplicate receipts to allow for a customer copy, cash-handler copy, and a copy that remains in the manual receipt book.

4. Have a space indicating mode of payment of manual receipt forms.

5. Be sure that receipts are signed or initialed by the person issuing. Receipts generated by a cash register should also indicate the person issuing.

6. Encourage all customers to obtain receipts for their payments.

7. Have a separate cash box/drawer/register for each person taking in money. Funds accepted by cashiers should be under single control of the cashier. Shared drawers or cash registers accessed by more than one individual are not acceptable. Tellers should have sole access to their funds.

8. Maintain strict control over the access to funds. Never leave cash or checks unsecured.

9. Place a restrictive endorsement on checks at the time of receipt.

10. Use change funds for making change only No checks of any type may be substituted for cash. Except when appropriately authorized based on City policy **SUBSTITUTING or CASHING OF CHECKS USING CITY CASH IS STRICTLY PROHIBITED**. There are currently two authorizations for the substitution of checks for cash:

    a. City of Midland Credit Union checks for $50.00 or less may be cashed at the Central Cashiers' Office based upon the availability of funds in the Central Cashiers' Office.

    b. City of Midland checks issued to replenish petty cash funds may be substituted for cash in a deposit to replenish the petty cash fund.

11. Departmental policy should set the amount of cash which any one cash handler may hold (may be based on a percent of normal daily transactions). When funds at a cash handler's work station exceed this amount, an additional deposit or transfer of funds to a safe should be made.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

12. In an environment where a cash register is used, the cash handling supervisor should understand register capabilities and limitations. Cash registers should be in good repair with all mechanical controls fully functional.

13. Mail Processing Controls

    Proper management of mail collection is particularly important because the person making the payment is not present, and no receipt is issued at the time of collection. Until control over the receipt of mail payments is established, mail processing shall be performed under dual control. At a minimum:

    a. Mail should be opened daily to expedite processing of payments received.

    b. Mail should be worked independently of over-the-counter receipts

    c. Checks should be restrictively endorsed as soon as possible after being opened.

    d. Procedures should be established to describe how payments which can not be accounted for upon receipt should be handled, ie., utility payment received without an accompanying utility bill or a parking fine paid without an accompanying ticket.

B. SAFEGUARDING FUNDS

Strict control must be maintained over the access to funds at all times. Dual control over the processing and storage of all cash funds should be used, where practical. It is the City's policy that access to vaults and safes shall be limited and the following controls over the processing and storage of all cash funds should be used, where practical.

1. Individuals handling cash should be provided separate and secure work areas. When single control over cash is expected, each individual should be provided space to achieve single control.

2. Private areas should be provided for cash reconciliation and deposit preparation. Only authorized individuals should be allowed in cash-handling areas.

3. Physical facilities for any cash handling operation should be inspected by the Midland Policy Department and reasonable efforts made to comply with suggestions for improved safety.

4. Each cash handler is responsible to see that their cash drawer, cash bag, or cash box is locked when they leave their station. No funds are to be left unattended and unsecured.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

B. SAFEGUARDING FUNDS (continued)

5. During non-business hours and during business periods where access to cash is not required, all funds are required to be stored in a locked vault, safe or approved cash storage drawer.

6. Safes, vaults, or storage drawers should be positioned so that they are not visible to the general public. Partitions, rugs, or barriers should be positioned to hide cash storage receptacles.

7. Vault combinations should be limited to the smallest number of individuals practicable, given the business needs of the work unit.

8. Vault or safe combinations should never be written down in the cash-handling area. Safe combinations held by individuals who serve as back up to the everyday users of the safe, who may need to write down this combination, should keep the combination offsite of on their person.

9. When an individual who knows the vault or safe combination leaves the City employment, the safe combination should be changed promptly.

10. Cash handlers are to be in sole possession of their cash drawer, cash bag, or cash box key.

11. Duplicate keys will be placed in a locked key box under dual control.

12. It is the cash handler's responsibility to immediately notify their supervisor in the event a key is lost. No replacement key will be made, but the lock on the cash receptacle in question is to be promptly replaced.

C. TRANSFERRING AND/OR TRANSPORTING FUNDS

It is the City's policy to require witnessed cash counts and reconciliation’s whenever City funds change hands. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, individual accountability can only be maintained by protecting the chain of custody.

1. A cash count and reconciliation will occur whenever City funds change hands

2. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, never allow the relinquishing custodian of the cash to leave before the receiving custodian has completed a cash count and reconciliation.

3. Both the relinquishing and receiving custodian of the cash will sign off on the cash count and reconciliation to complete the transfer of funds.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

C. TRANSFERRING AND/OR TRANSPORTING FUNDS (continued)

4. Transfer of funds between locations or units should be performed under appropriate security. Regular cash deposits in excess of $1,000 will be transported between departments to the City cashiers or between departments and the bank by armored car if possible.

5. All transports of cash between locations will be made in locked transport bags or sealed bank security bags. Couriers will not have keys to the transport bags; only the sending and receiving units will have keys.

D. RECONCILING AND DEPOSITING FUNDS AND RECORDING TRANSACTIONS

1. Any daily funds or accumulation of funds in excess of $500 must be deposited daily. At a minimum, weekly deposits must be made even when the weekly accumulation of funds does not exceed $500.

2. In an environment where a cash register is used, the cash handler's supervisor should maintain in his/her possession, and be responsible for, the key used to produce a cash register "Z" tape required to close out the register.

3. The cash handler’s supervisor should ensure that the full "Z" tape sequence is accounted for in cash-handling environments where cash registers are used. Cash register "Z" tapes are sequentially numbered and maintain a running total of all transactions on the cash register. An unaccounted for "Z" tape may indicate a missing deposit.

4. Each cash handler should reconcile on a daily basis. A formal reconciliation should be prepared by the cashier and then approved by a supervisor. A supervisor's review should confirm that the amount of cash indicated on the reconciliation is accurate. Furthermore, the supervisor should ensure that the total receipts equal the cash totals. Finally, the supervisor should review and approve voids.

5. The cash-handling and accounts receivable functions should be separate.

6. Independent of the cash-handling operation, periodic reconciliation of bank accounts should be performed and reconciling items should be identified. Management information reports should be prepared and submitted to department management to ensure that all reconciling items are appropriately resolved.

7. Cash receipts documents should be prepared promptly and should be dated the same day as the funds are deposited in the bank. Additionally, the documents should be forwarded to the Finance Department or Central Cashiers’ Office for prompt recording to the general ledger.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

E. HIRING, TRAINING, AND EVALUATING CASH-HANDLING POSITION.

1. Minimum Hiring Qualifications:

   An individual may not serve in a City cash-handling capacity with criminal history record information that reveals a recent (within last five years) and relevant (theft conviction of any kind) conviction.

2. Cash-Handling Training -All individuals required to handle City funds should be properly trained to do so.

F. WRITTEN ROBBERY PROCEDURES

1. Each area handling cash should have written procedures for use should a robbery take place. Cash handlers should be instructed in how to act during and after a robbery to ensure their safety and that of co-workers.

2. Each department should consult with Midland Police Department on the development of robbery procedures for their cash-handling environment.

G. RECORD RETENTION REQUIREMENT

1. According to the Local Records Retention Schedule of the Texas Local Government Code, cash collection sites are required to retain records pertaining to cash handling for three years after the close of each fiscal year.

PURCHASING POLICY

I. OBJECTIVE

To Govern goods and services expenditures incurred by the City of Midland for authorized City business.

II. ORGANIZATION OF PURCHASING DIVISION

There is hereby established in the Department of Facilities and Fleet Management, the Division of Purchasing, the head of which shall be the City Purchasing Agent. The City Purchasing Agent shall be appointed by the Director of Facilities and Fleet Management subject to approval of the City Manager, and shall receive such salary as is duly appropriated therefore.

III. DEFINITIONS

A. EMERGENCY

A case of public calamity caused by fire, flood, storm or other natural disasters or acts of God, or other emergency cases created by unforeseen damage to public property or equipment.

B. DELEGATION OF AUTHORITY

A written document granting limited authority to an individual to carry out certain purchasing activities on behalf of the City following the procedures, policies, statutes and/or guidelines set forth herein. The delegation is generally limited to the use of Departmental Purchase Orders and petty cash. Persons exceeding their authority can be held personally liable for commitments made which are beyond their scope of authority, or that are non-compliant with policies.

C. FORMAL SEALED BID

Formal sealed bids are those that are advertised, posted and sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. In addition, bids may be received by electronic means (Facsimile or e-mail) as long as systems are in place that prevent viewing before the specified bid opening date and time or as otherwise allowed by Chapters 252 and 271 of the Local Government Code.

D. INFORMAL SEALED BID

Informal sealed bids are those that are sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. They may or may not be posted and advertised at the Purchasing Agent's discretion. In addition bids may be received by electronic means (Facsimile or e-mail) as long as systems are in place that prevent viewing before the specified bid opening date and time.

E. POST & ADVERTISEMENT

Posting of bids is the placement of a copy of the bid in a noticeable place where prospective bidders may view the bid requirements. Advertising is placement of a

PURCHASING POLICY (continued)

III. DEFINITIONS (continued)

E. POST & ADVERTISEMENT (continued)

legal notice in the local newspaper and on the City's web page. Web page posting is not mandatory.

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT

A. SCOPE OF AUTHORITY

Whereas the Midland City Code at Title I, Chapter 5, Section 5(J) bestows upon the City Manager certain duties and authorities for the purchase of goods and services for the City, and permits the City Manager to delegate those duties and authorities, the City Manager hereby delegates to the Director of Facilities and Fleet Management the authority and it shall be his duty to purchase, or contract for all supplies, materials, equipment and contractual services needed by any and all departments of the City. The Director of Facilities and Fleet Management in turn delegates these duties and responsibilities to the City Purchasing Agent. Departments have no authority to order directly from, or in the absence of permission from the City Purchasing Agent, to negotiate with salesmen. Sales people who solicit business from Department Managers are to be referred to the purchasing office.

B. DUTIES OF THE PURCHASING AGENT

Under the general supervision of the Director of Facilities and Fleet Management and the City Manager, it shall be the duty of the Purchasing Agent:

1. Policy Enforcement: To observe and enforce the policies herein outlined and all related regulations.

2. Encourage Competitive Bidding: To discourage, so far as practical, any procedure other than purchasing by competitive bid, either formal or informal.

3. Buy Goods Made In USA: Purchase goods made in the United States when it is possible to obtain suitable and satisfactory materials, supplies, and equipment at fair and reasonable prices.

4. Maintain Ethical Behavior: To conduct the purchasing office in such a frank and open manner that bidders may be confident of the fairness of all awards and thus be encouraged to continue to furnish competitive bids so that the City shall secure the best service or articles of the highest quality at the best price at all times, meeting the intent of the Principles and Standards of Purchasing Practices published by the Institute of Supply Management (ISM), formerly know as the National Association of Purchasing Management) (NAPM). All individuals performing any portion of the Purchasing Function shall adhere to these standards. (See Attachment B)

5. Investigate Possible Criminal Acts By Vendors: To investigate the possibility of collusion in cases of repeated bids or repeated awards to the same vendors.

PURCHASING POLICY (continued)

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT (continued)

B. DUTIES OF THE PURCHASING AGENT (continued)

5. Investigate Possible Criminal Acts By Vendors: (continued) To investigate any instance where a conflict of interest may exist.

6. Maintain Records: To maintain a record of all bids, quotations, contracts, vendor and commodity lists, requisitions, policy documentation, policies and purchases for periods as prescribed by the official Records Retention schedule as published by the City Secretary's office and summarized as follows:

   Purchase Orders, Requisitions, Bid Requests …… End of FY + 3 years
   Contracts for services, Purchase Agreements,
   Vendor 1099 information …… 4 years
   Policy Documentation files, Policy statements,
   Total Cost Bids: …….. 5 years
   Vendor and Commodity Lists, State Contracts …… Until Superseded

7. Maintain Commodity Classifications: To prepare a classification of commodities and commodities by vendor for use in selecting vendors and preparing bid requests.

8. Specification Preparation: To prepare specifications where practical, governing purchases of various items, and to submit such specifications to the City Manager for his approval or the approval of the City Council, as the case may be. However, when it is proposed to purchase articles of a technical or scientific nature, or for special use, the head of the requisitioning department shall submit specifications to the Purchasing Agent for review and enhancement where necessary, or detailed information for specification preparation; and in the event of disagreement between the Department Manager and the Purchasing Agent regarding those enhancements, the matter shall be determined by the Director of Facilities and Fleet Management or City Manager.

9. Inspection & Testing: To provide for and/or require inspection and appropriate testing for goods delivered on purchase orders and make sure that inferior or unsatisfactory articles are rejected**.**

10. Warehousing: To anticipate the needs of departments and to work with the Warehouse Division so as to maintain an adequate supply of articles or commodities in general use in the City Warehouse or contract for same.

11. Optimize Procurements: Upon submittal of the annual budget by the City Manager, to ascertain what and when special purchases are contemplated; to be prepared to buy the same, or order for deferred delivery and payment, so as to take advantage of the best price and terms.

12. Delegation Of Responsibility: If, under any circumstances, the Purchasing Agent delegates in writing to another employee of the City to carry out any purchase transaction, it will be understood that such delegation of authority

PURCHASING POLICY (continued)

IV. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING AGENT (continued)

B. DUTIES OF THE PURCHASING AGENT (continued)

12. Delegation Of Responsibility: (continued) carries with it the responsibility to carry out those transactions fully in accordance with this policy and the understanding that the Purchasing Agent has full authority to revoke those privileges for non-compliance with the Policy.

V. ESTIMATES

All departments of the City shall file with the Purchasing Agent detailed estimates of their requirements of supplies, materials, equipment and contractual services in such manner, at such time, and for such future periods as the City Purchasing Agent shall prescribe. This shall, in no way, prevent any department from filing with the City Purchasing Agent at any time, a requisition for supplies, materials, equipment or contractual services, the need for which was not foreseen when the detailed estimates were filed

VI. APPROVAL OF PLANS & SPECIFICATIONS/AUTHORIZATION TO ADVERTISE FOR BIDS

A. ALL PURCHASES & CONTRACTS - EXCLUDING PUBLIC WORKS

1. Budgeted: $0 to $25,000 - By Director of Facilities & Fleet Management
   $25,000 or more - By City Manager

2. Non-budgeted: Under $50,000 - By City Manager
   $50,000 or more - By City Council

B. PUBLIC WORKS CONTRACTS

1. Budgeted: Under $50,000 - By City Manager
   $50,000 or more- By City Council

2. Non-budgeted: Under $25,000 by City Manager
   $25,000 or more by Council

VII. REQUISITIONS

A. Source of Forms: Each Department shall request purchases on requisition forms issued by the Purchasing Agent's office.

B. Requisition Approval: Each requisition shall be signed by the operating executive or Department Manager in charge of the department issuing the requisition.

C. Description/Specification: Each Department submitting a requisition shall specify in full upon the requisition, the article or service desired in such terms as to make all specifications as open to competition and as least restrictive as possible. Every effort must be made such that the stated specifications provide adequate competition among as many bidders as possible.

PURCHASING POLICY (continued)

VII. REQUISITIONS (continued)

D. Requirement For Requisitions Or Departmental Po's Purchasing Card Transaction Logs: Requisitions or Departmental Purchase Order's or Purchasing Card Transaction logs for purchases up to, and including $1,000, are required for the purpose of control records, and payment advice even though the Purchasing Division may not have made the purchase.

E. Routing Of Requisitions: All requisitions should be forwarded to the Finance Department for certification of funds and then to the Purchasing Agent in sufficient time to permit careful purchasing of the consolidated requirements of all departments of the City.

F. Capital Outlay Requests**:** When required by the *Capital Asset Acquisition & Management Policy*, the *Capital Outlay Request* shall be completed and attached to the requisition. In addition, a *Request for Asset Disposition Authorization*, shall be attached for items being replaced.

G. Requisition Scheduling: The Purchasing Agent may announce a schedule of dates or periods during which routine requisitions will be accepted.

H. Splitting Of Orders: No splitting of orders is permitted as an evasion of the policy prescribed by Statute, Charter, Ordinance, or Administrative order. Penalties for violation are stated in paragraph XXIV, *Employee Responsibilities*.

I. Budget Transfers: When funds are not specifically provided for in the appropriate expense classification, but are available in another expense classification in the current budget, the appropriate budget transfers shall be made through the use of the forms and procedures as provided by the Finance Department prior to submitting the requisition to the Purchasing Division.

J. Requisitions Are Subject To Budgetary Control: Therefore requisitions shall have been certified by the Finance Department as to the availability of funds prior to receipt by purchasing; and no purchase order involving an amount in excess of $1000 shall be issued unless and until the requisitions have been so certified, or in case of an emergency as stated herein.

K. Need For Correct Dollar Amounts**:** Where possible, requisitions and departmental purchase orders shall state the correct amount involved, to enable the City to know exactly where it stands in the matter of encumbrance of funds.

L. Document Review: The Purchasing Agent is required to review all requisitions for completeness of description and other essential information. He will have the authority to:

1. Inventory Items: Remove any item from the requisition which can be supplied from the central storeroom or municipal warehouse.

2. Request Explanations: Question an item and require an explanation in writing from the head of the requesting department. If resolution of the question can't be accomplished with such Department Manager, the matter shall be referred

PURCHASING POLICY (continued)

VII. REQUISITIONS (continued)

2. Request Explanations: (continued) Manager, the matter shall be referred to the Director of Facilities and Fleet Management who will resolve the conflict or refer it to the City Manager for resolution.

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS

To provide control and safeguards proportionate to the value involved, purchase transactions are divided into seven classes as follows:

A. Fuels: Fuels shall be purchased on an as needed basis. Verbal, or fax bids shall be taken from as many bidders as practical each time. Award shall be made on a low total truckload bid. In addition to bidding the qualified major distributors and or producers, bids shall be sought from vendors listed on the Texas General Services Commission list of Historically Underutilized Businesses (HUB's) (see paragraph VIII.E for further discussion of HUB's) for Midland County as they become registered, in accordance with statutory requirements. This list is available from the Purchasing Division.

B. Services, Repairs Other Than Those Made To Vehicles And Or Equipment: In order to verify that all contract, insurance and/or applicable statutory requirements are met, ALL requisitions and specifications or description of work or any procurement of services, repairs or other labor intensive work of amounts over $2,000 shall be forwarded to the office of the Purchasing Agent for bidding and processing. There shall be no exception. For amounts of $2,000 and less, a Departmental Contract may be used. **All contract requirements shall be complied with**.

C. Commodity Purchases of $1,000.00 or Less: Commodity purchases of $1,000.00 or less may be made by the Department Manager, Division Manager, or authorized representative with written delegation from the Purchasing Agent by using the City of Midland Purchasing Card (See the Purchasing Card Policy for complete information) or Departmental Purchase Order form provided**:**

1. Inventoried Items: Items that are needed and are not available from Central Stock Room or Municipal Warehouse.

2. Compliance with Parole Evidence and Statute of Frauds: Departmental Purchase Order document must be given to each vendor at time of purchase. The exception to this provision is the use of the Purchasing Card which precludes the issuance of a written order. (Ref: Business & Commerce Code; Title 1: Uniform Commercial Code; Chapter 2: Sales; §2.201 statute of Frauds; and §2.202: Parole or Extrinsic Evidence)

3. Competitive Bids Under $200: The need for securing competitive bids under $200 shall be at the discretion of the user. However, the user should be cognizant of the ever present opportunity to save tax dollars by taking bids. When bids are taken they shall be kept with the user copy of the Purchase Order and done in accordance with the instructions on the reverse side of the user copy

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

4. Record Of Books Issued: The Purchasing Office shall maintain a record of issued Departmental Purchase Order and Contract books and to whom issued.

5. User Records: User department shall retain the department copy of all Departmental Purchase Order forms for a period of at least two years or as required by the records retention schedule.

6. Capital Outlay/Asset Disposition: When required by the Capital Asset Acquisition & Management Policy, the Capital Outlay Request shall be completed and forwarded to Accounting with the Accounting copy of the Purchase Order. In addition, a Request for Asset Disposition Authorization, shall be attached to the Purchasing copy for items being replaced.

D. Purchases In Excess Of $1,000.00 And Up To And Including $3,000.00

1. Determination of the Most Advantageous Bid: The City Purchasing Agent or User shall secure verbally, by telephone, telegraph, fax or letter, as he may determine, three or more proposals/bids. The City Purchasing Agent shall determine the most advantageous bid or reject any and all bids.

2. Less Than Three Bids: In situations where it is impossible to obtain three bids, the Director of Facilities and Fleet Management may approve recommendation of the most advantageous bid for the City from the bids that were obtained, or reject any or all bids received.

3. Suspension Of Bidding: The City Purchasing Agent, with the approval of the Director of Facilities and Fleet Management, may dispense with bidding if it is not to the advantage of the City to secure bids.

4. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: “Authorized Purchase”) for this range is made by the Purchasing Agent.

5. Emergency Purchases: In case of an emergency as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions shall be documented on a standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management.

E. Purchases In Excess Of $3,000 And Up To The Current Statutory Limit Requiring Advertisement For Sealed Bids.

Effective September 2001, legislative change in the bidding statues require that any solicitation under $25,000, but over $3,000 shall include at least two (2) inquiries to

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

E. Purchases In Excess Of $3,000 And Up To The Current Statutory Limit Requiring Advertisement For Sealed Bids. (continued)

Historically Under-utilized Businesses or HUB's within the jurisdiction's County. These companies are certified through the State General Services Commission (GSC) and subsequently listed on the Texas General Services Website Furthermore, if there are no certified vendors listed, the requirement is subsequently nullified. In order to assure compliance, the following requirements have been implemented.

1. Purchasing Takes Bids: Bids shall be invited upon such specifications as have been previously approved in accordance with paragraph VI, above. A requisition, specifications and/or complete descriptions by the initiating department will be processed through the Purchasing Office. All bids for purchases in this range shall be obtained by the Purchasing Office, except as otherwise specifically approved by the Purchasing Agent.

2. Bid Format: Bids shall be requested by fax or letter. Sealed bids may be issued a t the discretion of the Purchasing Agent. Irrespective of the method) used to solicit bids, all bids received shall be held in strictest confidence until the bids are opened in accordance with the request for bids.

3. Bid Receiving Address: The bids shall be received in the office of the Purchasing Agent and opened (as applicable) at the time and place designated by him. The Purchasing Agent along and in cooperation with the requisitioning Department Manager(s) shall determine the most advantageous bid or he may reject any and all bids.

4. Single Bid: In the case where only one bid can be obtained, acceptance or rejection of the single bid shall be at the discretion of the Director of Facilities and Fleet Management.

5. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: “Authorized Purchase”) for this range is made by the Director of Facilities and Fleet Management.

6. Emergency Purchases: In case of emergency, as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management and City Manager.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

F. Purchases In Excess Of Statutory Limits (Currently $25,000) And Up To $50,000.

1. Sealed bids shall be invited upon such specifications as have been approved in accordance with paragraph VI, above. A requisition by the initiating department will be processed through the Purchasing Office.

2. Advertisement of Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper and or alternative source as prescribed by statute once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication is to be at least 14 days prior to the date set for opening said bids (in the case of a public works contract, the second advertisement for bids will be published no later than the 10th day before the first day on which bids may be submitted), and said contract shall be let to the lowest and/or most advantageous responsible bidder after approval by the City Manager or by the City Council as required. Any and all bids may be rejected.

3. Place Of Bid Receipt: The sealed bids shall be received in the office of the Purchasing Agent and opened in a place designated in the notice. The Purchasing Agent along and in cooperation with the Department Manager(s) shall determine the most advantageous bid or he may reject any and all bids.

4. Single Bid: In the case where only one bid is received, it shall be opened in the City Secretary's Office. The results of the opened bid shall be recorded. Bids in the amount of $25, 000 to $50,000 will be sent to the City Manager with a recommendation to accept or reject the bid. Authorization to re-advertise for bids in this range will be by the City Manager. Any Single bid so opened over $50,000, will be sent to the City Council with a recommendation to accept or reject the bid and any subsequent authorization for re-advertisement.(See par. VIII.G.4)

5. Purchase Approval: The final approval for purchase (Signature/ initials on requisition: "Authorized Purchase") for this range is made by the City Manager.

6. Emergency Purchases: In case of emergency as defined in Section III.A, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be approved by the Director of Facilities and Fleet Management and City Manager.

G. Purchases Of $50,000 And Over

1. Document Review: Completed requisitions, specifications, contracts, etc. shall be forwarded to Purchasing for specification and/or review and/or review and

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

G. Purchases Of $50,000 And Over (continued)

1. Document Review (continued) subsequent processing. This shall include any public works contract.

2. Requisition Processing: Sealed bids shall be invited upon such specifications as have been previously approved in accordance with paragraph VI, above. A requisition by the initiating department will be processed through the Purchasing Office.

3. Advertisement For Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication to be at least 14 days prior to the date set for opening said bids (in the case of a public works contract, the second advertisement for bids will be published no later than the 10th day before the first day on which bids may be submitted), and said contract shall be awarded to the lowest and/or most advantageous responsible bidder after approval by the City Council.

4. Bid Delivery Point:

   a. All bids shall be sealed and delivered to the City Secretary's office. At the time announced, there will be a public opening of all bids received by him/her at such place as designated in the advertisement. The City Secretary or his/her designee will witness said bid openings and record bid amounts, which will be retained by the City Secretary's office. After the bid opening, custody of all documents will be given to the Purchasing Division for further action.

   b. In the event of a SINGLE bid, the bid will be opened in the City Secretary's Office. The results will be recorded as in paragraph 4.a. above. A recommendation will then be made to the City Council for acceptance or rejection and any subsequent authorization for re-advertisement for bid if required.

5. Bid Tabulation: The City Purchasing Agent and/or Department Manager involved shall tabulate and evaluate the bids and said bids shall remain on file in the office of the Purchasing Agent as stated in the official notice. A recommendation by the user department or division shall be made to the Purchasing Agent, who will then review the recommendation with the bids and make a final recommendation to the City Manager.

6. Council Approval: The City Council, upon recommendations from the Purchasing Office and City Manager, shall determine the most advantageous bid for the City and shall award the contract or proposal to such bidder, but the Council shall have the right to reject any and all bids, and, in the event all bids are rejected, may call for new bids which shall be advertised in like manner as the original bids.

PURCHASING POLICY (continued)

VIII. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

G. Purchases Of $50,000 And Over (continued)

7. Specifications Available For Review: proposed contracts and/or purchases, the specifications shall be on file in the office of the City Purchasing Agent subject to the inspection of all persons and companies desiring to bid.

8. Contract Execution: Execution of any contract documents and verification of bonding and insurance compliance by the successful bidder shall take place in the Facilities & Fleet Management Offices. Subsequently, the signed original of the contract shall be placed in the care and keeping of the City Secretary's office.

9. Emergency Purchases: In case of emergency as defined in III.A. above, the Department Manager, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on standard requisition form and supported by memo which completely explains the nature of the emergency. This documentation will be submitted to the Director of Facilities and Fleet Management within two working days and such action shall be submitted to the City Council for ratification.

IX. REQUESTS FOR PROPOSALS

A. RFP's should be used sparingly, for complicated bids that require the vendor/contractor to provide a great deal of feedback on what is being procured.

B. The procedure for an RFP shall be the same as any request with a couple of exceptions.

1. The time frame can be very long from the time it is issued until the opening. Several months would not be unusual.

2. No information is revealed to any proposers at the opening or until the award is made.

C. For complete details and model information, RFP construction, evaluation, etc., see the RFP Manual.

X. RELEASE OF INFORMATION TO BIDDERS OR OTHERS

To reduce confusion and prevent misleading information from being divulged to participating bidders, ALL bidder requests for bid results (over $1,000) prior to award shall be referred to the Purchasing Division.

XI. PURCHASING AGENT'S SIGNATURE REQUIRED ON PURCHASE ORDER

Before any purchase up to and including $25,000 is released to the vendor, it shall bear the signature of the Purchasing Agent. Purchase Orders over that amount shall bear the

PURCHASING POLICY (continued)

XI. PURCHASING AGENT'S SIGNATURE REQUIRED ON PURCHASE ORDER (continued)

Director of Facilities and Fleet Management's signature, except in instances where the Director has authorized the Purchasing Agent to sign the Purchase Order.

XII. DEPOSIT OF GOOD FAITH MONEY - BID BONDS

When so stated in the specifications or request for bids, each bid shall be accompanied by a certified check or surety bond in the amount of 5% of the bid, which shall be forfeited to the City in case the bidder to whom the business is awarded shall fail or refuse to comply with the terms of the bid.

XIII. PERFORMANCE AND PAYMENT BONDS

When required by statute or so stated in the specifications or the request for bids, the successful bidder shall give to the City a good and sufficient bond in such amount as is required by the transaction as a guarantee of compliance. Forfeiture of such bond for noncompliance shall not preclude the action by the City stipulated in the following section.

XIV. LOCAL PREFERENCE

A local preference may be given as long as statutorily permitted by Section 271.905 of the Local Government Code, in the amount of 3% : “to a bidder whose principle place of business is in the local government if the governing body of the local government determines in writing, that the local bidder offers the local government the best combination of contract price and additional economic development opportunities for the local government and increased tax revenues to the local government”.

XV. IRRESPONSIBLE VENDOR

Upon recommendation of the City Purchasing Agent and approval by the Director of Facilities and Fleet Management or City Manager, any vendor who fails to comply with the terms of the award may be declared an irresponsible vendor. Bids submitted by said vendor shall not be considered again for a minimum period of six months as determined by the City Manager, or Director of Facilities and Fleet Management.

XVI. FOLLOW-UP, INSPECTION AND ACCEPTANCE

The City Purchasing Agent shall be responsible for seeing that an inspection of all deliveries of supplies, materials, equipment or contractual services be made by the using department. He shall approve and/or enumerate and require chemical and physical tests to be conducted by the head of the using department on all supplies and services to determine compliance with the specifications. The Purchasing Agent shall have access to, and shall coordinate the use of, City laboratory facilities and, with the approval of the Director of Facilities and Fleet Management, use of any necessary outside laboratory in connection with chemical or physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with the specifications. Any related charges for such tests shall be borne by using and benefiting department. The Purchasing Agent may reject non-conforming articles and supplies and any such rejected materials shall not be used by any department.

PURCHASING POLICY (continued)

XVII. AUTOMOTIVE PARTS AND SUPPLIES FOR SPECIAL PURPOSES

The Director of Facilities and Fleet Management may, at his discretion, delegate in writing to other appropriate individuals, authority to solicit bids or purchase automotive parts, repairs and supplies for special purposes such as electric supplies, laboratory supplies and the like, subject to the provisions of this Purchasing Policy.

XVIII. ACCEPTING EQUIPMENT "ON TRIAL"

No equipment or accessory may be put to use by any department for the purpose of testing its suitability or fitness in advance of purchase without the express approval of the City Purchasing Agent. He shall require an understanding from the vendor that such trial and use and any possible purchase liability be presented in writing prior to commencement of such demonstration or test. Provided that in the event the purchase of equipment proposed to be demonstrated is not contemplated in the current budget, the matter shall be submitted to the Director of Facilities and Fleet Management.

XIX. RENTAL OF EQUIPMENT

APPROVAL REQUIRED: No equipment or accessory shall be rented or leased without an approved requisition and purchase order, except as provided in Section III.A for an emergency.

GARAGE ACTION: ALL vehicular equipment rentals shall be made through the Garage Division ONLY.

XX. ONLY “PUBLIC PURCHASES PERMITTED:

Neither the Director of Facilities and Fleet Management or the City Purchasing Agent, any employee of his office, nor any Department Manager to whom authority to purchase may be delegated, shall, acting in his official capacity on behalf of the City, purchase automobile supplies or accessories for the personal or private account or use of any employee including those whose privately owned automobiles are rented for use in City business; or supplies or materials of any kind for personal or private use of any employee or other person(s), at a discount not consistent with that business’ normal pricing policy. The work and concern of all persons in any way associated with the business of the Purchasing Office shall be confined strictly to purchases of a public nature and for which funds are provided in the budget.

XXI. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY

A. Auctions: Annually, an auction will be held by the Purchasing Agent to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various "Lost and Found" depositories, Police confiscations and recovered// unclaimed evidence that have been cleared for sale.

1. This may include the use of online auctions where deemed appropriate and in the best interest of the City.

PURCHASING POLICY (continued)

XXI. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY (continued)

A. Auctions: Annually, an auction will be held by the Purchasing Agent to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various "Lost and Found" depositories, Police confiscations and recovered// unclaimed evidence that have been cleared for sale.

2. The Purchasing Agent may also hold other auctions during the year where special conditions dictate the auction as being necessary. (When fair market value of City owned personal property can be reasonably ascertained, City owned personal property may be disposed of by direct sale. See paragraph XXI.B)

3. All departments shall submit to the Director of Facilities and Fleet Management or Purchasing Agent, at such times and in such form as he shall prescribe, reports showing stocks of all supplies, materials, and equipment which are no longer used or which have become obsolete, worn out or scrapped.

   a. The Director of Facilities and Fleet Management or Purchasing Agent may transfer such stock to another department that has need for and can use it, or hold such item in storage for future use as he may determine most advantageous for the city.

   b. The Director of Facilities and Fleet Management or Purchasing Agent shall also have the authority to sell all such supplies, materials and equipment which have become unsuitable for public use, or to exchange for or trade in the same on new supplies, materials and equipment.

4. Department Managers may initiate the sale of obsolete, worn out, or scrap property of the City under their supervision by written memorandum to the Director of Facilities and Fleet Management or Purchasing Agent, describing the property and stating the reasons for proposed sale.

B. Single Items Or Special Lots: The Director of Facilities and Fleet Management or Purchasing Agent shall solicit bids; where required by statute, by public advertisement and posting on the bulletin board and shall review all proposed property sales and make written recommendation to the City Manager.

The City Manager shall approve all sales of City Owned Personal Property that is not sold at auction or through the solicitation of bids. Approval may be delegated to certain levels to the Director of Facilities and Fleet Management.

XXII. BOARD OF STANDARDIZATION

A Board of Standardization may be established at the direction of the City Council and/or City Manager, to be made up of the Mayor, City Manager, Director of Facilities and Fleet Management and Purchasing Agent personally or by deputy and who shall constitute the Board of Standardization.

PURCHASING POLICY (continued)

XXII. BOARD OF STANDARDIZATION (continued)

Members of this board shall serve without additional compensation. It shall be the duty of this Board to classify all supplies, materials and equipment used by the various departments of the City Government; to adopt as standards the minimum number of qualities, sizes and varieties of commodities consistent with the efficient operation of the City Government, and to prepare, adopt and promulgate written specifications describing such standards subject to the approval of the City Council.

The Board of Standardization shall have power to make use of the laboratory and engineering facilities of the City and the technical staffs thereof in connection with its work of preparing and revising standards and written specifications.

The Board shall also consult with the Department Managers and other officials of the City Government to determine requirements, and shall endeavor to prescribe those standards which meet the needs of the majority. All specifications must be definite and certain and permit competition. After its adoption each standard specification shall, until revised or rescinded, apply alike in terms and effect to every future purchase and contract for the commodity described in such specifications.

XXIII. PETTY CASH FUNDS

Petty cash funds not to exceed three hundred dollars ($300.00) are established, upon approval by the Purchasing Agent, for the purpose of making purchases of thirty dollars ($30.00) or less. Petty cash purchases shall be of the nature that they will benefit the operation of the City by saving time and money. Petty cash purchases shall not be made for the purpose of evading the Purchasing Policy, such as splitting purchases to evade the thirty dollar ($30.00) limit. Petty cash purchases shall be documented with adequate receipts and all receipts shall be submitted to the Finance Department at least monthly for reimbursement.

XXIV. EMPLOYEE RESPONSIBILITIES

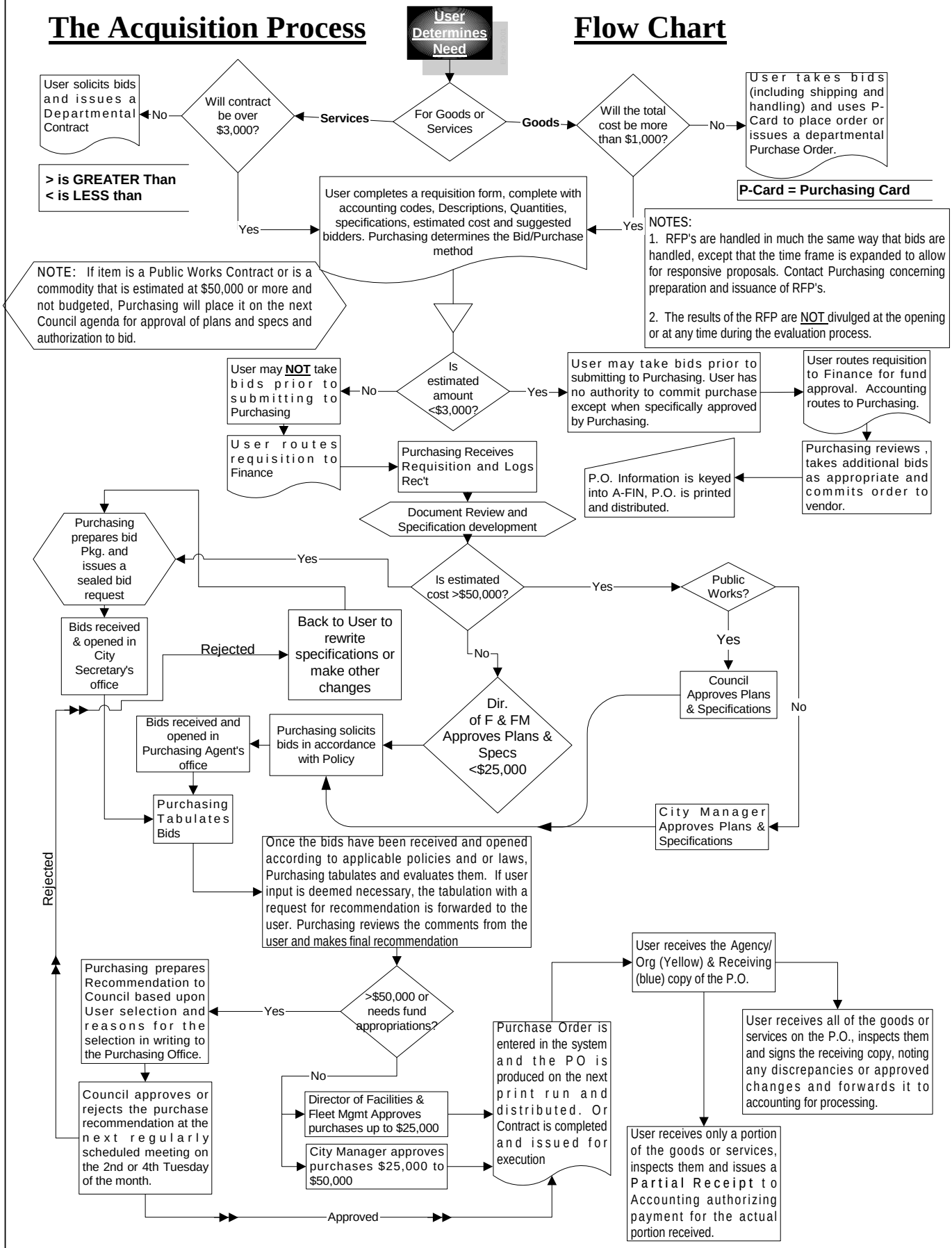
Employees not conforming to the current Purchasing Policy may be subject to the Adverse Action Policy covered under Chapter VIII of the City of Midland Personnel Policy.

XXV. Flow Chart

A flow chart, “Acquisition Flow Chart”, has been provided to act as a quick reference of how to procure goods and services for your department/division.

Resolution No. 2001-328

The Acquisition Process Flow Chart

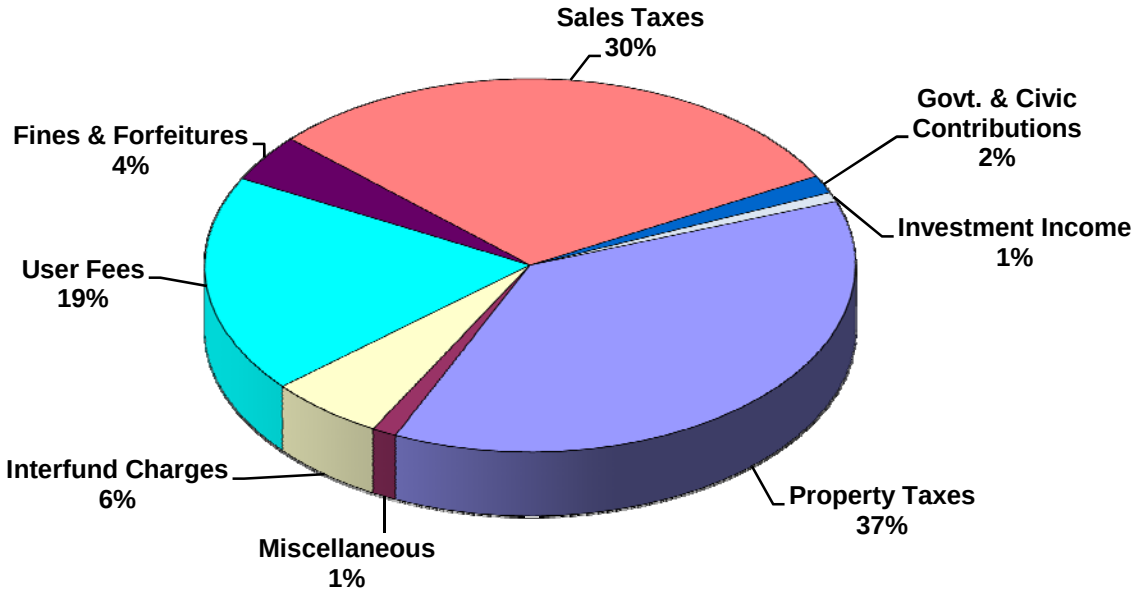


Modified: Based on 2007 Bid Threshold Change to $50,000

SECTION III

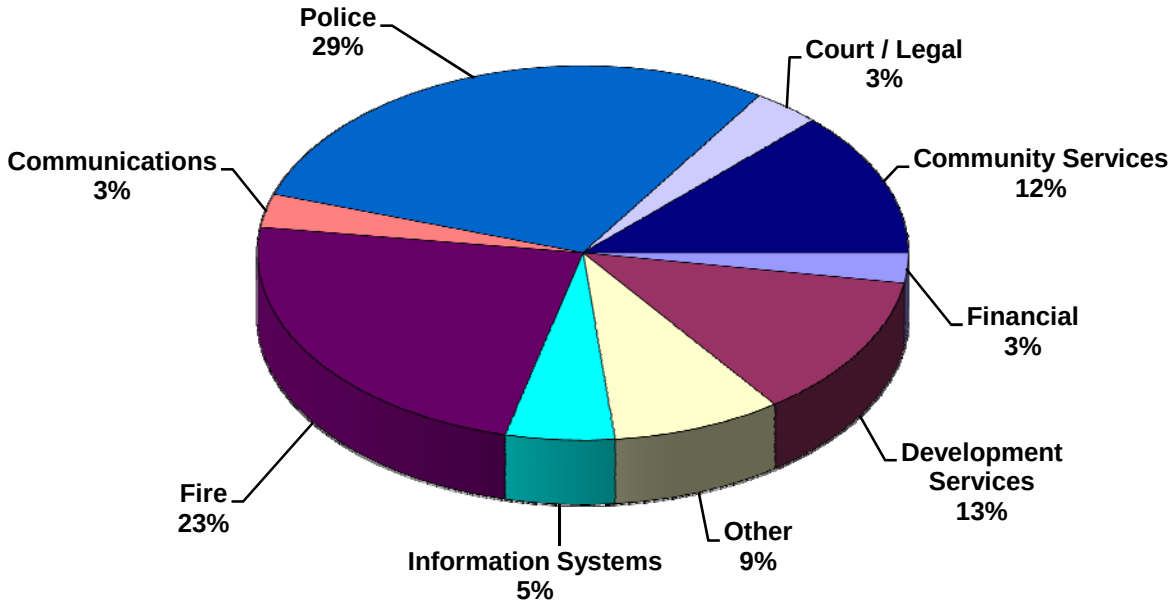
GENERAL FUND

General Fund Revenues
As Budgeted For Fiscal Year 2011



$75,722,337

General Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2011



$75,722,337

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
AD VALOREM TAXES			
Current Levy	$ 24,950,084	$ 24,823,686	$ 27,439,944
Delinquent Levies	673,220	698,331	504,014
Total Ad Valorem Taxes	25,623,304	25,522,017	27,943,958
INTEREST AND PENALTIES			
Interest and Penalties	293,434	320,000	300,000
Miscellaneous Tax Office Revenues	37,704	69,600	30,000
Tax Certificates	716	500	500
Total Interest and Penalties	331,854	390,100	330,500
SALES TAX			
City Sales Tax	23,848,005	24,244,566	22,904,410
Total Sales Taxes	23,848,005	24,244,566	22,904,410
GROSS RECEIPTS TAXES			
Telephone Utility	1,682,236	1,720,000	1,680,000
Electric Utility	3,764,701	3,700,000	3,800,000
Gas Utility	1,117,231	1,168,091	1,225,000
Water	2,393,081	2,400,000	2,400,000
Sanitation	324,807	320,000	350,000
Taxicab	5,033	5,000	5,000
Cable Television	1,220,514	1,200,000	1,250,000
Total Gross Receipts Taxes	10,507,603	10,513,091	10,710,000
MIXED BEVERAGE TAX			
Mixed Beverage Tax	355,131	350,000	350,000
Total Mixed Beverage Tax	355,131	350,000	350,000
MISCELLANEOUS TAX			
Bingo Tax	86,017	82,000	82,000
Total Miscellaneous Tax	86,017	82,000	82,000
BUILDING PERMITS			
Building Permits	136,913	204,000	139,000
Alterations and Repairs	101,314	95,000	95,000
Temporary Freight Containers	800	1,200	1,200
Fences, Signs, etc.	23,285	24,000	22,000
Electrical Permits	6,390	6,000	7,000
Mechanical Permits	10,690	11,000	12,000
Plumbing Permits	44,500	47,000	50,000
Demolition Permits	3,200	2,000	3,000
Work on Public Property	11,525	15,000	15,000

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
BUILDING PERMITS (continued)			
Temporary Plumbing and Electrical	$ 13,365	$ 16,000	$ 18,500
Temporary Sign Permits	7,650	7,000	7,000
Public Right of Way Use	44,284	25,000	25,000
Sale of Reports	667	1,000	100
Total Building Permits	404,583	454,200	394,800
HEALTH PERMITS			
Food Service Establishments	50,193	77,000	75,000
Daycare Permits	3,945	4,000	3,500
Mobile Vendors	4,920	3,500	4,500
Temporary Health Permits	3,400	4,000	3,500
Swimming Pool Permits	9,150	10,000	9,500
Miscellaneous Health Permits	27,950	30,000	28,000
Total Health Permits	99,558	128,500	124,000
OCCUPATIONAL PERMITS			
Drilling	25,500	20,000	20,000
Mobile Home Park Licenses	1,650	1,500	2,000
Beer License	31,718	32,000	32,000
Taxi and Peddler Permits	3,878	3,000	3,500
Certificate of Occupancy	5,130	5,000	5,000
Total Occupational Permits	67,876	61,500	62,500
ZONING FEES			
Zoning Fees	15,560	25,000	15,000
Subdivision Plat Fees	19,581	30,000	20,000
Board of Adjustment Fees	1,900	3,500	0
Review Fees	2,150	3,000	3,000
Total Zoning Fees	39,191	61,500	38,000
OTHER			
Lot Deposits	700	500	1,000
Vacation Fee	30,336	55,000	40,000
Sketch Plan Fee	6,325	9,000	5,000
Alarm Permit Fees	71,895	79,000	72,000
Certified Copies of Ordinances	37	100	100
Miscellaneous	3,205	3,000	3,000
Total Other	112,498	146,600	121,100
ANIMAL CONTROL			
Pet Licenses	86,248	90,000	100,000
Impoundment Fees	17,116	20,000	16,000
Adoption Fees	25,763	27,000	25,000
Microchipping	8,518	7,500	9,000

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
ANIMAL CONTROL (continued)			
Pick up Fees	$ 3,870	$ 4,000	$ 3,000
Euthanasia Fees	2,225	2,500	2,500
Boarding Fees	516	1,000	1,000
Quarantine Fees	6,980	8,000	8,000
Permit - Wild Animals	475	500	500
Dip	330	90	50
Spay/Neuter Deposits	76,173	82,000	80,000
Pets Program	30	30	0
Cremations	5,512	5,500	5,500
Miscellaneous	1,559	1,200	1,000
Total Animal Control	235,315	249,320	251,550
FINES AND FORFEITURES			
Municipal Court Receipts	3,074,873	3,100,000	3,100,000
Muni Court-Child Safety	28,725	25,000	25,000
Report Copies	15,383	18,000	10,000
Total Fines and Forfeitures	3,118,981	3,143,000	3,135,000
RECREATION FEES			
Showmobile	5,483	7,000	5,000
Facilities Rental	87,651	88,000	87,000
Recreation Fees	3,737	8,000	3,000
Concessions	0	500	0
Total Recreation Fees	96,871	103,500	95,000
INTEREST INCOME			
Interest	719,438	750,000	600,000
Interest - Non pooled	12,068	6,000	16,000
Total Interest Income	731,506	756,000	616,000
HEALTH DEPARTMENT SERVICES			
Water Sample Tests	42,430	40,000	40,500
Medicare Flu Shots	17	100	0
Miscellaneous Health Tests	707	1,000	800
TB Testing	13,587	11,000	13,000
EPSDT - Women and Children	8,932	1,800	8,000
Clinical Visit	250	400	500
Total Health Department Services	65,923	54,300	62,800

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
AMBULANCE			
Ambulance Revenue	$ 3,276,956	$ 2,700,000	$ 3,000,000
Affadavit Preparation Fee	3,500	2,500	3,000
Uncollectible	(1,350,000)	(1,350,000)	(1,500,000)
Total Ambulance	1,930,456	1,352,500	1,503,000
INTERGOVERNMENTAL CHARGES			
Arrest Fees	6,208	6,500	6,500
Midland Emergency Communication Dist.	66,957	65,447	83,568
Midland Economic Development Corp.	147,190	222,808	205,962
Midland College	33,106	65,584	12,962
Total Intergovernmental Charges	253,461	360,339	308,992
OTHER			
Paving Cuts	36,700	40,000	45,000
Airport Security Service	25,715	25,000	26,000
Lot Clearing	27,428	20,500	27,000
TDH Program Income	12,662	12,000	12,000
TDH Immunization Program Income	102,065	91,000	100,000
Total Other	204,570	188,500	210,000
INTERFUND TRANSFERS			
Unclaimed Property Fund	531	0	0
General Construction Fund	38,058	0	0
Water and Sewer Fund	750,000	750,000	750,000
Workers' Compensation Fund	500,000	0	0
General Liability Fund	1,000,000	0	0
Total Interfund Tranfers	2,288,589	750,000	750,000
INTERFUND CHARGES			
Hotel/Motel Fund	9,721	16,386	25,600
Water and Sewer Fund	1,323,172	1,452,378	1,469,399
Sanitation Fund	352,130	383,703	444,163
Golf Course Fund	74,593	77,020	82,120
Airport Operation Fund	1,373,011	1,425,286	1,425,286
Scharbauer Sports Complex Fund	316,741	276,846	390,103
Garage Fund	285,142	268,889	289,673
Warehouse Fund	18,851	18,750	20,534
Community Dev Fund Direct Charges	198,691	204,271	204,271
Total Interfund Charges	3,952,052	4,123,529	4,351,149

GENERAL FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
PARKING FEES			
Parking Permits	$ 3,803	$ 4,000	$ 3,500
Parking Lots	9,600	9,000	9,600
Total Parking Fees	13,403	13,000	13,100
RENTALS			
Stadium Rental	2,725	4,000	3,000
Commercial	5,592	5,592	5,592
Miscellaneous Rentals	2,452	2,500	2,600
Total Rentals	10,769	12,092	11,192
GOVERNMENTAL CONTRIBUTIONS			
Government Contributions	2,404,238	1,583,000	26,506
FHLB Affordable Housing	0	0	0
Emergency Management	336,814	48,500	318,892
Auto Theft Prevention Auth	0	0	0
Unified Work Program	0	0	0
State Dept of Highways - STEP	54,005	51,845	31,067
VCLG Program	34,860	36,956	35,289
State Department of Health	281,819	295,288	340,132
HIDTA Grant	70,709	142,800	157,400
Combating Underage Drinking	0	0	15,000
Homeland Security Grant	378,128	0	102,000
Total Governmental Contributions	3,560,573	2,158,389	1,026,286
MISCELLANEOUS			
Civic Contributions	590,424	150,000	150,000
Discounts Earned	34	50	0
Unclassified	48,208	27,000	35,000
Sale of Assets	65,130	2,000	2,000
Sale of Confiscated Equipment	5,835	12,000	12,000
Inc/Dec in Fair Value of Investments	179,830	0	0
Recovery of Damages to City Property	42,949	10,000	10,000
Legal Restitution	8,114	6,000	6,000
Miscellaneous	142,252	85,000	112,000
Total Miscellaneous	1,082,776	292,050	327,000
TOTAL REVENUE	$ 79,020,865	$ 75,510,593	$ 75,722,337

GENERAL FUND
SUMMARY OF EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0000	Legislative	$ 52,791	$ 45,656	$ 37,306
0005	City Manager's Office	825,311	920,004	788,667
0010	Municipal Court	1,545,833	1,607,556	1,646,045
0015	Legal	839,586	900,185	891,969
0020	City Secretary	235,460	268,413	329,381
0025	Human Resources	544,556	512,200	524,197
0026	Employee Health & Wellness	108,293	135,606	130,873
0030	Communication & Information Systems Administration	863,648	790,548	858,304
0031	Communication	1,625,841	1,742,901	1,616,276
0032	Information Systems	2,565,189	3,120,103	3,243,166
0033	Communication Maintenance	602,629	402,515	568,953
0035	Accounting	1,414,070	1,448,631	1,456,918
0037	Investments	129,987	134,504	131,612
0040	Purchasing	287,307	296,148	293,349
0041	Facilities Services	1,192,871	1,171,557	1,097,390
0042	Risk Management	139,662	163,894	162,771
0045	Administration - Internal Audit	116,298	124,631	124,894
0050	Finance - Tax	345,335	374,910	377,957
0055	Planning & Development	467,785	500,533	487,242
0056	Community Development	198,691	205,840	201,357
0060	Code Administration	1,411,587	1,510,298	1,594,425
0075	GIS Administration	371,550	406,238	404,306
0080	Engineering Services	960,416	1,073,659	1,212,800
0085	Transportation	5,866,246	6,005,766	5,478,585
0090	Parks & Recreation	5,531,749	5,582,299	6,235,578
0091	Animal Services	863,664	937,820	893,661
0093	Martin Luther King Jr Community Center	553,277	590,365	566,764
0100	Health & Senior Services	1,692,139	1,718,620	1,793,271
0105	VCLG Program	53,106	56,480	49,681
0107	Airport Police	1,314,673	1,381,797	1,381,652
0109	Special Operations - Step	67,156	57,635	0
0111	Police Administration	1,185,113	1,308,037	1,272,853
0112	Support Services Bureau	2,512,837	3,194,225	3,241,035
0113	Field Operations Bureau	10,739,136	11,518,182	11,544,316
0114	Investigative Services Bureau	4,528,413	4,479,715	4,504,414
0115	Fire	13,686,609	13,181,782	13,521,637
0116	Fire Training	389,287	417,341	438,326
0119	Fire Prevention	763,836	785,750	828,094
0120	Emergency Medical Service	1,487,684	1,542,506	1,554,865
0122	Airport Fire Division	1,231,869	1,250,934	1,263,126
0125	Emergency Management	30,455	55,686	73,741
0150	Nondepartmental	2,473,180	1,829,770	1,839,826
0199	Interfund Transfer	11,526,585	2,365,602	1,060,754
	Total	$ 83,341,710	$ 76,116,842	$ 75,722,337

GENERAL FUND
SUMMARY OF EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 52,937,438	69.910%
2000. COMMODITIES	1,629,744	2.152%
3000. CONTRACTUAL SERVICES	17,602,033	23.245%
4000. MAINTENANCE - STRUCTURES	645,350	0.852%
5000. MAINTENANCE - EQUIPMENT	573,020	0.757%
6000. MISCELLANEOUS	1,806,508	2.386%
TOTAL OPERATING EXPENDITURES	75,194,093	99.302%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	100,000	0.132%
8000. EQUIPMENT	428,244	0.566%
TOTAL CAPITAL OUTLAY	528,244	0.698%
GRAND TOTAL	$ 75,722,337	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGISLATIVE 000	LEGISLATIVE 0000

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 2,906	$ 2,906
2000. COMMODITIES	1,250	1,200
3000. CONTRACTUAL SERVICES	33,500	25,200
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	8,000	8,000
SUBTOTAL	45,656	37,306
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 45,656	$ 37,306

FUNCTION: The powers of government, as outlined by the City Charter and other laws, are maintained by the Mayor and Council. This body is responsible for policy leadership, the general direction of the City's government, and the appointment of various boards as the occasion arises.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGISLATIVE 000	LEGISLATIVE 0000

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 2,700	$ 2,700
Other Benefits	206	206
TOTAL 1000	2,906	2,906
2000. COMMODITIES		
2010. Office Supplies	1,250	1,200
TOTAL 2000	1,250	1,200
3000. CONTRACTUAL SERVICES		
3450. Consulting Fees	10,000	10,000
3510. Travel & Entertainment	16,000	10,000
3520. Dues & Subscriptions	6,000	4,000
3530. Training, Registration Fees, Etc.	1,500	1,200
TOTAL 3000	33,500	25,200
6000. MISCELLANEOUS		
6990 Miscellaneous	8,000	8,000
TOTAL 6000	8,000	8,000
GRAND TOTAL	$ 45,656	$ 37,306

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	LEGISLATIVE	LEGISLATIVE
001	000	0000

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SUPERVISION				
Mayor	1	1	1	
Council Members	6	6	6	
TOTAL	7	7	7	
BASE SALARIES				$ 2,700
FRINGE BENEFITS				206
GRAND TOTAL	7	7	7	$ 2,906

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	CITY MANAGER'S OFFICE 0005

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 881,297	$ 755,267
2000. COMMODITIES	8,000	7,500
3000. CONTRACTUAL SERVICES	29,207	25,900
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,500	0
SUBTOTAL	920,004	788,667
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 920,004	$ 788,667

FUNCTION: The City Manager is the chief administrative officer of the City. He and his office are responsible directly to the Council for the execution of policies of the Council. This office is responsible for the enforcement of all laws, the appointment of all department managers with the approval of the Council, except the City Attorney, City Secretary, and the Municipal Court Judge and performs duties prescribed by the City Charter and the City Council.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Return all citizen calls for service the same day and follow up each call for service within 48 hours from the day of the call.	100%	100%	100%
Address a minimum of 25 citizen and employee groups per year to communicate the objectives of the City.	25	25	25
Facilitate at least 12 annual open discussions between individual department managers and the Mayor and City Council.	12 of 12	12 of 12	12 of 12

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	CITY MANAGER'S OFFICE 0005

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 610,761	$ 517,397
Other Benefits	270,536	237,870
TOTAL 1000	881,297	755,267
2000. COMMODITIES		
2010. Office Supplies	7,500	7,500
2115. Minor Furniture & Fixtures	500	0
TOTAL 2000	8,000	7,500
3000. CONTRACTUAL SERVICES		
3113. General Liability, Worker's Compensation Penalty	-193	0
3212. Equipment Rental - External	2,400	2,400
3240. Binding, Printing & Reproduction	3,000	3,000
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	17,000	14,000
3520. Dues & Subscriptions	2,500	2,500
3530. Training, Registration Fees, Etc.	3,500	3,000
TOTAL 3000	29,207	25,900
6000. MISCELLANEOUS		
6990. Miscellaneous	1,500	0
TOTAL 6000	1,500	0
GRAND TOTAL	$ 920,004	$ 788,667

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATION	CITY MANAGER'S OFFICE
001	005	0005

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
City Manager	1	1	1	
Deputy City Manager	1	1	1	
Assistant City Manager	1	1	1	
Assistant to the City Manager	1	0	0	
TOTAL	4	3	3	
CLERICAL				
Executive Assistant	2	2	2	
TOTAL	2	2	2	
BASE SALARIES				$ 517,397
LONGEVITY				2,730
VACATION BUYBACK				10,638
CAR ALLOWANCE				27,000
FRINGE BENEFITS				197,502
GRAND TOTAL	6	5	5	$ 755,267

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,457,008	$ 1,485,470
2000. COMMODITIES	26,380	26,580
3000. CONTRACTUAL SERVICES	102,268	110,095
4000. MAINTENANCE - STRUCTURES	100	100
5000. MAINTENANCE - EQUIPMENT	4,000	6,000
6000. MISCELLANEOUS	4,500	4,500
SUBTOTAL	1,594,256	1,632,745
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	13,300	13,300
SUBTOTAL	13,300	13,300
TOTAL	$ 1,607,556	$ 1,646,045

FUNCTION: The Municipal Court Judge is appointed by the City Council and holds court five days a week. The office personnel are under the general direction of the Municipal Court Judge. The office prepares and maintains records and files which pertain to court procedure. The department also serves warrants and in general makes collections for all fines assessed by the Judge.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 974,135	$ 957,852
Overtime	15,608	15,608
Other Benefits	467,265	512,010
TOTAL 1000	1,457,008	1,485,470
2000. COMMODITIES		
2010. Office Supplies	9,150	9,150
2115. Minor Furniture & Fixtures	1,800	1,800
2120. Minor Equipment, Instruments & Tools	2,400	2,400
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	2,500	2,700
2200. Food	130	130
2320. Medical Supplies	100	100
2540. Ammunition	400	400
2570. Clothing, Dry Goods, Etc.	2,700	2,700
2620. Postage	6,500	6,500
2630. Security Badges & Decal Supplies	200	200
TOTAL 2000	26,380	26,580
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	34,348	33,384
3212. Equipment Rental - External	2,100	2,784
3230. Laundry & Cleaning	2,000	2,000
3240. Binding, Printing & Reproduction	5,325	6,500
3270. Notary Bonds	220	220
3280. Temporary Help	2,325	2,325
3350. Bank Services	8,000	15,000
3360. Special Postage & Express Shipping	100	100
3390. Other Special Services	4,500	4,500
3490. Associate Judge Fees	18,000	18,000
3510. Travel & Entertainment	12,000	12,000
3520. Dues & Subscriptions	2,000	2,000
3525. Legal & Technical Reference Materials	6,000	6,000
3530. Training, Registration Fees, Etc.	4,250	4,250
3900. Mileage	600	600
3920. Rent	500	432
TOTAL 3000	102,268	110,095
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	100	100
TOTAL 4000	100	100

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	MUNICIPAL COURT 010	MUNICIPAL COURT 0010

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	$ 4,000	$ 6,000
TOTAL 5000	4,000	6,000
6000. MISCELLANEOUS		
6830. Court Cost, Jury & Filing Fees	4,500	4,500
TOTAL 6000	4,500	4,500
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, & Office Machines	6,000	6,000
8481. Communication & Video Equipment	3,000	3,000
8490. Data Processing Equipment	3,000	3,000
8530. Other Equipment	1,300	1,300
TOTAL 8000	13,300	13,300
GRAND TOTAL	$ 1,607,556	$ 1,646,045

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	MUNICIPAL COURT	MUNICIPAL COURT
001	010	0010

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Municipal Court Judge	2	2	2	
Court Administrator	1	1	1	
TOTAL	3	3	3	
TECHNICAL				
Accounting Assistant	1	1	1	
Chief Warrant Officer	1	1	1	
Warrant Officer	2	2	2	
Bailiff	2	2	2	
TOTAL	6	6	6	
CLERICAL				
Account Clerk	3	3	3	
Administrative Assistant	1	1	1	
Executive Assistant	2	2	2	
Indigent Coordinator	1	1	1	
Juvenile Service Coordinator	1	1	1	
Records Specialist	4	4	4	
Records Supervisor	1	1	1	
TOTAL	13	13	13	
BASE SALARIES				$ 957,852
LONGEVITY				18,639
CERTIFICATION PAY				4,440
EDUCATION PAY				2,664
VACATION BUYBACK				11,333
CAR ALLOWANCE				19,140
OVERTIME				15,608
FRINGE BENEFITS				455,794
GRAND TOTAL	22	22	22	$ 1,485,470

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGAL 015	LEGAL 0015

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 848,894	$ 834,625
2000. COMMODITIES	5,860	5,860
3000. CONTRACTUAL SERVICES	43,781	49,834
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,150	1,150
6000. MISCELLANEOUS	500	500
SUBTOTAL	900,185	891,969
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 900,185	$ 891,969

FUNCTION: The City Attorney and his staff are responsible to the City Council. The department represents the city in all law suits and hearings; provides legal advice to all departments; and prepares necessary documents in relation to contracts, ordinances, resolutions, and other legal instruments as needed.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	LEGAL 015	LEGAL 0015

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 563,740	$ 552,572
Other Benefits	285,154	282,053
TOTAL 1000	848,894	834,625
2000. COMMODITIES		
2010. Office Supplies	5,040	5,040
2115. Minor Furniture & Fixtures	720	720
2120. Minor Equipment, Instruments & Tools	80	80
2620. Postage	20	20
TOTAL 2000	5,860	5,860
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,530	2,721
3263. Employee Relocation Costs	1,400	1,400
3270. Notary Bonds	150	150
3280. Temporary Help	175	175
3360. Special Postage & Express Shipping	100	100
3390. Other Special Services	5,138	8,000
3510. Travel & Entertainment	6,395	6,395
3520. Dues & Subscriptions	4,983	4,983
3525. Legal & Technical Reference Materials	18,000	20,000
3530. Training, Registration Fees, Etc.	4,990	4,990
3540. Educational Assistance	920	920
TOTAL 3000	43,781	49,834
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	150	150
5110. Machinery, Tools & Implements	1,000	1,000
TOTAL 5000	1,150	1,150
6000. MISCELLANEOUS		
6830. Court Costs, Jury, Filing Fees	500	500
TOTAL 6000	500	500
GRAND TOTAL	$ 900,185	$ 891,969

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	LEGAL	LEGAL
001	015	0015

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
City Attorney		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Assistant City Attorney		4	4	4	
	TOTAL	4	4	4	
TECHNICAL					
Legal Assistant		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Legal Secretary		2	2	2	
	TOTAL	2	2	2	
BASE SALARIES					$ 542,572
PART TIME/TEMPORARY					10,000
LONGEVITY					3,594
CERTIFICATION PAY					5,100
VACATION BUYBACK					8,557
CAR ALLOWANCE					20,400
SPECIAL PAY					6,000
OVERTIME					10,000
FRINGE BENEFITS					228,402
GRAND TOTAL		8	8	8	$ 834,625

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	CITY SECRETARY 0020

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 223,613	$ 282,006
2000. COMMODITIES	2,900	2,900
3000. CONTRACTUAL SERVICES	42,651	44,475
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	-751	0
SUBTOTAL	268,413	329,381
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 268,413	$ 329,381

FUNCTION: This office carries out the duties outlined in the City Charter. The secretary is required to attend all Council meetings and keep accurate minutes of the proceedings; she maintains and files all documents, books, papers, and contracts of a legal nature; she countersigns all commissions and licenses. She is the keeper of the City Seal and affixes it to documents and papers as needed when legally authorized to do so; she maintains records of all appointments to various boards and commissions. The City Secretary attends bid openings which exceed $25,000.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	CITY SECRETARY 020	CITY SECRETARY 0020

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 147,055	$ 189,988
Overtime	853	853
Other Benefits	75,705	91,165
TOTAL 1000	223,613	282,006
2000. COMMODITIES		
2010. Office Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	400	400
TOTAL 2000	2,900	2,900
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,550	2,400
3220. Advertising	12,300	12,300
3240. Binding, Printing & Reproduction	5,500	5,500
3270. Notary Bonds	95	95
3280. Temporary Help	450	450
3360. Special Postage & Express Shipping	80	80
3420. Legal Filing Fees	1,700	1,700
3510. Travel & Entertainment	2,500	2,500
3520. Dues & Subscriptions	596	900
3525. Legal & Technical Reference Materials	180	150
3530. Training, Registration Fees, Etc.	1,200	1,900
3910. Elections	16,500	16,500
TOTAL 3000	42,651	44,475
6000. MISCELLANEOUS		
6990. Miscellaneous	-751	0
TOTAL 6000	-751	0
GRAND TOTAL	$ 268,413	$ 329,381

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	CITY SECRETARY	CITY SECRETARY
001	020	0020

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
City Secretary	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	0	0	
Deputy City Secretary	0	1	1	
Executive Assistant	0	1	1	
Secretary	1	1	1	
TOTAL	2	3	3	
BASE SALARIES				$ 189,988
LONGEVITY				4,449
VACATION BUYBACK				643
OVERTIME				853
FRINGE BENEFITS				86,073
GRAND TOTAL	3	4	4	$ 282,006

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	HUMAN RESOURCES 0025

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 427,928	$ 439,925
2000. COMMODITIES	10,950	10,250
3000. CONTRACTUAL SERVICES	72,822	73,522
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	500	500
SUBTOTAL	512,200	524,197
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 512,200	$ 524,197

FUNCTION: The objectives of this department are to serve all departments and divisions by recruiting permanent, part time, and seasonal employees. The division also maintains classification and compensation schedules; keeps personnel records on all employees; directs the City's employee benefit programs; serves as a central agency for employee recognition and training programs, and conducts other activities compatible with a sound human resource management system including policy development and enforcement.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
An initial, documented response to all inquiries and requests for information within 48 hours.	98%	98%	98%
Jobs posted within 48 hours of receipt of authorized request.	98%	98%	98%
Positions filled within 45 days of posting date - excluding positions with lengthy testing requirements.	65%	70%	75%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	HUMAN RESOURCES 0025

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 296,412	$ 294,860
Other Benefits	131,516	145,065
TOTAL 1000	427,928	439,925
2000. COMMODITIES		
2010. Office Supplies	4,600	4,000
2020. Educational & Training Supplies	2,000	1,200
2160. Computer Software & Supplies	3,600	4,200
2200. Food	750	850
TOTAL 2000	10,950	10,250
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,500	1,500
3220. Advertising	16,792	12,062
3240. Binding, Printing & Reproduction	2,000	2,000
3390. Other Special Services	17,500	20,750
3510. Travel & Entertainment	3,550	3,550
3520. Dues & Subscriptions	1,160	1,100
3530. Training, Registration Fees, Etc.	3,570	4,310
3545. Mid-Management Training	3,500	5,000
3550. Employee Awards	23,050	23,050
3900. Mileage	200	200
TOTAL 3000	72,822	73,522
6000. MISCELLANEOUS		
6810. Contributions, Gratuities, & Rewards	500	500
TOTAL 6000	500	500
GRAND TOTAL	$ 512,200	$ 524,197

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATIVE SERVICES	HUMAN RESOURCES
001	025	0025

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Administrative Services Director	1	1	1	
HR Manager	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
HR Specialist	3	3	3	
Recruiter	1	0	0	
TOTAL	4	3	3	
CLERICAL				
Receptionist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 294,860
LONGEVITY				3,345
VACATION BUYBACK				7,391
FRINGE BENEFITS				134,329
GRAND TOTAL	7	6	6	$ 439,925

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	EMPLOYEE HLTH & WELLNESS 0026

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 85,732	$ 80,999
2000. COMMODITIES	5,650	6,974
3000. CONTRACTUAL SERVICES	44,224	42,900
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	135,606	130,873
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 135,606	$ 130,873

FUNCTION: This objectives of this division are to promote health and wellness initiatives in the workplace, provide health and wellness services to eligible employees, retirees, and dependents via established programs and clinics. The division is also responsible for major workforce health related programs such as FMLA compliance, worker's compensation records and services, and pre-employment physical assessments.

Activity/Performance Measure

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Workers compensation claims reported within first 24 hours	N/A	80%	90%
Employees participating in annual Wellness testing programs	60%	75%	80%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATIVE SERVICES 025	EMPLOYEE HLTH & WELLNESS 0026

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 57,682	$ 56,868
Other Benefits	28,050	24,131
TOTAL 1000	85,732	80,999
2000. COMMODITIES		
2010. Office Supplies	400	400
2020. Educational & Training Supplies	1,500	1,500
2160. Computer Software & Supplies	500	1,500
2200. Food	750	1,074
2320. Medical Supplies	2,500	2,500
TOTAL 2000	5,650	6,974
3000. CONTRACTUAL SERVICES		
3470. Lab Fees	20,259	18,000
3480. Medical Examinations	20,000	19,000
3510. Travel & Entertainment	2,050	4,000
3520. Dues & Subscriptions	865	500
3530. Training, Registration Fees, Etc.	850	1,200
3900. Mileage	200	200
TOTAL 3000	44,224	42,900
GRAND TOTAL	$ 135,606	$ 130,873

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATIVE SERVICES	EMPLOYEE HLTH & WELLNESS
001	025	0026

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Employee Clinic Manager*	1	0	0	
TOTAL	1	0	0	
TECHNICAL				
Employee Health Nurse *	1	1	1	
Health & Wellness Coordinator	0	1	1	
TOTAL	1	2	2	
BASE SALARIES				$ 56,868
LONGEVITY				327
FRINGE BENEFITS				23,804
GRAND TOTAL	2	2	2	$ 80,999

* Employee Health Nurse - 1/4 is funded out of Medical/Dental Fund
* Employee Health Nurse - 1/2 is funded out of Worker's Compensation Fund

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 253,688	$ 257,873
2000. COMMODITIES	2,335	2,335
3000. CONTRACTUAL SERVICES	542,336	588,096
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	10,000	10,000
6000. MISCELLANEOUS	-17,811	0
SUBTOTAL	790,548	858,304
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 790,548	$ 858,304

FUNCTION: The Administrative Division of Communications and Information Systems consists of the Department Director and Administrative Secretary. The Director is responsible for the management of the Communications and Information Systems Department. The Administrative Secretary, in addition to providing secretarial services for the Department Director, is responsible for all voice and data telecommunications orders and changes as well as review of all telecommunications invoices for payment.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Respond to inter-Departmental inquiries for assistance within 1 working day.	98%	99%	99%
Process and implement new voice/data telecommunications orders within 5-7 working days.	98%	99%	99%
Respond to normal problem/change orders for voice / data telecommunications within 8 working hours; within 1-2 hours for critical areas.	97%	98%	99%
Evaluate computer/voice/data telecommunications contracts annually and recommend changes as needed to better meet the needs of the City and its Departments.	95%	98%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	CIS - ADMINISTRATION 0030

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 174,685	$ 173,172
Overtime	1,218	1,218
Other Benefits	77,785	83,483
TOTAL 1000	253,688	257,873
2000. COMMODITIES		
2010. Office Supplies	2,135	2,135
2140. Electrical Parts & Supplies	200	200
TOTAL 2000	2,335	2,335
3000. CONTRACTUAL SERVICES		
3010. Communication	495,522	540,649
3211. Hire of Equipment - Other	11,432	11,432
3212. Equipment Rental - External	2,928	2,928
3280. Temporary Help	10,000	10,000
3360. Special Postage & Express Shipping	100	0
3510. Travel & Entertainment	2,000	1,500
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	2,000	1,000
3920. Rent	18,154	20,387
TOTAL 3000	542,336	588,096
5000. MAINTENANCE OF EQUIPMENT		
5105. Communications Equipment	10,000	10,000
TOTAL 5000	10,000	10,000
6000. MISCELLANEOUS		
6990. Miscellaneous	-17,811	0
TOTAL 6000	-17,811	0
GRAND TOTAL	$ 790,548	$ 858,304

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	CIS - ADMINISTRATION
001	030	0030

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Communication/Information Systems Director		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Project Analyst		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 173,172
LONGEVITY					2,226
VACATION BUYBACK					4,094
CAR ALLOWANCE					7,800
OVERTIME					1,218
FRINGE BENEFITS					69,363
GRAND TOTAL		3	3	3	$ 257,873

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,655,403	$ 1,528,855
2000. COMMODITIES	9,150	9,350
3000. CONTRACTUAL SERVICES	77,353	77,071
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	-5	0
SUBTOTAL	1,742,901	1,616,276
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,742,901	$ 1,616,276

FUNCTION: The Communications Division is responsible for Midland's Public Safety telecommunications endeavor. This responsibility ranges from taking emergency 911 calls to communicating via a nationwide law enforcement computer network; from dispatching via two-way radio, to researching and installing state-of-the-art radio communications equipment. Since the 1991-92 fiscal year, the centralized dispatch center has provided dispatching services for the county sheriff's office, as well.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Answer 9-1-1 calls within 5 seconds from the Inception of the call.	4 seconds	5 seconds	5 seconds
Dispatch ambulance calls within 20 seconds from the receipt of the call	15.5 seconds	20 seconds	20 seconds
Dispatch Fire calls within 30 seconds from the receipt of the call.	21.8 seconds	30 seconds	30 seconds
Dispatch Law Enforcement call with:			
1 minute for Emergency calls	45.8 seconds	60 seconds	60 seconds
2 minutes for Priority One calls	1.2 minutes	2 minutes	2 minutes
5 minutes for Priority Two calls	3.9 minutes	5 minutes	5 minutes

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS 0031

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,109,407	$ 1,024,491
Overtime	8,712	8,712
Other Benefits	537,284	495,652
TOTAL 1000	1,655,403	1,528,855
2000. COMMODITIES		
2010. Office Supplies	3,000	3,000
2020. Educational & Training Supplies	1,000	1,500
2120. Minor Equipment, Instruments & Tools	2,000	2,000
2160. Computer Software & Supplies	1,500	1,000
2200. Food	500	500
2570. Clothing, Dry Goods, Etc.	500	800
2620. Postage	300	200
2630. Security Badges & Decal Supplies	350	350
TOTAL 2000	9,150	9,350
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage- Vehicles	4,815	3,613
3212. Equipment Rental - External	1,680	2,800
3240. Binding, Printing & Reproduction	400	200
3280. Temporary Help	58,000	58,000
3320. Wrecker Services	100	100
3390. Other Special Services	800	800
3510. Travel & Entertainment	5,000	5,000
3520. Dues & Subscriptions	700	700
3525. Legal & Technical Reference Materials	198	198
3530. Training, Registration Fees, Etc.	5,000	5,000
3990. Other	660	660
TOTAL 3000	77,353	77,071
5000. MAINTENANCE OF EQUIPMENT		
5101. Noncontractual Hardware Repair	1,000	1,000
TOTAL 5000	1,000	1,000
6000. MISCELLANEOUS		
6990. Miscellaneous	-5	0
TOTAL 6000	-5	0
GRAND TOTAL	$ 1,742,901	$ 1,616,276

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	COMMUNICATIONS
001	030	0031

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Communications Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Communications Supervisor	5	5	5	
Duty Supervisor	4	4	4	
Public Safety Dispatcher	17	17	17	
Technical Coordinator	1	1	1	
TOTAL	27	27	27	
OPERATIONS				
Public Safety Call Taker	3	3	3	
TOTAL	3	3	3	
BASE SALARIES				$ 1,024,491
LONGEVITY				13,326
VACATION BUYBACK				15,449
OVERTIME				8,712
FRINGE BENEFITS				496,877
VACANCIES				(30,000)
GRAND TOTAL	31	31	31	$ 1,528,855

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,304,300	$ 1,278,977
2000. COMMODITIES	76,641	78,749
3000. CONTRACTUAL SERVICES	1,429,702	1,579,165
4000. MAINTENANCE - STRUCTURES	1,500	0
5000. MAINTENANCE - EQUIPMENT	125,620	135,075
6000. MISCELLANEOUS	615	0
SUBTOTAL	2,938,378	3,071,966
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	181,725	171,200
SUBTOTAL	181,725	171,200
TOTAL	$ 3,120,103	$ 3,243,166

FUNCTION: Information Systems is responsible for the computer processing of the financial, payroll/personnel, purchasing, inventory, equipment and vehicle preventative maintenance and utility billing information's systems for the City of Midland. The division's programming group is responsible for application software development, maintenance and enhancement of these computer systems. In addition, the programming group supports all personal computer installations in the City and provides programming support for the Engineering Geographical Data Base System.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Respond to user problem phone calls within 1 hour or sooner.	80%	85%	90%
Respond to 100% of production/ network problems within 1 hour or sooner; clear 95% within 24 hours or sooner.	88%/ 90%	90%/ 95%	95%/ 100%
95% of PC repairs made within 72 hours or sooner.	80%	85%	90%
100% of application programming completed on schedule.	93%	95%	100%
100% of production runs completed on schedule.	93%	98%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 904,606	$ 874,332
Overtime	3,548	3,548
Other Benefits	396,146	401,097
TOTAL 1000	1,304,300	1,278,977
2000. COMMODITIES		
2010. Office Supplies	4,000	4,000
2020. Educational & Training Supplies	600	600
2115. Minor Furniture & Fixtures	8,510	8,510
2120. Minor Equipment, Instruments & Tools	2,000	2,000
2140. Electrical Parts & Supplies	3,500	1,000
2155. Minor Computer Hardware & Peripherals	8,500	8,500
2160. Computer Software & Supplies	49,431	54,039
2620. Postage	100	100
TOTAL 2000	76,641	78,749
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	7,712	7,347
3211. Hire of Equipment - Garage - Other	674,152	732,685
3280. Temporary Help	25,000	25,000
3360. Special Postage & Express Shipping	700	700
3405. Software Maintenance	692,849	785,383
3510. Travel & Entertainment	8,050	11,100
3520. Dues & Subscriptions	1,500	1,500
3525. Legal & Technical Reference Materials	1,500	1,500
3530. Training, Registration Fees, Etc.	13,175	9,250
3540. Educational Assistance	1,500	1,500
3900. Mileage	1,500	1,000
3920. Rent	2,064	2,200
TOTAL 3000	1,429,702	1,579,165
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	1,500	0
TOTAL 4000	1,500	0
5000. MAINTENANCE OF EQUIPMENT		
5100. Data Processing Equipment	100,620	110,075
5101. Noncontractual Hardware Repair	25,000	25,000
TOTAL 5000	125,620	135,075

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	INFORMATION SYSTEMS 0032

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 615	$ 0
TOTAL 6000	615	0
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	125,989	133,200
8900. EDP Software	55,736	38,000
TOTAL 8000	181,725	171,200
GRAND TOTAL	$ 3,120,103	$ 3,243,166

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	INFORMATION SYSTEMS
001	030	0032

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
IS Manager	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
MultiMedia Developer	1	1	1	
Network/PC Specialist	2	2	2	
Programmer/Analyst	5	5	5	
Systems Administrator	3	3	3	
TOTAL	11	11	11	
TECHNICAL				
Computer Operator	2	2	2	
PC Specialist	3	3	3	
TOTAL	5	5	5	
SUPERVISORY				
Supervisor Computer Operations	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 874,332
LONGEVITY				14,475
VACATION BUYBACK				13,147
SPECIAL PAY				180
OVERTIME				3,548
FRINGE BENEFITS				373,295
GRAND TOTAL	18	18	18	$ 1,278,977

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 86,526	$ 84,639
2000. COMMODITIES	46,600	46,600
3000. CONTRACTUAL SERVICES	31,001	31,814
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	194,000	211,000
6000. MISCELLANEOUS	-112	0
SUBTOTAL	360,515	376,553
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	42,000	192,400
SUBTOTAL	42,000	192,400
TOTAL	$ 402,515	$ 568,953

FUNCTION: This division is responsible for all radio maintenance for the entire City.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Respond to radio system problems within 1 hour.	98%	99%	100%
Clear dispatch problems within 1 hour.	97%	98%	100%
Clear individual radio user problems within 2 hours.	95%	96%	98%
Clear minor system wide problems within 1 hour.	96%	96%	98%
Clear major system wide problems within 48 hours.	98%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 56,197	$ 54,516
Overtime	3,000	3,000
Other Benefits	27,329	27,123
TOTAL 1000	86,526	84,639
2000. COMMODITIES		
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments & Tools	8,300	8,300
2140. Electrical Parts & Supplies	37,500	37,500
2155. Minor Computer Hardware & Peripherals	100	100
2310. Janitorial Supplies	100	100
2570. Clothing, Dry Goods, Etc.	100	100
TOTAL 2000	46,600	46,600
3000. CONTRACTUAL SERVICES		
3030. Light & Power	5,000	5,000
3210. Hire of Equipment - Garage - Vehicles	7,676	8,489
3280. Temporary Help	13,900	13,900
3510. Travel & Entertainment	2,000	2,000
3520. Dues & Subscriptions	150	150
3525. Legal & Technical Reference Materials	200	200
3530. Training, Registration Fees, Etc.	1,475	1,475
3540. Educational Assistance	600	600
TOTAL 3000	31,001	31,814
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	2,500	2,500
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5101. Noncontractual Hardware Repair	60,000	60,000
5105. Communications Equipment	134,000	151,000
TOTAL 5000	194,000	211,000
6000. MISCELLANEOUS		
6990. Miscellaneous	-112	0
TOTAL 6000	-112	0

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMM. & INFO SYSTEMS 030	COMMUNICATIONS MAINT. 0033

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
CAPITAL OUTLAY		
8000. EQUIPMENT		
8481. Communication & Video Equipment	$ 42,000	$ 192,400
TOTAL 8000	42,000	192,400
GRAND TOTAL	$ 402,515	$ 568,953

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMM & INFO SYSTEMS	COMMUNICATIONS MAINT
001	030	0033

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
TECHNICAL				
Radio Technician	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 54,516
LONGEVITY				774
VACATION BUYBACK				1,059
OVERTIME				3,000
FRINGE BENEFITS				25,290
GRAND TOTAL	1	1	1	$ 84,639

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SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	ACCOUNTING 0035

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,300,108	$ 1,279,473
2000. COMMODITIES	11,553	13,600
3000. CONTRACTUAL SERVICES	136,470	163,345
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	500	500
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,448,631	1,456,918
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,448,631	$ 1,456,918

FUNCTION: The Finance Department is supervised by the Director of Finance. The department is made up of the Accounting, Tax, Investments, Customer Service, and Water Meter Repair Shop Divisions.

Accounting maintains budgetary controls on all expenditures and revenues of the City; maintains central accounting records; distributes and maintains controls on payroll records; prepares financial statements; disburses on all City obligations; maintains City bank accounts; and has a general responsibility for financial forecasting and planning.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Distribute monthly budget/activity status reports to users within seven (7) working days of month end.	12 of 12 mos.	12 of 12 mos.	12 of 12
Deliver Monthly Financial Summary to City Manager within twenty (20) working days following end of month.	12 of 12 mos.	12 of 12 mos.	12 of 12
Receive Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award from GFOA.	2 received	2 submitted	2 submitted
Average annual collected balance in bank less than .6% (.006) of portfolio.	.92% (.0092)	.95% (.0095)	.90% (.0090)

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	ACCOUNTING 0035

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 878,741	$ 857,766
Overtime	20,000	20,000
Other Benefits	401,367	401,707
TOTAL 1000	1,300,108	1,279,473
2000. COMMODITIES		
2010. Office Supplies	9,000	9,000
2115. Minor Furniture & Fixtures	400	300
2120. Minor Equipment, Instruments & Tools	300	300
2160. Computer Software & Supplies	1,853	4,000
TOTAL 2000	11,553	13,600
3000. CONTRACTUAL SERVICES		
3220. Advertising	150	250
3240. Binding, Printing & Reproduction	1,800	1,800
3350. Bank Service	43,000	44,400
3360. Special Postage & Express Shipping	250	250
3390. Other Special Services	1,300	1,560
3440. External Audit Fees	75,000	100,000
3510. Travel & Entertainment	1,615	2,425
3520. Dues & Subscriptions	5,700	6,050
3525. Legal & Technical Reference Materials	200	200
3530. Training - Registration Fees	6,905	5,360
3540. Educational Assistance	500	1,000
3900. Mileage	50	50
TOTAL 3000	136,470	163,345
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	500	500
TOTAL 5000	500	500
GRAND TOTAL	$ 1,448,631	$ 1,456,918

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FINANCE	ACCOUNTING
001	035	0035

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Finance Director	1	1	1	
Comptroller	1	1	1	
Accounting Manager	1	1	1	
TOTAL	3	3	3	
PROFESSIONAL				
Accountant	6	6	6	
TOTAL	6	6	6	
TECHNICAL				
Accounting Assistant	2	2	2	
TOTAL	2	2	2	
CLERICAL				
Account Clerk	5	0	0	
Accounts Payable Specialist	0	4	4	
Administrative Assistant	1	1	1	
TOTAL	6	5	5	
BASE SALARIES				$ 857,766
LONGEVITY				18,288
CERTIFICATION PAY				2,400
VACATION BUYBACK				13,769
OVERTIME				20,000
FRINGE BENEFITS				367,250
GRAND TOTAL	17	16	16	$ 1,279,473

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	INVESTMENTS 0037

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 120,530	$ 117,297
2000. COMMODITIES	50	190
3000. CONTRACTUAL SERVICES	13,925	14,125
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	-1	0
SUBTOTAL	134,504	131,612
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 134,504	$ 131,612

FUNCTION: Investments determines cash flow needs for payrolls, commodities, special services, and projects and insures that funds will be available when required. Funds in excess of present requirements are carefully and professionally managed to preserve capital and optimize safe and secure return.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Equal or exceed rate of return on 3-month T-Bills.	Exceeded 3-bill rate by 120 basis points.	Exceed 3-mo bill rate by at least 115 basis points.	Exceed 3-mo bill rate by at least 100 basis points
Meet guidelines and restrictions on portfolio as outlined in Investment Policy.	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters
Provide timely and accurate information and reports to management and Council.	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	INVESTMENTS 0037

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 88,748	$ 86,064
Other Benefits	31,782	31,233
TOTAL 1000	120,530	117,297
2000. COMMODITIES		
2010. Office Supplies	50	190
TOTAL 2000	50	190
3000. CONTRACTUAL SERVICES		
3446. Fund Management Subscriptions	11,900	12,100
3510. Travel & Entertainment	1,600	1,600
3530. Training, Registration Fees, Etc.	425	425
TOTAL 3000	13,925	14,125
6000. MISCELLANEOUS		
6990. Miscellaneous	-1	0
TOTAL 6000	-1	0
GRAND TOTAL	$ 134,504	$ 131,612

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FINANCE	INVESTMENTS
001	035	0037

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Investment Manager	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 86,064
LONGEVITY				1,212
FRINGE BENEFITS				30,021
GRAND TOTAL	1	1	1	$ 117,297

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	PURCHASING 0040

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 282,843	$ 278,796
2000. COMMODITIES	3,752	3,752
3000. CONTRACTUAL SERVICES	9,554	10,801
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	-1	0
SUBTOTAL	296,148	293,349
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 296,148	$ 293,349

FUNCTION: The Purchasing Division is responsible either directly or through delegation of authority, for the purchase or contracting of all materials, supplies, equipment and contractual services needed by any and all departments of the City. The Purchasing Agent reports to the Director of Facilities and Fleet Management. The duty of the Purchasing Agent is to assure that the Division's responsibilities are carried out in compliance with policies and statutes.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Requisitions of less than $25,000 will be bid and PO issued within 7 to 14 calendar days.	>99%	>98%	100%
Re-bids will be held to 15 or less per year.	12	<15	<15
Number of sole source purchases shall be limited to 1% of total.	0.31%	<0.5%	<1%
Information requests shall be completed within one work day.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	PURCHASING 0040

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 180,368	$ 175,751
Overtime	2,060	2,060
Other Benefits	100,415	100,985
TOTAL 1000	282,843	278,796
2000. COMMODITIES		
2010. Office Supplies	3,302	3,302
2020. Educational & Training Supplies	143	143
2120. Minor Equipment, Instruments & Tools	128	128
2160. Computer Software & Supplies	179	179
TOTAL 2000	3,752	3,752
3000. CONTRACTUAL SERVICES		
3212. Equipment Rental - External	1,116	2,570
3220. Advertising	3,325	3,325
3270. Notary Bonds	50	50
3510. Travel & Entertainment	2,370	2,370
3520. Dues & Subscriptions	1,218	1,218
3530. Training, Registration Fees, Etc.	1,425	1,218
3900. Mileage	50	50
TOTAL 3000	9,554	10,801
6000. MISCELLANEOUS		
6990. Miscellaneous	-1	0
TOTAL 6000	-1	0
GRAND TOTAL	$ 296,148	$ 293,349

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	PURCHASING
001	040	0040

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Facilities/Fleet Management Director	0.05	0.05	0.05	
Purchasing Agent	1	1	1	
TOTAL	1.05	1.05	1.05	
TECHNICAL				
Purchasing Technician	2	3	3	
TOTAL	2	3	3	
CLERICAL				
Administrative Assistant	1	0	0	
TOTAL	1	0	0	
BASE SALARIES				$ 175,751
LONGEVITY				4,520
VACATION BUYBACK				8,212
OVERTIME				2,060
FRINGE BENEFITS				88,253
GRAND TOTAL	4.05	4.05	4.05	$ 278,796

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 288,115	$ 289,156
2000. COMMODITIES	10,700	8,750
3000. CONTRACTUAL SERVICES	802,742	734,484
4000. MAINTENANCE - STRUCTURES	60,000	60,000
5000. MAINTENANCE - EQUIPMENT	10,000	5,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,171,557	1,097,390
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,171,557	$ 1,097,390

FUNCTION: This division maintains City Hall, Loraine Center, nine Fire Stations, Municipal Court, Animal Control, two Senior Centers, Health Department and several Operations Buildings, and does much of the maintenance of other City buildings. This division budget provides funds to pay for maintenance of heating and cooling equipment, janitorial services, general maintenance and remodeling services, and payment of electrical and natural gas bills for most of the above mentioned facilities.

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Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Insure that all occupied buildings are structurally sound and only minor maintenance work is required (Building Condition2.)	Meet	Meet	Meet
Response time for general building maintenance requests will be within 8 working hours.	4 hours	4 hours	4 hours
Response time for emergency requests will be within 20 minutes.	Meet	Meet	Meet

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 189,862	$ 189,704
Overtime	8,700	8,700
Other Benefits	89,553	90,752
TOTAL 1000	288,115	289,156
2000. COMMODITIES		
2010. Office Supplies	1,200	1,200
2020. Educational & Training Supplies	800	800
2115. Minor Furniture & Fixtures	500	400
2120. Minor Equipment, Instruments & Tools	1,000	800
2140. Electrical Parts & Supplies	2,000	1,000
2160. Computer Software & Supplies	400	400
2170. Welding Supplies	1,000	600
2310. Janitorial Supplies	1,000	750
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	500	500
2570. Clothing, Dry Goods, Etc.	2,000	2,000
TOTAL 2000	10,700	8,750
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	100,000	100,000
3030. Light & Power	370,000	300,000
3040. Water	18,000	18,000
3210. Hire of Equipment - Garage - Vehicle	39,300	42,922
3211. Hire of Equipment - Garage - Other	49,148	49,148
3230. Laundry and Cleaning	200	200
3235. Janitorial Services	131,580	140,000
3310. Exterminator	2,000	2,000
3375. HVAC Services	51,000	42,500
3390. Other Special Services	38,714	38,714
3430. Appraisal Fees	1,000	0
3510. Travel & Entertainment	1,000	500
3530. Training, Registration Fees, Etc.	800	500
TOTAL 3000	802,742	734,484
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	60,000	60,000
TOTAL 4000	60,000	60,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	FACILITIES SERVICES 0041

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 10,000	$ 5,000
TOTAL 5000	10,000	5,000
GRAND TOTAL	$ 1,171,557	$ 1,097,390

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	FACILITIES SERVICES
001	040	0041

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Facilities/Fleet Management Director	0.15	0.15	0.15	
TOTAL	0.15	0.15	0.15	
SUPERVISORY				
Building Maintenance Superintendent	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Building Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 189,704
LONGEVITY				1,834
VACATION BUYBACK				1,652
OVERTIME				8,700
FRINGE BENEFITS				87,266
GRAND TOTAL	5.15	5.15	5.15	$ 289,156

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	RISK MANAGEMENT 0042

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 131,585	$ 129,642
2000. COMMODITIES	1,900	1,900
3000. CONTRACTUAL SERVICES	30,409	31,229
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	163,894	162,771
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 163,894	$ 162,771

FUNCTION: The Risk Management Division's objectives are to minimize risk, create a safe work environment and plan for or prevent events that could hinder the effectiveness of City government. Core functions include handling liability claims investigations and processing, conducting accident investigations and safety training, administering employee drug and alcohol screening programs, chair and administer the Accident Review Board. The division is responsible for the operational management of two major liability fund, procurement and management of Property, Error and Omission, Law Enforcement Liability, Special Events and Aviation insurance coverage's.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Conduct Safety Training for all production divisions once a quarter.	80%	85%	90%
Perform walk-through safety inspections of production divisions annually.	75%	80%	90%
Perform field observations on production divisions once a quarter.	70%	75%	90%
Risk Losses recovered	34%	45%	50%
Non-litigated general liability claims settled or an offer made within 30 days of receipt of complete claim.	99%	96%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FACILITIES & FLEET MGMT 040	RISK MANAGEMENT 0042

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 95,369	$ 93,588
Other Benefits	36,216	36,054
TOTAL 1000	131,585	129,642
2000. COMMODITIES		
2010. Office Supplies	600	600
2020. Educational & Training Supplies	400	400
2160. Computer Software & Supplies	500	500
2650. Photographic Supplies	400	400
TOTAL 2000	1,900	1,900
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage	10,420	11,060
3470. Lab Fees	16,194	16,194
3510. Travel & Entertainment	600	600
3520. Dues & Subscriptions	2,545	2,575
3530. Training, Registration Fees, Etc.	650	800
TOTAL 3000	30,409	31,229
GRAND TOTAL	$ 163,894	$ 162,771

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FACILITIES & FLEET MGMT	RISK MANAGEMENT
001	040	0042

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Safety/Risk Management Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Safety and Risk Specialist	1	0	0	
Safety and Environmental Officer	0	1	1	
TOTAL	1	0	0	
BASE SALARIES				$ 93,588
LONGEVITY				351
FRINGE BENEFITS				35,703
GRAND TOTAL	2	2	2	$ 129,642

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	INTERNAL AUDIT 0045

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 116,251	$ 116,514
2000. COMMODITIES	1,580	2,130
3000. CONTRACTUAL SERVICES	6,800	6,250
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	124,631	124,894
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 124,631	$ 124,894

FUNCTION: Internal Audit performs a wide range of operational audit activities of various organizations within the City, as well as external entities under contract with the City.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Percent of actual direct audit hours to total available hours.	74%	70%	75%
Percent of planned audit hours to actual audit hours for completed audits.	90%	90%	95%
Percent of audit recommendations accepted to total audit recommendations reported.	94%	94%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	ADMINISTRATION 005	INTERNAL AUDIT 0045

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 76,073	$ 76,073
Other Benefits	40,178	40,441
TOTAL 1000	116,251	116,514
2000. COMMODITIES		
2010. Office Supplies	650	650
2020. Educational & Training Supplies	80	880
2160. Computer Software & Supplies	850	600
TOTAL 2000	1,580	2,130
3000. CONTRACTUAL SERVICES		
3510. Travel & Entertainment	2,800	2,525
3520. Dues & Subscriptions	1,000	1,000
3530. Training, Registration Fees, Etc.	3,000	2,725
TOTAL 3000	6,800	6,250
GRAND TOTAL	$ 124,631	$ 124,894

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	ADMINISTRATION	INTERNAL AUDIT
001	005	0045

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Internal Audit Manager	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 76,073
LONGEVITY				1,602
CERTIFICATION PAY				1,200
CAR ALLOWANCE				7,800
FRINGE BENEFITS				29,839
GRAND TOTAL	1	1	1	$ 116,514

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	TAX 0050

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	374,910	377,957
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	374,910	377,957
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 374,910	$ 377,957

FUNCTION: This division accounts for the City of Midland's portion of the Midland Central Appraisal District budget.

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FINANCE 035	TAX 0050

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3390. Other Special Services	$ 374,910	$ 377,957
TOTAL 3000	374,910	377,957
GRAND TOTAL	$ 374,910	$ 377,957

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	PLANNING & DEVELOPMENT 0055

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 477,117	$ 463,832
2000. COMMODITIES	6,000	6,000
3000. CONTRACTUAL SERVICES	17,366	17,360
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	50	50
SUBTOTAL	500,533	487,242
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 500,533	$ 487,242

FUNCTION: This division has the responsibility of providing technical assistance to the Planning and Zoning Commission and to the City Council on matters relating to land use, zoning, and the processing of subdivisions. This division conducts planning studies, maintains graphs and charts, land use maps, and zoning maps pertinent to planning the logical development of the City.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Staff to return phone calls within same work day.	95%	96%	96%
Route sketch plans within 48 hours.	88%	90%	95%
Complete sketch comments within 15 working days.	85%	90%	95%
Update zoning maps within 5 working days	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	PLANNING & DEVELOPMENT 0055

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 337,597	$ 322,716
Other Benefits	139,520	141,116
TOTAL 1000	477,117	463,832
2000. COMMODITIES		
2010. Office Supplies	5,600	5,400
2160. Computer Software & Supplies	400	400
2200. Food	0	200
TOTAL 2000	6,000	6,000
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	2,287	2,275
3220. Advertising	3,700	3,500
3240. Binding, Printing & Reproduction	0	50
3420. Legal Filing Fees	60	60
3510. Travel & Entertainment	6,644	6,650
3520. Dues & Subscriptions	1,475	1,625
3530. Training, Registration Fees, Etc.	3,200	3,200
TOTAL 3000	17,366	17,360
6000. MISCELLANEOUS		
6990. Miscellaneous	50	50
TOTAL 6000	50	50
GRAND TOTAL	$ 500,533	$ 487,242

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	PLANNING & DEVELOPMENT
001	075	0055

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Planning Division Manager		1	1	1	
	TOTAL	1	1	1	
PROFESSIONAL					
Planner		3	3	3	
	TOTAL	3	3	3	
TECHNICAL					
Associate Planner		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Administrative Assistant		2	1	1	
	TOTAL	2	1	1	
BASE SALARIES					$ 322,716
LONGEVITY					6,498
VACATION BUYBACK					3,893
FRINGE BENEFITS					130,725
GRAND TOTAL		7	6	6	$ 463,832

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	COMMUNITY DEVELOPMENT 0056

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 190,367	$ 185,944
2000. COMMODITIES	3,200	3,200
3000. CONTRACTUAL SERVICES	12,273	12,213
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	205,840	201,357
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 205,840	$ 201,357

FUNCTION: This division is responsible for daily program management, oversight and coordination of the Community Development Block Grant (CDBG) program. The division prepares the annual application for funds, maintains the Consolidated Plan for Community Development and Housing Funds, contracts with subrecipient agencies, conducts fair housing programming and environmental reviews, monitors all CDBG projects, and addresses a variety of federal requirements on a general basis and for project specific situations. Additionally, the division administers the City housing programs - housing rehabilitation loans, emergency repair grants and home purchase assistance loans.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Complete housing cases within the time established for each program.	90%	89%	92%
Perform necessary tasks so that funded projects or programs can have their administrative, contracting or procurement processes completed by the third City Council meeting after the request for assistance was made.	95%	90%	95%
Complete the processing of all payment requests within two days of receipt.	98%	98%	98%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	COMMUNITY DEVELOPMENT 0056

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 131,257	$ 127,224
Other Benefits	59,110	58,720
TOTAL 1000	190,367	185,944
2000. COMMODITIES		
2010. Office Supplies	2,400	2,400
2120. Minor Equipment, Instruments & Tools	200	200
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	200	200
2570. Clothing, Dry Goods, Etc.	100	100
2620. Postage	100	100
TOTAL 2000	3,200	3,200
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	2,473	2,413
3220. Advertising	2,700	2,700
3240. Binding, Printing & Reproduction	200	200
3360. Special Postage & Express Shipping	200	200
3390. Other Special Services	1,500	1,500
3510. Travel & Entertainment	2,800	2,800
3520. Dues & Subscriptions	1,400	1,400
3530. Training, Registration Fees, Etc.	1,000	1,000
TOTAL 3000	12,273	12,213
GRAND TOTAL	$ 205,840	$ 201,357

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	COMMUNITY DEVELOPMENT
001	075	0056

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Community Development Admin.	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
Program Coordinator	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
CDBG Program Specialist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 127,224
LONGEVITY				2,499
VACATION BUYBACK				3,067
FRINGE BENEFITS				53,154
GRAND TOTAL	3	3	3	$ 185,944

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	CODE ADMINISTRATION 0060

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,222,378	$ 1,290,477
2000. COMMODITIES	20,700	19,400
3000. CONTRACTUAL SERVICES	267,475	284,548
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	-255	0
SUBTOTAL	1,510,298	1,594,425
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,510,298	$ 1,594,425

FUNCTION: This division makes detailed inspections of all new building, plumbing, electrical facilities, and other mechanical installation; issues various construction permits, collects water and sewer pro rata and tap fees; enforces building, electrical, plumbing, zoning, sign, swimming pool, water well and trailer park ordinances; and property maintenance codes pertaining to such matters as dilapidated structures, junk vehicles, weeds and debris, and nuisance water in streets. The division seeks out code violations and attempts to bring them into compliance. Contracts are prepared and supervised for removal of dilapidated structures and clearing of weedy lots. Complaints are filed in Municipal Court when other code violations are not corrected. The division also processes appeals to the Building Code Board of Appeals and Zoning Board of Adjustment, and reviews and proposes updating of the various codes on a continuing basis as needed.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
To review residential plans within 48 hours of receiving completed application.	1,300 of 1,415 permits 91.8%	1,100 of 1,200 permits 91.6%	1,350 of 1,450 permits 93%
To review commercial plans within 7 days of receiving completed application.	80 of 231 permits 34.6%	100 of 140 permits 72%	135 of 160 permits 84%
To respond to requests for building inspections within 24 hours.	20,300 of 22,550 inspect 90%	16,500 of 18,250 inspect 90.4%	21,500 of 23,000 inspect 93%
To check each property within the city limits for property Code Compliance	unable to determine	67%	100%
To achieve compliance to COM Property Codes	unable to determine	33%	67%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	CODE ADMINISTRATION 0060

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 805,820	$ 846,155
Other Benefits	416,558	444,322
TOTAL 1000	1,222,378	1,290,477
2000. COMMODITIES		
2010. Office Supplies	7,500	7,500
2020. Educational & Training Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	2,550	2,000
2120. Minor Equipment, Instruments & Tools	1,500	1,500
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	3,250	2,500
2570. Clothing, Dry Goods, Etc.	2,900	2,900
TOTAL 2000	20,700	19,400
3000. CONTRACTUAL SERVICES		
3113. General Liability, Workers Compensation Penalty	-2,283	0
3210. Hire of Equipment - Garage - Vehicles	110,441	117,548
3220. Advertising	1,000	1,000
3240. Binding, Printing & Reproduction	4,000	4,000
3420. Legal Filing Fees	1,100	10,000
3510. Travel & Entertainment	8,000	8,000
3520. Dues & Subscriptions	3,037	2,000
3530. Training, Registration Fees, Etc.	7,180	7,000
3950. Cleaning Lots	65,000	65,000
3955. Demolition of Dangerous Buildings	70,000	70,000
TOTAL 3000	267,475	284,548
6000. MISCELLANEOUS		
6990. Miscellaneous	-255	0
TOTAL 6000	-255	0
GRAND TOTAL	$ 1,510,298	$ 1,594,425

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	CODE ADMINISTRATION
001	075	0060

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Building Official	1	1	1	
Assistant Building Official	1	0	0	
TOTAL	2	1	1	
PROFESSIONAL				
Commercial Plans Examiner	0	1	1	
TOTAL	0	1	1	
TECHNICAL				
Code Enforcement Officer	6	6	6	
Code Enforcement Supervisor	1	1	1	
Inspector	6	6	6	
Oil & Gas Compliance Officer	0	1	1	
Plan Reviewer	1	1	1	
TOTAL	14	15	15	
OPERATIONS				
Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Account Clerk	1	1	2	
Administrative Assistant	1	1	1	
Secretary	1	1	0	
TOTAL	3	3	3	
BASE SALARIES				$ 846,155
LONGEVITY				12,411
VACATION BUYBACK				9,179
FRINGE BENEFITS				422,732
GRAND TOTAL	22	23	23	$ 1,290,477

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SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	GIS ADMINISTRATION 0075

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 378,288	$ 377,356
2000. COMMODITIES	5,535	5,535
3000. CONTRACTUAL SERVICES	22,415	21,415
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	406,238	404,306
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 406,238	$ 404,306

FUNCTION: This division is responsible for the City of Midland Geographic Information System (GIS) database. The division provides timely and accurate geographic data, maps and custom applications to city employees and the general public. The division also provides GIS training and support services to end users in multiple city departments and other outside agencies. Some examples of GIS data layers available include: property boundaries, infrastructure assets, administrative districts, etc.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Manage the ArcSDE Enterprise Geodatabase.	98%	98%	98%
Keep GIS base map data current for internal and external users.	98%	98%	99%
Provide GIS end users and GIS staff with the necessary training and support so they can effectively use the GIS software.	99%	99%	99%
Develop requested GIS applications in a timely manner with the necessary functionality.	99%	99%	99%
Complete requested map products in 5 buinesss days.	100%	99%	99%
Complete requested data orders in 10 business days.	100%	99%	99%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	GIS ADMINISTRATION 0075

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 259,751	$ 262,152
Other Benefits	118,537	115,204
TOTAL 1000	378,288	377,356
2000. COMMODITIES		
2010. Office Supplies	2,500	2,500
2115. Minor Furniture & Fixtures	250	250
2155. Minor Computer Hardware & Peripherals	2,585	2,585
2570. Clothing, Dry Goods, etc.	150	150
2620. Postage	50	50
TOTAL 2000	5,535	5,535
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	1,800	1,800
3360. Special Postage & Express Shipping	50	50
3405. Software Maintenance	4,400	4,400
3510. Travel & Entertainment	5,500	5,500
3520. Dues & Subscriptions	500	500
3530. Training, Registration Fees, Etc.	8,165	8,165
3540. Educational Assistance	2,000	1,000
TOTAL 3000	22,415	21,415
GRAND TOTAL	$ 406,238	$ 404,306

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	GIS ADMINISTRATION
001	075	0075

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
GIS Division Manager	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
GIS Database Administrator	1	1	1	
GIS Lead Analyst	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
GIS Specialist	1	1	1	
GIS Technician	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 262,152
LONGEVITY				3,900
VACATION BUYBACK				3,756
FRINGE BENEFITS				107,548
GRAND TOTAL	6	6	6	$ 377,356

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 975,041	$ 1,114,171
2000. COMMODITIES	9,425	11,100
3000. CONTRACTUAL SERVICES	79,567	79,885
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	2,000	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,066,033	1,207,156
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	7,626	5,644
SUBTOTAL	7,626	5,644
TOTAL	$ 1,073,659	$ 1,212,800

FUNCTION: This division includes the office of the Engineering and Development Director who supervises and directs the activities of the Development Services Department. The divisions of the department include: Planning & Development, Community Development, Code Administration, Geographic Information System Administration, Engineering Services, and Transportation.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Review plans for public works in 5 or fewer working days.	35 of 48 73%	76%	85%
Review site plans for building permits in 3 or fewer working days.	28 of 36 78%	78%	80%
Respond to requests for floodplain data within 1 working day.	354 of 364 97%	98%	98%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 682,727	$ 755,455
Overtime	10,716	10,716
Other Benefits	281,598	348,000
TOTAL 1000	975,041	1,114,171
2000. COMMODITIES		
2010. Office Supplies	5,000	6,000
2110. Motor Vehicle Supplies	50	50
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments & Tools	1,200	1,200
2155. Minor Computer Hardware & Peripherals	500	1,000
2160. Computer Software & Supplies	1,000	1,000
2310. Janitor Supplies	50	50
2320. Medical Supplies	50	50
2570. Clothing, Dry Goods, etc.	1,000	1,000
2620. Postage	75	250
TOTAL 2000	9,425	11,100
3000. CONTRACTUAL SERVICES		
3113. General Liability Workers Compensation Penalty	-11	0
3200. Lab Tests - Streets	500	500
3210. Hire of Equipment - Garage - Vehicles	39,164	32,054
3212. Equipment Rental - External	1,464	1,561
3220. Advertising	500	500
3270. Notary Bonds	100	100
3360. Special Postage & Express Shipping	100	300
3405. Software Maintenance	21,000	21,000
3510. Travel & Entertainment	6,750	10,800
3520. Dues & Subscriptions	6,000	5,200
3530. Training, Registration Fees, Etc.	3500	7370
3540. Educational Assistance	500	500
TOTAL 3000	79,567	79,885
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	2,000	2,000
TOTAL 5000	2,000	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	ENGINEERING SERVICES 0080

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Equipment	$ 6,251	$ 5,644
8900. EDP Software	1,375	0
TOTAL 8000	7,626	5,644
GRAND TOTAL	$ 1,073,659	$ 1,212,800

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	ENGINEERING SERVICES
001	075	0080

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Engineering & Development Director	1	1	1	
City Engineer	1	1	1	
Assistant City Engineer	1	1	1	
TOTAL	3	3	3	
PROFESSIONAL				
Engineer	2	2	2	
TOTAL	2	2	2	
TECHNICAL				
Engineering Technician	9	9	9	
TOTAL	9	9	9	
SUPERVISORY				
Chief City Surveyor	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 751,742
PART TIME/TEMPORARY				3,713
LONGEVITY				9,594
VACATION BUYBACK				9,450
OVERTIME				10,716
FRINGE BENEFITS				328,956
GRAND TOTAL	16	16	16	$ 1,114,171

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 3,069,836	$ 2,984,059
2000. COMMODITIES	233,743	246,455
3000. CONTRACTUAL SERVICES	1,724,854	1,784,471
4000. MAINTENANCE - STRUCTURES	867,782	343,000
5000. MAINTENANCE - EQUIPMENT	128,812	120,600
6000. MISCELLANEOUS	-19,261	0
SUBTOTAL	6,005,766	5,478,585
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 6,005,766	$ 5,478,585

FUNCTION: The Transportation Division is one of six divisions within the Department of Development Services. The purpose of the division is to manage and maintain all public right-of-ways within the corporate limits of the City of Midland. This includes the operation, installation and maintenance of the city traffic signal system and traffic control devices as well as the maintenance and repair of all pavement surfaces with the municipal domain.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Respond to citizen requests for Traffic Control Devices within 10 days.	99%	99%	100%
Respond to calls for malfunctioning traffic signals within 20 min. during normal working days /30 minutes after hours.	98%	99%	100%
Respond to citizen calls for information within same day.	97%	99%	100%
Pothole Repair			
a) complaint originated - respond within 3-5 days.	92%	95%	90%
b) emergency potholes - respond within 24 hours.	100%	100%	100%
Pavement Cut Repair - respond to request within 15 days	90%	95%	98%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,947,464	$ 1,862,017
Overtime	59,584	59,584
Other Benefits	1,062,788	1,062,458
TOTAL 1000	3,069,836	2,984,059
2000. COMMODITIES		
2010. Office Supplies	9,785	9,785
2020. Educational & Training Supplies	400	400
2110. Motor Vehicle Supplies	600	600
2115. Minor Furniture & Fixtures	2,000	500
2120. Minor Equipment, Instruments & Tools	16,000	16,000
2150. Fuel Supplies	400	400
2155. Minor Computer Hardware & Peripherals	2,100	2,100
2160. Computer Software & Supplies	2,200	2,200
2170. Welding Supplies	1,900	1,900
2220. Ice	2,820	2,820
2310. Janitor Supplies	2,700	2,700
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	3,200	8,200
2410. Traffic Supplies	170,788	178,000
2420. Barricades & Warning Signs	8,000	10,000
2570. Clothing, Dry Goods, etc.	10,500	10,500
2620. Postage	50	50
TOTAL 2000	233,743	246,455
3000. CONTRACTUAL SERVICES		
3030. Light & Power	246,000	230,000
3040. Water	4,000	4,000
3113. General Liability, Workers Compensation Penalty	-275	-726
3200. Lab Tests - Streets	500	500
3210. Hire of Equipment - Garage - Vehicles	1,428,599	1,501,597
3212. Equipment Rental - External	4,600	4,600
3230. Laundry & Cleaning	1,150	4,820
3235. Janitorial Services	4,000	6,000
3280. Temporary Help	900	1,800
3320. Wrecker Services	500	500
3390. Other Special Services	1,000	1,000
3405. Software Maintenance	1,000	1,000
3510. Travel & Entertainment	16,500	13,000
3520. Dues & Subscriptions	1,900	1,900
3530. Training, Registration Fees, Etc.	11,800	11,800

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	DEVELOPMENT SERVICES 075	TRANSPORTATION 0085

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3540. Educational Assistance	$ 1,000	$ 1,000
3920. Rent	1,680	1,680
TOTAL 3000	1,724,854	1,784,471
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	3,000	5,500
4120. Storm Sewers	1,500	1,500
4210. Sidewalks, Curbs, Culberts, Etc.	40,000	21,000
4220. Streets, Roadways, Etc.	315,000	315,000
4240. Seal Coat Application	508,282	0
TOTAL 4000	867,782	343,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	7,000
5120. Instruments & Apparatus - Major	3,600	3,600
5210. Signal System	124,212	110,000
TOTAL 5000	128,812	120,600
6000. MISCELLANEOUS		
6990. Miscellaneous	-19,261	0
TOTAL 6000	-19,261	0
GRAND TOTAL	$ 6,005,766	$ 5,478,585

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	DEVELOPMENT SERVICES	TRANSPORTATION
001	075	0085

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Transportation Manager	1	1	1	
Assistant Transportation Manager	1	1	1	
Superintendent	2	2	2	
TOTAL	4	4	4	
TECHNICAL				
Engineering Techician	2	2	2	
Operations Planner	1	1	1	
Traffic Signal Mechanic	1	1	1	
Traffic Signal Technician	3	3	3	
TOTAL	7	7	7	
SUPERVISORY				
Labor Supervisor	5	5	5	
Senior Traffic Engineer Technician	1	1	1	
Traffic Signal Supervisor	1	1	1	
TOTAL	7	7	7	
SKILLED CRAFT				
Sign Technician	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Equipment Operator	33	33	33	
Maintenance Specialist	8	8	8	
TOTAL	41	41	41	
CLERICAL				
Records Specialist	1	1	1	
Secretary	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 1,836,396
PART TIME/TEMPORARY				25,621
LONGEVITY				33,882
VACATION BUYBACK				13,542
OVERTIME				59,584
FRINGE BENEFITS				1,040,034
VACANCIES				(25,000)
GRAND TOTAL	63	63	63	$ 2,984,059

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,803,019	$ 1,936,972
2000. COMMODITIES	106,600	99,700
3000. CONTRACTUAL SERVICES	3,468,643	3,983,906
4000. MAINTENANCE - STRUCTURES	182,000	182,000
5000. MAINTENANCE - EQUIPMENT	8,000	8,000
6000. MISCELLANEOUS	-10,963	0
SUBTOTAL	5,557,299	6,210,578
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	25,000	25,000
SUBTOTAL	25,000	25,000
TOTAL	$ 5,582,299	$ 6,235,578

FUNCTION: The Community Services Director has general responsibility for all programs in Parks and Recreation, Martin Luther King Jr. Center, Health and Senior Services, and Animal Services. The parks function of this division provides for general purpose public parks. The recreational function is chiefly carried out through a system of privatization contracts and operating agreements. The division provides liaison support to numerous nonprofit and civic organizations which in turn provide for and carry out a full scope of recreational services for the citizens throughout the year.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
The number of park reservations during the year.	381	400	400
Number of Park Division waived rental fees during the year.	38	50	25
The total revenue collected from park reservations during the year.	$26,340	$30,000	$30,000
Total estimated visitors to Midland resulting from events housed by the Parks & Recreation Department.	108,243	140,271	140,000
The estimated Direct Visitor Spending spent in Midland resulting from events housed by the Park & Recreation Department.	$6,734,650	$14,165,045	$14,165,045

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,183,508	$ 1,238,495
Overtime	34,506	34,506
Other Benefits	585,005	663,971
TOTAL 1000	1,803,019	1,936,972
2000. COMMODITIES		
2010. Office Supplies	1,500	1,500
2020. Educational & Training Supplies	500	500
2110. Motor Vehicle Supplies	500	500
2115. Minor Furniture & Fixtures	1,000	1,000
2120. Minor Equipment, Instruments & Tools	10,000	10,000
2130. Plant Lubrication & Supplies	2,500	2,500
2140. Electrical Parts & Supplies	30,000	30,000
2150. Heating Fuel Supplies	200	200
2170. Welding Supplies	5,000	5,000
2200. Food	1,500	1,000
2210. Water	500	1,000
2220. Ice	1,200	1,200
2310. Janitor Supplies	15,000	17,500
2320. Medical Supplies	500	500
2330. Chemicals & Insecticides	2,000	2,000
2520. Botanical & Agricultural Supplies	25,000	15,000
2570. Clothing, Dry Goods, Etc.	8,500	8,500
2620. Postage	200	1,300
2640. Safety Supplies & Minor Equipment	1,000	500
TOTAL 2000	106,600	99,700
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	10,000	20,000
3030. Light & Power	525,000	500,000
3040. Water	700,000	1,000,000
3113. General Liability Penalty	-5,459	-13,439
3210. Hire of Equipment - Garage - Vehicles	301,202	282,545
3212. Equipment Rental - External	7,500	7,500
3235. Janitorial Services	0	1,500
3240. Binding, Printing & Reproduction	200	200
3310. Exterminator	0	500
3360. Special Postage & Express Shipping	100	100
3370. Grounds Maintenance	1,846,600	2,100,000
3390. Other Special Services	68,500	70,000
3510. Travel & Entertainment	6,000	6,000
3520. Dues & Subscriptions	2,000	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	PARKS & RECREATION 0090

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3530. Training, Registration Fees, Etc.	$ 4,000	$ 4,000
3540. Educational Assistance	2,500	2,500
3550. Employee Awards	500	500
TOTAL 3000	3,468,643	3,983,906
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	80,000	80,000
4012. Security Fencing	2,000	2,000
4210. Sidewalks, Curbs, Culberts, Etc.	5,000	5,000
4940. Irrigation Equipment	95,000	95,000
TOTAL 4000	182,000	182,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	1,000	1,000
5110. Machinery, Tools & Implements	7,000	7,000
TOTAL 5000	8,000	8,000
6000. MISCELLANEOUS		
6990. Miscellaneous	-10,963	0
TOTAL 6000	-10,963	0
CAPITAL OUTLAY		
8000. EQUIPMENT		
8441. Recreational Equipment	25,000	25,000
TOTAL 8000	25,000	25,000
GRAND TOTAL	$ 5,582,299	$ 6,235,578

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	PARKS & RECREATION
001	090	0090

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Community Services Director	1	1	1	
Assistant Comm Services Director	0	1	1	
Parks and Recreation Manager	1	1	1	
Parks Superintendent	1	1	1	
TOTAL	3	4	4	
PROFESSIONAL				
Urban Forester	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Construction Supervisor	1	1	1	
Irrigation Supervisor	1	1	1	
Labor Supervisor	3	3	3	
TOTAL	5	5	5	
SKILLED CRAFT				
Construction Specialist	3	3	3	
Electrician Apprentice	1	1	1	
Irrigation Technician	6	6	6	
Small Engine Mechanic	1	1	1	
Welder	1	1	1	
TOTAL	12	12	12	
OPERATIONS				
Equipment Operator	2	2	2	
Maintenance Specialist	16	16	16	
TOTAL	18	18	18	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	PARKS & RECREATION
001	090	0090

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
BASE SALARIES				$ 1,218,495
PART TIME/TEMPORARY				20,000
LONGEVITY				23,262
VACATION BUYBACK				12,541
CAR ALLOWANCE				7,800
SPECIAL PAY				2,208
OVERTIME				34,506
FRINGE BENEFITS				638,160
VACANCIES				(20,000)
GRAND TOTAL	40	41	41	$ 1,936,972

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 623,985	$ 570,220
2000. COMMODITIES	36,750	36,750
3000. CONTRACTUAL SERVICES	272,885	282,491
4000. MAINTENANCE - STRUCTURES	2,000	2,000
5000. MAINTENANCE - EQUIPMENT	800	800
6000. MISCELLANEOUS	1,400	1,400
SUBTOTAL	937,820	893,661
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 937,820	$ 893,661

FUNCTION: This division picks up and impounds stray animals, picks up dead animals, keeps records of all animals impounded, issues receipts of all fees collected, maintains the shelter properly, and enforces ordinances as passed by the City Charter and state laws as mandated.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Response Time: Complaint	30 minutes	30 minutes	30 minutes
Emergency	20 minutes	20 minutes	20 minutes
Trap requests.	3 days	1 day	1 day
Month: Micro-chips sold	134	115	120
Licenses Issued	1,788	1,975	2,000
Pet reclaim	77	65	60
Pets adopted	80	67	72
Spary/Neuter Vouchers per month: Issued	209	239	240
Redeemed	176	229	230
Bite investigations per month	33	31	30

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 416,557	$ 375,194
Overtime	2,871	2,871
Other Benefits	204,557	192,155
TOTAL 1000	623,985	570,220
2000. COMMODITIES		
2010. Office Supplies	2,800	2,800
2020. Educational & Training Supplies	500	500
2120. Minor Equipment, Instruments & Tools	4,100	4,100
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	200	200
2170. Welding Supplies	100	100
2310. Janitor Supplies	1,800	1,800
2320. Medical Supplies	3,800	3,800
2330. Chemicals & Insecticides	2,500	2,500
2520. Botanical & Agricultural Supplies	200	200
2530. Animal Feed	6,000	6,000
2540. Ammunition	150	150
2560. Laboratory Supplies	6,000	6,000
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2610. Pet License Tag	1,400	1,400
2620. Postage	4,000	4,000
TOTAL 2000	36,750	36,750
3000. CONTRACTUAL SERVICES		
3030. Light & Power	14,000	14,000
3040. Water	13,000	13,000
3113. General Liability, Workers Compensation Penalty	-2,096	-2,456
3210. Hire of Equipment - Garage - Vehicles	90,251	100,697
3212. Equipment Rental - External	2,600	2,600
3220. Advertising	100	100
3240. Binding, Printing & Reproduction	3,000	3,000
3270. Notary Bonds	100	100
3360. Special Postage & Express Shipping	1,600	1,600
3390. Other Special Services	900	900
3460. Veterinary Fees	139,000	139,000
3470. Medical Lab Fees	100	100
3510. Travel & Entertainment	5,900	5,900
3520. Dues & Subscriptions	1,000	1,000
3525. Legal & Technical Reference Material	450	450
3530. Training, Registration Fees, Etc.	2,500	2,500
3550. Employee Awards	480	0
TOTAL 3000	272,885	282,491

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	ANIMAL SERVICES 0091

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 1,800	$ 1,800
4940. Irrigation Equipment	200	200
TOTAL 4000	2,000	2,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	700	700
5120. Instruments & Apparatus - Major	100	100
TOTAL 5000	800	800
6000. MISCELLANEOUS		
6990. Miscellaneous	1,400	1,400
TOTAL 6000	1,400	1,400
GRAND TOTAL	$ 937,820	$ 893,661

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	ANIMAL SERVICES
001	090	0091

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Animal Services Manager	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Animal Services Officer	5	5	5	
TOTAL	5	5	5	
SUPERVISORY				
Assistant Animal Services Manager	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Maintenance Specialist	3	3	3	
TOTAL	3	3	3	
CLERICAL				
Administrative Assistant	1	1	1	
Records Specialist	2	2	2	
TOTAL	3	3	3	
BASE SALARIES				$ 375,194
LONGEVITY				3,696
VACATION BUYBACK				1,894
OVERTIME				2,871
FRINGE BENEFITS				186,565
GRAND TOTAL	13	13	13	$ 570,220

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SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR CNTR 0093

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 392,372	$ 391,201
2000. COMMODITIES	55,600	55,900
3000. CONTRACTUAL SERVICES	91,393	73,663
4000. MAINTENANCE - STRUCTURES	48,000	44,000
5000. MAINTENANCE - EQUIPMENT	3,000	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	590,365	566,764
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 590,365	$ 566,764

FUNCTION: The Martin Luther King Jr. Center provides a facility for Camp Fire Boys & Girls programs, COM Aquatics programs and YMCA programs. Youth development activities are also housed in this facility. Rooms at the Martin Luther King Jr. Center are available for public use through a rental system, as are rentals of all city parks and park facilities.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
The number of MLK facility reservations during the year.	649	23	100
The number MLK waived rental fees during the year.	742	178	150
The number of pool facility rentals during the year.	23	25	50
The number of recreation programs offered during the year.	26	25	30
The total revenue collected for Recreation Division programs and reservations during the year.	$89,410	$75,000	$80,000
The total number of Recreation Division participants during the year.	40,192	62,500	75,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR. CNTR. 0093

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 304,677	$ 305,228
Overtime	5,000	5,000
Other Benefits	82,695	80,973
TOTAL 1000	392,372	391,201
2000. COMMODITIES		
2010. Office Supplies	3,000	4,000
2020. Educational/ Training Supplies	0	800
2115. Minor Furntirue & Fixtures	4,000	4,000
2120. Minor Equipment, Instruments & Tools	10,000	10,000
2140. Electrical Parts & Supplies	200	200
2200. Food	700	700
2310. Janitor Supplies	5,000	2,500
2320. Medical Supplies	2,000	3,000
2330. Chemicals & Insecticides	15,200	15,200
2510. Recreational Supplies	6,000	6,000
2570. Clothing, Dry Goods, Etc.	6,000	6,000
2620. Postage	500	500
2640. Safety Supplies & Minor Equipment	3,000	3,000
TOTAL 2000	55,600	55,900
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	17,500	10,000
3030. Light & Power	28,000	15,000
3040. Water	8,000	6,000
3210. Hire of Equipment - Garage - Vehicles	17,393	14,663
3212. Equipment Rental - External	1,500	5,000
3220. Advertising	1,000	5,000
3235. Janitorial Services	500	500
3240. Binding, Printing & Reproduction	200	200
3310. Exterminator	250	250
3390. Other Special Services	5,000	5,000
3510. Travel & Entertainment	5,300	5,300
3520. Dues & Subscriptions	750	750
3530. Training, Registration Fees, Etc.	6,000	6,000
TOTAL 3000	91,393	73,663
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	8,000	4,000
4920. Swimming Pools	40,000	40,000
TOTAL 4000	48,000	44,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	MARTIN LUTHER KING JR. CNTR. 0093

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 3,000	$ 2,000
TOTAL 5000	3,000	2,000
GRAND TOTAL	$ 590,365	$ 566,764

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	MARTIN LUTHER KING JR CNTR
001	090	0093

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Recreation Superintendent	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Recreation Coordinator	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Facility Operator	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Records Specialist	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 135,228
PART TIME/TEMPORARY				170,000
LONGEVITY				570
OVERTIME				5,000
FRINGE BENEFITS				80,403
GRAND TOTAL	4	4	4	$ 391,201

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,125,113	$ 1,203,934
2000. COMMODITIES	135,233	131,219
3000. CONTRACTUAL SERVICES	457,448	456,818
4000. MAINTENANCE - STRUCTURES	1,000	1,000
5000. MAINTENANCE - EQUIPMENT	200	200
6000. MISCELLANEOUS	-374	100
SUBTOTAL	1,718,620	1,793,271
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,718,620	$ 1,793,271

FUNCTION: This department is concerned with the prevention of disease and promotion of good health and well-being by community effort. Various programs carried out by this department are environmental sanitation, food establishment inspection, vector control, public health laboratory services, public health education, communicable disease control, public health laboratory services, and the maintenance of records on vital statistics such as immunization , and all illness.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Communicable disease reports will be investigated within 8 hours.	95%	100%	100%
MHD patients ages 0-2 will have a 90% compliance rate for up-to-date immunizations.	80%	90%	90%
100% of environmental complaints will be investigated within 48 hours.	90%	100%	100%
100% of food service establishments will be inspected a minimum of 3 times per year.	90%	100%	100%
100% of water customers will be notified of positive tests results within 8 working hours.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 778,292	$ 799,225
Other Benefits	346,821	404,709
TOTAL 1000	1,125,113	1,203,934
2000. COMMODITIES		
2010. Office Supplies	10,844	10,844
2020. Educational & Training Supplies	750	800
2115. Minor Furniture & Fixtures	8,808	6,000
2120. Minor Equipment, Instruments & Tools	10,800	8,000
2140. Electrical Parts & Supplies	500	500
2160. Computer Software & Supplies	1,500	1,500
2310. Janitorial Supplies	241	300
2320. Medical Supplies	28,000	28,000
2321. TDH Medical Supplies	34,000	34,000
2330. Chemicals & Insecticides	6,650	6,650
2560. Laboratory Supplies	32,015	33,000
2570. Clothing, Dry Goods, Etc.	1,000	1,500
2620. Postage	125	125
TOTAL 2000	135,233	131,219
3000. CONTRACTUAL SERVICES		
3010. Communication	3,431	4,000
3020. Heat & Natural Gas	10,000	10,000
3030. Light & Power	43,000	43,000
3040. Water	3,000	3,000
3210. Hire of Equipment - Garage - Vehicles	42,377	36,906
3212. Equipment Rental - External	2,500	2,500
3220. Advertising	1,000	1,000
3235. Janitorial Services	350	350
3240. Binding, Printing & Reproduction	1,700	1,700
3270. Notary Bonds	100	100
3300. Outside Sanitation Services	2,000	2,000
3350. Bank Services	0	522
3360. Special Postage & Express Shipping	2,400	2,000
3390. Other Special Services	15,000	14,000
3450. Consulting Fees	1,000	6,600
3455. Health Care Professionals	27,550	27,500
3510. Travel & Entertainment	12,579	12,579
3520. Dues & Subscriptions	1,200	1,200
3525. Legal & Technical Reference Materials	800	800
3530. Training, Registration Fees, Etc.	5,100	5,100
3540. Educational Assistance	2,000	2,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	COMMUNITY SERVICES 090	HEALTH & SENIOR SERVICES 0100

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3920. Rent	$ 1,400	$ 1,000
3985. Community & Senior Services	278,961	278,961
TOTAL 3000	457,448	456,818
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,000	1,000
TOTAL 4000	1,000	1,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	200	200
TOTAL 5000	200	200
6000. MISCELLANEOUS		
6990. Miscellaneous	-374	100
TOTAL 6000	-374	100
GRAND TOTAL	$ 1,718,620	$ 1,793,271

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	COMMUNITY SERVICES	HEALTH & SENIOR SERVICES
001	090	0100

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Health/Senior Service Administrator	1	1	1	
TOTAL	1	1	1	
PROFESSIONAL				
Public Health Nurse *	5	5	5	
TOTAL	5	5	5	
TECHNICAL				
Health Inspector	5	5	5	
Immunization Program Educator	1	1	1	
Lab Manager	1	1	1	
Public Health Technician	1	2	2	
TOTAL	8	9	9	
SKILLED CRAFT				
Lab Assistant	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	1	1	1	
Immunization Clerk *	0.5	1	1	
Records Specialist *	2	2	2	
TOTAL	4.5	5	5	
BASE SALARIES				$ 796,572
PART TIME/TEMPORARY				2,653
LONGEVITY				11,670
VACATION BUYBACK				10,874
SPECIAL PAY				1,200
FRINGE BENEFITS				380,965
GRAND TOTAL	19.5	21	21	$ 1,203,934

* Seven positions reimbursed by the Texas Department of Health:
- 2 Public Health Nurses
- 1 Records Specialist
- 1 Immunization Clerk
- 1 Health Inspector
- 1 Public Health Technician
- 1 Immunization Program Educator

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	VCLG PROGRAM 0105

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 53,930	$ 47,131
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	2,550	2,550
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	56,480	49,681
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 56,480	$ 49,681

FUNCTION: The Victim Crime Liaison office will work to assist eligible victims of crime, guardians of victims, or relatives of deceased victims in obtaining benefits under the Crime Victim Compensation Act. This position is partially funded by a grant from the Texas Attorney General's office and is subject to renewal on a yearly basis.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Number of Victims Served	1,200	1,275	1,300
Public Awareness Presentation	10	12	12

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	VCLG PROGRAM 0105

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 36,827	$ 31,644
Other Benefits	17,103	15,487
TOTAL 1000	53,930	47,131
3000. CONTRACTUAL SERVICES		
3510. Travel & Entertainment	1,600	1,600
3530. Training, Registration Fees, Etc.	950	950
TOTAL 3000	2,550	2,550
GRAND TOTAL	$ 56,480	$ 49,681

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	VCLG PROGRAM
001	110	0105

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
TECHNICAL				
Crime Victim Liaison	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 31,644
LONGEVITY				309
FRINGE BENEFITS				15,178
GRAND TOTAL	1	1	1	$ 47,131

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	AIRPORT POLICE 0107

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,225,506	$ 1,238,588
2000. COMMODITIES	500	500
3000. CONTRACTUAL SERVICES	155,291	142,064
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	500	500
SUBTOTAL	1,381,797	1,381,652
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,381,797	$ 1,381,652

FUNCTION: The function of the Airport Police is to provide 24 hour security for the Midland International Airport. Officers patrol secured areas of the airport and respond to aircraft alerts. They provide security at the screening checkpoint which ensures the safety of passengers and airport employees. The Airport Police work closely with Airport Operations, Midland Fire Department, US Transportation Safety Administration, US Immigrations and Customs Enforcement, and the Federal Aviation Administration. Additionally, they provide some patrol functions in the recently annexed areas near the airport.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Have two officers on duty during operational hours of the security checkpoint 90% of the time.	100%	100%	100%
Response time to security checkpoint alarms will be 5 minutes or less 95% of the time.	100%	100%	100%

FAA mandated.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	AIRPORT POLICE 0107

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 789,005	$ 795,384
Overtime	6,781	6,781
Other Benefits	429,720	436,423
TOTAL 1000	1,225,506	1,238,588
2000. COMMODITIES		
2010. Office Supplies	300	300
2120. Minor Equipment, Instruments & Tools	200	200
TOTAL 2000	500	500
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	151,041	137,814
3510. Travel & Entertainment	2,550	2,550
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	1,500	1,500
TOTAL 3000	155,291	142,064
6000. MISCELLANEOUS		
6990. Miscellaneous	500	500
TOTAL 6000	500	500
GRAND TOTAL	$ 1,381,797	$ 1,381,652

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	AIRPORT POLICE
001	110	0107

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SUPERVISORY					
Police Lieutenant		1	1	1	
Police Sergeant		2	2	2	
	TOTAL	3	3	3	
POLICE SAFETY					
Police Officer		11	11	11	
	TOTAL	11	11	11	
BASE SALARIES					$ 795,384
LONGEVITY					16,182
CERTIFICATION PAY					17,520
EDUCATION PAY					21,264
VACATION BUYBACK					15,442
OVERTIME					6,781
FRINGE BENEFITS					366,015
GRAND TOTAL		14	14	14	$ 1,238,588

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SPECIAL OPERATIONS - STEP 0109

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 57,635	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	57,635	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 57,635	$ 0

FUNCTION: This division is used to account for the overtime and fringes associated with the STEP program. Base salaries are accounted for in other divisions of the Police Department. The cost of this division is fully reimbursed by the Texas State Department of Highways and Public Transportation.

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SPECIAL OPERATIONS-STEP 0109

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Overtime	$ 44,405	$ 0
Other Benefits	13,230	0
TOTAL 1000	57,635	0
GRAND TOTAL	$ 57,635	$ 0

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,013,270	$ 986,572
2000. COMMODITIES	101,643	101,643
3000. CONTRACTUAL SERVICES	190,424	181,938
4000. MAINTENANCE - STRUCTURES	500	500
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,200	2,200
SUBTOTAL	1,308,037	1,272,853
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,308,037	$ 1,272,853

FUNCTION: This bureau is responsible for the administration of the entire department. In addition to those services, the Administrative Services Bureau is responsible for the offices of: Planning and Research; Internal Affairs; Payroll and Accounting and Accreditation. The Accreditation Office was recently restructured and is now managed by a civilian employee.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Maintain compliance with 446 CALEA National Standards.	460	463	463
Sustained Racial Profiling Complaints	0	0	0

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 672,999	$ 651,487
Overtime	3,771	3,771
Other Benefits	336,500	331,314
TOTAL 1000	1,013,270	986,572
2000. COMMODITIES		
2010. Office Supplies	6,000	6,000
2020. Educational & Training Supplies	1,000	1,000
2115. Minor Furniture & Fixtures	2,000	2,000
2120. Minor Equipment, Instruments & Tools	500	500
2155. Minor Computer Hardware & Peripherals	200	200
2160. Computer Software & Supplies	3,000	3,000
2200. Food	1,200	1,200
2320. Medical Supplies	3,250	3,250
2570. Clothing, Dry Goods, Etc.	84,493	84,493
TOTAL 2000	101,643	101,643
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	69,408	60,922
3212. Equipment Rental - External	26,430	26,430
3230. Laundry & Cleaning	31,000	31,000
3240. Binding, Printing & Reproduction	6,000	6,000
3270. Notary Bonds	800	800
3360. Special Postage & Express Shipping	250	250
3390. Other Special Services	20,000	20,000
3405. Software Maintenance	1,650	1,650
3510. Travel & Entertainment	12,000	12,000
3520. Dues & Subscriptions	2,586	2,586
3525. Legal & Technical Reference Material	2,800	2,800
3530. Training, Registration Fees, Etc.	4,000	4,000
3540. Educational Assistance	13,500	13,500
TOTAL 3000	190,424	181,938
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	500	500
TOTAL 4000	500	500

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	POLICE ADMINISTRATION 0111

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ 2,200	$ 2,200
TOTAL 6000	2,200	2,200
GRAND TOTAL	$ 1,308,037	$ 1,272,853

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	POLICE ADMINISTRATION
001	110	0111

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Police Chief	1	1	1	
Accreditation Manager	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Crime Analysis Technician	1	1	1	
L.E. Planner & Grant Coordinator	1	1	1	
Supply Clerk	0	1	1	
TOTAL	2	3	3	
SUPERVISORY				
Crime Analysis Supervisor	1	1	1	
Police Lieutenant	1	1	1	
Police Sergeant	2	2	2	
TOTAL	4	4	4	
OPERATIONS				
Supply Clerk	1	0	0	
TOTAL	1	0	0	
CLERICAL				
Administrative Assistant	1	1	1	
Secretary	3	3	3	
TOTAL	4	4	4	
BASE SALARIES				$ 648,304
PART TIME/TEMPORARY				3,183
LONGEVITY				12,945
CERTIFICATION PAY				5,400
EDUCATION PAY				6,636
VACATION BUYBACK				10,034
SPECIAL PAY				3,000
OVERTIME				3,771
FRINGE BENEFITS				293,299
GRAND TOTAL	13	13	13	$ 986,572

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SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 2,375,823	$ 2,414,805
2000. COMMODITIES	106,710	106,710
3000. CONTRACTUAL SERVICES	705,492	713,320
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	2,500	2,500
6000. MISCELLANEOUS	1,200	1,200
SUBTOTAL	3,194,225	3,241,035
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 3,194,225	$ 3,241,035

FUNCTION: The Support Services Bureau is responsible for training, personnel and recruiting, community relations, public information, police records, data entry, and property and evidence. Some programs operated by this bureau include: the Cadet Program, Citizen Police Academy, and National Night Out. In addition, this bureau is responsible for liaison between the Police Department and the Communications and Information Systems Division for Police Communication/Computers, and with the Midland County Sheriff's Office for the housing of City prisoners.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Recruitment of new Police Officers:			
Number of applicants tested	128	85	85
Number of hired (based on year tested)	14	20	15
Percentage of officers passing or exceeding 50th percentile of national fitness standard.	80%	82%	82%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,569,182	$ 1,575,432
Overtime	38,387	38,387
Other Benefits	768,254	800,986
TOTAL 1000	2,375,823	2,414,805
2000. COMMODITIES		
2010. Office Supplies	19,000	19,000
2020. Educational & Training Supplies	2,000	2,000
2115. Minor Furniture & Fixtures	2,000	2,000
2120. Minor Equipment, Instruments & Tools	9,000	9,000
2140. Electrical Parts & Supplies	250	250
2160. Computer Software & Supplies	4,000	4,000
2170. Welding Supplies	360	360
2200. Food	1,250	1,250
2310. Janitorial Supplies	2,000	2,000
2330. Chemicals & Insecticides	200	200
2540. Ammunition	64,000	64,000
2570. Clothing, Dry Goods, Etc.	2,500	2,500
2640. Safety Supplies & Minor Equipment	150	150
TOTAL 2000	106,710	106,710
3000. CONTRACTUAL SERVICES		
3030. Light & Power	17,000	17,000
3040. Water	1,500	1,500
3210. Hire of Equipment - Garage - Vehicles	131,887	138,065
3220. Advertising	7,000	7,000
3237. Prisoner Lodging	487,000	487,000
3240. Binding, Printing & Reproduction	1,000	1,000
3260. Credit Bureau Fees	680	680
3360. Special Postage & Express Shipping	250	250
3390. Other Special Services	10,625	10,625
3480. Medical Examinations	13,250	13,250
3510. Travel & Entertainment	15,000	15,000
3520. Dues & Subscriptions	2,000	2,000
3530. Training, Registration Fees, Etc.	8,100	8,100
3540. Education Assistance	8,700	8,700
3990. Other	1,500	3,150
TOTAL 3000	705,492	713,320

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	SUPPORT SERVICES 0112

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,500	$ 2,500
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	500	500
5120. Instruments & Apparatus - Major	2,000	2,000
TOTAL 5000	2,500	2,500
6000. MISCELLANEOUS		
6990. Miscellaneous	1,200	1,200
TOTAL 6000	1,200	1,200
GRAND TOTAL	$ 3,194,225	$ 3,241,035

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	SUPPORT SERVICES
001	110	0112

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Deputy Police Chief	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Physical Fitness Coordinator	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Police Information Supervisor	1	1	1	
Police Lieutenant	2	2	2	
Police Sergeant	3	3	3	
Property Supervisor	1	1	1	
TRU Supervisor	1	1	1	
TOTAL	8	8	8	
POLICE SAFETY				
Police Officer	4	5	5	
Police Cadet	6	6	6	
TOTAL	10	11	11	
OPERATIONS				
Community Service Clerk	7	8	8	
Community Service Officer	1	0	0	
Maintenance Specialist	1	1	1	
Property Clerk	2	2	2	
TOTAL	11	11	11	
CLERICAL				
Administrative Assistant	1	1	1	
Police Records Supervisor	2	2	2	
Records Technician	8	8	8	
Secretary	1	1	1	
TOTAL	12	12	12	

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	SUPPORT SERVICES
001	110	0112

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
BASE SALARIES				$ 1,525,512
PART TIME/TEMPORARY				49,920
LONGEVITY				23,592
CERTIFICATION PAY				17,880
EDUCATION PAY				20,952
VACATION BUYBACK				12,166
SPECIAL PAY				3,000
OVERTIME				38,387
FRINGE BENEFITS				743,396
VACANCIES				(20,000)
GRAND TOTAL	43	44	44	$ 2,414,805

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 9,493,291	$ 9,511,290
2000. COMMODITIES	58,000	58,000
3000. CONTRACTUAL SERVICES	1,956,291	1,964,426
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	9,000	9,000
6000. MISCELLANEOUS	1,600	1,600
SUBTOTAL	11,518,182	11,544,316
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 11,518,182	$ 11,544,316

FUNCTION: The Field Operations Bureau is the department's largest bureau. The bureau's objective is to assist in the creation and implementation of policing procedures that not only combat the criminal element but also eliminate conditions that lead to crime. The bureau's purpose is to provide "first response" to all calls for police service. The bureau is comprised of: the Patrol Division and the Traffic section. Specialized units within the bureau consist of Field Training Office Program, the Explosive Ordinance Detail, Emergency Operations, Bicycle Patrol, the ATV (all-terrain vehicle) Unit, K-9 Unit, and the Gang Suppression Unit. Personnel assigned to the bureau are responsible for police patrol duties, traffic control, accident investigations, initial criminal investigations, handling of explosive devices, emergency operations, training newly graduated police recruits, and car program.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Police Officers will handle calls for service and will reduce the number of repeat calls for service, thereby reducing overall number of calls for service.	62,500	62,000	61,500
Police officers will work all on street accidents each year, and target violation causing accidents with the goal of reducing the number of accidents.	3,317	3,112	3,050

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	FIELD OPERATIONS 0113

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 6,056,799	$ 6,049,236
Overtime	183,456	183,456
Other Benefits	3,253,036	3,278,598
TOTAL 1000	9,493,291	9,511,290
2000. COMMODITIES		
2010. Office Supplies	10,800	10,800
2115. Minor Furniture & Fixtures	2,000	2,000
2120. Minor Equipment, Instruments & Tools	32,500	32,500
2160. Computer Software & Supplies	3,400	3,400
2220. Food	1,000	1,000
2330. Chemicals & Insecticides	300	300
2530. Animal Feed	4,000	4,000
2650. Photographic Supplies	4,000	4,000
TOTAL 2000	58,000	58,000
3000. CONTRACTUAL SERVICES		
3113. General Liability, Worker's Compensation Penalty	-6,721	0
3210. Hire of Equipment - Garage - Vehicles	1,586,661	1,588,075
3220. Advertising	500	500
3280. Temporary Help	339,639	339,639
3320. Wrecker Services	1,000	1,000
3405. Software Maintenance	500	500
3460. Veterinary Fees	5,000	5,000
3510. Travel & Entertainment	14,000	14,000
3520. Dues & Subscriptions	1,712	1,712
3530. Training, Registration Fees, Etc.	14,000	14,000
TOTAL 3000	1,956,291	1,964,426
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	9,000	9,000
TOTAL 5000	9,000	9,000
6000. MISCELLANEOUS		
6990. Miscellaneous	1,600	1,600
TOTAL 6000	1,600	1,600
GRAND TOTAL	$ 11,518,182	$ 11,544,316

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	FIELD OPERATIONS
001	110	0113

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Deputy Police Chief		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
Community Service Officer		0	3	3	
	TOTAL	0	3	3	
SUPERVISORY					
Police Lieutenant		4	4	4	
Police Sergeant		17	17	17	
	TOTAL	21	21	21	
POLICE SAFETY					
Police Officer		96	95	95	
	TOTAL	96	95	95	
OPERATIONS					
Community Service Officer		3	0	0	
	TOTAL	3	0	0	
CLERICAL					
Administrative Assistant		1	1	1	
Secretary		1	1	1	
	TOTAL	2	2	2	
BASE SALARIES					$ 6,049,236
LONGEVITY					74,280
CERTIFICATION PAY					86,520
EDUCATION PAY					134,520
VACATION BUYBACK					69,426
SPECIAL PAY					12,600
OVERTIME					183,456
FRINGE BENEFITS					2,936,252
VACANCIES					(35,000)
GRAND TOTAL		123	122	122	$ 9,511,290

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 3,919,742	$ 3,926,003
2000. COMMODITIES	39,824	39,324
3000. CONTRACTUAL SERVICES	518,149	537,087
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	1,000	1,000
SUBTOTAL	4,479,715	4,504,414
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 4,479,715	$ 4,504,414

FUNCTION: The purpose is to investigate all criminal offenses assigned to the various sections within the Bureau. Investigative Service Bureau personnel will initiate and conduct thorough investigations, prepare and execute arrest and/or search warrants, prepare case reports and any other documentation or assignments required to present complete cases to the appropriate prosecuting authority for successful prosecution of defendants. The Investigative Services Bureau gathers and disseminates information concerning criminal activity to other divisions within the Police Department.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Detectives will solve over 40% of the cases assigned for investigation.	61%	47%	47%
Maintain an auto theft recovery rate of 75% or greater.	75%	77%	77%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	POLICE 110	INVESTIGATIVE SERVICES 0114

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 2,464,590	$ 2,440,596
Overtime	107,795	107,795
Other Benefits	1,347,357	1,377,612
TOTAL 1000	3,919,742	3,926,003
2000. COMMODITIES		
2010. Office Supplies	13,000	13,000
2020. Educational & Training Supplies	500	500
2115. Minor Furniture & Fixtures	3,000	3,000
2120. Minor Equipment, Instruments & Tools	15,000	15,000
2155. Minor Computer Hardware & Peripherals	2,949	2,949
2160. Computer Software & Supplies	1,225	1,225
2200. Food	500	0
2320. Medical Supplies	650	650
2640. Clothing, Dry Goods, Etc.	2,000	2,000
2650. Photographic Supplies	1,000	1,000
TOTAL 2000	39,824	39,324
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	333,054	351,992
3212. Equipment Rental - External	61,800	61,800
3360. Special Postage & Express Shipping	700	700
3390. Other Special Services	50,000	50,000
3510. Travel & Entertainment	16,500	16,500
3520. Dues & Subscriptions	2,075	2,075
3530. Training, Registration Fees, Etc.	8,000	8,000
3920. Rent	21,660	21,660
3990. Other	24,360	24,360
TOTAL 3000	518,149	537,087
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	1,000	1,000
TOTAL 5000	1,000	1,000
6000. MISCELLANEOUS		
6990. Miscellaneous	1,000	1,000
TOTAL 6000	1,000	1,000
GRAND TOTAL	$ 4,479,715	$ 4,504,414

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	POLICE	INVESTIGATIVE SERVICES
001	110	0114

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Deputy Police Chief		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
ID Specialist		4	4	4	
Intelligence Analyst		0	1	1	
	TOTAL	4	5	5	
SUPERVISORY					
ID Supervisor		1	1	1	
Police Lieutenant		2	2	2	
Police Sergeant		5	5	5	
	TOTAL	8	8	8	
POLICE SAFETY					
Police Officer		28	28	28	
	TOTAL	28	28	28	
CLERICAL					
Administrative Assistant		1	1	1	
Secretary		3	2	2	
	TOTAL	4	3	3	
BASE SALARIES					$ 2,440,596
LONGEVITY					51,852
CERTIFICATION PAY					58,440
EDUCATION PAY					56,736
VACATION BUYBACK					29,979
SPECIAL PAY					31,596
OVERTIME					107,795
FRINGE BENEFITS					1,169,009
VACANCIES					(20,000)
GRAND TOTAL		45	45	45	$ 3,926,003

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 12,056,791	$ 12,328,588
2000. COMMODITIES	173,098	216,369
3000. CONTRACTUAL SERVICES	922,907	935,482
4000. MAINTENANCE - STRUCTURES	2,500	2,500
5000. MAINTENANCE - EQUIPMENT	13,000	13,000
6000. MISCELLANEOUS	-4,998	4,998
SUBTOTAL	13,163,298	13,500,937
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	18,484	20,700
SUBTOTAL	18,484	20,700
TOTAL	$ 13,181,782	$ 13,521,637

FUNCTION: This department, under the direction of the Fire Chief, is responsible for the protection of life and property, the enforcement of fire ordinances, fire prevention, fire suppression and rescue work. The department answers all fires and related emergency calls within Midland County.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Investigate all complaints within one working day.	10 of 10	100%	100%
Achieve average emergency en route time of 1:45.	1:52	1:52	1:50
Complete required monthly training.	100%	100%	100%
Average one pre-fire plan/month for every station.	10 / year	10 / year	12 / year

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 8,112,940	$ 8,157,714
Overtime	242,585	242,585
Other Benefits	3,701,266	3,928,289
TOTAL 1000	12,056,791	12,328,588
2000. COMMODITIES		
2010. Office Supplies	7,000	7,000
2020. Educational & Training Supplies	3,000	3,000
2115. Minor Furniture & Fixtures	25,400	25,400
2120. Minor Equipment, Instruments & Tools	38,000	38,000
2140. Electrical Parts & Supplies	600	6,471
2160. Computer Software & Supplies	5,200	5,200
2170. Welding Supplies	100	100
2200. Food	3,000	3,000
2310. Janitorial Supplies	18,000	18,000
2320. Medical Supplies	300	300
2330. Chemicals & Insecticides	7,150	7,150
2520. Botanical & Agricultural	1,148	1,148
2570. Clothing, Dry Goods, Etc.	62,600	100,000
2620. Postage	1,100	1,100
2640. Safety Supplies & Minor Equipment	500	500
TOTAL 2000	173,098	216,369
3000. CONTRACTUAL SERVICES		
3040. Water	26,000	26,000
3113. General Liability, Workers Compensation Penalty	-575	-5,266
3210. Hire of Equipment - Garage - Vehicles	809,737	833,503
3212. Equipment Rental - External	5,200	5,200
3220. Advertising	600	600
3230. Laundry & Cleaning	45,000	45,000
3240. Binding, Printing & Reproduction	750	750
3270. Notary Bonds	100	100
3280. Temporary Help	845	845
3370. Grounds maintenance	1,500	1,500
3390. Other Special Services	6,500	0
3510. Travel & Entertainment	12,000	12,000
3520. Dues & Subscriptions	1,000	1,000
3530. Training, Registration Fees, Etc.	9,750	9,750
3550. Employee Awards	4,500	4,500
TOTAL 3000	922,907	935,482

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE 0115

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,500	$ 2,500
TOTAL 4000	2,500	2,500
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures & Furnishings	1,000	1,000
5110. Machinery, Tools & Implements	3,000	3,000
5120. Instruments & Apparatus - Major	9,000	9,000
TOTAL 5000	13,000	13,000
6000. MISCELLANEOUS		
6990. Miscellaneous	-4,998	4,998
TOTAL 6000	-4,998	4,998
CAPITAL OUTLAY		
8000. EQUIPMENT		
8401. Furniture, Fixtures, Office Equipment	1,200	0
8470. Firefighting Equipment	17,284	20,700
TOTAL 8000	18,484	20,700
GRAND TOTAL	$ 13,181,782	$ 13,521,637

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE
001	115	0115

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Fire Chief		1	1	1	
Assistant Fire Chief		1	1	1	
Fire Battalion Chief		3	3	3	
	TOTAL	5	5	5	
FIRE SAFETY					
Fire Captain		27	27	27	
Fire Driver		48	48	48	
Fire Fighter		84	84	84	
Fire Cadet		6	6	6	
	TOTAL	165	165	165	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 8,107,794
PART TIME / TEMPORARY					49,920
LONGEVITY					142,194
CERTIFICATION PAY					184,308
EDUCATION PAY					132,864
VACATION BUYBACK					124,940
OVERTIME					242,585
FRINGE BENEFITS					3,343,983
GRAND TOTAL		171	171	171	$ 12,328,588

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE TRAINING 0116

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 324,711	$ 335,288
2000. COMMODITIES	34,365	34,365
3000. CONTRACTUAL SERVICES	52,545	62,953
4000. MAINTENANCE - STRUCTURES	5,250	5,250
5000. MAINTENANCE - EQUIPMENT	470	470
6000. MISCELLANEOUS	0	0
SUBTOTAL	417,341	438,326
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 417,341	$ 438,326

FUNCTION: This division is under the direction of the Fire Chief, and is responsible for all areas of training for the Fire Department.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
95% of Midland Fire Department suppression personnel to attain proficiency in three (3) identified skills	95%	95%	95%
100% of all Midland Fire Department personnel to receive 20 hours of continuing education training.	100%	100%	100%
Offer a minimum of 40 hours of EMS continuing education hours to all EMS personnel.	40 +	40+	40+
100% of all Midland Fire Department personnel maintain or acquire Haz-Mat Tech Certification.	98%	98%	100%
Offer three (3) TCFP certification courses	100%	100%	100%
95% compliancy w/NIMS (100, 200, 300, 700 & 800) for certified personnel	95%	95%	95%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE TRAINING 0116

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 222,459	$ 229,788
Other Benefits	102,252	105,500
TOTAL 1000	324,711	335,288
2000. COMMODITIES		
2010. Office Supplies	1,050	1,050
2020. Educational & Training Supplies	27,810	27,810
2115. Minor Furniture & Fixtures	1,300	1,300
2120. Minor Equipment, Instruments & Tools	2,385	2,385
2150. Fuel Supplies	1,150	1,150
2310. Janitorial Supplies	670	670
TOTAL 2000	34,365	34,365
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	29,705	27,738
3212. Equipment Rental - External	11,700	11,700
3310. Exterminator	0	1,000
3370. Grounds Maintenance	1,160	1,160
3390. Other Special Services	0	11,375
3510. Travel & Entertainment	5,360	5,360
3520. Dues & Subscriptions	900	900
3530. Training, Registration Fees, Etc.	3,720	3,720
TOTAL 3000	52,545	62,953
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	5,250	5,250
TOTAL 4000	5,250	5,250
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	320	320
5120. Instruments & Apparatus - Major	150	150
TOTAL 5000	470	470
GRAND TOTAL	$ 417,341	$ 438,326

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE TRAINING
001	115	0116

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Fire Training Chief	1	1	1	
District Chief	2	2	2	
TOTAL	3	3	3	
CLERICAL				
Secretary	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 229,788
LONGEVITY				5,127
CERTIFICATION PAY				4,320
EDUCATION PAY				4,992
VACATION BUYBACK				7,363
FRINGE BENEFITS				83,698
GRAND TOTAL	4	4	4	$ 335,288

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE PREVENTION 0119

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 675,956	$ 709,550
2000. COMMODITIES	44,290	45,990
3000. CONTRACTUAL SERVICES	64,504	71,554
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	785,750	828,094
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 785,750	$ 828,094

FUNCTION: This division is under the direction of the Fire Chief, and is headed up by the Fire Marshal. The division is responsible for all fire prevention activities as well as fire investigations and building code inspections.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Maintain or increase the number to fire inspections with regular inspections and target hazards.	6,055	6,200	6,400
Maintain or increase the number of individuals contacted through public education programs.	12,867	13,000	13,250
Through ongoing fire prevention we will continue to reduce the occurrence of fires within the City of Midland.	366	350	340

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	FIRE PREVENTION 0119

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 456,260	$ 468,180
Overtime	8,379	8,379
Other Benefits	211,317	232,991
TOTAL 1000	675,956	709,550
2000. COMMODITIES		
2010. Office Supplies	1,000	1,000
2020. Educational & Training Supplies	6,800	6,800
2115. Minor Furniture & Fixtures	1,370	1,370
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2160. Computer Software & Supplies	1,220	1,220
2540. Ammunition	300	2,000
2550. Fire Marshal Supplies	2,500	2,500
2570. Clothing, Dry goods, Etc.	30,000	30,000
2620. Postage	100	100
TOTAL 2000	44,290	45,990
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	54,254	61,304
3240. Binding, Printing & Reproduction	250	250
3510. Travel & Entertainment	5,500	5,500
3520. Dues & Subscriptions	1,500	1,500
3530. Training, Registration Fees, Etc.	3,000	3,000
TOTAL 3000	64,504	71,554
5000. MAINTENANCE OF EQUIPMENT		
5120. Instruments & Apparatus - Major	1,000	1,000
TOTAL 5000	1,000	1,000
GRAND TOTAL	$ 785,750	$ 828,094

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	FIRE PREVENTION
001	115	0119

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Assistant Fire Chief		1	1	1	
	TOTAL	1	1	1	
FIRE SAFETY					
Assistant Fire Marshall		1	1	1	
Fire Inspector		5	5	5	
	TOTAL	6	6	6	
CLERICAL					
Secretary		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 468,180
LONGEVITY					8,385
CERTIFICATION PAY					10,080
EDUCATION PAY					10,716
VACATION BUYBACK					10,944
OVERTIME					8,379
FRINGE BENEFITS					192,866
GRAND TOTAL		8	8	8	$ 709,550

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,011,862	$ 1,000,883
2000. COMMODITIES	62,200	62,200
3000. CONTRACTUAL SERVICES	445,384	468,722
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	20,850	20,850
6000. MISCELLANEOUS	2,210	2,210
SUBTOTAL	1,542,506	1,554,865
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,542,506	$ 1,554,865

FUNCTION: This division is under the direction of the Fire Chief, and operates the six ambulances stationed at the fire stations.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Limit critical patient on-scene time to 20 minutes or less, 90% of the time.	98%	98%	100%
Achieve an average 4 minute response time to all in district EMS calls, 90% of the time.	60%	20%	100%
Reduce average county EMS response time to 9 minutes or less, 90% of the time.	23%	20%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MEDICAL 0120

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 171,712	$ 169,800
Overtime	12,413	12,413
Other Benefits	827,737	818,670
TOTAL 1000	1,011,862	1,000,883
2000. COMMODITIES		
2020. Educational & Training Supplies	3,500	3,500
2120. Minor Equipment, Instruments & Tools	7,150	7,150
2160. Computer Software & Supplies	300	300
2170. Welding Supplies	300	300
2320. Medical Supplies	47,000	47,000
2570. Clothing, Dry Goods, Etc.	3,950	3,950
TOTAL 2000	62,200	62,200
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	232,299	256,137
3240. Printing	800	300
3250. Billing and Collection Fees	126,000	126,000
3390. Other Special Services	18,000	18,000
3480. Medical Examinations	43,000	43,000
3510. Travel & Entertainment	7,610	7,610
3520. Dues & Subscriptions	950	950
3530. Training, Registration Fees, Etc.	12,025	12,025
3540. Educational Assistance	4,700	4,700
TOTAL 3000	445,384	468,722
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	5,650	5,650
5120. Instruments & Apparatus - Major	15,200	15,200
TOTAL 5000	20,850	20,850
6000. MISCELLANEOUS		
6010. Medical Expense	2,210	2,210
TOTAL 6000	2,210	2,210
GRAND TOTAL	$ 1,542,506	$ 1,554,865

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	EMERGENCY MEDICAL
001	115	0120

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Assistant Fire Chief	1	1	1	
TOTAL	1	1	1	
TECHNICAL				
Fire Information & Records Coord.	1	1	1	
TOTAL	1	1	1	
CLERICAL				
Secretary	0	1	1	
TOTAL	0	1	1	
BASE SALARIES				$ 169,800
LONGEVITY				3,939
CERTIFICATION PAY				1,440
EMS CERTIFICATION PAY				601,800
EDUCATION PAY				3,000
VACATION BUYBACK				2,210
CAR ALLOWANCE				1,920
OVERTIME				12,413
FRINGE BENEFITS				204,361
GRAND TOTAL	2	3	3	$ 1,000,883

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	AIRPORT FIRE 0122

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,140,872	$ 1,159,153
2000. COMMODITIES	39,419	17,954
3000. CONTRACTUAL SERVICES	70,643	86,019
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,250,934	1,263,126
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,250,934	$ 1,263,126

FUNCTION: This division is responsible for all fire and crash rescue service at the Airport.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Achieve 1,885 training hours for assigned and core relief.	1,885	1,900	1,900
Perform bunker drills monthly in under 90 seconds.	100%	100%	100%
Complete 45 simulated alerts yearly.	45	45	45
Complete required monthly training.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	AIRPORT FIRE 0122

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 743,664	$ 751,104
Overtime	24,335	24,335
Other Benefits	372,873	383,714
TOTAL 1000	1,140,872	1,159,153
2000. COMMODITIES		
2010. Office Supplies	150	150
2020. Educational & Training Supplies	2,665	1,500
2115. Minor Furniture & Fixtures	1,000	1,000
2120. Minor Equipment, Instruments & Tools	1,500	1,500
2330. Chemicals & Insecticides	5,500	5,500
2570. Clothing, Dry Goods, Etc.	28,304	8,304
2630. Security Badges & Decal Supplies	300	0
TOTAL 2000	39,419	17,954
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	59,393	75,869
3510. Travel & Entertainment	4,100	3,000
3520. Dues & Subscriptions	150	150
3530. Training, Registration Fees, Etc.	7,000	7,000
TOTAL 3000	70,643	86,019
GRAND TOTAL	$ 1,250,934	$ 1,263,126

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	FIRE	AIRPORT FIRE
001	115	0122

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
District Chief		1	1	1	
	TOTAL	1	1	1	
FIRE SAFETY					
Fire Captain		3	3	3	
Fire Driver		9	9	9	
	TOTAL	12	12	12	
BASE SALARIES					$ 751,104
LONGEVITY					21,300
CERTIFICATION PAY					18,000
EDUCATION PAY					15,060
VACATION BUYBACK					23,239
CAR ALLOWANCE					3,752
OVERTIME					24,335
FRINGE BENEFITS					302,363
GRAND TOTAL		13	13	13	$ 1,159,153

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 3,245	$ 0
2000. COMMODITIES	5,480	18,310
3000. CONTRACTUAL SERVICES	27,286	28,056
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	19,675	21,875
6000. MISCELLANEOUS	0	5,500
SUBTOTAL	55,686	73,741
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 55,686	$ 73,741

FUNCTION: This division is under the Fire Chief. It is responsible for coordinating all the components of the emergency management system in the jurisdiction. These components consist of fire and police, emergency medical service, public works, volunteers, and other groups contributing to the management of emergencies. This division is to make certain that the components on the emergency management system know the threats to the jurisdiction, plan for emergencies, can operate effectively in an emergency, and can conduct recovery operations after a disaster.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Offer a minimum of 24 hours of Hazardous Materials continuing education training to all certified personnel.	122 hours	20 in house 122 TEEX	24 in house 104 TEEX 48 Radiological
Plan, coordinate and conduct at least one full-scale or two table top Hazardous Materials drills yearly.	Continuation of Program	Continuation of Action	Continuation of Action
To develop and deliver a public emergency awareness program.	Continuation of Program	Continuation of Program	Continuation of Program

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	FIRE 115	EMERGENCY MANAGEMENT 0125

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Overtime	$ 2,667	$ 0
Other Benefits	578	0
TOTAL 1000	3,245	0
2000. COMMODITIES		
2010. Office Supplies	780	800
2020. Educational & Training Supplies	1,300	2,400
2115. Minor Furniture and Fixtures	1,000	500
2120. Minor Equipment, Instruments & Tools	1,100	8,800
2155. Minor Computer Hardware & Peripherals	0	1,100
2160. Computer Software and Supplies	1,000	1,000
2200. Food	300	300
2210. Water	0	220
2320. Medical Supplies	0	660
2330. Chemicals	0	2,200
2560. Lab Fees	0	55
2620. Postage	0	55
2640. Safety Supplies & Minor Equipment	0	220
TOTAL 2000	5,480	18,310
3000. CONTRACTUAL SERVICES		
3010. Communication	6,370	6,370
3030. Light & Power	3,100	3,100
3240. Binding, Printing & Reproduction	200	200
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	5,150	5,150
3520. Dues & Subscriptions	10,050	10,160
3530. Training, Registration Fees, Etc.	1,416	1,416
3550. Employee Awards	0	660
TOTAL 3000	27,286	28,056
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,100	1,100
5120. Instruments & Apparatus - Major	18,575	20,775
TOTAL 5000	19,675	21,875
6000. MISCELLANEOUS		
6990. Miscellaneous	0	5,500
TOTAL 6000	0	5,500
GRAND TOTAL	$ 55,686	$ 73,741

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ -549,451	$ -480,999
2000. COMMODITIES	84,500	84,500
3000. CONTRACTUAL SERVICES	1,722,886	1,424,829
4000. MAINTENANCE - STRUCTURES	168,516	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	320,802	711,496
SUBTOTAL	1,747,253	1,739,826
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	82,517	100,000
8000. EQUIPMENT	0	0
SUBTOTAL	82,517	100,000
TOTAL	$ 1,829,770	$ 1,839,826

FUNCTION: This division was established to account for all expenditure items that are not found exclusively within the functional responsibilities of any one General Fund department. The costs cover a broad range of expenditures associated with general city operations.

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DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 47,927	$ 98,020
Other Benefits	-597,378	-579,019
TOTAL 1000	-549,451	-480,999
2000. COMMODITIES		
2010. Office Supplies	500	500
2620. Postage	84,000	84,000
TOTAL 2000	84,500	84,500
3000. CONTRACTUAL SERVICES		
3030. Light & Power	700,000	650,000
3110. Insurance - External	105,290	128,698
3112. General Liability Self-Insurance	144,998	182,010
3121. City Share - Retiree Insurance	391,598	411,178
3125. Workers Compensation	0	-333,071
3213. Hire of Equipment - Technology	0	13,014
3220. Advertising	15,000	15,000
3240. Binding, Printing & Reproduction	7,500	7,500
3250. Billing & Collection Fees	500	0
3390. Other Special Services	6,000	0
3450. Consulting Fees	72,000	73,000
3520. Dues & Subscriptions	20,000	20,000
3530. Training, Registration Fees, Etc.	2,500	0
3550. Employee Awards	10,000	10,000
3904. MOUTD	235,000	235,000
3990. Other	12,500	12,500
TOTAL 3000	1,722,886	1,424,829
4000. MAINTENANCE OF STRUCTURES		
4220. Streets, Roadways, Etc.	168,516	0
TOTAL 4000	168,516	0
6000. MISCELLANEOUS		
6050. Mental Health, Mental Retardation	66,402	66,402
6055. Teen Court	27,500	27,500
6156. Sibley Nature Center	2,000	0
6165. Hispanic Chamber of Commerce	125,000	100,000
6176. Crime Stoppers	19,000	19,000
6183. Small Business Development Center	50,000	50,000
6882. Recruitment Fees & Expenses	12,000	12,000
6884. Leadership Development Expense	15,000	15,000

DETAIL

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	NONDEPARTMENTAL 0150

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS (continued)		
6889. Sports Complex	$ 3,900	$ 3,900
6990. Miscellaneous	0	417,694
TOTAL 6000	320,802	711,496
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	82,517	100,000
TOTAL 7000	82,517	100,000
GRAND TOTAL	$ 1,829,770	$ 1,839,826

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GENERAL	NONDEPARTMENTAL	NONDEPARTMENTAL
001	150	0150

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Public Information Officer		0	1	1	
	TOTAL	0	1	1	
PROFESSIONAL					
Management Intern		0	0	0	
Public Information Officer		0	0	0	
	TOTAL	0	0	0	
CLERICAL					
Receptionist		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 73,020
LONGEVITY					72
PART TIME/TEMPORARY					25,000
FRINGE BENEFITS					36,684
VACANCIES					(615,775)
GRAND TOTAL		1	2	2	$ (480,999)

SUMMARY

FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,365,602	1,060,754
SUBTOTAL	2,365,602	1,060,754
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 2,365,602	$ 1,060,754

FUNCTION: This division accounts for the transfers from the General Fund to other funds to support activities that those funds cannot fully support.

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DETAIL

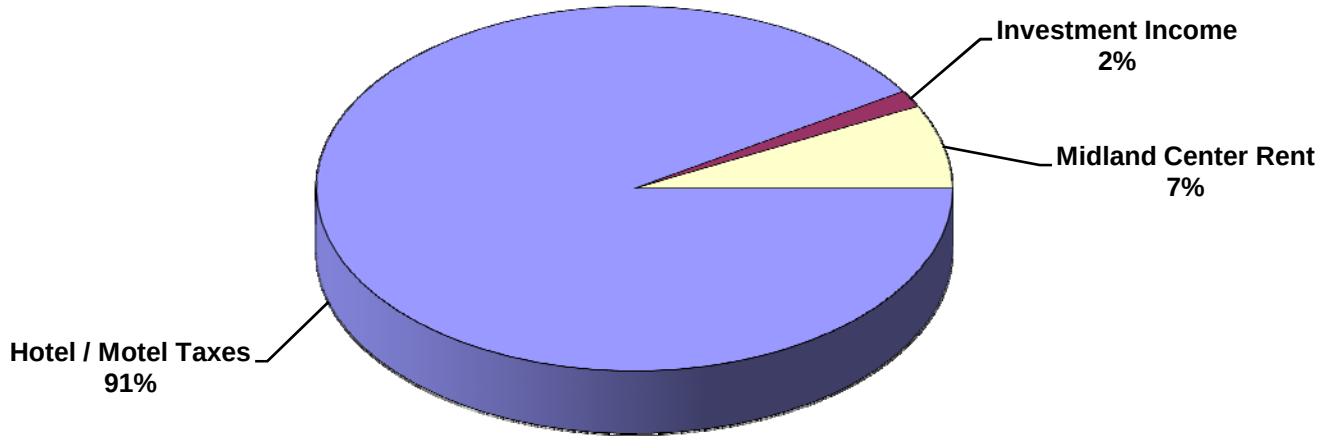
FUND	AGENCY	ORGANIZATION
GENERAL 001	NONDEPARTMENTAL 150	INTERFUND TRANSFER 0199

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6299. General Construction Fund	$ 1,920,975	$ 474,506
6378. Scharbauer Sports Complex	444,627	586,248
TOTAL 6000	2,365,602	1,060,754
GRAND TOTAL	$ 2,365,602	$ 1,060,754

SECTION IV

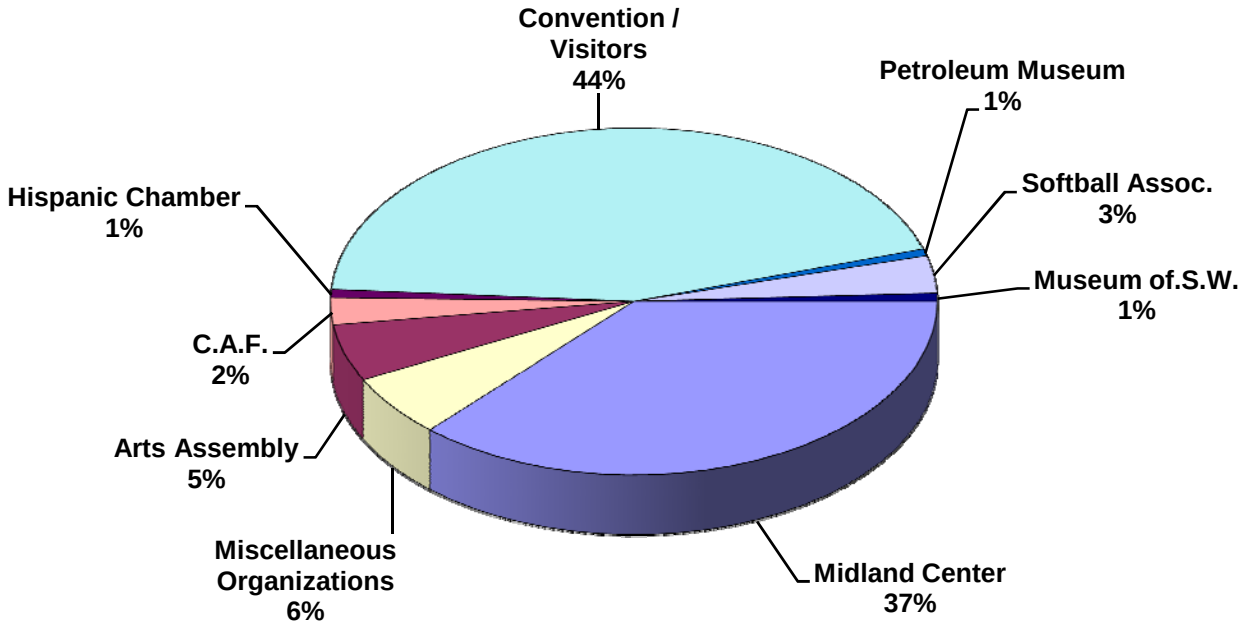
HOTEL/MOTEL FUND

Hotel / Motel Fund Revenues
As Budgeted For Fiscal Year 2011



$2,416,000

Hotel / Motel Fund Expenditures / Expenses
As Budgeted For Fiscal Year 2011



$1,983,849

HOTEL/MOTEL FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
REVENUE AND RECEIPTS			
Hotel/Motel Occupancy Tax	$ 2,657,283	$ 2,200,000	$ 2,200,000
Interest	49,493	40,000	36,000
Midland Center Rental	178,786	195,000	180,000
Net Increase in Fair Value of Investment	14,848	0	0
TOTAL REVENUE AND RECEIPTS	$ 2,900,410	$ 2,435,000	$ 2,416,000

HOTEL/MOTEL FUND
SUMMARY OF EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0199	Administration - Interfund Transfer	$ 750,000	$ 0	$ 0
0690	Administration - Hotel/Motel	1,218,456	1,330,227	1,306,431
0691	Administration - Midland Center - Centennial Plaza	525,588	676,639	677,418
	Total	$ 2,494,044	$ 2,006,866	$ 1,983,849

HOTEL/MOTEL FUND
SUMMARY OF EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	0	0.000%
3000. CONTRACTUAL SERVICES	78,149	3.939%
4000. MAINTENANCE - STRUCTURES	7,000	0.353%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	1,848,700	93.188%
TOTAL OPERATING EXPENDITURES	1,933,849	97.480%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	50,000	2.520%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	50,000	2.520%
GRAND TOTAL	$ 1,983,849	100.000%

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SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	HOTEL/MOTEL 0690

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	12,091	13,731
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	1,318,136	1,292,700
SUBTOTAL	1,330,227	1,306,431
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,330,227	$ 1,306,431

FUNCTION: These are the allocations made from the Hotel/Motel Tax to various agencies.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	HOTEL/MOTEL 0690

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance-External	$ 3,561	$ 3,517
3112. General Liability Self-Insurance	6,880	8,464
3440. External Audit Fees	1,650	1,750
TOTAL 3000	12,091	13,731
6000. MISCELLANEOUS		
6130. Convention Bureau	973,000	873,000
6167. Hispanic Chamber	15,000	15,000
6170. Midland Arts Assembly	110,000	105,000
6173. Museum of the Southwest	15,000	15,000
6177. Confederate Air Force	50,000	50,000
6178. City of Midland Swim Team	22,000	22,000
6179. Midland Community Theater	35,000	25,000
6180. Midland Soccer Association	13,000	13,000
6187. Midland Softball Association	29,750	69,100
6191. Petroleum Museum	20,000	13,000
6195. Rock the Desert	0	50,000
6197. President G. W. Bush Home	7,000	5,000
6202. General Fund Services	16,386	25,600
6990. Miscellaneous	12,000	12,000
TOTAL 6000	1,318,136	1,292,700
GRAND TOTAL	$ 1,330,227	$ 1,306,431

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SUMMARY

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	MIDLAND CNTR/CENTENNIAL 0691

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	63,639	64,418
4000. MAINTENANCE - STRUCTURES	7,000	7,000
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	556,000	556,000
SUBTOTAL	626,639	627,418
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	50,000	50,000
8000. EQUIPMENT	0	0
SUBTOTAL	50,000	50,000
TOTAL	$ 676,639	$ 677,418

FUNCTION: This division captures the cost of operating Midland Center and Centennial Plaza.

DETAIL

FUND	AGENCY	ORGANIZATION
HOTEL/MOTEL 090	ADMINISTRATION 005	MIDLAND CNTR/CENTENNIAL 0691

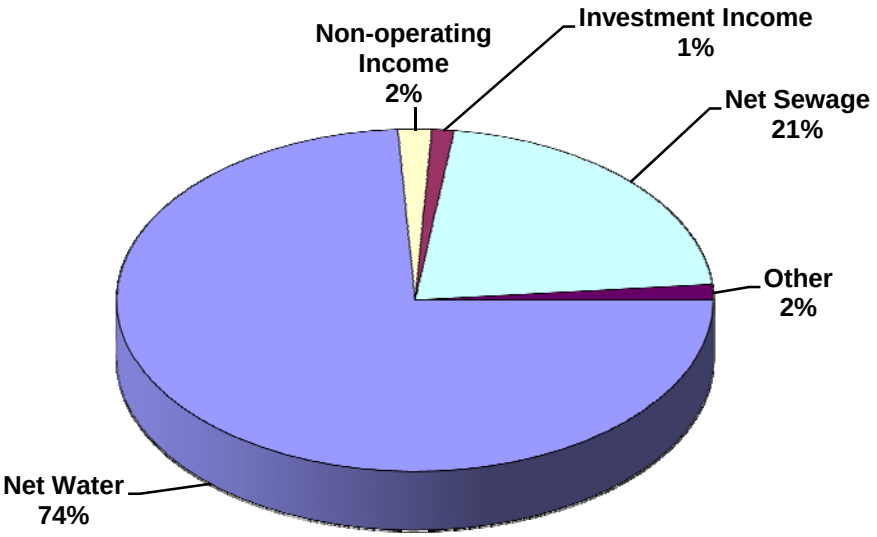
CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3030. Light & Power	$ 50,000	$ 50,000
3040. Water	5,000	5,000
3210. Hire of Equipment - Garage - Vehicles	993	1,772
3375. Maintenance of HVAC Equipment	7,646	7,646
TOTAL 3000	63,639	64,418
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	7,000	7,000
TOTAL 4000	7,000	7,000
6000. MISCELLANEOUS		
6120 Midland Center	556,000	556,000
TOTAL 6000	556,000	556,000
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	50,000	50,000
TOTAL 7000	50,000	50,000
GRAND TOTAL	$ 676,639	$ 677,418

MIDLAND
CITY OF MIDLAND

SECTION V

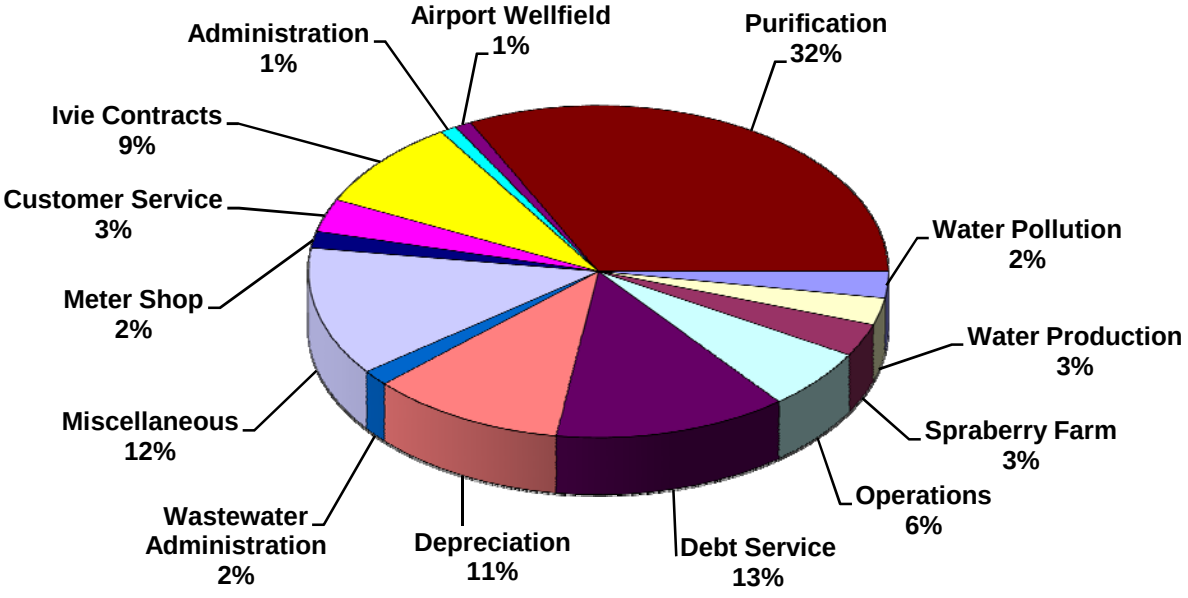
WATER & SEWER FUND

Water & Sewer Fund Revenues
As Budgeted For Fiscal Year 2011



$43,563,150

Water & Sewer Fund Expenses
As Budgeted For Fiscal Year 2011



$47,729,865

WATER AND SEWER FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
INTERFUND CHARGES			
Sanitation Fund	$ 10,000	$ 10,000	$ 10,000
Total Interfund Charges	10,000	10,000	10,000
RENTALS			
Sewer Farm	39,844	170,000	76,600
Warehouse Building	1,600	1,600	1,600
Miscellaneous Rentals	48,650	38,000	48,000
Total Rentals	90,094	209,600	126,200
WATER & SEWER SERVICES			
Water Sales	30,712,556	30,500,000	32,082,500
Sewer Charges	8,840,095	8,900,000	9,276,250
Pro Rata	44,986	25,000	25,000
Water Tap Fees	137,775	136,000	125,000
Sewer Tap Fees	84,850	95,000	95,000
Service Charges	82,911	100,000	95,000
Water Application Fees	49,100	45,000	50,000
Penalties	325,571	300,000	320,000
Farm Crop	5,975	15,000	15,000
Uncollectible	(75,000)	(75,000)	(75,000)
Miscellaneous	54,237	50,000	50,000
Total Water and Sewer Services	40,263,056	40,091,000	42,058,750
NONOPERATING AND OTHER REVENUE			
Interest	595,568	750,000	500,000
Interest - Non pooled	26,306	23,000	25,000
Reimbursement of Budgeted Expenses	0	200	0
Unclassified	(1,512)	200	200
Sale of Right-of-Way	76,066	60,000	70,000
Gain/Loss on Sale of Fixed Assets	0	2,500	0
TEXCAP Reserve Interest	0	50,000	0
Oil and Gas Royalty	647,602	650,000	700,000
Legal Filing Fees Reimbursement	2,925	3,000	3,000
Net Increase in Fair Value of Investment	175,583	0	0
Recovery of Damages to City Property	57,783	5,000	20,000
Contributions	1,461,732	50,000	50,000
Operating Transfers In	2,236,626	0	0
Total Nonoperating and Other Revenue	5,278,679	1,593,900	1,368,200
TOTAL REVENUE AND RECEIPTS	$ 45,641,829	$ 41,904,500	$ 43,563,150

WATER AND SEWER FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0300	Utilities - Utilities Administration	$ 361,521	$ 397,919	$ 441,437
0301	Utilities - Water & Wastewater Operations Administration	697,517	725,207	727,103
0305	Utilities - Paul Davis Well Field Operations	1,074,402	1,166,189	1,258,778
0306	Utilities - Airport Well Field & Tower Operations	343,995	446,744	445,410
0310	Utilities - Water Pollution Control Plant	1,054,330	1,241,237	1,229,439
0315	Utilities - Spraberry Farm	1,477,954	1,970,032	1,513,813
0320	Utilities - Water Purification Plant	11,560,333	13,819,903	15,395,862
0325	Utilities - Nondepartmental	11,982,251	12,669,725	13,817,694
0335	Utilities - Water & Wastewater Maintenance	2,765,206	2,756,688	2,830,880
0339	Utilities - Interfund Transfer	8,128,269	8,255,770	7,753,469
0340	Finance - Meter Shop	605,661	783,777	773,435
0345	Finance - Customer Service	1,552,399	1,520,722	1,542,545
	Total	$ 41,603,838	$ 45,753,913	$ 47,729,865

WATER AND SEWER FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 5,841,693	12.239%
2000. COMMODITIES	1,848,231	3.872%
3000. CONTRACTUAL SERVICES	22,129,662	46.364%
4000. MAINTENANCE - STRUCTURES	391,699	0.821%
5000. MAINTENANCE - EQUIPMENT	460,183	0.964%
6000. MISCELLANEOUS	16,805,868	35.211%
TOTAL OPERATING EXPENDITURES	47,477,336	99.471%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	25,000	0.052%
8000. EQUIPMENT	227,529	0.477%
TOTAL CAPITAL OUTLAY	252,529	0.529%
GRAND TOTAL	$ 47,729,865	100.000%

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SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	UTILITIES ADMINISTRATION 0300

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 329,887	$ 373,337
2000. COMMODITIES	4,932	4,350
3000. CONTRACTUAL SERVICES	63,100	63,750
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	397,919	441,437
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 397,919	$ 441,437

FUNCTION: Personnel of the administrative division are responsible for the direction, supervision, and management of the following organizations within the Utilities Department: Water & Wastewater Operations, Paul Davis Well Field, Airport Well Field and Towers, Water Pollution Control Plant, Spraberry Farm, Water Purification Plant, Water & Wastewater Maintenance, Solid Waste Management and Landfill Divisions. Four Superintendents head these divisions.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Respond to citizen calls the same working day.	290 of 300	300 of 300	300 of 300
Resolve problem within 48 hours.	46 of 50	50 of 50	50 of 50
Complete a project with another department.	1	2	2

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	UTILITIES ADMINISTRATION 0300

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 232,868	$ 259,056
Other Benefits	97,019	114,281
TOTAL 1000	329,887	373,337
2000. COMMODITIES		
2010. Office Supplies	2,200	2,200
2020. Educational & Training Supplies	200	200
2120. Minor Equipment, Instruments & Tools	400	400
2155. Minor Computer Hardware & Peripherals	500	500
2160. Computer Software & Supplies	432	450
2220. Food	1,200	600
TOTAL 2000	4,932	4,350
3000. CONTRACTUAL SERVICES		
3212. Equipment Rent - External	1,450	1,450
3220. Advertising	600	1,100
3240. Binding, Printing & Reproduction	150	150
3360. Special Postage & Express Shipping	500	500
3405. Software Maintenance	8,500	8,500
3450. Consulting Fees	35,000	35,000
3510. Travel & Entertainment	4,300	4,300
3520. Dues & Subscriptions	7,000	7,000
3530. Training, Registration Fees, Etc.	2,650	2,800
3540. Educational Assistance	2,950	2,950
TOTAL 3000	63,100	63,750
GRAND TOTAL	$ 397,919	$ 441,437

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	UTILITIES ADMINISTRATION
300	300	0300

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Utilities Director		1	1	1	
Assistant Utilities Director		1	1	1	
	TOTAL	2	2	2	
TECHNICAL					
Engineering Technician		1	1	1	
	TOTAL	1	1	1	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 259,056
LONGEVITY					1,140
VACATION BUYBACK					1,249
FRINGE BENEFITS					111,892
GRAND TOTAL		4	4	4	$ 373,337

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 634,104	$ 636,058
2000. COMMODITIES	28,600	22,000
3000. CONTRACTUAL SERVICES	57,672	63,045
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	5,000	6,000
6000. MISCELLANEOUS	-169	0
SUBTOTAL	725,207	727,103
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 725,207	$ 727,103

FUNCTION: Personnel of this division handle administrative activities for the Water Purification Plant, Water Pollution Control Plant, Well Fields and Farm. Included in this division are the Plant laboratories and the electrical/ electronic support for the Utilities Department.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Resolve problem within 48 hours.	48 of 50	50 of 50	50 of 50
Meet analytical requirements for Plant Operations and Regulatory compliance.	365 of 365 days	365 of 365 days	365 of 365 days
Maintain SCADA System	365 of 365 days	365 of 365 days	365 of 365 days

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 430,235	$ 415,860
Other Benefits	203,869	220,198
TOTAL 1000	634,104	636,058
2000. COMMODITIES		
2010. Office Supplies	1,300	1,000
2020. Educational & Training Supplies	200	200
2115. Minor Furniture & Fixtures	200	200
2120. Minor Equipment, Instruments & Tools	1,400	1,500
2140. Electrical Parts & Supplies	500	500
2155. Minor Computer Hardware & Peripherals	1,000	1,000
2160. Computer Software & Supplies	1,000	1,500
2200. Food	1,000	1,000
2210. Water	1,500	1,500
2310. Janitor Supplies	500	200
2320. Medical Supplies	200	50
2330. Chemical & Insecticides	6,000	6,000
2560. Lab	10,000	5,000
2570. Clothing, Dry Goods, Etc.	3,000	2,000
2620. Postage	250	0
2630. Security Badges & Decal Supplies	50	50
2640. Safety Supplies & Minor Equipment	500	300
TOTAL 2000	28,600	22,000
3000. CONTRACTUAL SERVICES		
3210. Hire of Equipment - Garage - Vehicles	34,588	38,760
3220. Advertising	500	0
3240. Binding, Printing & Reproduction	250	0
3305. Environmental, Regulatory	1,400	5,000
3360. Special Postage & Express Shipping	200	1,000
3390. Other Special Services	500	200
3405. Software Maintenance	1,000	0
3510. Travel & Entertainment	7,450	7,200
3530. Training, Registration Fees, Etc.	10,284	9,885
3540. Educational Assistance	1,500	1,000
TOTAL 3000	57,672	63,045
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	2,500	3,000
5120. Instruments & Appratus (Major)	2,500	3,000
TOTAL 5000	5,000	6,000

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WTR & WASTEWTR OPS ADMIN 0301

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6990. Miscellaneous	$ -169	$ 0
TOTAL 6000	-169	0
GRAND TOTAL	$ 725,207	$ 727,103

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WTR & WASTEWTR OPS ADMIN
300	300	0301

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Superintendent	1	1	1	
Assistant Superintendent	1	1	1	
TOTAL	2	2	2	
TECHNICAL				
Electronics Technician	3	3	3	
Lab Manager	1	1	1	
Lab Technician	3	3	3	
TOTAL	7	7	7	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 415,860
LONGEVITY				8,796
VACATION BUYBACK				6,799
FRINGE BENEFITS				204,603
GRAND TOTAL	10	10	10	$ 636,058

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 134,593	$ 132,083
2000. COMMODITIES	6,090	20,015
3000. CONTRACTUAL SERVICES	956,831	1,039,005
4000. MAINTENANCE - STRUCTURES	32,225	32,225
5000. MAINTENANCE - EQUIPMENT	36,450	35,450
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,166,189	1,258,778
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,166,189	$ 1,258,778

FUNCTION: This division maintains our Paul Davis Well Field and is responsible for the operation and maintenance of the wells, well field collection lines and the supply lines to the City.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Furnish additional water on request from the water purification plant within 30 minutes of notification.	365 of 365 days	365 of 365 days	365 of 365 days

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 83,607	$ 80,988
Overtime	1,218	1,218
Other Benefits	49,768	49,877
TOTAL 1000	134,593	132,083
2000. COMMODITIES		
2010. Office Supplies	150	150
2120. Minor Equipment, Instruments & Tools	400	400
2130. Plant Lubrication & Supplies	400	400
2140. Electrical Parts & Supplies	2,000	2,000
2170. Welding Supplies	360	360
2195. Water Meters	850	850
2310. Janitorial Supplies	125	125
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	75	14,000
2570. Clothing, Dry Goods, Etc.	480	480
2630. Security Badges & Decal Supplies	100	100
2640. Safety Supplies & Minor Equipment	1,100	1,100
TOTAL 2000	6,090	20,015
3000. CONTRACTUAL SERVICES		
3020. Communication	2,500	3,000
3030. Light & Power	340,000	374,000
3040. Water	577,338	635,072
3210. Hire of Equipment - Garage - Vehicles	32,243	22,183
3212. Equipment Rental - External	50	50
3305. Environmental & Regulatory	2,000	2,000
3390. Other Special Services	1,000	1,000
3510. Travel & Entertainment	800	800
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	800	800
TOTAL 3000	956,831	1,039,005
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4012. Security Fencing	2,500	2,500
4220. Streets, Roadways, Etc.	1,125	1,125
4910. Standpipes, Tanks, Wells, Etc.	26,100	26,100
TOTAL 4000	32,225	32,225

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PAUL DAVIS WELL FIELD OPER. 0305

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	$ 2,450	$ 2,450
5110. Machinery, Tools & Implements	2,000	2,000
5120. Instruments & Apparatus - Major	2,000	1,000
5340. Pumps	20,000	20,000
5341. Valves	5,000	5,000
5345. Motors	5,000	5,000
TOTAL 5000	36,450	35,450
GRAND TOTAL	$ 1,166,189	$ 1,258,778

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	PAUL DAVIS WELL FIELD OPER
300	300	0305

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SKILLED CRAFT				
Lead Well Field Technician	0	1	1	
Well Field Technician	0	1	1	
TOTAL	0	2	2	
OPERATIONS				
Lead Well Field Operator	1	0	0	
Well Field Operator	1	0	0	
TOTAL	2	0	0	
BASE SALARIES				$ 80,988
LONGEVITY				3,045
VACATION BUYBACK				2,032
OVERTIME				1,218
FRINGE BENEFITS				44,800
GRAND TOTAL	2	2	2	$ 132,083

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 116,055	$ 113,284
2000. COMMODITIES	14,150	13,650
3000. CONTRACTUAL SERVICES	245,036	267,341
4000. MAINTENANCE - STRUCTURES	31,885	31,385
5000. MAINTENANCE - EQUIPMENT	19,750	19,750
6000. MISCELLANEOUS	0	0
SUBTOTAL	426,876	445,410
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	19,868	0
8000. EQUIPMENT	0	0
SUBTOTAL	19,868	0
TOTAL	$ 446,744	$ 445,410

FUNCTION: This division maintains and operates the Airport Well Field, operates City water pumping stations and is responsible for the operation and maintenance of the well field collection and supply lines at Air Terminal and ground and elevated water storage reservoirs.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 76,747	$ 74,196
Other Benefits	39,308	39,088
TOTAL 1000	116,055	113,284
2000. COMMODITIES		
2010. Office Supplies	150	150
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2130. Plant Lubrication & Supplies	150	150
2140. Electrical Parts & Supplies	2,000	2,000
2150. Fuel Supplies	925	925
2170. Welding Supplies	350	350
2310. Janitor Supplies	125	125
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	7,000	7,000
2570. Clothing, Dry Goods, Etc.	400	400
2640. Office Supplies	2,000	1,500
TOTAL 2000	14,150	13,650
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	1,500	2,000
3030. Lights & Power	203,507	223,857
3210. Hire of Equipment - Garage - Vehicles	25,429	26,884
3305. Environment & Regulatory	2,500	2,500
3370. Grounds Maintenance	9,400	9,400
3390. Other Special Services	500	500
3510. Travel & Entertainment	1,100	1,000
3520. Dues & Subscriptions	100	200
3530. Training, Registration Fees, Etc.	1,000	1,000
TOTAL 3000	245,036	267,341
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
4012. Security Fencing	10,000	9,500
4910. Standpipes, Tanks, Wells, Etc.	18,385	18,385
4940. Irrigation Equipment	1,500	1,500
TOTAL 4000	31,885	31,385
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	750	750
5110. Machines, Tools, and Implements	1,500	1,500
5120. Insruments & Apparatus	2,500	2,500

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	AIRPORT WELL FIELD & TOWER 0306

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT (continued)		
5340. Pumps	$ 5,000	$ 5,000
5341. Valves	5,000	5,000
5345. Motors	5,000	5,000
TOTAL 5000	19,750	19,750
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7860. Other Improvement Other Than Buildings	19,868	0
TOTAL 7000	19,868	0
GRAND TOTAL	$ 446,744	$ 445,410

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	AIRPORT WELL FIELD & TOWER
300	300	0306

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SKILLED CRAFT				
Lead Well Field Technician	0	1	1	
Well Field Technician	0	1	1	
TOTAL	0	2	2	
OPERATIONS				
Lead Well Field Operator	1	0	0	
Well Field Operator	1	0	0	
TOTAL	2	0	0	
BASE SALARIES				$ 74,196
LONGEVITY				1,932
VACATION BUYBACK				1,756
FRINGE BENEFITS				35,400
GRAND TOTAL	2	2	2	$ 113,284

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 598,115	$ 586,377
2000. COMMODITIES	23,265	22,540
3000. CONTRACTUAL SERVICES	561,857	565,922
4000. MAINTENANCE - STRUCTURES	7,000	7,000
5000. MAINTENANCE - EQUIPMENT	51,000	47,600
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,241,237	1,229,439
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,241,237	$ 1,229,439

FUNCTION: This division is responsible for the treatment of sewage according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates the plant every day on a 24 hour basis.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Million gallons treated/ tons of sludge hauled.	71	65	65
Thousand gallons treated/ sewer customers.	91	115	115
Millions of gallons treated/ WP millions gallons water treated.	39%	50%	50%
Electric use kw/ million gallons.	1242	950	950
Million gallons treated / WPCP employees.	226	300	300
Plant Flow vs. capacity.	76%	65%	67%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 391,064	$ 369,084
Overtime	9,185	9,185
Other Benefits	197,866	208,108
TOTAL 1000	598,115	586,377
2000. COMMODITIES		
2010. Office Supplies	800	800
2020. Educational & Training Supplies	50	0
2115. Minor Furniture & Fixtures	100	100
2120. Minor Equipment, Instruments & Tools	1,000	1,000
2130. Plant Lubrication & Supplies	800	800
2140. Electrical Parts & Supplies	5,500	5,000
2155. Minor Computer	240	240
2160. Computer Software & Supplies	500	500
2170. Welding Supplies	400	400
2210. Water	2,000	2,000
2310. Janitorial Supplies	1,200	1,200
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	6,175	6,000
2560. Laboratory Supplies	1,500	1,500
2570. Clothing, Dry Goods, Etc.	2,100	2,100
2620. Postage	100	100
2640. Safety Supplies & Minor Equipment	400	400
TOTAL 2000	23,265	22,540
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	46,000	46,000
3030. Light & Power	365,926	365,926
3040. Water	7,746	7,746
3210. Hire of Equipment - Garage - Vehicles	78,065	82,130
3212. Equipment Rental - External	1,500	1,500
3220. Advertising	100	100
3230. Laundry & Cleaning	460	460
3305. Environmental & Regulatory	33,960	33,960
3310. Exterminator	400	400
3370. Grounds Maintenance	15,000	15,000
3390. Other Special Services	9,200	9,200
3510. Travel & Entertainment	1,000	1,000
3520. Dues & Subscriptions	700	700
3530. Training, Registration Fees, Etc.	1,800	1,800
TOTAL 3000	561,857	565,922

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER POLLUTION CONTROL 0310

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,000	$ 2,000
4130. Sewage Disposal Plant	5,000	5,000
TOTAL 4000	7,000	7,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	10,000	10,000
5110. Machines, Tools, and Implements - Major	10,000	9,000
5120. Instruments & Apparatus - Major	5,000	5,000
5310. Meters	1,000	1,000
5340. Pumps	10,000	7,600
5341. Valves	5,000	5,000
5345. Motors	10,000	10,000
TOTAL 5000	51,000	47,600
GRAND TOTAL	$ 1,241,237	$ 1,229,439

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WATER POLLUTION CONTROL
300	300	0310

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Assistant Superintendent	1	1	1	
TOTAL	1	1	1	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Plant Maintenance Mechanic	2	2	2	
Utility Plant Operator	7	7	7	
TOTAL	9	9	9	
BASE SALARIES				$ 369,084
LONGEVITY				7,554
VACATION BUYBACK				6,914
OVERTIME				9,185
FRINGE BENEFITS				193,640
GRAND TOTAL	11	11	11	$ 586,377

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 174,517	$ 169,442
2000. COMMODITIES	356,060	236,946
3000. CONTRACTUAL SERVICES	967,731	789,425
4000. MAINTENANCE - STRUCTURES	57,000	81,000
5000. MAINTENANCE - EQUIPMENT	26,500	27,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,581,808	1,303,813
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	76,524	25,000
8000. EQUIPMENT	311,700	185,000
SUBTOTAL	388,224	210,000
TOTAL	$ 1,970,032	$ 1,513,813

FUNCTION: This division is responsible for effluent irrigation on nearly 6,000 acres of City-owned and leased land. The City in cooperation with the Lessees does operation and maintenance of the irrigation system. We currently have operating agreements with four lessees who do the actual farming, and an additional agreement to provide water to an operator for his farming operations.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Use 100% of treated effluent water for irrigation.	365 of 365 days	365 of 365 days	365 of 365 days
Meet all Texas Commission on Environmental Quality requirements.	365 of 365 days	365 of 365 days	365 of 365 days

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DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 120,486	$ 107,772
Other Benefits	54,031	61,670
TOTAL 1000	174,517	169,442
2000. COMMODITIES		
2010. Office Supplies	160	160
2120. Minor Equipment, Instruments & Tools	800	1,300
2140. Electrical Parts & Supplies	2,800	2,800
2170. Welding Supplies	1,000	1,000
2330. Chemicals & Insecticides	250,000	148,350
2520. Botanical & Agricultural Supplies	100,000	82,036
2570. Clothing, Dry Goods, Etc.	1,300	1,300
TOTAL 2000	356,060	236,946
3000. CONTRACTUAL SERVICES		
3030. Light & Power	400,000	440,000
3210. Hire of Equipment - Garage - Vehicles	96,297	99,105
3305. Environmental & Regulatory	30,000	30,000
3373. Effluent Disposal	397,634	201,520
3390. Other Special Services	26,000	1,000
3450. Consulting Fees	15,000	15,000
3510. Travel & Entertainment	1,500	1,500
3520. Dues & Subscriptions	100	100
3530. Training, Registration Fees, Etc.	1,200	1,200
TOTAL 3000	967,731	789,425
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	1,500
4910. Standpipes, Tanks, Wells, Etc.	500	0
4940. Irrigation Equipment	54,500	79,500
TOTAL 4000	57,000	81,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	0	500
5110. Machinery, Tools & Implements	3,500	3,500
5120. Instruments & Apparatus (Major)	1,500	1,500
5310. Meters	1,500	1,500
5340. Pumps	7,000	7,000
5341. Valves	6,000	6,000
5345. Motors	7,000	7,000
TOTAL 5000	26,500	27,000

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	SPRABERRY FARM 0315

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7140. Fencing	$ 76,524	$ 25,000
TOTAL 7000	76,524	25,000
8000. EQUIPMENT		
8425. Irrigation Equipment	311,700	185,000
TOTAL 8000	311,700	185,000
GRAND TOTAL	$ 1,970,032	$ 1,513,813

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	SPRABERRY FARM
300	300	0315

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Field Operator		3	3	3	
	TOTAL	3	3	3	
BASE SALARIES					$ 107,772
LONGEVITY					513
VACATION BUYBACK					1,437
FRINGE BENEFITS					59,720
GRAND TOTAL		4	4	4	$ 169,442

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 662,632	$ 772,458
2000. COMMODITIES	481,610	821,310
3000. CONTRACTUAL SERVICES	12,549,201	13,683,134
4000. MAINTENANCE - STRUCTURES	56,150	48,650
5000. MAINTENANCE - EQUIPMENT	70,310	70,310
6000. MISCELLANEOUS	0	0
SUBTOTAL	13,819,903	15,395,862
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 13,819,903	$ 15,395,862

FUNCTION: This division is responsible for treating an adequate daily water supply according to standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates every day on a 24-hour basis.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Million galls treated/ employees at WP	506	520	520
Thousand gallons used / water customers	231	240	240
Maximum day use (thousands of gallons) water customers	0.87	1.00	1.00
Average day use (thousands of gallons) water customers	0.60	0.65	0.65

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 439,389	$ 496,141
Overtime	9,743	9,743
Other Benefits	213,500	266,574
TOTAL 1000	662,632	772,458
2000. COMMODITIES		
2010. Office Supplies	2,000	2,000
2020. Educational & Training Supplies	150	150
2120. Minor Equipment, Instruments & Tools	1,000	8,000
2130. Plant Lubrication & Supplies	1,500	1,500
2140. Electrical Parts & Supplies	5,500	5,500
2155. Minor Computer	450	450
2160. Computer Software & Supplies	500	500
2170. Welding Supplies	200	700
2200. Food	500	700
2310. Janitorial Supplies	1,200	1,200
2320. Medical Supplies	50	50
2330. Chemicals & Insecticides	450,000	787,500
2560. Laboratory Supplies	1,500	1,500
2570. Clothing, Dry Goods, Etc.	3,000	2,500
2630. Security Badges & Decal Supplies	60	60
2640. Safety Supplies & Minor Equipment	14,000	9,000
TOTAL 2000	481,610	821,310
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	2,000	5,000
3030. Light & Power	750,000	850,000
3040. Water	11,672,844	12,606,672
3113. General Liability, Workers Compensation Penalty	-3,283	0
3210. Hire of Equipment - Garage - Vehicles	32,310	26,832
3212. Equipment Rental - External	3,000	2,500
3230. Laundry & Cleaning	600	600
3235. Janitorial Services	9,400	8,700
3305. Environmental & Regulatory	45,000	146,000
3310. Exterminator	220	601
3370. Grounds Maintenance	22,404	20,404
3390. Other Special Services	5,000	5,000
3510. Travel & Entertainment	6,200	6,200
3520. Dues & Subscriptions	875	875
3530. Training, Registration Fees, Etc.	2,350	3,750
3920. Rent	281	0
TOTAL 3000	12,549,201	13,683,134

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	PURIFICATION PLANT 0320

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,500	$ 4,500
4012. Security Fencing	27,350	20,350
4150. Water Purification Plant	18,800	23,800
4155. Cleaning Drying Beds	7,500	0
TOTAL 4000	56,150	48,650
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	5,010	5,010
5020. Furniture, Fixtures, & Furnishings	300	300
5110. Machinery, Tools & Implements	5,000	5,000
5120. Instruments & Apparatus - Major	20,000	20,000
5340. Pumps	20,000	20,000
5341. Valves	10,000	10,000
5345. Motors	10,000	10,000
TOTAL 5000	70,310	70,310
GRAND TOTAL	$ 13,819,903	$ 15,395,862

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	PURIFICATION PLANT
300	300	0320

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Superintendent	0	0	1	
Assistant Superintendent	1	1	1	
TOTAL	1	1	2	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Plant Maintenance Mechanic	1	1	1	
Utility Plant Operator	10	10	10	
TOTAL	11	11	11	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	1	1	1	
BASE SALARIES				$ 496,141
LONGEVITY				6,486
VACATION BUYBACK				3,089
OVERTIME				9,743
FRINGE BENEFITS				256,999
GRAND TOTAL	14	14	15	$ 772,458

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	NONDEPARTMENTAL 0325

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	4,697,671	4,765,295
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	7,959,077	9,052,399
SUBTOTAL	12,656,748	13,817,694
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	12,977	0
SUBTOTAL	12,977	0
TOTAL	$ 12,669,725	$ 13,817,694

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Water & Sewer Fund department.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	NONDEPARTMENTAL 0325

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance	$ 47,278	$ 57,908
3112. General Liability Self-Insurance	114,263	145,443
3121. City Share - Retiree Insurance	68,982	72,431
3125. Workers Compensation	0	-62,955
3211. Hire of Equipment - Garage - Other	100,565	122,304
3340. Water Royalty Payments	55,000	52,000
3342. Ivie Reservoir Maintenance	88,236	84,000
3343. Ivie Dam Construction Contract	755,117	669,316
3344. Ivie Pipeline Construction Contract	2,774,192	2,925,848
3345. Ivie Pipeline Maintenance	521,038	509,000
3350. Bank Services	58,000	72,000
3440. External Audit Fees	65,000	65,000
3450. Consulting Fees	50,000	53,000
TOTAL 3000	4,697,671	4,765,295
6000. MISCELLANEOUS		
6202. General Fund Services	1,452,378	1,469,399
6410. Payment of Principal	35,400	0
6420. Interest Exense	1,299	0
6885. Franchise Fees	2,400,000	2,400,000
6910. Depreciation Expense	4,070,000	5,183,000
TOTAL 6000	7,959,077	9,052,399
CAPITAL OUTLAY		
8000. EQUIPMENT		
8900. EDP Software	12,977	0
TOTAL 8000	12,977	0
GRAND TOTAL	$ 12,669,725	$ 13,817,694

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,634,477	$ 1,675,323
2000. COMMODITIES	164,068	164,068
3000. CONTRACTUAL SERVICES	659,624	659,721
4000. MAINTENANCE - STRUCTURES	191,439	191,439
5000. MAINTENANCE - EQUIPMENT	117,800	117,800
6000. MISCELLANEOUS	-33,249	0
SUBTOTAL	2,734,159	2,808,351
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	22,529	22,529
SUBTOTAL	22,529	22,529
TOTAL	$ 2,756,688	$ 2,830,880

FUNCTION: This division is responsible for the distribution of water and collection of sewage throughout the City. The division maintains water mains, fire hydrants, valves, sewer mains, manholes, and lift stations. Short main line extensions, line replacements and taps for service connections are installed by the division.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Total miles of water line/ employees at W&WW	33.22	27	27
Total miles of sewer line/ employees at W&WW	25.13	20	20
Man hours/miles sewer line jetted	10.0	10	10
Average Man hours/main repair	27	30	30
Number stoppages/mile sewer line	0.46	0.50	0.50
CCTV inspection / miles sewer line	9%	9%	5%

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DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,003,803	$ 1,020,816
Overtime	26,265	26,265
Other Benefits	604,409	628,242
TOTAL 1000	1,634,477	1,675,323
2000. COMMODITIES		
2010. Office Supplies	1,800	1,800
2020. Educational & Training Supplies	150	150
2120. Minor Equipment, Instruments & Tools	17,088	17,088
2140. Electrical Parts & Supplies	600	600
2160. Computer Software & Supplies	9,000	9,000
2170. Welding Supplies	1,200	1,200
2190. Water & Sewer Taps	104,000	104,000
2200. Food	900	900
2220. Ice	1,930	1,930
2310. Janitorial Supplies	1,700	1,700
2320. Medical Supplies	200	200
2330. Chemicals & Insecticides	7,500	7,500
2420. Barricades & Warning Signs	5,700	5,700
2570. Clothing, Dry Goods, Etc.	12,300	12,300
TOTAL 2000	164,068	164,068
3000. CONTRACTUAL SERVICES		
3030. Light & Power	28,500	28,500
3113. General Liability, Workers Compensation Penalty	-1,366	-594
3200. Lab Tests - Streets	1,000	1,000
3210. Hire of Equipment - Garage - Vehicles	602,480	601,805
3212. Equipment Rental - External	1,000	1,000
3230. Laundry & Cleaning	13,600	13,600
3240. Binding, Printing & Reproduction	750	750
3310. Exterminator	460	460
3360. Special Postage & Express Shipping	100	100
3510. Travel & Entertainment	5,000	5,000
3520. Dues & Subscriptions	1,800	1,800
3530. Training, Registration Fees, Etc.	6,000	6,000
3920. Rent	300	300
TOTAL 3000	659,624	659,721
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	1,000	1,000
4110. Sanitary Sewers	102,766	102,766

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	WATER & WASTEWTR MAINT 0335

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES (continued)		
4220. Streets, Roadways, Etc.	$ 24,010	$ 24,010
4930. Water Mains	63,663	63,663
TOTAL 4000	191,439	191,439
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	300	300
5110. Machinery, Tools & Implements	14,250	14,250
5120. Instruments & Apparatus - Major	6,250	6,250
5320. Water Service Connections	4,000	4,000
5330. Fire Hydrants	92,500	92,500
5410. Sewer Service Connections	500	500
TOTAL 5000	117,800	117,800
6000. MISCELLANEOUS		
6990. Miscellaneous	-33,249	0
TOTAL 6000	-33,249	0
CAPITAL OUTLAY		
8000. EQUIPMENT		
8421. Construction Equipment	16,634	16,634
8530. Other Equipment	5,895	5,895
TOTAL 8000	22,529	22,529
GRAND TOTAL	$ 2,756,688	$ 2,830,880

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	UTILITIES	WATER & WASTEWTR MAINT
300	300	0335

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
TECHNICAL					
Instrument Technician		1	1	1	
Operations Planner		2	2	2	
	TOTAL	3	3	3	
SUPERVISORY					
Labor Supervisor		1	2	2	
	TOTAL	1	2	2	
OPERATIONS					
Crew Leader		5	5	5	
Equipment Operator		16	16	16	
Maintenance Specialist		1	1	1	
	TOTAL	22	22	22	
CAPITALIZED LABOR					
Equipment Operator		4	4	4	
	TOTAL	4	4	4	
BASE SALARIES					$ 1,020,816
LONGEVITY					23,535
VACATION BUYBACK					10,496
OVERTIME					26,265
FRINGE BENEFITS					594,211
GRAND TOTAL		31	32	32	$ 1,675,323

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	UTILITIES 300	INTERFUND TRANSFER 0339

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	8,255,770	7,753,469
SUBTOTAL	8,255,770	7,753,469
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 8,255,770	$ 7,753,469

FUNCTION: This division accounts for the transfers to the Water and Sewer Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	NONDEPARTMENTAL 300	INTERFUND TRANSFER 0339

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6300. General Fund	$ 750,000	$ 750,000
6328. Hud Section 108 Loan Fund	106,636	107,324
6341. Water & Sewer Construction	1,503,040	500,000
6345. Water & Sewer 2002 Refund Sinking Fund	1,289,558	1,300,391
6349. Water & Sewer 2007 Refund Sinking Fund	608,198	603,769
6355. Water & Sewer 1989 Revenue Sinking Fund	865,104	1,078,992
6356. Water & Sewer 2007 CO I&S Fund	3,133,234	3,112,993
6393. Technology Fund	0	300,000
TOTAL 6000	8,255,770	7,753,469
GRAND TOTAL	$ 8,255,770	$ 7,753,469

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 247,575	$ 247,947
2000. COMMODITIES	342,475	336,605
3000. CONTRACTUAL SERVICES	66,457	67,683
4000. MAINTENANCE - STRUCTURES	200	0
5000. MAINTENANCE - EQUIPMENT	127,070	121,200
6000. MISCELLANEOUS	0	0
SUBTOTAL	783,777	773,435
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 783,777	$ 773,435

FUNCTION: This division is under the direction of the Supervisor of Customer Service. The function of the division is to repair and replace water meters.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Change out 20% of meters on all active accounts annually.	18%	20%	20%
Same day service for curb stop repairs, meter change outs, leak checks, meter sets, and replacement of meter boxes.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	METER SHOP 0340

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 157,615	$ 157,224
Overtime	366	366
Other Benefits	89,594	90,357
TOTAL 1000	247,575	247,947
2000. COMMODITIES		
2010. Office Supplies	1,000	1,000
2120. Minor Equipment, Instruments & Tools	2,500	2,500
2195. Water Meters	335,870	330,000
2220. Ice	960	960
2310. Janitorial Supplies	500	500
2570. Clothing, Dry Goods, Etc.	1,500	1,500
2630. Security Badges & Decal Supplies	145	145
TOTAL 2000	342,475	336,605
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	1,200	1,200
3030. Light & Power	3,000	3,000
3040. Water	1,500	1,500
3113. General Liability, Workers Compensation Penalty	-734	-113
3210. Hire of Equipment - Garage - Vehicles	35,635	36,240
3280. Temporary Help	24,456	24,456
3510. Travel & Entertainment	600	600
3530. Training, Registration Fees, Etc.	500	500
3550. Employee Awards	300	300
TOTAL 3000	66,457	67,683
4000. MAINTENANCE OF STRUCTURES		
4010. Building & Grounds	200	0
TOTAL 4000	200	0
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	200	200
5310. Meters	1,000	1,000
5320. Water Service Connections	125,870	120,000
TOTAL 5000	127,070	121,200
GRAND TOTAL	$ 783,777	$ 773,435

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	FINANCE	METER SHOP
300	035	0340

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SUPERVISORY					
Labor Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Maintenance Specialist		5	5	5	
	TOTAL	5	5	5	
BASE SALARIES					$ 157,224
LONGEVITY					2,376
VACATION BUYBACK					1,380
OVERTIME					366
FRINGE BENEFITS					86,601
GRAND TOTAL		6	6	6	$ 247,947

SUMMARY

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,138,019	$ 1,135,384
2000. COMMODITIES	204,274	206,747
3000. CONTRACTUAL SERVICES	155,803	165,341
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	18,446	15,073
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,516,542	1,522,545
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	4,180	20,000
SUBTOTAL	4,180	20,000
TOTAL	$ 1,520,722	$ 1,542,545

FUNCTION: This office reports to the Finance Director. The division performs work related to new customers, preparation of bills, complaints and adjustments, bad order meters, the close-out of customers' accounts and the collection of delinquent utility bills.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Same day service for turn on, turn off, and reconnection.	100%	100%	100%
Meter readings for billing cycles completed by reading dates.	100%	100%	100%
Water, sewer, and sanitation delinquent account write-offs less than 1%.	0.24%	0.25%	0.25%
Daily deposit by cashiers office is prepared and ready for pick up by noon.	100%	100%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 736,535	$ 719,292
Overtime	5,282	5,282
Other Benefits	396,202	410,810
TOTAL 1000	1,138,019	1,135,384
2000. COMMODITIES		
2010. Office Supplies	16,000	15,000
2012. Water Bills	26,000	26,000
2120. Minor Equipment, Instruments & Tools	2,500	2,000
2160. Computer Software & Supplies	480	480
2310. Janitorial Supplies	150	125
2330. Chemicals & Insecticides	50	50
2570. Clothing, Dry Goods, Etc.	3,000	3,000
2620. Postage	155,717	159,715
2630. Security Badges & Decal Supplies	377	377
TOTAL 2000	204,274	206,747
3000. CONTRACTUAL SERVICES		
3113. General Liability, Workers Compensation Penalty	0	-4,544
3210. Hire of Equipment - Garage - Vehicles	79,165	81,621
3212. Equipment Rental - External	28,763	32,714
3240. Binding, Printing & Reproduction	600	600
3270. Notary Bonds	100	142
3280. Temporary Help	16,450	16,450
3290. Armored Car Services	2,900	3,058
3350. Bank Services	10,000	15,000
3360. Special Postage & Express Shipping	300	300
3405. Software Maintenance	0	2,500
3420. Legal Filing Fees	5,000	5,000
3510. Travel & Entertainment	6,000	6,000
3520. Dues & Subscriptions	1,525	1,500
3530. Training, Registration Fees, Etc.	3,000	3,000
3550. Employee Awards	1,800	1,800
3900. Mileage	200	200
TOTAL 3000	155,803	165,341
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	18,446	15,073
TOTAL 5000	18,446	15,073

DETAIL

FUND	AGENCY	ORGANIZATION
WATER & SEWER 300	FINANCE 035	CUSTOMER SERVICE 0345

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	$ 4,180	$ 0
8900. EDP Software	0	20,000
TOTAL 8000	4,180	20,000
GRAND TOTAL	$ 1,520,722	$ 1,542,545

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WATER & SEWER	FINANCE	CUSTOMER SERVICE
300	035	0345

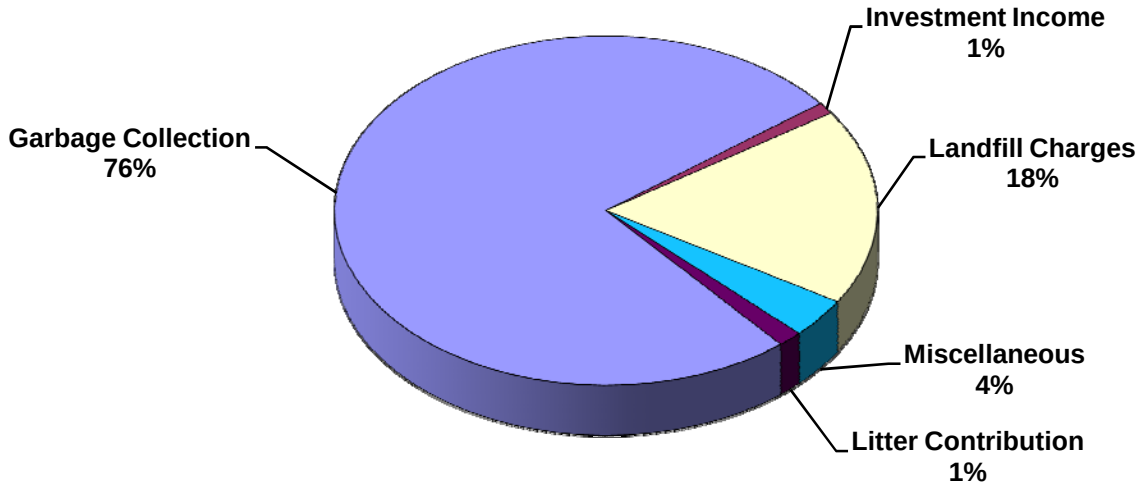
POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Customer Service Manager	1	1	1	
Asst. Customer Service Manager	1	1	1	
TOTAL	2	2	2	
SUPERVISORY				
Billing Supervisor	1	1	1	
TOTAL	1	1	1	
OPERATIONS				
Billing Technician	1	1	1	
Customer Service Representative	5	5	5	
Meter Reader	5	5	5	
TOTAL	11	11	11	
CLERICAL				
Account Clerk	10	10	10	
TOTAL	10	10	10	
BASE SALARIES				$ 719,292
LONGEVITY				13,002
VACATION BUYBACK				6,793
OVERTIME				5,282
FRINGE BENEFITS				391,015
GRAND TOTAL	24	24	24	$ 1,135,384

MIDLAND
CITY OF MIDLAND

SECTION VI

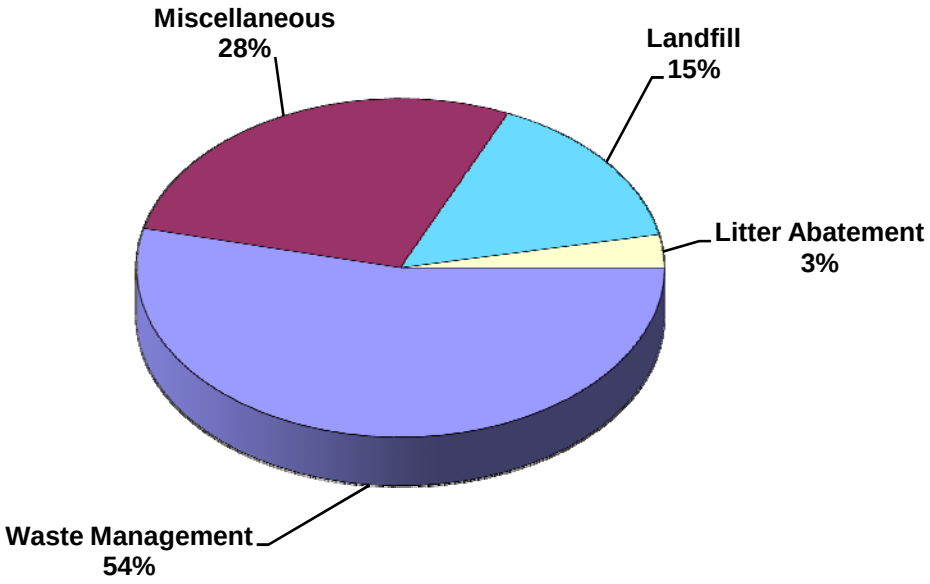
SANITATION FUND

Sanitation Fund Revenues
As Budgeted For Fiscal Year 2011



$9,344,600

Sanitation Fund Expenses
As Budgeted For Fiscal Year 2011



$10,116,935

SANITATION FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
CHARGES FOR CURRENT SERVICES			
Garbage Collection Fees	$ 6,220,130	$ 7,000,000	$ 7,000,000
Landfill Charges	1,937,376	1,850,000	1,700,000
Recycle Midland	1,359	2,000	1,000
Special Collections	36,399	40,000	40,000
Recycle Fee	209,541	210,000	210,000
Penalties	66,463	65,000	80,000
Uncollectible	(15,000)	(15,000)	(15,000)
Total Charges for Current Services	8,456,268	9,152,000	9,016,000
NONOPERATING AND OTHER REVENUE			
Interest	151,691	225,000	100,000
Discounts Earned	7,041	6,000	7,000
State Sanitation Grant	53,639	50,000	50,000
Sale of Minor Equipment	13,075	0	0
Litter Abatement Contribution	136,282	136,500	136,500
Unclassified	2,224	100	100
Recovery of Damages to City Property	726	0	0
Net Increase in Fair Value of Investment	41,926	0	0
Sale of Recyclables	25,168	35,000	35,000
Interfund Transfers	8,670	0	0
Total Nonoperating and Other Revenue	440,442	452,600	328,600
TOTAL REVENUE AND RECEIPTS	$ 8,896,710	$ 9,604,600	$ 9,344,600

SANITATION FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0400	Utilities - Solid Waste Management	$ 5,408,582	$ 5,257,127	$ 5,436,480
0401	Utilities - Litter Abatement	361,400	318,605	318,605
0405	Utilities - Landfill	1,576,708	1,528,368	1,533,934
0407	Utilities - Nondepartmental	3,178,953	2,499,219	2,827,916
0409	Utilities - Interfund Transfer	705,235	260,570	0
	Total	$ 11,230,878	$ 9,863,889	$ 10,116,935

SANITATION FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 2,674,438	26.435%
2000. COMMODITIES	686,440	6.785%
3000. CONTRACTUAL SERVICES	3,766,123	37.226%
4000. MAINTENANCE - STRUCTURES	7,600	0.075%
5000. MAINTENANCE - EQUIPMENT	59,131	0.584%
6000. MISCELLANEOUS	2,886,203	28.529%
TOTAL OPERATING EXPENDITURES	10,079,935	99.634%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	37,000	0.366%
TOTAL CAPITAL OUTLAY	37,000	0.366%
GRAND TOTAL	$ 10,116,935	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 2,082,511	$ 2,175,686
2000. COMMODITIES	665,550	665,050
3000. CONTRACTUAL SERVICES	2,411,735	2,499,713
4000. MAINTENANCE - STRUCTURES	3,400	4,600
5000. MAINTENANCE - EQUIPMENT	58,281	58,281
6000. MISCELLANEOUS	150	150
SUBTOTAL	5,221,627	5,403,480
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	35,500	33,000
SUBTOTAL	35,500	33,000
TOTAL	$ 5,257,127	$ 5,436,480

FUNCTION: This division is responsible for the collection of refuse and its delivery to the landfill. They also collect recyclable materials from drop-off points for delivery to our recycle contractor; provide a large item pickup service; and provide hauling service for the yard waste sites.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Number of containers changed out/ total	6.00%	8.00%	8.00%
Number of containers repaired / total	2.40%	5.00%	5.00%
Hand pickups / customer	7.30%	7.00%	7.00%
Tons recycle / tons collected	1.80%	3.00%	4.00%
Tons collected/ employee - hr	1.53	1.35	1.35

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,298,871	$ 1,335,499
Overtime	25,750	25,750
Other Benefits	757,890	814,437
TOTAL 1000	2,082,511	2,175,686
2000. COMMODITIES		
2010. Office Supplies	3,250	3,250
2020. Educational & Training Supplies	2,000	1,500
2110. Motor Vehicle Supplies	500	500
2115. Minor Furniture & Fixtures	2,500	2,500
2120. Minor Equipment, Instruments & Tools	5,000	5,000
2130. Plant Lubrication & Supplies	1,000	1,000
2160. Computer Software & Supplies	1,000	1,000
2170. Welding Supplies	3,000	3,000
2180. Refuse Containers & Lids	620,000	620,000
2181. Roll Out Carts	8,000	8,000
2200. Food	1,000	1,000
2210. Water	150	150
2220. Ice	1,500	1,500
2310. Janitorial Supplies	750	750
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	2,250	2,250
2570. Clothing, Dry Goods, Etc.	12,000	12,000
2630. Security Badges & Decal Supplies	500	500
2640. Safety Supplies & Minor Equipment	750	750
TOTAL 2000	665,550	665,050
3000. CONTRACTUAL SERVICES		
3030. Light & Power	3,300	3,300
3040. Water	600	600
3113. General Liability, Workers Compensation Penalty	-5,351	0
3210. Hire of Equipment - Garage - Vehicles	2,377,011	2,462,188
3212. Equipment Rental - External	1,500	1,500
3220. Advertising	2,500	2,500
3240. Binding, Printing & Reproduction	400	400
3280. Temporary Help	2,000	2,000
3310. Exterminator	200	200
3380. Recycling Activities	3,900	3,900
3510. Travel & Entertainment	12,000	10,700
3520. Dues & Subscriptions	500	500
3530. Training, Registration Fees, Etc.	6,575	5,925

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	SOLID WASTE MANAGEMENT 0400

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES (continued)		
3540. Education Assistance	$ 6,000	$ 6,000
3550. Employee Awards	600	0
TOTAL 3000	2,411,735	2,499,713
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,400	3,600
4220. Streets, Roadways, Etc.	1,000	1,000
TOTAL 4000	3,400	4,600
5000. MAINTENANCE OF EQUIPMENT		
5110. Machines, Tools & Implements	750	750
5120. Instruments & Apparatus - Major	500	500
5130. Motor Vehicles	500	500
5510. Refuse Containers	36,281	36,281
5520. Refuse Compactors	20,250	20,250
TOTAL 5000	58,281	58,281
6000. MISCELLANEOUS		
6990. Miscellaneous	150	150
TOTAL 6000	150	150
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	2,500	0
8501. Sanitation Equipment	33,000	33,000
TOTAL 8000	35,500	33,000
GRAND TOTAL	$ 5,257,127	$ 5,436,480

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	SOLID WASTE MANAGEMENT 0400

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Superintendent		1	1	1	
Assistant Superintendent		1	1	1	
	TOTAL	2	2	2	
TECHNICAL					
Environmenal Officer		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Labor Supervisor		3	3	3	
	TOTAL	3	3	3	
OPERATIONS					
Maintenance Specialist		3	3	3	
Sanitation Driver		33	33	35	
	TOTAL	36	36	38	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 1,335,499
LONGEVITY					23,880
VACATION BUYBACK					12,436
OVERTIME					25,750
FRINGE BENEFITS					778,121
GRAND TOTAL		43	43	45	$ 2,175,686

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	LITTER ABATEMENT 0401

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	6,650	6,650
3000. CONTRACTUAL SERVICES	181,900	181,900
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	130,055	130,055
SUBTOTAL	318,605	318,605
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 318,605	$ 318,605

FUNCTION: This division is responsible for the management of the Voluntary Litter Abatement Fee.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Cubic yards picked up/ $ collected	6,240/ $136,980	6,000/ $130,000	6,500/ $135,000
Average % participation	62%	65%	67%

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	LITTER ABATEMENT 0401

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 200	$ 200
2020. Educational & Training Supplies	5,000	5,000
2180. Refuse Containers & Lids	1,150	1,150
2200. Food	300	300
TOTAL 2000	6,650	6,650
3000. CONTRACTUAL SERVICES		
3220. Advertising	5,000	5,000
3240. Binding, Printing & Reproduction	500	500
3370. Grounds Maintenance	30,000	30,000
3390. Other Special Services	25,000	25,000
3950. Cleaning Lots	121,400	121,400
TOTAL 3000	181,900	181,900
6000. MISCELLANEOUS		
6171. Keep Midland Beautiful	75,000	75,000
6174. KMB - Cash for Trash	50,000	50,000
6990. Miscellaneous	5,055	5,055
TOTAL 6000	130,055	130,055
GRAND TOTAL	$ 318,605	$ 318,605

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	LANDFILL 0405

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 507,722	$ 498,752
2000. COMMODITIES	12,640	14,740
3000. CONTRACTUAL SERVICES	1,002,056	1,012,592
4000. MAINTENANCE - STRUCTURES	5,000	3,000
5000. MAINTENANCE - EQUIPMENT	850	850
6000. MISCELLANEOUS	100	0
SUBTOTAL	1,528,368	1,529,934
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	4,000
SUBTOTAL	0	4,000
TOTAL	$ 1,528,368	$ 1,533,934

FUNCTION: This division operates the landfill according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The landfill is open from 7:30 a.m. through 5:30 p.m., Monday through Saturday.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Tons landfill	187,397	172,000	179,000
Cubic yards used/ cubic yards total	0.77%	0.83%	0.85%
Tons yard waste diverted	6,600	7,000	7,200
Tons recycleables removed	3,146.9	3,200	3,400

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	LANDFILL 0405

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 321,090	$ 301,188
Overtime	8,869	8,869
Other Benefits	177,763	188,695
TOTAL 1000	507,722	498,752
2000. COMMODITIES		
2010. Office Supplies	1,500	2,500
2110. Motor Vehicle Supplies	300	300
2115. Minor Furniture & Fixtures	500	500
2120. Minor Equipment, Instruments, Tools	1,000	1,000
2140. Electrical Parts & Supplies	500	500
2155. Minor Computer Hardware & Peripherals	340	340
2160. Computer Software & Supplies	600	600
2170. Welding Supplies	1,000	1,000
2200. Food	200	300
2210. Water	1,600	1,600
2310. Janitorial Supplies	900	900
2320. Medical Supplies	400	400
2330. Chemicals & Insecticides	500	500
2570. Clothing, Dry Goods, Etc.	3,000	4,000
2640. Safety Supplies and Minor Equipment	300	300
TOTAL 2000	12,640	14,740
3000. CONTRACTUAL SERVICES		
3030. Light & Power	11,550	11,500
3113. General Liability, Workers Compensation Penalty	-165	0
3210. Hire of Equipment - Garage - Vehicles	690,326	690,997
3212. Equipment Rental - External	2,250	2,250
3240. Binding, Printing & Reproduction	500	500
3280. Temporary Help	0	1,000
3304. Mulching	85,000	85,000
3305. Environmental, Regulatory	55,000	55,000
3386. Tipping Fees	150,000	160,000
3390. Other Special Services	1,000	1,000
3405. Software Maintenance	395	395
3510. Travel & Entertainment	1,500	1,500
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	2,500	2,500
3540. Educational Assistance	1,000	500
3550. Employee Awards	0	250
3920. Rent	1,000	0
TOTAL 3000	1,002,056	1,012,592

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	LANDFILL 0405

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 5,000	$ 3,000
TOTAL 4000	5,000	3,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machines, Tools & Implements	550	550
5120. Instruments & Apparatus - Major	300	300
TOTAL 5000	850	850
6000. MISCELLANEOUS		
6990. Miscellaneous	100	0
TOTAL 6000	100	0
CAPITAL OUTLAY		
8000. EQUIPMENT		
8530. Other Equipment	0	4,000
TOTAL 8000	0	4,000
GRAND TOTAL	$ 1,528,368	$ 1,533,934

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
SANITATION	SANITATION	LANDFILL
430	430	0405

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Superintendent		1	0	0	
Landfill Manager		0	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Labor Supervisor		2	2	2	
	TOTAL	2	2	2	
OPERATIONS					
Equipment Operator		5	5	5	
Landfill Attendent		1	1	1	
Maintenance Specialist		1	1	1	
	TOTAL	7	7	7	
BASE SALARIES					$ 301,188
LONGEVITY					3,429
VACATION BUYBACK					3,215
CAR ALLOWANCE					9,600
OVERTIME					8,869
FRINGE BENEFITS					172,451
GRAND TOTAL		10	10	10	$ 498,752

SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	NONDEPARTMENTAL 0407

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	96,453	71,918
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,402,766	2,755,998
SUBTOTAL	2,499,219	2,827,916
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 2,499,219	$ 2,827,916

FUNCTION: This division is used to account for payments to the General Fund for services rendered and to record overhead charges from other funds and depreciation expense.

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	NONDEPARTMENTAL 0407

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance	$ 6,454	$ 8,531
3112. General Liability Self-Insurance	24,123	33,321
3121. City Share - Retiree Insurance	25,180	26,439
3125. Workers Compensation	0	-46,394
3211. Hire of Equipment - Garage - Other	21,396	26,021
3350. Bank Services	11,000	14,000
3440. External Audit Fees	8,300	10,000
TOTAL 3000	96,453	71,918
6000. MISCELLANEOUS		
6202. General Fund Services	383,703	444,163
6204. Water & Sewer Services	10,000	10,000
6865. Closure & Postclosure Care	1,126,063	926,835
6885. Franchise Fees	320,000	350,000
6910. Depreciation Expense	563,000	1,025,000
TOTAL 6000	2,402,766	2,755,998
GRAND TOTAL	$ 2,499,219	$ 2,827,916

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SUMMARY

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	INTERFUND TRANSFER 0409

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	260,570	0
SUBTOTAL	260,570	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 260,570	$ 0

FUNCTION: This division accounts for the transfers to the Sanitation Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

DETAIL

FUND	AGENCY	ORGANIZATION
SANITATION 430	SANITATION 430	INTERFUND TRANSFER 0409

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6359. Sanitation Construction Fund	$ 260,570	$ 0
TOTAL 6000	260,570	0
GRAND TOTAL	$ 260,570	$ 0

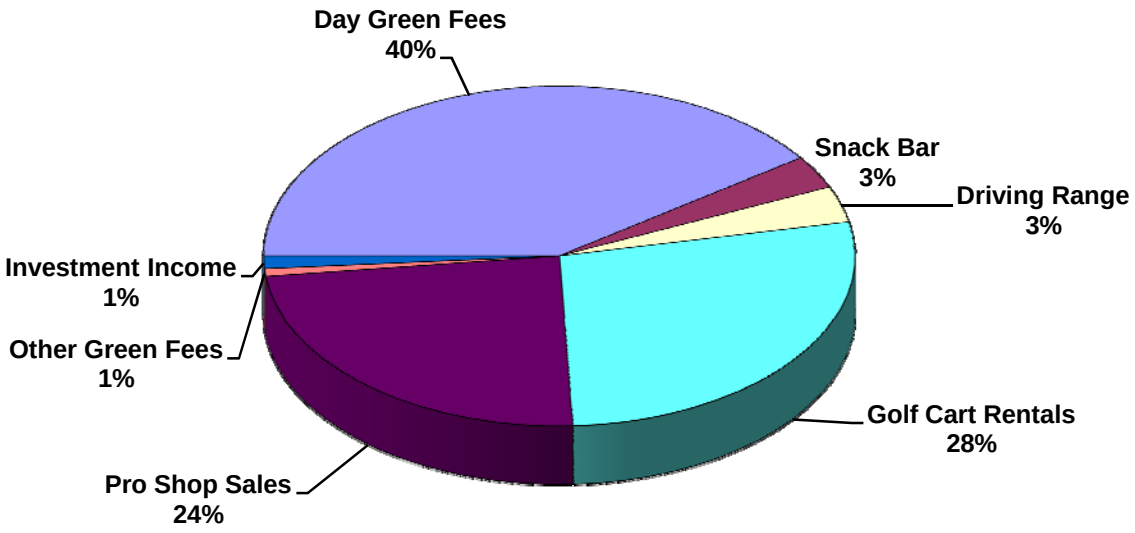
MIDLAND

CITY OF MIDLAND

SECTION VII

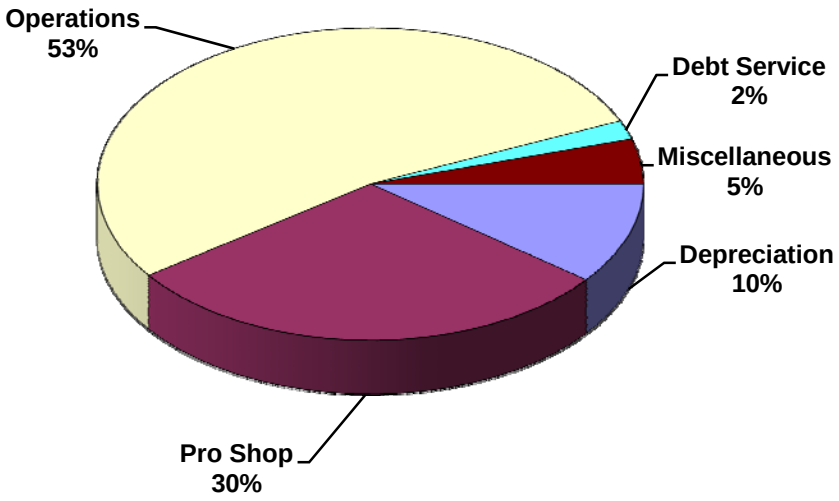
GOLF COURSE FUND

Golf Course Fund Revenues
As Budgeted For Fiscal Year 2011



$1,746,600

Golf Course Fund Expenses
As Budgeted For Fiscal Year 2011



$1,902,857

GOLF COURSE FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
RECREATION			
Golf Cart Rentals	$ 452,595	$ 471,000	$ 480,000
Daily Green Fees	616,581	627,000	635,000
Junior Rates	19,032	15,000	17,000
Senior Rates	46,606	52,000	50,000
Senior Annual Fees	10,800	12,000	11,000
Junior Annual Fees	500	0	0
Midland School Fees	1,304	1,600	1,600
Snack Bar Rentals	70,001	52,000	55,000
Driving Range	58,662	55,000	60,000
Golf Pro Shop Rentals	13,243	0	5,000
Golf Pro Shop Sales	393,861	380,000	410,000
Total Recreation	1,683,185	1,665,600	1,724,600
NONOPERATING AND OTHER REVENUE			
Interest	28,639	35,000	21,000
Discounts Earned	810	500	1,000
Miscellaneous	(1,978)	0	0
Net Increase in Fair Value of Investment	8,608	0	0
Operating Transfers In	173,261	0	0
Total Nonoperating and Other Revenue	209,340	35,500	22,000
TOTAL REVENUE AND RECEIPTS	$ 1,892,525	$ 1,701,100	$ 1,746,600

GOLF COURSE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0410	Golf Course Operating	$ 1,097,727	$ 1,001,876	$ 1,014,640
0411	Pro Shop Operations	543,738	571,974	562,184
0415	Golf Course - Nondepartmental	328,919	284,883	288,757
0419	Golf Course - Interfund Transfer	0	36,352	37,276
	Total	$ 1,970,384	$ 1,895,085	$ 1,902,857

GOLF COURSE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 568,673	29.885%
2000. COMMODITIES	327,600	17.216%
3000. CONTRACTUAL SERVICES	641,688	33.722%
4000. MAINTENANCE - STRUCTURES	32,000	1.682%
5000. MAINTENANCE - EQUIPMENT	13,500	0.709%
6000. MISCELLANEOUS	319,396	16.786%
TOTAL OPERATING EXPENDITURES	1,902,857	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 1,902,857	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 382,417	$ 379,689
2000. COMMODITIES	68,400	55,900
3000. CONTRACTUAL SERVICES	507,059	536,551
4000. MAINTENANCE - STRUCTURES	30,000	30,000
5000. MAINTENANCE - EQUIPMENT	14,000	12,500
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,001,876	1,014,640
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 1,001,876	$ 1,014,640

FUNCTION: This division is responsible for minor construction, maintenance, development, and operation of the Municipal Golf Course and related activities.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Turf will be maintained to standards accepted by the golfing industry and within budget constraints.	95%	97%	98%
Supply Proshop with an adequate number of range balls.	98%	100%	100%
Plant 50 new trees yearly	90%	50%	90%

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	GOLF COURSE 0410

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 243,862	$ 236,904
Overtime	9,592	9,592
Other Benefits	128,963	133,193
TOTAL 1000	382,417	379,689
2000. COMMODITIES		
2010. Office Supplies	200	200
2120. Minor Equipment, Instruments & Tools	3,500	3,500
2130. Plant Lubrication & Supplies	1,200	1,200
2310. Janitor Supplies	3,500	4,000
2330. Chemicals & Insecticides	30,000	22,000
2520. Botanical & Agricultural Supplies	30,000	25,000
TOTAL 2000	68,400	55,900
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	6,000	6,000
3030. Light & Power	85,000	80,000
3040. Water	1,600	1,600
3210. Hire of Equipment - Garage - Vehicles	266,509	287,401
3212. Equipment Rental - External	500	2,400
3230. Laundry & Cleaning	1,800	1,800
3280. Temporary Help	140,500	150,500
3510. Travel & Entertainment	3,500	3,000
3520. Dues & Subscriptions	450	450
3530. Training, Registration Fees, Etc.	1,000	1,000
3920. Rent	200	2,400
TOTAL 3000	507,059	536,551
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	25,000	25,000
4910. Standpipes, Tanks, Wells, Etc.	5,000	5,000
TOTAL 4000	30,000	30,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	14,000	12,500
TOTAL 5000	14,000	12,500
GRAND TOTAL	$ 1,001,876	$ 1,014,640

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GOLF COURSE	COMMUNITY SERVICES	GOLF COURSE
440	090	0410

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Maintenance Specialist		5	5	5	
	TOTAL	5	5	5	
CLERICAL					
Pro Shop Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 236,904
LONGEVITY					5,772
VACATION BUYBACK					5,151
OVERTIME					9,592
FRINGE BENEFITS					122,270
GRAND TOTAL		7	7	7	$ 379,689

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	PRO SHOP OPERATIONS 0411

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 185,704	$ 188,984
2000. COMMODITIES	303,100	271,700
3000. CONTRACTUAL SERVICES	80,500	98,500
4000. MAINTENANCE - STRUCTURES	2,000	2,000
5000. MAINTENANCE - EQUIPMENT	1,000	1,000
6000. MISCELLANEOUS	-330	0
SUBTOTAL	571,974	562,184
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 571,974	$ 562,184

FUNCTION: This division is responsible for minor construction, maintenance, development, and operation of the Municipal Golf Course and related activities.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Course play for an 18 hole round will be:			
Quail - 4.25 hours	98%	98%	99%
Roadrunner - 4.5 hours	97%	97%	98%
Staff will resolve complaints within 24 hours.	98%	98%	99%
Increase Shop sales 20%.	5%	10%	10%

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	PRO SHOP OPERATIONS 0411

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 125,515	$ 125,844
Other Benefits	60,189	63,140
TOTAL 1000	185,704	188,984
2000. COMMODITIES		
2010. Office Supplies	1,600	2,200
2120. Minor Equipment, Instruments & Tools	500	500
2570. Clothing, Dry Goods, etc.	1,000	0
2590. Cost of Goods Sold	300,000	269,000
TOTAL 2000	303,100	271,700
3000. CONTRACTUAL SERVICES		
3220. Advertising	11,000	11,000
3240. Binding, Printing & Reproduction	1,000	4,000
3280. Temporary Help	33,000	50,000
3350. Bank Services	25,000	25,000
3510. Travel & Entertainment	1,500	1,500
3520. Dues & Subscriptions	1,500	1,000
3530. Training, Registration Fees, Etc.	6,500	5,000
3920. Rent	1,000	1,000
TOTAL 3000	80,500	98,500
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,000	2,000
TOTAL 4000	2,000	2,000
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	1,000	1,000
TOTAL 5000	1,000	1,000
6000. MISCELLANEOUS		
6990. Miscellaneous	-330	0
TOTAL 6000	-330	0
GRAND TOTAL	$ 571,974	$ 562,184

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GOLF COURSE	COMMUNITY SERVICES	PRO SHOP OPERATIONS
440	090	0411

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SUPERVISORY				
Head Golf Professional	1	1	1	
TOTAL	1	1	1	
SKILLED CRAFT				
Assistant Golf Pro	2	2	2	
TOTAL	2	2	2	
BASE SALARIES				$ 125,844
LONGEVITY				2,160
VACATION BUYBACK				3,800
FRINGE BENEFITS				57,180
GRAND TOTAL	3	3	3	$ 188,984

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	NONDEPARTMENTAL 0415

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	7,863	6,637
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	277,020	282,120
SUBTOTAL	284,883	288,757
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 284,883	$ 288,757

FUNCTION: The division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Golf Course Fund department.

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	NONDEPARTMENTAL 0415

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 1,618	$ 1,904
3112. General Liability Self-Insurance	4,145	5,893
3125. Workers Compensation	0	-3,260
3440. External Audit Fees	2,100	2,100
TOTAL 3000	7,863	6,637
6000. MISCELLANEOUS		
6202. General Fund Services	77,020	82,120
6910. Depreciation Expense	200,000	200,000
TOTAL 6000	277,020	282,120
GRAND TOTAL	$ 284,883	$ 288,757

SUMMARY

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	INTERFUND TRANSFER 0419

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	36,352	37,276
SUBTOTAL	36,352	37,276
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 36,352	$ 37,276

FUNCTION: The division accounts for the transfers to support miscellaneous projects financed by operating funds.

DETAIL

FUND	AGENCY	ORGANIZATION
GOLF COURSE 440	COMMUNITY SERVICES 090	INTERFUND TRANSFER 0419

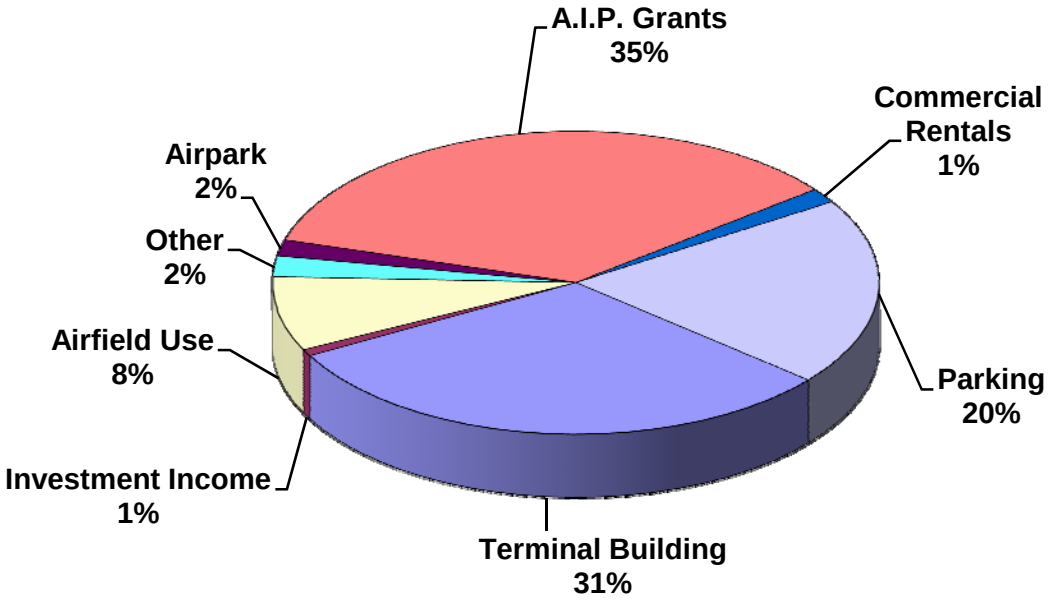
CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6357. Golf Player Facility Charge	$ 36,352	$ 37,276
TOTAL 6000	36,352	37,276
GRAND TOTAL	$ 36,352	$ 37,276

MIDLAND
CITY OF MIDLAND

SECTION VIII

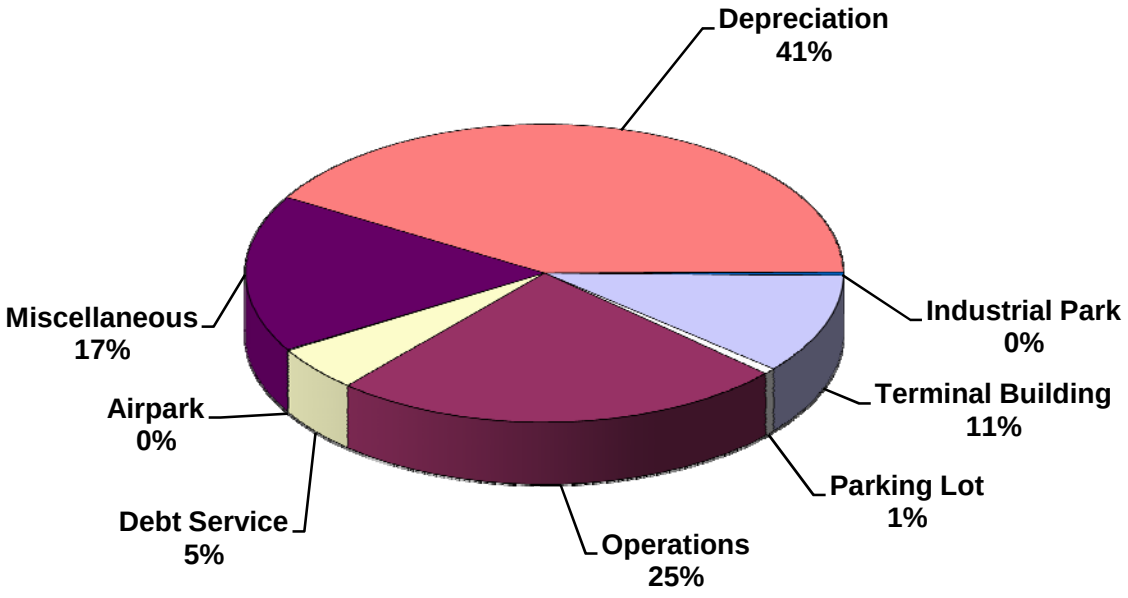
AIRPORT FUND

Airport Fund Revenues
As Budgeted For Fiscal Year 2011



$9,164,223

Airport Fund Expenses
As Budgeted For Fiscal Year 2011



$10,177,223

AIRPORT FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
PARKING FEES			
Parking Lot	$ 1,803,401	$ 1,871,300	$ 1,809,523
Off Airport Parking	10,652	20,000	30,000
Total Parking Fees	1,814,053	1,891,300	1,839,523
AIRPORT REVENUE			
Commercial Rentals	142,144	140,000	144,000
Aviation Rentals	224,054	225,000	220,000
Terminal Building Rentals	2,800,906	2,925,000	2,825,000
Landing Fees	416,877	422,000	425,000
Gas and Oil Commissions	80,832	95,000	82,000
Airline Jetway and Carrousel	2,666	5,000	3,000
Total Airport Revenue	3,667,479	3,812,000	3,699,000
AIR PARK			
Aviation	142,097	144,000	142,600
Oil and Gas	15,293	17,000	15,000
Total Air Park	157,390	161,000	157,600
NONOPERATING AND OTHER REVENUE			
Interest	70,286	81,000	65,000
Farm	0	2,000	0
Water Royalty	51,814	44,000	45,000
Miscellaneous	162,334	159,115	155,100
Discounts Earned	2,423	2,000	3,000
Recovery of Damages to City Property	1,317	0	0
Net Increase in Fair Value of Investment	19,453	0	0
Total Nonoperating and Other Revenue	307,627	288,115	268,100
CAPITAL CONTRIBUTIONS AND TRANSFERS			
Government Contributions	164,009	3,200,000	3,200,000
Interfund Transfers	86,697	0	0
Total Capital Contributions and Transfers	250,706	3,200,000	3,200,000
TOTAL REVENUE AND RECEIPTS	$ 6,197,255	$ 9,352,415	$ 9,164,223

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AIRPORT FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0500	Airport - Operations	$ 2,399,961	$ 2,523,118	$ 2,507,540
0505	Airport - Terminal Building	1,005,456	1,267,151	1,103,078
0510	Airport - Parking Lot	43,102	71,575	66,375
0515	Airport - Air Park	7,021	12,300	10,300
0520	Airport - Industrial Park	38,646	44,400	39,350
0545	Airport - Nondepartmental	5,742,568	5,834,356	5,951,751
0549	Airport - Interfund Transfer	494,018	613,314	498,829
	Total	$ 9,730,772	$ 10,366,214	$ 10,177,223

AIRPORT FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 1,900,112	18.670%
2000. COMMODITIES	89,475	0.879%
3000. CONTRACTUAL SERVICES	1,710,583	16.808%
4000. MAINTENANCE - STRUCTURES	94,650	0.930%
5000. MAINTENANCE - EQUIPMENT	72,800	0.715%
6000. MISCELLANEOUS	6,305,115	61.954%
TOTAL OPERATING EXPENDITURES	10,172,735	99.956%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	4,488	0.044%
TOTAL CAPITAL OUTLAY	4,488	0.044%
GRAND TOTAL	$ 10,177,223	100.000%

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SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,906,184	$ 1,900,112
2000. COMMODITIES	38,205	68,450
3000. CONTRACTUAL SERVICES	547,898	506,090
4000. MAINTENANCE - STRUCTURES	22,600	22,600
5000. MAINTENANCE - EQUIPMENT	9,700	5,800
6000. MISCELLANEOUS	-1,469	0
SUBTOTAL	2,523,118	2,503,052
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	4,488
SUBTOTAL	0	4,488
TOTAL	$ 2,523,118	$ 2,507,540

FUNCTION: The division, under the direct supervision of the Aviation Director, is responsible for providing for the safety and convenience of the flying public. It is also responsible for the operation and maintenance of the runways, roads, ramps, electrical systems, and the repair and maintenance of warehouses, hangers, and buildings in the "aviation use area".

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Answer public inquiries within 2 working days.	99%	100%	100%
Answer industry surveys within two weeks.	95%	97%	100%
Complete tenant work orders within 2 working days; and complete airfield work orders within 1 working day.	75%	90%	100%
To lease all available airport owned property.	98%	98%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 1,247,299	$ 1,226,484
Overtime	20,600	20,600
Other Benefits	638,285	653,028
TOTAL 1000	1,906,184	1,900,112
2000. COMMODITIES		
2010. Office Supplies	8,800	10,000
2020. Educational & Training Supplies	400	400
2110. Motor Vehicle Supplies	155	1,500
2120. Minor Equipment, Instruments & Tools	3,000	3,000
2130. Plant Lubrication & Supplies	400	400
2140. Electrical Parts & Supplies	1,800	1,800
2155. Minor Computer Hardware & Peripherals	2,150	2,150
2160. Computer Software & Supplies	1,500	1,500
2170. Welding Supplies	800	800
2310. Janitorial Supplies	1,400	1,400
2320. Medical Supplies	350	350
2330. Chemicals & Insecticides	2,500	2,500
2570. Clothing, Dry Goods, Etc.	3,000	3,700
2600. Ice Control Supplies	0	27,000
2620. Postage	150	150
2630. Security Badges & Decal Supplies	11,000	11,000
2640. Safety Supplies & Minor Equipment	800	800
TOTAL 2000	38,205	68,450
3000. CONTRACTUAL SERVICES		
3010. Communications	29,400	32,000
3020. Heat & Natural Gas	10,000	9,500
3030. Light & Power	58,000	52,000
3113. General Liability, Workers Compensation Penalty	-258	0
3210. Hire of Equipment - Garage - Vehicles	202,051	163,450
3212. Equipment Rental - External	4,800	4,800
3220. Advertising	31,000	31,000
3280. Temporary Help	130,000	130,000
3350. Bank Services	42,000	38,000
3360. Special Postage & Express Shipping	1,800	1,800
3390. Other Special Services	7,400	7,400
3510. Travel & Entertainment	17,740	17,740
3520. Dues & Subscriptions	6,215	11,200
3530. Training, Registration Fees, Etc.	5,750	5,200
3920. Rent	2,000	2,000
TOTAL 3000	547,898	506,090

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 2,400	$ 2,400
4012. Security Fencing	6,000	6,000
4220. Streets, Roadways, Etc.	1,200	1,200
4230. Runways & Associated Lighting	13,000	13,000
TOTAL 4000	22,600	22,600
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	500	500
5110. Machinery, Tools & Implements	6,300	2,000
5120. Instruments & Apparatus - Major	2,900	3,300
TOTAL 5000	9,700	5,800
6000. MISCELLANEOUS		
6990. Miscellaneous	-1,469	0
TOTAL 6000	-1,469	0
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	0	4,488
TOTAL 8000	0	4,488
GRAND TOTAL	$ 2,523,118	$ 2,507,540

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
AIRPORT	AIRPORT	AIRPORT OPERATIONS
500	500	0500

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Aviation Director	1	1	1	
Deputy Aviation Director	1	1	1	
Accounting Manager	1	1	1	
AOCC Manager	1	1	1	
Superintendent	1	1	1	
TOTAL	5	5	5	
TECHNICAL				
Airport Operation Agent	4	4	4	
Aviation Operation Supervisor	4	4	4	
Electronics Specialist	1	1	1	
Electronics Technician	1	1	1	
HVAC Specialist	1	1	1	
TOTAL	11	11	11	
SUPERVISORY				
Cashier	1	1	1	
Labor Supervisor	1	1	1	
TOTAL	2	2	2	
SKILLED CRAFT				
Building Maintenance Specialist	1	1	1	
Welder	1	1	1	
TOTAL	2	2	2	
OPERATIONS				
Cashier	5	5	5	
Maintenance Specialist	5	5	5	
TOTAL	10	10	10	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	2	2	2	
Records Specialist	1	1	1	
TOTAL	4	4	4	

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PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIRPORT OPERATIONS 0500

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
BASE SALARIES				$ 1,226,484
LONGEVITY				20,226
VACATION BUYBACK				7,703
CAR ALLOWANCE				40,200
OVERTIME				20,600
FRINGE BENEFITS				584,899
GRAND TOTAL	34	34	34	$ 1,900,112

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	TERMINAL BUILDING 0505

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	11,200	11,200
3000. CONTRACTUAL SERVICES	1,136,978	986,578
4000. MAINTENANCE - STRUCTURES	52,000	52,000
5000. MAINTENANCE - EQUIPMENT	53,300	53,300
6000. MISCELLANEOUS	0	0
SUBTOTAL	1,253,478	1,103,078
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	13,673	0
SUBTOTAL	13,673	0
TOTAL	$ 1,267,151	$ 1,103,078

FUNCTION: The division is responsible for providing for the convenience and necessities of the flying public and other persons using the Terminal Building and surrounding area. It is also responsible for the repair and maintenance, and operation of the Terminal Building, car rental building, and the control tower.

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DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	TERMINAL BUILDING 0505

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
2000. COMMODITIES		
2120. Minor Equipment, Instruments & Tools	$ 2,200	$ 2,200
2140. Electrical Parts & Supplies	8,200	8,200
2330. Chemicals & Insecticides	800	800
TOTAL 2000	11,200	11,200
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	75,000	65,000
3030. Light & Power	543,000	400,000
3040. Water	54,000	56,000
3235. Janitorial Supplies	437,728	437,728
3310. Exterminator	3,300	3,900
3390. Other Special Services	23,950	23,950
TOTAL 3000	1,136,978	986,578
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	36,000	36,000
4230. Runways & Associated Lighting	16,000	16,000
TOTAL 4000	52,000	52,000
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	37,300	37,300
5120. Instruments & Apparatus - Major	8,000	8,000
5610. Jetways	6,500	6,500
5620. Baggage Carrousels	1,500	1,500
TOTAL 5000	53,300	53,300
CAPITAL OUTLAY		
8000. EQUIPMENT		
8530. Other Equipment	13,673	0
TOTAL 8000	13,673	0
GRAND TOTAL	$ 1,267,151	$ 1,103,078

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	PARKING LOT 0510

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	9,725	9,325
3000. CONTRACTUAL SERVICES	35,850	33,850
4000. MAINTENANCE - STRUCTURES	11,500	11,500
5000. MAINTENANCE - EQUIPMENT	11,700	11,700
6000. MISCELLANEOUS	0	0
SUBTOTAL	68,775	66,375
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	2,800	0
SUBTOTAL	2,800	0
TOTAL	$ 71,575	$ 66,375

FUNCTION: The division is responsible for the operation and policing of the parking lot during the hours the Terminal Building is open for business.

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DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	PARKING LOT 0510

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 700	$ 700
2120. Minor Equipment, Instruments & Tools	700	700
2140. Electrical Parts & Supplies	675	675
2310. Janitorial Supplies	350	350
2410. Traffic Supplies	100	100
2570. Clothing, Uniforms	1,200	1,200
2580. Ticket Supplies	6,000	5,600
TOTAL 2000	9,725	9,325
3000. CONTRACTUAL SERVICES		
3030. Light & Power	30,000	28,000
3040. Water	1,500	1,500
3212. Equipment Rental	1,200	1,200
3290. Armored Car Services	2,900	2,900
3325. Towing Charges	250	250
TOTAL 3000	35,850	33,850
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4230. Runways & Associated Lighting	9,000	9,000
TOTAL 4000	11,500	11,500
5000. MAINTENANCE OF EQUIPMENT		
5100. Data Processing Equipment	11,700	11,700
TOTAL 5000	11,700	11,700
CAPITAL OUTLAY		
8000. EQUIPMENT		
8490. Data Processing Equipment	2,800	0
TOTAL 8000	2,800	0
GRAND TOTAL	$ 71,575	$ 66,375

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIR PARK 0515

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	500	500
3000. CONTRACTUAL SERVICES	8,600	6,600
4000. MAINTENANCE - STRUCTURES	3,200	3,200
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	12,300	10,300
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 12,300	$ 10,300

FUNCTION: The division carries out activities related to the repair, maintenance, and operation of the Air Park.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	AIR PARK 0515

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
2000. COMMODITIES		
2140. Electrical Parts & Supplies	$ 500	$ 500
TOTAL 2000	500	500
3000. CONTRACTUAL SERVICES		
3030. Light & Power	8,500	6,500
3390. Other Special Services	100	100
TOTAL 3000	8,600	6,600
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	2,500	2,500
4230. Runways & Associated Lighting	700	700
TOTAL 4000	3,200	3,200
GRAND TOTAL	$ 12,300	$ 10,300

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INDUSTRIAL PARK 0520

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	37,300	32,000
4000. MAINTENANCE - STRUCTURES	5,100	5,350
5000. MAINTENANCE - EQUIPMENT	2,000	2,000
6000. MISCELLANEOUS	0	0
SUBTOTAL	44,400	39,350
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 44,400	$ 39,350

FUNCTION: The division is under the general supervision of the Director of Airports. The employees of this division assist in the maintenance of buildings and grounds in the Industrial Park area to Air Terminal.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INDUSTRIAL PARK 0520

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	$ 4,100	$ 4,500
3030. Light & Power	23,000	20,000
3040. Water	10,200	7,500
TOTAL 3000	37,300	32,000
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	4,600	4,600
4230. Runways & Lightings	500	750
TOTAL 4000	5,100	5,350
5000. MAINTENANCE OF EQUIPMENT		
5010. Heating & Cooling System	2,000	2,000
TOTAL 5000	2,000	2,000
GRAND TOTAL	$ 44,400	$ 39,350

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	NONDEPARTMENTAL 0545

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	150,356	145,465
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	5,684,000	5,806,286
SUBTOTAL	5,834,356	5,951,751
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 5,834,356	$ 5,951,751

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Airport Fund department.

DETAIL

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	NONDEPARTMENTAL 0545

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 84,574	$ 92,913
3112. General Liability Self-Insurance	26,416	32,463
3121. City Share - Retiree Insurance	12,066	12,669
3125. Workers Compensation	0	-14,880
3390. Other Special Services	500	500
3440. External Audit Fees	25,000	20,000
3450. Consulting Fees	1,800	1,800
TOTAL 3000	150,356	145,465
6000. MISCELLANEOUS		
6155. Foreign Trade Zone	168,000	168,000
6202. General Fund Services	1,424,000	1,425,286
6910. Depreciation Expense	4,092,000	4,213,000
TOTAL 6000	5,684,000	5,806,286
GRAND TOTAL	$ 5,834,356	$ 5,951,751

SUMMARY

FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INTERFUND TRANSFER 0549

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	613,314	498,829
SUBTOTAL	613,314	498,829
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 613,314	$ 498,829

FUNCTION: This division accounts for the transfers to the Airport Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

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DETAIL

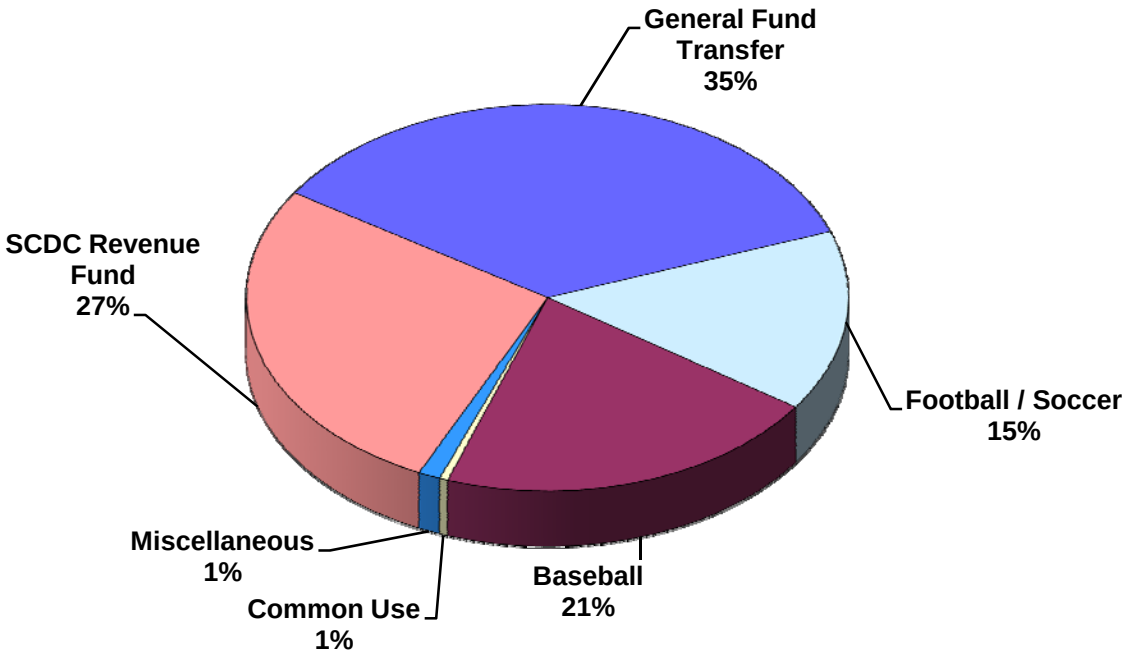
FUND	AGENCY	ORGANIZATION
AIRPORT 500	AIRPORT 500	INTERFUND TRANSFER 0549

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6365. Airport Construction Fund	$ 117,580	$ 0
6374. 2006A Airport General Obligaion Refunding	495,734	498,829
TOTAL 6000	613,314	498,829
GRAND TOTAL	$ 613,314	$ 498,829

SECTION IX

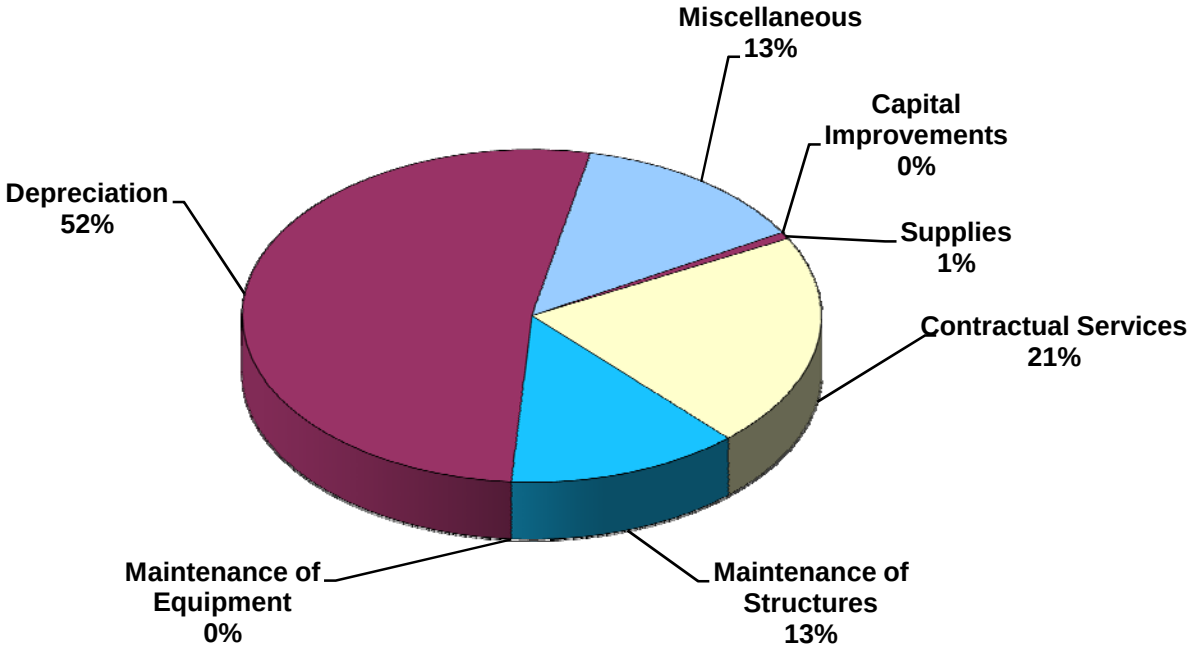
SCHARBAUER SPORTS COMPLEX FUND

Scharbauer Sports Complex Fund Revenues
As Budgeted For Fiscal Year 2011



$1,659,592

Scharbauer Sports Complex Fund Expenses
As Budgeted For Fiscal Year 2011



$3,466,592

SCHARBAUER SPORTS COMPLEX FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
FOOTBALL/SOCCER STADIUM			
MISD Rental	$ 54,500	$ 54,500	$ 54,500
MISD Operating Contribution	30,000	30,000	30,000
Football Concession	13,934	20,000	12,000
Naming Rights-Football	48,750	48,750	48,750
Advertising-Football	80,050	115,000	82,000
Other Rental-Football	26,495	20,000	24,000
Total Football/Soccer Stadium	253,729	288,250	251,250
BASEBALL STADIUM			
Rockhound Rental	173,659	182,000	182,000
Other Rental-Baseball	17,708	10,000	10,000
Baseball Concession	5,597	7,000	8,000
Naming Rights-Baseball	82,921	82,921	84,994
Advertising-Baseball	67,975	52,000	60,000
Total Baseball Stadium	347,860	333,921	344,994
COMMON AREAS			
Other Rental-Common Areas	4,083	5,000	7,500
Advertising-Common Areas	0	15,000	0
Total Common Areas	4,083	20,000	7,500
NONOPERATING AND OTHER REVENUES			
Interest	9,744	6,000	7,000
Net Increase in Fair Value of Investment	3,120	0	0
Miscellaneous	12,600	12,600	12,600
Gain/Loss on Sale of Fixed Assets	(125,555)	0	0
Interfund Transfers	1,235,579	894,627	1,036,248
Total Nonoperating and Other Revenue	1,135,488	913,227	1,055,848
TOTAL REVENUE AND RECEIPTS	$ 1,741,160	$ 1,555,398	$ 1,659,592

SCHARBAUER SPORTS COMPLEX FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0625	Nondepartmental	$ 3,285,068	$ 3,262,598	$ 3,466,592
0629	Interfund Transfer	0	140,000	0
	Total	$ 3,285,068	$ 3,402,598	$ 3,466,592

SCHARBAUER SPORTS COMPLEX FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	22,250	0.642%
3000. CONTRACTUAL SERVICES	722,239	20.834%
4000. MAINTENANCE - STRUCTURES	450,000	12.981%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	2,272,103	65.543%
TOTAL OPERATING EXPENDITURES	3,466,592	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 3,466,592	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS CMPLX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	22,250	22,250
3000. CONTRACTUAL SERVICES	725,802	722,239
4000. MAINTENANCE - STRUCTURES	450,000	450,000
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	2,064,546	2,272,103
SUBTOTAL	3,262,598	3,466,592
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 3,262,598	$ 3,466,592

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Scharbauer Sports Complex department.

DETAIL

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS COMPLEX 620	SPORTS COMPLEX 620	NONDEPARTMENTAL 0625

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
2000. COMMODITIES		
2010. Office Supplies	$ 200	$ 200
2120. Minor Equipment, Instruments & Tools	5,300	5,300
2130. Plant Lubrication	250	250
2140. Electrical Parts & Supplies	8,000	8,000
2310. Janitorial Supplies	8,000	8,000
2520. Botanical & Agricultural	500	500
TOTAL 2000	22,250	22,250
3000. CONTRACTUAL SERVICES		
3010. Communication	1,600	1,600
3020. Heat & Natural Gas	14,000	14,000
3030. Light & Power	300,000	300,000
3040. Water	90,000	90,000
3110. Insurance - External	28,971	28,616
3112. General Liability Self-Insurance	4,013	5,411
3210. Hire of Equipment	7,543	6,862
3212. Equipment Rental - Exernal	5,000	5,000
3220. Advertising	25,000	25,000
3235. Janitorial Services	75,000	75,000
3240. Binding, Printing & Reproduction	1,600	0
3315. Security Services	10,000	10,000
3370. Grounds Maintenance	46,000	46,000
3390. Other Special Services	100,000	100,000
3440. External Audit Fees	12,600	10,750
3450. Consulting Fees	4,000	4,000
3530. Training	475	0
TOTAL 3000	725,802	722,239
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	450,000	450,000
TOTAL 4000	450,000	450,000
6000. MISCELLANEOUS		
6130. Convention Bureau - Chamber of Commerc	$ 80,500	$ 75,000
6202. General Fund Services	276,846	390,103
6910. Depreciation Expense	1,707,200	1,807,000
TOTAL 6000	2,064,546	2,272,103
GRAND TOTAL	$ 3,262,598	$ 3,466,592

SUMMARY

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS CMPLX 620	SPORTS COMPLEX 620	INTERFUND TRANSFER 0629

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	140,000	0
SUBTOTAL	140,000	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 140,000	$ 0

FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Scharbauer Sports Complex department.

DETAIL

FUND	AGENCY	ORGANIZATION
SCHARBAUER SPORTS COMPLEX 620	SPORTS COMPLEX 620	INTERFUND TRANSFER 0629

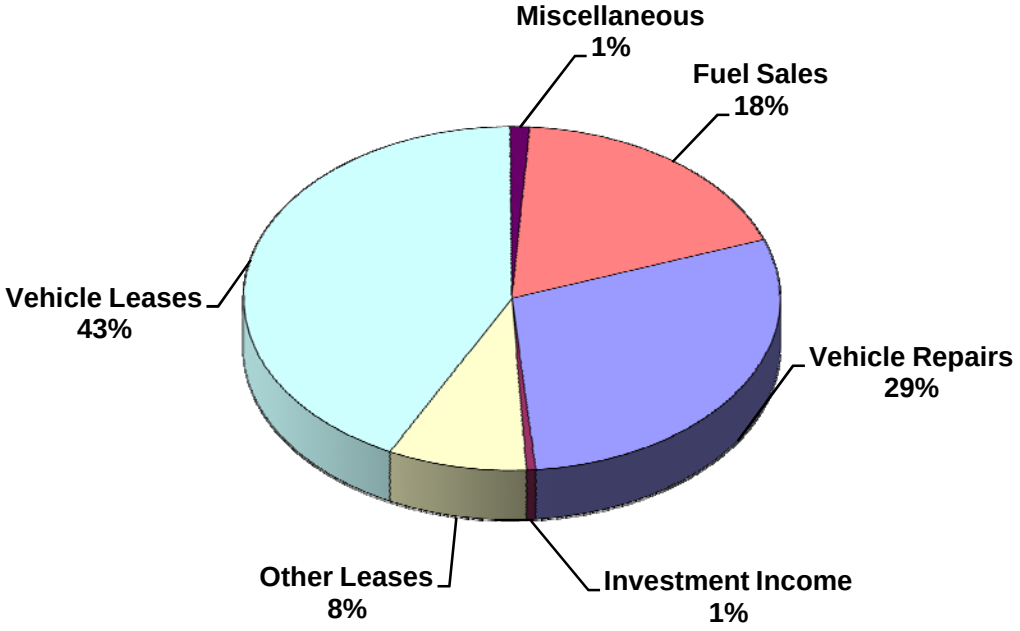
CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
6000. MISCELLANEOUS		
6398. Sports Complex Construction Fund	$ 140,000	$ 0
TOTAL 6000	140,000	0
GRAND TOTAL	$ 140,000	$ 0

MIDLAND
CITY OF MIDLAND

SECTION X

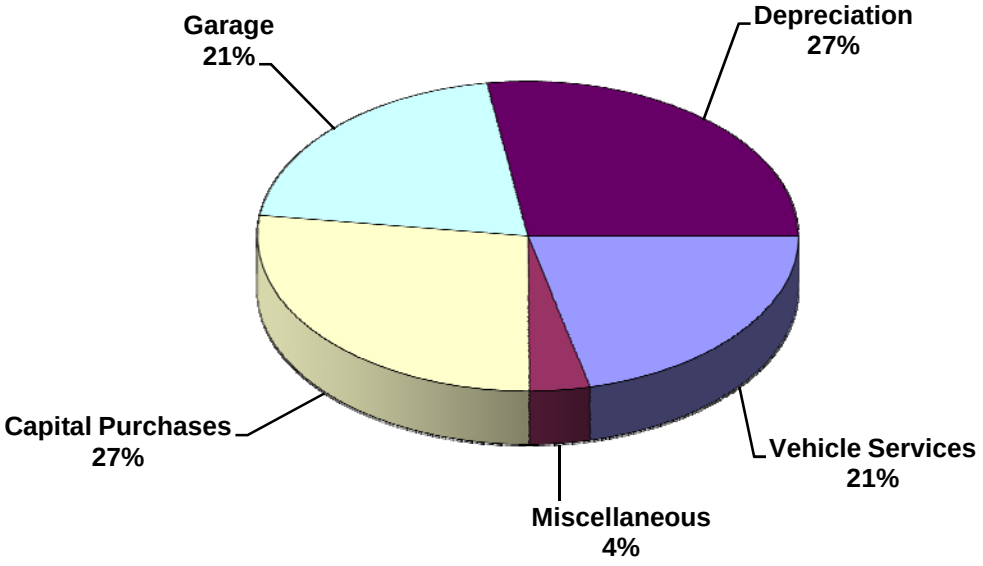
GARAGE FUND

Garage Fund Revenues
As Budgeted For Fiscal Year 2011



$11,760,494

Garage Fund Expenses
As Budgeted For Fiscal Year 2011



$13,799,911

GARAGE FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
INTERFUND CHARGES			
Motor Vehicle Repairs	$ 3,954,834	$ 3,458,506	$ 3,425,341
Motor Vehicle Lease	3,833,865	4,920,591	4,989,161
Fuel	1,694,256	1,982,771	2,160,199
Equipment Lease-Other	521,953	891,394	983,793
Total Interfund Charges	10,004,908	11,253,262	11,558,494
NONOPERATING AND OTHER REVENUE			
Sale of Surplus Equipment	153,454	90,000	95,000
Interest Income	188,809	140,000	65,000
Recovery - Damages/City Property	31,713	20,000	30,000
Net Increase in Fair Value of Investment	29,395	0	0
Miscellaneous	62,326	12,000	12,000
Total Nonoperating and Other Revenue	465,697	262,000	202,000
TOTAL REVENUE AND RECEIPTS	$ 10,470,605	$ 11,515,262	$ 11,760,494

GARAGE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0751	Facilities & Fleet Mgmt - Vehicle Service	$ 2,600,506	$ 2,881,795	$ 2,966,453
0752	Facilities & Fleet Mgmt - Garage	7,648,937	6,691,486	6,558,568
0755	Facilities & Fleet Mgmt - Nondepartmental	3,992,734	3,778,482	4,274,890
0759	Facilities & Fleet Mgmt - Interfund Transfer	2,400,000	0	0
	Total	$ 16,642,177	$ 13,351,763	$ 13,799,911

GARAGE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 1,700,878	12.325%
2000. COMMODITIES	2,647,863	19.188%
3000. CONTRACTUAL SERVICES	558,116	4.044%
4000. MAINTENANCE - STRUCTURES	15,000	0.109%
5000. MAINTENANCE - EQUIPMENT	1,042,250	7.553%
6000. MISCELLANEOUS	4,077,373	29.545%
TOTAL OPERATING EXPENDITURES	10,041,480	72.764%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	34,450	0.250%
8000. EQUIPMENT	3,723,981	26.986%
TOTAL CAPITAL OUTLAY	3,758,431	27.236%
GRAND TOTAL	$ 13,799,911	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 619,660	$ 630,768
2000. COMMODITIES	2,128,913	2,206,463
3000. CONTRACTUAL SERVICES	64,222	60,722
4000. MAINTENANCE - STRUCTURES	4,000	4,000
5000. MAINTENANCE - EQUIPMENT	38,000	38,000
6000. MISCELLANEOUS	2,000	1,500
SUBTOTAL	2,856,795	2,941,453
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	25,000	25,000
8000. EQUIPMENT	0	0
SUBTOTAL	25,000	25,000
TOTAL	$ 2,881,795	$ 2,966,453

FUNCTION: This division is responsible for all the activities you would normally expect at a service station, including road service, for the entire City fleet. It's primary function is to provide preventative maintenance services.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Oil change on light vehicles to be completed in 30 minutes or less on the average.	97%	97%	99%
All road calls will be completed within 1 hour.	96%	95%	96%
No down time on equipment left in the yard at night.	98%	97%	98%

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 423,156	$ 407,760
Overtime	3,193	3,193
Other Benefits	193,311	219,815
TOTAL 1000	619,660	630,768
2000. COMMODITIES		
2010. Office Supplies	1,300	1,300
2020. Educational & Training Supplies	50	50
2110. Motor Vehicle Supplies	1,847,600	1,925,200
2115. Minor Furniture & Fixtures	150	150
2120. Minor Equipment, Instruments & Tools	4,000	4,000
2140. Electrical Parts & Supplies	50	0
2160. Computer Software & Supplies	720	720
2170. Welding Supplies	250	250
2310. Janitorial Supplies	2,338	2,338
2320. Medical Supplies	150	150
2570. Clothing, Dry Goods, Etc.	2,000	2,000
2590. Cost of Goods Sold	270,000	270,000
2630. Security Badges & Decal Supplies	305	305
TOTAL 2000	2,128,913	2,206,463
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	6,000	6,000
3030. Light & Power	17,000	17,000
3040. Water	3,500	3,500
3113. General Liability, Workers Compensation Penalty	-102	0
3210. Hire of Equipment - Garage - Vehicles	30,662	30,760
3212. Equipment Rental - External	1,100	1,100
3230. Laundry & Cleaning	800	250
3310. Exterminator	500	250
3390. Other Special Services	662	662
3510. Travel & Entertainment	1,000	500
3520. Dues & Subscriptions	200	200
3530. Training, Registration Fees, Etc.	1,500	500
3540. Training, Registration Fees, Etc.	1,400	0
TOTAL 3000	64,222	60,722
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	4,000	4,000
TOTAL 4000	4,000	4,000

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	VEHICLE SERVICE 0751

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
5000. MAINTENANCE OF EQUIPMENT		
5110. Machinery, Tools & Implements	$ 8,000	$ 8,000
5130. Motor Vehicles	30,000	30,000
TOTAL 5000	38,000	38,000
6000. MISCELLANEOUS		
6875. EPA Licenses & Permits	2,000	1,500
TOTAL 6000	2,000	1,500
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	25,000	25,000
TOTAL 7000	25,000	25,000
GRAND TOTAL	$ 2,881,795	$ 2,966,453

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GARAGE	FACILITIES & FLEET MGMT	VEHICLE SERVICES
750	040	0751

POSITION TITLE	EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT				
Facilities/Fleet Management Director	0.8	0.8	0.8	
Service Center Manager	1	1	1	
TOTAL	1.8	1.8	1.8	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	2	2	2	
OPERATIONS				
Service Center Tech	7	7	7	
TOTAL	7	7	7	
BASE SALARIES				$ 407,760
LONGEVITY				8,315
VACATION BUYBACK				3,638
SPECIAL PAY				900
OVERTIME				3,193
FRINGE BENEFITS				206,962
GRAND TOTAL	10.8	10.8	10.8	$ 630,768

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SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 1,113,073	$ 1,070,110
2000. COMMODITIES	445,600	441,400
3000. CONTRACTUAL SERVICES	277,613	295,177
4000. MAINTENANCE - STRUCTURES	11,000	11,000
5000. MAINTENANCE - EQUIPMENT	1,079,500	1,004,250
6000. MISCELLANEOUS	3,200	3,200
SUBTOTAL	2,929,986	2,825,137
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	7,500	9,450
8000. EQUIPMENT	3,754,000	3,723,981
SUBTOTAL	3,761,500	3,733,431
TOTAL	$ 6,691,486	$ 6,558,568

FUNCTION: This division is responsible for the purchase, repair, maintenance and record keeping on all heavy, automotive and specialized equipment of the City. The division operates on a 2 shift basis, providing a comprehensive maintenance program, an emergency repair service, a cost and service record of each piece of equipment, and a program for driver's safety and maintenance education. The division analyzes City wide equipment needs and budgets fleet replacements and new acquisitions for the entire City.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Fleet Size.	975	985	990
Only 5% of the fleet broke down at one time.	2.9%	2.2%	3.0%
Comeback repairs 3%.	2.2%	2.0%	1.0%
Average starting time 4 hours or less.	4.6 hours	3.5 hours	2.5 hours
Number of days to put new vehicles in service.	2 days	1.5 days	1.5 days

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 721,758	$ 672,252
Overtime	3,655	3,655
Other Benefits	387,660	394,203
TOTAL 1000	1,113,073	1,070,110
2000. COMMODITIES		
2010. Office Supplies	3,000	3,000
2020. Educational & Training Supplies	1,000	1,000
2111. Motor Vehicle Accessories	4,500	3,150
2120. Minor Equipment, Instruments & Tools	15,000	15,000
2160. Computer Software & Supplies	7,500	7,500
2170. Welding Supplies	10,000	10,000
2210. Water	750	750
2310. Janitorial Supplies	1,500	1,400
2320. Medical Supplies	1,650	1,600
2330. Chemicals & Insecticides	200	200
2570. Clothing, Dry Goods, Etc.	2,500	6,800
2590. Cost of Goods Sold	390,000	385,000
2630. Security Badges & Decal Supplies	500	500
2640. Safety Supplies & Minor Equipment	7,500	5,500
TOTAL 2000	445,600	441,400
3000. CONTRACTUAL SERVICES		
3020. Heat & Natural Gas	12,500	12,500
3030. Light & Power	25,000	21,000
3040. Water	1,500	1,600
3113. General Liability, Workers Compensation Penalty	-6,803	-43
3210. Hire of Equipment - Garage - Vehicles	166,316	180,670
3212. Equipment Rental - External	1,000	1,500
3230. Laundry & Cleaning	6,500	8,500
3235. Janitorial Services	14,000	15,000
3240. Binding, Printing, & Reproduction	500	500
3310. Exterminatior	600	550
3320. Wrecker Services	4,000	3,500
3390. Other Special Services	10,000	8,000
3405. Software Maintenance	25,000	24,000
3510. Travel & Entertainment	11,000	11,250
3520. Dues & Subscriptions	2,000	2,000
3530. Training, Registration Fees, Etc.	4,000	4,150
3540. Educational Assistance	500	500
TOTAL 3000	277,613	295,177

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	GARAGE 0752

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	$ 10,000	$ 10,000
4012. Security Fencing	1,000	1,000
TOTAL 4000	11,000	11,000
5000. MAINTENANCE OF EQUIPMENT		
5020. Furniture, Fixtures, & Furnishings	500	500
5110. Machinery, Tools & Implements	3,000	3,000
5120. Instruments & Apparatus - Major	1,000	750
5130. Motor Vehicles	1,075,000	1,000,000
TOTAL 5000	1,079,500	1,004,250
6000. MISCELLANEOUS		
6875. EPA Licenses & Permits	2,000	2,000
6990. Miscellaneous	1,200	1,200
TOTAL 6000	3,200	3,200
CAPITAL OUTLAY		
7000. LAND, BUILDINGS AND OTHER IMPROVEMENTS		
7020. Buildings	7,500	9,450
TOTAL 7000	7,500	9,450
8000. EQUIPMENT		
8421. Construction Equipment	882,350	42,000
8430. Shop Equipment	16,500	32,700
8481. Communication & Video Equipment	201,600	133,000
8530. Other Equipment	458,050	549,300
8800. Automobiles	580,500	644,000
8820. Light, Medium Trucks	314,500	418,950
8830. Heavy Trucks	995,000	1,630,031
8840. Trailers	240,500	29,500
8850. Other Mobile Equipment	65,000	244,500
TOTAL 8000	3,754,000	3,723,981
GRAND TOTAL	$ 6,691,486	$ 6,558,568

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
GARAGE	FACILITIES & FLEET MGMT	GARAGE
750	040	0752

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
MANAGEMENT					
Superintendent		1	1	1	
	TOTAL	1	1	1	
SUPERVISORY					
Parts Manager		1	1	1	
Service Manager		2	2	2	
	TOTAL	3	3	3	
SKILLED CRAFT					
Fleet Technician		9	9	9	
Welder		1	1	1	
	TOTAL	10	10	10	
OPERATIONS					
Parts Courier		3	3	3	
	TOTAL	3	3	3	
CLERICAL					
Administrative Assistant		1	1	1	
	TOTAL	1	1	1	
BASE SALARIES					$ 672,252
LONGEVITY					13,548
VACATION BUYBACK					11,669
CAR ALLOWANCE					7,800
SPECIAL PAY					13,680
OVERTIME					3,655
FRINGE BENEFITS					347,506
GRAND TOTAL		18	18	18	$ 1,070,110

SUMMARY

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0755

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	194,593	202,217
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	3,583,889	4,072,673
SUBTOTAL	3,778,482	4,274,890
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 3,778,482	$ 4,274,890

FUNCTION: This division is used to record the payment the Garage Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

DETAIL

FUND	AGENCY	ORGANIZATION
GARAGE 750	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0755

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 34,034	$ 41,654
3112. General Liability Self-Insurance	114,089	119,963
3121. City Share - Retiree Insurance	3,969	4,167
3125. Worker's Compensation	0	-13,570
3211. Hire of Equipment - Garage - Other	34,701	42,203
3440. External Audit Fees	7,800	7,800
TOTAL 3000	194,593	202,217
6000. MISCELLANEOUS		
6202. General Fund Services	268,889	289,673
6910. Depreciation Expense	3,315,000	3,783,000
TOTAL 6000	3,583,889	4,072,673
GRAND TOTAL	$ 3,778,482	$ 4,274,890

MIDLAND
CITY OF MIDLAND

SECTION XI

WAREHOUSE FUND

WAREHOUSE FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
INTERFUND CHARGES			
Handling Charges	$ 167,826	$ 130,000	$ 165,000
Charges for Cost of Sales	765,601	650,000	700,000
Total Interfund Charges	933,427	780,000	865,000
NONOPERATING AND OTHER REVENUE			
Interest Income	10,613	13,000	3,500
Net Increase in Fair Value of Investment	2,382	0	0
Miscellaneous	(20,010)	0	0
Total Nonoperating and Other Revenue	(7,015)	13,000	3,500
TOTAL REVENUE AND RECEIPTS	$ 926,412	$ 793,000	$ 868,500

WAREHOUSE FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0760	Facilities & Fleet Mgmt - Warehouse	$ 839,788	$ 700,433	$ 777,423
0765	Facilities & Fleet Mgmt - Nondepartmental	26,739	34,711	36,419
0765	Facilities & Fleet Mgmt - Interfund Transfer	500,000	0	0
	Total	$ 1,366,527	$ 735,144	$ 813,842

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WAREHOUSE FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 68,515	8.419%
2000. COMMODITIES	700,250	86.043%
3000. CONTRACTUAL SERVICES	11,543	1.418%
4000. MAINTENANCE - STRUCTURES	500	0.061%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	33,034	4.059%
TOTAL OPERATING EXPENDITURES	813,842	100.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	0	0.000%
TOTAL CAPITAL OUTLAY	0	0.000%
GRAND TOTAL	$ 813,842	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	WAREHOUSE 0760

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 70,014	$ 68,515
2000. COMMODITIES	617,400	700,250
3000. CONTRACTUAL SERVICES	11,698	8,158
4000. MAINTENANCE - STRUCTURES	1,500	500
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	-179	0
SUBTOTAL	700,433	777,423
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 700,433	$ 777,423

FUNCTION: The central warehouse procures, inventories, and issues common items consisting of mechanical, electrical, civil, and general supplies, materials, and parts. This provides an ongoing service function to all City divisions, and provides economies of scale in using centralized purchasing, storage, and control. Time expended is reduced for individual divisions in separately obtaining such items. The central warehouse identifies, collects, and arranges through Purchasing for the disposal of surplus or obsolete materials and supplies, and also provides handling and storage of hazardous materials.

Activity / Performance Measures

Activity/Performance Measure	2009 Achievements	2010 Expectations	2011 Targets
Normally stocked items will be 95% available within 36 hours of demand.	98%	98%	98%
Inventory turns per year will equal or exceed 3 times average inventory value.	4	4	4
Accuracy of the inventory as determined by year end counts will be within 97% of book value.	97%	99%	100%

DETAIL

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	WAREHOUSE 0760

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
1000. PERSONNEL SERVICES		
Salaries	$ 44,498	$ 43,116
Overtime	1,337	1,337
Other Benefits	24,179	24,062
TOTAL 1000	70,014	68,515
2000. COMMODITIES		
2010. Office Supplies	50	50
2120. Minor Equipment, Instruments, Tools	50	0
2310. Janitorial Supplies	50	0
2330. Chemicals & Insecticides	50	0
2570. Clothing, Dry Goods, Etc.	200	200
2590. Cost of Goods Sold	617,000	700,000
TOTAL 2000	617,400	700,250
3000. CONTRACTUAL SERVICES		
3040. Water	500	500
3210. Hire of Equipment - Garage - Vehicles	6,548	4,308
3230. Laundry & Cleaning	200	200
3240. Binding, Printing & Reproduction	250	250
3280. Temporary Help	2,000	1,000
3510. Travel & Entertainment	400	200
3530. Training, Registration Fees, Etc.	200	100
3920. Rent	1,600	1,600
TOTAL 3000	11,698	8,158
4000. MAINTENANCE OF STRUCTURES		
4010. Buildings & Grounds	1,500	500
TOTAL 4000	1,500	500
6000. MISCELLANEOUS		
6990. Miscellaneous	-179	0
TOTAL 6000	-179	0
GRAND TOTAL	$ 700,433	$ 777,423

PERSONNEL SCHEDULE

FUND	AGENCY	ORGANIZATION
WAREHOUSE	FACILITIES & FLEET MGMT	WAREHOUSE
760	040	0760

POSITION TITLE		EMPLOYEES BUDGET 2008-2009	EMPLOYEES BUDGET 2009-2010	EMPLOYEES BUDGET 2010-2011	BUDGET 2010-2011
SUPERVISORY					
Warehouse Supervisor		1	1	1	
	TOTAL	1	1	1	
OPERATIONS					
Warehouse Operator		1	1	0	
	TOTAL	1	1	0	
BASE SALARIES					$ 43,116
LONGEVITY					1,419
VACATION BUYBACK					1,053
OVERTIME					1,337
FRINGE BENEFITS					21,590
GRAND TOTAL		2	2	1	$ 68,515

SUMMARY

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0765

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	3,461	3,385
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	31,250	33,034
SUBTOTAL	34,711	36,419
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	0
SUBTOTAL	0	0
TOTAL	$ 34,711	$ 36,419

FUNCTION: This division is used to record the payment the Warehouse Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

BUDGET COMMENTS: There is a slight decrease to this budged related to various line items.

DETAIL

FUND	AGENCY	ORGANIZATION
WAREHOUSE 760	FACILITIES & FLEET MGMT 040	NONDEPARTMENTAL 0765

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
OPERATING SERVICES		
3000. CONTRACTUAL SERVICES		
3110. Insurance - External	$ 838	$ 1,104
3112. General Liability Self-Insurance	2,073	2,732
3125. Workers Compensation	0	-1,101
3440. External Audit Fees	550	650
TOTAL 3000	3,461	3,385
6000. MISCELLANEOUS		
6202. General Fund Services	18,750	20,534
6910. Depreciation Expense	12,500	12,500
TOTAL 6000	31,250	33,034
GRAND TOTAL	$ 34,711	$ 36,419

MIDLAND

CITY OF MIDLAND

SECTION XII

TECHNOLOGY FUND

TECHNOLOGY FUND
REVENUE AND RECEIPTS

	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
INTERFUND CHARGES			
Equipment Lease - Technology	$ 0	$ 0	$ 13,014
Total Interfund Charges	0	0	13,014
NONOPERATING AND OTHER REVENUE			
Operating Transfers In	0	0	300,000
Total Nonoperating and Other Revenue	0	0	300,000
TOTAL REVENUE AND RECEIPTS	$ 0	$ 0	$ 313,014

TECHNOLOGY FUND
SUMMARY OF EXPENSES/EXPENDITURES BY ORGANIZATION

Org. No.	ORGANIZATION	ACTUAL 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011
0770	Technology	$ 0	$ 0	$ 75,000
	Total	$ 0	$ 0	$ 75,000

360

TECHNOLOGY FUND
SUMMARY OF EXPENSES/EXPENDITURES
BY CLASSIFICATION

	BUDGET 2010-2011	RATIO
OPERATING EXPENSES		
1000. PERSONNEL SERVICES	$ 0	0.000%
2000. COMMODITIES	0	0.000%
3000. CONTRACTUAL SERVICES	0	0.000%
4000. MAINTENANCE - STRUCTURES	0	0.000%
5000. MAINTENANCE - EQUIPMENT	0	0.000%
6000. MISCELLANEOUS	0	0.000%
TOTAL OPERATING EXPENDITURES	0	0.000%
CAPITAL OUTLAY		
7000. LAND - BUILDINGS	0	0.000%
8000. EQUIPMENT	75,000	100.000%
TOTAL CAPITAL OUTLAY	75,000	100.000%
GRAND TOTAL	$ 75,000	100.000%

SUMMARY

FUND	AGENCY	ORGANIZATION
TECHNOLOGY 770	COMM. & INFO SYSTEMS 030	TECHNOLOGY 0770

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
1000. PERSONNEL SERVICES	$ 0	$ 0
2000. COMMODITIES	0	0
3000. CONTRACTUAL SERVICES	0	0
4000. MAINTENANCE - STRUCTURES	0	0
5000. MAINTENANCE - EQUIPMENT	0	0
6000. MISCELLANEOUS	0	0
SUBTOTAL	0	0
CAPITAL OUTLAY		
7000. LANDS - BUILDINGS	0	0
8000. EQUIPMENT	0	75,000
SUBTOTAL	0	75,000
TOTAL	$ 0	$ 75,000

FUNCTION: This division is responsible for the purchase of technological assets of the City. This division analyzes City wide technology needs and budgets replacements and new acquisitions for the entire City.

BUDGET COMMENTS: There is a new division.

DETAIL

FUND	AGENCY	ORGANIZATION
TECHNOLOGY 770	COMM. & INFO SYSTEMS 030	TECHNOLOGY 0770

CLASSIFICATION	BUDGET 2009-2010	BUDGET 2010-2011
CAPITAL OUTLAY		
8000. EQUIPMENT		
8900. EDP Software (Over $1,000)	$ 0	$ 75,000
TOTAL 8000	0	75,000
GRAND TOTAL	$ 0	$ 75,000

SECTION XIII

INTEREST AND SINKING FUND

Debt Limits and Debt Levels
October 1, 2010

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

Included in the total amount of debt applicable to the current debt limit is $46,905,000 Tax and Limited Pledge Revenue Certificates of Obligation and $3,170,000 Combination Tax and Revenue Refunding Bonds for water and sewer improvements and $15,895,000 Water and Sewer Revenue Bonds; $370,213 General Obligation Refunding Bonds for Hogan Park Golf Course expansion; $8,575,000 General Obligation Refunding Bonds for Airport improvements; and $1,855,000 Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation and $25,465,000 General Obligation Refunding Bonds for construction of the Scharbauer Sports Complex. Principal and interest on these bonds and certificates is being financed by the Water and Sewer Fund, Golf Course Fund, the Airport Fund and the Scharbauer Sports Complex Fund, through contractual agreements with the Midland Football/Soccer and Baseball Complex Development Corporation, a 4b corporation, respectively, and therefore requires the use of no tax dollars.

CITY OF MIDLAND, TEXAS
Computation of Estimated Debt Margin
October 1, 2010

Assessed value 2009 tax roll		$6,711,555,451
Debt limit, 8% of assessed value		$ 536,924,436
Amount of debt applicable to debt limit:		
Total bonded debt	$ 130,145,000	
Less:		
Estimated Net assets in Debt Service Fund	313,247	
Estimated Water and Sewer bonds restricted	1,786,980	
Estimated Golf Course bonds restricted assets	52,552	
Estimated Airport bonds restricted assets	892,761	
Estimated Scharbauer Sports Complex bonds restricted assets	1,200,998	
Total estimated net assets restricted for debt service	$ 4,246,538	
Total bonded debt less assets restricted for debt service		125,898,462
Debt Margin		$ 411,025,974

City of Midland
Debt Service Requirements to Maturity
September 30, 2010

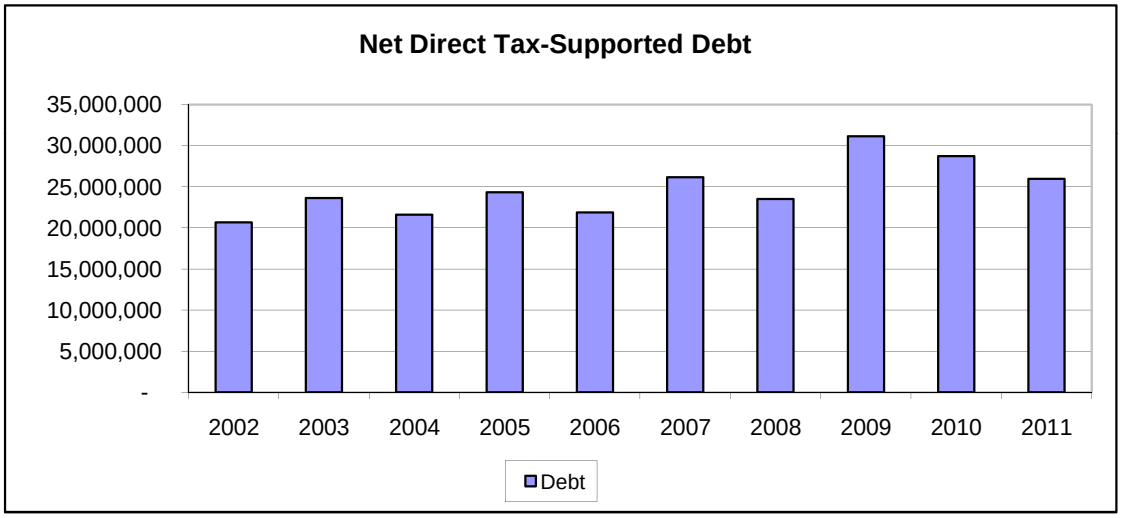
Fiscal Year Ending September 30,	Supported by General Government: General Obligation Bonds, Certificates of Obligation and Notes Payable			Supported by Enterprise Funds: Revenue Bonds		Supported by Enterprise Funds: General Obligation Bonds, Certificates of Obligation and Notes Payable			Total All Debt Service Requirements
	Principal	Interest	Total	Principal	Interest	Principal	Interest	Total	
2011	$ 2,812,808	$ 1,040,861	$ 3,853,669	$ 1,640,000	$ 275,050	$ 4,587,192	$ 3,955,562	$ 10,457,804	$ 14,311,473
2012	2,891,115	954,843	3,845,958	1,730,000	221,779	4,758,885	3,770,040	10,480,704	14,326,662
2013	2,578,125	868,080	3,446,205	1,820,000	156,954	4,946,875	3,557,488	10,481,317	13,927,522
2014	2,482,154	782,916	3,265,070	610,000	88,809	5,167,846	3,321,469	9,188,124	12,453,194
2015	2,140,857	701,895	2,842,752	645,000	82,563	5,399,143	3,069,215	9,195,921	12,038,673
2016	2,124,728	622,298	2,747,026	685,000	75,946	5,655,272	2,807,657	9,223,875	11,970,901
2017	1,600,000	554,643	2,154,643	725,000	68,929	3,605,000	2,575,539	6,974,468	9,129,111
2018	1,660,000	493,518	2,153,518	770,000	61,492	3,770,000	2,409,245	7,010,737	9,164,255
2019	1,260,000	439,674	1,699,674	815,000	53,603	3,915,000	2,251,731	7,035,334	8,735,008
2020	1,310,000	390,198	1,700,198	865,000	45,247	4,100,000	2,067,590	7,077,837	8,778,035
2021	910,000	345,985	1,255,985	920,000	36,367	4,275,000	1,859,424	7,090,791	8,346,776
2022	950,000	309,575	1,259,575	975,000	26,938	2,380,000	1,702,939	5,084,877	6,344,452
2023	985,000	271,043	1,256,043	1,030,000	16,959	1,615,000	1,616,790	4,278,749	5,534,792
2024	1,030,000	228,625	1,258,625	1,095,000	6,388	1,695,000	1,539,103	4,335,491	5,594,116
2025	1,075,000	182,110	1,257,110	-	-	1,780,000	1,451,900	3,231,900	4,489,010
2026	1,125,000	133,030	1,258,030	-	-	1,875,000	1,360,178	3,235,178	4,493,208
2027	1,175,000	82,703	1,257,703	-	-	1,965,000	1,268,475	3,233,475	4,491,178
2028	670,000	43,653	713,653	-	-	2,055,000	1,177,128	3,232,128	3,945,781
2029	700,000	14,875	714,875	-	-	2,155,000	1,081,441	3,236,441	3,951,316
2030	-	-	-	-	-	2,260,000	975,724	3,235,724	3,235,724
2031	-	-	-	-	-	2,250,000	862,750	3,112,750	3,112,750
2032	-	-	-	-	-	2,365,000	747,375	3,112,375	3,112,375
2033	-	-	-	-	-	2,485,000	626,125	3,111,125	3,111,125
2034	-	-	-	-	-	2,615,000	498,625	3,113,625	3,113,625
2035	-	-	-	-	-	2,745,000	364,625	3,109,625	3,109,625
2036	-	-	-	-	-	2,885,000	223,875	3,108,875	3,108,875
2037	-	-	-	-	-	3,035,000	75,875	3,110,875	3,110,875
	$ 29,479,787	$ 8,460,525	$ 37,940,312	$ 14,325,000	$ 1,217,024	$ 86,340,213	$ 47,217,888	$ 149,100,125	$ 187,040,437

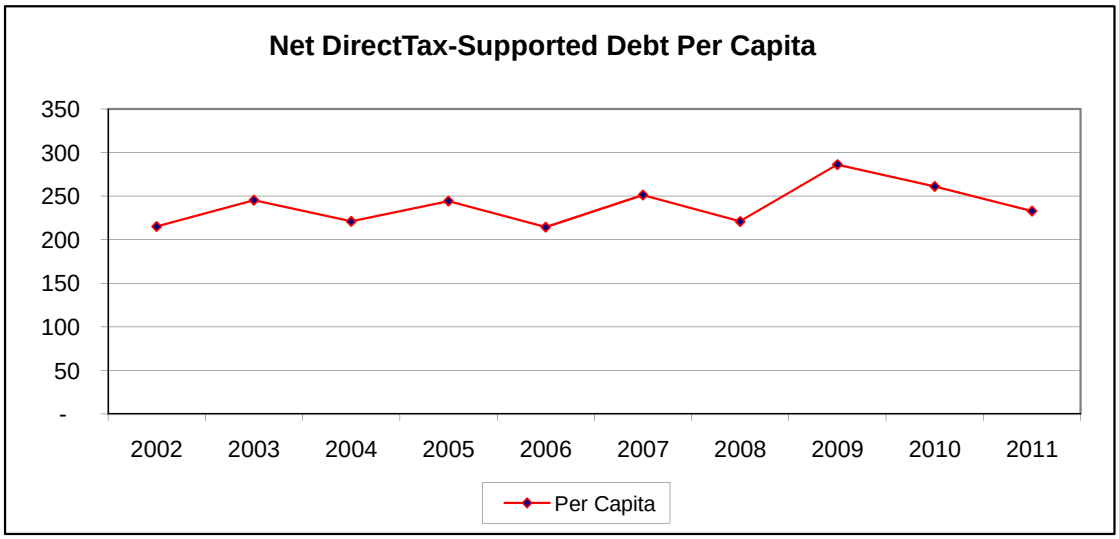
HISTORICAL AND PROJECTED
NET DIRECT TAX-SUPPORTED DEBT TRENDS

Fiscal Year Ended September 30	Population(1)	Taxable Assessed Valuation (2)	Net Direct Tax-Supported Debt	Ratio of Net Direct Tax-Supported Debt to Taxable Value	Net Direct Tax-Supported Debt Per Capita
2002	96,108	3,319,496,004	20,671,587	0.62%	215
2003	96,402	3,382,130,567	23,649,417	0.70%	245
2004	97,837	3,515,876,755	21,616,386	0.61%	221
2005	99,623	3,701,043,301	24,340,964	0.66%	244
2006	102,073	3,947,384,495	21,882,294	0.55%	214
2007	104,156	4,401,435,936	26,173,421	0.59%	251
2008	106,499	5,178,075,141	23,518,401	0.45%	221
2009	108,896	6,009,120,829	31,155,904	0.52%	286
2010	109,985	6,513,681,359	28,716,540	0.44%	261
2011	111,611	6,711,555,451	25,985,335	0.39%	233

(1) Source: Fiscal Year 2000 - U.S. Census
All years except 2000 - City of Midland estimates

(2) Source: Midland Central Appraisal District





DEBT SERVICE

TAX SUPPORTED DEBT

Interest and Sinking Fund

	FY 09 Actual 2008-09	FY 10 Estimated 2009-10	FY 11 Proposed 2010-11
RESOURCES:			
Resources at October 1	$ 245,073	$ 328,948	$ 313,247
Receipts:			
Ad valorem taxes	3,040,186	3,724,535	3,736,192
Transfer from Water & Sewer Fund	108,105	106,636	107,324
Investment income	18,511	10,000	10,000
Accrued Interest Received	47,160	0	0
Premium on refunding bonds	171,605	0	0
Proceeds from Refunding Bonds	7,708,926	0	0
Total receipts	11,094,493	3,841,171	3,853,516
Total resources and receipts	11,339,566	4,170,119	4,166,763
Expenditures:			
Principal maturities	2,274,389	2,530,065	2,812,808
Interest maturities	887,869	1,325,357	1,040,861
Paying agents' fees	2,481	1,450	1,450
Other	207,720	0	0
Payment to Refunded Bond Escrow Agent	7,638,159	0	0
Total expenditures	11,010,618	3,856,872	3,855,119
Total Current Year Uses of Interest and Sinking Fund Assets	11,010,618	3,856,872	3,855,119
Resources at September 30	$ 328,948	$ 313,247	$ 311,644

TAX SUPPORTED DEBT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010 AND EXPENDITURES BY ISSUE 2010/11

		BONDED INDEBTEDNESS					EXPENDITURES 2010/11		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-10	PRINCIPAL	INTEREST	TOTAL
HUD Section 108 Loan	2000	7-01-00	9-30-11/15	5.80%, 6.00%, 6.08% 6.17%, 6.25%	1,045,000	450,000	80,000	27,324	107,324
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2003	2-25-03	3-01-11/18	3.25%, 3.40%, 3.50% 3.60%, 3.70%, 3.80% 4.00%	4,950,000	3,090,000	330,000	107,133	437,133
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2005	2-15-05	3-01-11/20	3.50%, 3.60%, 4.00%	4,950,000	3,670,000	310,000	129,685	439,685
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-01-11/27	4.25%, 4.00%, 5.00%, 4.00%, 5.00%, 4.25%, 4.30%, 5.00%, 4.50%	6,910,000	6,390,000	260,000	284,630	544,630
Tax and Limited Pledge Revenue Certificates of Obligation	2009	1-27-09	3-01-11/29	3.00%, 3.05%, 3.35%, 3.60%, 3.70%, 3.80%, 3.90%, 4.00%, 4.05% 4.10%, 4.15%, 4.25%	9,855,000	9,690,000	375,000	339,338	714,338
General Obligation Refunding Bonds	2009	5-01-09	3-01-11/16	2.50%, 3.00%	7,708,926	6,189,787	1,457,808	152,751	1,610,559
Paying Agent/Other Fees									1,450
Total Expenditures						$ 29,479,787	$ 2,812,808	$ 1,040,861	$ 3,855,119

WATER AND SEWER
REVENUE BONDS
DEBT SERVICE

	FY 10 Estimated 2009-10	FY 11 Proposed 2010-11
RESOURCES:		
Resources at October 1	$ 1,004,901	$ 811,049
Receipts:		
Transfer from Water & Sewer Operations-Junior Lien Bonds	865,104	1,078,992
Transfer from Water & Sewer Operations-2002 Refunding Bonds	1,289,558	1,300,391
Interest on investments	6,025	7,000
Total receipts	2,160,687	2,386,383
Total resources and receipts	3,165,588	3,197,432
Expenditures:		
Principal maturities	1,570,000	1,640,000
Interest maturities	435,239	275,050
Paying agent's fees	10,300	10,300
Letter of credit fees	144,000	144,000
Remarketing fees	11,000	11,000
Issuer's fees	84,000	84,000
Program Expenses	100,000	100,000
Total expenditures	2,354,539	2,264,350
Resources at September 30	$ 811,049	$ 933,082

WATER AND SEWER
GENERAL OBLIGATION DEBT
DEBT SERVICE

	FY 10 Estimated 2009-10	FY 11 Proposed 2010-11
RESOURCES:		
Resources at October 1	$ 948,798	$ 975,931
Receipts:		
Transfer from Water & Sewer Operations-2007 Certificate of Obligation	3,133,234	3,112,993
Transfer from Water & Sewer Operations-2007 Refunding Bonds	608,198	603,769
Interest on investments	7,650	11,200
Total receipts	3,749,082	3,727,962
Total resources and receipts	4,697,880	4,703,893
Expenditures:		
Principal maturities	1,325,000	1,380,000
Interest maturities	2,395,949	2,338,893
Paying agent's fees	1,000	1,000
Total expenditures	3,721,949	3,719,893
Resources at September 30	$ 975,931	$ 984,000

WATER AND SEWER INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010 AND EXPENDITURES BY ISSUE 2010/11

		BONDED INDEBETEDNESS					EXPENDITURES 2010/11		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-10	PRINCIPAL	INTEREST	TOTAL
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-01-11/37	4.25%,4.00%,5.00%, 4.00%,5.00%,4.784%. 4.25%,4.30%,5.00%, 4.50%,5.00%	48,595,000	46,905,000	900,000	2,210,893	3,110,893
Combination Tax and Revenue Refunding Bonds	2007	1-15-07	5-01-11/16	4.25%,4.00%	4,995,000	3,170,000	480,000	128,000	608,000
SENIOR LIEN BONDS:									
System Revenue Refunding	2002	5-1-02	5-1-11/13	4.25%,5.00%	10,460,000	3,560,000	1,130,000	169,525	1,299,525
JUNIOR LIEN BONDS:									
Waterworks & Sewer System Junior Lien Revenue	1999	12-1-99	May-11/24	Floating Rate	15,285,000	10,765,000	510,000	105,525	615,525
Paying Agent's fees									11,300
Letter of credit fees									144,000
Remarketing fees									11,000
Issuer fees									84,000
Program Expenses									100,000
						$ 64,400,000	$ 3,020,000	$ 2,613,943	$ 5,984,243

GOLF COURSE
CERTIFICATES OF OBLIGATION
DEBT SERVICE

	FY 10 Estimated 2009-10	FY 11 Proposed 2010-11
RESOURCES:		
Resources at October 1	$ 50,573	$ 52,552
Receipts:		
Transfer from Golf Course PFC Fund	98,352	97,076
Interest on investments	150	200
Total receipts	98,502	97,276
Total resources and receipts	149,075	149,828
Expenditures:		
Principal maturities	84,935	87,192
Interest maturities	11,288	9,136
Paying agent's/Issuance fees	300	300
Total expenditures	96,523	96,628
Resources at September 30	$ 52,552	$ 53,200

GOLF COURSE INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010 AND EXPENDITURES BY ISSUE 2010/11

		BONDED INDEBETEDNESS					EXPENDITURES 2010/11		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-10	PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2009	5-01-09	3-1-11/16	2.50% 3.00%	$ 461,074	$ 370,214	$ 87,192	$ 9,136	$ 96,328
Paying Agent's Fees									300
						$ 370,214	$ 87,192	$ 9,136	$ 96,628

AIRPORT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 06A
DEBT SERVICE

	FY 10 Estimated 2009-10	FY 11 Proposed 2010-11
RESOURCES:		
Resources at October 1	$ 861,737	$ 892,761
Receipts:		
Transfer from Airport Operations	495,734	498,829
Transfer from Airport PFC Fund	1,170,040	1,177,345
Interest on investments	4,900	9,365
Total receipts	1,670,674	1,685,539
Total resources and receipts	2,532,411	2,578,300
Expenditures:		
Principal maturities	1,215,000	1,265,000
Interest maturities	424,350	374,750
Paying agent's/Issuance fees	300	300
Total expenditures	1,639,650	1,640,050
Resources at September 30	$ 892,761	$ 938,250

AIRPORT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010 AND EXPENDITURES BY ISSUE 2010/11

		BONDED INDEBETEDNESS					EXPENDITURES 2010/11		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-10	PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2006A	1-15-06	3-1-11/16	4.00% 4.00% 5.00%	13,160,000	8,575,000	1,265,000	374,750	1,639,750
Paying Agent's fees									300
						$ 8,575,000	$ 1,265,000	$ 374,750	$ 1,640,050

SCHARBAUER SPORTS COMPLEX
GENERAL OBLIGATION BONDS
DEBT SERVICE

	FY 10 Estimated 2009-10	FY 11 Proposed 2010-11
RESOURCES:		
Resources at October 1	$ 1,152,738	$ 1,200,998
Receipts:		
Transfer from Sports Complex Operations	3,128,454	4,763,013
Interest on investments	6,049	12,800
Total receipts	3,134,503	4,775,813
Total resources and receipts	4,287,241	5,976,811
Expenditures:		
Principal maturities	1,780,000	3,625,000
Interest maturities	1,305,218	1,186,023
Paying agent's/Issuance fees	1,025	1,025
Total expenditures	3,086,243	4,812,048
Resources at September 30	$ 1,200,998	$ 1,164,763

SCHARBAUER SPORTS COMPLEX INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2010 AND EXPENDITURES BY ISSUE 2010/11

		BONDED INDEBTEDNESS					EXPENDITURES 2010/11		
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-10	PRINCIPAL	INTEREST	TOTAL
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	2001A	5-22-01	3-01-11/30	4.75%,5.00%,5.10% 5.20%,5.25%,5.30% 5.375%	2,500,000	1,855,000	1,855,000	48,780	1,903,780
General Obligation Refunding Bonds	2006B	1-15-06	3-01-11/22	3.40%,3.548%,5.00% 4.00%,4.20%,5.00% 4.25%	28,970,000	25,465,000	1,770,000	1,137,243	2,907,243
Paying Agent/Other Fees									1,025
Total Expenditures						$ 27,320,000	$ 3,625,000	$ 1,186,023	$ 4,812,048

MIDLAND

CITY OF MIDLAND

SECTION XIV

CAPITAL

CAPITAL IMPROVEMENT PROGRAM

The presentation in this “Capital” section of the operating budget is to give users an overview of the capital program in place for the City. A separately produced Capital Improvement Program document provides detail on all of the projects listed in the “Capital” section of this operating budget.

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City’s Master Plan. Generally, capital projects are in excess of $15,000 and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park developments and new City facilities such as fire stations, airports, or water treatment facilities. Major maintenance projects such as street resurfacing or a new roof for a building are not included in the CIP.

A listing of all currently available capital project funds is included in the “Summary of Capital Resources Available”. These are dollars which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants or other funding sources available to the City.

Inherent in any consideration of capital expenditures is the consideration of finding the dollars to pay for and then maintain the proposed projects. A primary source of capital dollars is debt issued by the City. General guidelines for a “safe” level of debt have been established at approximately eight percent (8%) of taxable assessed valuation, with certain minor adjustments to this amount. A discussion of this calculation and some basic information relative to ad valorem considerations of debt issuance are presented in the fourth section of the CIP budget.

The consideration of ongoing maintenance of capital assets subsequent to construction is of concern in approving any capital project. In order to provide this information for the decision making process, one of the required sections to be completed on a Capital Improvement Request Form or Capital Improvement Activity Form is a description of the operating budget impact of the project. Submitting Departments are required to evaluate the ongoing costs subsequent to completion of a project associated with personnel, commodities, contractual services, maintenance and other costs for each project submitted. Copies of these forms for each project listed in this capital section may be found in the City’s Capital Improvement Program document.

All capital projects currently funded and underway are listed in the “Capital Projects Budget Summary.”

The five year CIP needs assessment is presented in a schedule labeled “Capital Improvement Needs Assessment Budget.” Inherent in this needs assessment is the consideration of the operating budget impact in future years.

The “Capital Improvement Project Requests” are evaluated and prioritized by City management and tentative recommendations are made to City Council. Council then evaluates, modifies and reviews management’s tentative recommendations and adopts a CIP for the year.

Inclusion of a project in the “Capital Improvement Project Requests” does not insure that the project will be funded at any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

SUMMARY OF RESOURCES AVAILABLE

FUND	FUND NAME		REMAINING BALANCE
070	POLICE SPECIAL PURPOSES -FEDERAL (1)	$ 373,401	
071	POLICE SPECIAL PURPOSES-STATE (1)	28,660	
073	HIDTA FEDERAL SEIZURES (1)	0	
074	DEPT. OF JUSTICE GRANT (JAG)	1,528	
	POLICE		$ 403,589
095	STREET IMPROVEMENT FUND (PERMIT FEES) (2)	$ 580,653	
152	STREET IMPROVEMENT CAPITAL FUND	57,608	
154	98 GP CO-DRAINAGE IMPROVEMENTS	39	
159	99 GP CO-STREET IMPROVEMENTS	4,691	
165	2001 GP CO-DRAINAGE IMPROVEMENTS	20,981	
168	2001 TRAFFIC IMPROVEMENTS BOND	4,689	
171	95 GP CO DRAINAGE IMPROVEMENTS	3,001	
186	05 GP CO-STREETS AND DRAINAGE	70,966	
191	07 GP CO-STREETS AND DRAINAGE	254,853	
193	07 GP CO-TRAFFIC SYSTEM IMPROVEMENT	26,231	
195	09 GP CO-STREETS AND DRAINAGE	3,016,992	
	STREETS & TRAFFIC		$ 4,040,704
185	05 GP CO-PUBLIC SAFETY EQUIPMENT		$ 8,196
092	MUNICIPAL COURT TECHNOLOGY (6)		$ 238,630
140	ANIMAL SHELTER FACILITY & EQUIPMENT		$ 232,116
167	2001 RECORDS STORAGE EQUIP BOND		$ 3,772
169	2001 PROFESSIONAL SERVICES BOND		$ 7,394
188	05 GP CO-CITY FACILITY IMPROVEMENT	$ 11,845	
192	07 GP CO-CITY FACILITY IMPROVEMENT	91,167	
196	09 GP CO-CITY FACILITY IMPROVEMENT	13,209	
	CITY FACILITY		$ 116,221
158	99 GP CO PARK & HERITAGE DISTRICT	$ 12	
182	03 GP CO-PARK IMPROVEMENTS	(268)	
187	05 GP CO-PARK IMPROVEMENTS	20,957	
190	07 GP CO-PARK IMPROVEMENTS	85,274	
194	09 GP CO-PARK IMPROVEMENTS	251,973	
	PARKS		$ 357,948
157	98 GP CO-DOWNTOWN, CITY HALL, LAND	$ 168,145	
184	03 GP CO-DOWNTOWN IMPROVEMENTS	387,577	
189	05 GP CO-DOWNTOWN IMPROVEMENTS	83,951	
	DOWNTOWN		$ 639,673
446	98 GOLF COURSE CO CONSTRUCTION FUND		$ 2,213
330	SPECIAL W&S SYSTEM IMPR & REPL CONSTRUCTION (3)	$ 8,627,348	
340	T-BAR RANCH - WINKLER COUNTY IMPROVEMENTS (4)	2,015,156	
365	1993 W&S REV BOND CONSTRUCTION	12,935	
366	1996 W&S REV BOND CONSTRUCTION	20,127	
375	W&S 1999 FLT RATE REV CONST (TEX-CAP)	483,879	
380	W&S IMPROVEMENT CO	337,819	
	WATER & SEWER		$ 11,497,264
509	AIRPORT RESTRICTED ASSET SALES (5)		$ 138,305
641	01 SPORT COMPLEX C.O. CONSTRUCTION FUND		$ 9,891
	TOTAL RESOURCES AVAILABLE		$ 17,695,916

(1)RESTRICTED TO SPECIAL POLICE MATTERS
(2)RESTRICTED TO GENERAL STREET IMPROVEMENTS
(3)FUNDS ARE PROVISIONS FOR REPLACEMENT OF ASSETS
(4)COUNCIL DESIGNATED RESERVE FOR WINKLER CO. DEVELOPMENT
(5)RESTRICTED TO FAA APPROVED PROJECTS
(6)RESTRICTED TO MUNICIPAL COURT TECHNOLOGY

CITY OF MIDLAND
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FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
505	500	7003	REHABILITATE TAXIWAY SYSTEMS	$ 116,850.00	$ -	$ 116,850.00	$ 107,416.12	$ 9,433.88	91.93%
506	500	7003	REHABILITATE TAXIWAY SYSTEMS	6,150.00	-	6,150.00	5,649.17	500.83	91.86%
				123,000.00	-	123,000.00	113,065.29	9,934.71	
505	500	7004	TERMINAL REHABILITATION	4,119,361.00	-	4,119,361.00	246,012.57	3,873,348.43	5.97%
509	500	7004	TERMINAL REHABILITATION	46,539.00	-	46,539.00	32,541.19	13,997.81	69.92%
				4,165,900.00	-	4,165,900.00	278,553.76	3,887,346.24	
005	115	7007	AFG RADIOS 09	611,800.00	-	611,800.00	285,113.08	326,686.92	46.60%
069	075	7009	CDBG-R WALNUT STREET PROJECT	244,526.00	-	244,526.00	7,570.91	236,955.09	3.10%
005	090	7012	SIBLEY NATURE CENTER TRAIL	1,000,000.00	-	1,000,000.00	757,841.00	242,159.00	75.78%
074	110	7013	2009 RECOVERY ACT JAG CITY	127,870.00	-	127,870.00	113,882.07	13,987.93	89.06%
060	075	7029	TARGET AREA SIDEWALK&STREET 10	220,000.00	-	220,000.00	-	220,000.00	0.00%
005	040	7031	BLDG LIGHTS & HVAC UPGRADES	624,325.00	-	624,325.00	-	624,325.00	0.00%
305	040	7031	BLDG LIGHTS & HVAC UPGRADES	16,183.00	-	16,183.00	-	16,183.00	0.00%
435	040	7031	BLDG LIGHTS & HVAC UPGRADES	11,525.00	-	11,525.00	-	11,525.00	0.00%
505	040	7031	BLDG LIGHTS & HVAC UPGRADES	24,176.00	-	24,176.00	-	24,176.00	0.00%
755	040	7031	BLDG LIGHTS & HVAC UPGRADES	12,997.00	-	12,997.00	-	12,997.00	0.00%
765	040	7031	BLDG LIGHTS & HVAC UPGRADES	23,528.00	-	23,528.00	-	23,528.00	0.00%
				712,734.00	-	712,734.00	-	712,734.00	
074	110	7032	2009 JAG CITY PORTION	26,689.00	-	26,689.00	-	26,689.00	0.00%
005	115	7034	2009 HOMELAND SECURITY EOD	66,396.00	-	66,396.00	-	66,396.00	0.00%
505	500	7038	NORTHWEST EXTENSION PROJECT	85,000.00	-	85,000.00	-	85,000.00	0.00%
005	090	8019	MIDLAND SR CTR BEQUEST PROJECT	21,866.00	-	21,866.00	21,776.74	89.26	99.59%
005	075	8469	STORMWATER MANAGEMENT PROGRAM	309,000.00	-	309,000.00	268,380.96	40,619.04	86.85%
340	300	8517	RE-EVALUAT OF T-BAR & P DAVIS	1,569,700.00	-	1,569,700.00	1,488,701.46	80,998.54	94.84%
181	075	8593	SOUTH GARFIELD EXTENSION PROJ	62,800.00	-	62,800.00	62,800.00	-	100.00%
186	075	8593	SOUTH GARFIELD EXTENSION PROJ	269,000.00	-	269,000.00	269,000.00	-	100.00%

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191	075	8593	SOUTH GARFIELD EXTENSION PROJ	$ 365,000.00	$ -	$ 365,000.00	$ 343,336.72	$ 21,663.28	94.06%
195	075	8593	SOUTH GARFIELD EXTENSION PROJ	3,000,000.00	-	3,000,000.00	1,265,960.64	1,734,039.36	42.20%
				3,696,800.00	-	3,696,800.00	1,941,097.36	1,755,702.64	
182	090	8596	HOGAN PARK RENOVATIONS PROJECT	525,000.00	-	525,000.00	391,129.47	133,870.53	74.50%
190	090	8596	HOGAN PARK RENOVATIONS PROJECT	100,000.00	-	100,000.00	-	100,000.00	0.00%
				625,000.00	-	625,000.00	391,129.47	233,870.53	
005	075	8611	WYDEWOOD/FAIRMONT IMPROVEMNTS	13,456.00	-	13,456.00	-	13,456.00	0.00%
165	075	8611	WYDEWOOD/FAIRMONT IMPROVEMNTS	150,000.00	-	150,000.00	124,655.11	25,344.89	83.10%
				163,456.00	-	163,456.00	124,655.11	38,800.89	
305	300	8618	WINDLANDS WATER CONSERV LEARN	15,000.00	-	15,000.00	9,275.00	5,725.00	61.83%
435	300	8618	WINDLANDS WATER CONSERV LEARN	15,000.00	-	15,000.00	10,528.75	4,471.25	70.19%
				30,000.00	-	30,000.00	19,803.75	10,196.25	
005	075	8628	PARK DEVELOPMENT 05	65,000.00	-	65,000.00	44,169.15	20,830.85	67.95%
065	075	8628	PARK DEVELOPMENT 05	120,000.00	-	120,000.00	120,000.00	-	100.00%
182	075	8628	PARK DEVELOPMENT 05	100,000.00	-	100,000.00	99,999.50	0.50	100.00%
				285,000.00	-	285,000.00	264,168.65	20,831.35	
005	075	8651	WALL ST. REHABILITATION PROJ	1,025,000.00	-	1,025,000.00	973,421.45	51,578.55	94.97%
095	075	8651	WALL ST. REHABILITATION PROJ	1,391,050.00	-	1,391,050.00	1,391,050.00	-	100.00%
164	075	8651	WALL ST. REHABILITATION PROJ	373,590.00	-	373,590.00	373,590.00	-	100.00%
181	075	8651	WALL ST. REHABILITATION PROJ	580,526.00	-	580,526.00	580,526.00	-	100.00%
186	075	8651	WALL ST. REHABILITATION PROJ	5,800.00	-	5,800.00	-	5,800.00	0.00%
				3,375,966.00	-	3,375,966.00	3,318,587.45	57,378.55	
305	300	8659	SYSTEM PRESSURE IMPROVE/UPGRAD	1,390,719.00	-	1,390,719.00	1,389,268.25	1,450.75	99.90%
005	040	8665	CITY HALL HVAC RENOVATIONS	65,000.00	-	65,000.00	42,064.46	22,935.54	64.71%
188	040	8665	CITY HALL HVAC RENOVATIONS	375,000.00	-	375,000.00	375,000.00	-	100.00%
				440,000.00	-	440,000.00	417,064.46	22,935.54	
165	075	8681	N.PARK SEC10 PUMP STAT.&OUTFAL	52,000.00	-	52,000.00	-	52,000.00	0.00%
188	040	8707	FIRE STATION STUDY/DESIGN 06	150,000.00	-	150,000.00	45,300.25	104,699.75	30.20%

CITY OF MIDLAND
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005	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	$ 1,849,233.00	$ -	$ 1,849,233.00	$ 1,331,613.10	$ 517,619.90	72.01%
152	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	329,000.00	-	329,000.00	329,000.00	-	100.00%
165	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	260,000.00	-	260,000.00	260,000.00	-	100.00%
181	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	220,000.00	-	220,000.00	220,000.00	-	100.00%
186	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	403,207.00	-	403,207.00	397,755.08	5,451.92	98.65%
191	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	104,496.00	-	104,496.00	104,496.00	-	100.00%
305	075	8730	HOLIDAY HILL ROAD EXT PROJ 06	61,352.00	-	61,352.00	61,352.00	-	100.00%
				3,227,288.00	-	3,227,288.00	2,704,216.18	523,071.82	
305	300	8756	WATER PURIFICATION PLANT 06	1,678,533.00	-	1,678,533.00	1,671,450.18	7,082.82	99.58%
380	300	8756	WATER PURIFICATION PLANT 06	22,295,061.00	-	22,295,061.00	20,994,335.07	1,300,725.93	94.17%
				23,973,594.00	-	23,973,594.00	22,665,785.25	1,307,808.75	
305	300	8757	EFFLUENT REUSE SATELLITE 06	354,016.00	-	354,016.00	354,016.00	-	100.00%
380	300	8757	EFFLUENT REUSE SATELLITE 06	435,998.00	-	435,998.00	15,000.00	420,998.00	3.44%
				790,014.00	-	790,014.00	369,016.00	420,998.00	
305	300	8758	DISTRIBUTION SYSTEM PIPELINE06	214,357.00	-	214,357.00	80,914.51	133,442.49	37.75%
305	300	8759	SHELL BOOSTER STATION PROJ 06	611,991.00	-	611,991.00	280,071.98	331,919.02	45.76%
305	300	8760	LAKE PEGGY SUE IMPROVEMENTS 06	138,352.00	-	138,352.00	113,606.88	24,745.12	82.11%
005	090	8778	MC ULMER PARK FACILITY 07	35,000.00	-	35,000.00	33,481.00	1,519.00	95.66%
182	090	8778	MC ULMER PARK FACILITY 07	17,331.00	-	17,331.00	-	17,331.00	0.00%
187	090	8778	MC ULMER PARK FACILITY 07	17,669.00	-	17,669.00	3,113.32	14,555.68	17.62%
				70,000.00	-	70,000.00	36,594.32	33,405.68	
186	075	8783	07 NORTHGATE SEC22 DEVELOP AGR	250,000.00	-	250,000.00	130,759.25	119,240.75	52.30%
505	500	8787	RUNWAY 16R-34L REHABILITATE 07	4,405,453.00	-	4,405,453.00	4,330,285.80	75,167.20	98.29%
506	500	8787	RUNWAY 16R-34L REHABILITATE 07	254,959.00	-	254,959.00	224,330.13	30,628.87	87.99%
				4,660,412.00	-	4,660,412.00	4,554,615.93	105,796.07	
005	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	500,000.00	-	500,000.00	500,000.00	-	100.00%
087	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	800,000.00	-	800,000.00	800,000.00	-	100.00%
091	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	750,000.00	-	750,000.00	674,245.72	75,754.28	89.90%
177	075	8794	CENTENNIAL PLAZA ENHANCEMENT07	10,190.00	-	10,190.00	10,190.00	-	100.00%
				2,060,190.00	-	2,060,190.00	1,984,435.72	75,754.28	

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005	110	8800	EQUIP & FIRE RANGE IMPROVE 07	$ 25,000.00	$ -	$ 25,000.00	$ 23,471.28	$ 1,528.72	93.89%
068	075	8807	TARGET AREA SIDEWALK&STREET 08	281,896.00	-	281,896.00	221,166.23	60,729.77	78.46%
305	300	8811	07 WATER CONSERVATION PROJECT	334,031.00	-	334,031.00	292,701.60	41,329.40	87.63%
005	090	8813	SOCCER PARKS FACILITY IMPRV 07	45,000.00	-	45,000.00	45,000.00	-	100.00%
190	090	8813	SOCCER PARKS FACILITY IMPRV 07	25,000.00	-	25,000.00	25,000.00	-	100.00%
				70,000.00	-	70,000.00	70,000.00	-	
005	030	8814	CITY WIRELESS PROJECT 07	170,120.00	-	170,120.00	55,452.50	114,667.50	32.60%
700	030	8817	CGI SYSTEMS UPGRADE PROJECT 07	187,500.00	-	187,500.00	-	187,500.00	0.00%
705	030	8817	CGI SYSTEMS UPGRADE PROJECT 07	187,500.00	-	187,500.00	-	187,500.00	0.00%
755	030	8817	CGI SYSTEMS UPGRADE PROJECT 07	2,150,000.00	-	2,150,000.00	1,837,137.97	312,862.03	85.45%
765	030	8817	CGI SYSTEMS UPGRADE PROJECT 07	187,500.00	-	187,500.00	-	187,500.00	0.00%
				2,712,500.00	-	2,712,500.00	1,837,137.97	875,362.03	
074	110	8818	JAG 07 EQUIP & TECHNOLOGY CITY	25,028.00	-	25,028.00	1,177.37	23,850.63	4.70%
005	110	8820	EQUIPMENT & TECHNOLOGY PROJECT	46,830.00	-	46,830.00	24,426.00	22,404.00	52.16%
192	040	8821	RECORDS CENTER ACQUIRE&IMPRV07	450,000.00	-	450,000.00	411,893.25	38,106.75	91.53%
005	030	8825	CAD/AVL LOCATION SYSTEM	1,041,750.00	-	1,041,750.00	823,134.77	218,615.23	79.01%
755	030	8825	CAD/AVL LOCATION SYSTEM	2,200,000.00	-	2,200,000.00	2,200,000.00	-	100.00%
				3,241,750.00	-	3,241,750.00	3,023,134.77	218,615.23	
305	300	8833	PAUL DAVIS WELL FLD IMPROVE 08	787,593.00	-	787,593.00	488,809.41	298,783.59	62.06%
305	300	8834	UTILITIES DEPT FACILITIES 08	197,191.00	-	197,191.00	159,845.00	37,346.00	81.06%
380	300	8843	NW ELEVATED WATER TOWER PROJ08	2,761,654.00	-	2,761,654.00	2,742,539.04	19,114.96	99.31%
380	300	8844	HEADWORKS & DIGESTER IMPROVE08	8,472,291.00	-	8,472,291.00	8,180,759.39	291,531.61	96.56%
435	300	8846	LANDFILL PIT 2 CONSTRUCTION 08	4,024,097.00	-	4,024,097.00	3,953,732.09	70,364.91	98.25%
005	090	8847	HERITAGE GARDENS 08 PROJECT	11,277.00	-	11,277.00	1,006.31	10,270.69	8.92%
158	090	8847	HERITAGE GARDENS 08 PROJECT	4,155.00	-	4,155.00	1,517.77	2,637.23	36.53%
				15,432.00	-	15,432.00	2,524.08	12,907.92	

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380	300	8850	AIRPORT WATER TREATMENT PLANT	$ 4,444,785.00	$ -	$ 4,444,785.00	$ 3,443,787.41	$ 1,000,997.59	77.48%
005	110	8854	POLICE FIREARMS FACILITY 08	373,500.00	-	373,500.00	153,973.04	219,526.96	41.22%
380	300	8855	WPCP IMPROVEMENTS PROJECT 08	935,780.00	-	935,780.00	531,056.47	404,723.53	56.75%
505	500	8857	REHAB OF AIRFIELD LIGHT/SIGN	1,566,971.00	-	1,566,971.00	1,505,774.73	61,196.27	96.09%
506	500	8857	REHAB OF AIRFIELD LIGHT/SIGN	82,472.00	-	82,472.00	76,532.37	5,939.63	92.80%
				1,649,443.00	-	1,649,443.00	1,582,307.10	67,135.90	
505	500	8858	REHABILITATION OF RUNWAY 10-28	3,796,224.00	-	3,796,224.00	3,775,084.78	21,139.22	99.44%
506	500	8858	REHABILITATION OF RUNWAY 10-28	134,571.00	-	134,571.00	134,571.00	-	100.00%
				3,930,795.00	-	3,930,795.00	3,909,655.78	21,139.22	
305	300	8859	WASTEWATER COLLECTION SYSTEM	176,387.00	-	176,387.00	141,539.43	34,847.57	80.24%
330	300	8859	WASTEWATER COLLECTION SYSTEM	1,392,575.00	-	1,392,575.00	1,392,575.00	-	100.00%
				1,568,962.00	-	1,568,962.00	1,534,114.43	34,847.57	
005	110	8862	EQUIPMENT & TECH BBB08 PROJECT	33,000.00	-	33,000.00	-	33,000.00	0.00%
069	075	8879	TARGET AREA SIDEWALK&STREET 09	460,000.00	-	460,000.00	163,988.28	296,011.72	35.65%
005	075	8880	JAL DRAW CHANNEL LINING	3,800,000.00	-	3,800,000.00	144,480.00	3,655,520.00	3.80%
154	075	8880	JAL DRAW CHANNEL LINING	10,244.00	-	10,244.00	-	10,244.00	0.00%
171	075	8880	JAL DRAW CHANNEL LINING	48,412.00	-	48,412.00	-	48,412.00	0.00%
				3,858,656.00	-	3,858,656.00	144,480.00	3,714,176.00	
005	040	8881	CITY FACILITIES RENOVATIONS 09	150,000.00	-	150,000.00	87,240.41	62,759.59	58.16%
186	075	8886	SOLOMON ESTATE SEC 2 PAVING 09	43,000.00	-	43,000.00	-	43,000.00	0.00%
005	110	8892	TASK FORCE FUNDS PROJECT	29,388.00	-	29,388.00	-	29,388.00	0.00%
305	075	8897	GATEWAY PLAZA DEV PARTICIPATE	570,800.00	-	570,800.00	494,610.92	76,189.08	86.65%
755	040	8900	COM FUELING FACILITY PROJECT	200,000.00	-	200,000.00	164,085.33	35,914.67	82.04%
765	040	8900	COM FUELING FACILITY PROJECT	500,000.00	-	500,000.00	500,000.00	-	100.00%
				700,000.00	-	700,000.00	664,085.33	35,914.67	
196	090	8901	MIDLAND SENIOR CENTER IMPROVE	250,000.00	-	250,000.00	44,134.82	205,865.18	17.65%

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BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
505	500	8903	S-11A HANGAR REPAIRS	$ 117,580.00	$ -	$ 117,580.00	$ 91,425.19	$ 26,154.81	77.76%
509	500	8903	S-11A HANGAR REPAIRS	190,000.00	-	190,000.00	178,116.48	11,883.52	93.75%
				307,580.00	-	307,580.00	269,541.67	38,038.33	
005	075	8904	08-09 STREET PAVING PHASE II	996,700.00	-	996,700.00	793,237.08	203,462.92	79.59%
380	300	8905	NW TOWER & EDGEWOOD WATERLINES	257,750.00	-	257,750.00	209,464.30	48,285.70	81.27%
190	090	8906	MLK CENTER RENOVATIONS	200,000.00	-	200,000.00	130,275.09	69,724.91	65.14%
196	090	8906	MLK CENTER RENOVATIONS	1,500,000.00	-	1,500,000.00	-	1,500,000.00	0.00%
				1,700,000.00	-	1,700,000.00	130,275.09	1,569,724.91	
005	110	8907	EQUIP & FIRE RANGE IMPROVE 07	20,000.00	-	20,000.00	-	20,000.00	0.00%
305	300	8908	SERVICE AREA STUDY	228,452.00	-	228,452.00	57,113.00	171,339.00	25.00%
380	300	8909	PERFORMING ARTS W&S EXTENSION	1,520,473.00	-	1,520,473.00	1,454,795.40	65,677.60	95.68%
005	075	8912	STREET PAVING & ANCILLARY USES	1,789,800.00	-	1,789,800.00	123,235.25	1,666,564.75	6.89%
005	075	8917	09-10 STREET AND ROADWAY IMPRV	145,967.00	-	145,967.00	-	145,967.00	0.00%
196	010	8919	MUNICIPAL COURT BUILDING	1,500,000.00	-	1,500,000.00	33,302.63	1,466,697.37	2.22%
380	075	8920	TRADEWINDS 16" WATERLINE	251,000.00	-	251,000.00	237,638.74	13,361.26	94.68%
380	300	8921	AIRPORT & PAUL DAVIS WELLS IMP	3,877,740.00	-	3,877,740.00	-	3,877,740.00	0.00%
087	005	8924	CENTENNIAL PLAZ CHRISTMAS TREE	50,000.00	-	50,000.00	21,038.56	28,961.44	42.08%
435	300	8925	LANDFILL SOLID WASTE SUPPORT	210,470.00	-	210,470.00	35,095.26	175,374.74	16.67%
305	300	8926	PAUL DAVIS WELLFLD UTILIZATION	124,840.00	-	124,840.00	-	124,840.00	0.00%
305	300	8927	SPRABERRY GROUNDWATER PROJECT	175,800.00	-	175,800.00	89,159.46	86,640.54	50.72%
305	075	8928	TARGET AREA WATER & SEWER IMPV	314,980.00	-	314,980.00	65,777.60	249,202.40	20.88%
194	090	8931	HALFF RATLIFF TAYLOR PARK IMPV	300,000.00	-	300,000.00	-	300,000.00	0.00%
625	620	8933	CITIBANK BALL PARK INFIELD IMP	140,000.00	-	140,000.00	-	140,000.00	0.00%

CITY OF MIDLAND
CAPITAL PROJECTS BUDGET SUMMARY
BY PROJECT

FUNDING SOURCE BY FUND	RESPONSIBLE DEPARTMENT BY AGENCY	PROJECT NUMBER	PROJECT DESCRIPTION	APPROPRIATED FUNDS	ANTICIPATED FUTURE APPROPRIATIONS	ESTIMATED TOTAL COST	TOTAL PROJECT EXPENDITURES	ANTICIPATED REMAINING EXPENDITURES	PERCENT OF PROJECT EXPENDED
380	300	8935	PRIMARY CLARIFIER EFFLUENT LN	$ 573,440.00	$ -	$ 573,440.00	$ 532.60	$ 572,907.40	0.09%
191	075	8940	STONEBRIDGE DEVELOPER AGREEMNT	256,000.00	-	256,000.00	-	256,000.00	0.00%
305	075	8940	STONEBRIDGE DEVELOPER AGREEMNT	6,900.00	-	6,900.00	-	6,900.00	0.00%
				262,900.00	-	262,900.00	-	262,900.00	
				$ 112,851,034.00	$ -	$ 112,851,034.00	$ 81,928,386.65	$ 30,922,647.35	

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
7004	TERMINAL REHABILITATION	Repair various areas in Terminal Building.	4,165,900
7012	SIBLEY NATURE CENTER TRAIL	Rrenovation and trail improvements to Sibley Nature Center at Hogan Park.	1,000,000
8517	RE-EVALUAT OF T-BAR & P DAVIS	Evaluation of quantity and quality of water remaining in the Paul Davis, T-Bar Ranch, and Airport well fields.	1,569,700
8593	SOUTH GARFIELD EXTENSION PROJ	Extension of Garfield Ave and repairs.	3,696,800
8651	WALL ST. REHABILITATION PROJ	Rehabilitation of Wall Street from Big Spring to Front. Project left open to pay for any costs associated with tear-down of adjacent buildings.	3,375,966
8659	SYSTEM PRESSURE IMPROV/UPGRAD	Required for regulatory compliance and improvement of pressure issues in the City's distribution system. Will include new booster stations, elevated tower, headworks at the WPCP, SCADA system, major additions to the WPP, and rehabilitations at both plants.	1,390,719
8730	HOLIDAY HILL ROAD EXT PROJ 06	Extension of Holiday Hill Rd from Briarwood to reliever route. Need to reseed, drill water well, and fix erosion before closing.	3,227,288
8756	WATER PURIFICATION PLANT 06	The City is not in compliance with the current arsenic regulations. To remedy this, the Water Purification Plant needs additional treated water storage, upgraded chemical storage and delivery systems, a raw water reservoir, and additional pumping capacity.	23,973,594
8757	EFFLUENT REUSE SATELLITE 06	Midland College is a significant user of potable water for irrigation. This project will provide treated effluent for use as irrigation water to replace their potable use.	790,014

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8787	RUNWAY 16R-34L REHABILITATE 07	FAA required update of RW 16R/34L.	4,660,412
8794	CENTENNIAL PLAZA ENHANCEMENT07	Renovation and redevelopment of Centennial Plaza.	2,060,190
8817	CGI SYSTEMS UPGRADE PROJECT 07	Upgrade the City's financial, human resources and payroll software.	2,712,500
8825	CAD/AVL LOCATION SYSTEM	Upgrade the City's Computer Aided Dispatch Software and add Automatic Vehicle Locator Software.	3,241,750
8833	PAUL DAVIS WELL FLD IMPROVE 08	Design and construction services for design of mechanical, electrical instrumentation and control improvements at the well field to improve reliability, monitoring and control capabilities.	787,593
8843	NW ELEVATED WATER TOWER PROJ08	This project will add a new 2 million gallon storage tank in the Northwest side of the City. This tower is necessary to provide adequate storage and to address pressure concerns in this portion of the City.	2,761,654
8844	HEADWORKS & DIGESTER IMPROVE08	The headwork pumps at the Water Pollution Control Plant are failing and need to be replaced. Without these the plant cannot function. The SCADA system at the WPCP is over 10 years old and needs to be updated. The digesters at the WPCP are over 50 years old and need to be rehabilitated and/or replaced in order to continue operation.	8,472,291
8846	LANDFILL PIT 2 CONSTRUCTION 08	Construction to open a new cell at the City of Midland Landfill.	4,024,097
8850	AIRPORT WATER TREATMENT PLANT	The new UTPB Performing Arts Center will require potable water service for operation. It will be co-located with the existing CEED facility. This plant will provide water for these facilities and ultimately for the Airport as well.	4,444,785

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8855	WPCP IMPROVEMENTS PROJECT 08	The headwork pumps at the Water Pollution Control Plant are failing and need to be replaced. Without these the plant cannot function. The SCADA system at the WPCP is over 10 years old and needs to be updated. The digesters at the WPCP are over 50 years old and need to be rehabilitated and/or replaced in order to continue operation.	935,780
8857	REHAB OF AIRFIELD LIGHT/SIGN	FAA required update to airfield lighting and signage.	1,649,443
8858	REHABILITATION OF RUNWAY 10-28	FAA required update to RW10/28.	3,930,795
8859	WASTEWATER COLLECTION SYSTEM	TCEQ has issued some new requirements under the Sanitary Sewer Overflow Initiative Program. The City will need to hire a company in order to help us adapt to the new rules and regulations. This company will need to have experience in this field and the resources to help the City make future changes to our wastewater facilities.	1,568,962
8880	JAL DRAW CHANNEL LINING	Slope erosion protection of alley and homes backing up to Jal Draw.	3,858,656
8904	08-09 STREET PAVING PHASE II	Paving of substandard Madison Street from Front St to South St and Pueblo Juan Alley.	996,700
8906	MLK CENTER RENOVATIONS	Renovation of the Martin Luther King Jr Community Center.	1,700,000
8909	PERFORMING ARTS W&S EXTENSION	Water and sewer lines for the Performing Arts Center.	1,520,473
8912	STREET PAVING & ANCILLARY USES	Construction of S Garfield from Carver to Cotton Flat.	1,789,800
8919	MUNICIPAL COURT BUILDING	Less than 90 square feet per person is available for Municipal Court employees due to volume of transactions undertaken by Court. Court is 20 plus years old.	1,500,000

DESCRIPTION OF CAPITAL PROJECTS
WITH TOTAL ESTIMATED COST IN EXCESS OF $750,000

PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	ESTIMATED TOTAL COST
8921	AIRPORT & PAUL DAVIS WELLS IMP	The replacement of all SCADA equipment are necessary to allow the system to operate with the system at the Water Purification Plant. This project will also replace some non-functioning valves and upgrade the chlorination system.	3,877,740

Capital Improvement Needs Assessment Budget
by Proposed Funding Source by Year

Source of Proposed Funding	Year 1 2011 Cost	Year 2 2012 Cost	Year 3 2013 Cost	Year 4 2014 Cost	Year 5 2015 Cost	Estimated Total Cost
C.O.	$33,217,836	$21,376,420	$ 7,957,000	$16,315,000	$ 3,310,000	$ 82,176,256
Federal	8,724,500	-	-	-	-	8,724,500
State Grant	200,000	-	-	300,000	-	500,000
W & S Fund	8,900,000	3,200,000	2,000,000	2,000,000	1,500,000	17,600,000
Sanitation	-	440,000	-	-	-	440,000
Airport Fund	430,500	-	-	-	-	430,500
Airport PFC	-	-	-	-	-	-
Garage Fund	-	-	-	-	-	-
General Fund	-	390,000	-	-	-	390,000
Revenue Bond	-	-	-	-	-	-
Other	11,166,000	800,000	-	-	-	11,966,000
Annual Totals	$62,638,836	$26,206,420	$ 9,957,000	$18,615,000	$ 4,810,000	$122,227,256

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2011 Cost	Year 2 2012 Cost	Year 3 2013 Cost	Year 4 2014 Cost	Year 5 2015 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact: Anticipated Savings	Operating Budget Impact: Additional Expense
300	300	CIP10002	W & S Fund	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000	Oversize Participation and Utility Extension	50	$ -	$ 50,000
001	075	CIP10011	C.O.	170,000	-	-	-	-	170,000	Oak Street Bridge Culvert Work	50	-	3,400
001	075	CIP10013	C.O.	-	460,000	460,000	460,000	-	1,380,000	Mockingbird Dr Extension - 349 to Midkiff	20	-	69,000
001	075	CIP10013	State Grant	-	-	-	300,000	-	300,000	Mockingbird Dr Extension - 349 to Midkiff	20	-	15,000
				-	460,000	460,000	760,000	-	1,680,000			-	84,000
001	075	CIP10015	C.O.	230,000	230,000	-	-	-	460,000	Midland Draw Excavation - Phase 4	20	-	23,000
001	075	CIP10016	C.O.	345,000	345,000	-	-	-	690,000	Midland Draw Excavation - Phase 2 & 3	20	-	34,500
001	075	CIP10017	C.O.	-	350,000	-	-	-	350,000	Midland Draw Excavation - Phase 1	20	-	17,500
001	075	CIP10024	C.O.	87,000	87,000	87,000	-	-	261,000	Central Business District Traffic Signal Pole	20	-	13,050
001	010	CIP10098	C.O.	5,500,000	-	-	-	-	5,500,000	Municipal Court Building	40	-	137,500
300	300	CIP10101	W & S Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	City and Airport Utility Line Replacements	50	-	100,000
001	075	CIP10504	C.O.	-	-	2,000,000	-	-	2,000,000	Beal Parkway (formerly known as West Illin	20	-	100,000
430	300	CIP10604	Sanitation	-	440,000	-	-	-	440,000	Landfill Scale House and Scales	40	-	11,000
001	075	CIP10606	C.O.	-	-	330,000	640,000	340,000	1,310,000	Idlewilde Retention Basin & Outfall	20	-	65,500
001	090	CIP10701	Other	9,000,000	-	-	-	-	9,000,000	Beal Park Project	40	-	225,000
001	090	CIP10711	Other	100,000	-	-	-	-	100,000	Windlands Park Pavilion Replacement	10	-	10,000
001	110	CIP10713	C.O.	1,215,000	-	-	-	-	1,215,000	Ballistic Training Module	40	-	30,375
300	300	CIP10728	C.O.	2,750,000	-	-	-	-	2,750,000	Satellite Reuse Plant	20	-	137,500
001	075	CIP10801	C.O.	170,000	-	-	-	-	170,000	Longview Street	20	-	8,500
001	075	CIP10802	C.O.	-	-	-	575,000	-	575,000	Briarwood Avenue	20	-	28,750
001	075	CIP10803	C.O.	-	-	-	3,000,000	-	3,000,000	Midkiff Rd - Andrews Hwy to Wadley	20	-	150,000
001	075	CIP10804	C.O.	2,230,000	-	-	-	-	2,230,000	Midkiff Rd - Wall St to Illinois Ave	20	-	111,500
001	075	CIP10805	C.O.	-	2,600,000	-	640,000	-	3,240,000	Illinois Ave - Marienfeld to Andrews Hwy	20	-	162,000
001	075	CIP10806	C.O.	-	2,300,000	-	-	-	2,300,000	Midland Dr - Illinois Ave to Andrews Hwy	20	-	115,000
001	075	CIP10808	C.O.	-	-	4,000,000	-	-	4,000,000	Illinois Ave - Andrews Hwy to Midland Dr	20	-	200,000
001	075	CIP10809	C.O.	-	-	-	2,300,000	-	2,300,000	Garfield - Tennessee to Golf Course	20	-	115,000
001	075	CIP10811	C.O.	-	-	-	750,000	-	750,000	Illinois Ave - Main to Terrell	20	-	37,500
001	075	CIP10812	C.O.	-	-	-	3,450,000	-	3,450,000	Golf Course Rd - Scharbauer to Midkiff	20	-	172,500
001	075	CIP10813	C.O.	386,000	386,000	-	-	-	772,000	"D" Street Pavement and Valley Gutter	20	-	38,600
001	110	CIP10815	C.O.	150,000	-	-	-	-	150,000	Northwest Substation	40	-	3,750
001	110	CIP10817	C.O.	-	320,000	-	-	-	320,000	Autocite for Patrol	6	-	53,333

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2011 Cost	Year 2 2012 Cost	Year 3 2013 Cost	Year 4 2014 Cost	Year 5 2015 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact: Anticipated Savings	Operating Budget Impact: Additional Expense
001	110	CIP10820	C.O.	$ 468,000	$ -	$ -	$ -	$ -	$ 468,000	Training Facility Expansion	20	$ -	$ 23,400
001	110	CIP10902	Other	50,000	-	-	-	-	50,000	Firearms Training Technology	6	-	8,333
300	300	CIP10909	C.O.	4,750,000	-	-	-	-	4,750,000	Raw Water Storage	40	-	118,750
001	115	CIP10913	C.O.	212,342	2,287,658	-	-	-	2,500,000	Fire Station #6 Remodel	40	-	62,500
001	090	CIP10918	State Grant	200,000	-	-	-	-	200,000	ATV Park	20	-	10,000
001	090	CIP10918	Other	50,000	-	-	-	-	50,000	ATV Park	20	-	2,500
				250,000	-	-	-	-	250,000			-	12,500
001	090	CIP10920	Other	100,000	-	-	-	-	100,000	Dunagan Restroom Replacement	40	-	2,500
001	090	CIP10928	Other	75,000	-	-	-	-	75,000	Washington Park Tennis Courts	20	-	3,750
001	075	CIP10932	C.O.	495,000	495,000	-	-	-	990,000	City Wide Valley Gutter Installation	20	-	49,500
001	090	CIP11001	C.O.	3,500,000	-	-	-	-	3,500,000	Doug Russell Pool	20	-	175,000
001	090	CIP11006	C.O.	1,500,000	-	-	-	-	1,500,000	Washington Pool	20	-	75,000
001	110	CIP11007	Other	66,000	-	-	-	-	66,000	Automatic License Plate Readers	6	-	11,000
001	110	CIP11008	Other	40,000	-	-	-	-	40,000	Remote Crime Surveillance Cameras	6	-	6,667
001	110	CIP11009	Other	55,000	-	-	-	-	55,000	Sex Offender Monitoring System	6	-	9,167
001	115	CIP11012	C.O.	212,342	2,287,658	-	-	-	2,500,000	Fire Station #5 Remodel	40	-	62,500
300	300	CIP11015	C.O.	-	-	-	4,500,000	-	4,500,000	Facilities Building Construction	40	-	112,500
300	300	CIP11017	W & S Fund	500,000	500,000	500,000	500,000	-	2,000,000	Manhole Replacements	50	-	40,000
300	300	CIP11018	W & S Fund	200,000	-	-	-	-	200,000	Water Conservation Project - Phase 2	20	-	10,000
500	500	CIP11019	Federal	247,500	-	-	-	-	247,500	Design, Construct Entrance Road Signage	4	-	61,875
500	500	CIP11019	Airport Fund	27,500	-	-	-	-	27,500	Design, Construct Entrance Road Signage	4	-	6,875
				275,000	-	-	-	-	275,000			-	68,750
500	500	CIP11020	Federal	4,680,000	-	-	-	-	4,680,000	Taxiway Rehab	20	-	234,000
500	500	CIP11020	Other	520,000	-	-	-	-	520,000	Taxiway Rehab	20	-	26,000
				5,200,000	-	-	-	-	5,200,000			-	260,000
001	030	CIP11101	Other	300,000	-	-	-	-	300,000	Wireless Network Upgrade	6	-	50,000
001	075	CIP11102	C.O.	-	-	-	-	1,530,000	1,530,000	Warehouse Road	20	-	76,500
001	075	CIP11103	General Fund	-	390,000	-	-	-	390,000	2012 Streets and Paving	20	-	19,500
001	075	CIP11103	Other	-	800,000	-	-	-	800,000	2012 Streets and Paving	20	-	40,000
				-	1,190,000	-	-	-	1,190,000			-	59,500
001	075	CIP11104	C.O.	-	-	1,080,000	-	-	1,080,000	Sinclair Drainage Basin & Outfall	20	-	54,000

CITY OF MIDLAND
CAPITAL IMPROVEMENT NEEDS ASSESSMENT BUDGET
BY PROJECT YEAR

Fund	Agency	CIP Project Number	Source of Proposed Funding	Year 1 2011 Cost	Year 2 2012 Cost	Year 3 2013 Cost	Year 4 2014 Cost	Year 5 2015 Cost	Estimated Total Cost	Project Name	Asset Life in Years	Operating Budget Impact: Anticipated Savings	Operating Budget Impact: Additional Expense
001	075	CIP11105	C.O.	$ -	$ -	$ -	$ -	$ 1,440,000	$ 1,440,000	S Midland Dr	20	$ -	$ 72,000
001	075	CIP11106	C.O.	-	2,260,000	-	-	-	2,260,000	N Midkiff Rd - Illinois Ave to Andrews Hwy	20	-	113,000
001	090	CIP11107	Other	100,000	-	-	-	-	100,000	Pioneer Park Pavilion Replacement	20	-	5,000
001	090	CIP11108	C.O.	8,380,000	-	-	-	-	8,380,000	2011 Master Plan Projects	20	-	419,000
001	115	CIP11109	C.O.	233,576	4,233,799	-	-	-	4,467,375	Fire Station #10 Construction	40	-	148,034
001	115	CIP11110	C.O.	233,576	2,734,305	-	-	-	2,967,881	Fire Station #11 Construction	40	-	110,547
300	300	CIP11111	W & S Fund	1,200,000	1,200,000	-	-	-	2,400,000	Repaint/Rehab of Elevated Towers	10	-	240,000
300	300	CIP11112	W & S Fund	1,000,000	-	-	-	-	1,000,000	Rehab of Edgewood Ground Storage Tank	20	-	50,000
300	300	CIP11113	W & S Fund	4,500,000	-	-	-	-	4,500,000	Primary Screen & Digester Gas Piping	20	-	225,000
500	500	CIP11114	Federal	3,354,250	-	-	-	-	3,354,250	Design Executive Apron Reconstruction	20	-	167,713
500	500	CIP11114	Airport Fund	360,750	-	-	-	-	360,750	Design Executive Apron Reconstruction	20	-	18,038
				3,715,000	-	-	-	-	3,715,000			-	185,750
500	500	CIP11115	Federal	118,750	-	-	-	-	118,750	Design, Construct Emergency Roadway Ext	20	-	5,938
500	500	CIP11115	Airport Fund	6,250	-	-	-	-	6,250	Design, Construct Emergency Roadway Ext	20	-	313
				125,000	-	-	-	-	125,000			-	6,250
500	500	CIP11116	Federal	99,000	-	-	-	-	99,000	Design 4/22 & 16L/34R Rehab	20	-	4,950
500	500	CIP11116	Airport Fund	11,000	-	-	-	-	11,000	Design 4/22 & 16L/34R Rehab	20	-	550
				110,000	-	-	-	-	110,000			-	5,500
500	500	CIP11117	Federal	225,000	-	-	-	-	225,000	Airport Radio Communications System	10	-	22,500
500	500	CIP11117	Airport Fund	25,000	-	-	-	-	25,000	Airport Radio Communications System	10	-	2,500
				250,000	-	-	-	-	250,000			-	25,000
620	620	CIP11118	Other	710,000	-	-	-	-	710,000	2011 Capital Improvements	20	-	35,500
			Grand total	$ 62,638,836	$ 26,206,420	$ 9,957,000	$ 18,615,000	$ 4,810,000	$ 122,227,256			$ -	$ 5,231,156

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED COST (SAVINGS)
CIP10002	Oversize Participation and Utility Extensions	Annual depreciation expense	50,000
CIP10011	Oak Street Bridge Culvert Work	Annual depreciation expense	3,400
CIP10013	Mockingbird Dr Extension - 349 to Midkiff	Annual depreciation expense	84,000
CIP10015	Midland Draw Excavation - Phase 4	Annual depreciation expense	23,000
CIP10016	Midland Draw Excavation - Phase 2 & 3	Annual depreciation expense	34,500
CIP10017	Midland Draw Excavation - Phase 1	Annual depreciation expense	17,500
CIP10024	Central Business District Signal Poles & Arms	Annual depreciation expense	13,050
CIP10098	Municipal Court Building	Annual depreciation expense	137,500
CIP10101	City and Airport Utility Line Replacements	Annual depreciation expense	100,000
CIP10504	Beal Parkway (formerly known as West Illinois)	Annual depreciation expense	100,000
CIP10604	Landfill Scale House and Scales	Annual depreciation expense	11,000
CIP10606	Idlewilde Retention Basin & Outfall	Annual depreciation expense	65,500
CIP10701	Beal Park Project	Annual depreciation expense	225,000
CIP10711	Windlands Park Pavilion Replacement	Annual depreciation expense	10,000

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED COST (SAVINGS)
CIP10713	Ballistic Training Module	Annual depreciation expense	30,375
CIP10728	Satellite Reuse Plant	Annual depreciation expense	137,500
CIP10801	Longview Street	Annual depreciation expense	8,500
CIP10802	Briarwood Avenue	Annual depreciation expense	28,750
CIP10803	Midkiff Rd - Andrews Hwy to Wadley	Annual depreciation expense	150,000
CIP10804	Midkiff Rd - Wall St to Illinois Ave	Annual depreciation expense	111,500
CIP10805	Illinois Ave - Marienfeld to Andrews Hwy	Annual depreciation expense	162,000
CIP10806	Midland Dr - Illinois Ave to Andrews Hwy	Annual depreciation expense	115,000
CIP10808	Illinois Ave - Andrews Hwy to Midland Dr	Annual depreciation expense	200,000
CIP10809	Garfield - Tennessee to Golf Course	Annual depreciation expense	115,000
CIP10811	Illinois Ave - Main to Terrell	Annual depreciation expense	37,500
CIP10812	Golf Course Rd - Scharbauer to Midkiff	Annual depreciation expense	172,500
CIP10813	"D" Street Pavement and Valley Gutter	Annual depreciation expense	38,600
CIP10815	Northwest Substation	Annual depreciation expense	3,750

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED COST (SAVINGS)
CIP10817	Autocite for Patroll	Annual depreciation expense	53,333
CIP10820	Training Facility Expansion	Annual depreciation expense	23,400
CIP10902	Firearms Training Technology	Annual depreciation expense	8,333
CIP10909	Raw Water Storage	Annual depreciation expense	118,750
CIP10913	Fire Station #6 Remodel	Annual depreciation expense	62,500
CIP10918	ATV Park	Annual depreciation expense	12,500
CIP10920	Dunagan Restroom Replacement	Annual depreciation expense	2,500
CIP10928	Washington Park Tennis Courts	Annual depreciation expense	3,750
CIP10932	City Wide Valley Gutter Installation	Annual depreciation expense	49,500
CIP11001	Doug Russell Pool	Annual depreciation expense	175,000
CIP11006	Washington Pool	Annual depreciation expense	75,000
CIP11007	Automatic License Plate Readers	Annual depreciation expense	11,000
CIP11008	Remote Crime Surveillance Cameras	Annual depreciation expense	6,667
CIP11009	Sex Offender Monitoring System	Annual depreciation expense	9,167

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED COST (SAVINGS)
CIP11012	Fire Station #5 Remodel	Annual depreciation expense	62,500
CIP11015	Facilities Building Construction	Annual depreciation expense	112,500
CIP11017	Manhole Replacements	Annual depreciation expense	40,000
CIP11018	Water Conservation Project - Phase 2	Annual depreciation expense	10,000
CIP11019	Design, Construct Entrance Road Signage	Annual depreciation expense	68,750
CIP11020	Taxiway Rehab	Annual depreciation expense	260,000
CIP11101	Wireless Network Upgrade	Annual depreciation expense	50,000
CIP11102	Warehouse Road	Annual depreciation expense	76,500
CIP11103	2012 Streets and Paving	Annual depreciation expense	59,500
CIP11104	Sinclair Drainage Basin & Outfall	Annual depreciation expense	54,000
CIP11105	S Midland Dr	Annual depreciation expense	72,000
CIP11106	N Midkiff Rd - Illinois Ave to Andrews Hwy	Annual depreciation expense	113,000
CIP11107	Pioneer Park Pavillion Replacement	Annual depreciation expense	5,000
CIP11108	2011 Master Plan Projects	Annual depreciation expense	419,000

DETAIL OF OPERATING BUDGET IMPACT
ASSOCIATED WITH CAPITAL IMPROVEMENT PROJECTS

CIP PROJECT NUMBER	PROJECT NAME	DESCRIPTION OF BUDGETARY ITEM	ESTIMATED COST (SAVINGS)
CIP11109	Fire Station #10 Construction	Annual depreciation expense	111,684
CIP11109	Fire Station #10 Construction	Annual vehicle costs	36,350
CIP11110	Fire Station #11 Construction	Annual depreciation expense	74,197
CIP11110	Fire Station #11 Construction	Annual vehicle costs	36,350
CIP11111	Repaint/Rehab of Elevated Towers	Annual depreciation expense	240,000
CIP11112	Rehab of Edgewood Ground Storage Tank	Annual depreciation expense	50,000
CIP11113	Primary Screen & Digester Gas Piping	Annual depreciation expense	225,000
CIP11114	Design Executive Apron Reconstruction	Annual depreciation expense	185,750
CIP11115	Design, Construct Emergency Roadway Extension	Annual depreciation expense	6,250
CIP11116	Design 4/22 & 16L/34R Rehab	Annual depreciation expense	5,500
CIP11117	Airport Radio Communications System	Annual depreciation expense	25,000
CIP11118	2011 Capital Improvements	Annual depreciation expense	35,500
		Total estimated cost (savings) expense	5,231,156

MIDLAND
CITY OF MIDLAND

SECTION XV

APPENDIX

ORDINANCE NO. 8834

AN ORDINANCE OF THE CITY OF MIDLAND PROVIDING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING SEPTEMBER 30, 2011, BY APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES AND UNAPPROPRIATED FUND BALANCE OF THE CITY OF MIDLAND FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS TO THE CITY; AND ORDERING PUBLICATION

WHEREAS, as required by Article IV, Section 14, of the City Charter, the City Manager has prepared and submitted to the City Council a Budget Estimate of expenditures and revenues of all City departments, activities, and offices for the year beginning October 1, 2010, and ending September 30, 2011; and

WHEREAS, said Budget has been filed with the City Secretary of the City of Midland, Texas, as required; and

WHEREAS, notices of a public hearing upon said Budget have been duly and legally made; and

WHEREAS, said public hearing has been held and full and final consideration given said Budget;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIDLAND, TEXAS:

SECTION ONE. That for the purpose of providing the funds necessary and proposed to be expended in the Budget of the City of Midland for the fiscal year beginning October 1, 2010, and ending September 30, 2011, the Budget prepared by the City Manager and submitted to the City Council for its consideration and approval is hereby approved, and the available resources and revenues of the City of Midland as set forth in said Budget for said fiscal year, are hereby appropriated and set aside for the maintenance and operation of the various departments of the

Government of the City of Midland, together with the various activities and improvements as set forth in said Budget; and the appropriations shall be strictly applied for the uses and purposes in the respective divisions as provided for in said Budget.

SECTION TWO. That the said Budget for the fiscal year beginning October 1, 2010, and ending September 30, 2011, approved herein shall be attached to and made a part of this ordinance the same as if copied in full herein. Said Budget being on file in the City Secretary's office referenced by the number and date of this Ordinance.

SECTION THREE. That expenditures during the fiscal year beginning October 1, 2010, and ending September 30, 2011, shall be made in accordance with the summary Budget approved by this ordinance unless otherwise authorized by a duly enacted resolution or ordinance of the City of Midland and subject to the following provisions and conditions to wit:

1. That no expenditure may be made without Council approval which shall increase the total appropriation for any one Fund.

2. That the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a Fund.

3. That department managers are hereby authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved Budget.

SECTION FOUR. During each year while there is any liability by reason of the City's Personnel Policies, the City Council shall compute and ascertain the rate and amount of ad valorem tax, based on the latest approved tax rolls with full allowance being made for tax collection, which will be sufficient to raise the money required to pay any sums which may be or become due during any such year, in no instance to be less than two percent (2%) of such obligation, together with all interest thereon, because of the obligations assumed by the City's Personnel Policies. Said rate and amount of ad valorem tax will be ordered to be levied against all taxable property in the City for each year while any liability exists by reason of the obligations undertaken by the City's Personnel Policies, and said ad valorem tax shall be assessed and

collected each year until all of the obligations incurred in the City's Personnel Policies shall have been discharged and all liability discharged.

SECTION FIVE. For the purpose of this ordinance certain words as used herein are defined as follows:

1. The term "agency" wherever used in the said Budget shall mean the same and be synonymous with the term "department" as used in the Charter, ordinances, resolutions, and other official documents and policies of the City of Midland, Texas.

2. The term "organization" wherever used in the said Budget shall mean the same and be synonymous with the term "division" as used in the Charter, ordinances, resolutions and other official documents and policies of the City of Midland, Texas.

SECTION SIX. All Departments of the City required to be established by the City Charter, State Law or Federal Law are deemed to be created.

SECTION SEVEN. That all transfers from the Water and Sewer Fund and Sanitation Fund are made in compliance with Sections 1502.057, 1502.058 and 1502.059 of the Texas Government Code.

The above and foregoing ordinance was duly proposed, read in full and adopted on first reading, the 17th day of August, A.D., 2010; and passed to second reading on motion of Council member Dufford, seconded by Council member Trost, by the following vote:

Council members voting "AYE":	Morales, Trost, Hailey, Perry, Dufford, James, and Sparks
Council members voting "NAY":	None

The above foregoing ordinance was read in full and finally adopted by the following vote, upon motion of Council member Trost, seconded by Council member Sparks, on the 23rd day of August, A.D., 2010, at a regular meeting of the City Council:

Council members voting "AYE":	Morales, Trost, Hailey, Perry, Dufford, James and Sparks
Council members voting "NAY":	None

PASSED AND APPROVED THIS 23rd day of August, A.D., 2010.

/s/ W. Wesley Perry
W Wesley Perry, Mayor

ATTEST:

/s/ Amy M. Turner
Amy M. Turner, Interim City Secretary

APPROVED AS TO FORM:

/s/ Keith Stretcher
Keith Stretcher, City Attorney

GLOSSARY

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM - Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property in compliance with the State Property Tax Code.

APPROPRIATION - A legal authorization made by the City Council which permits City officials to incur obligations against and to make expenditures of governmental resources.

ASSESSED VALUATION - A value established by the Midland Central Appraisal District which approximates market value of real or personal property.

BOND - A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Most commonly, these are General Obligation Bonds, Certificates of Obligation, or Revenue Bonds used for capital construction projects.

BUDGET - A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services provided the residents of the City. The budget is approved by Ordinance and sets the legal spending limits for the fiscal year.

BUDGET DOCUMENT - The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.

BUDGET MESSAGE - The opening section of the budget from the City Manager which provides the City Council and the public with a general summary of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment, by City Council, to legally authorize City staff to obligate and expend resources.

CAPITAL OUTLAY - Expenditures for equipment, vehicles, or machinery, and other improvements that result in the acquisition of assets with an estimated useful life of more than one year, a unit cost of $1,000 or more, and capable of being identified as an individual unit or property.

CDBG - Community Development Block Grant - an entitlement grant used to improve slum and blight areas of the city.

CERTIFICATES OF OBLIGATION (CO) - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

CITY CHARTER - The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

CITY COUNCIL - The Mayor and six (6) Council members collectively acting as the legislative and policy making body of the City.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest.

GLOSSARY (continued)

DELINQUENT TAXES - Real or personal property taxes that remain unpaid on and after February 1st of each year, and upon which penalties and interest assessed.

DEPARTMENT - A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

DIVISION - A basic organizational unit that is functionally unique and provides service under the administrative direction of a Department.

EFFECTIVE TAX RATE - The ad valorem tax rate which, when applied to properties existing on last year's tax roll, adjusted for changes in appraisal values and other items, would yield the same tax revenues in the current year as in the previous year.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Funds established to account for operations of the water and sewer system, sanitation, golf course and airport. These funds are operated in a manner similar to private business enterprises.

ESTIMATED REVENUE - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

EXPENDITURE - Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

FISCAL YEAR - A consecutive 12-month period which signifies the beginning and ending dates for recording financial transactions. The City of Midland's fiscal year begins October 1 and ends September 30 of the following calendar year. This is also called the budget year.

FRANCHISE FEE - A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCE - The difference between governmental fund assets and liabilities. An adequate fund balance is essential for several reasons, including the need to have sufficient cash for operations prior to receipt of property tax revenues, maximization of investment earnings, maintaining a financial position favorable to strong bond ratings, and funds availability in case of emergencies or unexpected events.

FUND EQUITY - The difference between proprietary assets and liabilities.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived from taxes, user fees and franchise fees which support general public services such as public safety, development services, and community services.

GENERAL OBLIGATION (GO) BONDS - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

GLOSSARY (continued)

GRANT - A contribution by a government or other organization to support a particular function

INFRASTRUCTURE - The underlying permanent foundation or basic framework such as streets, drainage facilities, water and sewer mains.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local governmental unit.

INTERNAL SERVICE FUND - These funds account for the financing of goods or services provided by one City department to other departments of the governmental unit on a cost reimbursement basis. The Garage Fund and Warehouse Fund are operated as internal service funds in the City of Midland.

INTEREST EARNINGS - The earnings from available funds invested during the year.

LEVY - To impose or collect by legal authority vested in the City Council.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance**.**

MAINTENANCE - All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

MANDATE OR MANDATED EXPENSES - Any expense relating to an authoritative command or instruction. Refers to the federal and state mandates governing municipalities, such as Subtitle D relating to landfill operations.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. Le., as in the General Fund.

NET ASSETS (FUND EQUITY) - The noncapital portion of proprietary fund net assets, including both restricted and unrestricted net assets.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PERSONNEL SERVICES - The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

PROPERTY TAXES - Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

RESERVE - An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

REVENUE - Funds that the government receives as income.

REVENUE BONDS - A legal debt instrument which may be used to finance projects for enterprise funds. Revenues from the borrowing fund are pledged to pay principal and interest of the bonds.

GLOSSARY (continued)

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX RATE - The tax rate consists of two components, maintenance/operations and debt service, and is adopted by Ordinance by the City Council after a public hearing.

ACRONYMS

ACM	Assistant City Manager
ADA	Americans with Disabilities Act
APB	Accounting Principles Board
ATC	Advanced Technology Center
CAF	Commemorative Air Force
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CISD	Communications and Information Systems Department
CM	City Manager
C.O.	Certificate of Obligation
COM	City of Midland
CRMWD	Colorado River Municipal Water District
DARE	Drug Abuse Resistance Education
D-FY-IT	Drug Free Youth In Texas
EDP	Electronic Data Processing
EMS	Emergency Medical Services
EPSDT	Early Prevention, Screening, Detection, Testing
FAA	Federal Aviation Administration
FASB	Financial Accounting Standards Board
FEMA	Federal Emergency Management Adminsitration
FY	Fiscal year
GAAP	Generally Accepted Accounting Principals
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GFC	General Services Commission
GIS	Geographic Information System
G.O.	General Obligation
GPFC	Golf Course Player Facility Charge
HUD	Housing and Urban Development
I & S	Interest and Sinking
ISM	Institute of Supply Management
LLEBG	Local Law Enforcement Block Grant
MCAD	Midland Central Appraisal District
MDC	Midland Development Corporation
MGD	Million gallons per day
M.I.S.D.	Midland Independent School District
MLK	Martin Luther King
MOHRE	Midland Odessa Health & Retirement Endeavor
MOTRAN	Midland Odessa Transportation Alliance
MOUTD	Midland Odessa Urban Transportation District
MUGS	Midland United Girls Softball
NAPM	National Association of Purchasing Management
OMB	Office of Management and Budget
PAQ	Position Analysis Questionnaire
PFC	Passenger Facility Charges
P.O.	Purchase Order

ACRONYMS (continued)

RFP	Request for Proposal
SCDC	Sports Complex Development Corporation
SWAT	Special Weapons and Tactics
TCEQ	Texas Commission on Environmental Quality
TDH	Texas Department of Health
TIRZ	Tax Increment Reinvestment Zone
TRU	Telephone Reporting Unit
UCR	Uniform Crime Reporting
UTPB	University of Texas Permian Basin
VCLG	Victims Coordinator and Liaison Grant
W&SRSF	Water & Sewer Rate Stabilization Fund
WPCP	Water Pollution Control Plant