



ANNUAL BUDGET

2015-2016

MIDLAND, TEXAS

CITY OF MIDLAND, TEXAS

ANNUAL OPERATING ADOPTED BUDGET

FOR FISCAL YEAR 2015-2016

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,721,700, which is 6.67% increase in tax dollars from last year's budget. This is a 3.4% tax rate decrease from FY 2015 rate. The property tax revenue to be raised from new property added to the tax roll this year is \$1,563,137.

The members of the governing body voted on the tax levy for the budget as follows:

AYE: Love, Sparks, Morales, Lacy, Robnett, Dufford

NAY: None

ABSENT: Hotchkiss

Tax Rate	Adopted FY 2015-16	Adopted 2014-15
Property Tax Rate	.380480	.393891
Effective Rate	.369399	.382418
Effective M&O Tax Rate	.316688	.340870
Rollback Tax Rate	.390287	.424550
Interest & Sinking (Debt Service)	.048265	.056411

Total principal debt obligation for City of Midland is \$129,095,000.

However \$76,249,583 is self supporting leaving \$52,845,417 supported by property taxes.



CITY OF MIDLAND, TEXAS

**THE CITY OF MIDLAND, TEXAS
ANNUAL BUDGET**

Fiscal Year
October 1, 2015 through September 30, 2016

Mayor Jerry F. Morales

Council Members

W. Jeffrey Sparks
District 1

John Love III Mayor
Pro Tempore
District 2

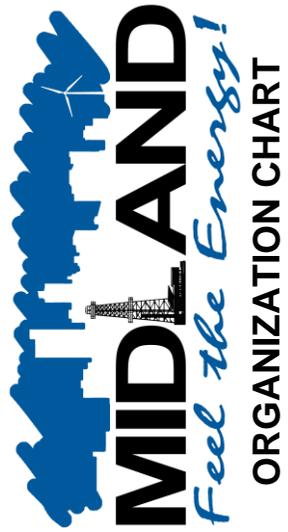
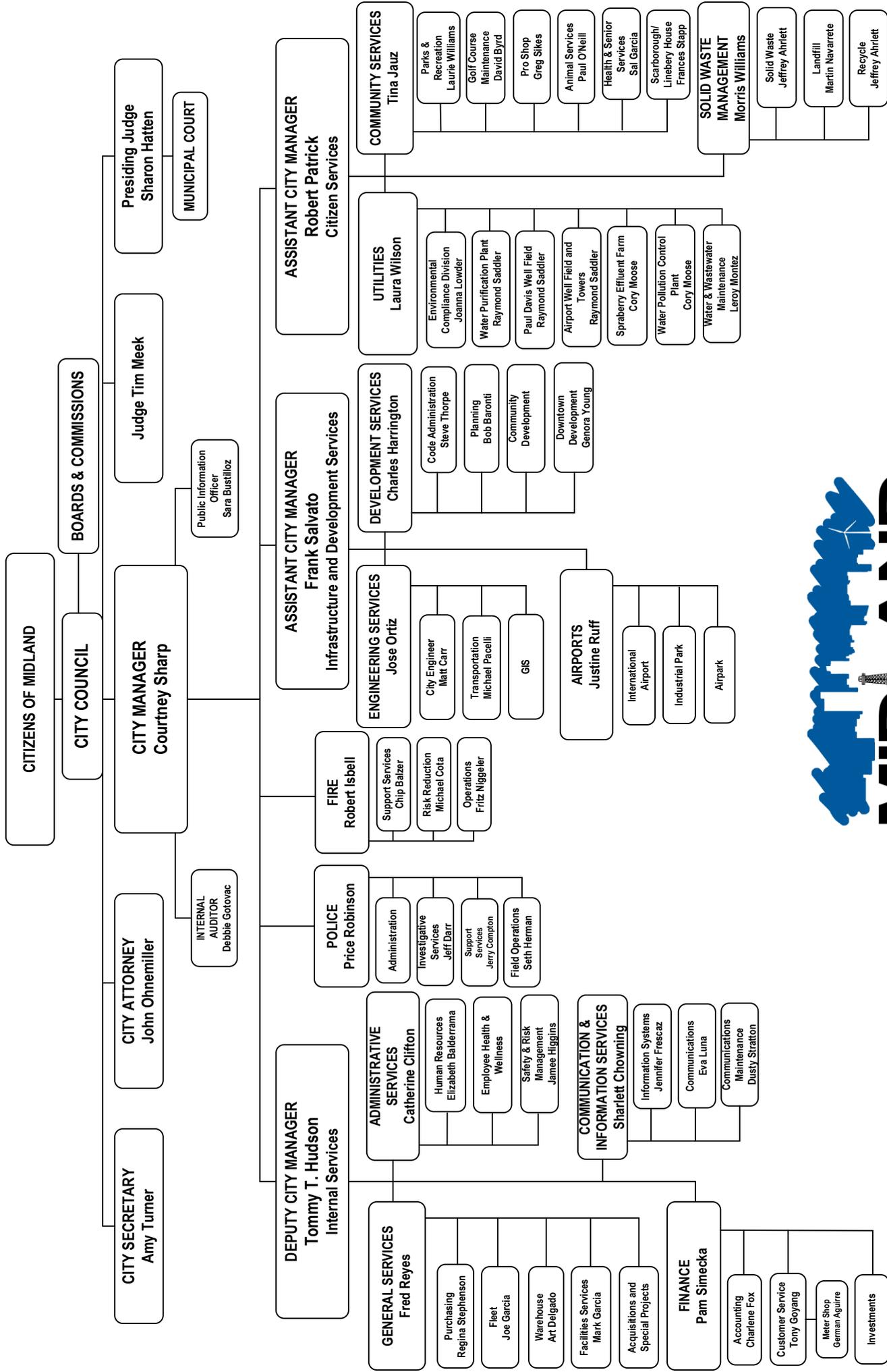
Sharla Hotchkiss
District 3

J. Ross Lacy
District 4

A. Scott Dufford
At-Large

Spencer Robnett
At-Large

Courtney B. Sharp, City Manager





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Midland
Texas**

For the Fiscal Year Beginning

October 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Midland, Texas for its annual budget for the fiscal year beginning October 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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CITY OF MIDLAND, TEXAS

SECTION I
INTRODUCTION



Office of
City Manager

P.O. Box 1152 79702-1152
300 N. Loraine 79701-4725

432.685.7203
Fax 432.685.0523

September 8, 2015

TO: Honorable Mayor and City Council
FROM: Courtney Sharp, City Manager
SUBJECT: 2015 - 2016 Budget

**PLEASE SEE
SEQUENTIAL
EVENTS SECTION
AT END OF
LETTER**

The 2015/2016 budget for the operation of the City government is submitted for your consideration and approval. A budget is required under the provisions of Article 689a-13, Title 20, of the Revised Civil Statutes of the State of Texas and provisions of the Midland City Charter. It is submitted as the general operating plan for the City for the fiscal year beginning October 1, 2015 and ending September 30, 2016. The budget was prepared with a focus on the mission, "We, the employees of the City of Midland, are PASSIONATE and ENERGETIC about the service we provide to EACH OTHER and OUR COMMUNITY." This mission is realized by means of the guiding principles outlined in the City's vision statement with implementation of the strategies accomplished through fiscally responsible organizational policies in budgeting revenues and expenditures.

Organizational policies implemented for and included in the 2015-2016 budget were as follows:

Policy: Healthy Economy – Review all revenue sources to achieve the best possible forecast of revenues. This policy is implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness is inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the budget year.

Policy: A Recognized Leader - The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy is achieved through maintenance of the City's benefit programs.

Policy: Works Together - Provide quality services with a competitive cost. This is achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services.

The budgetary process began February 2015 and should be concluded on September 8 with the second reading of the budget ordinance and adoption of the tax rate. Significant dates and events during the budget preparation schedule were:

- May 18 - Start of Departmental budget reviews by City Management
- July 14 - Working copies of budget delivered to City Council
- July 27 - City Council budget workshop
- July 27 - Calculation of effective tax rate
- August 7 - Filing of budget for public inspection with City Secretary and post proposed budget on City's website
- August 18 - First public hearing on tax increase
- August 25 - Second public hearing on tax increase
- September 1- Public hearing on budget, first reading of Budget Ordinance and vote to adopt Tax Rate Ordinance
- September 8- Second reading of budget ordinance and vote to adopt Tax Rate Ordinance

Currently our local economy is readjusting due to changes in the oil industry. According to the Texas Workforce Commission, Midland had one of the lowest May unemployment rates in the state at 3.1%. Statewide unemployment for the same period was 4.3%.

The population increase has slowed due to a decline in energy prices, however, manufacturing, hospitality and other business service areas stayed strong to help balance the decrease in the decline in oil field related jobs. The average YTD home sale price has declined by 2.7%.

The budgetary process focused on the allocation of limited resources to maintenance of the current level of City services and prioritizing supplemental requests for expanded or enhanced services. The budget presented for the major City operating funds for the 2015-2016 fiscal year totals \$254,578,492. This is a 4.0% increase when compared to the fiscal year 2014-2015 budget of \$244,844,906.

The fiscal year 2016 major funds operating budget is supported by combined revenues of \$226,610,675 up 1,678,930 from budget year 2015. Property tax revenue, sales tax receipts and water and sewer revenue reflect the largest amount of increase over fiscal year 2015.

A property tax rate of 37.7364 cents per \$100 valuation is included in the fiscal year 2015-2016 budget. This is the effective rate of 36.6372 cents plus 3%. The tax rate for FY 2016 is divided into two parts. The maintenance and operation portion 32.8725 cents per \$100 and is estimated to bring in \$37 million dollars to support General Fund. The balance of the rate goes to pay debt service. This rate is 4.8639 cents per \$100 valuation and is estimated to bring in \$5.4 million dollars.

Growth in Midland has slowed from FY 2014. Though the overall level versus two years ago is still higher, we have seen a 20.6% reduction in single-family building permits from 2014. There has actually been an increase in the number of subdivision plats of approximately 10% to date. While new housing is down, there are signs that the intense housing pressure that we experienced over the past several years may be easing. This

is especially evident in the apartment rents and the number of homes available for sale. We still have six apartment projects in the process. On the commercial side, the activity remains fairly steady. Several new strip centers are under construction and the large office buildings that were under construction have been completed. New facilities have been permitted including three for oil and gas related businesses.

An intergovernmental effort with the City of Odessa created the Midland Odessa Urban Transportation District (MOUTD). This district provides mass transit to both cities. The Midland system currently consists of six fixed routes. In addition to the fixed-route service, the district also provides complementary paratransit service for Americans with Disabilities (ADA). This is curb-to-curb service for persons with disabilities who cannot use the regular bus service. The system operates Monday through Friday, 12 hours per day, and Saturday for 8 hours, with no service available on Sunday. A new public intercity bus service between the cities of Midland and Odessa has been added and also operates Monday through Friday. The budget contains a requested contribution from Midland of \$350,000 to MOUTD.

GENERAL FUND

Total General Fund revenues are budgeted at \$109,703,757, an increase of \$4,281,802 for fiscal year 2016 from budgeted fiscal year 2015 revenues. The increase in property tax collections of \$2,539,495 and in government contributions of \$1,316,913 are the main components along with various other revenue increases and decreases make up the other increase in budgeted revenues of \$425,394.

The increased collections from property taxes are the result of an improving property tax base and a decrease in the actual maintenance and operations tax rate from 33.7480 to 32.8725 cents per \$100 valuation.

The expenditures budget for this fund is \$109,703,757. This yields a balanced budget for the 2015-2016 fiscal year. The General Fund Unappropriated Fund Balance, which is essential for bond ratings, self-insurance considerations, disaster recovery and major economic or regulatory changes, is projected to be \$38,488,347 at the end of Fiscal Year 2015 - 2016.

In the 2015-2016 general fund, management is trying to maintain the same level of service as in 2014-2015 budget. The \$5 million for street improvements was maintained. We also included the replacement of 21 police vehicles and the purchase of a new fire pumper truck. We also built in \$2.8 million in increases in wages and benefit costs. There is also a match for a Hike and Bike grant if it is received.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least 25% of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a decreasing property tax rate. The fund balance is scheduled to come in at 35% of expenditures at the end of fiscal year 2016.

INTEREST AND SINKING FUND - TAX SUPPORTED DEBT

This fund is used to accumulate assets necessary to make the principal, interest and other debt associated payments on the City tax supported debt. All deposits to this fund are restricted by law to the payment of the amounts due associated with this debt. Deposits to this fund are made from the interest and sinking fund portion of the property tax levy and the interest earned on those deposits for each year.

The property tax levy for this purpose is 4.8639 cents per \$100 valuation, down .7772 cents per \$100 valuation from 5.6411 cents per \$100 valuation for the 2014-2015 budget. Total tax supported debt expenditures for fiscal year 2015-2016 are \$5,596,201. Water and Sewer Funds made the final payment of \$106,250 for the Housing and Urban Development Section 108 Loan which was used to help develop the Advanced Technology Center.

HOTEL/MOTEL FUND

The Hotel/Motel Fund is used to segregate revenues received from local hotel/motel occupancy taxes, revenues received from Midland Center operations and the interest income associated with these dollars. Local hotel/motel occupancy taxes are 7% of adjusted gross receipts for hotels and motels located within the city limits. Hotel/Motel Tax revenues are budgeted at \$6,450,000 for fiscal year 2015-2016. Total fund revenues are estimated to decrease by approximately 4.77% from budget fiscal year 2015.

Expenditures of these revenues must meet a two-part test to be considered an eligible expenditure: (1) the expenditure must “directly enhance and promote tourism and the convention and hotel industry” and (2) the expenditure must “clearly fit into one of five statutorily provided categories for expenditure of local hotel occupancy tax revenues.” Expenditures increased by 39.73% when compared to fiscal year 2014-2015.

WATER AND SEWER FUND

The Water and Sewer Fund revenues are estimated to increase by 2.75% from budgeted 2014-2015 revenues. This increase is based upon the recently passed increase in water and sewer rates. The water and sewer rates will increase by 5% on October 1st. Annual water and sewer revenues as budgeted do not provide for adequate cash flow for operations for the fund due to increases in development costs of new areas. Water and Sewer Fund expenses are budgeted to increase \$5,455,991 net of depreciation, a 8.8% increase from the previous budget year. The major increases are \$1.6 million for Clearwater debt, \$1 million increase for water line replacement, \$500,000 increase for I&I program (sewer replacement) and another \$817,000 for other capital improvements to the system.

SANITATION FUND

Sanitation Fund revenues are estimated to decrease by 6.03% during fiscal year 2015-2016. Revenues generated should provide adequate cash flow to meet the operating needs of the fund. Expenses of this fund increased 2.85%. Closure/post closure care reflects an increase of \$239,014 and an increase in depreciation expense of \$247,261.

A decrease of \$294,869 in hire of equipment is also reflected in this change from previous year budgeted expenses.

GOLF COURSE FUND

Golf Course revenues are budgeted at \$2,030,700, reflecting a 7.28% decrease compared to fiscal year 2015 budgeted revenues of \$2,190,200. The Golf Course Player Facility Charge (GPFC) of \$1.00 per round is currently being used in its entirety to assist with debt service costs associated with construction of the new nine holes and expansion of other golf course facilities. In October of 2003, an additional \$2.75 GPFC was instituted to be used specifically for capital improvements of the Golf Course. The GPFC revenues are not available for general golf course operations and are not reflected in the revenue estimates. Expenses are budgeted to decrease around 1%.

AIRPORT FUND

Airport working capital is anticipated to be approximately \$6.8 million at the end of fiscal year 2015-2016. This working capital is critical to the operation of the Airport during the next few years. Working capital currently represents 53.14% of proposed Fiscal Year 2015 - 2016 expenses.

Estimated Airport Fund revenues reflect an increase of \$1,162,313. The Airport parking revenue estimate was increased by \$504,000. This is due to our newly completed parking lot. Airport Passenger Facility Charge revenues to be used for capital construction projects and the repayment of a major portion of the debt issued for construction of the terminal building are not included in this total due to use restrictions.

Airport expenses are expected to increase 3.45%. Depreciation reflects an increase of \$523,389 or 10.15%. Based upon a cost allocation study prepared by MGT of America, Inc. in accordance with Office of Management and Budget Circular A-87 (OMB A-87), General Fund charges to the Airport were \$1,746,800.

SCHARBAUER SPORTS COMPLEX FUND

The Scharbauer Sports Complex Fund was established to account for all facets of the operations of the Scharbauer Sports Complex.

Fiscal Year 2016 revenues are \$2,656,054. This revenue includes a transfer of \$748,876 from the General Fund and \$1 million transfer from the sales tax for maintenance items. Budgeted expenses are \$4,529,037 including \$1,873,888 in depreciation expense. There is no capital projects planned for fiscal year 2016.

The revenue stream from the contractual agreement between the Midland Football-Soccer and Baseball Complex Development Corporation, a Type B corporation, and the City is accounted for in a "subfund" of this fund. This agreement provides for the Midland Football-Soccer and Baseball Complex Development Corporation (MFSB) to remit all revenues received from a Type B sales tax to the City for use in paying debt service costs associated with the Series 2000 and 2001 Certificates of Obligation issued by the City to fund development of the Sports Complex, as well as the Series 2006 General Obligation Refunding Bonds issued to refund a portion of the Series 2000

Certificates of Obligation. Receipts of sales tax in excess of principal and interest requirements on the debt may be used from time to time in paying any expenses that are within the purposes for which the sales tax was approved by the voters. Debt service payments for fiscal year 2016 will be \$2,900,353. The bonds are callable in March 2016 allowing the City to pay off the bonds if they wish. If this occurs the debt service payment will be \$18,284,659.

INTERNAL SERVICE FUNDS

The internal service funds of the City are the Garage Fund, Warehouse Fund, Technology Fund and self-insurance or risk funds. These funds derive their revenues from charges to the City funds that use their services and these revenues are budgeted in the other funds as expenses. The only revenue not from this source is investment income associated with the funds.

The Garage Fund budget decreased \$3,534,007 or 16.44% due to a combination of factors. Fuel costs are expected to decrease from budget fiscal year 2015. Revenues are budgeted to decrease by \$434,211. \$4.6 million is budgeted to be spent to replace or buy new equipment for city departments in fiscal year 2016.

The Warehouse Fund expense budget is \$1,053,359 for fiscal year 2016 as compared to \$1,022,806 for fiscal year 2015. This represents a 2.99% increase over budget year 2015.

The City's self-insurance funds, in the aggregate, appear to be financially sound for fiscal year 2016. The increase for combined fund contributions to the General Liability Self-Insurance Fund totals \$258,929 bringing total General Liability contributions from all funds to \$1,225,235. Payments by the operating funds to the Workers' Compensation Self-insurance Fund for coverage in fiscal year 2016 increased \$49,838. The Medical/Dental Self-Insurance contributions by the City have increased by \$888,914. The projected employee contribution is increasing by \$104,203. The entire projected revenue is budgeted to pay claims, premiums, administrative fees and such.

The City in the last year has retained the services of a health insurance consultant to assist the City in handling their medical and dental program.

Sequential Events

August 4, 2015 the Council voted to propose a tax rate of 38.048 cents per \$100 valuation. This is the top amount the Council may approve for the 2015-2016 operating budget. However during the public hearings, the Council has the right to lower that rate.

September 1, 2015 the Council had the first reading on the budget and tax levy ordinances. The Council amended the General Fund budget by deleting a one-time 3% payment for employees at a cost of \$1,573,584 and cutting \$26,416 from the Downtown Development Director budget. This reduced the total General Fund expenditures by \$1,600,000. This was offset by reducing the sales tax revenue from \$41,500,000 to \$39,900,000. Making the General Fund Revenue and Expenditures \$108,103,757.

September 8, 2015 the Council had the second reading on the budget and tax levy ordinances. Both were passed. This established the 2016 fiscal year tax rate at 38.048 cents per \$100 valuation.

September 8, 2015 the Council voted to approve the following 2016 budgets for

- Midland Development Corporation for \$7,171,078.
- Midland Football/Soccer and Baseball Complex Development Corporation for \$9,004,000.

September 22, 2015 the Council voted to approve the Spaceport Development Corporation 2016 budget in the amount of \$2 million.

November 1, 2015 – Our unaudited estimated numbers for the General Fund Balance are completed now. We had several revenue streams come in higher than anticipated and also had a little over two million come back from closed capital projects. Our expenditures were under budget by \$2.2 million dollars. We also did not spend from the un-appropriated fund balance as planned. So the unaudited estimated fund balance number is \$48 million dollars.

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VISION

Midland 2021
Is a GROWING URBAN CENTER in Texas,
With a HEALTHY ECONOMY and
A VIBRANT DOWNTOWN.
We enjoy GREAT LIVING, ABUNDANT LEISURE
OPPORTUNITIES, and
EFFECTIVE TRANSPORTATION/EASY
MOVEMENT through our City.

Our diverse Midland Community WORKS
TOGETHER for a bright sustainable future; our City is
A RECOGNIZED LEADER.

MISSION

WE, the employees of the City of Midland, are PASSIONATE and ENERGETIC about
the service we provide to EACH OTHER and OUR COMMUNITY.

GUIDING PRINCIPLES: BELIEFS AND VALUES THAT DRIVE DAILY OPERATIONS

1. Demonstrate INTEGRITY, RESPECT and VALUE everyone.
2. Exhibit PROFESSIONALISM by being ACCOUNTABLE and DEPENDABLE.
3. Exercise COOPERATION through a DEDICATION to serve others.

CITY OF MIDLAND, TEXAS

DEPARTMENTS BY FUNCTION AND FUNDING SOURCE

Unit	Admin / Other	Court / Legal	Information Sys	Communications	Financial	General Services	Development Services	Engineering	Community Services	Police	Fire	Utilities	Sanitation	Airport
Legislative	GN													
City Manager's Office	GN													
Internal Audit	GN													
Hotel/Motel Administration	HM													
Midland Center	HM													
Municipal Court		GN												
Legal		GN												
City Secretary	GN													
Administrative Services	GN													
Employee Health	GN													
Risk Management	GN													
Comm/Information Sys Admin			GN											
Communications				GN										
Information Systems			GN											
Communcations Maint				GN										
Technology			TC											
Accounting					GN									
Investments					GN									
Tax					GN									
Meter Shop					WS									
Customer Service					WS									
Purchasing						GN								
Facilities Services						GN								
Vehicle Service						GR								
Garage						GR								
Warehouse						WH								
Planning and Development							GN							
CDBG Administration							GN							
Code Administration							GN							
GIS Administration								GN						
Engineering Services								GN						
Transportation								GN						
Parks									GN					
Animal Services									GN					
Recreation									GN					
Health and Senior Services									GN					
Golf Course									GC					
Pro Shop Operations									GC					
Sports Complex Nondept									SC					
VCLG Program										GN				
Airport Police										GN				
Police Administration										GN				
Support Services										GN				
Field Operations										GN				

CITY OF MIDLAND, TEXAS

DEPARTMENTS BY FUNCTION AND FUNDING SOURCE

Unit	Admin / Other	Court / Legal	Information Sys	Communications	Financial	General Services	Development Services	Engineering	Community Services	Police	Fire	Utilities	Sanitation	Airport
Investigative Services										GN				
Fire											GN			
Fire Training											GN			
Fire Prevention											GN			
Emergency Medical Services											GN			
Airport Fire											GN			
Emergency Management											GN			
Utilities Administration												WS		
Environmental Compliance												WS		
Paul Davis Well Field Operation												WS		
Airport Well Field & Tower Ops												WS		
Water Pollution Control Plant												WS		
Spraberry Farm												WS		
Purification Plant												WS		
Water and Sewer Operations												WS		
Solid Waste Management													SN	
Litter Abatement													SN	
Recycle													SN	
Landfill													SN	
Airport Operations														AR
Airport Terminal Building														AR
Airport Parking Lot														AR
Airport Industrial Park														AR

Legend:

GN	General Fund
HM	Hotel/Motel Fund
WS	Water and Sewer Fund
SN	Sanitation Fund
GC	Golf Course Fund
AR	Airport Fund
SC	Sports Complex Fund
GR	Garage Fund
WH	Warehouse Fund
TC	Technology Fund

This matrix is intended to clarify the relationship between functional units and financial structure within the City.

CITY OF MIDLAND, TEXAS

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS

	Governmental Funds								
	General Fund			Debt Service			Special Revenue Fund		
	FY14 Actual	FY15 Estimate	FY16 Adopted	FY14 Actual	FY15 Estimate	FY16 Adopted	FY14 Actual	FY15 Estimate	FY16 Adopted
Revenues:									
Taxes	\$92,023,755	\$90,849,605	\$91,087,221	\$4,091,792	\$5,699,916	\$5,418,693	\$8,345,839	\$6,623,127	\$6,300,000
Licenses and Permits	3,090,170	1,620,500	1,917,300	-	-	-	-	-	-
Fines and Forfeitures	3,786,821	4,282,000	3,633,000	-	-	-	-	-	-
Charges for Services	7,288,397	7,279,523	7,999,011	-	-	-	272,370	100,000	100,000
Investment Income	663,959	465,000	615,000	9,954	5,000	5,000	94,694	50,000	50,000
Grants and Contributions	1,416,153	730,312	2,047,225	-	-	-	-	-	-
Nonoperating	-	-	-	-	-	-	-	-	-
Other	(22,310,372)	195,015	55,000	4,135,620	-	-	(1,604,268)	-	-
Total Revenues	85,958,883	105,421,955	107,353,757	8,237,366	5,704,916	5,423,693	7,108,635	6,773,127	6,450,000
Other financing sources:									
Interfund Transfers In	24,119,476	-	750,000	109,612	106,250	2,500	-	-	-
Proceeds of refunding bonds	-	-	-	-	-	-	-	-	-
Total revenues and other financing sources	\$110,078,359	\$105,421,955	\$108,103,757	\$8,346,978	\$5,811,166	\$5,426,193	\$7,108,635	\$6,773,127	\$6,450,000
Expenditures:									
Personnel Services	\$65,360,350	\$66,919,121	\$68,175,256	-	-	-	-	-	-
Commodities	2,145,363	2,339,787	2,420,500	-	-	-	13,878	-	-
Contractual Services	20,917,663	24,789,827	26,368,590	-	-	-	84,144	65,432	103,588
Maintenance - Structures	1,698,344	6,839,888	1,837,800	-	-	-	380	1,000	1,000
Maintenance - Equipment	716,779	919,736	637,716	-	-	-	11,137	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Capital Outlay	363,971	529,808	5,607,030	-	-	-	48,665	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Other	223,071	2,904,410	2,307,989	8,302,485	5,689,060	5,596,201	5,160,372	3,339,507	3,609,164
Total expenditures/expenses	91,425,541	105,242,577	107,354,881	8,302,485	5,689,060	5,596,201	5,318,576	3,405,939	3,713,752
Other financing uses:									
Interfund Transfers Out	23,960,413	684,937	748,876	-	-	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-	-	-	-	-	-
Total expenditures and other financing uses	\$115,385,954	\$105,927,514	\$108,103,757	\$8,302,485	\$5,689,060	\$5,596,201	\$5,318,576	\$3,405,939	\$3,713,752

CITY OF MIDLAND, TEXAS

COMPARISON OF SOURCES AND USES BY FISCAL YEAR

OPERATING FUNDS (con't)						INTERNAL SERVICE FUNDS					
Proprietary Funds									Totals		
Water and Sewer Fund			Other Enterprise Funds			Internal Service			(Memorandum Only)		
FY14	FY15	FY16	FY14	FY15	FY16	FY14	FY15	FY16	FY14	FY15	FY16
Actual	Estimate	Adopted	Actual	Estimate	Adopted	Actual	Estimate	Adopted	Actual	Estimate	Adopted
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$104,461,386	\$103,172,648	\$102,805,914
-	-	-	-	-	-	-	-	-	3,090,170	1,620,500	1,917,300
-	-	-	-	-	-	-	-	-	3,786,821	4,282,000	3,633,000
52,573,318	57,664,180	59,772,649	26,678,398	24,247,228	24,792,478	14,081,368	17,607,251	17,200,858	100,893,851	106,898,182	109,864,996
224,561	295,000	220,000	172,996	121,000	169,313	111,419	51,750	51,800	1,277,583	987,750	1,111,113
8,937,253	-	-	2,000,878	-	150,000	-	-	-	12,354,284	730,312	2,197,225
2,484,946	948,751	598,751	2,532,036	5,129,200	1,156,000	1,934,902	11,200	50,000	6,951,884	6,089,151	1,804,751
-	-	-	2,006,932	165,000	120,000	-	-	-	(17,772,088)	360,015	175,000
64,220,078	58,907,931	60,591,400	33,391,240	29,662,428	26,387,791	16,127,689	17,670,201	17,302,658	215,043,891	224,140,558	223,509,299
-	-	-	590,937	684,937	748,876	-	-	-	24,820,025	791,187	1,501,376
-	-	-	-	-	-	-	-	-	-	-	-
\$64,220,078	\$58,907,931	\$60,591,400	\$33,982,177	\$30,347,365	\$27,136,667	\$16,127,689	\$17,670,201	\$17,302,658	\$239,863,916	\$224,931,745	\$225,010,675
5,751,272	7,094,795	7,566,456	6,595,761	6,863,681	7,281,739	2,173,652	2,109,703	2,116,026	79,881,490	82,987,300	85,139,477
1,627,775	3,148,913	3,283,197	1,109,437	1,575,719	1,592,469	4,561,663	4,675,061	4,845,596	9,458,116	11,739,480	12,141,762
25,853,428	25,027,661	25,334,764	8,178,796	9,859,527	9,565,764	752,758	1,086,581	1,041,654	55,786,789	60,829,028	62,414,360
209,110	2,725,909	4,322,410	364,411	931,500	1,277,818	19,111	22,500	18,500	2,291,356	10,520,797	7,457,528
443,921	645,550	884,307	80,795	155,375	241,775	1,884,990	1,364,000	2,110,930	3,137,622	3,084,661	3,874,728
11,606,312	7,840,877	13,073,542	7,452,063	7,837,838	8,616,788	4,225,138	4,082,944	4,160,229	23,283,513	19,761,659	25,850,559
351,456	304,400	817,000	1,255,959	685,900	253,500	(129,236)	9,235,374	4,938,006	1,890,815	10,755,482	11,615,536
8,981,789	6,242,445	4,316,534	499,119	498,780	202,772	-	-	-	9,480,908	6,741,225	4,519,306
14,679,388	17,392,761	19,832,343	7,553,966	10,207,094	5,595,016	677,435	573,561	555,413	36,596,717	40,106,393	37,496,126
69,504,906	70,423,311	79,430,553	33,090,307	38,615,414	34,627,641	14,165,511	23,149,724	19,786,354	221,807,326	246,526,025	250,509,382
859,612	106,250	752,500	-	-	-	-	-	-	24,820,025	791,187	1,501,376
-	-	-	-	-	-	-	-	-	-	-	-
\$70,364,518	\$70,529,561	\$80,183,053	\$33,090,307	\$38,615,414	\$34,627,641	\$14,165,511	\$23,149,724	\$19,786,354	\$246,627,351	\$247,317,212	\$252,010,758

CITY OF MIDLAND, TEXAS

**SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES
AND CHANGES IN FUND BALANCES/EQUITY**

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund	Hotel/Motel Fund
Estimated Balance 10/01/2015	\$47,591,077	\$ 897,438	\$202,035,982	\$81,831,696	\$ 3,364,498	\$ 4,518,703	\$ 14,531,956
REVENUES							
Taxes	91,087,221	5,418,693					6,300,000
Licenses and Permits	1,917,300						
Fines and Forfeitures	3,633,000						
Charges for Services	7,999,011	0	59,772,649	8,090,600	13,795,000	2,014,700	100,000
Miscellaneous	2,102,225						
Interest	615,000	5,000	220,000	43,313	100,000	16,000	50,000
Nonoperating			598,751	233,000	38,000	0	
Grants and Contributions			0	150,000	0		
Total Revenues	107,353,757	5,423,693	60,591,400	8,516,913	13,933,000	2,030,700	6,450,000
APPROPRIATIONS/EXPENSES							
Personnel Services	68,175,256		7,566,456	2,344,410	4,181,948	755,381	
Commodities	2,420,500		3,283,197	125,744	816,025	602,700	
Contractual Services	26,368,590		25,334,764	2,023,736	5,823,125	794,212	103,588
Maintenance - Structures	1,837,800		4,322,410	292,718	37,100	43,000	1,000
Maintenance - Equipment	637,716		884,307	150,400	51,875	14,500	
Debt Service		5,596,201	4,316,534	202,772		205,723	
Depreciation			13,073,542	5,679,605	756,356	306,939	
Miscellaneous	3,056,865		20,584,843	1,976,800	2,530,482	129,553	3,609,164
Lands - Buildings	5,352,030		278,000	0		90,000	
Equipment	255,000		539,000	67,500	96,000		0
Total Expenses			80,183,053	12,863,685	14,292,911	2,942,008	
Total Appropriations	108,103,757	5,596,201					3,713,752
Debt Proceeds/(Uses)							
Interfund Transfers In/(Out)	750,000	2,500	2,500	0	0	0	0
Estimated Balance 9/30/2016	\$47,591,077	\$ 727,430	\$182,446,829	\$77,484,924	\$ 3,004,587	\$ 3,607,395	\$ 17,268,204

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION

OPERATING FUNDS

	General Fund	Debt Service	Water and Sewer Fund	Airport Fund	Sanitation Fund	Golf Course Fund	Hotel/Motel Fund
Estimated Balance 10/01/2015	\$47,591,077	\$ 897,438	\$202,035,982	\$81,831,696	\$ 3,364,498	\$ 4,518,703	\$ 14,531,956
Estimated Changes	0	(170,008)	(19,589,153)	(4,346,772)	(359,911)	(911,308)	2,736,248
Estimated Balance 9/30/2016	\$47,591,077	\$ 727,430	\$182,446,829	\$77,484,924	\$ 3,004,587	\$ 3,607,395	\$ 17,268,204

CITY OF MIDLAND, TEXAS

**SUMMARY OF REVENUES, APPROPRIATIONS/EXPENSES
AND CHANGES IN FUND BALANCES/EQUITY**

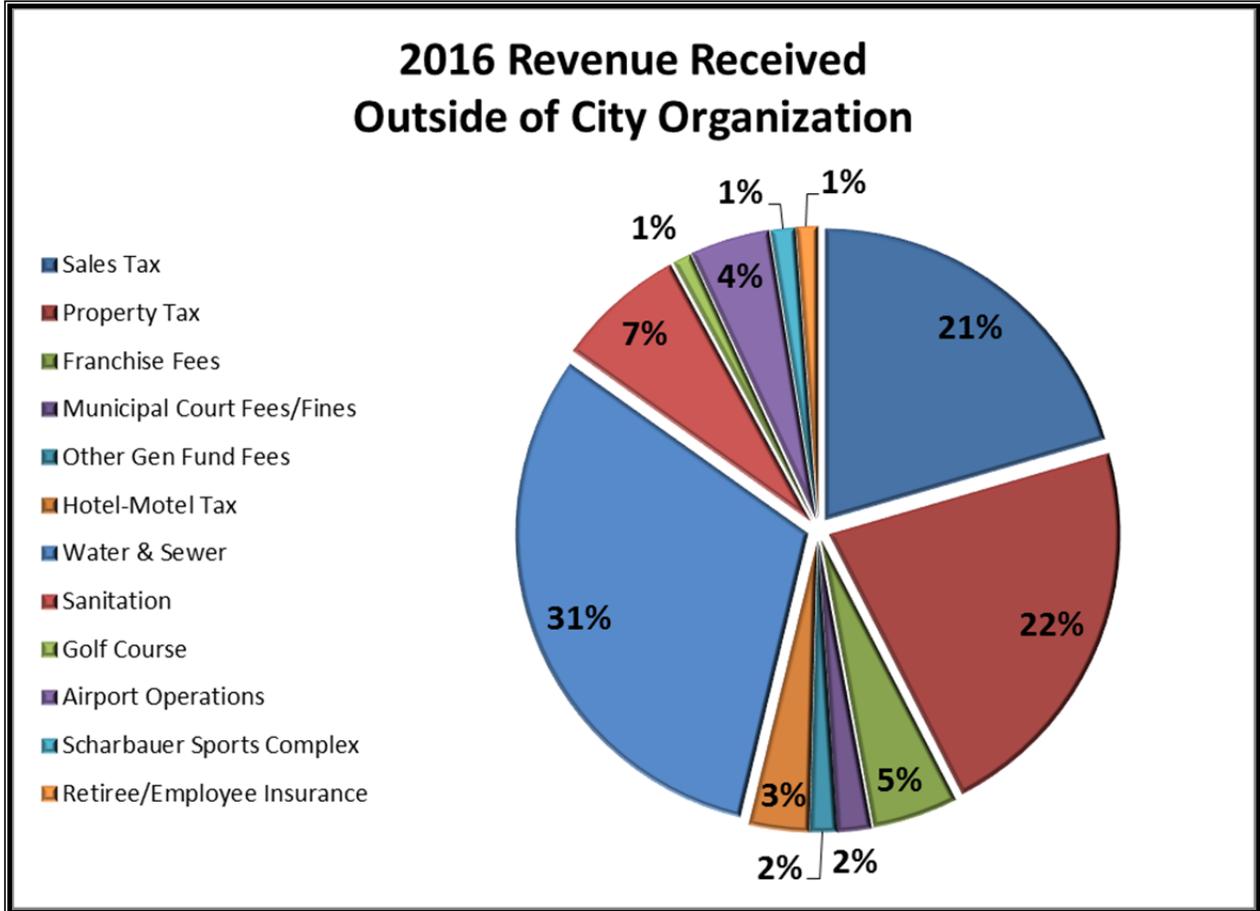
OPERATING FUNDS	INTERNAL SERVICE FUNDS			NONOPERATING FUNDS		TOTAL	
	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Technology Fund	Capital Projects		
\$30,273,872	\$24,620,746	\$ 1,135,493	\$ 2,307,954	\$13,777,427	\$16,978,506	\$443,865,348	Estimated Balance 10/01/2015
							REVENUES
						102,805,914	Taxes
						1,917,300	Licenses and Permits
						3,633,000	Fines and Forfeitures
897,178	15,375,376	1,027,000	798,482			109,869,996	Charges for Services
						2,102,225	Miscellaneous
10,000	50,000	1,800	0			1,111,113	Interest
0	50,000					919,751	Nonoperating
0						150,000	Grants and Contributions
907,178	15,475,376	1,028,800	798,482	0	0	222,509,299	Total Revenues
							APPROPRIATIONS/EXPENSES
	2,033,581	82,445				85,139,477	Personnel Services
48,000	3,737,330	850,450	257,816			12,141,762	Commodities
924,691	1,000,933	18,151	22,570			62,414,360	Contractual Services
905,000	17,000	1,500				7,457,528	Maintenance - Structures
25,000	2,046,930	0	64,000			3,874,728	Maintenance - Equipment
						10,321,230	Debt Service
1,873,888	3,979,687	45,986	134,556			25,850,559	Depreciation
752,458	502,507	52,906	0			33,195,578	Miscellaneous
0	0					5,720,030	Lands - Buildings
0	4,603,006		335,000			5,895,506	Equipment
4,529,037	17,920,974	1,051,438	813,942	0	0	134,597,048	Total Expenses
						117,413,710	Total Appropriations
				(5,009,276)	(1,223,013)	(6,232,289)	Debt Proceeds/(Uses)
1,748,876	0	0	0	0	0	2,503,876	Interfund Transfers In/(Out)
\$28,400,889	\$22,175,148	\$ 1,112,855	\$ 2,292,494	\$ 8,768,151	\$15,755,493	\$410,635,476	Estimated Balance 9/30/2016

SUMMARY OF FUNDS AVAILABLE FOR APPROPRIATION

OPERATING FUNDS	INTERNAL SERVICE FUNDS			NONOPERATING FUNDS		TOTAL	
	Scharbauer Sports Complex Fund	Garage Fund	Warehouse Fund	Technolgy Fund	Capital Projects		
\$30,273,872	\$24,620,746	\$ 1,135,493	\$ 2,307,954	\$13,777,427	\$16,978,506	\$443,865,348	Estimated Balance 10/01/2015
(1,872,983)	(2,445,598)	(22,638)	(15,460)	(5,009,276)	(1,223,013)	(33,229,872)	Estimated Changes
\$28,400,889	\$22,175,148	\$ 1,112,855	\$ 2,292,494	\$ 8,768,151	\$15,755,493	\$410,635,476	Estimated Balance 9/30/2016

CITY WIDE REVENUES - MAJOR SOURCES AND TRENDS

Although the City’s revenues are varied, a limited number of revenue types comprise the majority of its outside revenue sources totaling \$197,676,937. Water and Sewer Service Fees are the largest source of outside revenue for the City at 31%. Property tax is next at 22%. Sales tax makes up 21% of the revenue shown below. However, if we are to include the sales tax generated for the Midland Development Corporation and the Sports Complex Corporation it would increase from \$39.9 million to \$56.4 million.

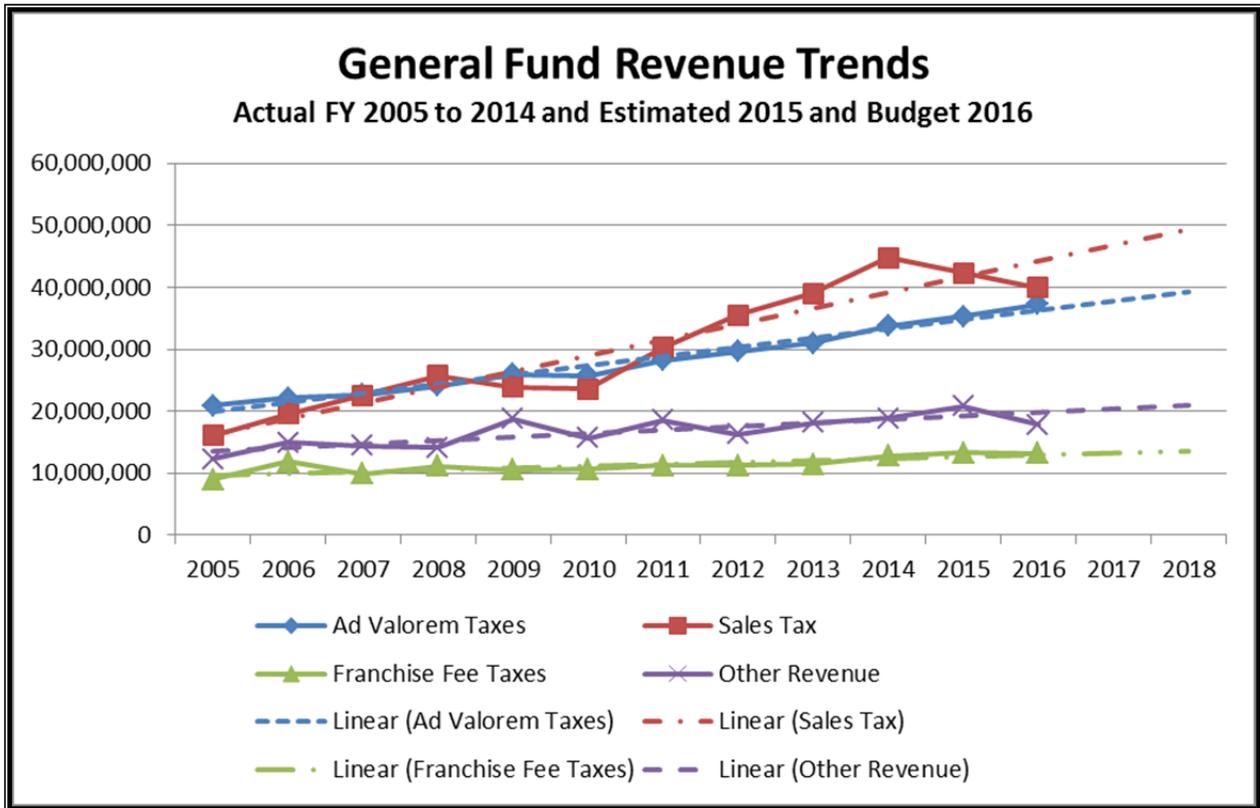


GENERAL FUND - There are three major revenue sources in this fund – Sales Taxes (37%) Ad Valorem Taxes (34.4%), and Gross Receipt Taxes (17.4%). Together, these represent 89% of all General Fund revenue.

- Ad Valorem Taxes: This tax is based on the assessed value of real estate, personal property and minerals within the City’s taxing jurisdiction. The prior three years reflected additions increases that average 34.26%. While the additions still increased in 2016 they increased at a decreasing rate of approximately half of the rate of the previous 2 years. The City staff worked with the Appraisal District to map and revalue the mineral rights within city limits. The mineral rights went from 86 million to 210 million. The City’s total property valuation over the last 3 years has had an average increase of 14.87%. Like new additions it is increasing at a decreasing rate.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

- Sales Tax:** Based on the cash basis collections, the average increase over the last ten years was 11.43%, over last three years was 8.92% and the last year rate of increase was 2.76%. A noticeable slowdown in sales tax revenues started in April during fiscal year 2015. The declining sales tax receipts are predicted to continue into fiscal year 2016. Sales tax revenue is affected by both changes in population and the state of the local economy. Trends in the oil and gas industry appear to reveal a weakening of the base for our local economy. We do not believe that the trend forecast show what we anticipate to happen in the next year.
- Franchise Fee Taxes:** Gross receipts taxes are paid by utility providers for their use of City streets, alleys and property in providing their services. Projections are based on historical data trends, adjusted for population and other factors known to impact this revenue. Demands for utility services have stabilized and escalation clauses in contracts continue in effect. Price stabilization has led to a stable projection for fiscal year 2016.



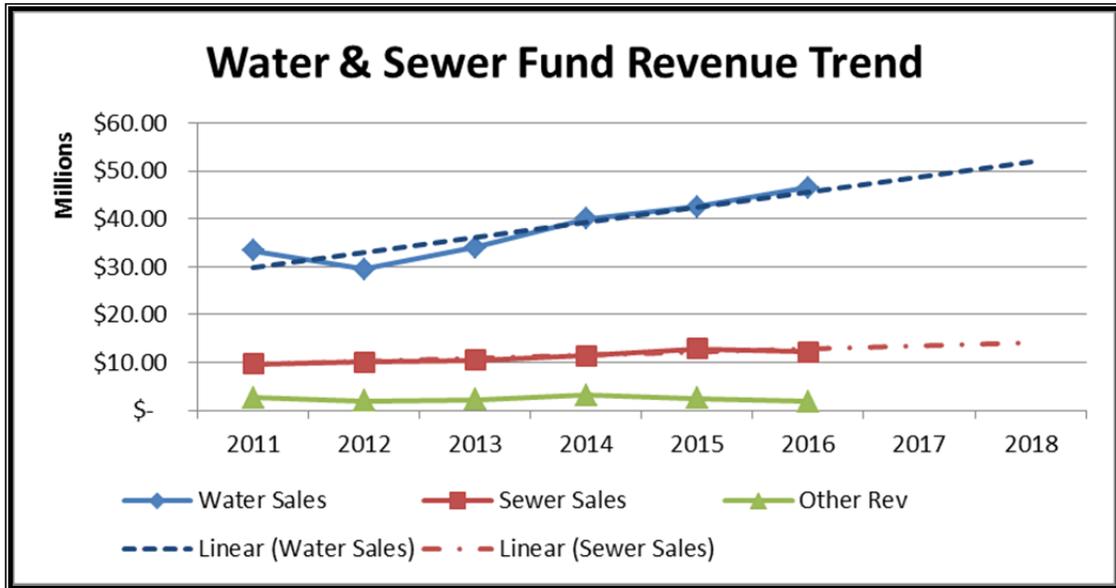
REVENUES - MAJOR SOURCES AND TRENDS (continued)

WATER AND SEWER FUND –

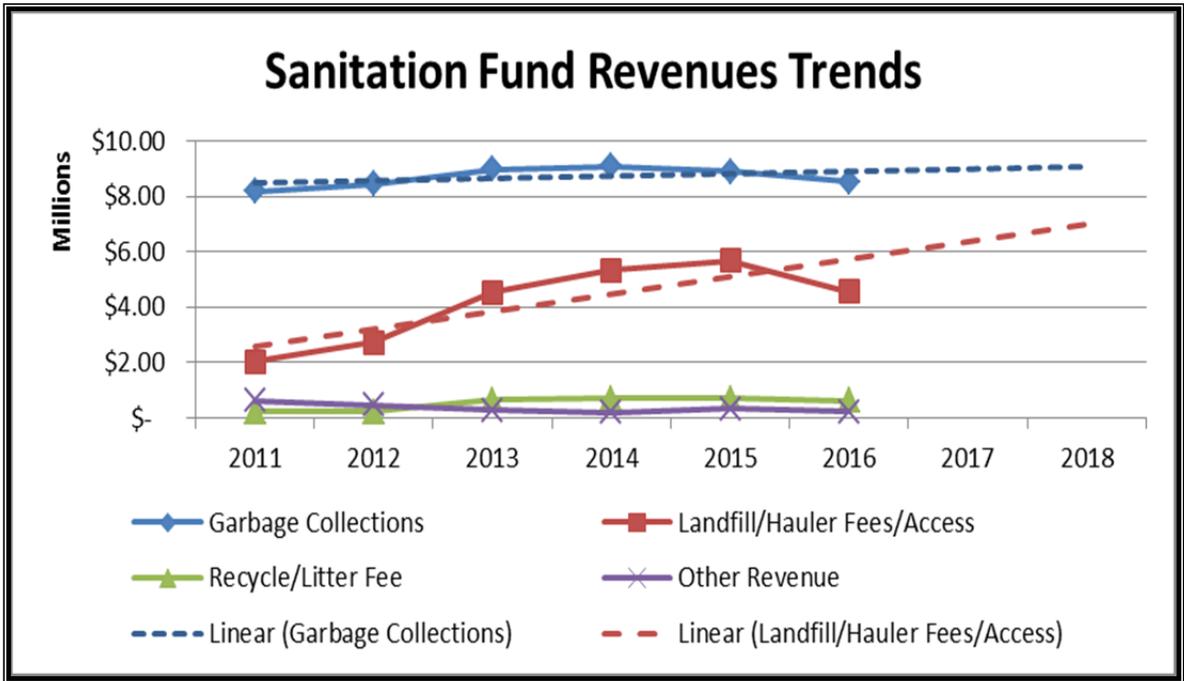
Water sales were up by 6.22%% from 2014 fiscal year with a 5% rate increase. In dollars this amounted to \$2,488,088. The average 5 year percentage change is 8.38%. The water rate increase of 4.5% was put into effect October 1, 2015. Starting October 1, 2016 the rate will adjust by 2.5% each year until changed by Council. We assumed a 9.39% increase in water sales for 2016 budget.

Sewer sales have had a steady increase since 2011. The average annual increase since 2011 is 7.02%. In 2014 fiscal year the City converted sewer billing to the winter average method. As with water a 4.5% increase was put into effect October 1, 2015 for sewer fees.

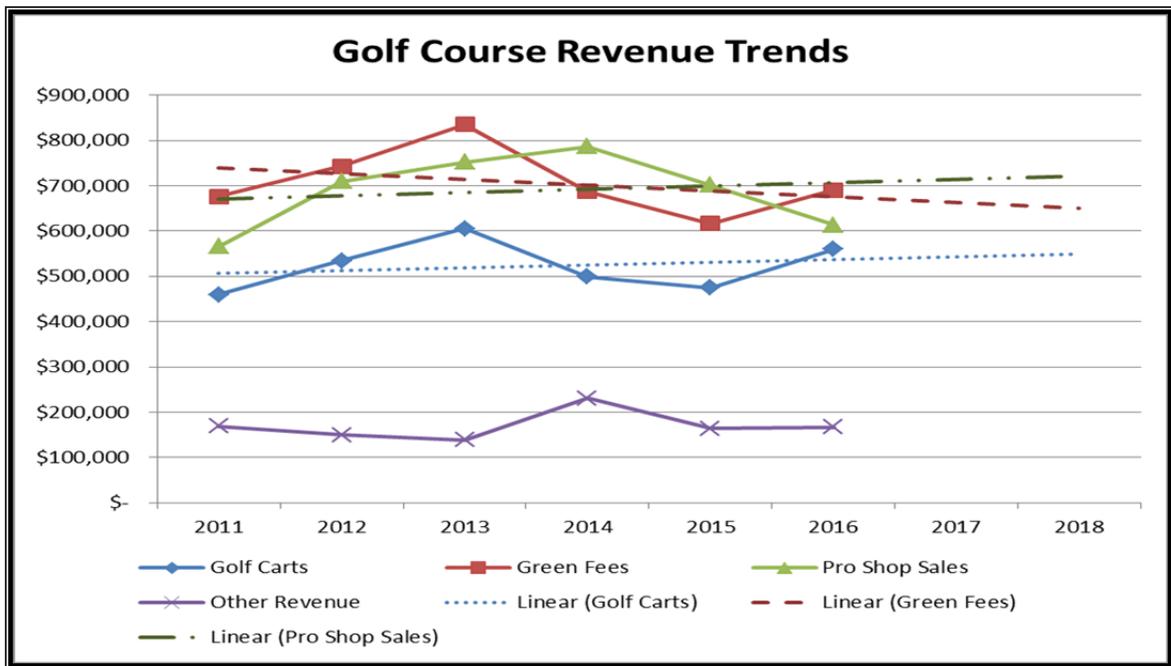
Other revenue sources declined in 2015 by 22.31%. Main decreases were in water taps, sewer taps, right of way sales and oil and gas royalties.



SANITATION FUND – The largest revenue source is sanitation collection service to residential and commercial customers. In 2015 this revenue source was 1.91% below 2014 revenue. Landfill fees were up by 6.43% from 2014. Hauler fees and landfill access fee were added in 2013. Recycle and litter fees were down by .36%. The average total revenue increase over the last 5 years is 11.26%. However, 2015 was the lowest total increase 1.99%. 2016 budget estimates assume that revenues will trend downward across the board by in total 10% due to local economic conditions trends.

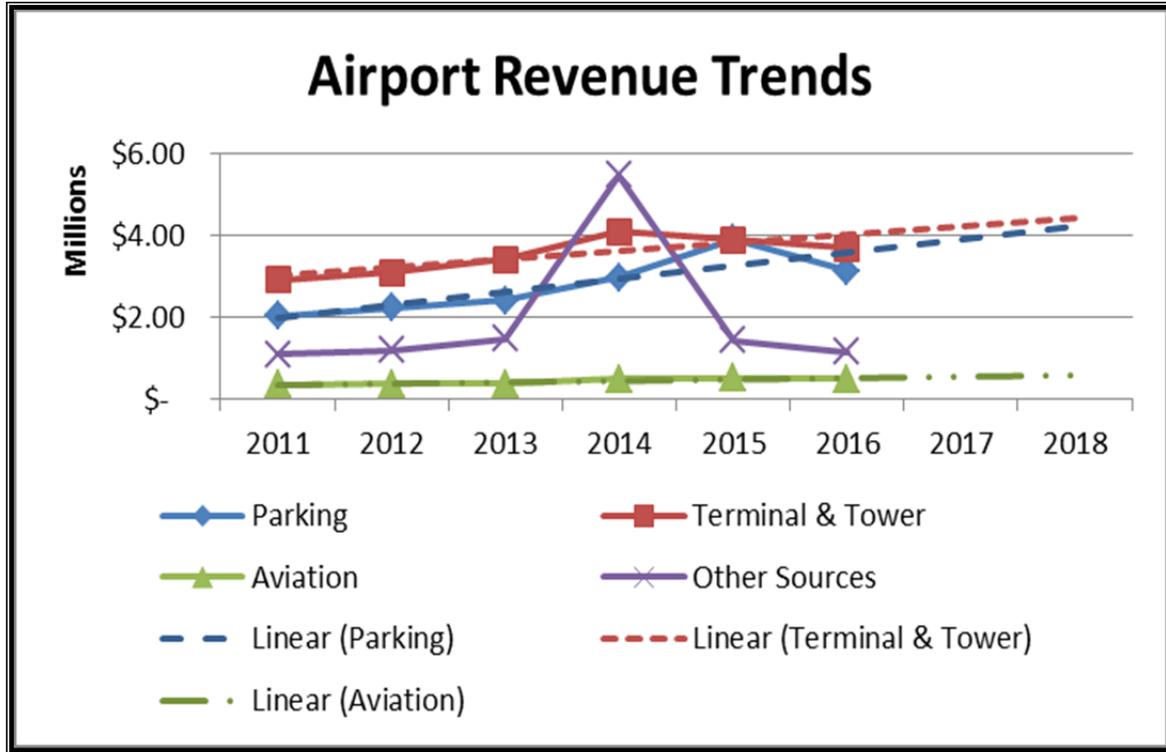


GOLF COURSE FUND – Major revenues for this fund include daily green fees and golf cart rentals. The thirty-six (36) hole capacity enables tournament play while maintaining daily fee play. Revenue streams in the last two years have been on a downward trend. Due to a construction project on the course reducing play revenue in fiscal year 2015, the Golf Course will be using some of its fund balance to cover fiscal year 2015 expenses. In 2016 budget the revenue forecast was increased for those items associated with play golf carts and green fees. We were more reserve with our pro-shop sales.



REVENUES - MAJOR SOURCES AND TRENDS (continued)

AIRPORT FUND – The major revenue sources for Airport is parking, terminal and tower and aviation charges. In 2014 the Airport had a major mineral right lease signed. This is why our other source is peaking. In 2015 a new covered parking facility came on line to allow us to increase our parking revenue. Parking revenue in 2014 was up by 31% over 2013. However due passenger counts going down we did lower our revenue projections across the board in 2016 by 12%-13%.

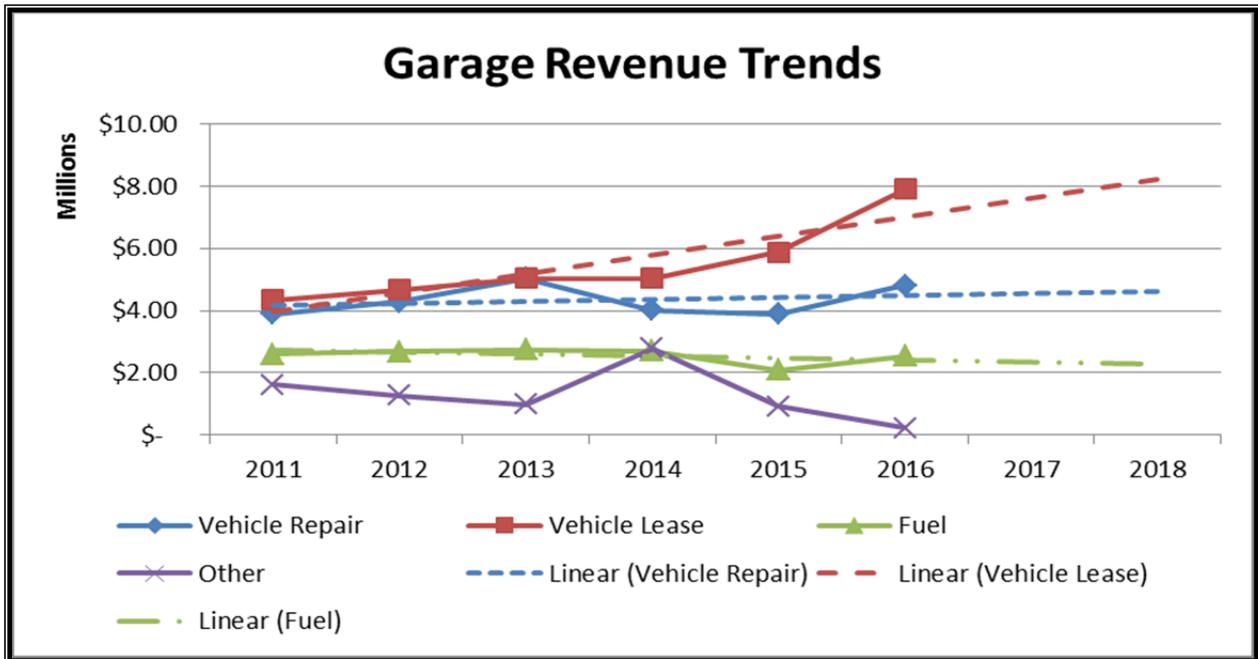


HOTEL/MOTEL FUND - Occupancy Tax revenue is the primary revenue source in this fund, and is budgeted at \$323,127 below the previous year. We had started to see a slowdown in occupancy tax in the last few quarters. We do anticipate it will continue to decline in 2016. Historical trends are used as a basis for budget projections, tempered by population and economic factors.

DEBT SERVICE FUND – The major revenue source for this fund is ad valorem taxes. The portion of ad valorem tax allocated to this fund is determined by calculating funding necessary to cover debt service requirements for the upcoming year after consideration of current fund balance and estimated interest earnings.

REVENUES - MAJOR SOURCES AND TRENDS (continued)

GARAGE FUND - This fund is an internal service fund which provides fleet, construction and maintenance equipment to the operating funds. The graph below depicts the three major sources of the charges to other funds. Vehicle lease and repairs are a function of the age of equipment used by the operating funds. Vehicle leases have had an average increase of 7.80% over the last five years. Vehicle repairs charges have on average increased by 4.53%. Changes in fuel sales revenue is tied closely to the price of fuel and had an average increase of 2.13% over the last five years. The charges for 2016 were increased due to the desire to build up the fund balance of the Garage Fund for future equipment purchases.



**SIGNIFICANT CHANGES IN REVENUES, EXPENDITURES/EXPENSES
AND CHANGES IN FUND BALANCES/EQUITY**

GENERAL FUND – Total General Fund revenues are anticipated to increase by \$2,681,802 for fiscal year 2016 over budgeted fiscal year 2015 revenues. Major component of this increase is a \$2,639,495 increase in property tax collections. The City reduced their sales tax estimate from 2015 to 2016 budget by \$2,348,879 due to the downturn in sales tax collection during the last few months of 2015 fiscal year.

Due to the forecast of sales tax revenue declining expenditures for most departments were held steady. However employees were given a 3% pay progressive raise and police and fire were given a step increase. This amounted to around \$1.5 million and an additional \$500,000 was budgeted to be paid to the health insurance plan for 2016. \$327,030 was budgeted as a match to a possible Hike and Bike grant from the State of Texas.

TAX SUPPORTED DEBT SERVICE FUND – There is a \$278,129 decrease in budgeted ad valorem revenue for Fiscal Year 2016. Expenditures for debt service costs had a minor decreased of \$92,858. The ending balance for the fund is approximately one-twelfth of the anticipated Fiscal Year 2016 tax supported debt service costs for the issues serviced by the Fund.

HOTEL/MOTEL FUND – Hotel occupancy taxes are budgeted below previous year by \$323,127. The City is assuming that the downward economic trend will continue through next year. The Council decided to expend more for additional grants in fiscal years 2016 than in 2015. It is anticipated that the fund balance will drop from the end of fiscal year 2015 to the end of fiscal year 2016.

WATER AND SEWER FUND – Total Water and Sewer Fund revenues are anticipated to increase by \$1,683,469 for fiscal year 2016 over budgeted fiscal year 2015 revenues. This is due to a 5% increase in water and sewer rates on October 1, 2015. Expenditures were also increased to pay for additional maintenance costs for infrastructure. The City anticipates is that the working capital will decrease even with the rate increase in 2016.

SANITATION FUND – Sanitation Fund revenues are estimated to decrease by 5.5% during fiscal year 2015-2016. Actual garbage fees were trending downward for the first 6 months of 2015. So the City decided to take a more conservative view and estimate revenues lower than what was budgeted for 2015. We do not feel that revenues will cover all budgeted expenditures. We anticipate the fund balance will be reduced by the end of 2016.

AIRPORT FUND – The major revenues in this fund are airfield landing fees, terminal building rentals and parking lot fees. Estimated Airport Fund revenue reflects an increase of \$1,162,313 of fiscal year 2016 over the budgeted fiscal year 2015. The revenue increases are being generated from new parking facilities and terminal building usage fees. Airport expenses are expected to decrease by 8.48% to \$7,234,563, not including depreciation expense.

SCHARBAUER SPORTS COMPLEX FUND – Fiscal year 2016 operating revenues, \$2,656,054 and expenses, \$2,655,149 are budgeted, not including depreciation expense. No capital expenditures were planned for 2016 since over \$4 million were done in 2015.

GARAGE FUND – This fund is an internal service fund which provides fleet, construction and maintenance equipment to the operating funds. The Garage Fund is expected to receive \$15,475,376 from equipment leases, gas sales and repairs from the other departments in 2016. The expenditures are expected to be \$13,985,305 without depreciation. The plan is to try and build up the fund balance since it fell in 2015.

**COMPARATIVE REVENUES AND EXPENDITURES
MAJOR OPERATING FUNDS**

	ADOPTED BUDGET FY15	AMENDED BUDGET FY15*	ADOPTED BUDGET FY16	PERCENTAGE OF TOTAL BUDGET	INCREASE OR DECREASE FROM AMENDED	% change
REVENUES:						
General Fund Opns.**	\$105,421,955	\$105,421,955	\$108,103,757	48.04%	\$2,681,802	2.54%
Tax Supported Debt	5,811,166	5,811,166	5,426,193	2.41%	(384,973)	-6.62%
Hotel/Motel	6,773,127	6,773,127	6,450,000	2.87%	(323,127)	-4.77%
Water & Sewer	58,907,931	58,907,931	60,591,400	26.93%	1,683,469	2.86%
Sanitation	14,296,200	14,296,200	13,933,000	6.19%	(363,200)	-2.54%
Golf Course	2,190,200	2,190,200	2,030,700	0.90%	(159,500)	-7.28%
Airport	7,354,600	7,354,600	8,516,913	3.79%	1,162,313	15.80%
Scharbauer Spts Cmplx****	6,506,365	6,506,365	2,656,054	1.18%	(3,850,311)	-59.18%
Garage***	15,909,587	15,909,587	15,475,376	6.88%	(434,211)	-2.73%
Warehouse***	1,028,750	1,028,750	1,028,800	0.46%	50	0.00%
Technology***	731,864	731,864	798,482	0.35%	66,618	9.10%
TOTAL REVENUE	\$224,931,745	\$224,931,745	\$225,010,675	100.00%	\$78,930	0.04%
EXPENDITURES:						
General Fund Opns.	\$105,421,955	\$106,376,404	\$108,103,757	42.84%	\$1,727,353	1.62%
Tax Supported Debt	5,689,060	5,689,060	5,596,201	2.22%	(92,859)	-1.63%
Hotel/Motel	3,266,181	4,410,584	3,713,752	1.47%	(696,832)	-15.80%
Water & Sewer	69,654,561	70,584,061	80,343,217	31.84%	9,759,156	13.83%
Sanitation	13,974,605	22,076,835	14,378,908	5.70%	(7,697,927)	-34.87%
Golf Course	2,781,047	2,781,047	2,960,120	1.17%	179,073	6.44%
Airport	12,483,580	14,110,680	12,914,168	5.12%	(1,196,512)	-8.48%
Scharbauer Spts Cmplx	8,424,193	8,424,193	4,529,037	1.79%	(3,895,156)	-46.24%
Garage	21,498,999	21,498,999	17,964,992	7.12%	(3,534,007)	-16.44%
Warehouse	1,022,806	1,022,806	1,053,359	0.42%	30,553	2.99%
Technology	627,919	627,919	813,942	0.32%	186,023	29.63%
TOTAL EXPENDITURES	\$244,844,906	\$257,602,588	\$252,371,453	100.00%	(\$5,231,135)	-2.03%
New budgeted funds presented 2016						
Revenue						
Police LEOSE	0	0	4,500	0.00%	4,500	100.00%
Fire LEOSE	0	0	3,000	0.00%	3,000	100.00%
Police Special Purpose-Fed	0	0	95,150	0.04%	95,150	100.00%
Police Special Purpose-State	0	0	25,035	0.01%	25,035	100.00%
Police Technology & Equip	0	0	15,000	0.01%	15,000	100.00%
Fire Technology & Equip	0	0	6,000	0.00%	6,000	100.00%
MC Technology	52,000	52,000	51,000	0.02%	(1,000)	100.00%
MC Security	52,000	52,000	37,500	0.02%	(14,500)	100.00%
TIRZ #1	0	0	0	0.00%	0	100.00%
Expense						
Police LEOSE	0	0	4,500	0.00%	4,500	100.00%
Fire LEOSE	0	0	3,000	0.00%	3,000	100.00%
Police Special Purpose-Fed	0	0	446,800	0.20%	446,800	100.00%
Police Special Purpose-State	0	0	15,000	0.01%	15,000	100.00%
Police Technology & Equip	0	0	15,000	0.01%	15,000	100.00%
Fire Technology & Equip	0	0	6,000	0.00%	6,000	100.00%
MC Technology	204,490	204,490	204,716	0.08%	226	100.00%
MC Security	250,000	250,000	500,000	0.20%	250,000	100.00%
TIRZ #1	2,123,000	2,123,000	0	0.00%	(2,123,000)	100.00%

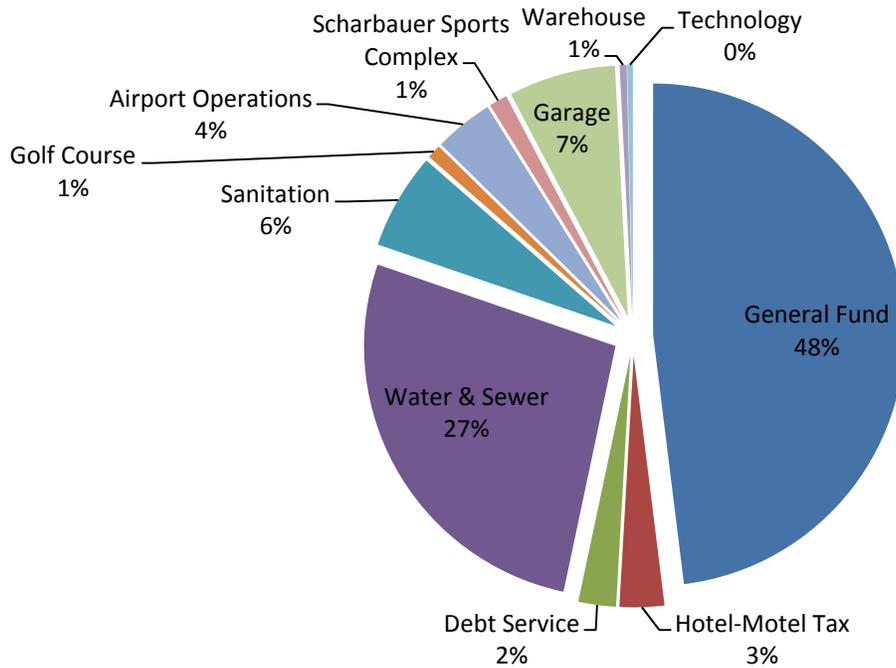
* FY15 Operating Budget as amended thru 6-26-15.

** General Fund as proposed requires \$ 0 from Reserves.

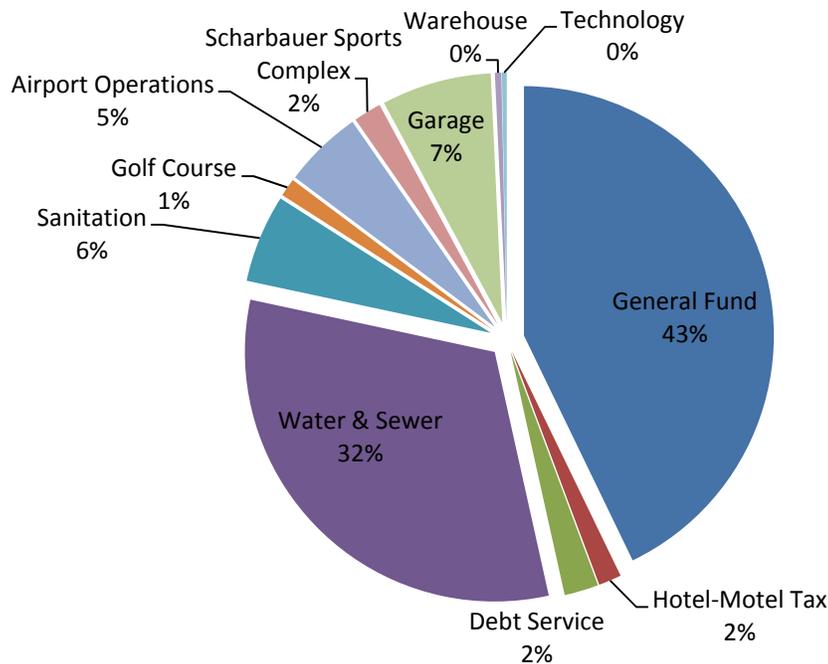
**** Sports Complex may require a transfer of \$748,876 from General Fund and has \$1,000,000 from scdc

*** These Funds derive revenue from the other Operating Funds.

Major Fund Revenue As Budgeted for Fiscal Year 2016



Major Funds Expenditures As Budgeted for Fiscal Year 2016



**ESTIMATED AD VALOREM TAX REVENUE
BUDGET YEAR 2015-2016 (FY 2016)**

2015 Estimated Assessed Valuation	\$	11,441,869,401
New Property Value added in 2015	\$	410,832,930

2016 Tax Rates

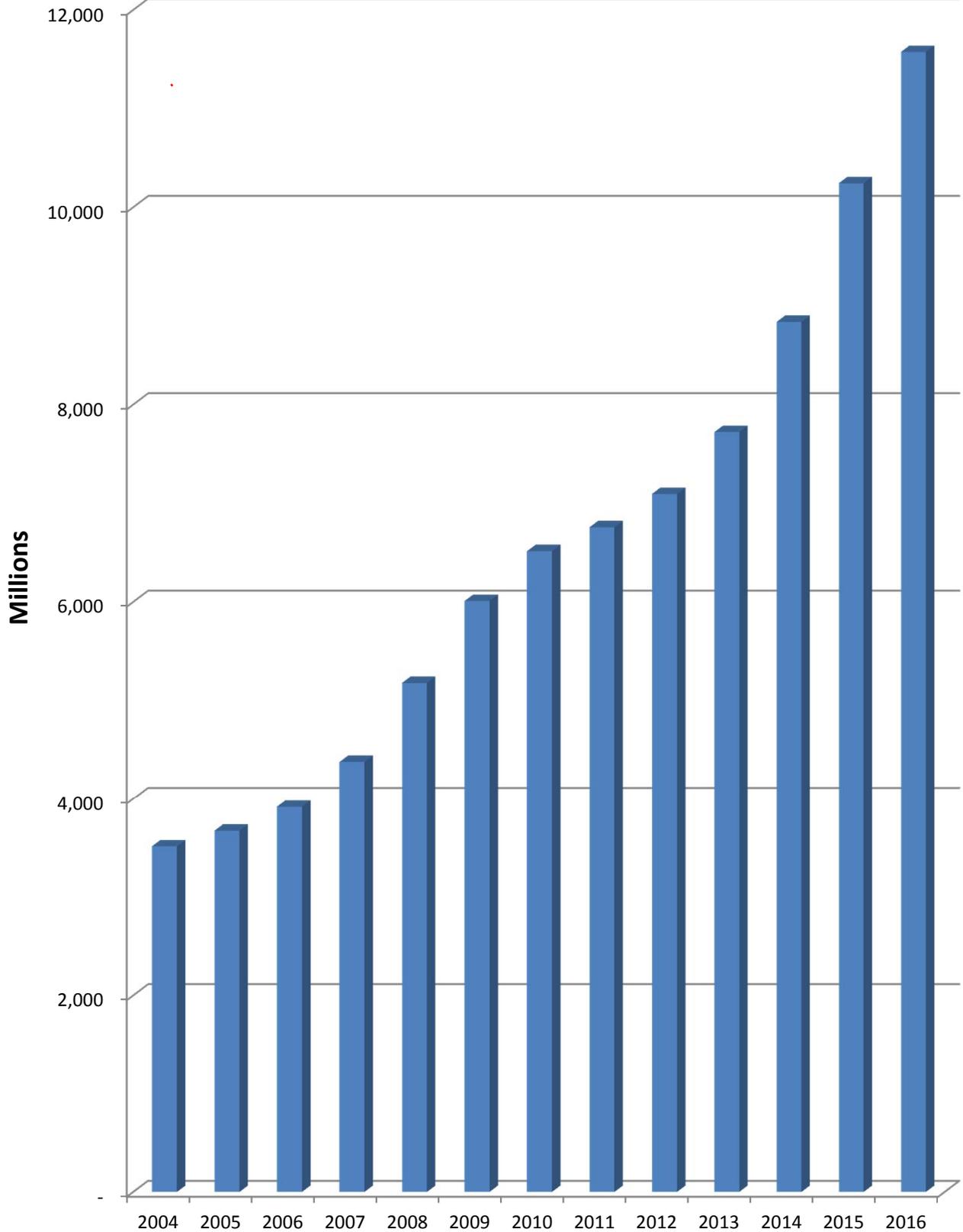
Effective Rate per \$100 Assessed Valuation		36.94 cents
Effective Rate Dollar Amount	\$	42,266,151
Adopted Tax Rate		38.048 cents
Maintenance & Operation Portion		33.222 cents
Debt Service Portion		4.826 cents
Total Dollar Amount Levy (estimated)	\$	43,534,025
Estimated Revenue at 98% Collection	\$	42,663,344
Debt Service Dollar Amount Portion	\$	5,521,846
General Fund Operations Portion	\$	37,141,498

AVERAGE HOME APPRAISED MARKET VALUE

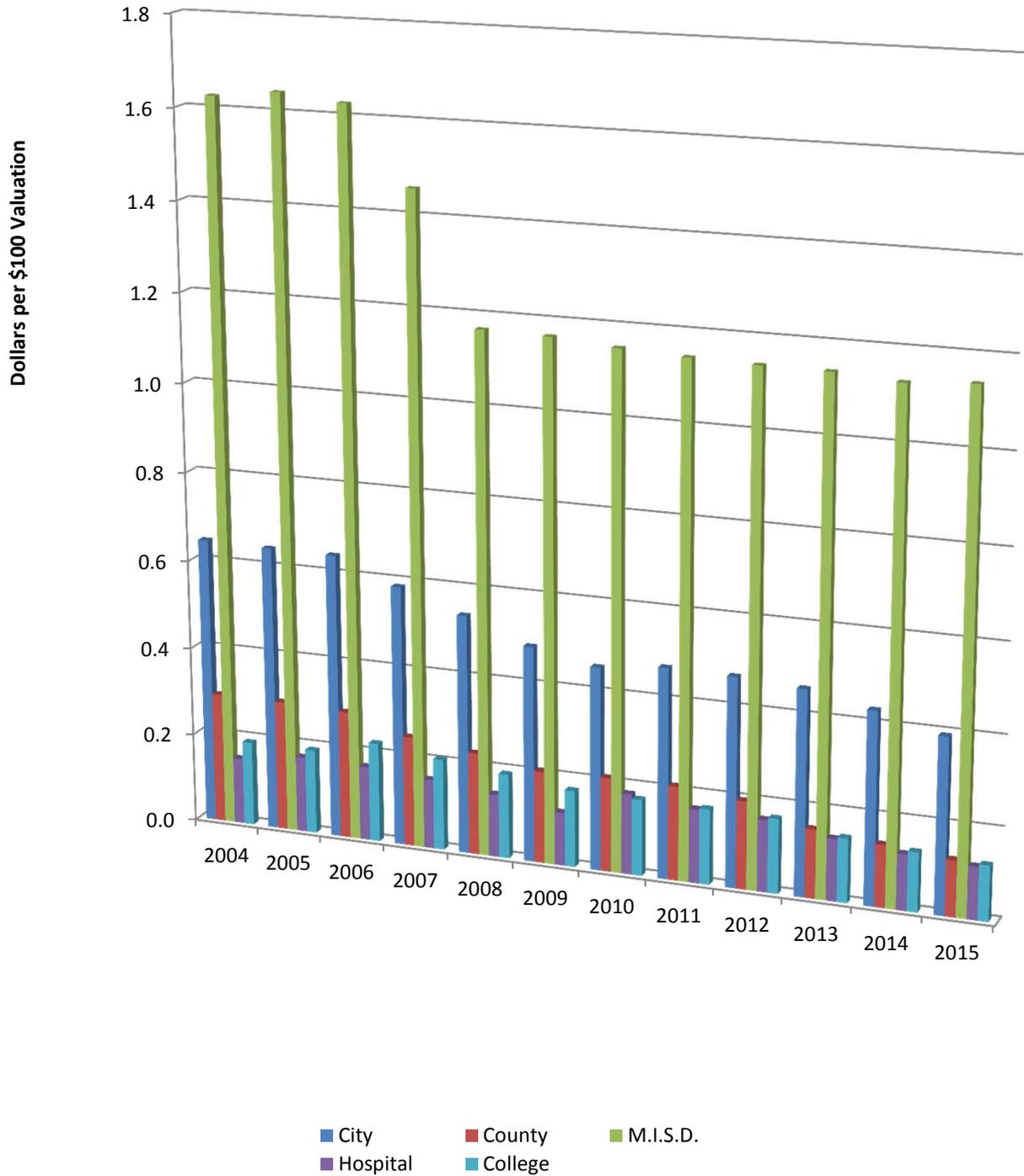
2014 Average House Value	\$	194,415
2015 Average House Value	\$	207,951
Percentage of Change		6.96%

Assessed Valuation for City of Midland

2004 to 2016



Overlapping Property Tax Rates Fiscal Year 2004 through Fiscal Year 2015



CITY OF MIDLAND, TEXAS

**SUMMARY OF PERSONNEL BY DEPARTMENT
AND UNIT**

DEPARTMENT / UNIT	FULL-TIME EMPLOYEES		
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Legislative (000)			
Legislative (0000)	7.00	7.00	7.00
Administration (005)			
City Manager's Office (0005)	5.00	6.00	6.00
Public Information Office (0007)	2.00	2.00	2.00
Downtown Development (0008)	1.00	1.00	1.00
Internal Audit (0045)	1.00	1.00	1.00
TOTAL	<u>9.00</u>	<u>10.00</u>	<u>10.00</u>
Municipal Court (010)			
Municipal Court (0010)	23.00	23.00	23.00
Legal (015)			
Legal (0015)	8.50	7.50	7.50
City Secretary (020)			
City Secretary (0020)	4.00	4.00	4.00
Administrative Services (025)			
Administrative Services (0025)	6.00	6.00	6.00
Employee Health (0026)	3.00	3.00	3.00
Risk Management (0027)	2.00	2.00	2.00
TOTAL	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
Communication & Information Systems (030)			
Information Systems Administration (0030)	3.00	3.00	4.00
Communications (0031)	31.00	31.00	31.00
Information Systems (0032)	18.00	18.00	18.00
Communications Maintenance (0033)	2.00	2.00	2.00
TOTAL	<u>54.00</u>	<u>54.00</u>	<u>55.00</u>
Finance (035)			
Accounting (0035)	16.00	16.00	15.00
Investments (0037)	1.00	1.00	1.00
Meter Shop (0340)	6.00	6.00	6.00
Customer Service (0345)	27.00	27.00	27.00
TOTAL	<u>50.00</u>	<u>50.00</u>	<u>49.00</u>
General Services (040)			
Purchasing (0040)	5.05	5.05	5.05
Facilities Services (0041)	5.15	5.15	5.15
Vehicle Service (0751)	10.80	10.80	10.80
Garage (0752)	18.00	18.00	19.00
Warehouse (0760)	1.00	1.00	1.00
TOTAL	<u>40.00</u>	<u>40.00</u>	<u>41.00</u>

CITY OF MIDLAND, TEXAS

**SUMMARY OF PERSONNEL BY DEPARTMENT
AND UNIT**

DEPARTMENT / UNIT	FULL-TIME EMPLOYEES		
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Development Services (075)			
Planning and Development (0055)	8.00	8.00	8.00
CDBG Administration (0056)	3.00	2.00	2.00
Code Administration (0060)	29.00	30.00	29.00
TOTAL	<u>40.00</u>	<u>40.00</u>	<u>39.00</u>
Engineering Services (080)			
GIS Administration (0075)	7.00	7.00	5.00
Engineering Services (0080)	16.00	17.00	19.00
Transportation (0085)	63.00	58.00	58.00
TOTAL	<u>86.00</u>	<u>82.00</u>	<u>82.00</u>
Community Services (090)			
Parks (0090)	40.00	39.00	39.00
Animal Services (0091)	13.00	13.00	13.00
Recreation (0093)	7.00	7.00	7.00
Health and Senior Services (0100)	19.00	20.00	20.00
Golf Course (0410)	8.00	8.00	8.00
Pro Shop Operations (0411)	3.00	3.00	3.00
TOTAL	<u>90.00</u>	<u>90.00</u>	<u>90.00</u>
Police (110)			
VCLG Program (0105)	1.00	1.00	1.00
Airport Police (0107)	14.00	15.00	15.00
CVE-Commercial Vehicle Enforcement (0108)	2.00	2.00	2.00
Police Administration (0111)	21.00	21.00	15.00
Support Services (0112)	36.00	36.00	33.00
Field Operations (0113)	123.00	128.00	130.00
Investigative Services (0114)	47.00	47.00	54.00
TOTAL	<u>244.00</u>	<u>250.00</u>	<u>250.00</u>
Fire (115)			
Fire (0115)	188.00	190.00	190.00
Fire Training (0116)	4.00	4.00	4.00
Fire Prevention (0119)	9.00	9.00	9.00
Emergency Medical Services (0120)	3.00	4.00	4.00
Airport Fire (0122)	13.00	13.00	13.00
TOTAL	<u>217.00</u>	<u>220.00</u>	<u>220.00</u>
Nondepartmental (150)			
Nondepartmental (0150)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

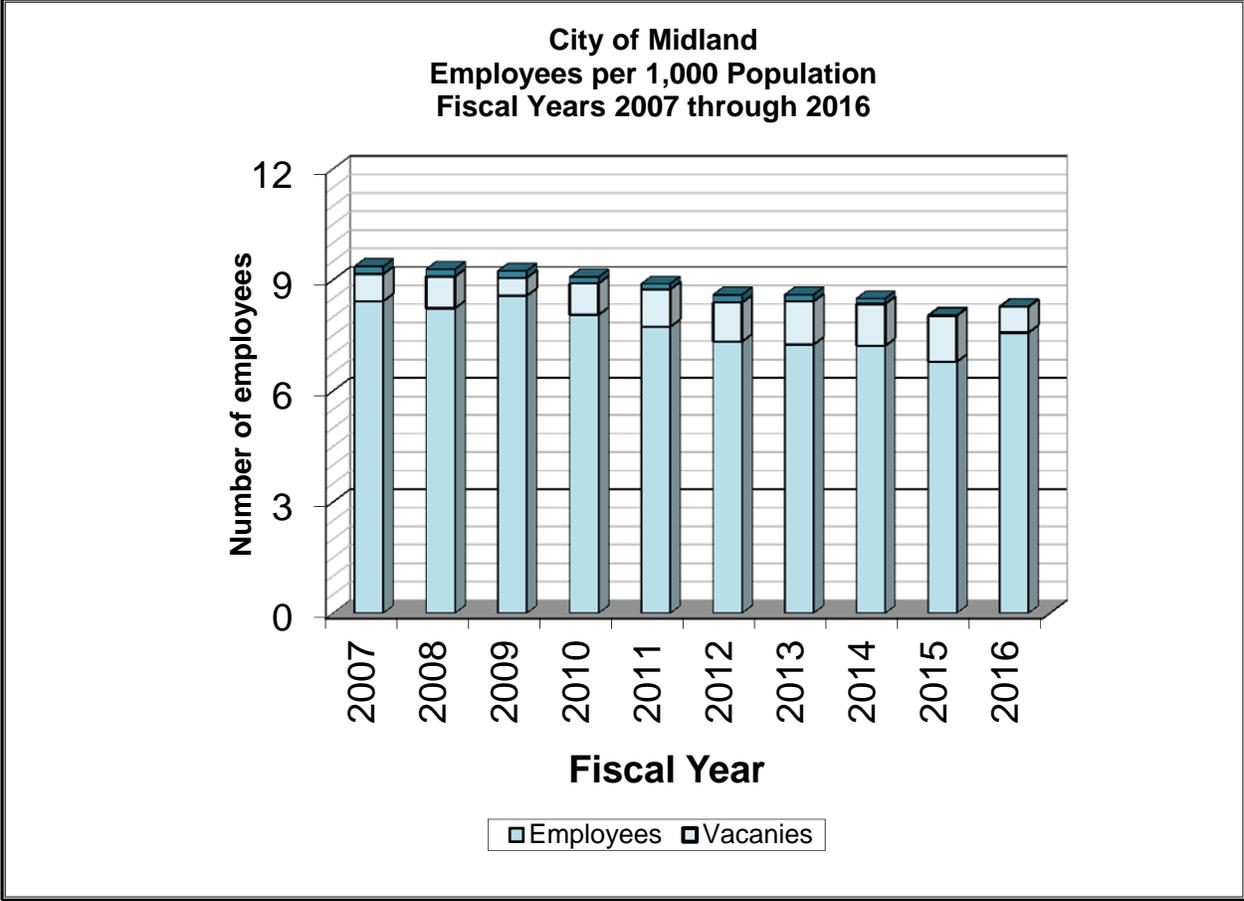
CITY OF MIDLAND, TEXAS

**SUMMARY OF PERSONNEL BY DEPARTMENT
AND UNIT**

DEPARTMENT / UNIT	FULL-TIME EMPLOYEES		
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Utilities (300)			
Utilities Administration (0300)	3.00	4.00	4.00
Environmental Compliance (0301)	7.00	7.00	8.00
Paul Davis Well Field Operation (0305)	2.00	2.00	2.00
Airport Well Field & Tower Operation (0306)	2.00	2.00	2.00
Water Pollution Control Plant (0310)	15.00	15.00	15.00
Spraberry Farm (0315)	4.00	4.00	4.00
Purification Plant (0320)	18.00	18.00	18.00
MBR-Membrane Bioreactor (0322)	0.00	0.00	1.00
Water and Sewer Operations (0335)	31.00	27.00	27.00
TOTAL	<u>82.00</u>	<u>79.00</u>	<u>81.00</u>
Sanitation (430)			
Solid Waste Management (0400)	44.00	48.00	48.00
Recycle (0402)	4.00	5.00	5.00
Landfill (0405)	12.00	13.00	13.00
TOTAL	<u>60.00</u>	<u>66.00</u>	<u>66.00</u>
Airport (500)			
Airport Operations (0500)	35.00	31.00	31.00
TOTAL CITY PERSONNEL	<u><u>1,060.50</u></u>	<u><u>1,064.50</u></u>	<u><u>1,066.50</u></u>

SUMMARY OF PERSONNEL BY FUND

FUND	FULL-TIME EMPLOYEES		
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
General Fund	809.70	814.70	813.70
Water and Sewer Fund	115.00	112.00	114.00
Sanitation Fund	60.00	66.00	66.00
Golf Course Fund	11.00	11.00	11.00
Airport Fund	35.00	31.00	31.00
Garage Fund	28.80	28.80	29.80
Warehouse Fund	1.00	1.00	1.00
TOTAL	<u><u>1,060.50</u></u>	<u><u>1,064.50</u></u>	<u><u>1,066.50</u></u>



In the graph above filled positions represent the actual number of employees on the City payroll. Vacant positions are budgeted positions but waiting to be filled. Frozen positions were eliminated in 2015 budget.

Fiscal Year	Population	Actual Number of Employees	Vacant Positions	Frozen Positions	Budget Positions
2005	99,623	856	79	22	957
2006	102,073	866	71.5	22	959.5
2007	104,156	878	76	21	975
2008	106,561	878	91	21	990
2009	108,666	932	52.5	20	1004.5
2010	111,147	896	94	19	1009
2011	113,846	881	115	17	1013
2012	119,385	876	125.5	25	1026.5
2013	121,999	885.5	142	22	1049.5
2014	124,804	901.5	141	18	1060.5
2015	132,503	900	164.5	0	1064.5
2016	128,894	977	89.5	0	1066.5

CITY OF MIDLAND, TEXAS

QUICK FACTS

- * **LOCATION:** West Texas, midway between Dallas / Fort Worth and El Paso along Interstate 20 with an area of 71.32 square miles
- * **WEATHER:** March/71° ; June/93°
September/86°; December/58°
- * **FORM OF GOVERNMENT:** Council-Manager
- * **CITY PROPERTY TAX RATE:** .380480 / \$100 valuation
- * **MEDIAN AGE:** Female - 35.15; Male - 32.74
MEDIAN HOUSEHOLD INCOME: \$77,574
- * **EDUCATION:**
University of Texas at the Permian Basin - 4 year University
Midland Community College - 2 year Community College
Advanced Technology Center - Workforce Training Center
Midland Independent School District -
 - 3 high schools
 - 2 freshman high schools
 - 4 junior high schools
 - 27 elementary campuses
 - 4 special purpose centers
 - 10 private schools
- * **HEALTHCARE:**
 - 4 Hospital (5 Facilities)
 - 290 Doctors
 - 10 Nursing/Retirement Homes
- * **CHURCHES:** 175 - All Denominations
- * **ENTERTAINMENT:**
 - 14 Movie Screens/ 1 Movie Theatres
 - Drive in Movie/ 3 Screens
 - Midland Community Theatre
 - Midland/Odessa Symphony and Chorale
 - Commerative Air Force Museum
 - Petroleum Museum
 - Museum of the Southwest
 - George W. Bush Childhood Home
 - Midland Rockhounds AA Affiliate of Oakland A's



- * **ETHNICITY PERCENT:**
White - 75.5% ; Hispanic - 37.6% ;
Black - 7.9% ;
Asian Pacific Islander - 1.4%
Due to methods used to determine ethnicity,
the total of these numbers is greater than 100%
- * **TRANSPORTATION:**
3 Major airlines
Interstate 20, State Highway 349
East West Rail Line - Union Pacific
Mass Transit - EZ Rider - 6 Routes
- * **RECREATION:**
41 playgrounds, 2 public pools
2 public/daily fee gold courses
4 private gold courses
Tennis courts: 77 Community courts
40 Private courts
64 baseball and softball fields
52 soccer fields, 50 park sites
Skate Park, BMX Park, Dog Park
Scharbauer Sports Complex:
 - minor league baseball stadium
 - high school football/soccer stadiumOne public community center
One public library
- * **MEDIA:**
ABC, NBC, CBS, FOX,
Univision, Telemundo, and PBS
4 AM & 13 FM Radio Stations
Midland Reporter -Telegram:
18,000 plus circulation

CITY OF MIDLAND, TEXAS

MAJOR EMPLOYERS IN THE CITY OF MIDLAND

<u>Company</u>	<u>Type of Business</u>	<u>Estimated Employees</u>
Midland Independent School District	Public Education	2,919
Midland Memorial Hospital	Health Care	1,670
Dawson Geophysical	Oil and Gas	1,244
City of Midland	City Government	1,066
Wal-Mart Stores	Retail	950
Midland College	Public Education	735
Baker & Hughes	Oil and Gas	600
Warren-Cat	Oil and Gas	597
Midland County	County Government	541
Concho Resources	Oil and Gas	509

TOP TEN TAXPAYERS

<u>Name of Taxpayer</u>	<u>Nature of Property</u>	<u>2014 Taxable Assessed Valuation</u>	<u>% of Total Taxable Assessed Valuation</u>
Propetro Services (VEH)	Oil and Gas	\$159,565,810	1.60%
Diamondback E&P LLC	Oil and Gas	93,888,330	0.94%
RSP Permian LLC	Oil and Gas	79,048,240	0.80%
Viper Energy Partners LLC	Oil and Gas	57,142,000	0.57%
Basic Energy Services	Oil and Gas	55,430,090	0.56%
Linn Operating Inc	Oil and Gas	54,817,520	0.55%
Oncor Electric FKA:TXU ELE(10)	Electric Utility	48,635,240	0.49%
Wind Energy Transmission TX 31	Electric Transmission	45,549,980	0.46%
Mall At Midland Park LLC	Retail Sales	37,127,480	0.37%
Claydesta Buildings LP	Real Estate	36,753,810	0.37%
		\$667,958,500	6.71%

CITY OF MIDLAND, TEXAS

TEN LARGEST WATER AND WASTEWATER CUSTOMERS

WATER CONSUMPTION

Customer	Type of Industry
City of Midland	Incorporated City
Midland Schools	Public Schools
Midland Memorial Hospital	Hospital
Midland College	Community College
Culligan Soft Water	Commercial Water Purification
Midland County Auditor	County Administration
Northridge Court Apartments, L.P.	Apartments
Meridian	Apartments
Midland Trinity Place Assoc	Apartments
Clusters Property, LLC	Apartments

WASTEWATER VOLUME

Customer	Type of Industry
Midland Memorial Hospital	Hospital
Culligan Soft Water	Commercial Water Purification
Midland County Auditor	County Administration
Midland Schools	Public Schools
Northridge Court Apartments LP	Apartments
Meridian	Apartments
Midland Trinity Place Assoc	Apartments
Clusters Property, LLC	Apartments
Midland Portfolio Partners II	Apartments
Midland Portfolio Partners LP	Apartments

POPULATION DATA*

1920	1,795
1930	5,484
1940	9,352
1950	21,713
1960	62,625
1970	58,199
1980	70,525
1990	89,793
2000	94,996
2010	111,147
2011	113,846
2012	119,385
2013	121,999
2014	128,894

* Source: U.S. Census Bureau unless otherwise noted

CITY OF MIDLAND, TEXAS

MISCELLANEOUS STATISTICAL DATA

Date of incorporation	January 11, 1911
Date of adoption of City Charter	November 5, 1940 Amended May 4, 1996
Miles of streets and alleys:	
Streets - Paved	607
Streets - Unpaved	19
Alleys - Paved	139
Miles of storm sewer:	46
Miles of sanitary sewer:	625
Number of street lights:	6,321
Number of signalized locations:	118
Police Protection:	
Number of stations:	1
Number of employees (including 47 civilians):	214
Fire Protection:	
Number of stations:	9
Number of employees (including 5 civilians):	198
Building permits:	
Permits issued:	8,690
Building valuations:	\$535,285,576
Municipal Water Utility:	
Number of active accounts:	39,047
Daily average consumption (MGD):	13
System capacity (gallons):	55,000,000
Miles of water mains:	823
Number of fire hydrants:	3,678
Airport:	
Passenger boardings:	529,357
Runway system:	
1 - 8,302' by 150' primary runway with high intensity lighting, VASI-4 and FAA-operated instrument landing system and precision instrument marking;	
1 - 9,501' by 150' secondary runway with high intensity lighting and VASI-4;	
1 - 4,605' by 75' general aviation runway; and	
1 - 4,339' by 100' general aviation runway.	

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SECTION II
PROCEDURE AND POLICY

PROCEDURES

THE BUDGETING PROCESS

Preparation and administration of a city government's budget is one of the most important activities in any municipal operation. Careful planning of revenues and expenditures has become increasingly significant in the face of an uncertain economy, stagnant revenues, and increasing demands for service. Budget preparation should be among the top priorities of departments and divisions. It is essential that departments examine their operations carefully during this process, to ensure that approved funding provides those services most needed and desired by the public, in the most efficient and economical manner possible.

A budget plans and coordinates revenues and expenditures. In our organization budget preparation begins at the lowest possible level of operations. These budgets are then reviewed at higher levels of management to assure that proposed programs serve the needs of the community and support the overall goals that have been identified by City Council and the public.

The City Manager reviews the budgets for each Department, as well as revenue estimates, and the city-wide budget is prepared which incorporates all funding requests and expected revenues.

The City Council reviews the proposed budgets for General, Enterprise, Internal Service, Special Revenue, and Interest and Sinking Funds, makes adjustments, sets the tax rate, and holds public hearings on the budget. After the second reading of the budget ordinance, the Council approves the budget and it becomes the official operating plan for the City of Midland for the upcoming Fiscal Year (October 1 - September 30).

The final budget is designed as a reference and resource tool, not only for internal use, but for use by bond rating agencies, insurance companies, external auditors, and other cities. It contains detailed expenditure information on personnel, supplies, maintenance, other charges, and capital outlays as budgeted for the current fiscal year and the approved budget for the next fiscal year.

The City of Midland uses traditional line item budgeting to determine its operating budget. During the budget process, we must annually reexamine existing program activities and analyze the effect of reducing or reallocating current levels of resources. Reevaluation of programs allows us to respond to our changing economic and political environment and the needs of the community, citizens, and our employees.

After budget adoption, the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a fund. Department managers are authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved budget.

The budget process is designed to identify and plan the functions, activities and accomplishments of the City of Midland, as well as plan for its financial needs.

All employees should have a role in the budget process. They are responsible for promoting acceptance and understanding of the budget as a planning and management tool. The budget process gives our employees the opportunity to evaluate their operations, identify needed changes, and provides opportunities to make services more efficient and/or effective, and recommend allocating limited funds to best achieve divisional and organizational goals.

THE BUDGETING PROCESS (continued)

Each level of management performs a specific function. They are described below:

I. The Department Head should:

- A. Oversee the preparation of the appropriate budget(s).
- B. Meet with the Division Heads within his/her department to review and analyze budget requests to assure that programs and activities are needed, that objectives can be accomplished within established criteria, that adequate resources are requested, and that line item requests are consistent with the department's demonstrated historical need and in accordance with guidelines set in budget manuals and management directives.
- C. Review all available activity and performance measures to determine if they accurately reflect major activities.
- D. Prepare a recommended budget for the city Management Team to review, and make available any backup or historical information necessary to justify the amounts requested.

II. The Deputy City Manager/Assistant City Manager should:

- A. Meet with the Department Heads under his/her supervision and review their proposed budgets.
- B. Discuss and evaluate estimated expenditures to determine if proposed programs are consistent with the goals of the city organization. The Deputy City Manager/ Assistant City Manager should focus on the broader spectrum regarding services to be provided and ensure they help achieve the overall goals set by the City Council.
- C. Critically review recommended organizational restructuring, staffing level adjustments, and other changes to assure that the results will increase operating capabilities, productivity, and/or efficiency of the unit requesting the change.
- D. Identify and review major policy recommendations by subject and cost, and summarize their impact on city government.
- E. Coordinate proposed expenditures, review backup documentation related to questionable expenditures, provide for the availability of any additional information that may be necessary, and prepare a recommended budget for review by the City Manager.

III. Finance and Accounting will:

- A. Develop and implement a budgeting process that facilitates budget preparation on a city-wide basis.
- B. Develop revenue projections to aid in determining expenditure levels.
- C. Provide budget forms, instructions, expenditure schedules, and other budgetary assistance and information to assure proper preparation of the final budget documentation.

THE BUDGETING PROCESS (continued)

III. Finance and Accounting will: (continued)

- D. Review preliminary budget requests for accuracy, completeness, and preparation in accordance with budget manual instructions.
- E. Provide assistance to the City Manager during reviews, and provide any information or backup documentation required for thorough evaluation.
- F. Perform analyses and comparisons of proposed budget amounts to determine the effects proposed expenditures will have on the fiscal soundness of the City of Midland, and provide results to city management.
- G. Provide official proposed budget documents for review by Council, and provide preliminary budget document to be filed with the City Secretary. These documents will be provided at time intervals prescribed in the Budget Calendar.
- H. Coordinate printing of the adopted budget in its final form, assure that the document is properly filed with the County Clerk, and provide for distribution of approved budget documents to departments in a timely manner.

IV. The City Manager should:

- A. Review proposed budgets with Deputy City Manager, Assistant City Manager and Department Heads.
- B. Assure that proposed expenditures do not exceed expected revenues from municipal operations.
- C. Examine proposed organizational changes and review their proposed effectiveness in meeting the desired goals.
- D. Evaluate programs, backup information, and expenditures to determine the appropriateness of each in response to Council goals.
- E. Coordinate preparation of budget, and research the preparation budget summaries, schedules, and other information required for budget presentation to the City Council.
- F. Coordinate preparation of budget presentation and review sessions with the City Council.

BUDGET DEVELOPMENT CALENDAR

January	Budget team meets to review budget process for possible changes or major impacts and to establish budget calendar.
February	City manager reviews budgetary guidelines with City Council in briefing session.
Early March	Budget Preparation Packets are distributed to departments during a Budget Training Session. Packets contain instructions and information regarding personnel budget estimates, facility needs, equipment needs, computer hardware/ software and radio needs and the capital improvement program. Guidelines provided for budget preparation by Council. Letter sent to outside agencies asking for their budget requests and documentation. Departments submit Position Analysis Requests (PAQ's) to Human Resources for review.
Late March	Department submits request forms with justifications for equipment, facility needs, hardware/ software and radios for analysis.
Early April	Deadline for outside agency requests to City Manager.
Late April	Hardware/ software, radio, hire of equipment, and facilities justifications are returned to Department/ Division Heads with cost analysis. Departments complete revenue estimates and return them to Finance. Personnel estimates are returned to Departments. (PAQ results included) Departments return completed budget requests and Capital Improvement Program data to Accounting for review and data entry. Revenue estimates are provided to City Manager.
April - June	Hotel/Motel Advisory Board and Economic Development Advisory Board review of funding requests.
May - June	Joint review of budgets by Department Heads, Budget Officers, and City Manager.
June	Final review and changes to budget requests prior to Council workshop. Budget delivered to City Council.
July	Budget workshops and briefing period held with City Council and Management. Calculation of effective tax rate. Proposed budget filed with City Secretary's Office and posted on City's website. Publish first "Notice of Public Hearing on Tax Increase."
August	Publish additional notices of public hearings, as required by state law, on tax increase, public hearing on budget, and vote on tax rate. Hold public hearings in accordance with applicable provisions of state law.
September	Council votes to establish the tax rate and adopt the budget ordinance. Budget document finalized distributed to Departments.

THE BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM

The CIP is separate and distinct from the operating budget of the City. However, the projects completed most generally have a budgetary impact in the year of completion. These impacts, if known or quantifiable, are presented in the Capital section on a project-by-project basis.

A listing of all CIP projects currently funded and in progress is provided in the Capital portion of the budget book, as is a listing of projects in the five-year capital needs assessment. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment.

A listing of all currently available capital projects funds is included in the Capital section of the budget. These dollars, which, subject to restrictions in bond covenants, may be used to fund some of the proposed CIP in conjunction with possible future debt issues, operating revenues, grants, or other funding sources available to the City.

PROCEDURE

Each department of the City of Midland will prepare and submit to the Finance Department a CIP Request Form for each requested project. These requests are reviewed by both the CIP Committee, and Finance office. The Committee prioritizes the projects. Priorities will be based on community long term need and financial availability. The priority list will then be forwarded for City Manager review. Preliminary CIP's are presented to the City Council for review and approval.

A. PROJECT DETERMINATION:

Each department must assess its needs and develop a list highlighting priorities. Since needs are constantly changing, this list should be revisited and updated annually. Before stating a capital need, the Department Head should identify those needs by including the following:

1. The project's relationship to the City of Midland's Goals and Needs.
2. The projects relationship to Departmental Goals.
3. An evaluation of existing facilities and/or structures.
4. Necessary time periods (i.e. planning, construction and preparation)
5. The impact of not implementing/ including the project in the CIP.

B. ORGANIZATION DECISION:

If a capital requirement need requires a determination at a divisional level, then the department head should assign the responsibility to the appropriate division head. A review of all aspects of the request should be conducted by the department head.

The department head will determine which projects are to be included in the CIP request forms. The ability of the department's capacity to carry out all factors of the request should be considered.

C. AMENDMENTS:

An amendment request to a CIP should be submitted to the Finance Department on the Capital Improvement Request Form and clearly marked as an amendment. After a review by all concerned parties, the request will be submitted to the City Manager. The City Manager will review the proposed amendment and submit the request along with recommendation to the City Council.

POLICIES

CAPITAL IMPROVEMENT PROGRAM POLICY

I. PURPOSE

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Also, new items and replacements may be considered for major public improvements. Due to the limited amount of available funds, the CIP serves to establish a priority for the many necessary projects. Therefore, the CIP will be updated annually in order to incorporate the changing priorities, needs, and funding sources.

The CIP is a necessary tool in the capital planning process, insuring that:

- A. City funds will be spent for improvements compatible with the City's long-term goals and needs.
- B. City funds will be spent on high priority projects first.
- C. Improvements will not cause a financial burden on the City.

Generally, capital projects consist of purchasing, building, or renovating land and/or structures. Common CIP projects include but are not limited to roads, water & sewer line extensions, park developments and new city facilities such as: recreation centers, fire stations, airports, or water treatment facilities.

Major maintenance projects, such as street resurfacing or placing a new roof on a building, are not included in the CIP. Although these projects may meet the cost and useful life criteria for a CIP project they generally do not result in a new structure or a structure altered in design or use. Instead, these projects are periodically necessary to keep structures or facilities operating properly. These items will be included in the City's operating budget.

II. DEFINITIONS

- A. CITY OF MIDLAND MASTER PLAN:

A long range project plan to facilitate the development of the City.

- B. CAPITAL IMPROVEMENT PROGRAM (CIP):

A schedule of capital expenditures to be incurred over a five year period to carry out the City's program of public service.

- C. CAPITAL IMPROVEMENT:

An expenditure in excess of \$15,000 for the planning, design and construction of a physical improvement and/or associated fixed equipment and having a useful life of five years or more. An initial project cost shall include all factors of the project (i.e. land, buildings, machinery, equipment). This definition is intended to include, but not limited to, the following:

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

II. DEFINITIONS (continued)

C. CAPITAL IMPROVEMENT: (continued)

1. Land: All related expenditures for land whether or not they meet the dollar limitation previously mentioned. This includes right-of-way acquisitions.
2. Structures: All related expenditures for structures regardless of cost (i.e., architectural, renovation, addition to, engineering).
3. Machinery and Equipment: All related expenditures for machinery, furnishings, and equipment that are a part of the structure at the time of initial acquisition or construction. Such items that are not related at initial acquisition or construction must have a useful life of seven (7) years or more and cost \$25,000 or more to be included in the capital improvement program.

III. POTENTIAL FUNDING SOURCES

The City raises funds to finance capital improvements primarily by using reserves, through user fees, by grants in aids from other governmental units, and by issuing bonds.

A. EXPENDABLE/AVAILABLE RESERVES:

They are the "reserves" of the City. They can be used for any purpose approved by the City Council, unless constrained by ordinance.

B. ENTERPRISE FUNDS:

The City of Midland operates four Enterprise Funds - Solid Waste, Utilities, Airport and the Golf Course. Each entity operates solely on the revenue it generates. This revenue comes in the form of service fees, assessment fees and participation fees (user fees).

C. ASSISTANCE FROM OTHER GOVERNMENTS:

1. Federal Assistance: The Federal Government provides monetary assistance in the form of grants for various programs and projects. Certain restrictions may be attached.
2. State Assistance: The State Government provides local governments with loans and other assistance to ensure the delivery of services. Certain restrictions may be attached.

D. BONDS:

The City of Midland has the ability to issue bonds and incur debt based on its ability to pay and its credit rating.

1. General Obligation (G.O.) Bonds: General Obligation Bonds pledge full faith and credit of the City; repaid by ad valorem taxes; require voter approval; and can be used to finance items approved by voters.

CAPITAL IMPROVEMENT PROGRAM POLICY (continued)

III. POTENTIAL FUNDING SOURCES (continued)

D. BONDS: (continued)

2. Certificate of Obligation (C.O.) Bonds: Certificate of Obligation Bonds pledge full faith and credit of the City; can be issued without voter approval - except upon notice of the city's intent to issue certificates, five percent of the qualified voters can force an election on the issue by submission of a petition. Can be issued to finance construction work, equipment, machinery, material, supplies, land etc.
3. Revenue Bonds: Revenue Bonds are repaid from a specific non-ad valorem (pledged) source; no voter approval (but subject to referendum); and can be used to finance either general government projects or enterprise projects.

CAPITAL IMPROVEMENT PROGRAM AND DEBT LIMITS

Debt Limits and Debt Levels

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

FINANCIAL POLICIES

A calendar will be designed each year to provide a framework within which the interactions necessary to formulate a sound budget could occur. At the same time, it will ensure that the City will comply with all applicable State and Federal legal mandates.

The City's employees are the most important resource used in implementing the vision statement. Recognition of this policy was achieved through a market adjustment to the broadband pay plan for all City employees who are not firefighters or police officers, market adjustments to base salaries and maintenance of the pay progression plan for firefighters and police officers and maintenance of the City's benefit programs.

The City will provide quality services with a competitive cost. This was achieved through the use of technology, more efficient service delivery and close scrutiny of requests for expanded or enhanced services. The City's Managed Competition Committee has evaluated several areas of City services in an effort to assure that operations are cost effective. A business plan is being prepared for Water and Sewer.

The budget must be balanced for the General Fund. In other words, total anticipated revenues must equal total estimated expenditures.

All revenue sources will be reviewed to achieve the best possible forecast of revenues. This policy was implemented through seeking the input of the individuals most closely associated with the subject revenues. Close scrutiny of estimates for reasonableness was inherent in the process to provide the best possible estimate of the resources available to be used in providing services during the upcoming budget year.

The City has a policy of maintaining a General Fund Unappropriated Fund Balance equal to at least twenty five percent (25%) of each fiscal year's operating expenditures. This level is an important factor in maintaining the City's general purpose bond ratings because of the cyclical nature of the energy industry, which is a major factor in the City's economy. It also provides a source of additional investment income to help maintain a level property tax rate.

The enterprise operations of the City are to be self-supporting; i.e., current revenues will cover current expenditures, including debt service. Due to the inclusion of both capital outlays and depreciation, however, some enterprise funds appear to have more expenditures than revenue. An exception to this policy is the Scharbauer Sports Complex, which is currently not self-supporting due to the heavy investment in capital assets which must be recouped.

The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

Charges for services rendered will be assessed by the General Fund against all enterprise and internal service funds of the City. This assessment will be based on either an OMB A-87 cost allocation plan or a full cost allocation plan generated by an independent organization and will be used to reimburse the General Fund for services provided to these funds.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund types and account groups are maintained by the City:

I. GOVERNMENTAL FUND TYPES

General Fund - This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, sales taxes, gross receipts taxes, fines and forfeitures, licenses and permits, and billings for interfund services. Primary expenditures are for police protection, fire protection, public works, maintenance of parks and general administration.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Example of Special Revenue Funds are the Hotel/Motel Fund and the Sports Complex Development Corporation Revenue Fund.

Interest and Sinking Fund - Tax Supported Debt - This Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Project Funds - Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

II. PROPRIETARY FUND TYPES

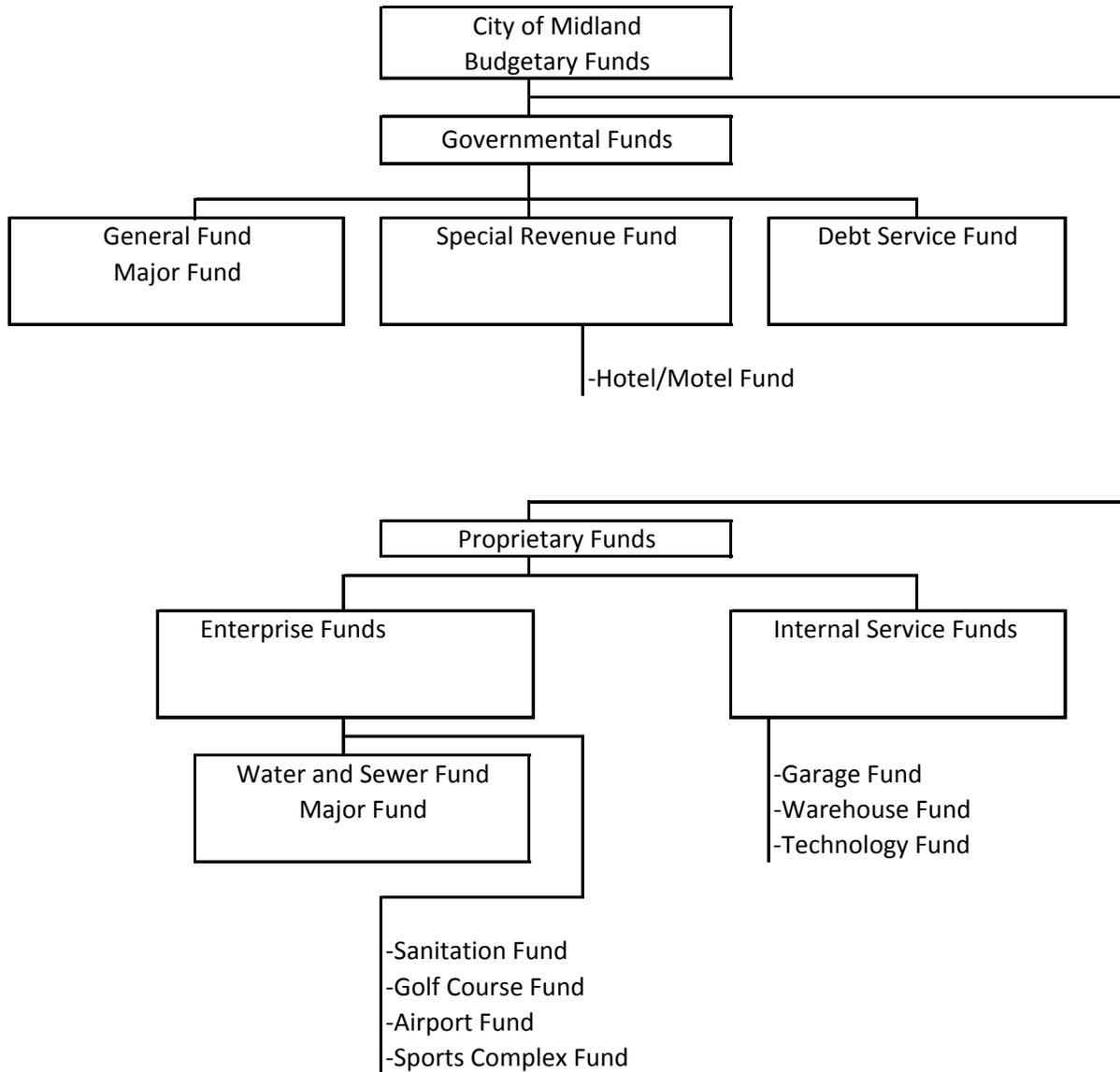
Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The five Enterprise Funds presented in the annual budget are the Water and Sewer Fund, Sanitation Fund, Golf Course Fund, Airport Fund, and the Scharbauer Sports Complex Fund.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. There are three Internal Service Funds presented, the Garage Fund, the Warehouse Fund, and the Technology Fund.

Certain nonmajor funds included in the audited financial statements are not presented in the annual budget document. These include the City's self-insurance funds, which are internal service funds, and an agency fund.

FUND STRUCTURE (continued)

City of Midland Fund Structure



Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget

The General Fund, described on the previous page, is a major fund within the governmental funds.

The Water and Sewer Fund is a major enterprise fund that provides water and sewer services to the residents and commercial enterprises of the City and proximate area. These services include the operation and maintenance of a quality water supply system and the collection and treatment of wastewater.

BASIS OF BUDGETING

All governmental type funds, i.e., the General Fund, Interest and Sinking Fund, and the Hotel/Motel Fund are accounted for and budgeted (with limited exceptions) on the modified accrual basis of accounting, using a current financial resources measurement focus. This basis is consistent with generally accepted accounting principles (GAAP) and generally recognizes revenues when they are measurable and available and expenditures when the related liability is incurred. A more detailed description of this basis of accounting may be found in the "Procedure and Policy" section of this book.

Exceptions to the modified accrual basis for budgetary purposes are listed below:

- Interfund charges are recorded as revenue (budget) instead of other financing sources (GAAP).
- Changes in fair value of investments are not considered (budget) as opposed to being treated as adjustments to revenue (GAAP).
- The budget for projects is based on project length and does not conform to a fiscal year (GAAP).
- The budget document does not include component units and various special revenue and capital project funds incorporated into the GAAP financial statements.

Financial statements for Proprietary funds, i.e., the Water and Sewer, Sanitation, Golf Course, Airport, Scharbauer Sports Complex, Garage, and Warehouse funds, are prepared on an accrual basis of accounting using a flow of economic resources measurement focus, consistent with generally accepted accounting principles. The accrual basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred, if measurable. Budgets for the Proprietary funds are prepared on the same basis, with minor exceptions.

Exceptions to the accrual basis for budgetary purposes are listed below:

- Capital outlay is budgeted as an expenditure in the year of purchase (budget) versus recording as an asset (GAAP).
- Debt service principal payments are recorded as an expense (budget) rather than a reduction of a liability (GAAP).
- Grants received for construction of assets are shown as revenues (budget) and not as capital contributions (GAAP).

ACCOUNTING POLICIES

I. THE FINANCIAL REPORTING ENTITY

The financial reporting entity presented in the financial statements of the City of Midland includes the primary government, the City of Midland, and its component units. Component units are legally separate organizations for which the City is financially accountable and organizations which, if excluded, would cause the City's financial statements to be misleading or incomplete. GASB Statement 14, as amended by GASB Statement No. 39, establishes the criteria to be considered in determining component units of a primary government.

These criteria are financial accountability, appointment of board members, imposition of will, financial burden on or benefit to the primary government, dependency, and accuracy and completeness of the reporting entity's financial statements. In the absence of financial accountability, if the organization is a legally separate, tax-exempt entity meeting the following criteria, it should also be discretely presented as a component unit:

- A. The resources of the organization are entirely or almost entirely for the direct benefit of the City, its component units, or its constituents.
- B. The City, or its component units, is entitled to, or has access to a majority of the resources of the organization.
- C. The resources of the organization are significant to the City.

The Midland Football/Soccer and Baseball Complex Development Corporation (SCDC) the Midland Development Corporation (MDC), and the Midland Spaceport Development Corporation are the component units of the City and are discretely presented. The SCDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the SCDC. Additionally, the City Council and the SCDC boards are not substantively the same and the SCDC does not provide services entirely or almost entirely to the City. The SCDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4B of the Act. The purpose of the SCDC is to improve the quality of life and the public welfare of, for, and on behalf of the City by developing, implementing, providing, and financing the construction of a football-soccer stadium and baseball stadium and related infrastructure, streets, water and sewer facilities, landscaping, land acquisition, automobile parking facilities and other related infrastructure and improvements. Complete audited financial statements of the SCDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

The MDC is discretely presented because it is a legally separate entity with a majority of its board appointed by the City and the City can impose its will upon the MDC. Additionally, the City Council and the MDC boards are not substantively the same and the MDC does not provide services entirely or almost entirely to the City.

The MDC is a legally separate non-profit corporation organized under the Texas Development Corporation Act of 1979, Article 5190.6 Vernon's Texas Revised Civil Statutes Annotated as amended and governed by Section 4A of the Act. The purposes of the MDC include, but are not limited to, keeping existing jobs and businesses in the City, expansion of current and attraction of new business to the City, providing long term employment opportunities, and other such purposes as delineated in Article 4 of the Articles of Incorporation of the MDC.

ACCOUNTING POLICIES (continued)

I. THE FINANCIAL REPORTING ENTITY (continued)

Complete audited financial statements of the SCDC and MDC may be examined at City of Midland City Hall, 300 North Loraine, Room 320, Midland, Texas.

The Midland Spaceport Development Corporation is a legally separate non-profit corporation organized under Title 12, Subtitle C1, Chapter 507 Texas statutes.

The purpose of the Spaceport Development Corporation is to develop facilities for launching or landing designated crafts and to promote or expand business enterprises and educational opportunities. The component unit is discretely presented.

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The basic financial statements of the City are presented at two basic levels, the government-wide level and the fund level. These statements focus on the City as a whole at the government-wide level and on major funds at the fund level whereas financial statements prior to GASB No. 34 focused on reporting by fund type. The government-wide financial statements (i.e. the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities for the financial reporting entity of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

Likewise, the City is reported separately from certain legally separate component units which meet the criteria for discrete presentation as set forth in GASB Statements No. 14 and 39.

The government-wide statement of net position reports all financial and capital resources of the City and is presented in an “assets minus liabilities equal net position” format with net position reported in the order of relative liquidity. Also, assets and liabilities are presented in relative order of liquidity with liabilities which have an average maturity of more than one year separated into the amount due within one year and the amount due in more than one year.

The government-wide statement of activities identifies the relative financial burden of each of the City’s functions (Development Services, Community Service, Fire, Police, etc.) or segments (Water and Sewer, Sanitation, Golf Course, Airport, etc.) on the taxpayers by identifying direct expenses and the extent of self support through program revenues. Direct expenses are clearly identifiable expenses that can be specifically associated with a function or segment. Program revenues are revenues derived directly from the function or segment or from other sources which reduce the net cost of the function to be financed from general government revenues.

Program revenues are 1) charges to customers who purchase, use, or directly benefit from services provided by a function or segment and which are generated by that function, 2) grants and contributions restricted to operating requirements of a function or segment and, 3) grants and contributions restricted to capital requirements of a function or segment. Items such as taxes, investment earnings and non-specific grants are not included as program revenues but are instead reported as general revenues which normally cover the net cost of a function or segment. The effect of internal service fund activities in the government-wide statements is eliminated to the extent possible to avoid the effect of “doubling up” internal service fund activity.

ACCOUNTING POLICIES (continued)

II. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (continued)

Internal service funds report activities which provide goods or services to the financial reporting entity on a cost reimbursement basis. Any net profit or loss from these activities is allocated back to the function or segment that benefited from the goods or services provided based upon their proportionate benefit to the extent possible. Any residual assets of internal service funds, except the Warehouse Fund, are reported with governmental activities at the entity-wide level. Any residual assets of the Warehouse Fund are reported with business-type activities because this fund provides support predominantly to enterprise funds.

Fund level financial statements are presented for governmental funds, with a focus on major funds, proprietary funds, with a focus on major funds, and fiduciary funds, which are excluded from the government-wide financial statements because they do not represent assets which can be used to support the City's programs. A major fund is defined by GASB Statement No. 34, paragraph 76, as amended by GASB Statement No. 37, paragraph 15, as a fund meeting certain specific asset, liability, revenue, or expenditure / expense criteria relative to all funds of that type and relative to the total for all governmental and enterprise funds combined. Additionally, any fund deemed particularly important by the City may be reported as a major fund. The financial information for each major fund is presented in a separate column, with nonmajor funds aggregated and displayed in a single column, on either the governmental or proprietary fund financial statements. The fund level statements for proprietary funds also contain combined totals for all internal service funds. This information is presented in a separate column immediately to the right of the total column for all enterprise fund activity.

The focus of fiduciary funds is on net assets and changes in net assets. These funds report assets held in a trustee or agency capacity by the City for the benefit of others and cannot be used to support City activities. The City has no Trust Funds and only one Agency Fund, the Cafeteria Plan Fund. These assets are held in a custodial capacity only for the employees of the City.

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The government-wide statements and proprietary and fiduciary fund statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Exchange and exchange-like transactions, transactions in which the City gives or receives value and receives or gives equal value, that create revenues, expenses, gains, losses, assets or liabilities are recognized when the exchange occurs. Nonexchange transactions, transactions in which the City gives or receives value without receiving or giving equal value in exchange, that result in revenues, expenses, gains, losses, assets or liabilities are recognized in accordance with GASB No. 33, as amended by GASB Statement Nos. 34 and 36. The treatment of Nonexchange transactions is grouped in four classes based upon the principal characteristics of the transaction and reported according to those characteristics. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. Capital assets are reported at historical cost and depreciated, except for inexhaustible assets such as land, in accordance with the City's depreciation policy.

Governmental fund financial statements are reported using a current financial resources measurement focus and modified accrual basis of accounting. Under the modified accrual basis

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In the case of property and sales taxes, available means due within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Grant revenues are considered to be available if they are to be received within one year. Expenditures are generally recorded when a liability is incurred. However, expenditures related to general long term debt, compensated absences, and claims and judgments are recorded only when payment is due.

Governmental fund level revenues which have been accrued based upon the susceptible to accrual concept are:

General Fund - ad valorem taxes, sales taxes, interest and federal and state grant proceeds, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Special Revenue Funds - federal and state grant proceeds and interest, except where such grants are expenditure driven and other requirements related to the grant have not been met.

Debt Service Fund - ad valorem taxes and interest.

Capital Projects Fund - interest. A deferred revenue is recorded for assessments which are not available to meet liabilities of the current period. This deferred revenue is offset against assessments receivable to present a net amount which is both measurable and available to meet the liabilities of the current period.

Proprietary fund activities are accounted for using the economic resources measurement focus and the accrual basis of accounting. This measurement focus includes all assets and liabilities on the balance sheet. Operating statements using this focus present a net total assets view of increases (revenues) and decreases (expenses) in the fund. These funds apply all applicable GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Proprietary fund operating statements distinguish between operating and non-operating revenues and expenses. Operating revenues and expenses generally are the result of providing or delivering goods or services in association with the fund's principal outgoing operations. The principal operating revenues of the City's water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation, transactions resulting in operations. The principal operating revenues of the City's water and sewer, sanitation, golf course, airport and sports complex fund are charges of this type. Operating expenses include the costs of administration, sales, services and depreciation.

Transactions resulting in non-operating revenues and expenses are normally created by such items as cash flows from capital and related financing activities, noncapital financing activities,

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

investing activities, and include most nonexchange and exchange-like revenues such as the Passenger Facility Charges (PFC) reported in the airport fund. It is the City's general policy to first use restricted assets, such as the PFC revenues, for costs which meet the resource restrictions and then unrestricted assets as needed.

The following major funds are used by the City:

A. Governmental Fund Types

1. General Fund - The principal operating unit of the City, this fund accounts for the primary activities of the City, such as police protection, fire protection, public works, maintenance of parks and general administration, which are not accounted for in any other fund.
2. Debt Service Fund - This fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.
3. Other Governmental Funds - This is a summarization of all of the non-major governmental funds. Included are the following funds:
 - a. Special Revenue Funds - These funds are used to account for specific revenues that are legally restricted to expenditure for a specific purpose.
 - b. Capital Projects Funds - These funds account for financial resources to be used for the acquisition or construction of major capital assets other than those financed by business-type activities.

B. Proprietary Fund Types

1. Water and Sewer Fund - This fund is used to account for the operation of the City's water and sewer utility. Activities of the fund include administration, operation and maintenance of the water and sewer system, billing and collection for water and sewer services. The fund is also used to accumulate resources for certain capital projects and to meet - the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers, based upon rates which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.
2. Sanitation Fund - This fund is used to account for the collection of refuse, delivery of refuse to the landfill and landfill operations. The fund is also used accumulate resources for certain capital projects and to meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Charges to customers based upon rates, which are reviewed on a regular basis, and investment income provide the revenue stream to finance these costs.

ACCOUNTING POLICIES (continued)

III. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

B. Proprietary Fund Types (continued)

3. Airport Fund - This fund is used to account for the operation and maintenance of the airfield, terminal building, parking facilities, general aviation airport, and industrial park. The fund is also used to accumulate resources for certain capital projects and to meet the requirements of bond indentures, and other long-term obligations of the airport. Charges to customers provide the revenue stream to finance operating costs, some capital projects costs, and other long-term obligations of the airport. The Passenger Facility Charge revenue, a nonoperating revenue, is used to supplement charges to customers in supporting the requirements of bond indentures and certain capital projects.
4. Scharbauer Sports Complex Fund - This fund is used to account for the operation and maintenance of the sports complex, accumulate resources for capital projects, and meet the requirements of bond indentures, obligations for capital leases and other long-term obligations of the system. Operations, maintenance costs and obligations for capital leases are financed through user charges. Revenues to provide for the retirement of long-term debt associated with the construction of the complex are provided from a contract with the Midland Football / Soccer and Baseball Development Corporation.
5. Golf Course Fund - This fund does not meet the criteria for inclusion as a major fund. However, this is the only remaining proprietary fund of the City and as such is presented in a separate column in the financial statements. This fund is used to account for the operation and maintenance of the golf course, accumulate resources for capital projects, and meet the requirements of bond indentures, and other long-term obligations of the system. All costs are financed through user charges.

C. Other Fund Types

1. Internal Service Funds - are use to report activities which provide goods or services to the financial reporting entity on a cost reimbursement basis.
2. An Agency Fund - is used to report assets which cannot be used to support City activities and are held in a trustee or agency capacity by the City for the benefit of others.

D. Non-Current Governmental Assets and Liabilities:

Account Groups, which represent the long-term assets and liabilities of the Govern-mental funds of the City, were eliminated from presentation by GASB Statement No. 34. These records are maintained by the City and are incorporated to the Governmental Activities column in the government-wide Statement of Net Assets.

ACCOUNTING POLICIES (continued)

IV. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash and cash equivalents include any cash on hand, demand deposits, and any highly liquid investments that have an original maturity of three months or less from date of purchase. Investments in TexPool, TexStar, and LOGIC, 2a-7 like pools, are considered cash equivalents as the amounts are available on demand.

Investments, other than investments in 2a7-like pools, are recorded at fair value based upon verifiable market prices.

V. INVENTORIES AND PREPAID ITEMS

Inventories are valued at average cost. Inventories for all funds consist of expendable supplies and are recorded as expenditures or expenses, as appropriate, when consumed.

The City makes certain payments to vendors in the current year for expenses/ expenditures applicable to future accounting periods. A reserve for inventories and prepayments in governmental funds is recognized at the fund level to indicate that a portion of the fund balance is not appropriate for expenditure.

VI. RECEIVABLES, PAYABLES AND INTERFUND TRANSACTIONS

Short-term loans between funds are reported as interfund receivables in the fund making the loan and as interfund payables in the fund receiving the loan. Arms length transactions between funds for goods and services are reported as revenues in the selling fund and as expenses / expenditures in the acquiring fund. Any unpaid amounts are appropriately recorded as interfund receivables / payables. Flows of assets from one fund to another with no requirement for repayment or without an equivalent flow of assets in return are accounted for as transfers.

VII. CAPITAL ASSETS

Capital Assets are defined as a purchase or other acquisition of any equipment, facilities or other similar assets or the cost of construction of such asset the cost of which is in excess of \$5,000 and has a useful life of more than one year. These assets include property, plant, equipment, infrastructure, and all other tangible and intangible assets purchased or acquired. Purchased or constructed assets are carried at historical cost or estimated historical cost. Infrastructure assets, which include streets and associated drainage, sidewalks, bridges, drainage systems, water and sewer systems, runways and taxiways, lighting systems and other similar type assets, have been recorded at historical cost for all assets acquired after April 1986. Infrastructure assets prior to April 1986 and after June 1980, were capitalized based upon estimated historical cost obtained from bond documents used to obtain financing for construction of infrastructure assets. Contributed assets are recorded at estimated fair market value at the time of acquisition.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets for business-type activities is capitalized as part of the value of the asset.

ACCOUNTING POLICIES (continued)

VII. CAPITAL ASSETS (continued)

Depreciable capital assets are depreciated using the straight-line method over the following estimated

<u>Asset Classification</u>	<u>Years</u>
Buildings	10-40
Infrastructure	20-50
Improvements other than buildings	2-50
Machinery and equipment	4-30
Other	3-15

VIII. COMPENSATED ABSENCES

The City's employees earn vacation which may either be taken or accumulated, subject to a specified maximum, until paid upon retirement or termination. For employees whose service is prior to January 1, 1985, unused sick leave is accumulated up to certain limits which are subject to specific reductions if paid in cash upon retirement or death. The City's employees are allowed to accumulate compensatory time up to a specified maximum.

The City has accrued vacation, sick leave, compensatory time and related salary payments based on the criteria set forth in GASB Statement Number 16. This liability has been accrued in the government-wide and proprietary fund statements. Governmental funds report liabilities only for the matured portion of these liabilities.

IX. FEDERAL AND STATE GRANTS

Community Development Block Grants, Texas Department of Housing and Community Affairs Home Program Grants, Federal and State of Texas Equitable Property Sharing proceeds and certain other public safety grants are accounted for within special revenue funds. Other grants and entitlements received for purposes normally financed through the general government are accounted for within the General Fund. Grant revenues are recognized when the expenditures are made and other related requirements are met.

X. LONG-TERM DEBT

General Obligation Bonds and Certificates of Obligation which have been issued to fund capital projects of the general government that are to be repaid from tax revenues of the City are reported in the government-wide statement of net position. Certificates of Obligation, secured by tax revenues, and Revenue Bonds issued to fund capital projects of proprietary funds are to be repaid with funds from proprietary fund assets and are reported in the proprietary funds section. Bonds payable are reported net of the associated premium or discount at the government-wide level and in the fund level proprietary fund statements.

The government-wide and proprietary fund level statements defer bond premiums, discounts and issuance costs and amortize these items over the life of the issue using the effective interest rate method. In the fund level statements, governmental fund types recognize these items in the current period.

ACCOUNTING POLICIES (continued)

XI. RETIREMENT PLANS

The City has two separate defined benefit retirement plans which cover substantially all employees. The Texas Municipal Retirement System provides benefits for all full-time employees who are not firefighters. The Midland Firemen's Relief and Retirement Fund provides benefits for all full-time firefighters. The City's costs for both funds are recorded on an accrual basis.

XII. INDIRECT AND CENTRALIZED EXPENSES

The City does not allocate indirect expenses among functions. The City charges proprietary type funds for "centralized" expenses, which include an administrative overhead component, provided by the General Fund. These costs are determined on an annual basis through a full cost allocation study, except in the case of the Airport Fund. Airport Fund costs are determined in accordance with Office of Management and Budget Circular A-87. However the City does not charge the full cost determined through the A-87 study to the Airport. All charges for these centralized" expenses are included in the direct expenses of the proprietary funds.

INVESTMENT POLICY

I. SCOPE

This policy is developed in accordance with the Public Funds Investment Act of 1987 as amended (the Act). This investment policy applies to all investment activities of the City of Midland. This policy serves to satisfy the statutory requirements to define and adopt a formal investment policy. This policy is to be used in conjunction with the Act to prescribe the investment activities of the City of Midland.

FUNDS INCLUDED:

All financial assets of all funds of the City of Midland, Texas at the present time and any funds to be created in the future shall be administered in accordance with the provisions of the Act and this policy. For investment purposes, all funds of the City shall be combined in a common pool, placed in a segregated fund, or placed with external manager(s), except as provided by applicable federal or state statute, City ordinance, or other law. In the common pool(s), investment earnings (losses) shall be proportionately allocated according to the source of funds.

FUNDS EXCLUDED:

None

II. STRATEGY AND OBJECTIVES

The following objectives apply to both the common pool or discrete funds. The primary investment strategy for segregation of funds from the common pool is to further insure liquidity, i.e. bond funds for capital projects. Other funds with reduced liquidity needs may be segregated for longer term investments, i.e. for bond reserve funds. Separate fund segregation may be done to satisfy other ordinance or statute provisions.

The basic strategy, to be reviewed not less than quarterly, is to concentrate the portfolio(s) with shorter average maturity in periods of rising rates and consider longer maturities as rates fall.

The strategy to maintain most of the total portfolio in the common fund is to provide greater investment flexibility and enhance liquidity compared to small individual funds.

SUITABILITY and the PUBLIC TRUST:

All participants in the investment process shall act responsibly as custodians of the public trust, and they shall avoid any transactions that might impair public confidence. Investments shall be made not for speculation but for safety of capital, liquidity, as well as the probable income to be derived, taking not only the individual transaction but the portfolio as a whole into consideration.

SAFETY:

The primary objective of the City's investment policy is the preservation of capital. Each investment transaction shall seek to avoid capital losses from securities defaults and/or erosion of market value. The market value of each investment shall be determined monthly based upon the last market day of the month from the Wall Street Journal or Bloomberg service where required. These valuations will be a part of the quarterly reports submitted annually to an independent auditor.

INVESTMENT POLICY (continued)

II. STRATEGY AND OBJECTIVES (continued)

LIQUIDITY AND MARKETABILITY:

The City's investment portfolio(s) will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements. Liquidity and marketability will be ensured by investing in securities with active secondary markets.

DIVERSIFICATION:

The City's investment portfolio(s) shall be diversified by type of investment and maturities to reduce risks resulting from undue investment concentration.

Funds held for future capital projects shall be invested in securities that can be reasonably expected to produce sufficient income to offset inflationary construction cost increases. However, such funds shall never be exposed to market price risks or default risks that would jeopardize the assets available to accomplish their stated objective, or be invested in a manner inconsistent with applicable federal and state regulations.

YIELD:

The City's investment portfolio shall be structured with the objective of equaling or exceeding the rate of return on three month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with the Strategy and Objectives and Eligible Investments identified herein.

ACTIVE PORTFOLIO MANAGEMENT:

The City intends to pursue a moderately active versus a passive portfolio management philosophy. Securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the transaction.

DELEGATION:

Management responsibility for the investment program is hereby delegated to the Treasurer of the City of Midland, or in his absence, Assistant Treasurer, or such other person specifically designated by the Treasurer. Day-to-day securities transactions will be done by the Investments Manager with coordination of the Treasurer. To insure internal control and integrity of each investment made under this policy, the City Manager, Deputy City Manager, or the City Attorney, shall review investment transactions within seven days.

The Finance and Audit Committee, composed of at least two City Council Members, the Treasurer, and the City Manager, shall meet, as a minimum, quarterly to review general investment strategies and investment results. The Finance and Audit Committee shall provide and keep minutes of its meetings relating to this investment policy. The Finance and Audit Committee shall include in its deliberations such topics as: economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target rate of return on the investment portfolio.

INVESTMENT POLICY (continued)

III. RESPONSIBILITY AND CONTROL (continued)

QUARTERLY REPORTS:

The Treasurer shall submit quarterly an investment report on the investment portfolio to the City Manager and Council in accordance with the Act. The report shall present the portfolio's investments including rate of return, beginning market value, additions and changes, and ending market value, and include an appendix that discloses all transactions during the past quarter.

ANNUAL REPORTS:

The Treasurer shall present an annual report of the investment program and investment activity to Council. The annual report shall include a detail of the portfolio, transactions for the year, and recommendations regarding the policy.

CONFLICTS OF INTEREST:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Officers and employees shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

IV. INVESTMENTS

ELIGIBLE INVESTMENTS:

Assets of funds of the government of the City of Midland may be invested with final stated maturities not to exceed ten years with no more than 30% exceeding seven years, except upon concurrence and written approval of the Director of Finance and City Manager in which case assets with final stated maturities of more than seven years may not exceed 50%, and dollar weighted average portfolio maturity not to exceed five years in:

1. Obligations of the United States or its agencies and instrumentalities:
 - A. United States of America Treasury Securities;
 - B. Farmers Home Administration ("FmHA") obligations backed by the full faith and credit of the United States;
 - C. Federal Home Loan Bank ("FHLBs") obligations;
 - D. Federal National Mortgage Association ("Fannie Mae" or "FNMA") obligations;
 - E. Farm Credit System Obligations;
 - F. Federal Home Loan Mortgage Corporation ("Freddie Mac" or "FHLMC") obligations, i.e. discount notes or debentures;

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

ELIGIBLE INVESTMENTS: (continued)

2. Direct obligations of the State of Texas or its agencies:

Texas State, City, County, or School District General Obligation Bonds with a remaining maturity of ten years or less having been rated as to investment quality by Moody's or Standard and Poor's (nationally recognized investment rating firms) and having received a rating of no less than "A" or its equivalent;

3. Certificates of Deposit issued by state and national banks domiciled in this state:

Certificates of Deposit issued by state and national banks domiciled in this state that are:

- (1) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or
- (2) secured by obligations that are described in V.T.C.A., Local Government Code Sections 105.001 et seq;

4. Fully collateralized repurchase agreements having a defined termination date:

Fully collateralized direct repurchase agreements and reverse repurchase agreements having a defined termination date of no more than ninety (90) days from the date such investment is purchased, and secured by obligations of the United States or its agencies and instrumentalities which have a market value of not less than the amount of the funds disbursed and held by a custodian for the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas;

Any investments made with funds resulting from a reverse repurchase agreement must mature within the period of the reverse repurchase agreement.

5. Investment Pools and Money Market Mutual Funds:

- A. Investment Pools of public or private sponsorship as provided in the Act and approved by Council;
- B. Money Market Mutual Funds as authorized by the Act of both public and private sponsorship and approved by Council;

6. Other securities or obligations:

Other such securities or obligations as authorized by State statute and approved by the City Council.

INVESTMENT POLICY (continued)

IV. INVESTMENTS (continued)

ELIGIBLE INVESTMENTS: (continued)

RATINGS

Any investment requiring a minimum rating from one of the recognized rating agencies shall be monitored for negative changes in rating that may affect the suitability of that investment for the City. Monitoring shall consist of quarterly reviews of changes in ratings by nationally recognized rating agencies. Should such an investment be negatively impacted by a change in rating to one lower than specified, such investment will be liquidated in accordance with PFIA Section 2256.021

V. SELECTION OF BANKS AND DEALERS

SELECTION PROCESS:

The City depository shall be selected through the City's banking services procurement process and in compliance with state law.

INSURABILITY:

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit audited financial statements, evidence of Federal Insurance and other information as required by the Treasurer.

PRIMARY DEALERS AND APPROVED LIST:

For brokers and dealers, the Treasurer shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York ("Primary Government Security Dealers") and certain "secondary" dealers possessing adequate financial condition to conduct public business. All brokers and dealers must have the ability to consummate each transaction on a delivery vs. payment or equivalent basis. All brokers and dealers must be authorized by the Finance and Audit Committee, and the complete list will be reviewed and approved annually by the Committee. All brokers and dealers must comply with provisions of the Act prior to any transaction with the City.

VI. SAFEKEEPING AND CUSTODY

INSURANCE OR COLLATERAL:

All deposits and investments of City funds in bank accounts, certificates of deposit, and repurchase agreements shall be secured by pledged collateral with a market value equal to no less than 100% of the deposits or investments less amounts insured by the FDIC.

INVESTMENT POLICY (continued)

VI. SAFEKEEPING AND CUSTODY (continued)

INSURANCE OR COLLATERAL:

Evidence of the pledged collateral shall be maintained by the Treasurer or a third party financial institution. Repurchase or reverse repurchase agreements shall be limited to those brokers or dealers that have executed an agreement with the Treasurer. All repurchase or reverse repurchase agreements shall be executed on a delivery vs. payment basis, or held by a custodian for the City.

SAFEKEEPING AGREEMENT:

All safekeeping arrangements shall be in accordance with a safekeeping agreement approved by the City of Midland. The agreement shall include and clearly define the procedural steps for gaining access to the collateral should the City of Midland determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an entity not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signature of the City of Midland, the firm pledging the collateral, and the Trustee.

COLLATERAL DEFINED:

The City of Midland shall accept only the following securities as collateral:

- A. FDIC insurance coverage.
- B. Securities allowed under V.T.C.A., Local Government Code Sections 105.001 et seq., shall be eligible to be pledged as collateral.

DELIVERY VERSUS PAYMENT:

Obligations of the United States or its agencies and instrumentalities or other securities of Section IV shall be purchased using the delivery vs. payment method. Pursuant to such method, funds shall not be wired or paid until verification has been obtained that the correct security has been received by the City of Midland or its designated Trustee. The security shall be held in the name of the City. The Trustee's records shall reflect that the City owns such securities. In the event that the security is held by Trustee, the safekeeping receipts shall be delivered to the City Treasurer.

VII. MANAGEMENT AND INTERNAL CONTROLS

The Treasurer shall establish a system of internal controls which shall be periodically reviewed by an independent auditor. Such controls shall be designed to safeguard the City's funds from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

The Finance and Audit Committee will review this policy at least annually and recommend changes as needed to the Council. Council will review and approve the policy annually.

Resolution No. 2013 - 390

CASH HANDLING POLICY

I. PURPOSE

To assist all City departments by defining and communicating what is an acceptable level of control for cash-handling operations, this policy provides rules and guidance. Due to the decentralized nature of revenue collection within the City, procedures vary from location to location. Although the customer service impact of this structure is positive, the various control environments sometimes fall below what is acceptable to City management.

The objectives of this policy are to set forth minimum standards to ensure clear and consistent practice within the City for the handling of cash and for limiting not only the City's losses, but also the City's involvement in investigations of losses of funds. This policy will serve to standardize a sound system of cash controls within the City as well as to provide guidance to departments on improving cash handler skill and accountability. Overall compliance with this policy will allow the City to prevent or detect losses related to cash handling and to assign responsibility to an individual in a timely manner in order to minimize losses.

Further, the ability to ascertain individual accountability for each loss will reduce the impact of failing to protect honest employees from unnecessary suspicion. A sound system of cash controls should protect and support employees who do their job with integrity. Employees not involved in cash errors and/or irregularities deserve to work in an organization that insists on a control system that can show their innocence when errors and/or irregularities do occur.

Specifically, this policy is designed to avoid the following types of circumstances:

- A loss or losses of funds,
- An inability to detect missing funds,
- Detection of missing funds when recovery is no longer possible,
- An inability to determine who is responsible for a loss or losses, or
- An inability to investigate losses.

II. RESPONSIBILITIES

Cash received by the City should be guarded carefully. Each employee, from a front-line cash handler to a Department Manager, is expected to demonstrate a positive attitude in protecting the assets of the City. A clear responsibility lies with management to install and maintain a cash-handling control system that will prevent, detect, or deter fraud.

A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO:

1. Ensure the safeguarding of City funds.
2. Require clearly written and approved procedures for all areas of their department's cash-handling operation.
3. Ensure that procedures in place in their departments comply with this policy and to assume accountability for exceptions to and deviations from this policy.

CASH HANDLING POLICY (continued)

II. RESPONSIBILITIES (continued)

- A. DEPARTMENT MANAGERS HAVE THE RESPONSIBILITY TO: (continued)
 - 4. In the event of a loss, assure compliance with the procedures detailed in the City's administrative bulletin on reporting fraud.

- B. CASH HANDLERS HAVE THE RESPONSIBILITY TO:
 - 1. Use due diligence in handling City assets so that reasonable protection is provided to those assets at all times.
 - 2. Report to their departmental management, or to the City Manager's Office, any instance which is deemed to be a serious failure to give proper care to cash, securities, or other valuables whether or not such failure has resulted in a loss.
 - 3. Report to their departmental management, or to the City Manager's Office, any instance where a City employee has knowledge or suspicion of a defalcation or dishonest act by another City employee.

- C. OFFICE OF THE CITY AUDITOR HAS THE RESPONSIBILITY TO:
 - 1. Conduct whatever investigations or cash control reviews that are necessary.
 - 2. Coordinate and collaborate with Midland Police Department where appropriate.
 - 3. Review the policies and procedures of departments documenting exceptions to and deviations from this policy.
 - 4. Upon request, assist departments with developing controls to mitigate the potential effects of exceptions or deviations from this policy.

III. DEFINITIONS

- A. Cash handling - As used in this policy statement, describes the receiving, transmitting, safeguarding, and depositing of all funds of any type received by the City.

- B. Cash handler - As used in this policy statement, denotes any employee whose job description includes responsibility for receiving, transmitting, safeguarding, and/or depositing of City funds of any type.

- C. Cash Over/Short - A cash handler is short when an unintentional collection error is made, i.e., does not obtain physical custody of money or a change-making error. A cash handler is over when too much money is collected and the excess cannot immediately be returned to the customer.

- D. Loss of City money results when a cash handler obtains physical custody of money and then, due to negligence, an act of God (such as fire or flood), or a theft cannot deposit that money with the City. Leaving City money unattended and not property safeguarded is an example of cash handler's negligence that could result in a loss.

CASH HANDLING POLICY (continued)

III. DEFINITIONS (continued)

- E. Dual control describes processing where two individuals have responsibility for funds. The underlying theory is that the two individuals can vouch for each other's action. Theft is less likely in operations with dual control since it would require the complicity of two individuals.

One type of dual control is demonstrated when a safe requires two combinations or a combination and a key to open. When the combinations or combination and a key are assigned to two individuals, access requires dual control. In this circumstance, a vault or safe could not be opened without two people being present.

- F. Single control occurs when an individual is solely responsible for funds. Since only one person has access to the funds, that one individual can be held accountable in the event of a loss.

If funds are under single control, they must not be accessible to others. Therefore, if a safe accessed by multiple cash handlers is used for overnight storage of funds under single control, those funds must be secured separately within the safe. This ensures that individuals with access to the safe do not also have access to the single-controlled funds.

- G. Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation:

1. Authorization or approval of transactions,
2. Recording of transactions,
3. Custody of funds, and Segregation of duties ensures that no single person handles a transaction from beginning to end. If possible, the following four basic functional categories should be performed by different people within a cash-handling operation
4. Monitoring to ensure compliance with control procedures.

If one person does perform two or more of these functions, there is no independent check for mistakes, and errors and/or irregularities are very likely to go undiscovered for long periods. If it's not practical to maintain strict segregation of duties due to a limited staff size, then add other control measures. Additional control measures include rotation of duties among personnel and stricter supervision to include special spot checking of a cash handler's work.

IV. CONTROL STANDARDS FOR CASH-HANDLING

- A. Procedures should be in place which will ensure that all payments received are processed and that any payment may be traced from initial receipt to final disposition. Each cash-handling operation shall include the following controls, as appropriate;

1. Maintain strict control over all receipts.
2. Use receipts, either manual or cash register generated, for all intakes of money.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

- A. Procedures should be in place which will ensure that all payments received are processed and that any payment may be traced from initial receipt to final disposition. Each cash-handling operation shall include the following controls, as appropriate; (continued)
3. At a minimum, when issuing manual receipts, use triplicate receipts to allow for a customer copy, cash-handler copy, and a copy that remains in the manual receipt book.
 4. Have a space indicating mode of payment of manual receipt forms.
 5. Be sure that receipts are signed or initialed by the person issuing. Receipts generated by a cash register should also indicate the person issuing.
 6. Encourage all customers to obtain receipts for their payments.
 7. Have a separate cash box/ drawer / register for each person taking in money. Funds accepted by cashiers should be under single control of the cashier. Shared drawers or cash registers accessed by more than one individual are not acceptable. Tellers should have sole access to their funds.
 8. Maintain strict control over the access to funds. Never leave cash or checks unsecured.
 9. Place a restrictive endorsement on checks at the time of receipt.
 10. Use change funds for making change only No checks of any type may be substituted for cash. Except when appropriately authorized based on City policy **SUBSTITUTING or CASHING OF CHECKS USING CITY CASH IS STRICTLY PROHIBITED**. There are currently two authorizations for the substitution of checks for cash:
 - a. City of Midland Credit Union checks for \$50.00 or less may be cashed at the Central Cashiers' Office based upon the availability of funds in the Central Cashiers' Office.
 - b. City of Midland checks issued to replenish petty cash funds may be substituted for cash in a deposit to replenish the petty cash fund.
 11. Departmental policy should set the amount of cash which any one cash handler may hold (may be based on a percent of normal daily transactions). When funds at a cash handler's work station exceed this amount, an additional deposit or transfer of funds to a safe should be made.
 12. In an environment where a cash register is used, the cash handling supervisor should understand register capabilities and limitations. Cash registers should be in good repair with all mechanical controls fully functional.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

- A. Procedures should be in place which will ensure that all payments received are processed and that any payment may be traced from initial receipt to final disposition. Each cash-handling operation shall include the following controls, as appropriate; (continued)

13. Mail Processing Controls

Proper management of mail collection is particularly important because the person making the payment is not present, and no receipt is issued at the time of collection. Until control over the receipt of mail payments is established, mail processing shall be performed under dual control. At a minimum:

- a. Mail should be opened daily to expedite processing of payments received.
- b. Mail should be worked independently of over-the-counter receipts.
- c. Checks should be restrictively endorsed as soon as possible after being opened.
- d. Procedures should be established to describe how payments which can not be accounted for upon receipt should be handled, i.e., utility payment received without an accompanying utility bill or a parking fine paid without an accompanying ticket.

B. SAFEGUARDING FUNDS

Strict control must be maintained over the access to funds at all times. Dual control over the processing and storage of all cash funds should be used, where practical. It is the City's policy that access to vaults and safes shall be limited and the following controls over the processing and storage of all cash funds should be used, where practical.

1. Individuals handling cash should be provided separate and secure work areas. When single control over cash is expected, each individual should be provided space to achieve single control.
2. Private areas should be provided for cash reconciliation and deposit preparation. Only authorized individuals should be allowed in cash-handling areas.
3. Physical facilities for any cash handling operation should be inspected by the Midland Policy Department and reasonable efforts made to comply with suggestions for improved safety.
4. Each cash handler is responsible to see that their cash drawer, cash bag, or cash box is locked when they leave their station. No funds are to be left unattended and unsecured.
5. During non-business hours and during business periods where access to cash is not required, all funds are required to be stored in a locked vault, safe or approved cash storage drawer.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

B. SAFEGUARDING FUNDS (continued)

6. Safes, vaults, or storage drawers should be positioned so that they are not visible to the general public. Partitions, rugs, or barriers should be positioned to hide cash storage receptacles.
7. Vault combinations should be limited to the smallest number of individuals practicable, given the business needs of the work unit.
8. Vault or safe combinations should never be written down in the cash-handling area. Safe combinations held by individuals who serve as back up to the everyday users of the safe, who may need to write down this combination, should keep the combination offsite of on their person.
9. When an individual who knows the vault or safe combination leaves the City employment, the safe combination should be changed promptly.
10. Cash handlers are to be in sole possession of their cash drawer, cash bag, or cash box key.
11. Duplicate keys will be placed in a locked key box under dual control.
12. It is the cash handler's responsibility to immediately notify their supervisor in the event a key is lost. No replacement key will be made, but the lock on the cash receptacle in question is to be promptly replaced.

C. TRANSFERRING AND/OR TRANSPORTING FUNDS

It is the City's policy to require witnessed cash counts and reconciliation's whenever City funds change hands. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, individual accountability can only be maintained by protecting the chain of custody.

1. A cash count and reconciliation will occur whenever City funds change hands
2. Whether transferring funds between cash handlers within a work unit or transporting funds between locations, never allow the relinquishing custodian of the cash to leave before the receiving custodian has completed a cash count and reconciliation.
3. Both the relinquishing and receiving custodian of the cash will sign off on the cash count and reconciliation to complete the transfer of funds.
4. Transfer of funds between locations or units should be performed under appropriate security. Regular cash deposits in excess of \$1,000 will be transported between departments to the City cashiers or between departments and the bank by armored car if possible.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

C. TRANSFERRING AND/OR TRANSPORTING FUNDS (continued)

5. All transports of cash between locations will be made in locked transport bags or sealed bank security bags. Couriers will not have keys to the transport bags; only the sending and receiving units will have keys.

D. RECONCILING AND DEPOSITING FUNDS AND RECORDING TRANSACTIONS

1. Any daily funds or accumulation of funds in excess of \$500 must be deposited daily. At a minimum, weekly deposits must be made even when the weekly accumulation of funds does not exceed \$500.
2. In an environment where a cash register is used, the cash handler's supervisor should maintain in his/her possession, and be responsible for, the key used to produce a cash register "Z" tape required to close out the register.
3. The cash handler's supervisor should ensure that the full "Z" tape sequence is accounted for in cash-handling environments where cash registers are used. Cash register "Z" tapes are sequentially numbered and maintain a running total of all transactions on the cash register. An unaccounted for "Z" tape may indicate a missing deposit.
4. Each cash handler should reconcile on a daily basis. A formal reconciliation should be prepared by the cashier and then approved by a supervisor. A supervisor's review should confirm that the amount of cash indicated on the reconciliation is accurate. Furthermore, the supervisor should ensure that the total receipts equal the cash totals. Finally, the supervisor should review and approve voids.
5. The cash-handling and accounts receivable functions should be separate.
6. Independent of the cash-handling operation, periodic reconciliation of bank accounts should be performed and reconciling items should be identified. Management information reports should be prepared and submitted to department management to ensure that all reconciling items are appropriately resolved.
7. Cash receipts documents should be prepared promptly and should be dated the same day as the funds are deposited in the bank. Additionally, the documents should be forwarded to the Finance Department or Central Cashiers' Office for prompt recording to the general ledger.

E. HIRING, TRAINING, AND EVALUATING CASH-HANDLING POSITION.

1. Minimum Hiring Qualifications:

An individual may not serve in a City cash-handling capacity with criminal history record information that reveals a recent (within last five years) and relevant (theft conviction of any kind) conviction.

2. Cash-Handling Training - All individuals required to handle City funds should be properly trained to do so.

CASH HANDLING POLICY (continued)

IV. CONTROL STANDARDS FOR CASH-HANDLING (continued)

F. WRITTEN ROBBERY PROCEDURES

1. Each area handling cash should have written procedures for use should a robbery take place. Cash handlers should be instructed in how to act during and after a robbery to ensure their safety and that of co-workers.
2. Each department should consult with Midland Police Department on the development of robbery procedures for their cash-handling environment.

G. RECORD RETENTION REQUIREMENT

1. According to the Local Records Retention Schedule of the Texas Local Government Code, cash collection sites are required to retain records pertaining to cash handling for three years after the close of each fiscal year.

PURCHASING POLICY

1. OBJECTIVE

To Govern goods and services expenditures incurred by the City of Midland for authorized City business.

2. CONFLICT WITH CHARTER

Where any conflict exists between the Purchasing Policy and the City of Midland Charter, the City Charter shall govern.

3. ORGANIZATION OF PURCHASING DIVISION

There is hereby established in the Department of General Services, the Division of Purchasing, the head of which shall be the City Purchasing Manager. The City Purchasing Manager shall be appointed by the Director of General Services subject to approval of the City Manager, and shall receive such salary as is duly appropriated therefore.

4. DEFINITIONS

A. EMERGENCY

A case of public calamity caused by fire, flood, storm or other natural disasters or acts of God, or other emergency cases created by unforeseen damage to public property or equipment.

B. DELEGATION OF AUTHORITY

A written document granting limited authority to an individual to carry out certain purchasing activities on behalf of the City following the procedures, policies, statutes and/or guidelines set forth herein.

1. The delegation is generally limited to the use of Purchasing Cards, Departmental Purchase Orders, Departmental contracts and petty cash.
2. Persons exceeding their authority can be held personally liable for commitments made which are beyond their scope of authority, or that are non-compliant with policies.

C. RFB - REQUEST FOR BIDS

A solicitation for price and delivery of specified goods or services that has a scheduled receipt date and place. The process may be Formal or Informal.

1. FORMAL SEALED BID

Formal sealed bids are those that are for an amount at or above the statutory Sealed Bid Limit and are advertised, posted and sent out to solicit bids that will be returned in a sealed envelope and opened at a specified time and place. In addition, bids may be received by electronic means (procurement software, facsimile or e-mail) as long as systems are in place that prevents viewing before the specified bid

PURCHASING POLICY (continued)

4. DEFINITIONS (continued)

C. RFB - REQUEST FOR BIDS (continued)

1. FORMAL SEALED BID (continued)

opening date and time or as otherwise allowed by Chapters 252 and 271 of the Local Government Code. Current statutory sealed bid limit is \$50,000.00.

2. INFORMAL SEALED BID

Informal sealed bids are those that are sent out to solicit bids that will be returned and opened at a specified time and place. They may or may not be posted and advertised at the Purchasing Manager's discretion. In addition, bids may be received by electronic means (procurement software, facsimile or e-mail) as long as systems are in place that prevents viewing before the specified bid opening date and time.

D. RFP - REQUEST FOR PROPOSALS

This is a formal solicitation used primarily for specified goods or services for which the requirements are not easily determined and may not result in an "apples to apples" comparison of the offers. See Request for Proposals on page 16.

E. RFQ - REQUEST FOR QUALIFICATIONS

A solicitation necessary to comply with the Professional Services Procurement Act. The solicitation shall be made to secure professional services within the scope of the practice, as defined by state law, of:

- | | |
|-------------------------|----------------------------|
| accounting; | optometry; |
| architecture; | professional engineering |
| landscape architecture; | real estate appraising; or |
| land surveying; | professional nursing. |
| medicine; | |

See PP - 107.5 of the Purchasing Manual for more information on the use of an RFQ and securing Professional Services.

F. RFI - REQUEST FOR INFORMATION (RFI)

This may sometimes be the first step in an RFP process. The solicitation is to extract or "mine" information concerning the product or service being sought. Most times this will be a High Technology product. This process may or may not solicit pricing as part of the solicitation. If pricing is considered, it would be only of a budgetary interest, since a follow-up process would be an actual Request for Bids or Request for Proposals.

PURCHASING POLICY (continued)

4. DEFINITIONS (continued)

G. POST & ADVERTISEMENT

Posting of bids is the placement of a copy of the bid in a noticeable place where prospective bidders may view the bid requirements. Advertising is placement of a legal notice in the local newspaper and on the City's web page. Web page posting is not mandatory.

H. TCOPA - TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

The Texas Procurement and Support Services Cooperative Purchasing Program (State of Texas CO-OP) allows local governments to use the state's purchasing power by participating in state contracts. And using these services through the State of Texas CO-OP will meet competitive bidding requirements.

I. PURCHASING CARD PROGRAM

The Purchasing Card Program facilitates small purchases of up to and including \$1,000 through the use of a Procurement Card (a credit card for business purchases.) (See P-104, Purchasing Card Policy and PP-104 - PP-104.3 for information concerning the use of the Purchasing Card Program)

5. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING MANAGER

A. SCOPE OF AUTHORITY

Whereas the Midland City Code at Title I, Chapter 5, Section 5(J) bestows upon the City Manager certain duties and authorities for the purchase of goods and services for the City, and permits the City Manager to delegate those duties and authorities,

1. The City Manager hereby delegates to the Director of General Services the authority and it shall be his or her duty to purchase, or contract for all supplies, materials, equipment and contractual services needed by any and all departments of the City.
2. The Director of General Services in turn delegates these duties and responsibilities to the City Purchasing Manager.
3. Departments have no authority to order directly from, or in the absence of permission from the City Purchasing Manager, to negotiate with salesmen.

Sales people who solicit business from Department Managers are to be referred to the Purchasing Office.

B. DUTIES OF THE PURCHASING MANAGER

Under the general supervision of the Director of General Services and the City Manager, it shall be the duty of the Purchasing Manager:

PURCHASING POLICY (continued)

5. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING MANAGER (continued)

B. DUTIES OF THE PURCHASING MANAGER (continued)

1. Policy Enforcement: To observe and enforce the policies herein outlined and all related regulations.
2. Encourage Competitive Bidding: To discourage, so far as practical, any procedure other than purchasing by competitive bid, either formal or informal.
3. Buy Goods Made in USA: Purchase goods made in the United States when it is possible to obtain suitable and satisfactory materials, supplies, and equipment at fair and reasonable prices.
4. Maintain Ethical Behavior: To conduct the Purchasing Office in such a frank and open manner that bidders may be confident of the fairness of all awards and thus be encouraged to continue to furnish competitive bids so that the City shall secure the best service or articles of the highest quality at the best price at all times, meeting the intent of the Principles and Standards of Purchasing Practices published by the Institute of Supply Management (ISM), formerly known as the National Association of Purchasing Management (NAPM). See **P-050 Conflict of Interest** and **P-060 Ethics** for an in-depth discussion of this area of interest.

All individuals performing any portion of the Purchasing Function shall adhere to these standards.

5. Investigate Possible Criminal Acts by Vendors: To investigate the possibility of collusion in cases of repeated bids or repeated awards to the same vendors. To investigate any instance where a conflict of interest may exist.
6. Maintain Records: To maintain a record of all bids, quotations, contracts, vendor and commodity lists, requisitions, policy documentation, policies and purchases for periods as prescribed by the official Records Retention schedule as published by the City Secretary's office and summarized as follows:

Purchase Orders, Requisitions, Bid Requests:	End of FY + 3 years
Contracts for services, Purchase Agreements, Vendor 1099 information	4 years after terms of agreements are fulfilled
Policy Documentation files, Policy statements, Total Cost Bids	End of FY + 5 years or until equipment is sold, whichever is longer
Vendor and Commodity Lists, State Contracts	Until Superseded

7. Maintain Commodity Classifications: To prepare a classification of commodities and commodities by vendor for use in selecting vendors and preparing bid requests.
8. Specification Preparation: To prepare specifications where practical, governing purchases of various items, and to submit such specifications to the City Manager for his approval or the approval of the City Council, as the case may be.

PURCHASING POLICY (continued)

5. SCOPE OF AUTHORITY AND DUTIES OF THE PURCHASING MANAGER (continued)

B. DUTIES OF THE PURCHASING MANAGER (continued)

However, when it is proposed to purchase articles of a technical or scientific nature, or for special use, the head of the requisitioning department shall submit specifications to the Purchasing Manager for review and enhancement where necessary, or detailed information for specification preparation, and in the event of disagreement between a Director and the Purchasing Manager regarding those enhancements, the matter shall be determined by the Director of General Services or City Manager.

9. Inspection & Testing: To provide for and/or require inspection and appropriate testing for goods delivered on purchase orders and make sure that inferior or unsatisfactory articles are rejected.
10. Warehousing: To anticipate the needs of departments and to work with the Warehouse Division to maintain an adequate supply of articles or commodities for general use in the City Warehouse or contract for same.
11. Optimize Procurements: Upon submittal of the annual budget by the City Manager, to ascertain what and when special purchases are contemplated; to be prepared to buy the same, or order for deferred delivery and payment, so as to take advantage of the best price and terms.
12. Delegation of Responsibility: If, under any circumstances, the Purchasing Manager delegates in writing to another employee of the City to carry out any purchase transaction, it will be understood that such delegation of authority carries with it the responsibility to carry out those transactions fully in accordance with this policy and the understanding that the Purchasing Manager has full authority to revoke those privileges for non-compliance with the Policy.

6. ESTIMATES

All departments of the City shall file with the Purchasing Manager detailed estimates of their requirements of supplies, materials, equipment and contractual services in such manner, at such time, and for such future periods as the City Purchasing Manager shall prescribe. This shall, in no way, prevent any department from filing with the City Purchasing Manager at any time, a requisition for supplies, materials, equipment or contractual services, the need for which was not foreseen when the detailed estimates were filed.

PURCHASING POLICY (continued)

7. APPROVAL OF PLANS & SPECIFICATIONS/AUTHORIZATION TO ADVERTISE FOR BIDS:

A. ALL PURCHASES & CONTRACTS - excluding Public Works

Budgeted: \$0 to \$25,000 - By Director of General Services
 \$25,000 to \$50,000 - By City Manager
 \$50,000 or more - by Council

Non-budgeted: Under \$50,000 - By City Manager
 \$50,000 or more - By City Council

B. PUBLIC WORKS CONTRACTS

Budgeted: \$0 to \$25,000 - By Director of General Services
 \$25,000 to \$50,000 - By City Manager
 \$50,000 or more - by Council

Non-budgeted: Under \$50,000 - By City Manager
 \$50,000 or more - By City Council

8. REQUISITIONS

A. SOURCE OF FORMS:

Each Department shall request purchases on requisition forms issued by the Purchasing Manager's office or electronically through the designated procurement software.

B. REQUISITION APPROVAL:

Each requisition shall be signed or electronically signed by the Division Manager and operating executive or Director in charge of the department issuing the requisition.

C. DESCRIPTION/SPECIFICATION:

Each Department submitting a requisition shall specify in full upon the requisition, the article or service desired in such terms as to make all specifications as open to competition and as least restrictive as possible. Every effort must be made such that the stated specifications provide adequate competition among as many bidders as possible.

The use of brand name and model is acceptable with the statement "or equal meeting the following minimum specifications"; then, a specification listing the important features or requirements that are required to provide the desired level of functionality and or service.

D. REQUIREMENT FOR REQUISITIONS OR DEPARTMENTAL PURCHASE ORDERS AND PURCHASING CARD RECEIPTS:

Requisitions or Departmental Purchase Order's or Purchasing Card Receipts for purchases up to, and including \$1,000, are required for the purpose of controlling records, and payment advice even though the Purchasing Division may not have made the purchase.

PURCHASING POLICY (continued)

8. REQUISITIONS (continued)

D. REQUIREMENT FOR REQUISITIONS OR DEPARTMENTAL PURCHASE ORDERS AND PURCHASING CARD RECEIPTS: (continued)

1. Routing of Requisitions: All requisitions should be forwarded to the Finance Department for certification of funds and then to the Purchasing Manager in sufficient time to permit careful purchasing of the consolidated requirements of all departments of the City
2. Capital Outlay Requests: When required by the Capital Asset Acquisition & Management Policy, the Capital Outlay Request shall be completed and attached to the requisition. In addition, a Request for Asset Disposition Authorization shall be attached for items being replaced. (See Asset Disposition Procedure PP-110)
3. Requisition Scheduling: The Purchasing Manager may announce a schedule of dates or periods during which routine requisitions will be accepted.
4. Splitting of Orders: No splitting of orders is permitted as an evasion of the policy prescribed by Statute, Charter, Ordinance, or Administrative order. Penalties for violation are stated in ***Employee Responsibilities*** on page 20.
5. Budget Transfers: When funds are not specifically provided for in the appropriate expense classification, but are available in another expense classification in the current budget, the appropriate budget transfers shall be made through the use of the forms and procedures as provided by the Finance Department before submitting the requisition to the Purchasing Division.
6. Requisitions are Subject to Budgetary Control: Therefore requisitions shall have been certified by the Finance Department as to the availability of funds prior to receipt by Purchasing; and no purchase order involving an amount in excess of \$1000 shall be issued unless and until the requisitions have been so certified, or in case of an emergency as stated herein.
7. Need for Correct Dollar Amounts: Where possible, requisitions and departmental purchase orders shall state the correct amount involved, to enable the City to know exactly where it stands in the matter of encumbrance of funds.
8. Document Review: The Purchasing Manager is required to review all requisitions for completeness of description and other essential information. He/she will have the authority for the following:
 - a. Inventory Items: Remove any item from the requisition that can be supplied from the central storeroom or municipal warehouse.
 - b. Request Explanations: Question an item and require an explanation in writing from the Director of the requesting department. If resolution of the question cannot be accomplished with such Director, the matter shall be referred to the Director of General Services who will resolve the conflict or refer it to the City Manager for resolution.

PURCHASING POLICY (continued)

9. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS

To provide control and safeguards proportionate to the value involved, purchase transactions are divided into six categories as follows:

- A. **FUELS:** Fuels shall be purchased on an as needed basis.
 - 1. Verbal, or fax bids shall be taken from as many bidders as practical each time.
 - 2. Award shall be made on a low total truckload bid.
 - 3. In a to bidding the qualified major distributors and or producers, bids shall be sought from vendors listed on the Texas Comptroller of Public Accounts, list of Historically Underutilized Businesses (HUB's) (see **HUB's** section 9E for further discussion) for Midland County as they become registered, in accordance with statutory requirements. This list is available on the Texas Comptroller of Public Accounts website.

- B. **SERVICES, REPAIRS OTHER THAN THOSE MADE TO VEHICLES AND OR EQUIPMENT:** In order to verify that all contract, insurance and/or applicable statutory requirements are met.
 - 1. ALL requisitions and specifications or statement of work or any procurement of services, repairs or other labor intensive work of amounts over \$3,000 shall be forwarded to the office of the Purchasing Manager for bidding and processing.
 - 2. For amounts of \$3,000 and less, a Departmental Contract may be used. Compliance with all contract requirements shall be maintained including, but not limited to solicitation of bids, and insurance requirements.

- C. **COMMODITY PURCHASES OF \$1,000.00 OR LESS:** Commodity purchases of \$1,000 or less may be made by: the Director, Division Manager, or authorized representative with written delegation from the Purchasing Manager by using the City of Midland Purchasing Card (See the Purchasing Card Policy for complete information), or Departmental Purchase Order form provided:
 - 1. Inventoried Items: Items that are needed and are not available from Central Stock Room or Municipal Warehouse, may be purchased using a Departmental Purchase Order or Purchasing Card (preferred).
 - 2. Compliance with Parole Evidence and Statute of Frauds: Departmental Purchase Order document must be given to each vendor at time of purchase. The exception to this provision is the use of the Purchasing Card, which precludes the issuance of a written order. (Ref: Business & Commerce Code; Title 1: Uniform Commercial Code; Chapter 2: Sales; §2.201 statute of Frauds; and §2.202: Parole or Extrinsic Evidence).

PURCHASING POLICY (continued)

9. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

C. COMMODITY PURCHASES OF \$1,000.00 OR LESS: (continued)

3. Competitive Bids Under \$1,000: The need for securing competitive bids under \$1,000 shall be at the discretion of the USER. However, the user should be cognizant of the ever-present opportunity to save tax dollars by taking bids. When bids are taken, they shall be kept with the user copy of the Purchase Order or Purchasing Card Receipt and done in accordance with the instructions on the reverse side of the department copy of the \$1,000 Purchase Order or Purchasing Card Policy.
4. Record of books Issued: The Purchasing Office shall maintain a record of issued Departmental Purchase Order and Contract books and to who issued.
5. User Records: User department shall retain the department copy of all Departmental Purchase Order forms for a period of at least two years or as otherwise required by the records retention schedule.
6. Capital Outlay/Asset Disposition: When required by the Capital Asset Acquisition & Management Policy, the Capital Outlay Request shall be completed and forwarded to Accounting. In addition, a *Request for Asset Disposition Authorization* (for more information on Asset Disposition see procedure PP -112) shall be forwarded to the Purchasing Office for items being replaced.

D. PURCHASES IN EXCESS OF \$1,000.00 AND UP TO \$3,000.00

1. Determination of the Most Advantageous Bid: The City Purchasing Manager or User shall secure verbally, by telephone, e-mail fax or letter, as he may determine, three or more proposals/bids. The City Purchasing Manager shall determine the most advantageous bid or reject any and all bids.
2. Less Than Three Bids: In situations where it is impossible to obtain three bids, the Director of General Services may approve recommendation of the most advantageous bid for the City from the bids that were obtained, or reject any or all bids received.
3. Suspension of Bidding: The City Purchasing Manager, with the approval of the Director of General Services, may dispense with bidding if it is not to the advantage of the City to secure bids.
4. Purchase Approval: The final approval for purchase for this range is made by the Purchasing Manager.
5. Emergency Purchases: In case of an emergency as defined in **Emergency** under **definitions** on page 1, the Director, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary.
 - a. ALL such actions shall be documented on a standard requisition and supported by memo, which completely explains the nature of the emergency.

PURCHASING POLICY (continued)

9. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

D. PURCHASES IN EXCESS OF \$1,000.00 AND UP TO \$3,000.00 (continued)

5. Emergency Purchases: (continued)

- b. This documentation will be submitted to the Director of General Services within two working days and such action shall be approved by the Director of General Services.

E. PURCHASES OF \$3,000.00 AND OVER, UP TO THE CURRENT STATUTORY LIMIT REQUIRING ADVERTISEMENT FOR SEALED BIDS.

HUBs - Historically Underutilized Businesses: Effective September 2007, legislative changes in the bidding statutes require that any solicitation under the sealed bid limit as specified in Chapters 252 or 271 of the Local Government Code, but over \$3,000 shall include at least two (2) inquiries to **H**istorically **U**nder-utilized **B**usinesses or **HUB**'s on a rotating basis within the jurisdiction's County.

These companies are certified through the Texas Comptroller of Public Accounts (TCOPA) and subsequently listed on the Texas Comptroller of Public Accounts Website. Furthermore, if there are no certified vendors listed, the requirement is subsequently nullified. In order to assure compliance, the following requirements have been implemented.

Purchasing staff will comply with Texas Local Government Code Sec. 252.0215. **COMPETITIVE BIDDING IN RELATION TO HISTORICALLY UNDERUTILIZED BUSINESS.** A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to Chapter 2161, Government Code. If the list fails to identify a historically underutilized business in the county in which the municipality is situated, the municipality is exempt from this section.

1. Purchasing Takes Bids. Bids shall be invited upon such specifications as have been previously approved. A requisition, specifications and/or complete descriptions by the initiating department will be processed through the Purchasing Office. All bids for purchases in this range shall be obtained by the Purchasing Office, except as otherwise specifically approved by the Purchasing Manager.
2. Bid Format: Bids shall be requested by e-mail, fax or letter. Sealed bids may be issued at the discretion of the Purchasing Manager. The Solicitation may be advertised and/or posted at the discretion of the Purchasing Manager. Bids will be posted on the internet via the City's procurement software. Irrespective of the method used to solicit bids, all bids received shall be held in strictest confidence until the bids are opened in accordance with the request for bids.
3. Bid Receiving Address: The bids shall be received in the office of the Purchasing Manager and opened (as applicable) at the time and place designated by him or her. The Purchasing Manager along and in cooperation with the requisitioning Director(s) shall determine the most advantageous bid or any and all bids may be rejected.

PURCHASING POLICY (continued)

9. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

E. PURCHASES OF \$3,000.00 AND OVER, UP TO THE CURRENT STATUTORY LIMIT REQUIRING ADVERTISEMENT FOR SEALED BIDS. (continued)

4. Single Bid: In the case where only one bid can be obtained, acceptance or rejection of the single bid for amounts of up to \$25,000 shall be at the discretion of the Director of General Services. Bids for between \$25,000 and \$50,000 will be sent to the City Manager with a recommendation to accept or reject the bid. Authorization to re-advertise for bids in this range will be by the City Manager. Any Single bid so opened \$50,000 and over, will be sent to the City Council with a recommendation to accept or reject the bid and any subsequent authorization for re-advertisement.
5. Purchase Approval: The final approval for purchase for this range up to \$25,000 is made by the Director of General Services. For amounts of \$25,000 up to \$50,000, final approval for the purchase is made by the City Manager.
6. Emergency Purchases: the Director, Division Manager, or his authorized representative may have discretion to make such purchases or obligations as necessary.

ALL such actions will be documented on a standard requisition and supported by memo which completely explains the nature of the emergency.

This documentation will be submitted to the Director of General Services **within two working days** and such action shall be approved by the Director of General Services and City Manager.

F. PURCHASES EXCEEDING THE SEALED BID LIMIT ESTABLISHED BY STATE LAW.

Sealed bids shall be invited upon such specifications as have been approved in accordance with **FORMAL SEALED BIDS** on Page 4. A requisition by the initiating department will be processed through the purchasing office.

1. Document Review: Completed requisitions, specifications, contracts, etc. shall be forwarded to Purchasing for specification and/or review and subsequent processing. This shall include any public works contract.
2. Requisition Processing: Sealed bids shall be invited upon such specifications as have been previously approved in accordance with **Document Review**, above. A requisition by the initiating department will be processed through the Purchasing Office.
3. Advertisement for Bids: After approval of specifications, notice of the time, and place, when and where such bids shall be opened shall be published in the official newspaper once a week for two consecutive weeks prior to the time set for opening the bids, the date of the first publication to be at least 14 days prior to the date set for opening said bids in the case of a **public works contract**, the second advertisement for bids will be published no later than the **10th day** before the first day on which bids may be submitted, and said contract shall be awarded to the lowest and/or most advantageous responsive/ responsible bidder offering the best

PURCHASING POLICY (continued)

9. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

F. PURCHASES EXCEEDING THE SEALED BID LIMIT ESTABLISHED BY STATE LAW.
(continued)

3. Advertisement for Bids: (continued) quality, product, or service, after approval by the City Council. Any or all bids may be rejected.
4. Bid Delivery Point: All bids shall be sealed and delivered to the City Secretary's Office.
 - a. At the time announced, there will be a public opening of all bids received by him/her at such place as designated in the advertisement.
 - b. The City Secretary or his/her designee will witness said bid openings and record bid amounts, which will be retained by the City Secretary's office.
 - c. After the bid opening, custody of all documents will be given to the Purchasing Division for further action.
5. Single Bid: In the case where only one bid is received, it shall be opened in the City Secretary's Office.
 - a. The results of the opened bid shall be recorded.
 - b. Bids between \$25,000 to \$50,000 will be sent to the City Manager with a recommendation to accept or reject the bid.
 - c. Authorization to re-advertise for bids in this range will be by the City Manager.
 - d. Any Single bid so opened over \$50,000, will be sent to the City Council with a recommendation to accept or reject the bid and any subsequent authorization for re-advertisement.
6. Bid Tabulation: The City Purchasing Manager shall tabulate and with Director involved, evaluate the bids and said bids shall remain on file in the office of the Purchasing Manager as stated in the official notice. A recommendation by the user department or division shall be made to the Purchasing Manager, who will then review the recommendation with the bids and make a final recommendation to the City Council. See Purchase Approval below.
7. Purchase Approval:

For bids that actually fall below the \$50,000 Council Limit, the City Manager may approve the purchase. For Bids exceeding the Council Limit of \$50,000 the City Council, upon recommendations from the Purchasing Office and City Manager, shall determine the most advantageous bid for the City and shall authorize award of the contract or proposal to such bidder by resolution.

PURCHASING POLICY (continued)

9. PROCEDURE FOR SECURING BIDS AND MAKING AWARDS (continued)

F. PURCHASES EXCEEDING THE SEALED BID LIMIT ESTABLISHED BY STATE LAW.
(continued)

7. Purchase Approval (continued)

If the vendor or contractor cannot or will not deliver the commodity or service as approved by the City Council, or if the contractor does not return the executed contract, bonds and an insurance certification with correct endorsements within 21 days of the date of the transmittal letter, the City Manager has the option to take this purchase back to Council to award to the next low bidder.

However, Council shall have the right to reject any or all bids, and, in the event all bids are rejected, may call for new bids, which shall be advertised in like manner, as the original bids.

If a bid is submitted by a local bidder, but is not the low bidder, and has completed the *Affidavit for Eligibility in Consideration of Location of Bidder's Principle Place of Business* and is within the statutory preference of a non-local bidder, the Purchasing Manager will evaluate the bidder's eligibility and make note in the recommendation to Council. (see PREFERENCE Below)

8. Specifications Available for Review: Pending advertisement of such proposed contracts and/or purchases, the specifications shall be on file in the office of the City Purchasing Manager subject to the inspection of all persons and companies desiring to bid.

9. Contract Execution: After execution of any contract documents and verification of bonding and insurance compliance by the successful bidder, the signed original of the contract shall be placed in the care and keeping of the City Secretary's office.

10. Emergency Purchases: In case of emergency as defined in Emergency under Definitions on page 4, the Director, Division Manager, or His/her authorized representative may have discretion to make such purchases or obligations as necessary. ALL such actions will be documented on a standard requisition and supported by memo completely explaining the nature of the emergency. This documentation will be submitted to the Purchasing Manager within two working days. Such action shall then be approved by the Director of General Services for amounts of up to \$25,000, and for amounts between \$25,000 up to the Council Limit by the City Manager. Any amount exceeding the Council Limit shall be submitted to Council for ratification.

A. RFP's should be used sparingly for complicated bids that require the vendor/contractor to provide a great deal of feedback on what is being procured.

B. The procedure for an RFP shall be the same as any request with a couple of exceptions.

1. The time frame can be very long from the time it is issued until the opening. A period of several months is not unusual.

PURCHASING POLICY (continued)

10. REQUESTS FOR PROPOSALS (RFP) (continued)

- B. The procedure for an RFP shall be the same as any request with a couple of exceptions.
(continued)
 - 2. No information is revealed to any proposers at the bid opening or up until the award is made.
 - 3. A Request for Proposals will *always* be by the “Sealed Bid” process.
- C. For complete details and model information, RFP construction, evaluation, etc., see the RFP Manual and section PP - 107.4 of the *Purchasing Manual*.

11. RELEASE OF INFORMATION TO BIDDERS OR OTHERS

To reduce confusion and prevent misleading information from being divulged to participating bidders, ALL bidder requests for bid results (over \$1,000) prior to award shall be referred to the Purchasing Division.

12. SIGNATURE REQUIRED ON PURCHASE ORDERS OVER \$1,000

- A. Before any purchase up to and including \$25,000 is released to the vendor, it shall bear the signature of the Purchasing Manager.
- B. Purchase Orders over that amount shall bear the Director of General Service’s signature, except in instances where the Director has authorized the Purchasing Manager to sign the Purchase Order.

13. BONDS:

- A. Deposit of Good Faith Money:
 - 1. Bid Bonds: When so stated in the specifications or request for bids, each bid shall be accompanied by a certified check or surety bond in the amount of 5% of the bid, which shall be forfeited to the City in case the bidder to whom the business is awarded shall fail or refuse to comply with the terms of the bid.
 - 2. Performance and Payment Bonds: When required by statute or so stated in the specifications or the request for bids, the successful bidder shall give to the City a good and sufficient bond in such amount as is required by the transaction as a guarantee of compliance. Forfeiture of such bond for noncompliance shall not preclude further action by the City.

14. PREFERENCE TO LOCAL BIDDERS

Local Bidder - “a bidder whose principal place of business is in the municipality” (within the city limits)

PURCHASING POLICY (continued)

14. PREFERENCE TO LOCAL BIDDERS (continued)

3% Rule Section 271.905 of the Texas Local Government Code) - applies to contracts for the purchase of real property (land) or personal property that is not affixed to real property (goods). Pursuant to Section 271.905 of the Texas Local Government Code, even if the bid received from a local bidder is not the lowest bid, a preference may still be given to a local bidder if their bid is within **3%** of the lowest bid price received from someone who is not a local bidder, if the City determines in writing that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City created by the contract award, including employment of residents of the City and increased tax revenues of the City.

5% Rule Section 271.9051 of the Texas Local Government Code) - applies to contracts for construction services in an amount less than \$100,000.00, or contracts in an amount less than \$500,000.00 for the purchase of real property (land), personal property that is not affixed to real property (goods), or services (other than construction services). The 5% Rule does not apply to the purchase of telecommunications or information services.

Pursuant to Section 271.9051 of the Texas Local Government Code, even if the bid received from a local bidder is not the lowest bid, a preference may still be given to a local bidder if their bid is within **5%** of the lowest bid price received from someone who is not a local bidder, if the City determines in writing that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City created by the contract award, including employment of residents of the City and increased tax revenues of the City.

A vendor wishing to claim the local preference, shall complete and submit the form: ***Consideration of Location of Bidder's Principal Place of Business - Affidavit of Eligibility***, which is sent with each bid over the sealed bid limit.

15. IRRESPONSIBLE VENDOR

Upon recommendation of the City Purchasing Manager and approval by the Director of General Services or City Manager, any vendor who fails to comply with the terms of the award may be declared an irresponsible vendor. Bids submitted by said vendor shall not be considered again for a minimum period of six months as determined by the City Manager, or Director of General Services.

16. FOLLOW-UP, INSPECTION AND ACCEPTANCE

When Necessary:

The City Purchasing Manager shall be responsible for seeing that an inspection of all deliveries of supplies, materials, equipment or contractual services be made by the using department.

- A. He / she shall approve and/or enumerate and require chemical and physical tests to be conducted by the head of the using department on all supplies and services to determine compliance with the specifications.

PURCHASING POLICY (continued)

16. FOLLOW-UP, INSPECTION AND ACCEPTANCE (continued)

- B. The Purchasing Manager shall have access to, and shall coordinate the use of, City laboratory facilities, with the approval of the Director of General Services, use of any necessary outside laboratory in connection with chemical or physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with the specifications
- C. Any related charges for such tests shall be borne by using and benefiting department.
- D. The Purchasing Manager may reject non-conforming articles and supplies and any such rejected materials shall not be used by any department.

17. AUTOMOTIVE PARTS AND SUPPLIES FOR SPECIAL PURPOSES

The Director of General Services may, at his discretion, delegate in writing to other appropriate individuals, authority to solicit bids or purchase automotive parts, repairs and supplies for special purposes such as electric supplies, laboratory supplies and the like, subject to the provisions of this Purchasing Policy. Necessary repairs due to unforeseen damage to public machinery or equipment is exempt from competitive bidding under Local Government Code Chapter 252, Subchapter B, Section 252.022 (a)(3).

18. ACCEPTING EQUIPMENT “ON TRIAL”

No equipment or accessory may be put to use by any department for the purpose of testing its suitability or fitness in advance of purchase without the express approval of the City Purchasing Manager.

- A. He / she shall require an understanding from the vendor that such trial and use and any possible purchase liability be presented in writing before commencement of such demonstration or test.
- B. Provided that in the event the purchase of equipment proposed to be demonstrated is not contemplated in the current budget, the matter shall be submitted to the Director of General Services.

19. RENTAL OF EQUIPMENT

- A. **APPROVAL REQUIRED:** No equipment or accessory shall be rented or leased without an approved requisition and purchase order, except as provided in ***Emergency*** under ***Definitions*** on page 4.
- B. **GARAGE ACTION:** ALL vehicular equipment rentals shall be made through the Garage Division ONLY.

20. ONLY “PUBLIC PURCHASES PERMITTED”

Neither the Director of General Services or the City Purchasing Manager, any employee of his office, nor any Director to whom authority to purchase may be delegated, shall, acting in his official capacity on behalf of the City, purchase automobile supplies or accessories for the personal or private account or use of any employee including those whose privately owned

PURCHASING POLICY (continued)

20. ONLY “PUBLIC PURCHASES PERMITTED” (continued)

automobiles are rented for use in City business; or, supplies or materials of any kind for personal or private use of any employee or other person(s), at a discount not consistent with that business’ normal pricing policy.

The work and concern of all persons in any way associated with the business of the Purchasing Office shall be confined strictly to purchases of a public nature and for which funds are provided in the budget.

21. TRANSFER OR SALE OF CITY OWNED PERSONAL PROPERTY

A. AUCTIONS: Annually, or at any other convenient time, an auction will be held by the Purchasing Manager to dispose of surplus, obsolete or otherwise unusable supplies and equipment, including materials from various “Lost and Found” depositories, Police confiscations and recovered/ unclaimed evidence that have been cleared for sale.

1. This may include the use of online auctions where deemed appropriate and in the best interest of the City.
2. The Purchasing Manager may also hold other auctions during the year where special conditions dictate the auction as being necessary. (When fair market value of City owned personal property can be reasonably ascertained, City owned personal property may be disposed of by direct sale. See Single Items or Special Lots on Page 19.
3. All departments shall submit to the Purchasing Manager, at such times and in such form as he/she shall prescribe, reports showing stocks of all supplies, materials, and equipment which are no longer used or which have become obsolete, worn out or scrapped.
 - a. The Purchasing Manager may transfer such stock to another department that has need for and can use it, or hold such item in storage for future use as he may determine most advantageous for the City.
 - b. The Purchasing Manager shall also have the authority to sell all such supplies, materials and equipment that have become unsuitable for public use, or to exchange for or trade in the same on new supplies, materials and equipment.
4. Directors may initiate the sale of obsolete, worn out, or scrap property of the City under their supervision by written memorandum to the Purchasing Manager, describing the property and stating the reasons for proposed sale (see the Disposition Procedure and related forms).

B. SINGLE ITEMS OR SPECIAL LOTS: The Purchasing Manager shall solicit bids; where required by statute, by public advertisement and posting on the bulletin board and shall review all proposed property sales and make written recommendation to the City Manager. The City Manager shall approve all sales of City Owned Personal Property that is not sold at auction or through the solicitation of bids. Approval may be delegated to certain levels to the Director of General Services.

PURCHASING POLICY (continued)

22. PETTY CASH FUNDS

Petty cash funds not to exceed three hundred dollars (\$300.00) are established, upon approval by the Director of General Services or the Purchasing Manager. Current limit for Petty cash funds single transaction is \$50.00.

- A. Petty cash purchases shall be of the nature that they will benefit the operation of the City by saving time and money.
- B. Petty cash purchases shall not be made for the purpose of evading the Purchasing Policy, such as splitting purchases to evade the stated limit.
- C. Petty cash purchase shall be documented with adequate receipts and all receipts shall be submitted to the Finance Department at least monthly for reimbursement.

23. EMPLOYEES RESPONSIBILITIES:

Non-compliance with this Policy may result in disciplinary action, up to and including termination. Misuse and/or abuse, including inappropriate or improper purchases, will be dealt with as follows:

1st VIOLATION

The Employee's Division Manager determines if the Employee should be individually responsible for the non-compliant activity, if the individual should retain purchasing privileges, and any disciplinary action. The Employee's Division Manager must notify the Purchasing Manager, in writing, of the disposition of the incident within five working days.

2nd VIOLATION

The Purchasing Manager will determine if the individual will continue purchasing privileges, and the Employee's Division Manager will determine disciplinary action. The Purchasing Manager must be notified in writing of the disposition of the incident by the Employee's Division Manager within five working days.

3rd VIOLATION

The Purchasing Manager will determines if the individual will continue purchasing privileges and will refer the matter to the Director of General Services' office for disciplinary determinations with the City Manager's office up to and including termination of employment of the Employee. The Director or the Purchasing Manager may terminate the division's Purchasing Privileges. The Purchasing Manager must be notified in writing of the disposition of the incident by the Employee's Division Manager within five working days.

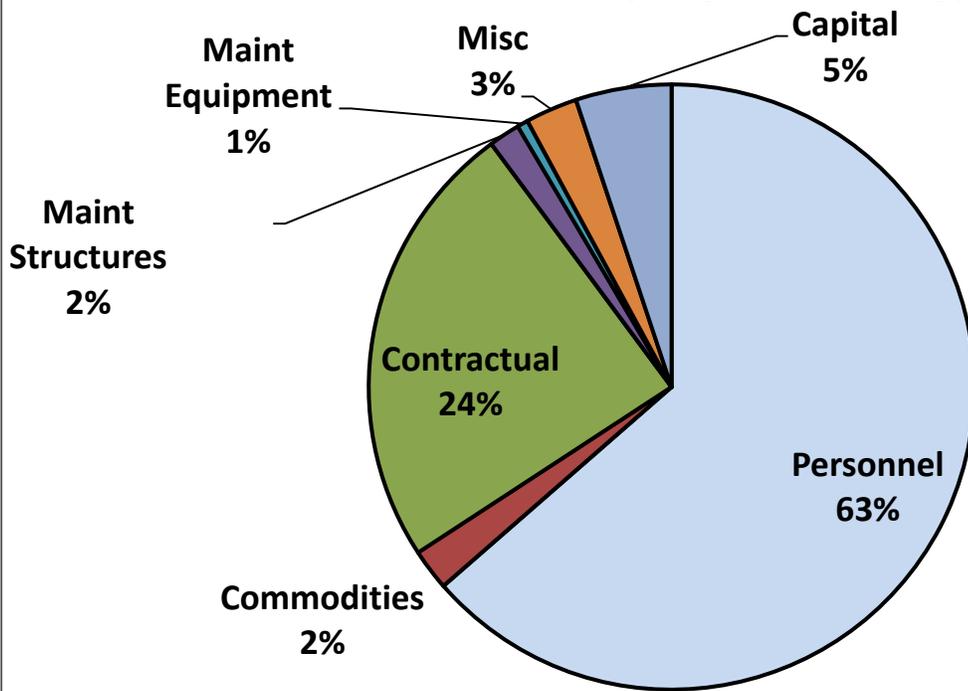
Resolution No. 2013-087



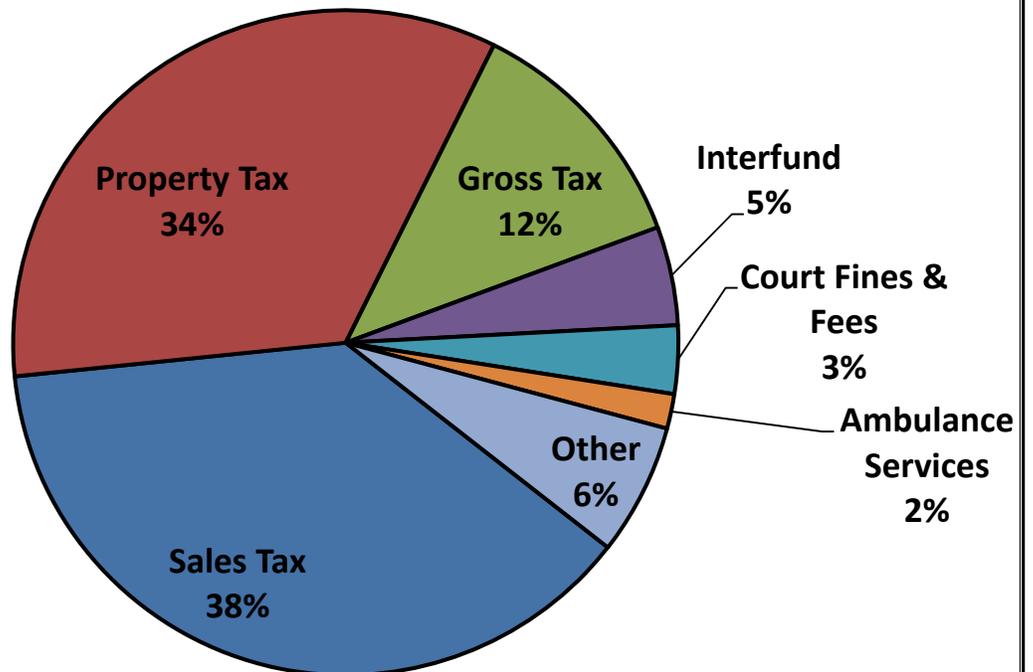
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SECTION III
GENERAL FUND

2016 Budget General Fund by Expenditure Types



2016 Budget General Fund Revenues by Type



DETAIL

FUND GENERAL		Revenue Sources			
CLASSIFICATION		ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE					
TAXES					
0010 .	Ad Valorem, Current	\$ 29,958,823	\$ 32,939,358	\$ 33,619,552	\$ 36,259,047
0020 .	Ad Valorem, Delinquent	741,429	393,648	669,174	669,174
0025 .	Ad Valorem, Prior Yr Reversal	2,757	9,099	-	-
0030 .	Penalties and Interest	294,933	340,202	300,000	300,000
0035 .	Ad Valorem Taxes Over/Short	9	(145)	-	-
0040 .	Misc Tax Office Revenue	28,540	38,771	30,000	35,000
0046 .	Tax Certificates	1,168	1,270	1,000	1,000
0100 .	City Sales Tax	39,046,477	44,776,484	42,248,879	39,900,000
0150 .	Telephone	1,810,541	2,111,416	2,115,000	2,050,000
0160 .	Electric Power	4,111,265	4,331,675	4,300,000	4,400,000
0170 .	Gas	986,098	1,304,892	1,500,000	1,200,000
0175 .	Water	2,692,772	3,114,314	3,400,000	3,500,000
0176 .	Sanitation	464,130	469,130	560,000	510,000
0180 .	Taxicab	5,791	7,495	6,000	8,000
0190 .	Cable TV	1,356,577	1,393,580	1,500,000	1,500,000
0210 .	Mixed Beverage	439,907	639,530	500,000	625,000
0320 .	Bingo Tax	131,068	130,900	100,000	130,000
TOTAL TAXES		82,072,285	92,001,619	90,849,605	91,087,221
BUILDING PERMITS					
0500 .	Building Permits	1,654,755	1,478,723	600,000	700,000
0510 .	Alteration & Repairs	372,554	384,662	200,000	275,000
0515 .	Temporary Freight Containers	875	825	500	1,000
0520 .	Other (Fences, Signs, etc)	32,600	40,023	20,000	30,000
0530 .	Electrical Permits	13,880	16,200	13,000	13,000
0540 .	Mechanical Permits	12,835	8,255	12,000	8,000
0550 .	Plumbing Permits	52,630	60,950	50,000	60,000
0560 .	Demolition Permits	1,116	3,900	3,000	3,000
0570 .	Work on Public Property	24,700	29,960	15,000	15,000
0580 .	Temporary Plumbing & Electrical	51,540	66,300	35,000	50,000
0590 .	Temporary Sign Permits	1,700	2,310	2,500	2,500
0600 .	Public Right-Of-Way Use Fees	37,615	73,436	20,000	20,000
0620 .	Sales of Maps & Code Books	400	925	-	-
0630 .	Sale-Building Permit Issued Reports	-	-	-	-
TOTAL BUILDING PERMITS		2,257,200	2,166,469	971,000	1,177,500
HEALTH PERMITS					
0652 .	Food Service & Retail Food	93,030	79,555	77,000	77,000
0654 .	Daycare Permits	3,445	3,050	3,000	3,000
0656 .	Mobile Vendors	7,590	13,532	7,000	7,000
0658 .	Temporary Health Permits	5,320	5,490	4,000	4,000
0670 .	Swimming Pool Permits	9,444	10,950	9,000	9,000
0695 .	Miscellaneous Health Permits	67,530	72,345	67,000	67,000
TOTAL HEALTH PERMITS		186,359	184,922	167,000	167,000

DETAIL

FUND GENERAL	Revenue Sources			
CLASSIFICATION	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE (continued)				
OCCUPATIONAL PERMITS				
0700 . Oil & Gas Drilling Permits	113,400	120,275	72,000	100,000
0710 . Mobile Home Park Licenses	2,200	14,875	2,500	2,500
0720 . Electricians Licenses	-	-	-	-
0730 . Beer License	29,108	40,245	30,000	35,000
0740 . Taxi & Peddler Permits	3,900	3,973	2,000	2,000
0750 . Certificate of Occupancy	2,120	3,091	2,000	2,000
TOTAL OCCUPATIONAL PERMITS	150,728	182,459	108,500	141,500
ZONING FEES				
0800 . Zoning Fees	29,985	49,110	20,000	40,000
0810 . Subdivision Plat Fees	33,862	38,232	25,000	40,000
0820 . Board of Adjustment Fees	56,200	27,600	2,000	2,000
0830 . Misc Review Fees	2,950	3,075	2,500	3,000
TOTAL ZONING FEES	122,997	118,017	49,500	85,000
OTHER				
0840 . Lot Deposits	6,000	6,000	5,000	5,000
0841 . Vacation Fee	72,119	72,426	6,000	6,000
0842 . Sketch Plan Fee	12,450	10,350	10,000	10,000
0845 . Alarm Permit Fees	100,792	99,120	85,000	85,000
0875 . Sale Of Comprehensive Plans	125	-	-	-
0880 . Certifies Copies of Ordinance	-	18	-	-
0890 . Certificate of Occupancy	14,621	11,430	10,000	10,000
TOTAL OTHER	206,107	199,344	116,000	116,000
ANIMAL CONTROL				
0900 . Pet Licenses	93,365	93,714	85,000	90,000
0910 . Impoundment Fees	11,215	10,925	12,000	12,500
0920 . Adoption Fees	27,046	42,704	30,000	34,000
0925 . Microchipping	6,643	8,527	7,000	12,500
0930 . Pick Up Fees	2,065	3,520	2,000	4,000
0940 . Euthanasia Fees	2,540	2,510	2,000	2,500
0950 . Boarding Fees	324	600	1,000	500
0960 . Quarantine Fees	7,930	7,598	6,000	6,000
0970 . Auction Fees	8	2	-	-
0980 . Permit- Wild Animals	400	275	400	200
0990 . Dip	360	345	100	100
1000 . Spay/Neuter Deposits	63,035	66,126	60,000	65,000
1010 . Pets Programs	-	-	-	-
1020 . Cremations	-	40	-	-
1090 . Miscellaneous	3,784	3,361	3,000	3,000
TOTAL ANIMAL CONTROL	218,715	240,247	208,500	230,300

DETAIL

FUND GENERAL	Revenue Sources			
CLASSIFICATION	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE (continued)				
FINES AND FORFEITURES				
1100 . Municipal Court Receipts	3,824,473	3,658,555	4,250,000	3,600,000
1102 . Municipal Court -CVE Files	5,349	52,985	-	-
1105 . Municipal Court- Child Safety	20,317	36,161	22,000	25,000
1120 . Report Copies	25,780	21,198	10,000	8,000
TOTAL FINES AND FORFEITURES	3,875,919	3,768,899	4,282,000	3,633,000
RECREATION FEES				
2110 . Showmobile	10,635	6,118	6,000	6,000
2200 . Pools-Rentals & Fees	45,557	76,500	55,000	125,000
2210 . Facilities Rental	50,820	69,556	50,000	75,000
2250 . Recreation Fees	19,017	27,084	20,000	30,000
2260 . Concessions	-	-	-	-
TOTAL RECREATION FEES	126,029	179,258	131,000	236,000
INTEREST INCOME				
3000 . Interest	506,659	650,914	450,000	600,000
3010 . Interest- Non Pooled	7,523	13,045	15,000	15,000
TOTAL INTEREST INCOME	514,182	663,959	465,000	615,000
HEALTH DEPARTMENT SERVICES				
4052 . Water Sample Tests	-	-	-	-
4054 . Pregnancy Test	4,735	4,640	4,735	4,735
4056 . VD Test	7,839	9,431	7,800	8,400
4057 . HIV Testing	6,467	5,820	2,000	4,000
4059 . Flu Shots (Adults/Children)	5,375	11,470	4,800	2,000
4069 .				
4060 . Immunizations	-	-	-	-
4061 . Medicare Flu Shots	4,800	-	4,800	3,000
4063 . Hepatitis B Vaccine	10,710	27,715	10,000	15,000
4064 . Miscellaneous Health Tests	558	955	1,000	500
4066 . TB Testing	5,250	5,065	3,000	6,000
4067 . Adult Immunizations	33,970	35,050	20,000	30,000
4070 . TMHP-TX Medicaid & Healthcare (EPSDT- Women & Children)	-	-	-	-
4072 . Pap Smear	-	10	-	-
4073 . Clinical Visit	390	720	500	700
TOTAL HEALTH DEPT. SERVICES	80,094	100,876	58,635	74,335

DETAIL

FUND GENERAL		Revenue Sources			
CLASSIFICATION		ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE (continued)					
AMBULANCE					
4100 .	Ambulance Revenue	3,533,761	3,656,364	3,900,000	3,700,000
4102 .	Affadavit Preperation Fee	3,100	4,074	3,000	3,000
4103 .	Uncollectible Ambulance Charges	(1,700,000)	(1,850,000)	(1,900,000)	(1,850,000)
TOTAL AMBULANCE		1,836,861	1,810,438	2,003,000	1,853,000
INTERGOVERNMENTAL CHARGES					
4315 .	Arrest Fees	5,286	4,607	5,500	20,000
4350 .	Midland Memorial Hospital	-	-	-	-
4363 .	DMMD ED	33,000	33,000	33,000	33,000
4634 .	TIRZ ED	33,000	33,000	33,000	33,000
4365 .	Midland Emergency Communication	97,703	101,671	95,000	90,000
4367 .	Midland Economic Development Co	221,551	242,687	246,759	239,844
4368 .	Midland College	10,893	10,617	10,000	10,000
TOTAL INTERGOV. CHARGES		401,433	425,582	423,259	425,844
OTHER					
4910 .	Paving Cuts	32,430	37,240	35,000	30,000
4930 .	Airport Security Service	26,453	23,628	25,000	25,000
4940 .	Storage of Impunded Whenicles	-	40,000	-	10,000
4945 .	Gas Contract Administration Fees	-	-	-	-
4950 .	Lot Clearing	24,946	26,048	15,000	20,000
4951 -	Record Lot Cleaning	-	124	1,500	2,500
4960 .					
4962 .	TDH Program Income	-	-	-	-
4368 .	TDH Immunization Program Income	30,475	29,320	30,000	30,000
TOTAL OTHER		114,304	156,360	106,500	117,500
INTERFUND TRANSFERS					
5002 .	Unclaimed Property Fund	(468)	364	-	-
5005 .	General Construction Fund	1,408,822	166,450	-	-
5300 .	Water and Sewer Fund	750,000	750,000	-	750,000
5780 .	Workers' Compensation Fund	-	-	-	-
5782 .	General Liability Fund	-	-	-	-
TOTAL INTERFUND TRANSFERS		2,158,354	916,814	-	750,000
INTERFUND CHARGES					
5820 .	Warehouse Fund	30,012	26,034	19,563	52,906
5825 .	Hotel/Motel Fund	26,813	21,613	35,533	22,948
5830 .	Water and Sewer fund	1,388,229	1,300,289	1,103,177	1,588,293
5840 .	Sanitation Fund	537,362	598,626	639,896	644,265
5850 .	Golf Course Fund	103,341	110,589	125,309	129,553

DETAIL

FUND GENERAL		Revenue Sources			
CLASSIFICATION		ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE (continued)					
5870 .	Airport Operations Fund	1,368,159	1,500,000	1,600,000	1,758,800
5872 .	Scharbauer Sports Complex Fund	360,393	379,525	511,451	654,458
5875 .	Garage Fund	479,031	550,586	500,948	419,857
5880 .	Community Dev Fund Direct Charge	240,336	61,732	-	-
TOTAL INTERFUND CHARGES		4,533,676	4,548,994	4,535,877	5,271,080
PARKING FEES					
6000 .	Parking Permits	3,116	2,932	3,000	3,000
6010 .	Parking Lots	9,600	9,600	10,000	10,000
TOTAL PARKING FEES		12,716	12,532	13,000	13,000
RENTALS					
6100 .	Stadium Rental	-	-	-	-
6150 .	Commercial	5,592	5,592	5,500	5,500
6190 .	Miscellaneous Rentals	2,752	2,652	2,752	2,752
TOTAL RENTALS		8,344	8,244	8,252	8,252
GOVERNMENTAL CONTRIBUTIONS					
7005 .	Governmental Contributions	43,789	26,571	84,000	1,339,510
7007 .	FHLB Affordable Housing	-	-	-	-
7010 .	Emergency Management	66,934	75,793	30,000	30,000
7015 .	Govt Contr-CJD	58,380	-	-	-
7019 .	Auto Theft Prevention Auth	-	-	-	-
7020 .	Unified Work Program	-	225	-	-
7022 .	State Dept of Highways - STEP	7,100	12,707	21,000	17,297
7023 .	VCLG Program	40,380	42,615	42,000	42,000
7024 .	State Department of Health	342,443	387,902	392,912	414,514
7025 .	MAC Claim- Health Dept	-	35,120	-	47,304
7026 .	HIDTA Grant	181,299	185,536	160,400	156,600
7028 .	Juvenile Accountability	-	-	-	-
7029 .	Combating Underage Drinking	1,781	-	-	-
7030 .	Homeland Security Grant	-	-	-	-
TOTAL GOV. CONTRIBUTIONS		742,106	766,469	730,312	2,047,225
MISCELLANEOUS					
7200 .	Civic Contributions	600,450	649,684	-	-
8050 .	Cash Over or Short	614	3,020	-	-
8070 .	Discounts Earned	29	22	-	-
8480 .	Reimbursement of Budget Expense	288,061	159,610	-	-
8490 .	Unclassified	94,251	147,176	-	-
9000 .	Right-Of-Way or Air Way Sales	-	260	-	-
9010 .	Sale of Assets	350,000	-	-	-

DETAIL

DETAIL				
FUND GENERAL	Revenue Sources			
CLASSIFICATION	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE (continued)				
9045 . Sale of Minor Equipment	30,459	2,695	-	-
9050 . Sale of Impounded Cars	-	-	-	-
9052 . Sale of Confiscated Equipment	7,870	-	10,000	5,000
9053 . Sale of Recycables	-	191	-	-
9060 . Sale of Scrap	40	-	-	-
9111 . Gain/Loss Sale of Securities	(5,510)	6,286	-	-
9112 . Inc/Dec in Fair Value of Investments	(1,402,335)	653,416	-	-
9150 . Recovery of Damages to City Property	16,314	541	-	-
9155 . Legal Restitution	11,482	4,139	-	-
9999 . Miscellaneous	-	-	185,015	50,000
TOTAL MISCELLANEOUS	(8,275)	1,627,040	195,015	55,000
GRAND TOTAL	\$ 99,610,134	\$ 110,078,542	\$ 105,421,955	\$ 108,103,757

EXPENDITURE SUMMARY

GENERAL FUND

	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
EXPENDITURES BY DEPARTMENT				
000 Legislative	\$ 48,878	\$ 41,499	\$ 36,902	\$ 35,107
005 City Manager's Office	\$ 1,429,161	\$ 1,640,030	\$ 1,640,605	\$ 1,594,234
010 Municipal Court	\$ 1,967,907	\$ 2,015,666	\$ 1,999,985	\$ 1,965,389
015 Legal Department	\$ 1,084,684	\$ 1,146,318	\$ 1,138,021	\$ 1,017,883
020 City Secretary	\$ 321,417	\$ 348,363	\$ 316,270	\$ 334,316
025 Administrative Services	\$ 648,005	\$ 825,842	\$ 1,124,142	\$ 1,314,631
030 CISD	\$ 6,674,470	\$ 6,506,778	\$ 7,218,943	\$ 7,981,538
035 Finance	\$ 2,205,458	\$ 2,260,620	\$ 2,232,672	\$ 2,185,049
040 General Services	\$ 1,846,221	\$ 1,850,223	\$ 2,194,692	\$ 1,897,510
075 Development Services	\$ 2,818,001	\$ 3,266,776	\$ 3,719,573	\$ 3,626,267
080 Engineering	\$ 8,225,653	\$ 9,027,960	\$ 15,309,468	\$ 16,061,502
090 Community Services	\$ 9,929,676	\$ 9,714,967	\$ 10,759,181	\$ 10,872,733
110 Police	\$ 24,138,013	\$ 25,041,891	\$ 26,107,209	\$ 26,085,837
115 Fire	\$ 22,739,943	\$ 24,429,436	\$ 25,115,515	\$ 25,605,244
150 Non-Departmental	\$ 3,151,706	\$ 4,066,925	\$ 5,823,840	\$ 5,248,531
199 interfund Transfers	\$ 565,834	\$ 590,937	\$ 684,937	\$ 2,277,986
GRAND TOTAL	\$ 87,795,027	\$ 92,774,231	\$ 105,421,955	\$ 108,103,757
TYPE OF EXPENDITURE				
Personnel	\$ 61,691,381	\$ 65,360,350	\$ 66,919,121	\$ 68,175,256
Commodities	\$ 2,241,138	\$ 2,145,362	\$ 2,335,687	\$ 2,420,500
Contractual	\$ 19,799,801	\$ 20,917,664	\$ 24,470,427	\$ 26,368,590
Maintenance of Structures	\$ 1,737,659	\$ 1,698,344	\$ 2,226,050	\$ 1,837,800
Maintenance of Equipment	\$ 747,114	\$ 716,778	\$ 923,836	\$ 637,716
Misc/Interfund Transfers to Projects	\$ 17,900,591	\$ 24,183,483	\$ 3,017,026	\$ 3,056,865
Capital	\$ 154,766	\$ 363,971	\$ 5,529,808	\$ 5,607,030
GRAND TOTAL	\$ 104,272,450	\$ 115,385,952	\$ 105,421,955	\$ 108,103,757

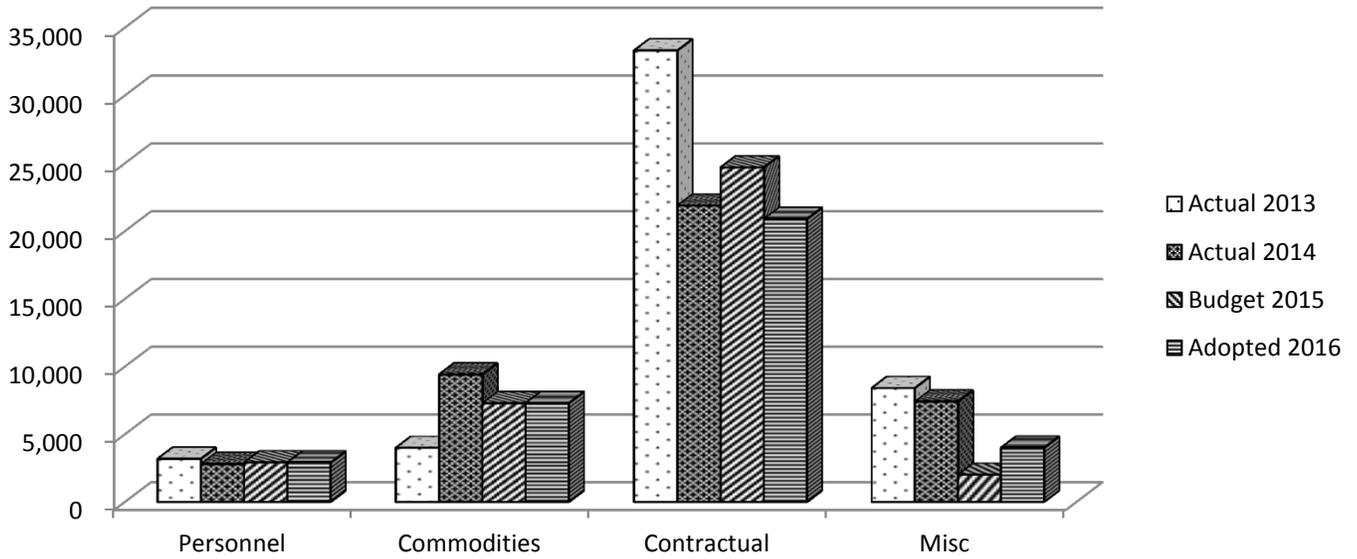
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
LEGISLATIVE
000**

**UNIT
LEGISLATIVE
0000**

Expenditure Trends



FUNCTION: The powers of government, as outlined by the City Charter and other laws, are maintained by the Mayor and Council. This body is responsible for policy leadership, the general direction of the City's government, and the appointment of various boards as the occasion arises.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL	DEPARTMENT LEGISLATIVE 000		UNIT LEGISLATIVE 0000	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 2,950	\$ 2,600	\$ 2,700	\$ 2,700
Other Benefits	226	199	207	207
TOTAL PERSONNEL	3,176	2,799	2,907	2,907
COMMODITIES				
2010. Office Supplies	1,493	1,542	1,000	1,000
2200. Food	2,428	7,867	6,300	6,300
2570. Clothing, Dry Goods, Etc.	67	-	-	-
TOTAL COMODITIES	3,988	9,409	7,300	7,300
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	244	273	-	-
3240. Binding Printing & Reproduction	117	4	-	-
3450. Consulting Fees	27,432	11,057	12,000	5,000
3510. Travel	5,013	8,127	10,000	12,000
3520. Dues & Subscriptions	-	125	500	500
3530. Training, Registration Fees, Etc.	477	2,300	2,195	3,400
3900. Mileage	21	-	-	-
TOTAL CONTRACTUAL	33,304	21,886	24,695	20,900
MISCELLANEOUS				
6990 Miscellaneous	8,410	7,405	2,000	4,000
TOTAL MISCELLANEOUS	8,410	7,405	2,000	4,000
GRAND TOTAL	\$ 48,878	\$ 41,499	\$ 36,902	\$ 35,107

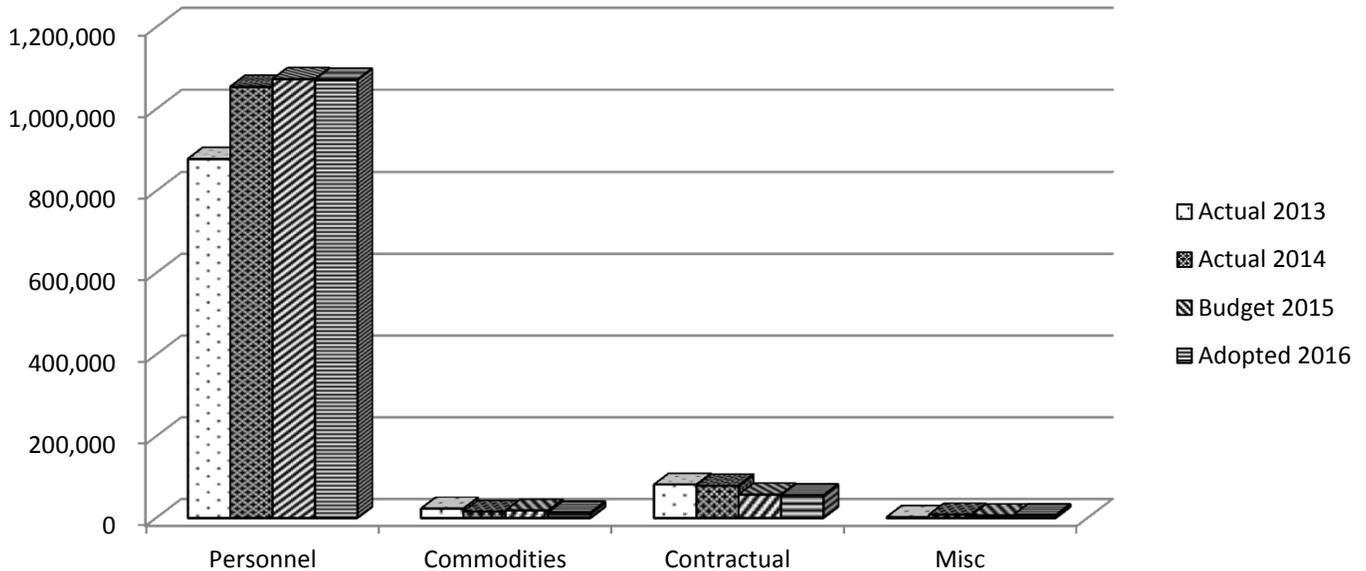
UNIT SUMMARY

FUND
GENERAL
001

DEPARTMENT
ADMINISTRATION
005

UNIT
CITY MANAGER'S OFFICE
0005

Expenditure Trends



FUNCTION: The City Manager is the chief administrative officer of the City. He and his office are responsible directly to the Council for the execution of policies of the Council. This office is responsible for the enforcement of all laws, the appointment of all department managers with the approval of the Council, except the City Attorney, City Secretary, and the Municipal Court Judge and performs duties prescribed by the City Charter and the City Council.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Return or direct citizen calls for service the same day and follow up each call for service within 48 hours	100%	100%	100%
Address a minimum of 25 citizen and employee groups per year to communicate City initiatives, projects and programs	25	25	25
Facilitate at least 12 annual open discussions between individual department managers and the Mayor and City Council	12	12	12

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ADMINISTRATION 005		UNIT CITY MANAGER'S OFFICE 0005	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 621,642	\$ 732,046	\$ 780,576	\$ 806,628
Other Benefits	256,886	322,572	292,759	265,287
TOTAL PERSONNEL	878,528	1,054,618	1,073,335	1,071,915
COMMODITIES				
2010. Office Supplies	9,392	8,137	7,500	7,500
2020. Educational, Training Supplies	278	199	-	-
2115. Minor Furniture & Fixtures	105	-	500	500
2200. Food	12,963	7,127	5,000	5,000
2220. Ice	2	-	5,000	-
TOTAL COMMODITIES	22,741	15,464	18,000	13,000
CONTRACTUAL SERVICES				
3010. Communication	114	-	-	-
3212. Equipment Rental - External	4,647	4,720	-	-
3213. Hire of Equipment - Technology	4,260	2,453	3,482	4,246
3220. Advertising	-	1,842	-	3,000
3230. Laundry & Cleaning	26	24	-	-
3240. Binding, Printing & Reproduction	4,974	6,661	4,000	3,000
3280. Temporary Help	161	4,419	-	-
3360. Spec Postage, Express Shipping	-	28	-	-
3390. Other Special Services	186	408	1,000	-
3510. Travel	51,011	38,626	40,000	34,900
3520. Dues & Subscriptions	6,936	6,267	6,000	6,000
3530. Training, Registration Fees, Etc.	7,914	7,440	2,780	4,300
3550. Employee Awards	63	6,325	-	-
3900. Mileage	50	-	-	-
3990. Other	1,291	-	-	-
TOTAL CONTRACTUAL	81,631	79,213	57,262	55,446
MISCELLANEOUS				
6990. Miscellaneous	2,143	8,016	6,000	7,000
TOTAL MISCELLANEOUS	2,143	8,016	6,000	7,000
GRAND TOTAL	\$ 985,042	\$ 1,157,310	\$ 1,154,597	\$ 1,147,361

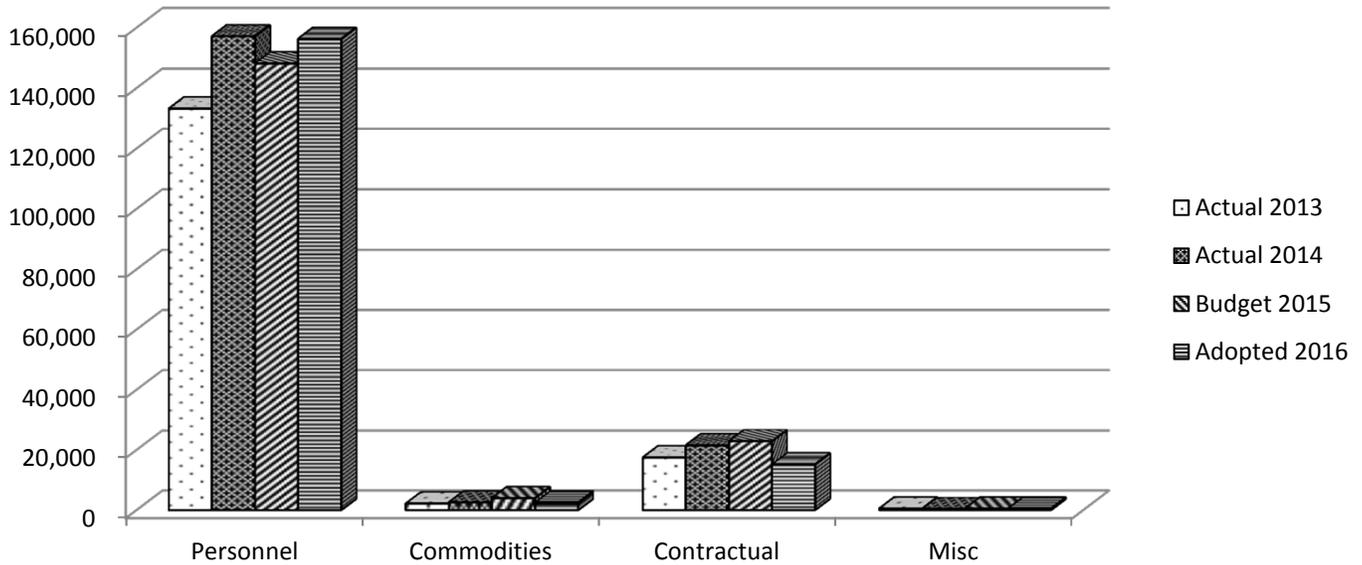
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ADMINISTRATION
005**

**UNIT
PUBLIC COMMUNICATIONS
0007**

Expenditure Trends



FUNCTION: The Public Communications Office handles all media and public relations for the City of Midland representing every department/division; handles special projects for the City Manager's Office and City Council including but not limited to Annual Report, Mayor's State of the City Address, and various public relations or marketing projects as they arise; assists in marketing and special projects for all other departments. Manages and oversees the Citizen's Action Center and various other resident communication tools such as City of Midland newsletters, educational programs (Such as Midland 101), social media memberships, and City TV programming. Manager of city branding, logos, and images; designs, maintains, and produces the City of Midland website, social media sites, and other promotional print material as directed.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Send a minimum of 120 press releases to media outlets, employees, and City Council to educate the public	100%	100%	100%
Script, shoot, and edit at least 36 informational videos	36	36	36
Maintain daily activity on social media sites	100%	100%	100%
Manage city website updates and improvements by conducting weekly evaluations.	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	ADMINISTRATION 005		COMMUNICATIONS 0007	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 92,153	\$ 109,942	\$ 106,512	\$ 112,224
Overtime	330	-	-	-
Other Benefits	40,710	47,227	41,629	44,090
TOTAL PERSONNEL	133,193	157,169	148,141	156,314
COMMODITIES				
2010. Office Supplies	2,120	2,516	2,500	2,000
2120. Minor Equipment, Instruments, Tools	-	77	1,500	500
2155. Minor Computer Hardware & Periph	30	-	-	-
2200. Food	12	-	-	-
2620. Postage	-	13	-	-
TOTAL COMMODITIES	2,162	2,607	4,000	2,500
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	8,466	7,963	8,681	1,190
3213. Hire of Equipment - Technology	2,010	1,458	1,650	1,650
3220. Advertising	100	2,496	750	750
3240. Binding, Printing & Reproduction	605	253	1,700	500
3390. Other Special Services	541	745	2,288	4,788
3510. Travel	1,893	6,299	4,200	4,200
3520. Dues & Subscriptions	130	130	300	300
3530. Training, Registration Fees, Etc.	3,255	1,960	3,000	1,500
3900. Mileage	75	230	-	300
3990. Other	400	20	300	-
TOTAL CONTRACTUAL	17,475	21,553	22,869	15,178
MISCELLANEOUS				
6990. Miscellaneous	534	359	500	500
TOTAL MISCELLANEOUS	534	359	500	500
GRAND TOTAL				
	\$ 153,364	\$ 181,688	\$ 175,510	\$ 174,492

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT ADMINISTRATION 005	UNIT PUBLIC COMMUNICATIONS 0007		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
PIO		<u>1</u>	<u>1</u>	<u>1</u>
	TOTAL	<u>1</u>	<u>1</u>	<u>1</u>
PROFESSIONAL				
Multimedia Developer		<u>1</u>	<u>1</u>	<u>1</u>
	TOTAL	<u>1</u>	<u>1</u>	<u>1</u>
BASE SALARIES				\$ 120,882
LONGEVITY				378
FRINGE BENEFITS				<u>35,054</u>
GRAND TOTAL		<u>2</u>	<u>2</u>	<u>2</u>
				\$ <u>156,314</u>

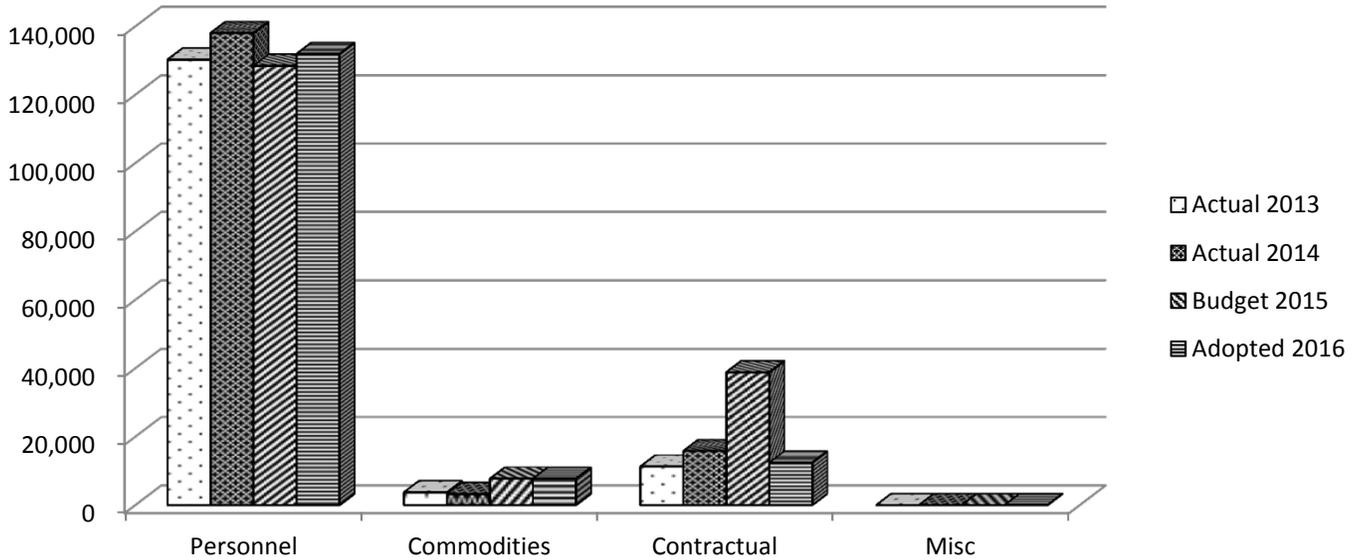
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ADMINISTRATION
005**

**UNIT
DOWNTOWN DEVELOPMENT
0008**

Expenditure Trends



FUNCTION: Personnel of the Downtown Development Department are responsible for coordinating the resources available and necessary for the rejuvenation and redevelopment of downtown Midland. The department serves as a resource for City departments, development partners, developers and the general public. Downtown Development scope of works focuses within the TIRZ and DMMD boundaries and assists in other development areas of the City where there is a potential connection to the downtown. Downtown Development partners work together to anticipate and address potential challenges and opportunities related but not limited to housing, parking, transportation and safety, events/activities, meeting space, and business retention/expansion in the downtown area.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Create Local Sales Tax Allocation Area Report and Mixed Beverage Tax Summary	50%	75%	100%
Facilitate the final funding of TIRZ Projects	50%	90%	100%
Catalog Downtown Properties and Projects Data	25%	50%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND	DEPARTMENT		UNIT	
001	ADMINISTRATION		DOWNTOWN DEV	
	005		0008	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 95,183	\$ 102,053	\$ 95,928	\$ 98,808
Other Benefits	35,061	35,969	32,538	33,120
TOTAL PERSONNEL	130,244	138,022	128,466	131,928
COMMODITIES				
2010. Office Supplies	-	199	2,000	2,000
2115. Minor Furniture & Fixtures	3,493	-	-	-
2120. Minor Equipment, Instruments, Tools	12	-	100	100
2155. Minor Computer Hardware & Periph	-	-	800	800
2160. Computer Software & Supplies	-	1,003	1,100	1,100
2200. Food	205	2,018	2,000	2,000
2570. Clothing, Dry Goods, Etc.	-	-	200	200
2620. Postage	-	28	1,500	1,500
TOTAL COMMODITIES	3,710	3,248	7,700	7,700
CONTRACTUAL SERVICES				
3220. Advertising	-	2,450	3,500	3,500
3240. Binding, Printing & Reproduction	-	-	5,000	5,000
3280. Temporary Help	10,008	5,380	13,000	-
3510. Travel	1,229	4,550	9,770	-
3520. Dues & Subscriptions	-	1,700	1,500	1,500
3530. Training, Registration Fees, Etc.	-	1,705	5,055	1,409
3540. Educational Assistance	-	-	1,000	1,000
TOTAL CONTRACTUAL	11,237	15,785	38,825	12,409
MISCELLANEOUS				
6990. Miscellaneous	-	10	-	-
TOTAL MISCELLANEOUS	-	10	-	-
GRAND TOTAL	\$ 145,190	\$ 157,065	\$ 174,991	\$ 152,037

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT ADMINISTRATION 005	UNIT DOWNTOWN DEVELOPMENT 0008		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Downtown Development Director	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 105,957
LONGEVITY				234
FRINGE BENEFITS				<u>25,737</u>
GRAND TOTAL	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	\$ <u><u>131,928</u></u>

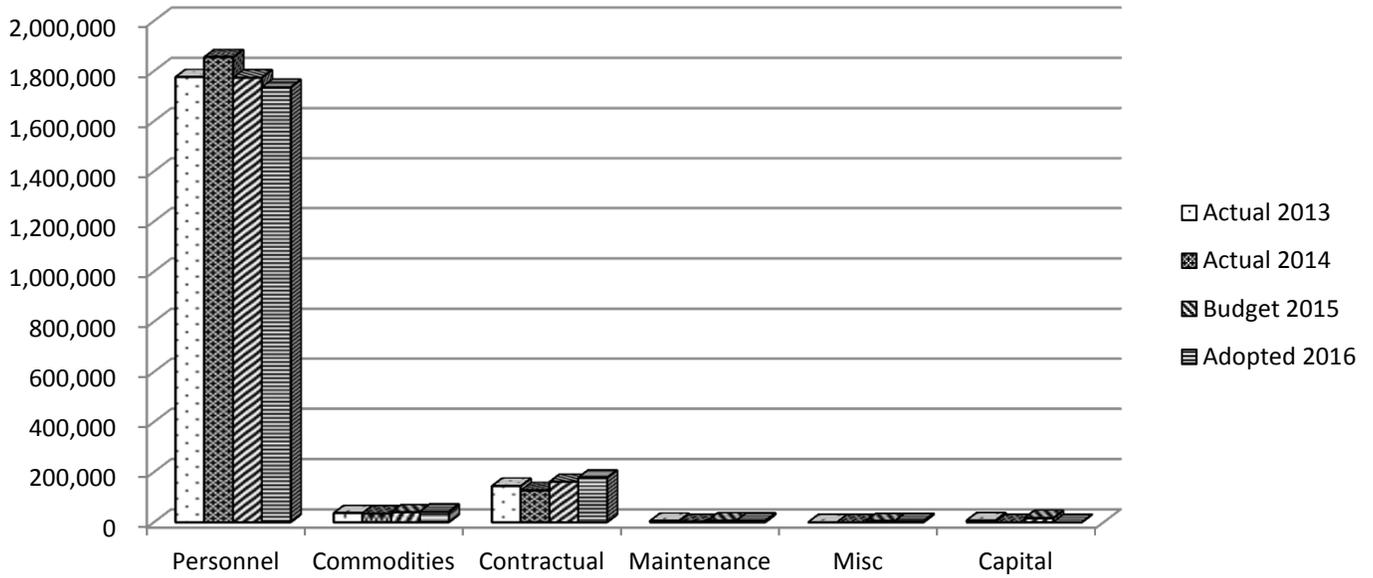
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
MUNICIPAL COURT
010**

**UNIT
MUNICIPAL COURT
0010**

Expenditure Trends



FUNCTION: The Municipal Court Judge is appointed by the City Council and holds court five days a week. The office personnel are under the general direction of the Municipal Court Judge. The office prepares and maintains records and files which pertain to court procedure. The department also serves warrants and in general makes collections for all fines assessed by the Judge.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT MUNICIPAL COURT 010		UNIT MUNICIPAL COURT 0010	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 1,132,297	\$ 1,169,920	\$ 1,196,544	\$ 1,187,268
Overtime	17,164	16,110	15,608	15,608
Other Benefits	625,970	669,080	561,547	532,161
TOTAL PERSONNEL	1,775,432	1,855,109	1,773,699	1,735,037
COMMODITIES				
2010. Office Supplies	16,196	12,456	17,000	17,000
2115. Minor Furniture & Fixtures	-	389	1,800	1,800
2120. Minor Equipment, Instruments & Tools	5,361	4,150	2,400	2,400
2155. Minor Computer Hardware & Periph	5,060	7,674	3,000	3,000
2160. Computer Software & Supplies	3,688	3,129	4,000	4,000
2200. Food	-	157	130	130
2320. Medical Supplies	-	-	100	100
2540. Ammunition	596	883	900	3,000
2570. Clothing, Dry Goods, Etc.	2,937	1,607	2,700	3,500
2620. Postage	1,977	4,602	6,500	6,500
2630. Security Badges & Decal Supplies	94	-	700	700
TOTAL COMMODITIES	35,908	35,048	39,230	42,130
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	50,083	37,054	55,287	59,353
3212. Equipment Rental - External	2,313	3,238	2,784	2,784
3230. Laundry & Cleaning	3,602	3,609	3,200	3,200
3240. Binding, Printing & Reproduction	14,872	5,732	13,000	19,050
3270. Notary Bonds	71	-	220	220
3280. Temporary Help	-	-	2,325	2,325
3350. Bank Services	16,271	23,961	23,000	24,275
3360. Special Postage & Express Shipping	154	16	140	140
3390. Other Special Services	448	440	4,500	4,500
3490. Associate Judge Fees	26,370	25,290	26,500	26,500
3510. Travel	14,539	12,437	14,200	16,900
3520. Dues & Subscriptions	1,784	915	2,000	2,500
3525. Legal & Technical Reference Materials	8,810	11,280	8,000	8,000
3530. Training, Registration Fees, Etc.	4,279	2,390	4,250	6,825
3900. Mileage	56	37	600	600
3920. Rent	450	464	450	450
TOTAL CONTRACTUAL	144,100	126,861	160,456	177,622
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	236	155	100	100
TOTAL STRUCTURES	236	155	100	100

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT MUNICIPAL COURT 010		UNIT MUNICIPAL COURT 0010	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	4,970	1,190	6,000	6,000
TOTAL EQUIPMENT	4,970	1,190	6,000	6,000
MISCELLANEOUS				
6830. Court Cost, Jury & Filing Fees	(48)	(2,699)	4,500	4,500
TOTAL MISCELLANEOUS	(48)	(2,699)	4,500	4,500
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8490. Data Processing Equipment	7,309	-	10,000	-
8530. Other Equipment	-	-	6,000	-
TOTAL EQUIPMENT	7,309	-	16,000	-
GRAND TOTAL	\$ 1,967,907	\$ 2,015,666	\$ 1,999,985	\$ 1,965,389

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT MUNICIPAL COURT 010		UNIT MUNICIPAL COURT 0010	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Municipal Court Judge	2	2	2	
Court Administrator	1	1	1	
Court Coordinator	0	1	1	
TOTAL	<u>3</u>	<u>4</u>	<u>4</u>	
TECHNICAL				
Accounting Assistant	1	0	0	
Chief Warrant Officer	1	1	1	
Warrant Officer	2	2	2	
Bailiff	2	2	2	
TOTAL	<u>6</u>	<u>5</u>	<u>5</u>	
CLERICAL				
Account Clerk	4	4	4	
Administrative Assistant	1	1	1	
Executive Assistant	2	2	2	
Indigent Coordinator	1	0	0	
Juvenile Service Coordinator	1	1	1	
Records Specialist	4	5	5	
Records Supervisor	1	0	0	
Time Pay Coordinator	0	1	1	
TOTAL	<u>14</u>	<u>14</u>	<u>14</u>	
BASE SALARIES				\$ 1,263,754
LONGEVITY				12,243
CERTIFICATION PAY				7,560
EDUCATION PAY				1,380
SPECIAL PAY				12,533
CAR ALLOWANCE				11,340
OVERTIME				15,608
FRINGE BENEFITS				<u>410,619</u>
GRAND TOTAL	<u>23</u>	<u>23</u>	<u>23</u>	\$ <u>1,735,037</u>

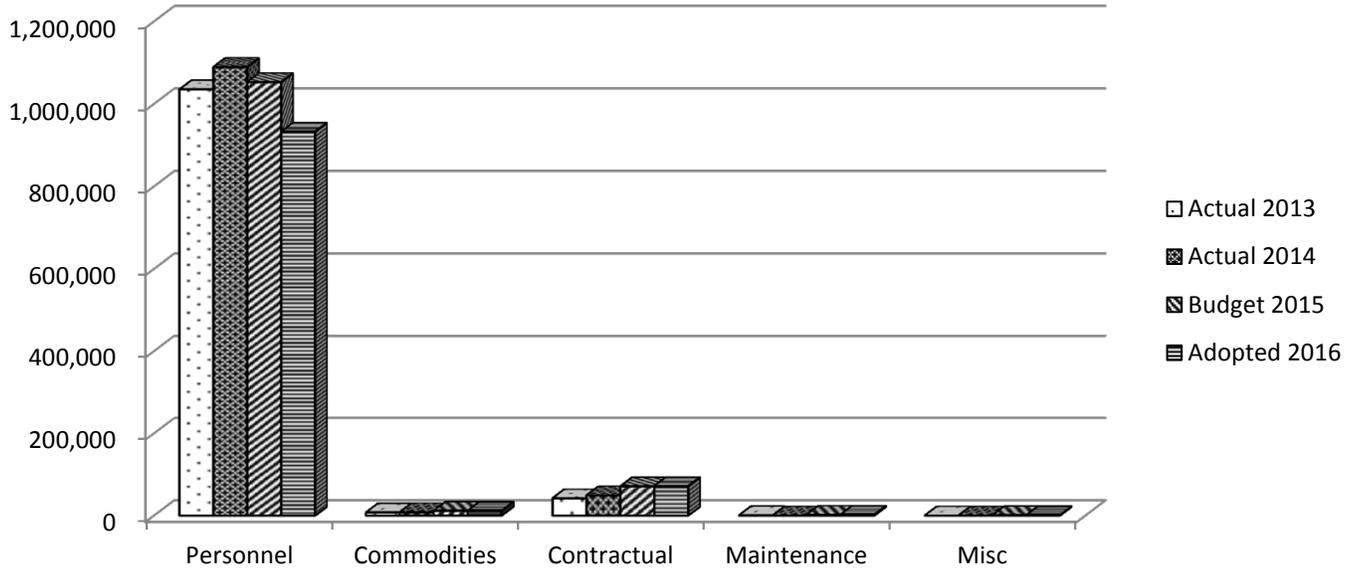
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
LEGAL
015**

**UNIT
LEGAL
0015**

Expenditure Trends



FUNCTION: The City Attorney and his staff are responsible to the City Council. The department represents the City in all law suits and hearings; provides legal advice to all departments; and prepares necessary documents in relation to contracts, ordinances, resolutions, and other legal instruments as needed.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT LEGAL 015		UNIT LEGAL 0015	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 678,042	\$ 724,631	\$ 734,504	\$ 655,580
Overtime	6,400	12,143	12,000	12,000
Other Benefits	350,444	352,414	306,521	264,985
TOTAL PERSONNEL	1,034,887	1,089,188	1,053,025	932,565
COMMODITIES				
2010. Office Supplies	5,838	6,935	7,500	7,500
2115. Minor Furniture & Fixtures	964	1,061	2,000	2,000
2120. Minor Equipment, Instruments & Tools	185	-	200	200
2155. Minor Computer Hardware & Periph	251	-	600	600
2160. Computer Software & Supplies	-	-	200	200
2200. Food	68	357	1,000	1,000
2620. Postage	-	-	20	20
TOTAL COMMODITIES	7,306	8,353	11,520	11,520
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	1,694	1,824	3,221	3,221
3213. Hire of Equipment - Technology	4,079	6,476	6,586	6,908
3263. Employee Relocation Costs	-	658	1,400	1,400
3270. Notary Bonds	-	-	150	150
3280. Temporary Help	201	-	400	400
3360. Special Postage & Express Shipping	15	8	200	200
3390. Other Special Services	597	4,483	9,000	9,000
3510. Travel	3,747	7,841	7,594	7,594
3520. Dues & Subscriptions	2,124	660	9,240	9,240
3525. Legal & Technical Reference Materials	25,215	23,427	26,460	26,460
3530. Training, Registration Fees, Etc.	4,373	3,400	5,905	5,905
3540. Educational Assistance	-	-	920	920
TOTAL CONTRACTUAL	42,045	48,776	71,076	71,398
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	-	-	900	900
5110. Machinery, Tools, & Implements	388	-	1,000	1,000
TOTAL EQUIPMENT	388	-	1,900	1,900

CITY OF MIDLAND, TEXAS

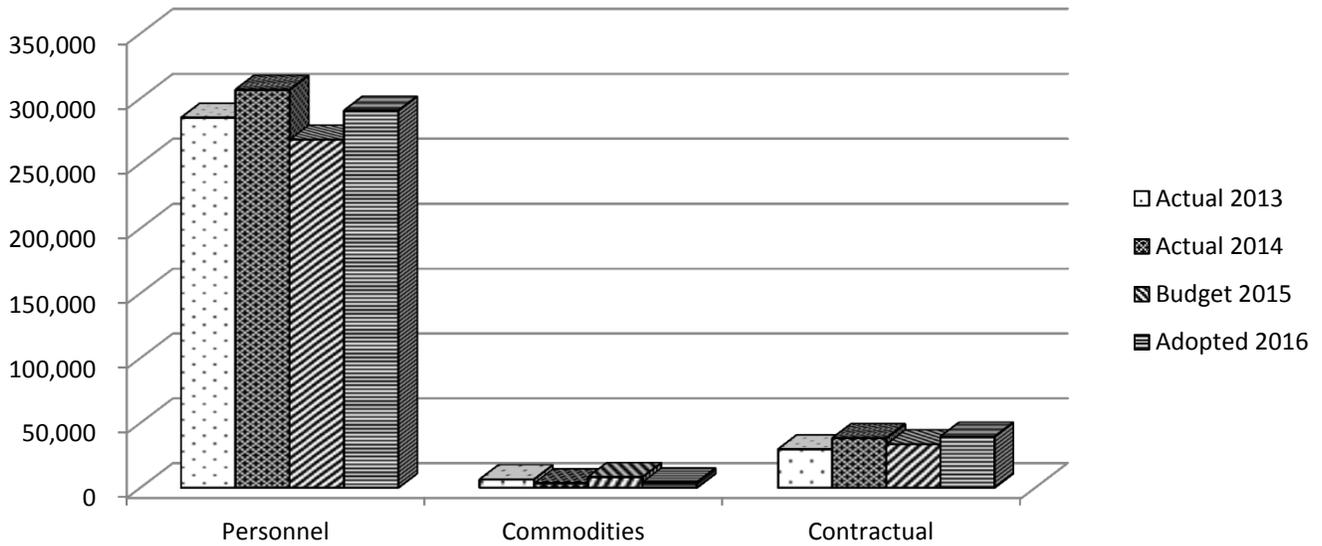
DETAIL				
FUND GENERAL 001	DEPARTMENT LEGAL 015		UNIT LEGAL 0015	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MISCELLANEOUS				
6830. Court Cost, Jury & Filing Fees	58	-	500	500
TOTAL MISCELLANEOUS	58	-	500	500
GRAND TOTAL	\$1,084,684	\$1,146,318	\$1,138,021	\$1,017,883

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT LEGAL 015			UNIT LEGAL 0015
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
City Attorney	1.00	1.00	1.00	
Executive Legal Asst/Office Mgr	1.00	0.00	0.00	
Office Manager	0.00	1.00	1.00	
TOTAL	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	
PROFESSIONAL				
Assistant City Attorney	5.00	4.00	4.00	
Texas Public Information Act Coord.	0.50	0.50	0.50	
TOTAL	<u>5.50</u>	<u>4.50</u>	<u>4.50</u>	
CLERICAL				
Legal Secretary	1.00	1.00	1.00	
TOTAL	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	
BASE SALARIES				\$ 684,811
PART TIME/TEMPORARY				8,000
LONGEVITY				4,416
CAR ALLOWANCE				12,000
SPECIAL PAY				19,813
OVERTIME				12,000
FRINGE BENEFITS				<u>191,525</u>
GRAND TOTAL	<u>8.50</u>	<u>7.50</u>	<u>7.50</u>	\$ <u>932,565</u>

UNIT SUMMARY

FUND GENERAL 001	DEPARTMENT CITY SECRETARY 020	UNIT CITY SECRETARY 0020
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Expenditure Trends



FUNCTION: This office carries out the duties outlined in the City Charter. The Secretary is required to attend all Council meetings and keep accurate minutes of the proceedings; she maintains and files all documents, books, papers, and contracts of a legal nature; she countersigns all commissions and licenses. She is the keeper of the City Seal and affixes it to documents and papers as needed when legally authorized to do so; she maintains records of all appointments to various boards and commissions. The City Secretary attends bid openings which exceed \$25,000.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT CITY SECRETARY 020		UNIT CITY SECRETARY 0020	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 188,614	\$ 201,457	\$ 189,252	\$ 209,112
Overtime	-	100	-	-
Other Benefits	96,617	105,204	78,942	81,570
TOTAL PERSONNEL	285,231	306,761	268,194	290,682
COMMODITIES				
2010. Office Supplies	3,358	3,099	2,700	2,100
2115. Minor Furniture & Fixtures	102	-	400	400
2120. Minor Equipment, Instruments & Tools	2,969	190	1,000	1,000
2160. Computer Software & Supplies	-	-	-	600
2200. Food	26	78	100	100
TOTAL COMMODITIES	6,455	3,367	4,200	4,200
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	2,779	3,509	2,550	2,550
3213. Hire of Equipment - Technology	3,056	3,201	3,311	3,454
3220. Advertising	9,208	13,545	12,300	12,300
3240. Binding, Printing & Reproduction	3,387	3,015	4,000	3,500
3270. Notary Bonds	99	-	95	100
3280. Temporary Help	-	-	450	450
3360. Special Postage & Express Shipping	165	77	80	80
3390. Other Special Services	3,081	2,246	3,300	3,300
3420. Legal Filing Fees	1,007	3,610	2,500	3,000
3510. Travel	3,256	3,786	5,040	4,500
3520. Dues & Subscriptions	1,055	973	1,150	1,650
3525. Legal & Technical Reference Materials	71	101	150	250
3530. Training, Registration Fees, Etc.	2,277	2,762	2,850	2,300
3910. Elections	287	1,381	2,000	2,000
TOTAL CONTRACTUAL	29,727	38,205	39,776	39,434
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	-	-	4,100	-
TOTAL EQUIPMENT	-	-	4,100	-
MISCELLANEOUS				
6990. Miscellaneous	26	30	-	-
TOTAL MISCELLANEOUS	26	30	-	-

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT CITY SECRETARY 020		UNIT CITY SECRETARY 0020	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8401. Furniture, Fixtures, & Office Machines	(21)	-	-	-
TOTAL EQUIPMENT	(21)	-	-	-
GRAND TOTAL	\$ 321,417	\$ 348,363	\$ 316,270	\$ 334,316

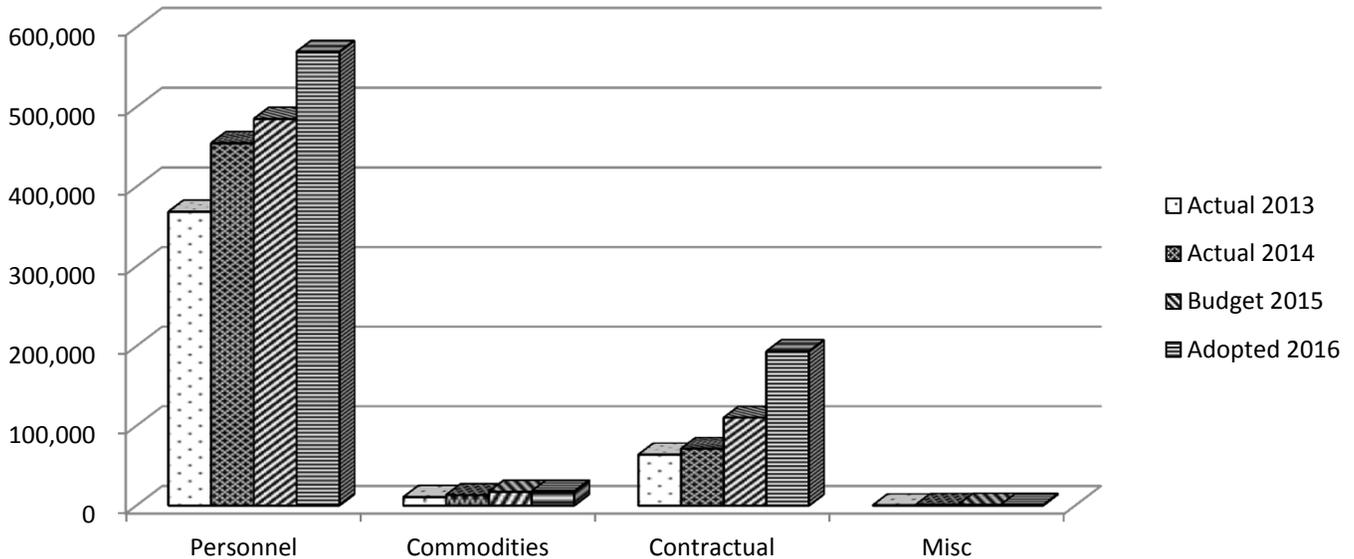
SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ADMINISTRATIVE SERVICES
025**

**UNIT
HUMAN RESOURCES
0025**

Expenditure Trends



FUNCTION: The objectives of this department are to serve all departments and divisions by recruiting permanent, part-time, and seasonal employees. The division also maintains classification and compensation schedules; keeps personnel records on all employees; directs the City's employee benefit programs; serves as a central agency for employee recognition and training programs, and conducts other activities compatible with a sound human resource management system including policy development and enforcement.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
An initial, documented response to all inquiries and requests for information within 48 hours	98%	98%	99%
Jobs posted within 48 hours of receipt of authorized request	98%	98%	98%
Positions filled within 45 days of posting date excluding positions with lengthy testing requirements	80%	85%	85%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	ADMINISTRATIVE SERVICES 025		HUMAN RESOURCES 0025	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 253,134	\$ 302,509	\$ 346,296	\$ 416,616
Overtime	123	-	-	-
Other Benefits	115,330	152,260	138,927	152,799
TOTAL 1000	368,587	454,769	485,223	569,415
COMMODITIES				
2010. Office Supplies	3,304	2,667	4,000	4,500
2020. Educational & Training Supplies	1,340	1,078	1,500	1,500
2115. Minor Furniture & Fixtures	-	340	3,000	3,000
2160. Computer Software & Supplies	3,613	5,715	4,800	4,800
2200. Food	2,250	3,355	4,000	4,000
TOTAL COMMODITIES	10,507	13,154	17,300	17,800
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	360	-	-	-
3212. Equipment Rental - External	1,432	1,968	2,000	2,000
3213. Hire of Equipment - Technology	6,103	8,305	8,561	10,054
3220. Advertising	4,575	4,339	9,300	9,300
3240. Binding, Printing & Reproduction	30	200	2,700	2,700
3270. Notary Bonds	-	86	-	-
3280. Temporary Help	7,771	3,812	5,000	41,806
3360. Special Postage/Express Shipping	596	273	600	600
3390. Other Special Services	10,089	20,102	25,000	25,000
3480. Medical Examinations	150	450	-	-
3510. Travel	3,399	1,636	7,400	7,400
3520. Dues & Subscriptions	1,182	2,035	1,500	1,500
3530. Training, Registration Fees, Etc.	3,700	3,211	4,550	4,500
3545. Mid-Management Training	7,433	10,045	18,000	18,000
3550. Employee Awards	16,762	14,415	25,000	70,000
3900. Mileage	68	193	500	500
TOTAL CONTRACTUAL	63,650	71,070	110,111	193,360
MISCELLANEOUS				
6810. Contributions, Gratuities, & Rewards	279	551	700	700
TOTAL MISCELLANEOUS	279	551	700	700
GRAND TOTAL	\$ 443,023	\$ 539,545	\$ 613,334	\$ 781,275

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT ADMINISTRATIVE SERVICES 025	UNIT HUMAN RESOURCES 0025		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Administrative Services Director	1	1	1	
HR Manager	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
PROFESSIONAL				
Systems Accountant	0	0	1	
TOTAL	<u>0</u>	<u>0</u>	<u>1</u>	
TECHNICAL				
Employee Development Coordinator	1	1	1	
HR Coordinator	0	1	1	
HR Specialist	1	0	0	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
CLERICAL				
HR Assistant	1	1	1	
Receptionist	1	1	0	
TOTAL	<u>2</u>	<u>2</u>	<u>1</u>	
BASE SALARIES				\$ 403,773
PART TIME/TEMPORARY				30,000
LONGEVITY				3,606
SPECIAL PAY				7,391
FRINGE BENEFITS				<u>124,645</u>
GRAND TOTAL	<u>6</u>	<u>6</u>	<u>6</u>	\$ <u>569,415</u>

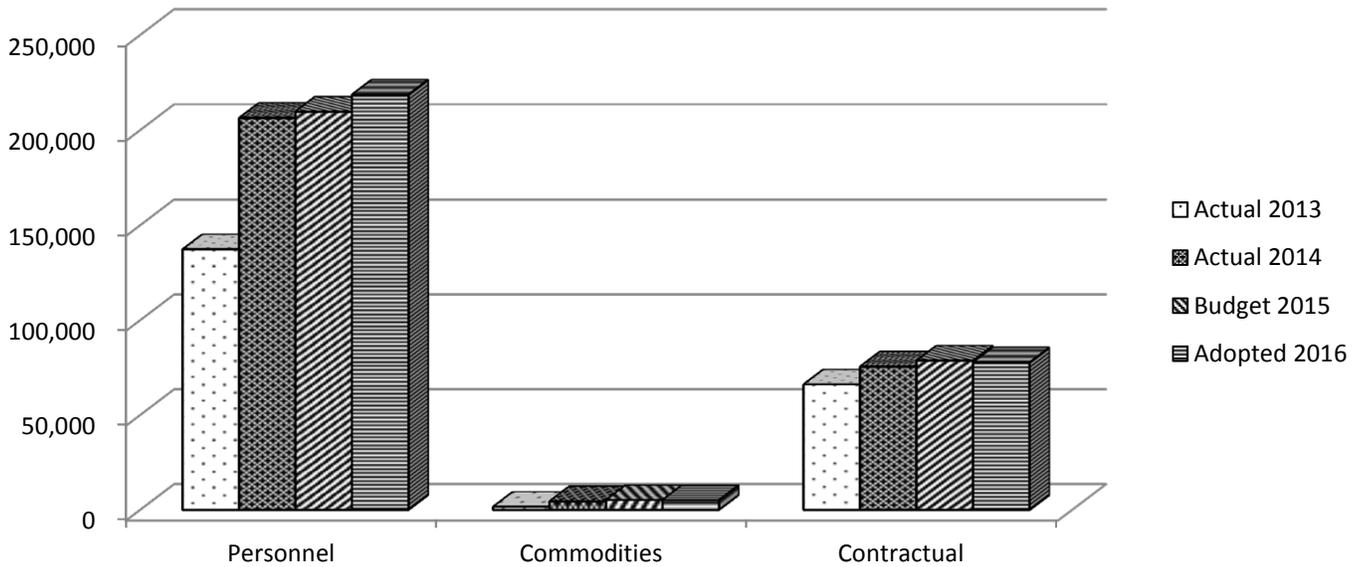
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ADMINISTRATIVE SERVICES
025**

**UNIT
EMPLOYEE HLTH & WELLNESS
0026**

Expenditure Trends



FUNCTION: The objective of this division is to promote health and wellness initiatives in the workplace, provide health and wellness services to eligible employees, retirees, and dependents via established programs and clinics. The division is also responsible for major workforce health related programs such as FMLA compliance, workers' compensation records and services, and pre-employment physical assessments.

Activity/Performance Measure

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Workers' compensation claims reported within first 24 hours	85%	90%	90%
Employees participating in annual wellness testing programs	50%	60%	60%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ADMINISTRATIVE SERVICES 025		UNIT HEALTH & WELLNESS 0026	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 86,904	\$ 129,236	\$ 148,116	\$ 151,272
Overtime	673	-	-	-
Other Benefits	49,696	77,057	61,596	67,322
TOTAL PERSONNEL	137,273	206,293	209,712	218,594
COMMODITIES				
2010. Office Supplies	41	251	400	400
2020. Educational & Training Supplies	500	167	1,000	1,000
2155. Minor Computer Hardware & Periph	-	952	-	-
2160. Computer Software & Supplies	778	1,193	750	750
2200. Food	259	168	500	500
2320. Medical Supplies	-	1,758	2,500	2,500
TOTAL COMMODITIES	1,579	4,489	5,150	5,150
CONTRACTUAL SERVICES				
3360. Special Postage, Express Shipping	-	19	-	-
3470. Lab Fees	837	1,317	-	-
3480. Medical Examinations	63,057	71,075	70,000	70,000
3510. Travel	1,427	1,870	5,100	5,100
3520. Dues & Subscriptions	102	-	900	-
3530. Training, Registration Fees, Etc.	708	1,233	2,650	2,650
TOTAL CONTRACTUAL	66,130	75,515	78,650	77,750
GRAND TOTAL	\$ 204,983	\$ 286,297	\$ 293,512	\$ 301,494

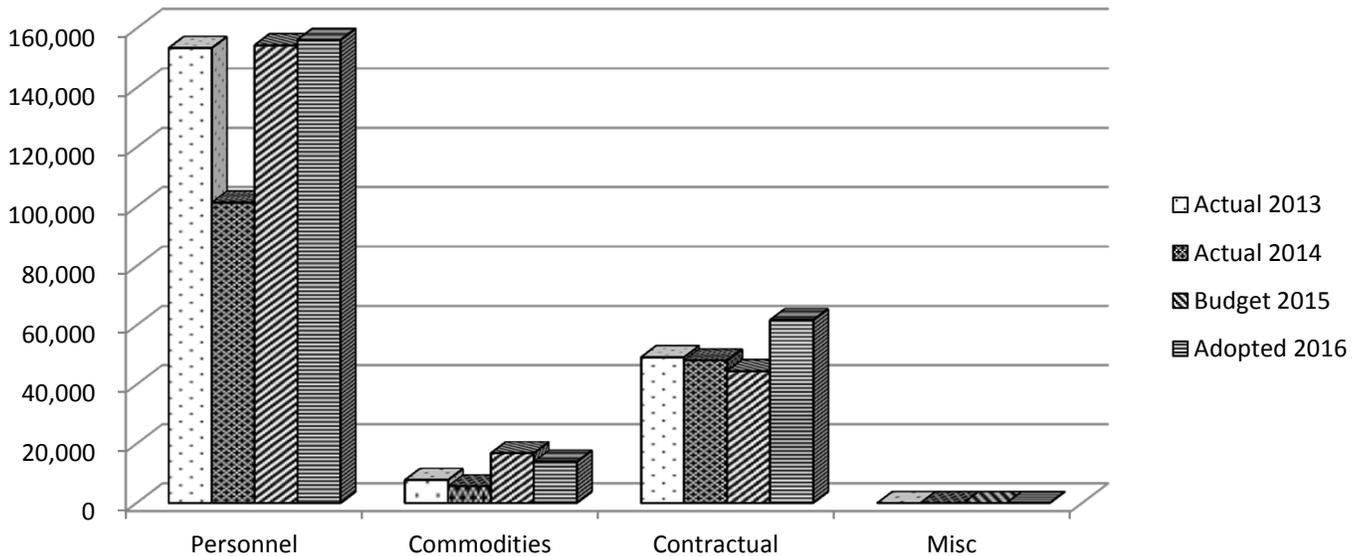
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ADMINISTRATIVE SERVICES
025**

**UNIT
RISK MANAGEMENT
0027**

Expenditure Trends



FUNCTION: The Risk Management Division's objectives are to minimize risk, create a safe work environment and plan for or prevent events that could hinder the effectiveness of City government. Core functions include handling liability claims investigations and processing, conducting accident investigations, safety training, managing the workers' compensation program, administering employee drug and alcohol screening programs, chair and administer the Accident Review Board. The division is responsible for the operational management of general liability, general liability auto, and workers' compensation funds, and procurement and management of Property, Error and Omission, Law Enforcement Liability, Special Events and Aviation insurance coverage.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Conduct safety training for all production divisions once a quarter	85%	80%	90%
Perform walk-through safety inspections of production divisions annually	75%	75%	85%
Perform field observations on production divisions once a quarter	75%	80%	90%
Risk losses recovered	40%	50%	60%
Non-litigated general liability claims settled or an offer made within 30 days of receipt of completed claim	85%	90%	95%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	ADMINISTRATIVE SERVICES 025		RISK MANAGEMENT 0027	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 99,953	\$ 65,276	\$ 111,060	\$ 112,224
Other Benefits	53,449	36,102	43,313	43,973
TOTAL PERSONNEL	153,402	101,378	154,373	156,197
COMMODITIES				
2010. Office Supplies	686	1,434	1,250	1,250
2020. Educational & Training Supplies	3,704	4,088	2,500	4,150
2115. Minor Furniture & Fixtures	2,574	-	-	-
2120. Minor Equipment, Instruments, Tools	760	-	-	-
2125. Minor Mobile Equipment	-	32	-	-
2320. Medical Supplies	-	-	13,000	8,500
2620. Postage	23	15	50	25
2650. Photographic Supplies	-	72	-	-
TOTAL COMMODITIES	7,748	5,642	16,800	13,925
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage	10,115	6,489	5,727	9,893
3213. Hire of Equipment - Technology	1,474	1,526	1,636	1,672
3240. Binding, Printing & Reproduction	40	-	-	-
3470. Lab Fees	35,302	36,265	32,500	34,000
3510. Travel	1,272	1,087	2,500	2,325
3520. Dues & Subscriptions	-	2,414	3,000	2,200
3530. Training, Registration Fees, Etc.	1,006	380	760	1,900
3550. Employee Awards	-	-	-	9,750
TOTAL CONTRACTUAL	49,209	48,161	46,123	61,740
MISCELLANEOUS				
6990. Miscellaneous	23	-	-	-
TOTAL MISCELLANEOUS	23	-	-	-
GRAND TOTAL	\$ 210,382	\$ 155,181	\$ 217,296	\$ 231,862

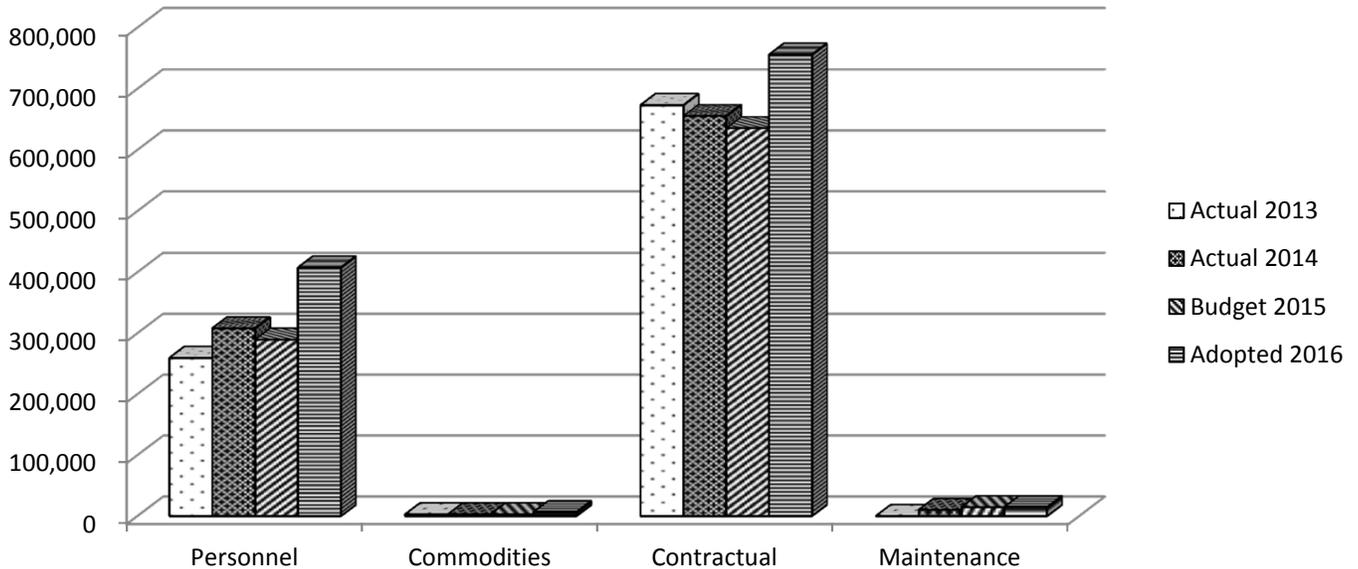
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
COMM & INFO SYSTEMS
030**

**UNIT
CISD - ADMINISTRATION
0030**

Expenditure Trends



FUNCTION: The Administrative Division of Communications and Information Systems consists of the Department Director and Administrative Secretary. The Director is responsible for the management of the Communications and Information Systems Department. The Administrative Secretary, in addition to providing secretarial services for the Department Director, is responsible for all voice and data telecommunications orders and changes as well as review of all telecommunications invoices for payment.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Respond to inter departmental inquiries for assistance within 1 working day	99%	99%	99%
Process and implement new voice/data telecommunications orders within 5-7 working days	99%	99%	99%
Respond to normal problem change orders for voice/data telecommunications within 8 working hours/ with in 1-2 hours for critical areas	98% / 98%	99% / 99%	99% / 99%
Evaluate computer/voice/data telecom contracts annually and recommend changes as needed to better meet the needs of the City and its departments	99%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030		UNIT CISD - ADMINISTRATION 0030	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 193,486	\$ 221,128	\$ 212,808	\$ 304,584
Overtime	123	123	-	-
Other Benefits	65,836	86,690	76,594	102,976
TOTAL PERSONNEL	259,444	307,941	289,402	407,560
COMMODITIES				
2010. Office Supplies	2,248	1,728	2,000	2,000
2120. Minor Equipment, Instruments, Tools	-	-	-	2,950
2125. Minor Mobile Equipment	-	-	-	500
2140. Electrical Parts & Supplies	-	347	500	500
2155. Minor Computer Hardware & Periph	7	(7)	-	-
2200. Food	332	596	500	500
TOTAL COMMODITIES	2,586	2,665	3,000	6,450
CONTRACTUAL SERVICES				
3010. Communication	638,008	637,695	614,374	734,760
3210. Hire of Equipment - Garage Vehicles	160	2,210	1,296	1,146
3212. Equipment Rental - External	2,965	921	-	-
3240. Binding, Printing & Reproduction	160	-	-	-
3280. Temporary Help	21,782	7,423	7,500	7,500
3315. Security Services	150	-	-	-
3405. Software Maintenance	3,384	-	-	-
3510. Travel	3,527	1,531	6,000	6,000
3520. Dues & Subscriptions	60	150	200	200
3530. Training, Registration Fees, Etc.	3,000	5,391	6,000	6,000
TOTAL CONTRACTUAL	673,195	655,320	635,370	755,606
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	-	43	500	500
5105. Communications Equipment	-	10,002	14,000	14,000
TOTAL EQUIPMENT	-	10,045	14,500	14,500
GRAND TOTAL	\$ 935,226	\$ 975,971	\$ 942,272	\$ 1,184,116

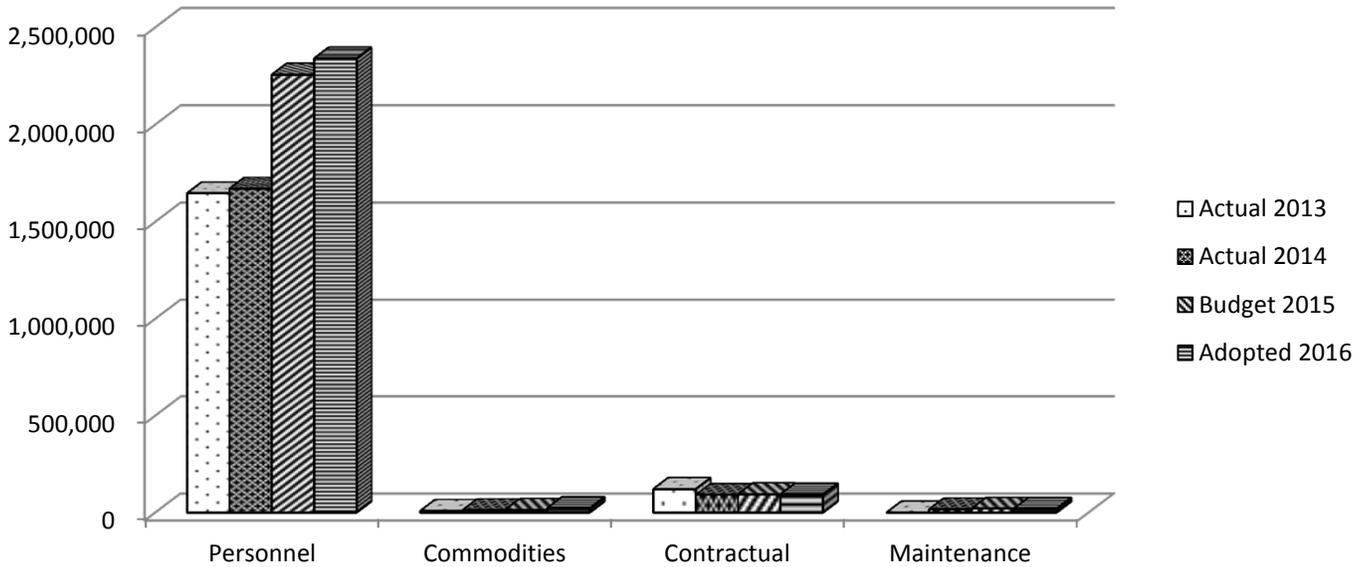
PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030	UNIT CISD - ADMINISTRATION 0030		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Chief Information Officer	1	1	1	
Assistant Director - IT	<u>0</u>	<u>0</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
PROFESSIONAL				
Project Analyst	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
CLERICAL				
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 317,716
LONGEVITY				699
SPECIAL PAY				4,094
FRINGE BENEFITS				<u>85,051</u>
GRAND TOTAL	<u><u>3</u></u>	<u><u>3</u></u>	<u><u>4</u></u>	<u><u>\$ 407,560</u></u>

UNIT SUMMARY

FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030	UNIT COMMUNICATIONS 0031
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Expenditure Trends



FUNCTION: The Communications Division is responsible for Midland's Public Safety telecommunications endeavor. This responsibility ranges from taking emergency 911 calls to communicating via a nationwide law enforcement computer network; from dispatching via two-way radio, to researching and installing state-of-the-art radio communications equipment. Since the 1991-92 fiscal year, the centralized dispatch center has provided dispatching services for the county sheriff's office, as well.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Answer 9-1-1 calls within 6 seconds from the inception of the call	7.1 seconds	7 seconds	7 seconds
Dispatch ambulance calls within 60 seconds from the receipt of the call	77 seconds	1 minute	1 minute
Dispatch fire calls within 30 seconds from the receipt of the call	91 seconds	1 minute	1 minute
Dispatch law enforcement call within:			
1 minute for emergency calls	1 minutes 9 seconds	1 minute	1 minute
2 minutes for priority one calls	2 minutes	3 minutes	3 minutes
5 minutes for priority two calls	6 minutes 35 seconds	6 minutes	6 minutes

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030		UNIT COMMUNICATIONS 0031	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 816,699	\$ 755,096	\$ 1,527,048	\$ 1,529,136
Overtime	195,295	313,573	100,000	100,000
Other Benefits	634,290	600,892	629,244	711,229
TOTAL PERSONNEL	1,646,284	1,669,562	2,256,292	2,340,365
COMMODITIES				
2010. Office Supplies	2,977	2,407	3,000	3,000
2020. Educational & Training Supplies	365	786	1,500	1,500
2115. Minor Furniture & Fixtures	-	-	-	10,000
2120. Minor Equipment, Instruments & Tools	2,563	5,015	3,000	3,000
2155. Minor Computer Hardware & Periph	199	-	-	-
2160. Computer Software & Supplies	737	2,475	2,300	2,300
2200. Food	393	207	750	750
2570. Clothing, Dry Goods, Etc.	405	872	1,500	1,500
2620. Postage	-	-	100	100
2630. Security Badges & Decal Supplies	-	116	450	450
TOTAL COMMODITIES	7,638	11,879	12,600	22,600
CONTRACTUAL SERVICES				
3010. Communication	50	411	-	-
3212. Equipment Rental - External	791	1,018	2,800	2,800
3213. Hire of Equipment - Technology	9,331	18,291	10,291	10,934
3240. Binding, Printing & Reproduction	30	222	400	400
3280. Temporary Help	89,395	45,120	10,200	10,200
3390. Other Special Services	-	400	37,700	37,700
3510. Travel	62	365	5,200	4,500
3520. Dues & Subscriptions	175	643	600	600
3525. Legal & Technical Reference Materials	-	-	198	198
3530. Training, Registration Fees, Etc.	108	879	5,600	4,600
3900. Mileage	72	-	-	-
3920. Rent	20,387	20,387	20,387	20,387
3990. Other	590	3,447	660	660
TOTAL CONTRACTUAL	120,990	91,183	94,036	92,979
MAINTENANCE OF EQUIPMENT				
5101. Noncontractual Hardware Repair	-	275	1,500	1,500
5105. Communications Equipment	-	16,000	18,189	18,676
TOTAL EQUIPMENT	-	16,275	19,689	20,176
GRAND TOTAL	\$ 1,774,912	\$ 1,788,898	\$ 2,382,617	\$ 2,476,120

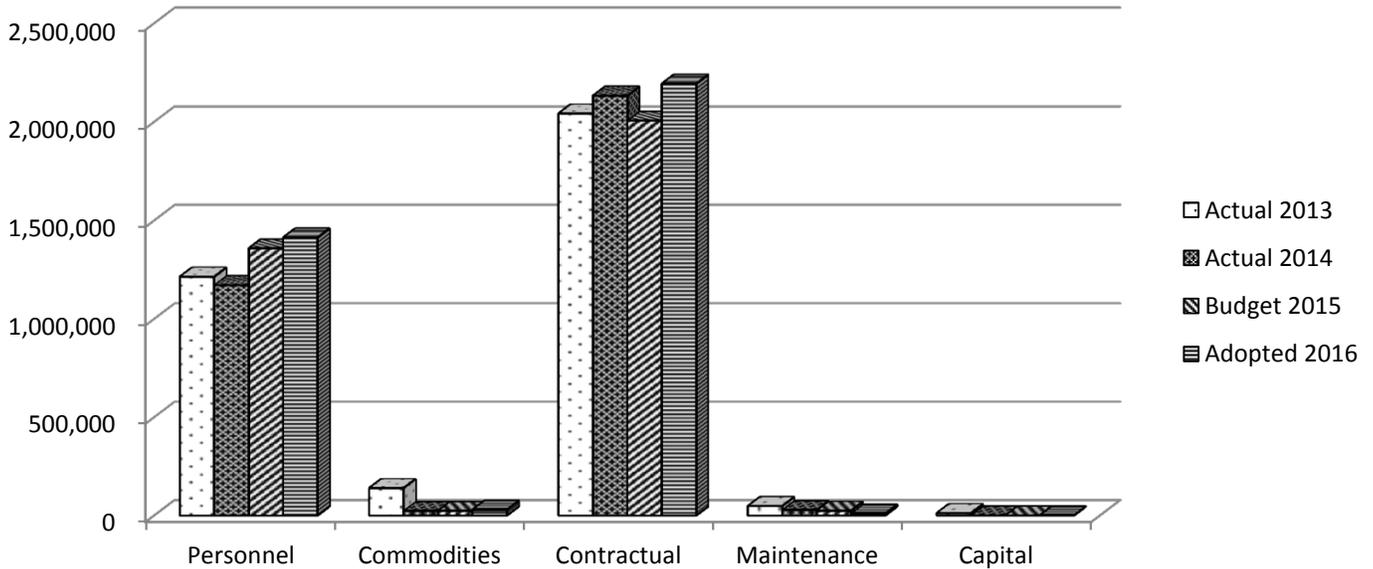
PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030	UNIT COMMUNICATIONS 0031		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Assistant Director - IT	0	1	0	
Communications Manager	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>2</u>	<u>1</u>	
TECHNICAL				
Communications Supervisor	5	5	5	
Duty Supervisor	4	4	4	
Public Safety Dispatcher	17	16	17	
Technical Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>27</u>	<u>26</u>	<u>27</u>	
OPERATIONS				
Public Safety Call Taker	<u>3</u>	<u>3</u>	<u>3</u>	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
BASE SALARIES				\$ 1,557,369
PART TIME/TEMPORARY				78,000
LONGEVITY				8,430
SPECIAL PAY				15,449
OVERTIME				100,000
FRINGE BENEFITS				<u>581,117</u>
GRAND TOTAL				\$ <u>2,340,365</u>

UNIT SUMMARY

FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030	UNIT INFORMATION SYSTEMS 0032
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Expenditure Trends



FUNCTION: Information Systems is responsible for the computer processing of the financial, payroll/personnel, purchasing, inventory, equipment and vehicle preventative maintenance, and utility billing information's systems for the City of Midland. The division's programming group is responsible for application software development, maintenance, and enhancement of these computer systems. In addition, the programming group supports all personal computer installations in the City and provides programming support for the Engineering Geographical Data Base System.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Respond to user problem phone calls within 1 hour or sooner	92%	95%	95%
Respond to 100% of production/network problems within 1 hour or sooner; clear 95% within 24 hours or sooner	95% / 98%	99% / 99%	99% / 99%
95% of PC repairs made within 72 hours or sooner	95%	98%	98%
100% of application programming/projects completed on schedule	85%	85%	85%
100% of production runs completed on schedule	95%	95%	95%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMM & INFO SYSTEMS 030		INFORMATION SYSTEMS 0032	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 723,514	\$ 765,432	\$ 957,960	\$ 988,212
Overtime	8,853	10,676	3,548	3,548
Other Benefits	482,772	395,632	397,723	422,315
TOTAL 1000	1,215,139	1,171,741	1,359,231	1,414,075
COMMODITIES				
2010. Office Supplies	2,999	3,126	4,000	4,000
2020. Educational & Training Supplies	304	645	600	600
2115. Minor Furniture & Fixtures	1,521	4,082	4,500	4,500
2120. Minor Equipment, Instrments, Tools	641	3,656	2,000	9,000
2140. Electrical Parts & Supplies	759	1,179	1,000	1,000
2155. Minor Computer Hardware & Periph	25,683	5,936	6,000	6,000
2160. Computer Software & Supplies	108,126	4,233	5,000	5,000
2570. Clothing, Uniforms	-	101	-	-
TOTAL COMMODITIES	140,033	22,958	23,100	30,100
CONTRACTUAL SERVICES				
3010. Communication	3,422	7,592	5,000	5,000
3210. Hire of Equipment - Garage - Vehicles	8,725	6,747	8,903	7,995
3211. Hire of Equipment - Garage - Other	736,159	592,778	130,896	130,896
3212. Equipment Rental - External	-	1,838	8,500	8,500
3213. Hire of Equipment - Technology	266,386	287,556	306,826	309,188
3280. Temporary Help	-	8,510	10,000	10,000
3360. Special Postage & Express Shipping	3,499	93	-	-
3390. Other Special Services	11,845	15,370	15,000	15,000
3405. Software Maintenance	921,150	1,111,729	1,413,068	1,510,336
3406. Hardware Maintenance	56,441	61,278	60,000	148,399
3510. Travel	7,315	4,866	7,000	7,000
3520. Dues & Subscriptions	1,294	894	1,000	1,000
3525. Legal & Technical Ref Materials	28	-	600	600
3530. Training, Registration Fees, Etc.	24,437	30,700	30,700	30,700
3540. Educational Assistance	-	-	5,000	5,000
3900. Mileage	284	431	1,000	1,000
3920. Rent	2,388	2,485	2,500	3,500
TOTAL CONTRACTUAL	2,043,375	2,132,866	2,005,993	2,194,114

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMM & INFO SYSTEMS 030		INFORMATION SYSTEMS 0032	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5100. Data Processing Equipment	16,692	30,146	25,000	10,000
5101. Noncontractual Hardware Repair	30,304	(1,980)	-	-
5105. Communications Equipment	1,417	-	-	-
TOTAL EQUIPMENT	48,413	28,166	25,000	10,000
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8490. Data Processing Equipment	12,498	-	-	-
TOTAL EQUIPMENT	12,498	-	-	-
GRAND TOTAL	\$ 3,459,458	\$ 3,355,731	\$ 3,413,324	\$ 3,648,289

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030	UNIT INFORMATION SYSTEMS 0032		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
IS Manager	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
PROFESSIONAL				
Network/PC Specialist	1	1	1	
Programmer/Analyst	6	6	6	
Systems Administrator	3	3	3	
Systems Analyst	1	1	1	
TOTAL	<u>11</u>	<u>11</u>	<u>11</u>	
TECHNICAL				
Communication Support Specialist	2	2	2	
End User Support Specialist	3	3	3	
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	
SUPERVISORY				
End User Support Supervisor	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 1,063,412
LONGEVITY				5,994
SPECIAL PAY				13,147
OVERTIME				3,548
FRINGE BENEFITS				<u>327,974</u>
GRAND TOTAL	<u><u>18</u></u>	<u><u>18</u></u>	<u><u>18</u></u>	<u><u>\$ 1,414,075</u></u>

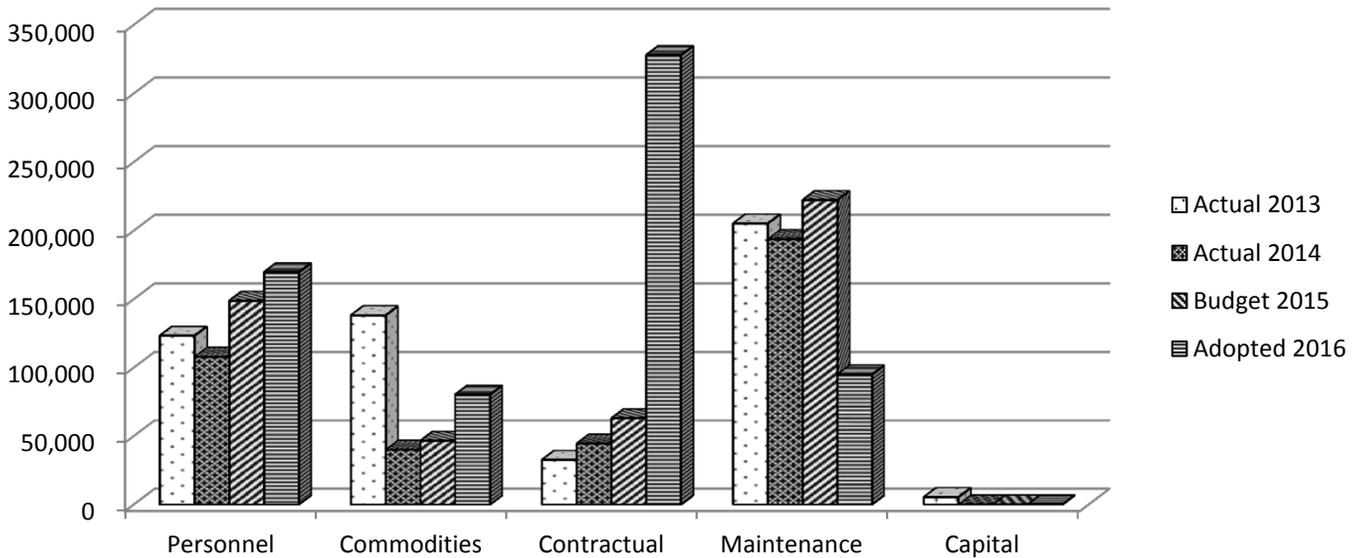
UNIT SUMMARY

FUND
GENERAL
001

DEPARTMENT
COMM & INFO SYSTEMS
030

UNIT
COMMUNICATIONS MAINT.
0033

Expenditure Trends



FUNCTION: This division is responsible for all radio maintenance for the entire City.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Respond to radio system problems within 1 hour	97%	98%	98%
Respond to 100% of production/radio system network problems within 1 hour or sooner; clear 95% within 24 hours or sooner	98%	98%	98%
95% of PC repairs made within 72 hours or sooner	90%	95%	98%
Clear minor system wide problems within 1 hour	95%	98%	98%
Clear major system wide problems within 48 hours	97%	98%	98%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030		UNIT COMMUNICATIONS MAINT. 0033	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 81,864	\$ 55,367	\$ 101,388	\$ 109,176
Overtime	4,065	5,864	3,000	3,000
Other Benefits	37,374	46,606	44,474	57,562
TOTAL PERSONNEL	123,303	107,838	148,862	169,738
COMMODITIES				
2010. Office Supplies	28	768	250	250
2115. Minor Furniture & Fixtures	420	-	-	-
2120. Minor Equipment, Instruments & Tools	83,484	1,850	8,300	8,300
2125. Minor Mobile Equipment	-	-	-	46,200
2140. Electrical Parts & Supplies	54,020	37,240	37,500	25,000
2160. Computer Software & Supplies	88	-	-	-
2310. Janitorial Supplies	32	-	100	100
2570. Clothing, Dry Goods, Etc.	126	126	400	400
TOTAL COMMODITIES	138,198	39,984	46,550	80,250
CONTRACTUAL SERVICES				
3010. Communication	75	2,184	2,500	2,500
3030. Light & Power	5,631	4,934	8,100	25,000
3210. Hire of Equipment - Garage - Vehicles	12,407	18,126	16,315	21,933
3213. Hire of Equipment - Technology	-	7,046	7,046	7,810
3280. Temporary Help	-	-	13,900	13,900
3405. Software Maintenance	-	-	-	5,538
3406. Hardware Maintenance	-	-	-	236,194
3510. Travel	477	989	2,500	2,500
3520. Dues & Subscriptions	-	-	150	150
3525. Legal & Technical Reference Materials	-	667	500	500
3530. Training, Registration Fees, Etc.	2,889	935	2,000	2,000
3920. Rent	11,200	9,600	10,000	10,000
TOTAL CONTRACTUAL	32,678	44,480	63,011	328,025
MAINTENANCE OF EQUIPMENT				
5101. Noncontractual Hardware Repair	65,139	49,901	45,000	45,000
5105. Communications Equipment	140,108	143,974	177,307	50,000
TOTAL EQUIPMENT	205,248	193,875	222,307	95,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMM & INFO SYSTEMS 030		UNIT COMMUNICATIONS MAINT. 0033	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8481. Communications Equipment	5,448	-	-	-
TOTAL EQUIPMENT	5,448	-	-	-
 GRAND TOTAL	\$ 504,874	\$ 386,178	\$ 480,730	\$ 673,013

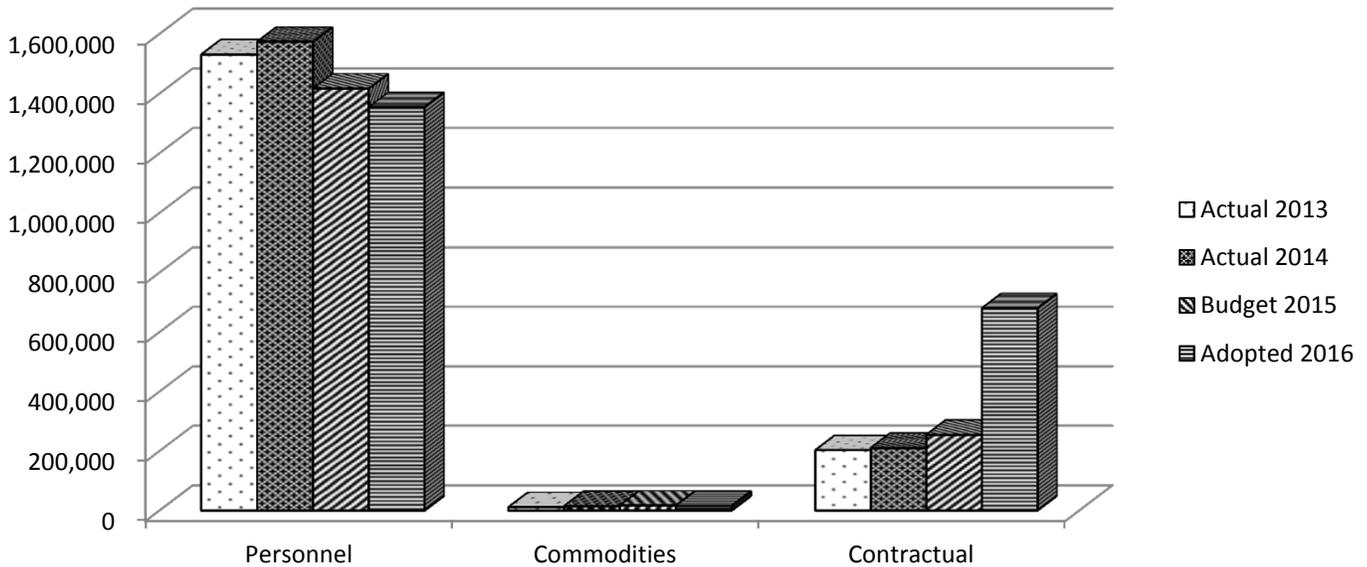
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FINANCE
035**

**UNIT
ACCOUNTING
0035**

Expenditure Trends



FUNCTION: The Finance Department is supervised by the Director of Finance. The department is made up of the Accounting, Tax, Investments, Customer Service, and Water Meter Repair Shop Divisions.

Accounting maintains budgetary controls on all expenditures and revenues of the City; maintains central accounting records; distributes and maintains controls on payroll records; prepares financial statements; disburses on all City obligations; maintains City bank accounts; and has a general responsibility for financial forecasting and planning.

Note the Division that would pay Midland Central Appraisal District has been absorbed into the Accounting Division. The cost of the MCAD fee for 2016 is \$425,000.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Publish monthly budget/activity status reports to users within 10 working days of month end	9 of 12 months	12 of 12 months	12 of 12 months
Deliver monthly Financial Summary to City Manager within 20 working days following end of month	9 of 12 months	9 of 12 months	12 of 12 months
Receive Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award from GFOA	2 received	2 submitted	2 submitted
Average annual collected balance in bank less than 1.00% (.0100) of portfolio	1.11% (.0111)	1.00% (.010)	1.00% (.010)

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	FINANCE 035		ACCOUNTING 0035	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 975,042	\$ 968,331	\$ 976,119	\$ 932,607
Overtime	24,807	26,763	30,000	30,000
Other Benefits	531,288	578,550	410,569	392,380
TOTAL PERSONNEL	1,531,137	1,573,644	1,416,688	1,354,987
COMMODITIES				
2010. Office Supplies	6,994	7,366	9,000	9,000
2020. Educational, Training Supplies	-	99	-	-
2115. Minor Furniture & Fixtures	500	1,321	1,000	1,000
2120. Minor Equipment, Instruments, Tools	327	-	400	-
2155. Minor Computer Hardware & Periph	-	172	-	800
2160. Computer Software & Supplies	3,174	6,037	6,000	5,000
2200. Food	75	40	250	250
TOTAL COMMODITIES	11,069	15,036	16,650	16,050
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	3,264	4,275	5,000	4,000
3213. Hire of Equipment - Technology	8,925	9,306	8,792	9,878
3220. Advertising	229	453	200	400
3240. Binding, Printing & Reproduction	1,042	769	500	100
3280. Temporary Help	-	23,612	-	-
3350. Bank Service	40,471	43,341	44,000	46,000
3360. Special Postage & Express Shipping	155	64	200	200
3390. Other Special Services	1,480	1,528	1,500	1,500
3410. Legal Fees	181	-	300	-
3420. Legal Filing Fees	-	2	-	-
3440. External Audit Fees	132,006	107,747	175,000	178,500
3450. Consulting	-	-	-	425,000
3510. Travel	1,782	8,481	5,000	5,000
3520. Dues & Subscriptions	3,666	1,819	6,200	3,000
3525. Legal & Technical Reference Materials	593	445	800	-
3530. Training - Registration Fees	7,250	4,664	5,620	6,500
3540. Educational Assistance	1,821	-	1,500	-
3925. Resident Moving	-	3,966	-	-
TOTAL CONTRACTUAL	202,864	210,473	254,612	680,078
GRAND TOTAL	\$ 1,745,071	\$ 1,799,153	\$ 1,687,950	\$ 2,051,115

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT FINANCE 035		UNIT ACCOUNTING 0035	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Finance Director	1	1	1	
Comptroller	1	1	1	
Accounting Manager	1	1	1	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
PROFESSIONAL				
Accountant	6	6	5	
TOTAL	<u>6</u>	<u>6</u>	<u>5</u>	
TECHNICAL				
Accounting Assistant	2	3	3	
TOTAL	<u>2</u>	<u>3</u>	<u>3</u>	
CLERICAL				
Accounts Payable Specialist	3	3	3	
Administrative Assistant	2	1	1	
TOTAL	<u>5</u>	<u>4</u>	<u>4</u>	
BASE SALARIES				\$ 967,391
PART TIME/TEMPORARY				32,295
LONGEVITY				15,039
SPECIAL PAY				13,769
OVERTIME				30,000
FRINGE BENEFITS				<u>296,493</u>
GRAND TOTAL	<u>16</u>	<u>16</u>	<u>15</u>	\$ <u>1,354,987</u>

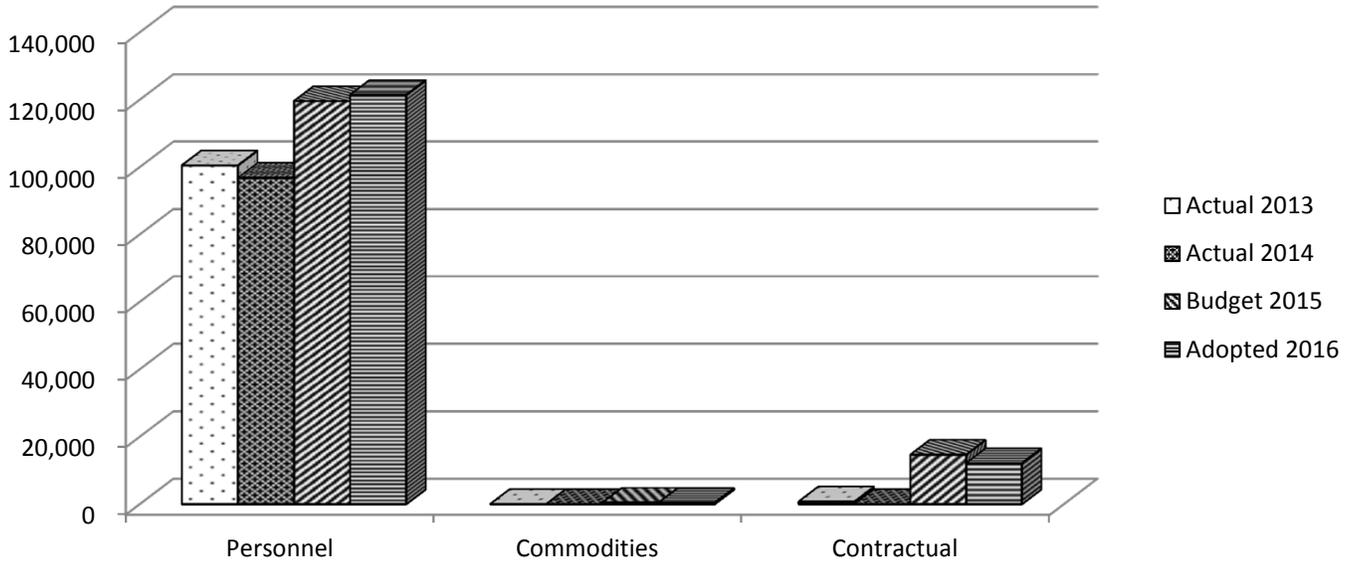
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FINANCE
035**

**UNIT
INVESTMENTS
0037**

Expenditure Trends



FUNCTION: Investments determines cash flow needs for payrolls, commodities, special services, and projects and insures that funds will be available when required. Funds in excess of present requirements are carefully and professionally managed to preserve capital and optimize safe and secure return.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Equal or exceed rate of return on 3-month T-bills	Exceeded 3-mo bill rate by 38 basis points	Exceed 3-mo bill rate by at least 100 basis points.	Exceed 3-mo bill rate by at least 100 basis points
Meet guidelines and restrictions on portfolio as outlined in Investment Policy	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters
Provide timely and accurate information and reports to management and Council	4 of 4 Quarters	4 of 4 Quarters	4 of 4 Quarters

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FINANCE 035		UNIT INVESTMENTS 0037	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 69,502	\$ 83,610	\$ 88,812	\$ 88,812
Other Benefits	30,962	13,202	30,744	32,592
TOTAL PERSONNEL	100,463	96,812	119,556	121,404
COMMODITIES				
2010. Office Supplies	20	-	100	100
2115. Minor Furniture & Fixtures	-	-	200	200
2160. Computer Software & Supplies	-	-	100	100
TOTAL COMMODITIES	20	-	400	400
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	243	-	250	100
3213. Hire of Equipment - Technology	491	-	2,365	2,530
3446. Fund Management Subscriptions	-	-	5,000	-
3510. Travel	-	-	3,000	3,000
3520. Dues & Subscriptions	-	-	1,000	1,000
3525. Legal & Technical Reference Materials	-	-	1,000	1,000
3530. Training, Registration Fees, Etc.	-	-	2,000	4,500
TOTAL CONTRACTUAL	734	-	14,615	12,130
GRAND TOTAL	\$ 101,217	\$ 96,812	\$ 134,571	\$ 133,934

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT FINANCE 035	UNIT INVESTMENTS 0037		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT Investment Manager	<u>1</u> <u>1</u>	<u>1</u> <u>1</u>	<u>1</u> <u>1</u>	
TOTAL				
BASE SALARIES				\$ 88,812
FRINGE BENEFITS				<u>32,592</u>
GRAND TOTAL	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	\$ <u><u>121,404</u></u>

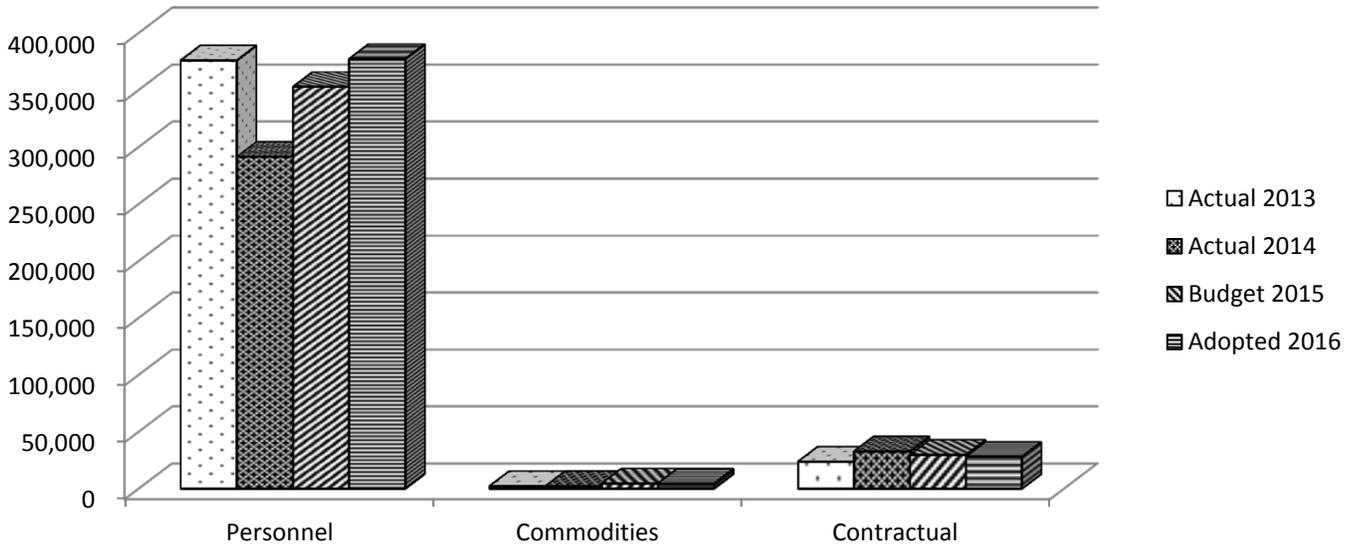
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
GENERAL SERVICES
040**

**UNIT
PURCHASING
0040**

Expenditure Trends



FUNCTION: The Purchasing Division is responsible either directly or through delegation of authority, for the purchase or contracting of all materials, supplies, equipment and contractual services needed by any and all departments of the City. The Purchasing Agent reports to the Director of Facilities and Fleet Management. The duty of the Purchasing Agent is to assure that the Division's responsibilities are carried out in compliance with policies and statutes.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Requisitions of less than \$25,000 will be bid and PO issued within 7 to 14 calendar days	>97%	>99%	100%
Re-bids will be held to 15 or less per year	10	<15	<15
Information requests shall be completed within 1 work day	98%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT GENERAL SERVICES 040		UNIT PURCHASING 0040	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 243,262	\$ 169,668	\$ 230,880	\$ 245,568
Overtime	-	820	5,000	5,000
Other Benefits	132,638	121,049	116,872	126,661
TOTAL PERSONNEL	375,900	291,537	352,752	377,229
COMMODITIES				
2010. Office Supplies	1,681	1,433	3,800	3,800
2115. Minor Furniture & Fixtures	503	360	500	500
2120. Minor Equipment, Instruments, Tools	-	-	128	128
2155. Minor Computer Hardware & Periph	-	373	-	-
2160. Computer Software & Supplies	-	-	50	50
2620. Postage	-	63	-	-
TOTAL COMMODITIES	2,185	2,229	4,478	4,478
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	2,669	4,835	3,000	3,000
3213. Hire of Equipment - Technology	4,901	5,404	5,514	5,764
3220. Advertising	11,557	15,970	6,500	6,500
3240. Binding, Printing & Reproduction	90	-	30	30
3270. Notary Bonds	108	-	-	-
3360. Special Postage & Express Shipping	69	-	-	-
3510. Travel	1,863	2,457	7,420	5,660
3520. Dues & Subscriptions	245	623	1,218	1,218
3530. Training, Registration Fees, Etc.	682	400	1,540	1,865
3540. Educational Assistance	1,570	3,092	4,500	4,000
TOTAL CONTRACTUAL	23,754	32,781	29,722	28,037
GRAND TOTAL	\$ 401,838	\$ 326,547	\$ 386,952	\$ 409,744

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT GENERAL SERVICES 040		UNIT PURCHASING 0040	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
General Services Director	0.05	0.05	0.05	
Purchasing Agent	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1.05</u>	<u>1.05</u>	<u>1.05</u>	
PROFESSIONAL				
System Administrator	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Purchasing Technician	<u>3</u>	<u>3</u>	<u>3</u>	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
BASE SALARIES				\$ 263,199
LONGEVITY				3,981
SPECIAL PAY				8,212
OVERTIME				5,000
FRINGE BENEFITS				<u>96,837</u>
GRAND TOTAL				\$ <u>377,229</u>

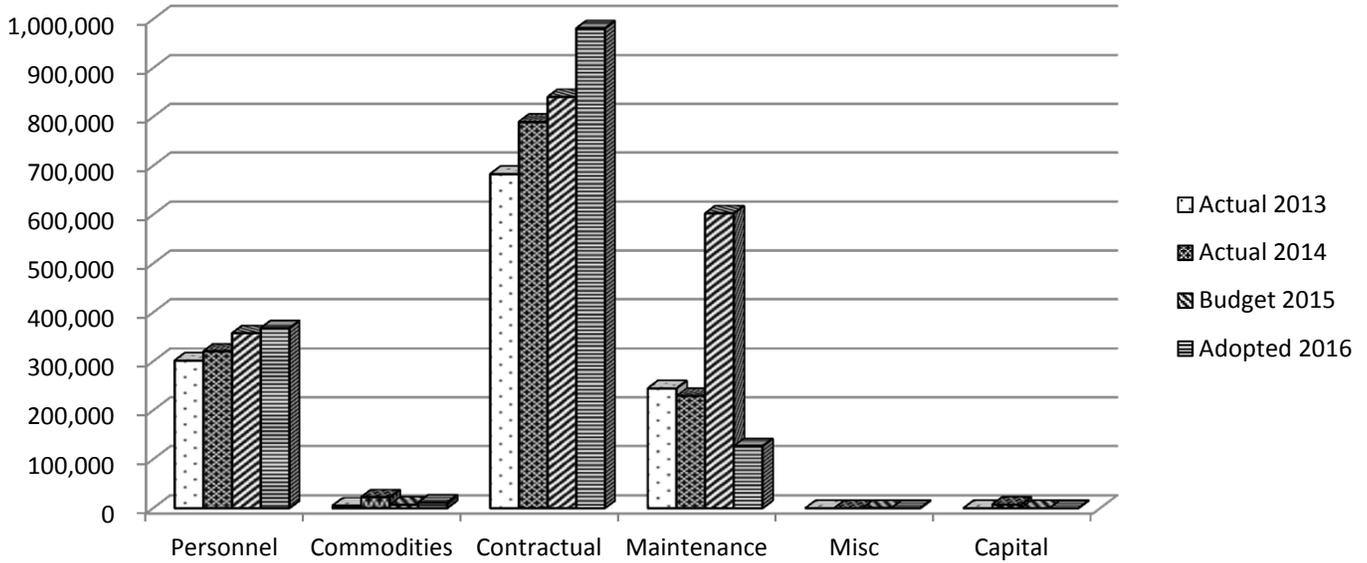
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
GENERAL SERVICES
040**

**UNIT
FACILITIES SERVICES
0041**

Expenditure Trends



FUNCTION: This division maintains City Hall, Loraine Center, nine Fire Stations, Municipal Court, Animal Control, two Senior Centers, Health Department and several Operations Buildings, and does much of the maintenance of other City buildings. This division budget provides funds to pay for maintenance of heating and cooling equipment, janitorial services, general maintenance and remodeling services, and payment of electrical and natural gas bills for most of the above mentioned facilities.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Insure that all occupied buildings are structurally sound and only minor maintenance work is required (Building Condition 2)	Meet	Meet	Meet
Response time for general building maintenance requests will be within 8 working hours	4 hours	4 hours	4 hours
Response time for emergency requests will be within 20 minutes	Meet	Meet	Meet

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT GENERAL SERVICES 040		UNIT FACILITIES SERVICES 0041	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 171,147	\$ 180,882	\$ 229,884	\$ 232,332
Overtime	24,469	28,699	20,000	20,000
Other Benefits	105,928	110,622	107,343	115,374
TOTAL PERSONNEL	301,544	320,202	357,227	367,706
COMMODITIES				
2010. Office Supplies	659	875	800	1,200
2020. Educational & Training Supplies	-	-	500	1,500
2110. Motor Vehicle Supplies	89	-	-	500
2115. Minor Furniture & Fixtures	-	16,580	400	400
2120. Minor Equipment, Instruments, Tools	788	264	1,000	1,000
2140. Electrical Parts & Supplies	902	106	1,000	2,000
2155. Minor Computer Hardware & Periph	-	-	-	1,000
2160. Computer Software & Supplies	-	-	400	400
2170. Welding Supplies	604	187	500	500
2310. Janitorial Supplies	709	1,447	750	750
2320. Medical Supplies	-	2,096	350	1,200
2330. Chemicals & Insecticides	310	240	250	250
2570. Clothing, Dry Goods, Etc.	645	443	1,000	1,000
TOTAL COMMODITIES	4,706	22,238	6,950	11,700
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	69,303	86,548	82,400	90,600
3030. Light & Power	323,742	359,293	342,990	394,438
3040. Water	40,656	38,141	33,990	37,500
3210. Hire of Equipment - Garage - Vehicle	51,287	34,178	48,374	34,010
3212. Equipment Rental - External	243	266	250	250
3213. Hire of Equipment - Technology	3,722	3,746	3,746	3,960
3230. Laundry and Cleaning	-	-	200	200
3235. Janitorial Services	144,905	146,062	157,899	173,688
3310. Exterminator	-	3,546	6,000	6,300
3375. HVAC Services	46,973	78,485	125,000	125,000
3390. Other Special Services	-	39,290	38,714	110,614
3510. Travel	-	-	500	800
3530. Training, Registration Fees, Etc.	2,064	76	500	3,600
TOTAL CONTRACTUAL	682,893	789,631	840,563	980,960
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	244,856	212,341	602,000	121,900
TOTAL STRUCTURES	244,856	212,341	602,000	121,900

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT GENERAL SERVICES 040		UNIT FACILITIES SERVICES 0041	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT 5010. Heating & Cooling System	-	16,882	500	5,000
TOTAL EQUIPMENT	-	16,882	500	5,000
MISCELLANEOUS 6990. Miscellaneous	-	-	500	500
TOTAL MISCELLANEOUS	-	-	500	500
<u>CAPITAL OUTLAY</u>				
BUILDINGS 7020. Buildings	-	7,202	-	-
TOTAL BUILDINGS	-	7,202	-	-
GRAND TOTAL	\$ 1,234,000	\$ 1,368,496	\$ 1,807,740	\$ 1,487,766

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT GENERAL SERVICES 040		UNIT FACILITIES SERVICES 0041	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
General Services Director	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>	
TOTAL	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>	
SUPERVISORY				
Facilities Services Superintendent	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
SKILLED CRAFT				
Building Maintenance Specialist	<u>3</u>	<u>3</u>	<u>3</u>	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
CLERICAL				
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 247,297
LONGEVITY				2,186
SPECIAL PAY				1,652
OVERTIME				20,000
FRINGE BENEFITS				<u>96,571</u>
GRAND TOTAL	<u>5.15</u>	<u>5.15</u>	<u>5.15</u>	\$ <u>367,706</u>

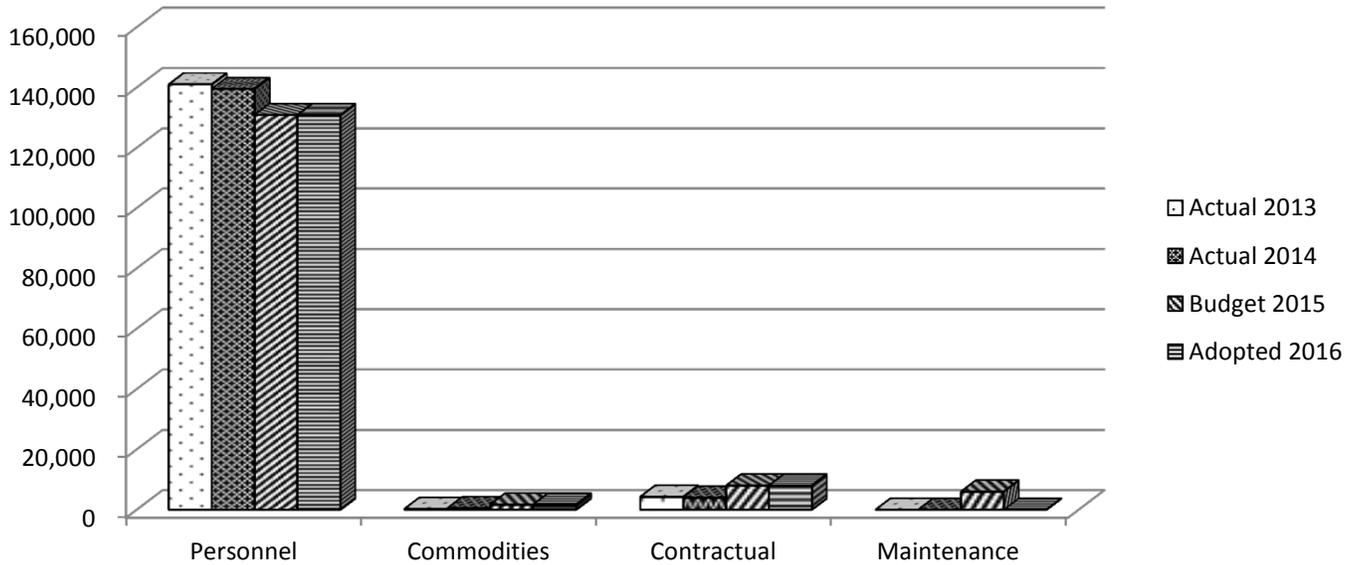
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ADMINISTRATION
005**

**UNIT
INTERNAL AUDIT
0045**

Expenditure Trends



FUNCTION: Internal Audit performs a wide range of operational audit activities of various organizations within the City, as well as external entities under contract with the City.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Percent of actual direct audit hours to total available hours	76%	75%	75%
Percent of planned audit hours to actual audit hours for completed audits	85%	85%	80%
Percent of audit recommendations accepted to total audit recommendations reported	92%	90%	93%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ADMINISTRATION 005		DEPARTMENT INTERNAL AUDIT 0045	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 80,295	\$ 86,541	\$ 87,288	\$ 89,904
Other Benefits	60,699	52,978	43,563	40,857
TOTAL PERSONNEL	140,994	139,518	130,851	130,761
COMMODITIES				
2010. Office Supplies	199	464	650	650
2020. Educational & Training Supplies	76	-	80	80
2160. Computer Software & Supplies	-	-	960	960
TOTAL COMMODITIES	275	464	1,690	1,690
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	260	274	300	300
3213. Hire of Equipment - Technology	932	976	976	1,012
3240. Binding, Printing & Reproduction	66	-	-	-
3405. Software Maintenance	418	440	440	440
3510. Travel	1,145	1,025	2,800	2,800
3520. Dues & Subscriptions	741	741	450	450
3530. Training, Registration Fees, Etc.	720	529	3,000	3,000
TOTAL CONTRACTUAL	4,282	3,985	7,966	8,002
MAINTENANCE OF EQUIPMENT				
5110. Machine, Tools, Implements	13	-	6,000	-
TOTAL EQUIPMENT	13	-	6,000	-
GRAND TOTAL	\$ 145,564	\$ 143,967	\$ 146,507	\$ 140,453

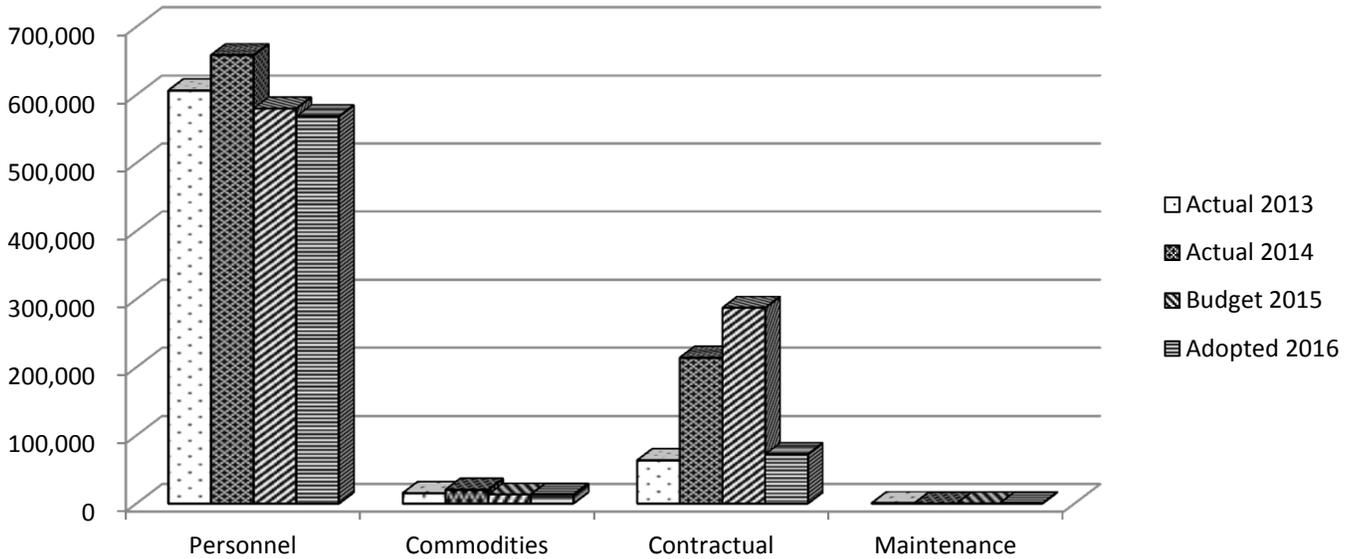
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
DEVELOPMENT SERVICES
075**

**UNIT
PLANNING & DEVELOPMENT
0055**

Expenditure Trends



FUNCTION: This division has the responsibility of providing technical assistance to the Planning and Zoning Commission and to the City Council on matters relating to land use, zoning, and the processing of subdivisions. This division conducts planning studies, maintains graphs and charts, land use maps, and zoning maps pertinent to planning the logical development of the City.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Increase/decrease of Application for:			
Plat cases	111	75	83
Zone cases	70	46	55
Specific Use Permit cases	41	55	58
Temporary Land Use Permit cases	18	15	16

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT DEVELOPMENT SERVICES 075		UNIT PLANNING & DEV 0055	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 392,135	\$ 455,018	\$ 408,180	\$ 401,280
Other Benefits	214,206	203,149	171,707	166,871
TOTAL PERSONNEL	606,342	658,166	579,887	568,151
COMMODITIES				
2010. Office Supplies	7,717	12,621	7,000	7,000
2020. Educational, Training Supplies	22	341	-	-
2115. Minor Furniture & Fixtures	-	-	1,000	1,000
2160. Computer Software & Supplies	7,372	5,306	5,000	5,000
2200. Food	177	1,754	-	-
TOTAL COMMODITIES	15,288	20,021	13,000	13,000
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	2,032	2,756	6,718	6,168
3212. Equipment Rental - External	4,025	5,363	-	5,912
3213. Hire of Equipment - Technology	3,743	-	6,419	5,143
3220. Advertising	10,777	14,249	10,000	10,000
3240. Binding, Printing & Reproduction	30	380	50	50
3280. Temporary Help	10,961	609	10,000	10,000
3360. Special Postage & Express Shipping	35	-	45	45
3420. Legal Filing Fees	-	-	180	180
3450. Consulting Fees	21,069	184,131	239,000	20,000
3510. Travel	6,651	2,163	9,000	9,000
3520. Dues & Subscriptions	1,225	2,869	2,200	2,200
3530. Training, Registration Fees, Etc.	2,814	1,396	3,400	3,400
TOTAL CONTRACTUAL	63,362	213,916	287,012	72,098
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	-	(193)	-	-
TOTAL EQUIPMENT	-	(193)	-	-
MISCELLANEOUS				
6990. Miscellaneous	468	252	200	200
TOTAL MISCELLANEOUS	468	252	200	200
GRAND TOTAL	\$ 685,459	\$ 892,163	\$ 880,099	\$ 653,449

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT DEVELOPMENT SERVICES 075		UNIT PLANNING & DEVELOPMENT 0055	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Planning Division Manager	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
PROFESSIONAL				
Planner	<u>4</u>	<u>4</u>	<u>4</u>	
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	
TECHNICAL				
Associate Planner	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
BASE SALARIES				\$ 432,122
LONGEVITY				2,028
SPECIAL PAY				3,893
FRINGE BENEFITS				<u>130,108</u>
GRAND TOTAL				\$ <u>568,151</u>

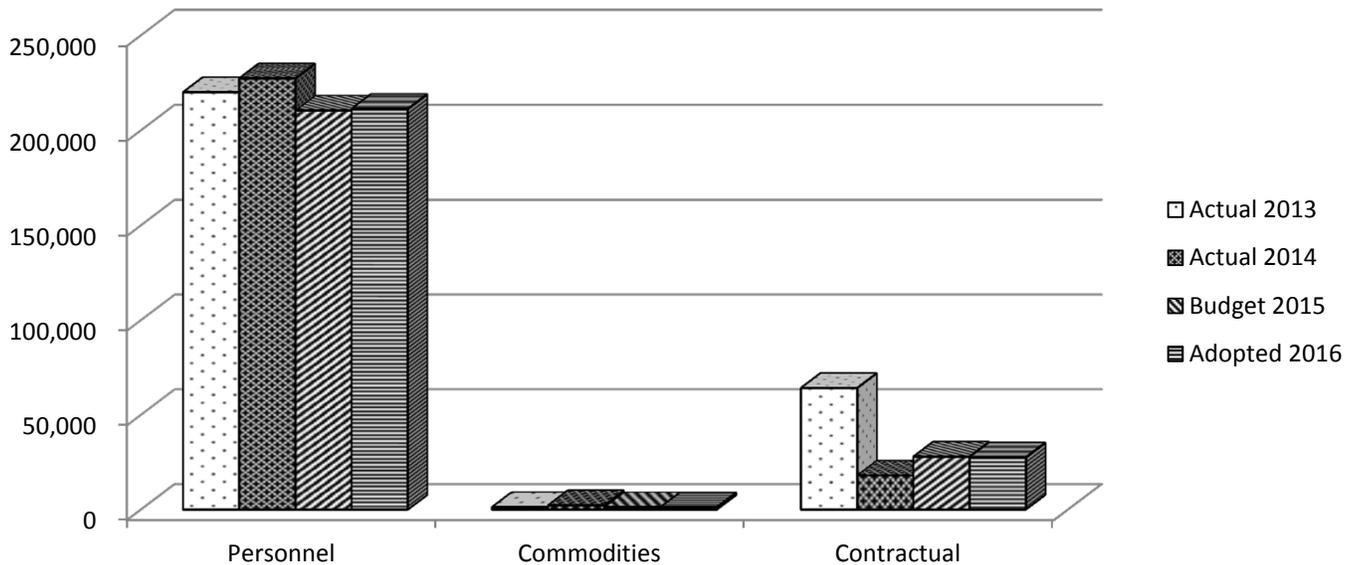
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
DEVELOPMENT SERVICES
075**

**UNIT
COMMUNITY DEVELOPMENT
0056**

Expenditure Trends



FUNCTION: This division is responsible for daily program management, oversight and coordination of the Community Development Block Grant (CDBG) program. The division prepares the annual application for funds, maintains the Consolidated Plan for Community Development and Housing Funds, contracts with subrecipient agencies, conducts fair housing programming and environmental reviews, monitors all CDBG projects, and addresses a variety of federal requirements on a general basis and for project specific situations. Additionally, the division administers the City housing programs - housing rehabilitation loans, emergency repair grants and home purchase assistance loans.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Complete housing cases within the time established for each program	95%	95%	95%
Perform necessary tasks so that funded projects or programs can have their administrative, contracting or procurement processes completed by the third City Council meeting after the requests for assistance was made	95%	95%	95%
Complete the processing of all payment requests within two days of receipt	97%	97%	98%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT DEVELOPMENT SERVICES 075		UNIT COMMUNITY DEV 0056	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 144,240	\$ 145,834	\$ 147,732	\$ 149,292
Other Benefits	75,763	81,467	62,645	61,979
TOTAL PERSONNEL	220,003	227,301	210,377	211,271
COMMODITIES				
2010. Office Supplies	823	1,825	600	600
2120. Minor Equipment, Instruments, Tools	48	-	100	100
2155. Minor Computer Hardware & Periph	-	-	50	50
2160. Computer Software & Supplies	275	275	300	300
2200. Food	20	19	-	-
2570. Clothing, Dry Goods, Etc.	63	86	100	100
2620. Postage	-	-	50	50
TOTAL COMMODITIES	1,228	2,205	1,200	1,200
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	2,150	2,279	6,650	6,258
3212. Equipment Rental - External	1,451	1,331	1,800	1,800
3213. Hire of Equipment - Technology	1,058	1,623	1,623	1,694
3220. Advertising	2,219	1,419	3,200	2,700
3240. Binding, Printing & Reproduction	-	176	100	100
3360. Special Postage & Express Shipping	-	-	100	100
3390. Other Special Services	149	-	1,500	1,000
3420. Legal Filing Fees	224	130	100	100
3440. External Audit Fees	54,645	8,789	9,000	9,000
3510. Travel	1,045	1,835	2,800	3,100
3520. Dues & Subscriptions	1,090	150	200	700
3530. Training, Registration Fees, Etc.	145	250	800	1,000
TOTAL CONTRACTUAL	64,175	17,982	27,873	27,552
GRAND TOTAL	\$ 285,406	\$ 247,488	\$ 239,450	\$ 240,023

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT DEVELOPMENT SERVICES 075	UNIT COMMUNITY DEVELOPMENT 0056		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Community Development Admin.	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
PROFESSIONAL				
Program Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
CDBG Program Specialist	<u>1</u>	<u>0</u>	<u>0</u>	
TOTAL	<u>1</u>	<u>0</u>	<u>0</u>	
BASE SALARIES				\$ 159,372
LONGEVITY				3,219
SPECIAL PAY				3,067
FRINGE BENEFITS				<u>45,613</u>
GRAND TOTAL	<u><u>3</u></u>	<u><u>2</u></u>	<u><u>2</u></u>	<u><u>\$ 211,271</u></u>

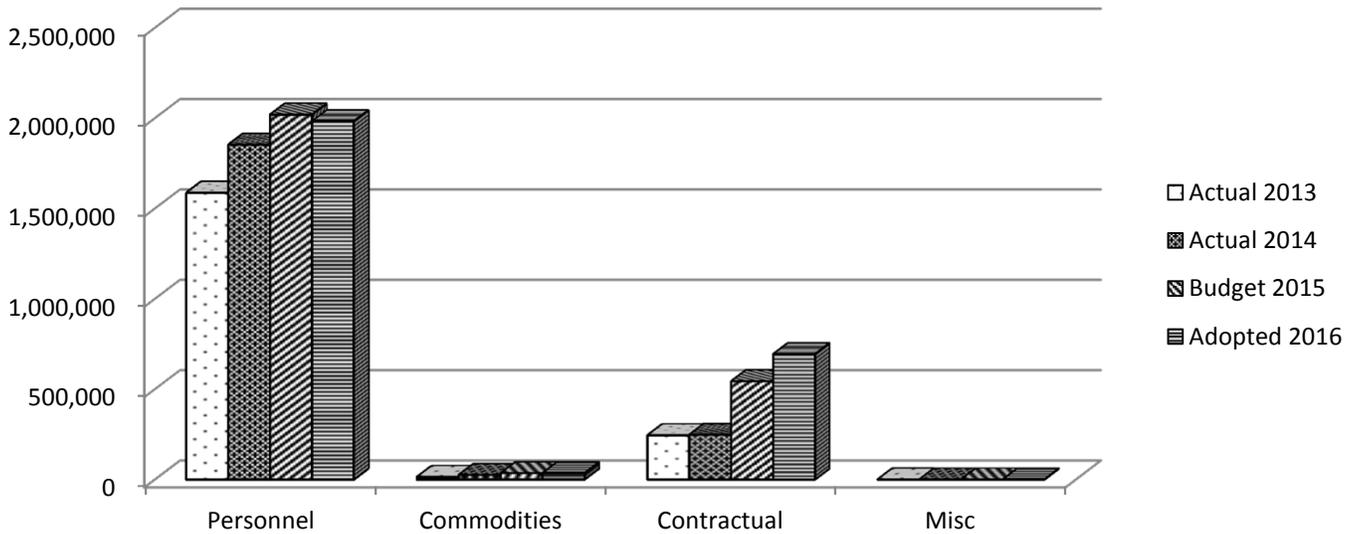
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
DEVELOPMENT SERVICES
075**

**UNIT
CODE ADMINISTRATION
0060**

Expenditure Trends



FUNCTION: This division makes detailed inspections of all new building, plumbing, electrical facilities, and other mechanical installation; issues various construction permits, collects water and sewer pro rata and tap fees; enforces building, electrical, plumbing, zoning, sign, swimming pool, water well and trailer park ordinances; and property maintenance codes pertaining to such matters as dilapidated structures, junk vehicles, weeds and debris, and nuisance water in streets. The division seeks out code violations and attempts to bring them into compliance. Contracts are prepared and supervised for removal of dilapidated structures and clearing of weedy lots. Complaints are filed in Municipal Court when other code violations are not corrected. The division also processes appeals to the Building Code Board of Appeals and Zoning Board of Adjustment, and reviews and proposes updating of the various codes on a continuing basis as needed.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Review residential plan permits within 48 hours of receiving completed application	1,655 of 1,838 90.0%	1,500 of 1,600 93.7%	1,225 of 1,300 94.2%
Review commercial plan permits within 7 days of receiving completed application	265 of 356 74.4%	250 of 350 71.08%	250 of 275 90.9%
Respond to request for building inspections within 24 hours	28,500 of 33,540 85.0%	25,000 of 29,000 86.2%	24,000 of 26,000 92.3%
Check each property within the city limits for property code compliance	85%	90%	95%
Achieve compliance to City of Midland property maintenance codes	66%	70%	80%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT DEVELOPMENT SERVICES 075		UNIT CODE ADMINISTRATION 0060	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 967,659	\$ 1,214,256	\$ 1,405,238	\$ 1,375,212
Overtime	9,023	8,903	5,000	5,000
Other Benefits	610,812	629,885	609,767	603,073
TOTAL PERSONNEL	1,587,494	1,853,044	2,020,005	1,983,285
COMMODITIES				
2010. Office Supplies	6,668	8,868	10,000	10,000
2020. Educational & Training Supplies	-	3,677	2,500	2,500
2115. Minor Furniture & Fixtures	488	1,363	5,000	5,000
2120. Minor Equipment, Instruments, Tools	766	1,214	5,000	5,000
2155. Minor Computer Hardware & Periph	-	592	1,000	1,000
2160. Computer Software & Supplies	3,898	5,860	5,000	5,000
2310. Janitorial Supplies	71	-	-	-
2570. Clothing, Dry Goods, Etc.	2,473	4,298	7,000	7,000
TOTAL COMMODITIES	14,365	25,872	35,500	35,500
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	145,622	144,994	158,876	151,835
3212. Equipment Rental - External	4,785	5,190	-	4,410
3213. Hire of Equipment - Technology	12,156	11,545	17,193	19,206
3220. Advertising	4,134	3,167	1,000	1,000
3240. Binding, Printing & Reproduction	309	786	4,000	4,000
3263. Employee Relocation Costs	-	3,517	-	-
3280. Temporary Help	2,735	7,886	20,000	20,000
3420. Legal Filing Fees	4,416	7,597	10,000	10,000
3450. Consulting Fees	-	-	100,000	250,000
3510. Travel	10,125	6,840	23,500	23,500
3520. Dues & Subscriptions	1,841	1,460	2,000	2,000
3530. Training, Registration Fees, Etc.	6,744	7,105	15,550	15,550
3540. Educational Assistance	-	1,899	2,400	2,400
3930. Rehbltn of Resdnc	1,000	-	-	-
3950. Cleaning Lots	39,195	19,471	90,000	90,000
3955. Demolition of Dangerous Buildings	12,006	26,642	100,000	100,000
TOTAL CONTRACTUAL	245,068	248,100	544,519	693,901
MISCELLANEOUS				
6990. Miscellaneous	209	109	-	-
TOTAL MISCELLANEOUS	209	109	-	-
GRAND TOTAL	\$ 1,847,136	\$ 2,127,126	\$ 2,600,024	\$ 2,712,686

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT DEVELOPMENT SERVICES 075		UNIT CODE ADMINISTRATION 0060	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Development Services Director	1	1	1	
Asst Development Services Director	1	1	0	
Building Official	1	1	1	
Oil & Gas Coordinator	1	1	1	
TOTAL	<u>4</u>	<u>4</u>	<u>3</u>	
PROFESSIONAL				
Commercial Plans Examiner	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Code Enforcement Officer	7	7	7	
Code Enforcement Supervisor	1	1	1	
Inmate Work Crew Leader	0	1	1	
Inmate Work/Maintenance Supervisor	1	1	1	
Inspector	6	6	6	
Plan Reviewer	1	1	1	
TOTAL	<u>16</u>	<u>17</u>	<u>17</u>	
OPERATIONS				
Maintenance Specialist	4	4	4	
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	
CLERICAL				
Account Clerk	3	3	3	
Administrative Assistant	1	1	1	
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	
BASE SALARIES				\$ 1,470,013
LONGEVITY				14,358
SPECIAL PAY				10,979
OVERTIME				5,000
FRINGE BENEFITS				<u>482,935</u>
GRAND TOTAL	<u>29</u>	<u>30</u>	<u>29</u>	\$ <u>1,983,285</u>

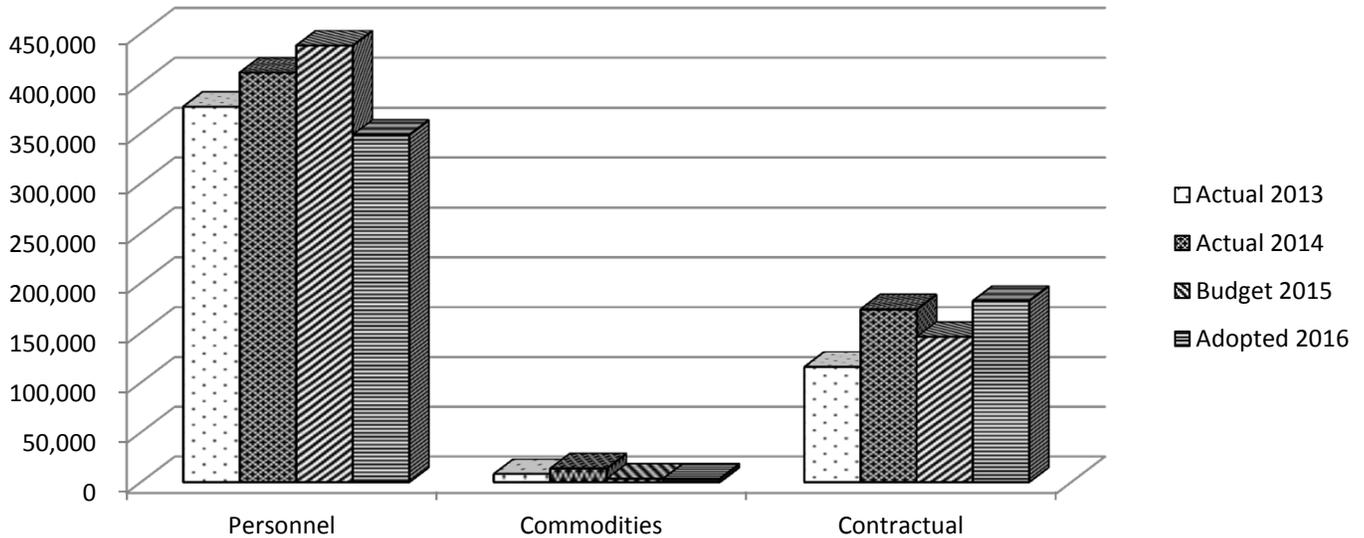
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ENGINEERING
080**

**UNIT
GIS ADMINISTRATION
0075**

Expenditure Trends



FUNCTION: This division is responsible for the City of Midland Geographic Information System (GIS) database. The division provides timely and accurate geographic data, maps and custom applications to City employees and the general public. The division also provides GIS training and support services to end users in multiple city departments and other outside agencies. Some examples of GIS data layers available include: property boundaries, infrastructure assets, administrative districts, etc.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Manage the ArcSDE Enterprise Geodatabase Uptime	95%	98%	99%
Keep GIS base map data current for internal and external users	99%	98%	99%
Provide GIS end users and GIS staff with the necessary training and support so they can effectively use the GIS software	99%	99%	99%
Develop requested GIS applications in a timely manner with the necessary functionality	99%	99%	99%
Complete requested map products in 5 business days	100%	100%	100%
Complete requested data orders in 10 business days	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT GIS ADMINISTRATION 0075	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 251,170	\$ 268,760	\$ 310,296	\$ 246,012
Other Benefits	125,529	142,057	127,531	102,386
TOTAL PERSONNEL	376,700	410,817	437,827	348,398
COMMODITIES				
2010. Office Supplies	5,994	3,271	2,500	2,500
2115. Minor Furniture & Fixtures	-	6,141	250	250
2120. Minor Equipment, Instruments, Tools	-	191	-	-
2155. Minor Computer Hardware & Periph	526	2,955	500	500
2160. Computer Software & Supplies	1,534	1,160	-	-
2570. Clothing, Dry Goods, Etc.	89	-	150	150
2620. Postage	-	-	50	50
TOTAL COMMODITIES	8,142	13,718	3,450	3,450
CONTRACTUAL SERVICES				
3010. Communication	-	-	-	100
3210. Hire of Equipment - Garage - Vehicles	-	-	500	-
3212. Equipment Rental - External	243	266	-	150
3213. Hire of Equipment - Technology	7,466	4,741	4,620	5,280
3240. Binding, Printing & Reproduction	746	341	500	500
3360. Special Postage, Express Shipping	37	-	-	-
3390. Other Special Services	88,032	138,707	125,000	155,000
3405. Software Maintenance	1,687	3,822	4,400	5,000
3510. Travel	5,354	11,534	5,000	5,000
3520. Dues & Subscriptions	904	1,031	900	900
3530. Training, Registration Fees, Etc.	5,088	11,502	5,000	10,000
3990. Other	6,011	1,487	-	-
TOTAL CONTRACTUAL	115,568	173,430	145,920	181,930
GRAND TOTAL	\$ 500,410	\$ 597,964	\$ 587,197	\$ 533,778

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT ENGINEERING 080	UNIT GIS ADMINISTRATION 0075		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
GIS Division Manager	1	1	0	
TOTAL	<u>1</u>	<u>1</u>	<u>0</u>	
PROFESSIONAL				
GIS Database Administrator	1	1	1	
GIS Lead Analyst	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
TECHNICAL				
Engineering Technician	1	1	0	
GIS Specialist	1	1	1	
GIS Technician	2	2	2	
TOTAL	<u>4</u>	<u>4</u>	<u>3</u>	
BASE SALARIES				\$ 265,053
LONGEVITY				3,045
SPECIAL PAY				3,756
FRINGE BENEFITS				<u>76,544</u>
GRAND TOTAL	<u><u>7</u></u>	<u><u>7</u></u>	<u><u>5</u></u>	<u><u>\$ 348,398</u></u>

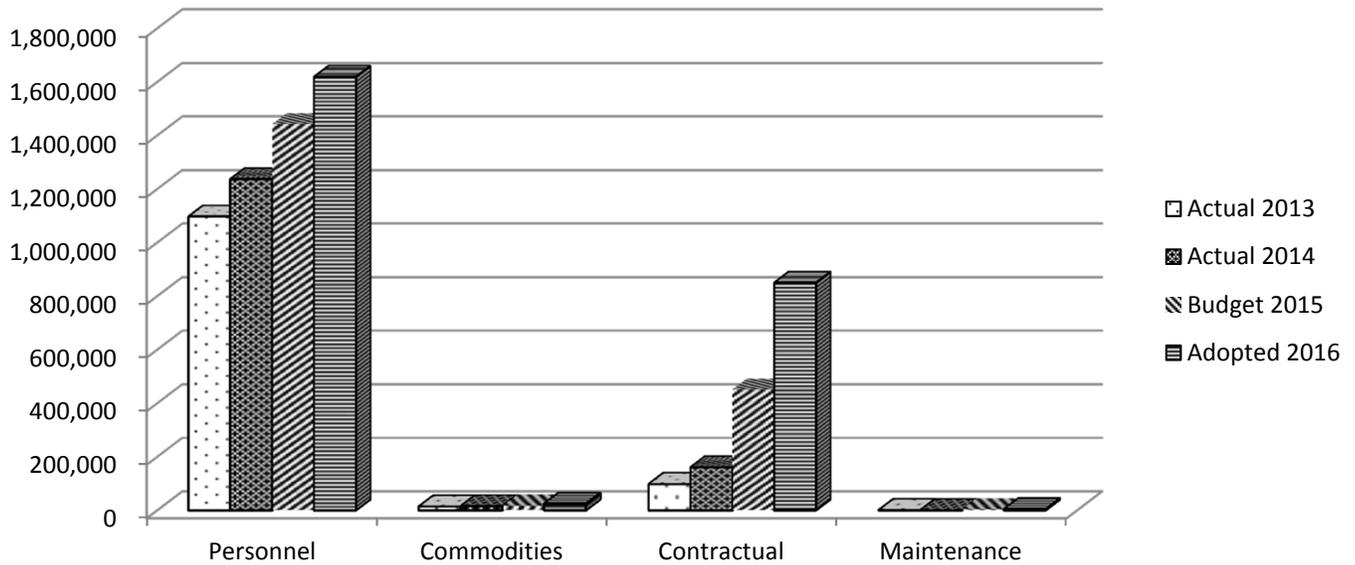
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
ENGINEERING
080**

**UNIT
ENGINEERING SERVICES
0080**

Expenditure Trends



FUNCTION: This division includes the office of the Engineering Director who supervises and directs the activities of the Engineering Services Department. The divisions of the department include: Geographic Information System Administration, Engineering Services, and Transportation.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Review plans for public works in 15 or fewer working days	54 of 79 68%	22 of 60 37%	75%
Review site plans for building permits in 10 or fewer working days	130 of 195 67%	109 of 147 74%	80%
Respond to requests for floodplain data within 5 working days	347 of 553 63%	482 of 629 77%	80%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT ENGINEERING SERVICES 0080	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 698,463	\$ 799,664	\$ 1,013,177	\$ 1,135,181
Overtime	24,301	47,577	10,716	10,716
Other Benefits	374,628	389,804	418,657	472,774
TOTAL PERSONNEL	1,097,391	1,237,045	1,442,550	1,618,671
COMMODITIES				
2010. Office Supplies	3,477	7,401	6,000	6,000
2110. Motor Vehicle Supplies	56	16	50	50
2115. Minor Furniture & Fixtures	5,606	930	1,500	3,500
2120. Minor Equipment, Instruments, Tools	2,039	4,635	2,500	2,500
2155. Minor Computer Hardware & Periph	551	450	2,500	2,500
2160. Computer Software & Supplies	494	59	2,450	5,000
2200. Food	-	1,431	-	2,000
2310. Janitor Supplies	10	67	50	-
2320. Medical Supplies	-	-	50	50
2570. Clothing, Dry Goods, Etc.	1,952	587	2,500	3,000
2620. Postage	16	-	550	550
TOTAL COMMODITIES	14,202	15,576	18,150	25,150
CONTRACTUAL SERVICES				
3010. Communication	-	-	350	350
3030. Light & Power	862	233	2,000	2,000
3210. Hire of Equipment - Garage - Vehicles	34,216	43,829	51,743	81,707
3212. Equipment Rental - External	1,421	1,968	1,575	1,575
3213. Hire of Equipment - Technology	32,865	8,880	9,870	15,400
3220. Advertising	-	234	500	1,000
3240. Binding, Printing & Reproduction	219	234	50	50
3270. Notary Bonds	-	-	200	200
3280. Temporary Help	2,417	12,205	-	-
3360. Special Postage & Express Shipping	32	-	-	-
3390. Other Special Services	100	32,069	750	750
3405. Software Maintenance	5,285	750	2,000	4,000
3450. Consulting Fees	-	44,137	350,000	700,000
3510. Travel	10,973	7,219	15,000	15,000
3520. Dues & Subscriptions	2,261	4,929	6,500	6,500
3530. Training, Registration Fees, Etc.	6,788	4,048	10,000	20,350
3540. Educational Assistance	-	-	500	500
3925. Resident Moving	1,057	-	-	500
TOTAL CONTRACTUAL	98,494	160,735	451,038	849,882

CITY OF MIDLAND, TEXAS

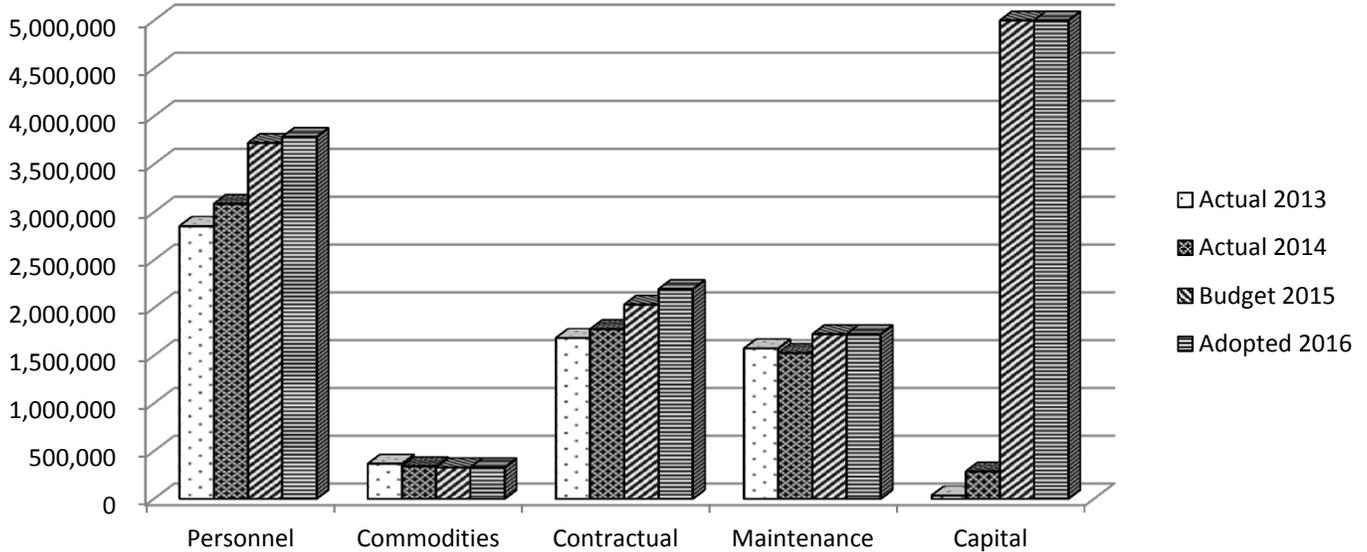
DETAIL				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT ENGINEERING SERVICES 0080	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5100. Data Processing Equipment	-	-	2,450	2,450
5120. Instruments & Apparatus (Major)	1,051	426	2,000	2,000
TOTAL EQUIPMENT	1,051	426	4,450	4,450
GRAND TOTAL				
	\$ 1,211,138	\$ 1,413,782	\$ 1,916,188	\$ 2,498,153

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT ENGINEERING SERVICES 0080	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Engineering Director	1	1	1	
City Engineer	1	1	1	
Assistant City Engineer	1	1	1	
Real Estate Specialist	0	0	1	
TOTAL	<u>3</u>	<u>3</u>	<u>4</u>	
PROFESSIONAL				
Engineer	2	2	2	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
TECHNICAL				
Engineering Specialist	0	0	1	
Engineering Technician	9	8	8	
Field Surveyor	0	1	1	
Project Manager	0	1	1	
TOTAL	<u>9</u>	<u>10</u>	<u>11</u>	
SUPERVISORY				
Chief City Surveyor	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 1,203,644
PART TIME/TEMPORARY				3,713
LONGEVITY				10,908
SPECIAL PAY				9,450
OVERTIME				10,716
FRINGE BENEFITS				<u>380,240</u>
GRAND TOTAL	<u>16</u>	<u>17</u>	<u>19</u>	\$ <u>1,618,671</u>

UNIT SUMMARY

FUND GENERAL 001	DEPARTMENT ENGINEERING 080	UNIT TRANSPORTATION 0085
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Expenditure Trends



FUNCTION: The Transportation Division is one of six divisions within the Department of Development Services. The purpose of the division is to manage and maintain all public right-of-ways within the corporate limits of the City of Midland. This includes the operation, installation and maintenance of the city traffic signal system and traffic control devices as well as the maintenance and repair of all pavement surfaces within the municipal domain.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Respond to citizen requests for Traffic Control Devices within 10 days	98%	99%	100%
Respond to calls for malfunctioning traffic signals within 20 minutes during normal working days/ 30 minutes after hours	99%	99%	100%
Pothole Repair			
a) complaint originated - respond within 3-5 days	98%	98%	99%
b) emergency potholes - respond within 24 hours	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT TRANSPORTATION 0085	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 1,549,912	\$ 1,629,841	\$ 2,364,413	\$ 2,386,317
Overtime	127,409	174,786	80,000	80,000
Other Benefits	1,177,730	1,281,211	1,277,895	1,317,550
TOTAL PERSONNEL	2,855,051	3,085,838	3,722,308	3,783,867
COMMODITIES				
2010. Office Supplies	13,141	12,939	12,000	12,000
2020. Educational & Training Supplies	420	1,412	1,500	1,500
2110. Motor Vehicle Supplies	272	2,845	1,750	1,750
2111. Motor Vehicle Accessories	-	215	200	200
2115. Minor Furniture & Fixtures	487	3,974	2,000	2,000
2120. Minor Equipment, Instruments, Tools	81,683	27,675	60,000	60,000
2140. Electrical Parts & Supplies	-	1,996	-	-
2150. Heating Fuel Supplies	17	125	400	400
2155. Minor Computer Hardware & Periph	2,626	3,175	5,500	5,500
2160. Computer Software & Supplies	4,247	18,661	3,000	3,000
2170. Welding Supplies	5,075	1,449	2,000	2,000
2200. Food	99	824	600	600
2220. Ice	2,670	2,400	2,820	2,820
2310. Janitor Supplies	2,262	4,503	2,700	2,700
2320. Medical Supplies	1,943	726	750	750
2330. Chemicals & Insecticides	10,031	10,767	8,350	8,350
2410. Traffic Supplies	197,784	226,026	200,000	200,000
2420. Barricades & Warning Signs	27,656	224	10,000	10,000
2570. Clothing, Dry Goods, Etc.	15,498	19,734	14,000	14,000
2620. Postage	105	67	50	50
TOTAL COMMODITIES	366,016	339,735	327,620	327,620
CONTRACTUAL SERVICES				
3010. Communication	536	949	400	400
3020. Heat & Natural Gas	5,280	7,928	6,500	6,500
3030. Light & Power	150,633	138,535	160,000	160,000
3040. Water	2,878	3,512	1,690	1,690
3200. Lab Tests - Streets	-	-	500	500
3210. Hire of Equipment - Garage - Vehicles	1,478,855	1,372,086	1,752,622	1,913,281
3212. Equipment Rental - External	3,077	3,839	4,600	4,600
3213. Hire of Equipment - Technology	2,242	18,371	18,703	19,723
3230. Laundry & Cleaning	6,061	1,556	4,820	4,820
3235. Janitorial Services	9,368	10,167	9,240	9,240
3240. Binding, Printing & Reproduction	129	132	-	250
3263. Employee Relocation Costs	-	881	-	-

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT TRANSPORTATION 0085	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES (continued)				
3270. Notary Bonds	-	150	-	-
3280. Temporary Help	1,763	2,550	2,000	2,000
3320. Wrecker Services	-	-	500	500
3390. Other Special Services	824	-	5,000	5,000
3405. Software Maintenance	-	307	1,000	1,000
3450. Consulting Fees	-	180,130	30,000	30,000
3510. Travel	8,236	14,167	16,550	16,550
3520. Dues & Subscriptions	1,446	1,566	1,900	1,900
3530. Training, Registration Fees, Etc.	6,044	12,903	13,350	13,350
3540. Educational Assistance	4,224	2,683	2,000	2,000
3920. Rent	1,680	-	1,680	1,680
3990. Other	-	3,000	-	-
TOTAL CONTRACTUAL	1,683,277	1,775,411	2,033,055	2,194,984
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	16,150	5,284	10,000	10,000
4120. Storm Sewers	1,146	183	1,500	1,500
4210. Sidewalks, Curbs, Culverts, Etc.	105,184	32,679	45,000	45,000
4220. Streets, Roadways, Etc.	1,045,633	1,174,626	1,300,000	1,300,000
4250. Traffic Signs	-	11,245	-	-
TOTAL STRUCTURES	1,168,112	1,224,018	1,356,500	1,356,500
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	468	180	3,000	3,000
5120. Instruments & Apparatus (Major)	218	-	3,600	3,600
5210. Signal System	136,884	303,656	360,000	360,000
5220. Traffic Signs	103,591	-	-	-
5520. Refuse Compactors	164,999	-	-	-
TOTAL EQUIPMENT	406,159	303,836	366,600	366,600
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7320. Traffic Signal Systems	35,489	239,988	-	-
7400. Streets	-	-	5,000,000	5,000,000
7500. Pumps	-	11,587	-	-
TOTAL IMPROVEMENTS	35,489	251,575	5,000,000	5,000,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT TRANSPORTATION 0085	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY (continued)</u>				
EQUIPMENT				
8481. Communication, Video Equipment	-	22,313	-	-
8530. Other Equipment	-	13,488	-	-
TOTAL EQUIPMENT	-	35,800	-	-
GRAND TOTAL	\$ 6,514,105	\$ 7,016,213	\$ 12,806,083	\$ 13,029,571

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT ENGINEERING 080		UNIT TRANSPORTATION 0085	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
City Traffic Engineer	1	1	1	
Assistant Transportation Manager	1	1	1	
Superintendent	2	2	2	
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	
TECHNICAL				
Engineering Technician	2	2	2	
Operations Planner	1	1	1	
Project Manager	1	0	0	
Traffic Signal Mechanic	1	0	0	
Traffic Signal Technician	3	4	4	
Transportation Tech-Inspection	0	1	1	
TOTAL	<u>8</u>	<u>8</u>	<u>8</u>	
SUPERVISORY				
Labor Supervisor	5	5	5	
Senior Traffic Engineer Technician	1	1	1	
Traffic Signal Supervisor	1	1	1	
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>	
SKILLED CRAFT				
Sign Technician	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
OPERATIONS				
Equipment Operator	32	28	28	
Maintenance Specialist	8	8	8	
TOTAL	<u>40</u>	<u>36</u>	<u>36</u>	
CLERICAL				
Administrative Assistant	2	2	2	
Records Specialist	1	0	0	
TOTAL	<u>3</u>	<u>2</u>	<u>2</u>	

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT ENGINEERING 080			UNIT TRANSPORTATION 0085
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
<p>BASE SALARIES</p> <p>PART TIME/TEMPORARY</p> <p>LONGEVITY</p> <p>CERTIFICATION PAY</p> <p>SPECIAL PAY</p> <p>OVERTIME</p> <p>FRINGE BENEFITS</p> <p> </p> <p>GRAND TOTAL</p>	<p><u>63</u></p>	<p><u>58</u></p>	<p><u>58</u></p>	<p>\$ 2,542,239</p> <p>25,621</p> <p>30,753</p> <p>7,800</p> <p>59,142</p> <p>80,000</p> <p><u>1,038,312</u></p> <p><u>\$ 3,783,867</u></p>

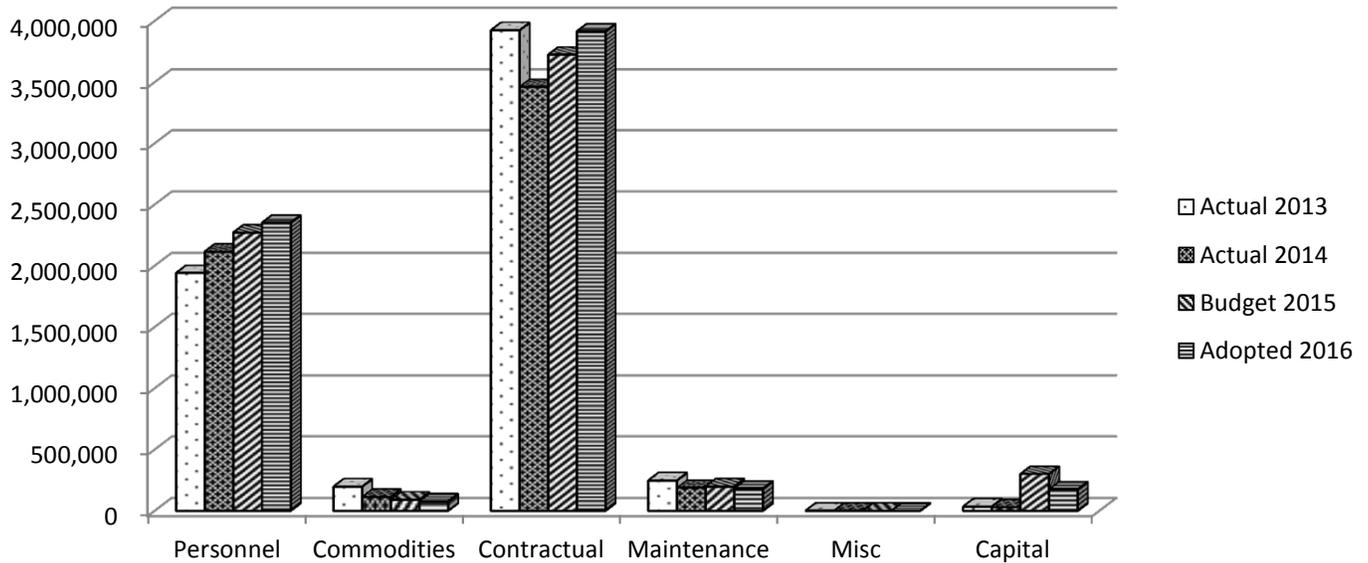
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
COMMUNITY SERVICES
090**

**UNIT
PARKS
0090**

Expenditure Trends



FUNCTION: The Community Services Director has general responsibility for all programs in Parks, Recreation, Health and Senior Services, Hogan Park Golf Course and Animal Services. The parks function of this division provides for general purpose public parks. This includes the development and maintenance of a park system throughout the city.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
The number of park reservations during the year	335	236	350
The number of waived rental fees during the year	37	27	25
The total revenue collected from park reservations	\$32,272	\$27,284	\$35,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMMUNITY SERVICES 090		PARKS 0090	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 1,130,280	\$ 1,274,487	\$ 1,441,879	\$ 1,482,613
Overtime	26,159	28,993	25,000	25,000
Other Benefits	783,829	811,238	803,844	843,101
TOTAL PERSONNEL	1,940,267	2,114,718	2,270,723	2,350,714
COMMODITIES				
2010. Office Supplies	2,564	4,239	4,000	3,500
2020. Educational & Training Supplies	753	223	2,000	1,000
2110. Motor Vehicle Supplies	40	285	-	-
2115. Minor Furniture & Fixtures	1,891	173	1,000	750
2120. Minor Equipment, Instruments, Tools	86,618	27,709	10,000	8,373
2130. Plant Lubrication & Supplies	505	-	-	-
2140. Electrical Parts & Supplies	31,415	18,247	18,000	10,000
2150. Heating Fuel Supplies	585	250	500	500
2170. Welding Supplies	1,468	2,495	3,500	2,000
2200. Food	2,314	2,632	2,500	2,500
2210. Water	171	994	2,000	1,000
2220. Ice	1,860	1,860	4,000	4,000
2310. Janitor Supplies	27,293	19,691	15,000	15,000
2320. Medical Supplies	-	903	250	250
2330. Chemicals & Insecticides	973	1,049	1,500	500
2510. Recreational Supplies	9,407	18,948	8,000	10,000
2520. Botanical & Agricultural Supplies	15,411	3,038	7,500	7,500
2570. Clothing, Dry Goods, Etc.	10,306	8,473	8,500	8,500
2620. Postage	2,159	339	500	500
2640. Safety Supplies & Minor Equipment	1,756	1,595	1,000	800
2650. Photographic Supplies	82	335	400	250
TOTAL COMMODITIES	197,570	113,477	90,150	76,923
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	6,224	8,723	10,000	8,000
3030. Light & Power	417,837	448,338	450,000	463,500
3040. Water	1,392,805	1,052,627	875,000	918,750
3210. Hire of Equipment - Garage - Vehicles	356,146	274,901	367,673	382,230
3212. Equipment Rental - External	942	1,174	5,000	2,500
3213. Hire of Equipment - Technology	6,087	4,370	2,827	4,576
3220. Advertising	2,128	4,078	2,000	2,000
3235. Janitorial Services	402	-	2,500	1,500
3240. Binding, Printing & Reproduction	1,822	1,834	2,640	500
3280. Temporary Help	10,865	5,380	15,000	5,000
3310. Exterminator	357	605	1,000	1,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMMUNITY SERVICES 090		PARKS 0090	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3315. Security Services	50	-	-	-
3360. Special Postage, Express Shipping	(176)	-	-	-
3370. Grounds Maintenance	1,690,255	1,611,066	1,900,000	2,000,000
3390. Other Special Services	33,722	41,575	25,000	75,000
3450. Consulting Fees	-	-	50,000	35,000
3510. Travel	1,485	2,284	8,400	9,600
3520. Dues & Subscriptions	440	675	1,200	1,200
3530. Training, Registration Fees, Etc.	2,183	3,368	3,295	2,450
3540. Educational Assistance	-	-	1,000	500
3550. Employee Awards	167	77	1,000	500
TOTAL CONTRACTUAL	3,923,742	3,461,076	3,723,535	3,913,806
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	107,548	100,963	100,000	100,000
4012. Security Fencing	1,481	1,025	7,000	7,000
4210. Sidewalks, Curbs, Culverts, Etc.	7,882	9,768	7,000	7,000
4910. Standpipes, Tanks, Wells, Etc.	2,755	-	-	-
4920. Swimming Pools	66	151	-	-
4940. Irrigation Equipment	120,261	71,158	75,000	60,000
TOTAL STRUCTURES	239,993	183,065	189,000	174,000
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	1,133	455	2,500	2,000
5110. Machinery, Tools, & Implements	6,922	4,216	7,000	5,000
TOTAL EQUIPMENT	8,055	4,671	9,500	7,000
MISCELLANEOUS				
6990. Miscellaneous	1,875	1,875	-	-
TOTAL MISCELLANEOUS	1,875	1,875	-	-
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7140. Fencing	17,228	-	-	25,000
7480. Water Wells	6,735	-	-	-
TOTAL IMPROVEMENTS	23,963	-	-	25,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMMUNITY SERVICES 090		PARKS 0090	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY (continued)</u>				
EQUIPMENT				
8441. Recreational Equipment	11,100	6,515	300,000	150,000
8850. Other Mobile Equipment	-	23,372	-	-
TOTAL EQUIPMENT	11,100	29,888	300,000	150,000
GRAND TOTAL	\$ 6,346,565	\$ 5,908,769	\$ 6,582,908	\$ 6,697,443

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090	UNIT PARKS 0090		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Community Services Director	1	1	1	
Assistant Parks & Recreation Mgr	1	1	1	
Parks and Recreation Manager	1	1	1	
Parks Superintendent	1	1	1	
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	
TECHNICAL				
Construction Inspector	0	1	1	
TOTAL	<u>0</u>	<u>1</u>	<u>1</u>	
SUPERVISORY				
Construction Supervisor	1	1	1	
Irrigation Supervisor	1	1	1	
Labor Supervisor	3	3	3	
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	
SKILLED CRAFT				
Construction Specialist	5	5	5	
Electrician Apprentice	1	1	0	
Irrigation Technician	5	5	5	
Journeyman Electrician	0	0	1	
Small Engine Mechanic	1	1	1	
Welder	1	1	1	
TOTAL	<u>13</u>	<u>13</u>	<u>13</u>	
OPERATIONS				
Equipment Operator	2	1	1	
Maintenance Specialist	16	15	15	
TOTAL	<u>18</u>	<u>16</u>	<u>16</u>	

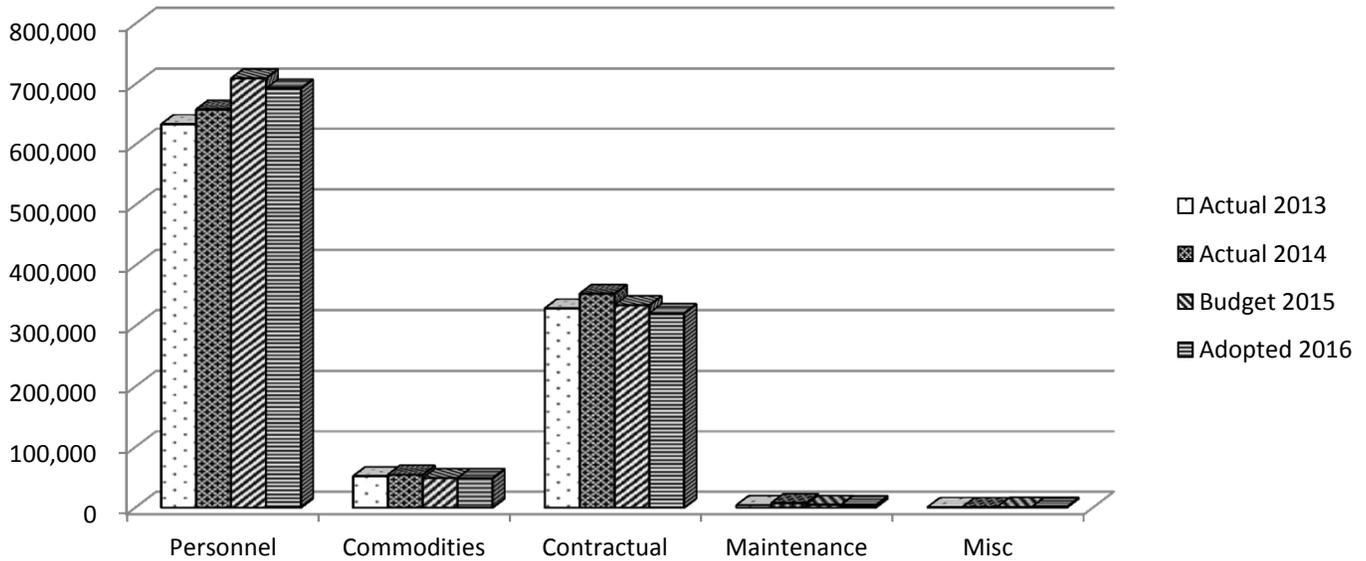
PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090			UNIT PARKS 0090
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
<p>BASE SALARIES</p> <p>PART TIME/TEMPORARY</p> <p>LONGEVITY</p> <p>CERTIFICATION PAY</p> <p>SPECIAL PAY</p> <p>OVERTIME</p> <p>FRINGE BENEFITS</p> <p> </p> <p>GRAND TOTAL</p>	<p><u>40</u></p>	<p><u>39</u></p>	<p><u>39</u></p>	<p style="text-align: right;">\$ 1,565,531</p> <p style="text-align: right;">20,000</p> <p style="text-align: right;">17,412</p> <p style="text-align: right;">15,300</p> <p style="text-align: right;">30,541</p> <p style="text-align: right;">25,000</p> <p style="text-align: right;"><u>676,930</u></p> <p style="text-align: right;"><u>\$ 2,350,714</u></p>

UNIT SUMMARY

FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090	UNIT ANIMAL SERVICES 0091
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Expenditure Trends



FUNCTION: This division picks up and impounds stray animals, picks up dead animals, keeps records of all animals impounded, issues receipts of all fees collected, maintains the shelter properly, and enforces ordinances as passed by the City Charter and state laws as mandated.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Response Time: Complaint	30 minutes	30 minutes	30 minutes
Emergency	15 minutes	15 minutes	15 minutes
Daily Trap requests per day.	4	4	4
Month: Micro-chips sold	160	190	200
Licenses issued	1,758	1,935	2,000
Pet reclaim	80	85	90
Pet adoption	93	75	80
Spay/Neuter Vouchers per month: Issued	262	290	300
Redeemed	233	274	280
Bite investigations per month	36	33	35

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090		UNIT ANIMAL SERVICES 0091	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 377,922	\$ 389,216	\$ 456,048	\$ 454,044
Overtime	17,570	21,377	20,000	20,000
Other Benefits	238,440	247,698	233,530	218,916
TOTAL PERSONNEL	633,932	658,291	709,578	692,960
COMMODITIES				
2010. Office Supplies	1,783	1,818	2,500	2,500
2020. Educational & Training Supplies	468	-	500	500
2120. Minor Equipment, Instruments, Tools	2,152	2,610	4,000	4,000
2170. Welding Supplies	177	187	170	170
2200. Food	-	75	-	-
2310. Janitor Supplies	4,655	6,547	5,000	5,000
2320. Medical Supplies	15,379	12,530	11,000	11,000
2330. Chemicals & Insecticides	1,527	1,839	2,500	2,500
2530. Animal Feed	7,487	5,390	6,000	6,000
2540. Ammunition	-	-	100	-
2560. Laboratory Supplies	14,208	18,607	12,000	12,000
2570. Clothing, Dry Goods, Etc.	2,746	3,359	3,500	3,500
2610. Pet License Tag	1,305	1,403	1,400	1,400
TOTAL COMMODITIES	51,888	54,365	48,670	48,570
CONTRACTUAL SERVICES				
3030. Light & Power	6,570	7,220	8,000	8,200
3040. Water	10,855	13,174	10,000	10,500
3210. Hire of Equipment - Garage - Vehicles	84,052	81,440	92,812	79,148
3212. Equipment Rental - External	1,189	1,665	2,500	2,500
3213. Hire of Equipment - Technology	5,570	4,626	4,626	6,270
3220. Advertising	385	645	400	400
3240. Binding, Printing & Reproduction	2,547	3,199	2,800	2,800
3280. Temporary Help	-	22,477	-	-
3350. Bank Services	803	1,015	800	800
3360. Special Postage & Express Shipping	1,911	1,614	2,000	2,000
3460. Veterinary Fees	209,085	209,200	200,000	200,000
3510. Travel	3,910	5,244	5,500	5,500
3520. Dues & Subscriptions	862	735	1,000	1,000
3530. Training, Registration Fees, Etc.	1,317	975	2,000	2,000
3540. Educational Assistance	-	-	1,800	-
3900. Mileage	164	92	100	100
3990. Other	-	56	-	-
TOTAL CONTRACTUAL	329,221	353,377	334,338	321,218

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090		UNIT ANIMAL SERVICES 0091	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	2,270	6,664	3,000	3,000
TOTAL STRUCTURES	2,270	6,664	3,000	3,000
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	1,805	851	700	-
5120. Instruments & Apparatus (Major)	-	-	800	800
TOTAL EQUIPMENT	1,805	851	1,500	800
MISCELLANEOUS				
6990. MISCELLANEOUS	808	735	1,000	1,000
TOTAL MISCELLANEOUS	808	735	1,000	1,000
GRAND TOTAL	\$ 1,019,923	\$ 1,074,283	\$ 1,098,086	\$ 1,067,548

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090		UNIT ANIMAL SERVICES 0091	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Animal Services Manager	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Animal Services Officer	5	5	5	
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	
SUPERVISORY				
Assistant Animal Services Manager	1	0	0	
Field Supervisor	0	1	1	
Shelter Supervisor	0	1	1	
TOTAL	<u>1</u>	<u>2</u>	<u>2</u>	
OPERATIONS				
Maintenance Specialist	3	3	3	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
CLERICAL				
Administrative Assistant	1	0	0	
Records Specialist	2	2	2	
TOTAL	<u>3</u>	<u>2</u>	<u>2</u>	
BASE SALARIES				\$ 489,351
LONGEVITY				4,554
CERTIFICATION PAY				1,800
SPECIAL PAY				1,894
OVERTIME				20,000
FRINGE BENEFITS				<u>175,361</u>
GRAND TOTAL	<u><u>13</u></u>	<u><u>13</u></u>	<u><u>13</u></u>	<u><u>\$ 692,960</u></u>

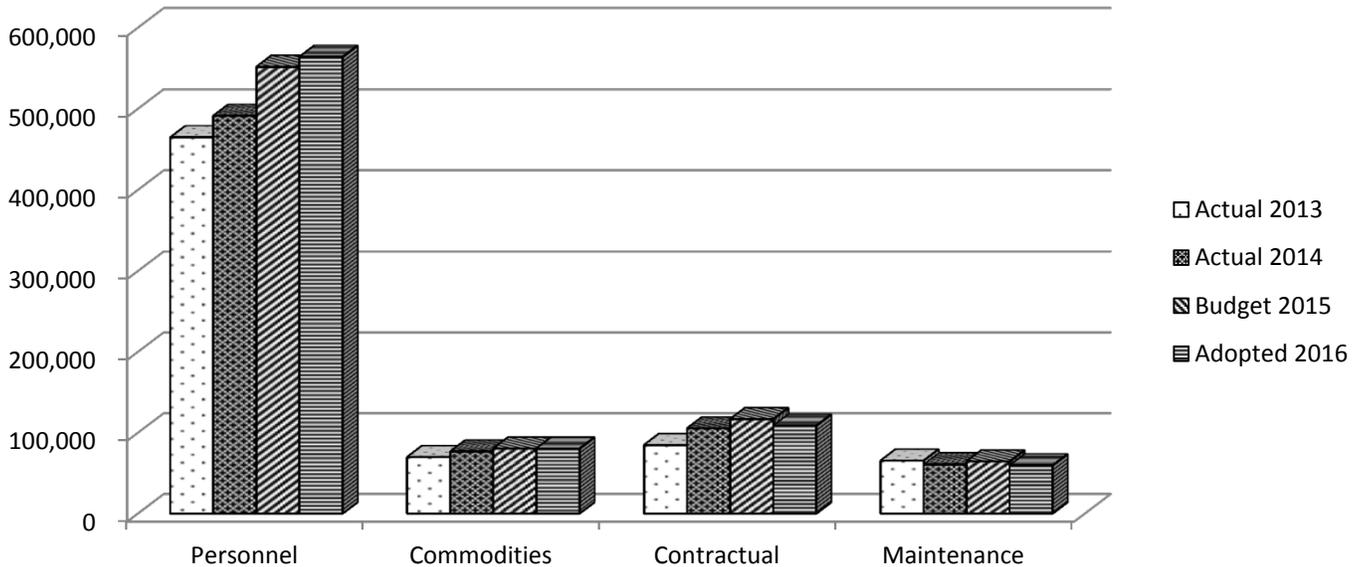
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
COMMUNITY SERVICES
090**

**UNIT
RECREATION
0093**

Expenditure Trends



FUNCTION: The Community Services Director has general responsibility for all programs in Parks, Recreation, Health and Senior Services, Hogan Park Golf Course, and Animal Services. The recreation function provides liaison support to numerous nonprofit and civic organizations which in turn provide for and carry out a full scope of recreational services for the citizens throughout the year. In addition to programs offered by the City, the recreational function is also carried out through a system of privatization contracts and operating agreements. The Martin Luther King Jr. Community Center provides a facility for the citizens to socialize and programming for wellness opportunities. Youth development activities are also housed in this facility. Rooms at the Martin Luther King Jr. Center are available for public use through a rental system, as are rentals of other city parks and park facilities.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
The number of yearly: MLK facility reservations	286	284	300
MLK waived rental fees	2	0	0
Pool facility rentals	21	25	30
The total revenue collected for Recreation Division programs and reservations during the year (with pools)	\$108,903	\$127,249	\$135,000
The total number of Recreation Division participants during the year (with pools)	74,488	114,345	130,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090		UNIT RECREATION 0093	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 326,907	\$ 346,161	\$ 408,824	\$ 415,424
Overtime	22,970	19,420	20,000	20,000
Other Benefits	114,747	125,667	122,800	128,568
TOTAL PERSONNEL	464,625	491,248	551,624	563,992
COMMODITIES				
2010. Office Supplies	4,187	1,826	3,500	3,000
2020. Educational/ Training Supplies	260	957	1,600	1,500
2115. Minor Furniture & Fixtures	2,036	1,600	1,000	750
2120. Minor Equipment, Instruments, Tools	17,738	9,048	5,000	5,044
2140. Electrical Parts & Supplies	65	1,563	1,000	1,000
2200. Food	1,285	1,863	2,500	2,500
2210. Water	46	-	-	-
2220. Ice	1,194	1,236	2,100	2,100
2310. Janitor Supplies	4,153	4,755	5,000	5,000
2320. Medical Supplies	-	-	500	500
2330. Chemicals & Insecticides	25,678	35,775	32,000	30,000
2510. Recreational Supplies	2,579	12,994	21,750	25,000
2570. Clothing, Dry Goods, Etc.	8,746	3,049	2,525	2,500
2620. Postage	155	-	500	250
2640. Safety Supplies & Minor Equipment	1,758	1,308	1,000	1,000
2650. Photographic Supplies	-	650	500	250
TOTAL COMMODITIES	69,880	76,625	80,475	80,394
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	3,581	7,854	9,000	8,000
3030. Light & Power	26,972	27,154	25,000	25,750
3040. Water	15,652	22,536	15,500	15,750
3210. Hire of Equipment - Garage - Vehicles	9,286	6,403	12,355	6,530
3212. Equipment Rental - External	1,573	1,603	3,000	2,500
3213. Hire of Equipment - Technology	2,817	3,394	5,965	3,608
3220. Advertising	3,366	12,068	15,000	15,000
3230. Laundry & Cleaning	40	44	500	500
3235. Janitorial Services	11,100	11,050	11,500	11,500
3240. Binding, Printing & Reproduction	413	1,386	1,569	1,250
3310. Exterminator	-	477	1,675	1,750
3315. Security Services	1,438	-	4,400	4,400
3390. Other Special Services	3,990	3,714	2,000	1,500
3510. Travel	2,405	4,156	6,200	6,400
3520. Dues & Subscriptions	706	428	1,000	1,250

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090		UNIT RECREATION 0093	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3530. Training, Registration Fees, Etc.	1,350	3,109	2,200	3,075
3550. Employee Awards	58	-	-	-
TOTAL CONTRACTUAL	84,747	105,377	116,864	108,763
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	16,140	14,445	7,500	7,500
4920. Swimming Pools	45,151	42,505	52,000	52,000
4940. Irrigation Equipment	954	-	-	-
TOTAL STRUCTURE	62,245	56,950	59,500	59,500
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	3,285	3,779	5,000	-
TOTAL EQUIPMENT	3,285	3,779	5,000	-
GRAND TOTAL	\$ 684,782	\$ 733,979	\$ 813,463	\$ 812,649

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090					UNIT RECREATION 0093
POSITION TITLE		EMPLOYEES				BUDGET 2015-2016
		BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016		
MANAGEMENT						
	Recreation Superintendent	<u>1</u>	<u>1</u>	<u>1</u>		
	TOTAL	<u>1</u>	<u>1</u>	<u>1</u>		
TECHNICAL						
	Aquatic Recreation Coordinator	<u>1</u>	<u>1</u>	<u>1</u>		
	TOTAL	<u>1</u>	<u>1</u>	<u>1</u>		
SKILLED CRAFT						
	Facility Operator	<u>1</u>	<u>1</u>	<u>1</u>		
	TOTAL	<u>1</u>	<u>1</u>	<u>1</u>		
OPERATIONS						
	Program Specialist	<u>3</u>	<u>3</u>	<u>3</u>		
	TOTAL	<u>3</u>	<u>3</u>	<u>3</u>		
CLERICAL						
	Secretary	<u>1</u>	<u>1</u>	<u>1</u>		
	TOTAL	<u>1</u>	<u>1</u>	<u>1</u>		
BASE SALARIES					\$	264,606
PART TIME/TEMPORARY						170,000
LONGEVITY						1,446
OVERTIME						20,000
FRINGE BENEFITS						<u>107,940</u>
GRAND TOTAL		<u><u>7</u></u>	<u><u>7</u></u>	<u><u>7</u></u>	\$	<u><u>563,992</u></u>

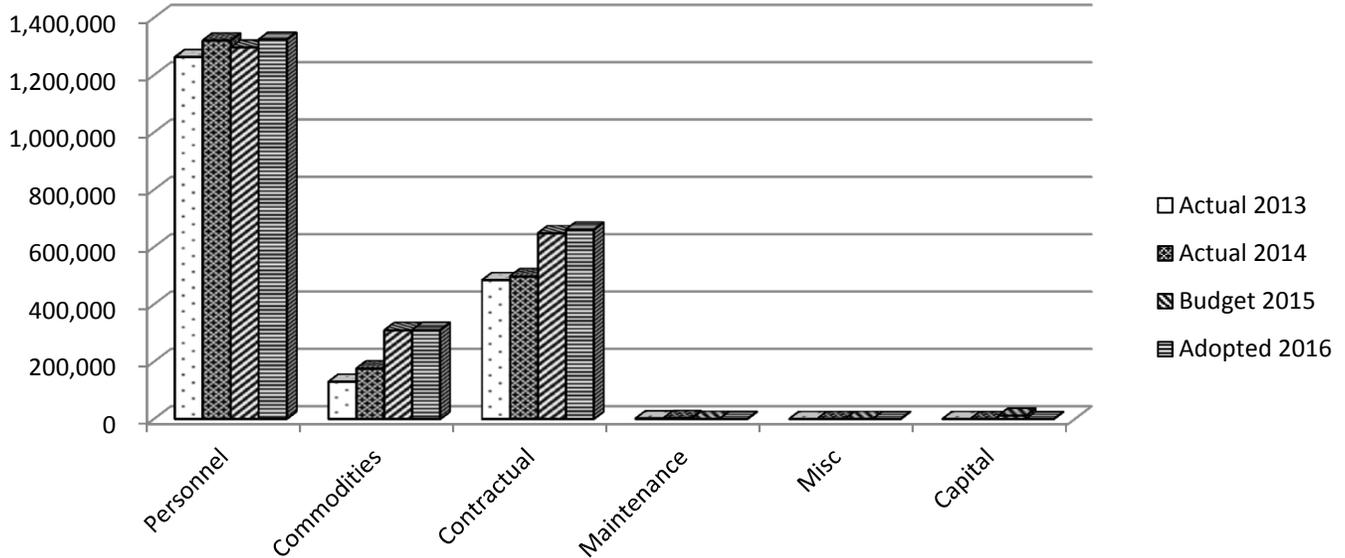
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
COMMUNITY SERVICES
090**

**UNIT
HEALTH & SENIOR SERVICES
0100**

Expenditure Trends



FUNCTION: This department is concerned with the prevention of disease and promotion of good health and well-being by community effort. Various programs carried out by this department are environmental sanitation, food establishment inspection, vector control, public health laboratory services, public health education, communicable disease control, public health laboratory services, and the maintenance of records on vital statistics such as immunization , and all illness.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Communicable disease reports will be investigated within 8 hours	85%	85%	90%
MHD patients ages 0-2 will have a 90% compliance rate for up-to-date immunizations	75%	75%	85%
85% of environmental complaints will be investigated within 48 hours	75%	85%	85%
90% of food service establishments will be inspected a minimum of 3 times per year	70%	85%	90%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMMUNITY SERVICES 090		HEALTH & SR SERVICE 0100	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 815,171	\$ 870,329	\$ 887,922	\$ 907,549
Other Benefits	447,204	450,292	407,554	416,158
TOTAL PERSONNEL	1,262,374	1,320,620	1,295,476	1,323,707
COMMODITIES				
2010. Office Supplies	39,782	31,771	12,500	12,500
2020. Educational & Training Supplies	702	169	800	800
2115. Minor Furniture & Fixtures	5,007	3,128	5,000	5,000
2120. Minor Equipment, Instruments, Tools	6,110	8,634	7,000	7,000
2125. Minor Mobile Equipment	-	83	-	-
2140. Electrical Parts & Supplies	-	243	500	500
2155. Minor Computer Hardware & Periph	3,117	55	-	-
2160. Computer Software & Supplies	-	2,200	2,000	2,600
2200. Food	-	676	-	-
2310. Janitorial Supplies	84	387	300	300
2320. Medical Supplies	23,284	15,673	16,000	16,000
2321. TDH Medical Supplies	48,287	111,580	256,000	256,000
2330. Chemicals & Insecticides	1,650	1,089	7,650	7,650
2570. Clothing, Dry Goods, Etc.	1,790	620	2,000	2,000
TOTAL COMMODITIES	129,815	176,308	309,750	310,350
CONTRACTUAL SERVICES				
3010. Communication	6,985	3,514	8,000	8,000
3020. Heat & Natural Gas	8,085	7,999	10,000	10,000
3030. Light & Power	31,451	29,936	36,000	37,080
3040. Water	3,983	5,832	3,000	3,150
3210. Hire of Equipment - Garage - Vehicles	36,306	35,405	46,459	44,285
3212. Equipment Rental - External	2,749	2,929	3,500	3,500
3213. Hire of Equipment - Technology	20,895	19,872	21,412	22,858
3220. Advertising	500	1,485	2,000	2,000
3235. Janitorial Services	-	-	350	350
3240. Binding, Printing & Reproduction	1,009	1,010	2,000	2,000
3250. Billing & Collection Fees	-	-	10,139	10,139
3270. Notary Bonds	-	142	100	100
3300. Outside Sanitation Services	1,605	14,567	21,600	21,600
3350. Bank Services	1,458	1,790	1,300	1,974
3360. Special Postage & Express Shipping	-	-	1,000	1,000
3390. Other Special Services	2,800	(455)	7,000	7,000
3405. Software Maintenance	21,658	24,770	22,630	24,800
3450. Consulting Fees	450	300	1,300	1,300
3455. Health Care Professionals	23,417	19,826	27,500	27,500

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	COMMUNITY SERVICES 090		HEALTH & SR SERVICE 0100	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3510. Travel	12,454	20,389	12,200	12,800
3520. Dues & Subscriptions	4,130	3,014	3,000	3,000
3525. Legal & Technical Reference Materials	289	317	800	800
3530. Training, Registration Fees, Etc.	2,448	1,644	5,100	5,500
3540. Educational Assistance	1,594	958	2,000	1,000
3985. Community & Senior Services	300,000	300,000	400,000	400,000
3990. Other	-	2,377	-	9,000
TOTAL CONTRACTUAL	484,267	497,622	648,390	660,736
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	-	3,260	-	-
TOTAL STRUCTURES	-	3,260	-	-
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	1,949	-	-	-
5110. Machinery, Tools, & Implements	-	-	200	200
TOTAL EQUIPMENT	1,949	-	200	200
MISCELLANEOUS				
6990. Miscellaneous	-	125	100	100
TOTAL MISCELLANEOUS	-	125	100	100
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8450. Health Equipment	-	-	10,808	-
TOTAL EQUIPMENT	-	-	10,808	-
GRAND TOTAL	\$ 1,878,405	\$ 1,997,936	\$ 2,264,724	\$ 2,295,093

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT COMMUNITY SERVICES 090		UNIT HEALTH & SENIOR SERVICES 0100	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Health/Senior Service Administrator	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
PROFESSIONAL				
Public Health Nurse *	5	5	5	
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	
TECHNICAL				
Health Inspector	5	5	5	
Immunization Program Educator	1	1	1	
Public Health Technician	2	2	2	
TOTAL	<u>8</u>	<u>8</u>	<u>8</u>	
CLERICAL				
Account Clerk	1	1	1	
Administrative Assistant	1	1	1	
Immunization Clerk *	1	1	1	
Medical Assistant	0	1	1	
Records Specialist *	2	2	2	
TOTAL	<u>5</u>	<u>6</u>	<u>6</u>	
* Seven positions reimbursed by the Texas Department of Health:				
2 Public Health Nurses				
1 Records Specialist				
1 Immunization Clerk				
1 Health Inspector				
1 Public Health Technician				
1 Immunization Program Educator				
BASE SALARIES				\$ 972,180
PART TIME/TEMPORARY				2,653
LONGEVITY				13,686
SPECIAL PAY				10,874
FRINGE BENEFITS				<u>324,314</u>
GRAND TOTAL	<u>19</u>	<u>20</u>	<u>20</u>	<u>\$ 1,323,707</u>

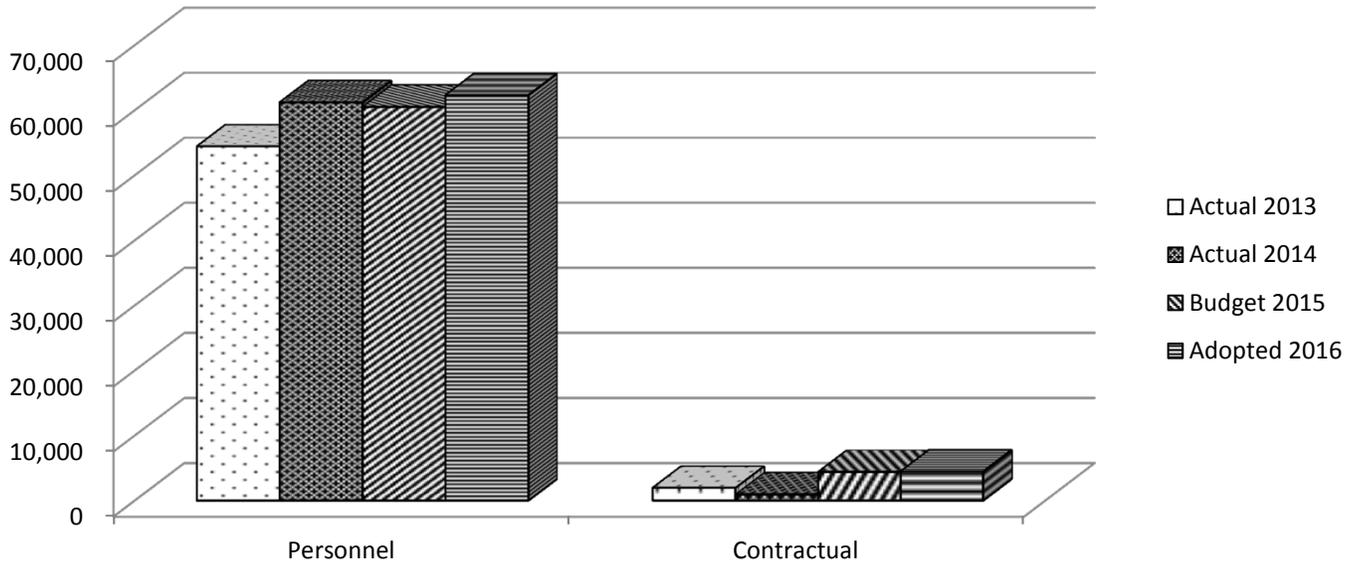
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
POLICE
110**

**UNIT
VCLG PROGRAM
0105**

Expenditure Trends



FUNCTION: The Victim Crime Liaison office will work to assist eligible victims of crime, guardians of victims, or relatives of deceased victims in obtaining benefits under the Crime Victim Compensation Act. This position is partially funded by a grant from the Texas Attorney General's office and is subject to renewal on a yearly basis.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Number of Victims Served	1,400	1,600	1,673
Public Awareness Presentation	4	10	12

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT VCLG PROGRAM 0105	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 35,119	\$ 41,144	\$ 42,384	\$ 43,656
Other Benefits	19,320	20,066	18,145	18,664
TOTAL PERSONNEL	54,439	61,210	60,529	62,320
CONTRACTUAL SERVICES				
3010. Communication	233	-	380	380
3213. Hire of Equipment - Technology	-	514	514	605
3510. Travel	1,726	437	1,600	1,600
3530. Training, Registration Fees, Etc.	-	-	1,900	1,900
TOTAL CONTRACTUAL	1,959	951	4,394	4,485
GRAND TOTAL	\$ 56,398	\$ 62,160	\$ 64,923	\$ 66,805

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110	UNIT VCLG PROGRAM 0105		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
TECHNICAL Crime Victim Liaison	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES LONGEVITY FRINGE BENEFITS				\$ 47,034 201 <u>15,085</u>
GRAND TOTAL	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	\$ <u><u>62,320</u></u>

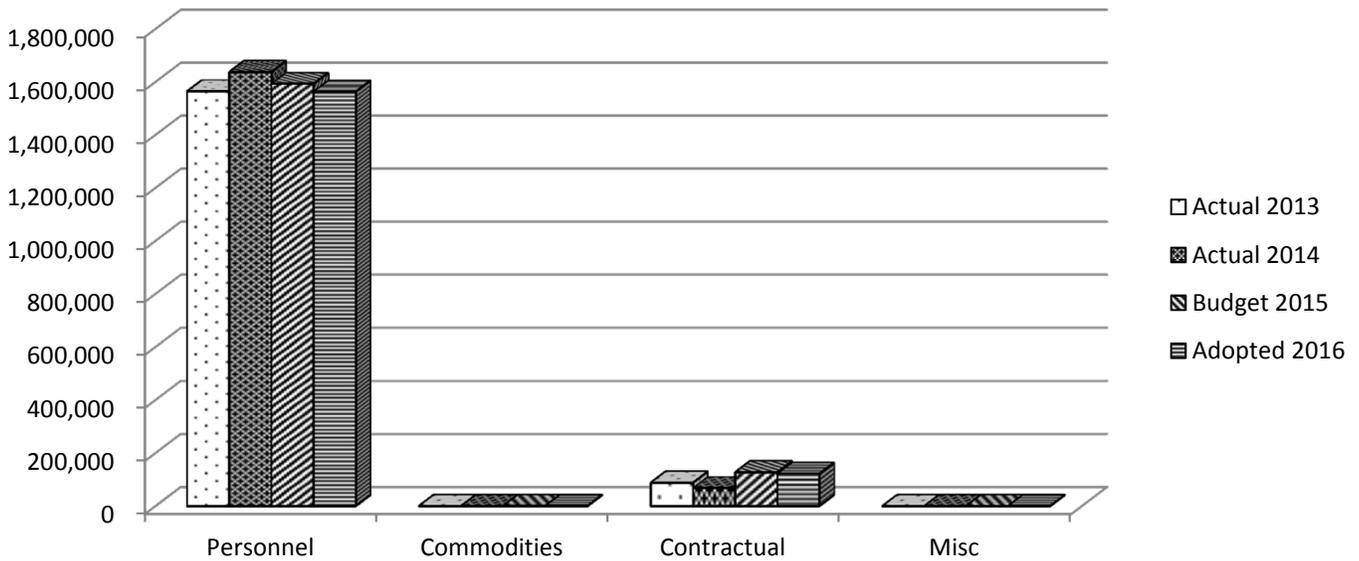
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
POLICE
110**

**UNIT
AIRPORT POLICE
0107**

Expenditure Trends



FUNCTION: The function of the Airport Police is to provide 24 hour security for the Midland International Airport. Officers patrol secured areas of the airport and respond to aircraft alerts. They provide security at the screening checkpoint which ensures the safety of passengers and airport employees. The Airport Police work closely with Airport Operations, Midland Fire Department, US Transportation Safety Administration, US Immigrations and Customs Enforcement, and the Federal Aviation Administration. Additionally, they provide some patrol functions in the recently annexed areas near the airport.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Have two officers on duty during operational hours of the security checkpoint 90% of the time	100%	100%	100%
Response time to security checkpoint alarms will be 5 minutes or less 95% of the time	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT AIRPORT POLICE 0107	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 804,482	\$ 842,204	\$ 1,001,563	\$ 992,244
Overtime	118,168	107,635	75,000	75,000
Other Benefits	641,775	687,579	516,507	495,944
TOTAL PERSONNEL	1,564,425	1,637,418	1,593,070	1,563,188
COMMODITIES				
2010. Office Supplies	-	244	300	300
2120. Minor Equipment, Instruments, Tools		46	800	800
2160. Computer Software & Supplies	500	-	-	-
TOTAL COMMODITIES	500	290	1,100	1,100
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	83,263	62,431	118,963	112,858
3213. Hire of Equipment - Technology	2,945	3,174	3,174	3,388
3510. Travel	2,093	1,615	2,880	2,880
3520. Dues & Subscriptions	-	-	200	200
3530. Training, Registration Fees, Etc.	125	275	2,550	2,550
TOTAL CONTRACTUAL	88,425	67,496	127,767	121,876
MISCELLANEOUS				
6990. Miscellaneous	-	-	500	500
TOTAL MISCELLANEOUS	-	-	500	500
GRAND TOTAL	\$ 1,653,350	\$ 1,705,204	\$ 1,722,437	\$ 1,686,664

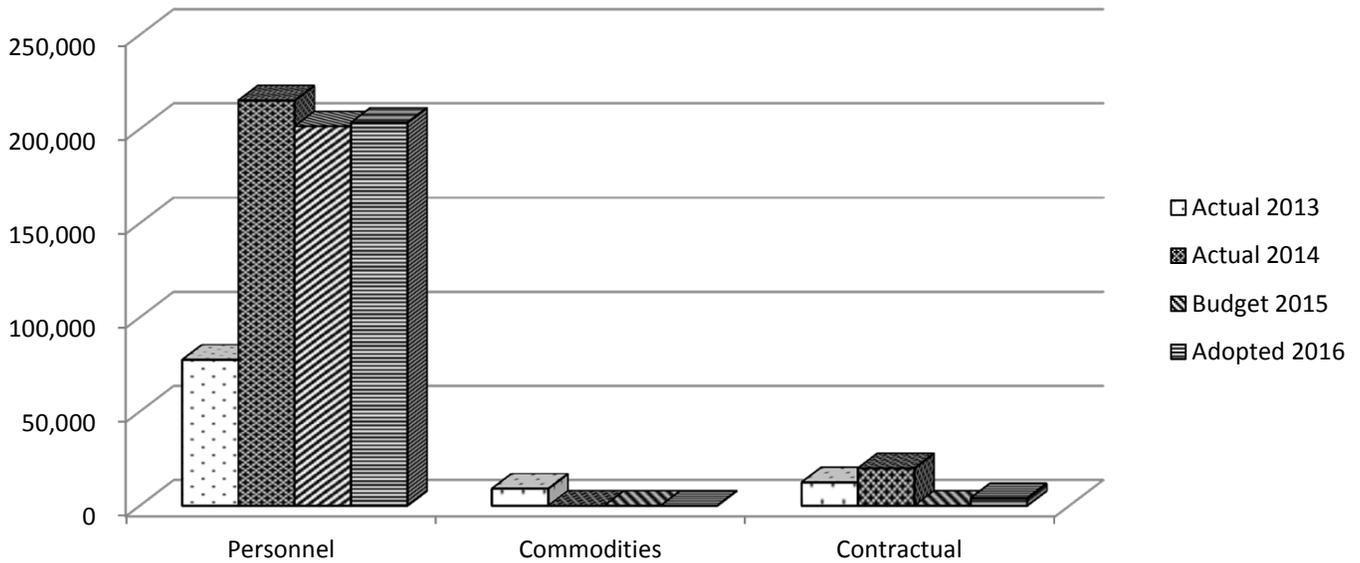
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
POLICE
110**

**UNIT
CVE
0108**

Expenditure Trends



FUNCTION: The basic function of the Commercial Vehicle Enforcement is weighing and checking commercial vehicle traffic operating over the public highways of this state so that compliance with the statutory provisions of law regulating weight, motor carrier safety, registration, transportation of persons, hazardous material and other property can be obtained.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
CVE Unit Officers will conduct 450 commercial vehicle inspections	100%	100%	100%
CVE Unit Officers will conduct 450 contacts with commercial vehicles operating within the City of Midland	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT CVE 0108	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 45,529	\$ 117,435	\$ 135,434	\$ 138,075
Overtime	673	3,626	-	-
Other Benefits	31,182	94,054	66,010	65,290
TOTAL PERSONNEL	77,384	215,115	201,444	203,365
COMMODITIES				
2020. Educational & Training Supplies	33	-	-	-
2120. Minor Equipment, Instruments, Tools	7,039	70	-	-
2155. Minor Computer Hardware & Periph	1,733	-	-	-
2200. Food	-	23	-	-
2570. Clothing, Dry Goods, Etc.	190	-	-	-
TOTAL COMMODITIES	8,994	93	-	-
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	5,953	17,709	-	-
3240. Binding, Printing & Reproduction	136	-	-	-
3390. Other Special Services	78	-	-	-
3510. Travel	5,520	1,553	4,000	4,000
3520. Dues & Subscriptions	650	650	-	-
3525. Legal & Technical Reference Materials	65	-	-	-
TOTAL CONTRACTUAL	12,402	19,912	4,000	4,000
GRAND TOTAL	\$ 98,780	\$ 235,120	\$ 205,444	\$ 207,365

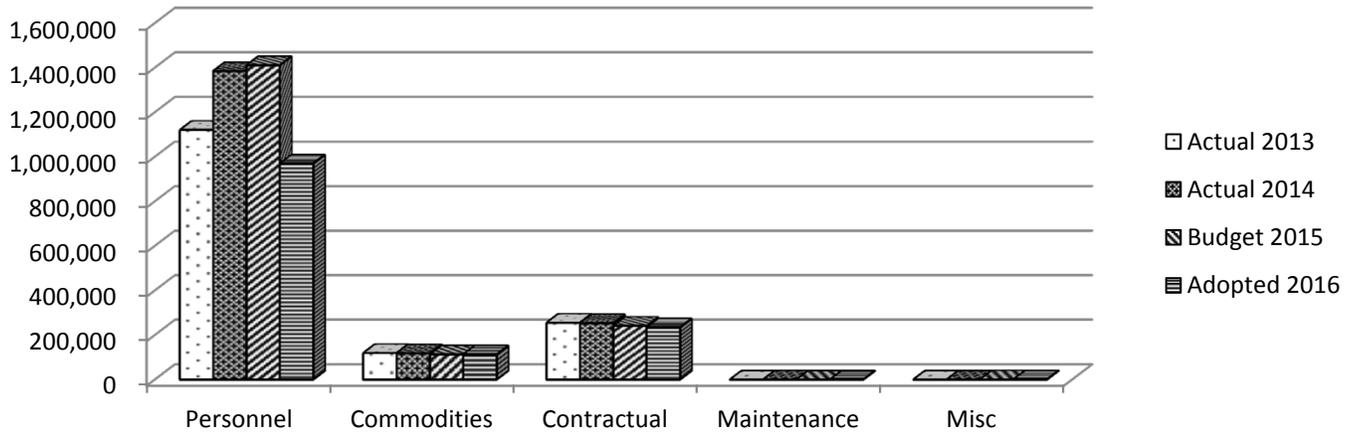
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
POLICE
110**

**UNIT
POLICE ADMINISTRATION
011**

Expenditure Trends



FUNCTION: This bureau is responsible for the administration of the entire department. In addition to those services, the Administrative Services Bureau is responsible for the offices of: Planning and Research, Law Enforcement Grant Coordinator, Internal Affairs, Purchasing and Supply, Crime Analysis, Accreditation, and Personnel and Recruiting.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Maintain compliance with 480 (CALEA) Commission Accrediation for Law Enforcement Agencies National Standards	483	484	484
Recruitment of new Police Officers:			
Number of applicants tested	121	91	135
Number of hired *	26	30	25

* based on year tested

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT POLICE ADMINISTRATION 0111	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 639,978	\$ 839,024	\$ 969,934	\$ 670,647
Overtime	24,152	27,786	15,000	15,000
Other Benefits	455,638	517,500	425,714	284,246
TOTAL PERSONNEL	1,119,769	1,384,310	1,410,648	969,893
COMMODITIES				
2010. Office Supplies	5,868	7,534	6,000	6,000
2115. Minor Furniture & Fixtures	1,829	2,870	2,000	2,000
2120. Minor Equipment, Instruments, Tools	4,385	472	-	-
2155. Minor Computer Hardware & Periph	1,014	-	200	200
2160. Computer Software & Supplies	-	585	2,000	2,000
2200. Food	1,588	1,757	1,200	1,200
2210. Water	17	5	-	-
2220. Ice	-	4	-	-
2310. Janitorial Supplies	297	138	-	-
2320. Medical Supplies	4,417	4,089	3,250	3,250
2570. Clothing, Dry Goods, Etc.	99,280	99,092	98,000	98,000
2640. Safety Supplies & Minor Equipment	-	1,545	-	-
TOTAL COMMODITIES	118,693	118,090	112,650	112,650
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	40,547	15,503	24,674	21,470
3212. Equipment Rental - External	24,869	24,864	26,892	26,892
3213. Hire of Equipment - Technology	10,995	25,297	25,847	26,312
3220. Advertising	3,913	1,205	4,000	4,000
3230. Laundry & Cleaning	71,769	75,455	60,000	60,000
3240. Binding, Printing & Reproduction	7,688	10,797	8,500	8,500
3260. Credit Bureau Fees	654	634	680	680
3270. Notary Bonds	1,091	855	800	800
3360. Special Postage & Express Shipping	201	188	250	250
3390. Other Special Services	29,492	51,031	34,000	34,000
3405. Software Maintenance	1,780	580	1,650	1,650
3480. Medical Examinations	7,784	7,300	7,000	7,000
3510. Travel	12,510	9,270	13,925	11,185
3520. Dues & Subscriptions	1,284	1,705	2,586	2,586
3525. Legal & Technical Reference Material	2,012	3,272	2,800	2,800
3530. Training, Registration Fees, Etc.	8,019	5,340	4,800	3,900
3540. Educational Assistance	30,267	18,846	22,000	22,000
3990. Other	102	167	-	-
TOTAL CONTRACTUAL	254,976	252,310	240,404	234,025

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT POLICE ADMINISTRATION 0111	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF STRUCTURES 4010. Buildings & Grounds	53	525	200	200
TOTAL MAINTENANCE	53	525	200	200
MISCELLANEOUS 6990. Miscellaneous	363	212	1,000	1,000
TOTAL MISCELLANEOUS	363	212	1,000	1,000
GRAND TOTAL	\$ 1,493,854	\$ 1,755,447	\$ 1,764,902	\$ 1,317,768

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT POLICE ADMINISTRATION 0111	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Police Chief	1	1	1	
Accreditation Manager	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
TECHNICAL				
Crime Analysis Technician	1	1	0	
L.E. Planner & Grant Coordinator	1	1	0	
Supply Clerk	1	1	0	
TOTAL	<u>3</u>	<u>3</u>	<u>0</u>	
SUPERVISORY				
Crime Analysis Supervisor	1	1	0	
Police Lieutenant	1	1	1	
Police Sergeant	3	3	2	
TOTAL	<u>5</u>	<u>5</u>	<u>3</u>	
POLICE SAFETY				
Police Officer	1	1	1	
Police Cadet	6	6	6	
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>	
CLERICAL				
Administrative Assistant	1	1	1	
Communication Specialist	0	0	1	
Secretary	3	3	1	
TOTAL	<u>4</u>	<u>4</u>	<u>3</u>	

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110			UNIT POLICE ADMINISTRATION 0111
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
<p>BASE SALARIES</p> <p>PART TIME/TEMPORARY</p> <p>LONGEVITY</p> <p>CERTIFICATION PAY</p> <p>EDUCATION PAY</p> <p>SPECIAL PAY</p> <p>CAR ALLOWANCE</p> <p>OVERTIME</p> <p>FRINGE BENEFITS</p> <p> </p> <p>GRAND TOTAL</p>	<p><u>21</u></p>	<p><u>21</u></p>	<p><u>15</u></p>	<p style="text-align: right;">\$ 658,972</p> <p style="text-align: right;">53,103</p> <p style="text-align: right;">8,910</p> <p style="text-align: right;">6,720</p> <p style="text-align: right;">6,708</p> <p style="text-align: right;">13,034</p> <p style="text-align: right;">7,200</p> <p style="text-align: right;">15,000</p> <p style="text-align: right;"><u>200,246</u></p> <p style="text-align: right;"><u>\$ 969,893</u></p>

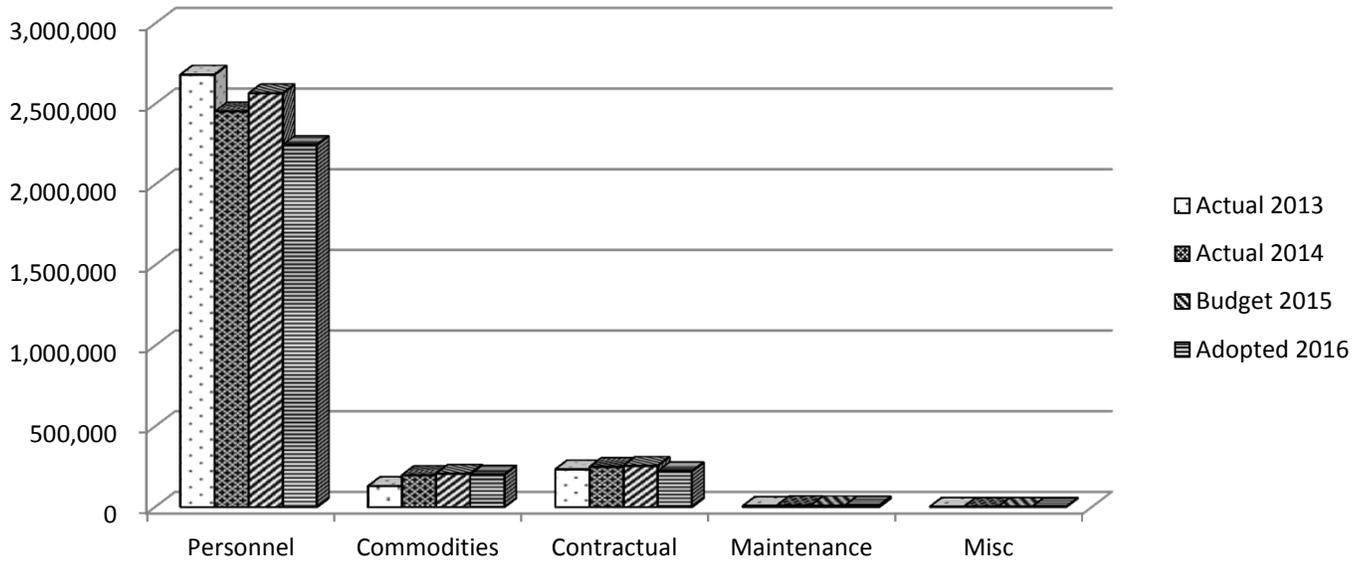
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
POLICE
110**

**UNIT
SUPPORT SERVICES
012**

Expenditure Trends



FUNCTION: The Support Services Bureau is responsible for training, community relations, telephone reporting, police records, data entry, and property and evidence. Some programs coordinated by this bureau include: Cadet Program, Citizen Police Academy, and National Night Out. In addition, this bureau is responsible for liaison between the Police Department and the Information Systems Department for communications and computers, and the Midland County Sheriff's Office for the housing of City prisoners.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Community involvement in National Night Out: Number of neighborhood block parties	80	85	95
Percentage of officers meeting or exceeding the 50th percentile of national fitness standards	93%	94%	96%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT SUPPORT SERVICES 0112	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 1,616,940	\$ 1,447,618	\$ 1,742,878	\$ 1,528,836
Overtime	19,667	29,037	15,000	15,000
Other Benefits	1,046,723	977,201	808,889	703,833
TOTAL PERSONNEL	2,683,331	2,453,857	2,566,767	2,247,669
COMMODITIES				
2010. Office Supplies	12,370	12,152	15,000	15,000
2020. Educational & Training Supplies	3,359	5,117	3,000	2,500
2111. Motor Vehicle Accessories	-	106	-	-
2115. Minor Furniture & Fixtures	1,962	12,428	17,000	10,000
2120. Minor Equipment, Instruments, Tools	11,944	21,666	14,250	21,250
2125. Minor Mobile Equipment	38	-	-	-
2140. Electrical Parts & Supplies	22	-	250	250
2155. Minor Computer Hardware & Periph	3,440	1,854	3,000	3,000
2160. Computer Software & Supplies	4,934	5,276	2,000	2,000
2170. Welding Supplies	755	281	500	500
2200. Food	4,209	2,811	2,500	1,250
2210. Water	170	-	-	-
2310. Janitorial Supplies	3,386	3,937	3,500	3,500
2320. Medical Supplies	119	-	-	-
2330. Chemicals & Insecticides	33	47	600	600
2510. Recreational Supplies	200	-	-	-
2520. Botanical & Agricultural Supplies	-	88	-	-
2540. Ammunition	78,327	126,547	140,000	140,000
2570. Clothing, Dry Goods, Etc.	3,545	6,017	5,500	1,500
2620. Postage	117	-	-	-
2640. Safety Supplies & Minor Equipment	574	254	650	650
2650. Photographic Supplies	83	-	-	-
TOTAL COMMODITIES	129,585	198,581	207,750	202,000
CONTRACTUAL SERVICES				
3030. Light & Power	14,256	14,915	15,000	15,000
3040. Water	1,950	1,493	1,500	1,500
3210. Hire of Equipment - Garage - Vehicles	132,625	153,044	172,215	143,592
3212. Equipment Rental - External	2,016	1,647	1,400	1,400
3213. Hire of Equipment - Technology	37,896	28,163	28,383	30,206
3220. Advertising	4,627	1,830	1,500	1,500
3240. Binding, Printing & Reproduction	415	-	500	500
3260. Credit Bureau Fees	43	-	-	-
3270. Notary Bonds	-	33	-	-

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT SUPPORT SERVICES 0112	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3280. Temporary Help	-	9,182	-	-
3360. Special Postage & Express Shipping	896	1,361	800	800
3390. Other Special Services	9,402	10,233	7,100	1,000
3510. Travel	17,187	12,316	15,000	14,030
3520. Dues & Subscriptions	1,817	954	2,225	2,225
3530. Training, Registration Fees, Etc.	5,895	9,844	8,000	7,450
3990. Other	5,668	3,862	3,155	3,155
TOTAL CONTRACTUAL	234,694	248,877	256,778	222,358
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	5,208	7,308	6,000	6,000
TOTAL MAINTENANCE	5,208	7,308	6,000	6,000
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	549	1,215	1,200	1,200
5120. Instruments & Apparatus (Major)	1,344	2,329	3,000	3,000
TOTAL EQUIPMENT	1,893	3,544	4,200	4,200
MISCELLANEOUS				
6990. Miscellaneous	2,782	2,063	1,400	1,400
TOTAL MISCELLANEOUS	2,782	2,063	1,400	1,400
GRAND TOTAL	\$ 3,057,492	\$ 2,914,230	\$ 3,042,895	\$ 2,683,627

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110	UNIT SUPPORT SERVICES 0112		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Deputy Police Chief	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
L.E. Planner & Grant Coordinator	0	0	1	
Supply Clerk	0	0	1	
TOTAL	<u>0</u>	<u>0</u>	<u>2</u>	
SUPERVISORY				
Police Information Supervisor	1	1	1	
Police Lieutenant	2	2	1	
Police Sergeant	3	3	1	
Property Supervisor	1	1	1	
Support Services Manager	0	1	1	
TRU Supervisor	1	1	1	
TOTAL	<u>8</u>	<u>9</u>	<u>6</u>	
POLICE SAFETY				
Police Officer	4	4	3	
TOTAL	<u>4</u>	<u>4</u>	<u>3</u>	
OPERATIONS				
Maintenance Specialist	1	1	1	
Property Clerk	2	2	2	
Telephone Response Officer	8	8	8	
TOTAL	<u>11</u>	<u>11</u>	<u>11</u>	
CLERICAL				
Administrative Assistant	1	1	1	
Police Records Supervisor	2	1	1	
Records Technician	8	8	8	
Secretary	1	1	0	
TOTAL	<u>12</u>	<u>11</u>	<u>10</u>	

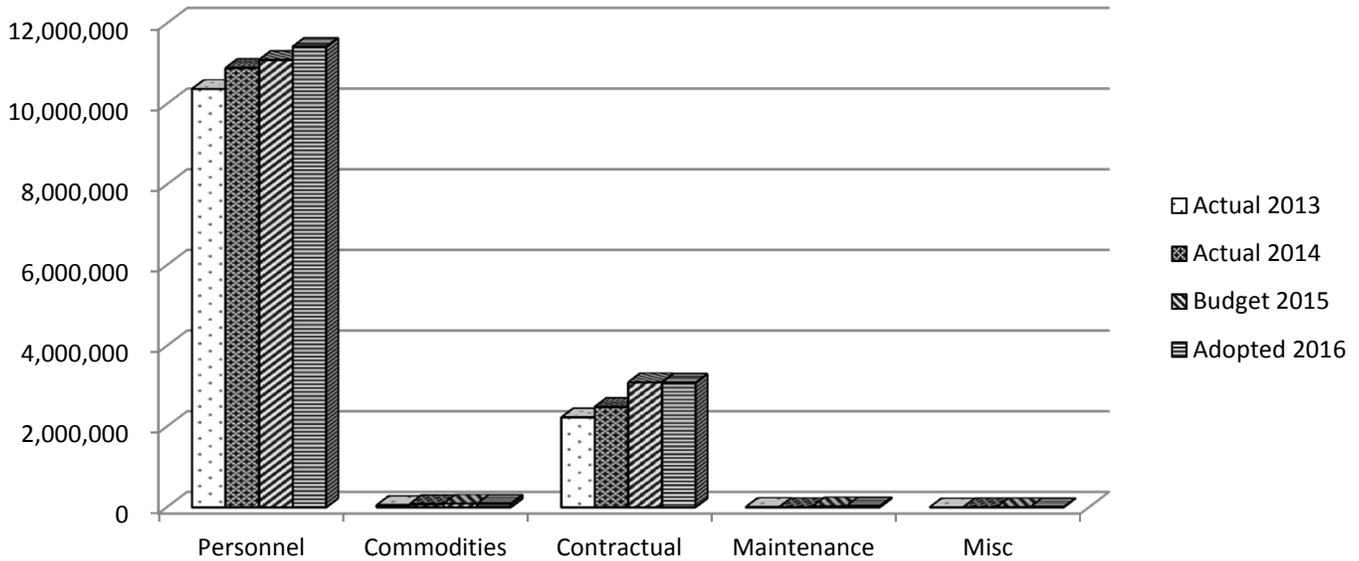
PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110			UNIT SUPPORT SERVICES 0112
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
<p>BASE SALARIES</p> <p>LONGEVITY</p> <p>CERTIFICATION PAY</p> <p>EDUCATION PAY</p> <p>SPECIAL PAY</p> <p>OVERTIME</p> <p>FRINGE BENEFITS</p> <p> </p> <p>GRAND TOTAL</p>	<p><u>36</u></p>	<p><u>36</u></p>	<p><u>33</u></p>	<p style="text-align: right;">\$ 1,637,763</p> <p style="text-align: right;">20,058</p> <p style="text-align: right;">10,800</p> <p style="text-align: right;">10,512</p> <p style="text-align: right;">15,166</p> <p style="text-align: right;">15,000</p> <p style="text-align: right;"><u>538,370</u></p> <p style="text-align: right;"><u>\$ 2,247,669</u></p>

UNIT SUMMARY

FUND GENERAL 001	DEPARTMENT POLICE 110	UNIT FIELD OPERATIONS 0113
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Expenditure Trends



FUNCTION: The Field Operations Bureau is the department's largest bureau. The bureau's objective is to assist in the creation and implementation of policing procedures that not only combat the criminal element but also eliminate conditions that lead to crime. The bureau's purpose is to provide "first response" to all calls for police service. The bureau is comprised of: the Patrol Division and the Traffic section. Specialized units within the bureau consist of Field Training Office Program, the Explosive Ordinance Detail, Emergency Operations, Bicycle Patrol, the ATV (all-terrain vehicle) Unit, K-9 Unit, and the Gang Suppression Unit. Personnel assigned to the bureau are responsible for police patrol duties, traffic control, accident investigations, initial criminal investigations, handling of explosive devices, emergency operations, training newly graduated police recruits, and car program.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Police officers will handle calls for service and will continue proactive enforcement	*88,500	86,000	86,500
Police officers will work to reduce the number of traffic accidents each year by focusing on the violations which cause them. The goal is to reduce the total number of accidents	3,750	3,730	3,700

* The current influx of people into Midland has caused the number of accidents to rise. In an effort to reduce the accidents, more citizen contacts have been made, which in turn increases the calls for service numbers.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT FIELD OPERATIONS 0113	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 6,160,315	\$ 6,496,239	\$ 7,429,220	\$ 7,625,256
Overtime	201,271	283,496	180,000	180,000
Other Benefits	4,008,217	4,110,728	3,485,411	3,614,465
TOTAL PERSONNEL	10,369,803	10,890,462	11,094,631	11,419,721
COMMODITIES				
2010. Office Supplies	8,241	7,415	15,000	15,000
2115. Minor Furniture & Fixtures	1,380	1,537	2,000	2,000
2120. Minor Equipment, Instruments, Tools	27,499	49,555	42,800	42,800
2155. Minor Computer Hardware & Periph	-	3,186	-	-
2160. Computer Software & Supplies	6,755	16,500	20,270	20,270
2200. Food	1,127	623	1,000	1,000
2330. Chemicals & Insecticides	1,224	1,043	1,370	1,370
2530. Animal Feed	1,751	2,868	5,000	5,000
2540. Ammunition	429	-	-	-
2650. Photographic Supplies	-	810	1,500	1,500
TOTAL COMMODITIES	48,407	83,538	88,940	88,940
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	1,772,861	2,023,993	2,538,594	2,476,910
3213. Hire of Equipment - Technology	13,200	12,488	14,141	16,170
3220. Advertising	153	283	500	500
3240. Binding, Printing & Reproduction	48	-	-	-
3263. Employee Relocation Costs	-	826	-	-
3280. Temporary Help	385,064	403,691	485,000	530,000
3320. Wrecker Services	878	2,333	1,000	1,000
3360. Special Postage & Express Shipping	351	533	500	500
3390. Other Special Services	100	129	-	-
3460. Veterinary Fees	10,068	3,035	5,231	5,231
3510. Travel	11,419	15,058	19,000	19,000
3520. Dues & Subscriptions	1,221	1,394	1,637	1,637
3530. Training, Registration Fees, Etc.	27,441	22,816	31,300	31,300
3990. Other	35	-	-	-
TOTAL CONTRACTUAL	2,222,837	2,486,578	3,096,903	3,082,248
MAINTENANCE OF EQUIPMENT				
5105. Communications Equipment	-	-	4,020	4,020
5120. Instruments & Apparatus (Major)	3,945	2,844	19,800	19,800
TOTAL EQUIPMENT	3,945	2,844	23,820	23,820

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT POLICE 110		UNIT FIELD OPERATIONS 0113	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MISCELLANEOUS 6990. Miscellaneous	634	1,749	1,600	1,600
TOTAL MISCELLANEOUS	634	1,749	1,600	1,600
GRAND TOTAL	\$ 12,645,626	\$ 13,465,171	\$ 14,305,894	\$ 14,616,329

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110	UNIT FIELD OPERATIONS 0113		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Deputy Police Chief	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Community Service Officer	4	4	4	
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	
SUPERVISORY				
Police Lieutenant	4	4	5	
Police Sergeant	16	16	17	
TOTAL	<u>20</u>	<u>20</u>	<u>22</u>	
POLICE SAFETY				
Police Officer	96	102	101	
TOTAL	<u>96</u>	<u>102</u>	<u>101</u>	
CLERICAL				
Administrative Assistant	1	1	1	
Secretary	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
BASE SALARIES				\$ 8,088,951
LONGEVITY				59,169
CERTIFICATION PAY				72,360
EDUCATION PAY				118,476
SPECIAL PAY				82,026
OVERTIME				180,000
FRINGE BENEFITS				<u>2,818,739</u>
GRAND TOTAL	<u>123</u>	<u>129</u>	<u>130</u>	<u>\$ 11,419,721</u>

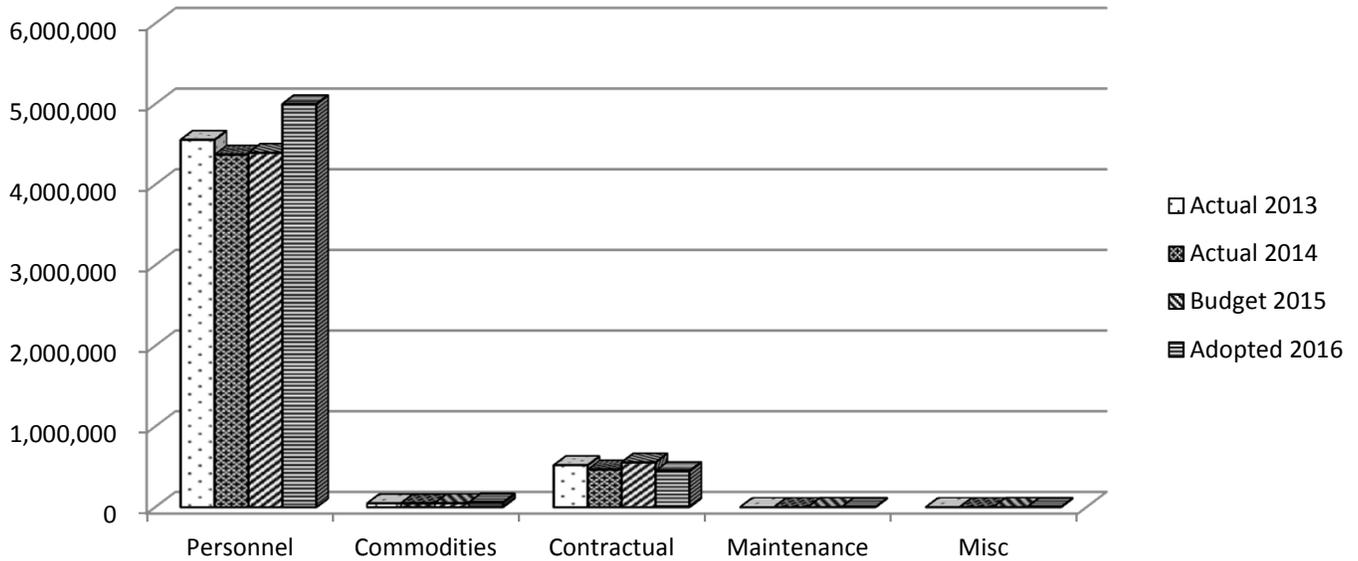
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
POLICE
110**

**UNIT
INVESTIGATIVE SERVICES
0114**

Expenditure Trends



FUNCTION: The purpose is to investigate all criminal offenses assigned to the various sections within the Bureau. Investigative Service Bureau personnel will initiate and conduct thorough investigations, prepare and execute arrest and/or search warrants, prepare case reports and any other documentation or assignments required to present complete cases to the appropriate prosecuting authority for successful prosecution of defendants. The Investigative Services Bureau gathers and disseminates information concerning criminal activity to other divisions within the Police Department.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Detectives will solve over 40% of the cases assigned for investigation	46%	48%	50%
Maintain an auto theft clearance rate of 40% or greater	45%	48%	50%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND	DEPARTMENT		UNIT	
001	POLICE 110		INVESTIGATIVE 0114	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 2,614,386	\$ 2,489,988	\$ 2,869,381	\$ 3,321,588
Overtime	139,435	150,958	100,000	100,000
Other Benefits	1,800,925	1,730,749	1,423,741	1,578,445
TOTAL PERSONNEL	4,554,746	4,371,695	4,393,122	5,000,033
COMMODITIES				
2010. Office Supplies	15,416	12,851	13,000	13,000
2020. Educational/ Training Supplies	-	324	-	500
2110. Motor Vehicle Supplies	-	32	-	-
2111. Motor Vehicle Accessories	-	69	-	-
2115. Minor Furniture & Fixtures	2,174	352	3,000	3,000
2120. Minor Equipment, Instruments, Tools	12,053	10,737	10,000	10,000
2155. Minor Computer Hardware & Periph	941	720	2,950	2,950
2160. Computer Software & Supplies	11,531	16,783	17,000	17,000
2200. Food	440	977	1,000	2,250
2310. Janitorial Supplies	59	23	-	-
2320. Medical Supplies	-	-	650	650
2560. Laboratory Supplies	-	2,361	-	-
2570. Clothing, Dry Goods, Etc.	-	696	-	4,000
2640. Safety Supplies	1,700	1,620	2,000	2,000
2650. Photographic Supplies	1,596	847	2,000	2,000
TOTAL COMMODITIES	45,911	48,393	51,600	57,350
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	1,189	1,406	2,600	2,600
3030. Light & Power	1,618	1,395	2,000	2,000
3210. Hire of Equipment - Garage - Vehicles	301,405	251,797	330,597	209,611
3212. Equipment Rental - External	58,380	60,298	61,800	61,800
3213. Hire of Equipment - Technology	32,695	27,770	30,080	32,010
3360. Special Postage & Express Shipping	3,555	2,968	3,500	3,500
3390. Other Special Services	50,199	50,024	50,000	50,000
3510. Travel	14,930	10,258	16,500	20,210
3520. Dues & Subscriptions	2,356	1,888	2,375	2,375
3530. Training, Registration Fees, Etc.	9,257	11,875	8,000	9,450
3920. Rent	19,200	21,600	24,000	24,000
3990. Other	23,448	24,730	22,540	30,340
TOTAL CONTRACTUAL	518,233	466,008	553,992	447,896

CITY OF MIDLAND, TEXAS

DETAIL				
FUND	DEPARTMENT		UNIT	
001	POLICE 110		INVESTIGATIVE 0114	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5120. Instruments & Apparatus (Major)	-	-	1,000	1,000
TOTAL EQUIPMENT	-	-	1,000	1,000
MISCELLANEOUS				
6990. Miscellaneous	720	786	1,000	1,000
TOTAL MISCELLANEOUS	720	786	1,000	1,000
GRAND TOTAL	\$ 5,119,610	\$ 4,886,882	\$ 5,000,714	\$ 5,507,279

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110	UNIT INVESTIGATIVE SERVICES 0114		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Deputy Police Chief	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Crime Analysis Technician	0	0	1	
ID Specialist	4	4	4	
Intelligence Analyst	1	1	0	
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	
SUPERVISORY				
Crime Analysis Supervisor	0	0	1	
ID Supervisor	1	1	1	
Police Lieutenant	2	2	2	
Police Sergeant	5	5	7	
TOTAL	<u>8</u>	<u>8</u>	<u>11</u>	
POLICE SAFETY				
Police Officer	29	29	30	
TOTAL	<u>29</u>	<u>29</u>	<u>30</u>	
OPERATIONS				
Community Service Clerk	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
CLERICAL				
Administrative Assistant	1	1	1	
Secretary	2	2	5	
TOTAL	<u>3</u>	<u>3</u>	<u>6</u>	

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT POLICE 110			UNIT INVESTIGATIVE SERVICES 0114
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
BASE SALARIES LONGEVITY CERTIFICATION PAY EDUCATION PAY SPECIAL PAY OVERTIME FRINGE BENEFITS GRAND TOTAL	<u>47</u>	<u>47</u>	<u>54</u>	\$ 3,488,283 48,063 49,920 46,920 55,407 100,000 <u>1,211,440</u> \$ <u>5,000,033</u>

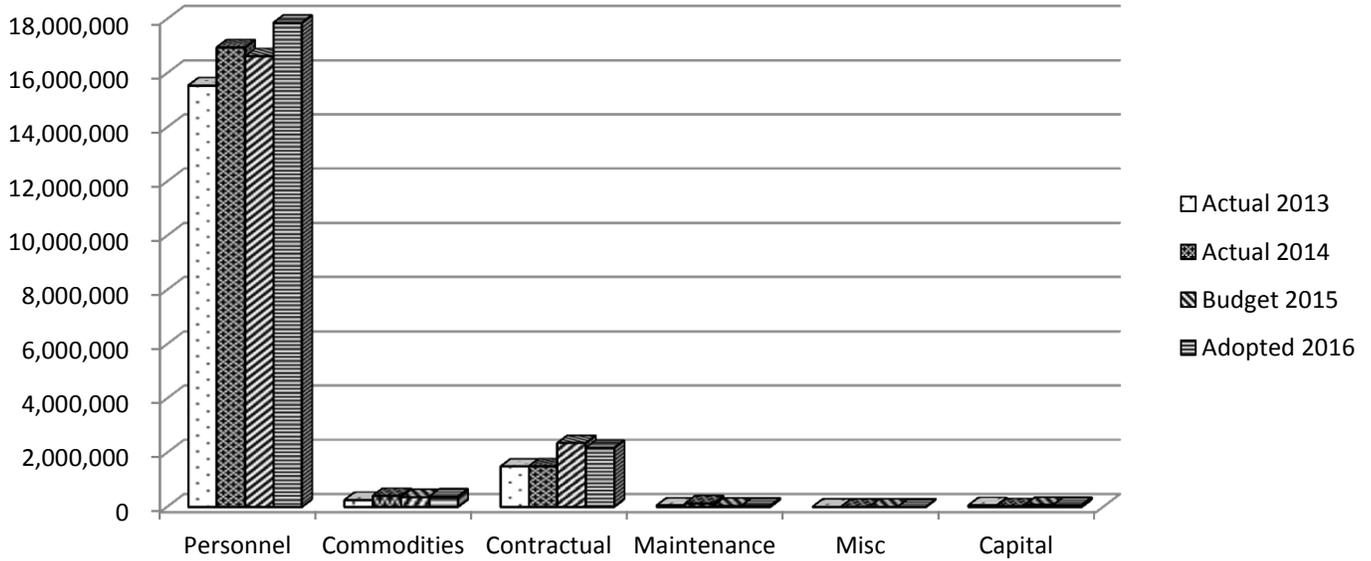
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FIRE
115**

**UNIT
FIRE
0115**

Expenditure Trends



FUNCTION: This department, under the direction of the Fire Chief, is responsible for the protection of life and property, the enforcement of fire ordinances, fire prevention, fire suppression and rescue work. The department answers all fires and related emergency calls within Midland County.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Investigate all complaints within 1 working day	100%	100%	100%
Achieve emergency en route time of 1:40	89%	90%	92%
Complete required monthly training	100%	100%	100%
Average one pre-fire plan/ month for every station	11/year	12/year	12/year

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT FIRE ADM 0115	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 7,870,197	\$ 8,981,808	\$ 10,641,635	\$ 10,978,788
Overtime	1,607,286	1,670,903	800,000	800,000
Other Benefits	6,064,872	6,297,540	5,183,500	6,080,261
TOTAL PERSONNEL	15,542,355	16,950,252	16,625,135	17,859,049
COMMODITIES				
2010. Office Supplies	11,368	20,561	8,500	14,000
2020. Educational & Training Supplies	1,467	5,192	5,000	3,000
2110. Motor Vehicle Supplies	183	252	-	-
2111. Motor Vehicle Accessories	131	-	-	-
2115. Minor Furniture & Fixtures	16,491	44,866	26,000	26,000
2120. Minor Equipment, Instruments, Tools	90,036	68,075	60,000	75,000
2125. Minor Mobile Equipment	25	-	-	-
2140. Electrical Parts & Supplies	29	105	2,000	1,500
2155. Minor Computer Hardware & Periph	2,860	1,080	-	-
2160. Computer Software & Supplies	7,677	111	6,000	6,000
2170. Welding Supplies	18	-	-	-
2200. Food	3,916	6,662	4,000	4,000
2210. Water	27	32	-	-
2310. Janitorial Supplies	21,128	31,202	25,000	35,000
2320. Medical Supplies	2,904	9,695	300	300
2330. Chemicals & Insecticides	6,578	32,440	20,000	8,000
2510. Recreational Supplies	20	-	-	-
2520. Botanical & Agricultural Supplies	84	524	-	-
2570. Clothing, Dry Goods, Etc.	86,232	184,478	200,000	210,000
2620. Postage	-	464	-	-
2640. Safety Supplies & Minor Equipment	-	380	-	-
2650. Photographic Supplies	111	13	-	-
TOTAL COMMODITIES	251,287	406,131	356,800	382,800
CONTRACTUAL SERVICES				
3010. Communication	-	206	-	-
3040. Water	29,009	13,648	20,000	20,000
3210. Hire of Equipment - Garage - Vehicles	1,333,313	1,377,441	2,179,333	1,968,833
3212. Equipment Rental - External	11,967	8,413	8,600	11,000
3213. Hire of Equipment - Technology	18,945	18,442	83,180	117,255
3220. Advertising	1,223	968	-	400
3230. Laundry & Cleaning	47,792	23,238	25,000	25,000
3235. Janitorial Services	30	-	-	-
3240. Binding, Printing & Reproduction	-	56	100	100
3263. Employee Relocation Costs	-	2,919	-	-

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT FIRE ADM 0115	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3280. Temporary Help	-	-	845	845
3360. Special Postage/ Express Shipping	-	134	-	-
3370. Grounds Maintenance	11,429	8,376	-	250
3390. Other Special Services	1,138	183	-	-
3510. Travel	19,130	27,089	15,000	15,000
3520. Dues & Subscriptions	2,278	5,397	1,000	2,000
3530. Training, Registration Fees, Etc.	3,058	10,723	14,000	5,150
3550. Employee Awards	6,509	1,190	4,500	8,000
TOTAL CONTRACTUAL	1,485,819	1,498,422	2,351,558	2,173,833
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	16,223	3,163	4,500	10,000
TOTAL STRUCTURES	16,223	3,163	4,500	10,000
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	1,086	414	1,500	500
5110. Machinery, Tools, & Implements	7,711	947	8,000	-
5120. Instruments & Apparatus (Major)	25,742	120,757	25,000	35,000
TOTAL EQUIPMENT	34,539	122,118	34,500	35,500
MISCELLANEOUS				
6990. Miscellaneous	4,936	363	-	-
TOTAL MISCELLANEOUS	4,936	363	-	-
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7140. Fencing	-	5,205	-	-
TOTAL IMPROVEMENTS	-	5,205	-	-
EQUIPMENT				
8430. Shop Equipment	6,407	-	-	-
8470. Firefighting Equipment	52,573	20,052	75,000	75,000
TOTAL EQUIPMENT	58,979	20,052	75,000	75,000
GRAND TOTAL	\$ 17,394,138	\$ 19,005,706	\$ 19,447,493	\$ 20,536,182

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT FIRE 115			UNIT FIRE 0115
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Fire Chief	1	1	1	
Assistant Fire Chief	1	1	1	
Fire Battalion Chief	4	4	4	
TOTAL	<u>6</u>	<u>6</u>	<u>6</u>	
FIRE SAFETY				
Fire Captain	27	30	30	
Fire Driver	48	45	45	
Fire Fighter	100	102	102	
Fire Cadet	6	6	6	
TOTAL	<u>181</u>	<u>183</u>	<u>183</u>	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 11,571,280
PART TIME / TEMPORARY				49,920
LONGEVITY				136,254
CERTIFICATION PAY				173,880
EMS CERTIFICATION PAY				561,600
EDUCATION PAY				140,868
SPECIAL PAY				124,940
CAR ALLOWANCE				6,600
OVERTIME				800,000
FRINGE BENEFITS				<u>4,293,707</u>
GRAND TOTAL	<u>188</u>	<u>190</u>	<u>190</u>	<u>\$ 17,859,049</u>

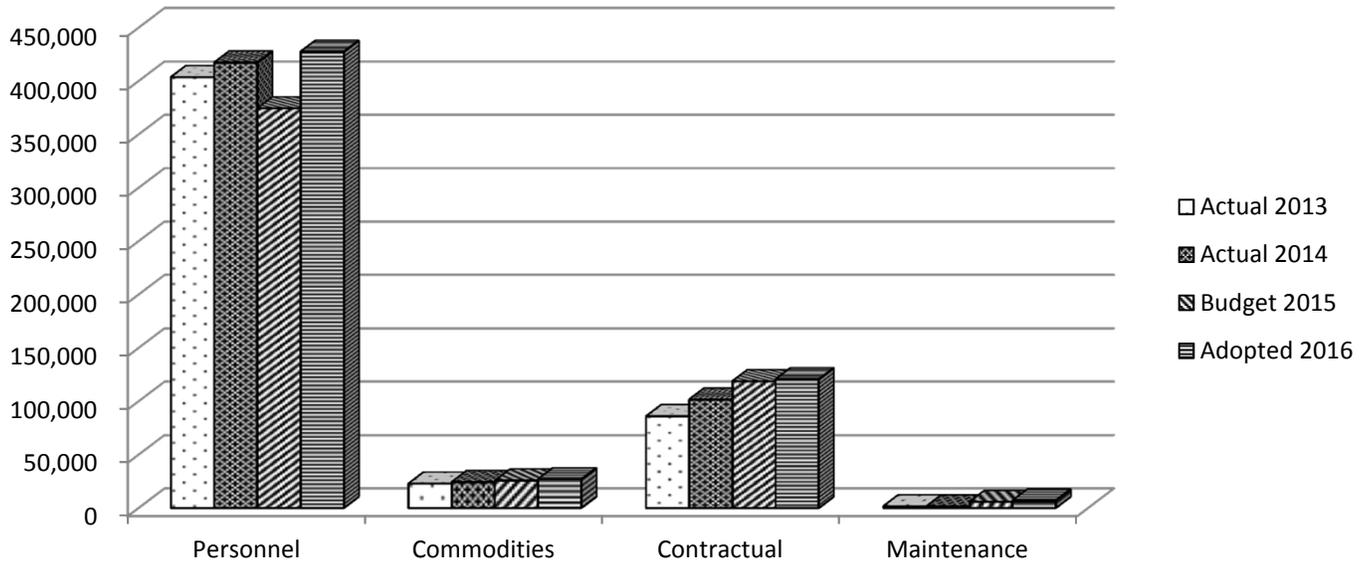
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FIRE
115**

**UNIT
FIRE TRAINING
0116**

Expenditure Trends



FUNCTION: This division is under the direction of the Fire Chief, and is responsible for all areas of training for the Fire Department.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
100% of all Midland Fire Department (MFD) personnel: receive a minimum of 20 hours of fire continuing education training	100%	100%	100%
Offer a minimum of 24 hours of EMS continuing education hours to all EMS personnel	80+	80+	80+
100% of all MFD personnel maintain or acquire COM Haz-Mat Tech Certification	100%	100%	100%
100% compliancy w/ NIMS (100, 200, 300, 700 & 800) for certified personnel	100%	100%	100%
Blue Card Incident Command Certification training for all Captains	N/A	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT FIRE TRAINING 0116	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 245,138	\$ 224,621	\$ 249,554	\$ 273,264
Overtime	5,151	17,141	-	-
Other Benefits	153,388	175,490	124,874	154,193
TOTAL PERSONNEL	403,677	417,252	374,428	427,457
COMMODITIES				
2010. Office Supplies	1,013	1,615	1,320	1,620
2020. Educational & Training Supplies	17,894	15,913	18,700	21,000
2115. Minor Furniture & Fixtures	1,896	889	1,300	1,300
2120. Minor Equipment, Instruments, Tools	951	2,620	2,385	2,385
2150. Fuel Supplies	-	-	1,150	-
2170. Welding Supplies	-	13	-	-
2200. Food	-	740	-	-
2310. Janitorial Supplies	1,051	805	670	670
2320. Medical Supplies	44	475	-	-
2640. Safety Supplies & Minor Equipment	-	1,210	-	-
TOTAL COMMODITIES	22,849	24,280	25,525	26,975
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	828	3,027	3,000	3,000
3210. Hire of Equipment - Garage - Vehicles	35,308	34,986	54,189	58,150
3212. Equipment Rental - External	-	4,260	4,000	2,700
3213. Hire of Equipment - Technology	3,602	3,600	3,842	4,296
3310. Exterminator	550	570	1,000	700
3370. Grounds Maintenance	24	1,249	1,160	1,160
3390. Other Special Services	1,721	5,002	5,271	5,271
3510. Travel	6,853	13,847	10,200	6,000
3520. Dues & Subscriptions	26,251	18,830	25,650	27,650
3530. Training, Registration Fees, Etc.	10,779	15,701	10,000	11,200
3990. Other	-	600	500	500
TOTAL CONTRACTUAL	85,916	101,672	118,812	120,627
MAINTENANCE OF STRUCTURES				
4010. Building & Grounds	1,421	897	5,250	6,600
TOTAL STRUCTURES	1,421	897	5,250	6,600

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT FIRE TRAINING 0116	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	177	361	320	320
5120. Instruments & Apparatus (Major)	-	150	150	150
TOTAL EQUIPMENT	177	511	470	470
GRAND TOTAL	\$ 514,039	\$ 544,612	\$ 524,485	\$ 582,129

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT FIRE TRAINING 0116	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Fire Training Chief	1	1	1	
Training Captain	1	1	1	
Training Specialist	1	1	1	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
CLERICAL				
Administrative Assistant	0	1	1	
Secretary	1	0	0	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 288,903
LONGEVITY				4,920
CERTIFICATION PAY				4,320
EMS CERTIFICATION PAY				15,600
EDUCATION PAY				3,768
SPECIAL PAY				7,363
FRINGE BENEFITS				<u>102,583</u>
GRAND TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	\$ <u>427,457</u>

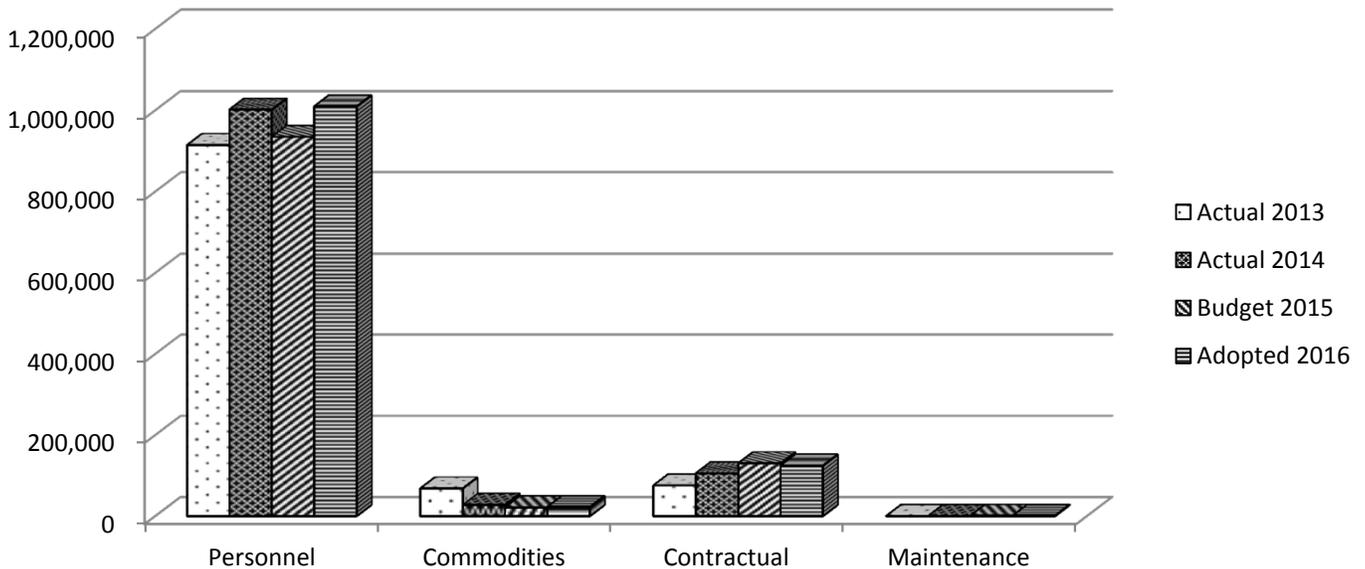
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FIRE
115**

**UNIT
FIRE PREVENTION
019**

Expenditure Trends



FUNCTION: This division is under the direction of the Fire Chief, and is headed up by the Fire Marshal. The division is responsible for all fire prevention activities as well as fire investigations and building code inspections.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Maintain or increase the number of fire inspections with regular inspections and target hazards	7,932	6,100	6,100
Maintain or increase the number of individuals contacted through public education programs	11,317	10,000	10,000
Through ongoing fire prevention we will continue to reduce the occurrence of fires within the City of Midland	176	200	200

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT FIRE PREVENTION 0119	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 527,489	\$ 622,767	\$ 612,341	\$ 634,548
Overtime	48,371	55,292	20,000	20,000
Other Benefits	338,226	323,290	302,236	354,767
TOTAL PERSONNEL	914,086	1,001,348	934,577	1,009,315
COMMODITIES				
2010. Office Supplies	941	2,578	1,800	1,800
2020. Educational & Training Supplies	5,788	6,911	9,000	9,000
2115. Minor Furniture & Fixtures	540	2,868	1,370	1,370
2120. Minor Equipment, Instruments, Tools	1,881	2,518	2,000	2,000
2160. Computer Software & Supplies	30	1,809	1,220	1,220
2200. Food	-	333	-	-
2540. Ammunition	1,870	2,430	3,000	4,000
2550. Fire Marshal Supplies	1,864	3,350	3,000	3,000
2570. Clothing, Dry goods, Etc.	55,055	4,583	-	-
2620. Postage	-	147	100	100
TOTAL COMMODITIES	67,969	27,528	21,490	22,490
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	50,732	58,097	86,519	79,911
3213. Hire of Equipment - Technology	4,835	5,649	6,419	7,260
3230. Laundry & Cleaning	3,765	5,583	-	-
3240. Binding, Printing & Reproduction	-	794	-	-
3390. Other Special Services	8,500	26,650	20,000	20,000
3510. Travel	4,231	4,898	10,480	10,480
3520. Dues & Subscriptions	1,989	3,074	3,200	3,200
3530. Training, Registration Fees, Etc.	1,510	645	3,580	3,600
TOTAL CONTRACTUAL	75,562	105,390	130,198	124,451
MAINTENANCE OF EQUIPMENT				
5120. Instruments & Apparatus (Major)	-	460	1,000	1,000
TOTAL EQUIPMENT	-	460	1,000	1,000
GRAND TOTAL	\$ 1,057,618	\$ 1,134,726	\$ 1,087,265	\$ 1,157,256

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT FIRE 115	UNIT FIRE PREVENTION 0119		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Assistant Fire Chief	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
FIRE SAFETY				
Fire Inspector	5	5	5	
Fire Investigator	1	1	1	
Fire Marshall	1	1	1	
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>	
CLERICAL				
Administrative Assistant	0	1	1	
Secretary	1	0	0	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
				\$ 668,432
BASE SALARIES				11,316
LONGEVITY				11,160
CERTIFICATION PAY				35,400
EMS CERTIFICATION PAY				13,080
EDUCATION PAY				10,944
SPECIAL PAY				20,000
OVERTIME				<u>238,983</u>
FRINGE BENEFITS				
GRAND TOTAL				\$ <u>1,009,315</u>

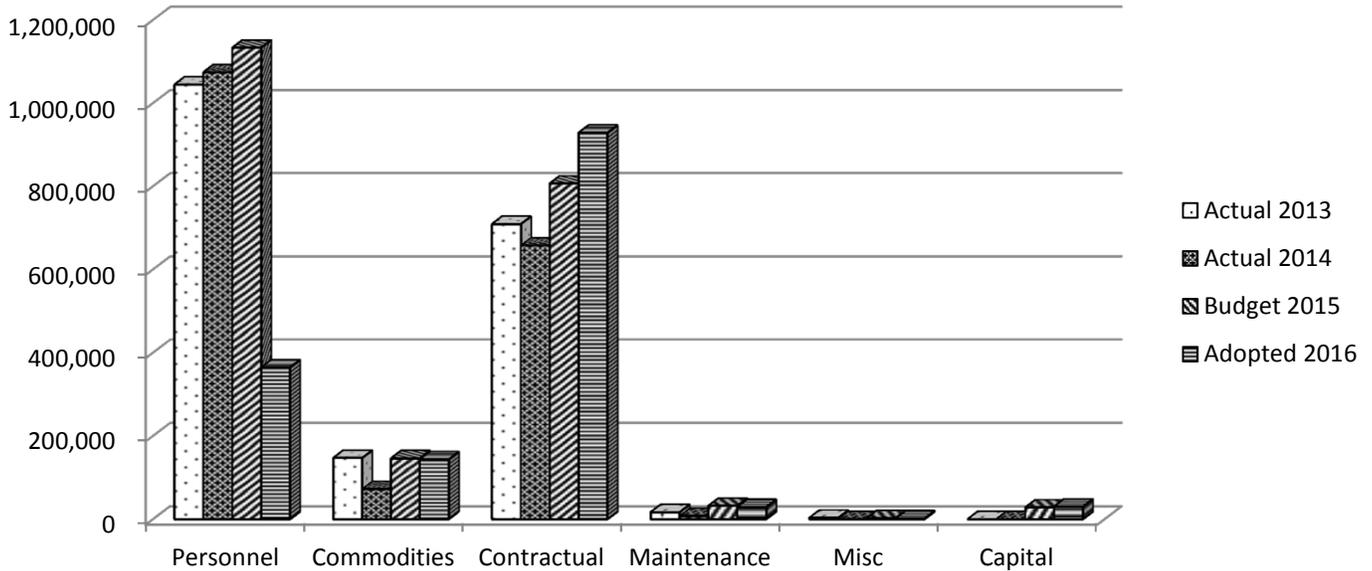
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FIRE
115**

**UNIT
EMERGENCY MEDICAL
0120**

Expenditure Trends



FUNCTION: This division is under the direction of the Fire Chief, and operates the six ambulances stationed at the fire stations.

In previous years the cost of EMT and Paramedic certifications were moved from all the other fire divisions to this division. After some discussion it was decided to leave the certification costs in the division where the employee was paid from. This is why there is such a large drop in personnel costs for 2016.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Limit critical patient on-scene time to 20 minutes or less, 90% of the time	94%	90%	90%
Achieve an average 4 minute response time to all in district EMS calls, 90% of the time	35%	56%	90%
Reduce average county EMS response time to 9 minutes or less, 90% of the time	38%	42%	90%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT EMERGENCY MEDICAL 0120	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 207,789	\$ 215,129	\$ 235,524	\$ 249,888
Overtime	1,214	1,491	-	-
Other Benefits	835,582	857,436	897,439	114,586
TOTAL PERSONNEL	1,044,584	1,074,056	1,132,963	364,474
COMMODITIES				
2010. Office Supplies	2,310	1,716	-	-
2020. Educational & Training Supplies	2,567	583	4,000	2,000
2115. Minor Furniture & Fixtures	1,157	1,584	-	-
2120. Minor Equipment, Instruments, Tools	27,068	27,080	24,000	24,000
2140. Electrical Parts & Supplies	-	68	-	-
2155. Minor Computer Hardware & Periph	-	752	800	800
2160. Computer Software & Supplies	250	125	500	500
2200. Food	800	616	500	500
2310. Janitorial Supplies	483	182	-	-
2320. Medical Supplies	78,321	32,955	115,000	115,000
2570. Clothing, Dry Goods, Etc.	33,987	50	1,000	500
2620. Postage	62	203	250	200
2640. Safety Supplies & Minor Equipment	-	6,359	-	-
TOTAL COMMODITIES	147,005	72,272	146,050	143,500
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	435,371	389,527	513,070	628,119
3213. Hire of Equipment - Technology	-	1,543	1,543	1,650
3250. Billing and Collection Fees	196,942	202,701	205,000	208,000
3263. Employee Relocation Costs	-	3,672	10,000	6,000
3390. Other Special Services	15,000	18,043	18,000	18,000
3480. Medical Examinations	25,245	15,162	26,000	26,000
3510. Travel	10,061	1,777	8,600	8,600
3520. Dues & Subscriptions	353	8,972	1,200	5,000
3530. Training, Registration Fees, Etc.	9,994	6,695	13,150	13,200
3540. Educational Assistance	16,137	9,327	10,000	14,000
TOTAL CONTRACTUAL	709,102	657,418	806,563	928,569
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	1,557	2,200	6,000	3,000
5120. Instruments & Apparatus (Major)	15,170	5,179	26,000	26,000
TOTAL EQUIPMENT	16,727	7,379	32,000	29,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT EMERGENCY MEDICAL 0120	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MISCELLANEOUS				
6010. Medical Expense	3,109	367	2,600	1,600
TOTAL MISCELLANEOUS	3,109	367	2,600	1,600
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8450. Health Equipment	-	-	28,000	30,000
TOTAL EQUIPMENT	-	-	28,000	30,000
GRAND TOTAL	\$ 1,920,527	\$ 1,811,491	\$ 2,148,176	\$ 1,497,143

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT EMERGENCY MEDICAL 0120	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Assistant Fire Chief	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Fire Information & Records Coord.	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
CLERICAL				
Administrative Assistant	0	1	1	
Fire Records Specialist	0	1	1	
Secretary	1	0	0	
TOTAL	<u>1</u>	<u>2</u>	<u>2</u>	
BASE SALARIES				\$ 249,888
LONGEVITY				5,748
CERTIFICATION PAY				1,440
EDUCATION PAY				3,000
SPECIAL PAY				2,210
CAR ALLOWANCE				1,920
FRINGE BENEFITS				<u>100,268</u>
GRAND TOTAL	<u>3</u>	<u>4</u>	<u>4</u>	\$ <u>364,474</u>

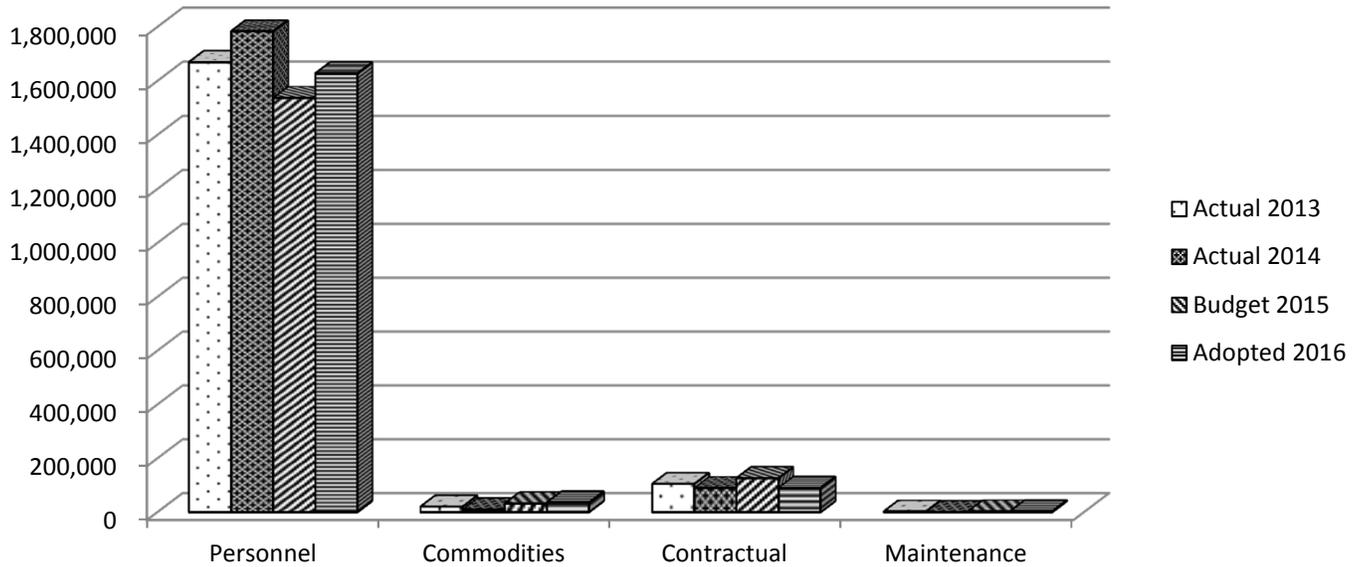
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FIRE
115**

**UNIT
AIRPORT FIRE
0122**

Expenditure Trends



FUNCTION: This division is responsible for all fire and crash rescue service at the Airport.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Create a training system that will prevent personnel from missing their required subjects and hours	20 hours of core subject matter per person	Continue	Review and modify as needed
Monthly training with all personnel	36 hours	Continue	Review and modify as needed
Maintain FAA requirements for on time scene arrival	4 min. total 3 min. to midpoint	Complete	Maintain
Revise ARFF core personnel policies and procedures	Revised	Complete	Policies reviewed & adjusted

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT AIRPORT FIRE 0122	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 803,957	\$ 843,777	\$ 905,761	\$ 922,776
Overtime	260,902	296,742	150,000	150,000
Other Benefits	604,509	643,191	480,842	554,688
TOTAL PERSONNEL	1,669,368	1,783,710	1,536,603	1,627,464
COMMODITIES				
2010. Office Supplies	-	-	275	275
2020. Educational/ Training Supplies	37	-	-	-
2115. Minor Furniture & Fixtures	150	-	-	-
2120. Minor Equipment, Instruments, Tools	499	5,703	8,500	8,500
2150. Heating Fuel Supplies	17	-	-	-
2330. Chemicals & Insecticides	14,069	130	15,000	15,000
2570. Clothing, Dry Goods, Etc.	5,684	3,953	8,304	12,000
TOTAL COMMODITIES	20,456	9,787	32,079	35,775
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	100,806	71,969	97,786	67,000
3213. Hire of Equipment - Technology	1,255	1,543	1,543	1,650
3510. Travel	1,904	7,910	17,880	10,675
3520. Dues & Subscriptions	-	-	-	200
3530. Training, Registration Fees, Etc.	735	8,112	9,000	10,850
TOTAL CONTRACTUALS	104,700	89,534	126,209	90,375
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	-	-	2,500	3,000
5120. Instruments & Apparatus (Major)	2,253	-	-	-
TOTAL EQUIPMENT	2,253	-	2,500	3,000
GRAND TOTAL	\$ 1,796,777	\$ 1,883,031	\$ 1,697,391	\$ 1,756,614

PERSONNEL SCHEDULE				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT AIRPORT FIRE 0122	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
District Chief	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
FIRE SAFETY				
Fire Captain	3	3	3	
Fire Driver	9	9	9	
TOTAL	<u>12</u>	<u>12</u>	<u>12</u>	
BASE SALARIES				\$ 970,384
LONGEVITY				23,865
CERTIFICATION PAY				18,720
EMS CERTIFICATION PAY				42,300
EDUCATION PAY				16,656
SPECIAL PAY				23,239
CAR ALLOWANCE				3,752
OVERTIME				150,000
FRINGE BENEFITS				<u>378,548</u>
GRAND TOTAL	<u><u>13</u></u>	<u><u>13</u></u>	<u><u>13</u></u>	<u><u>\$ 1,627,464</u></u>

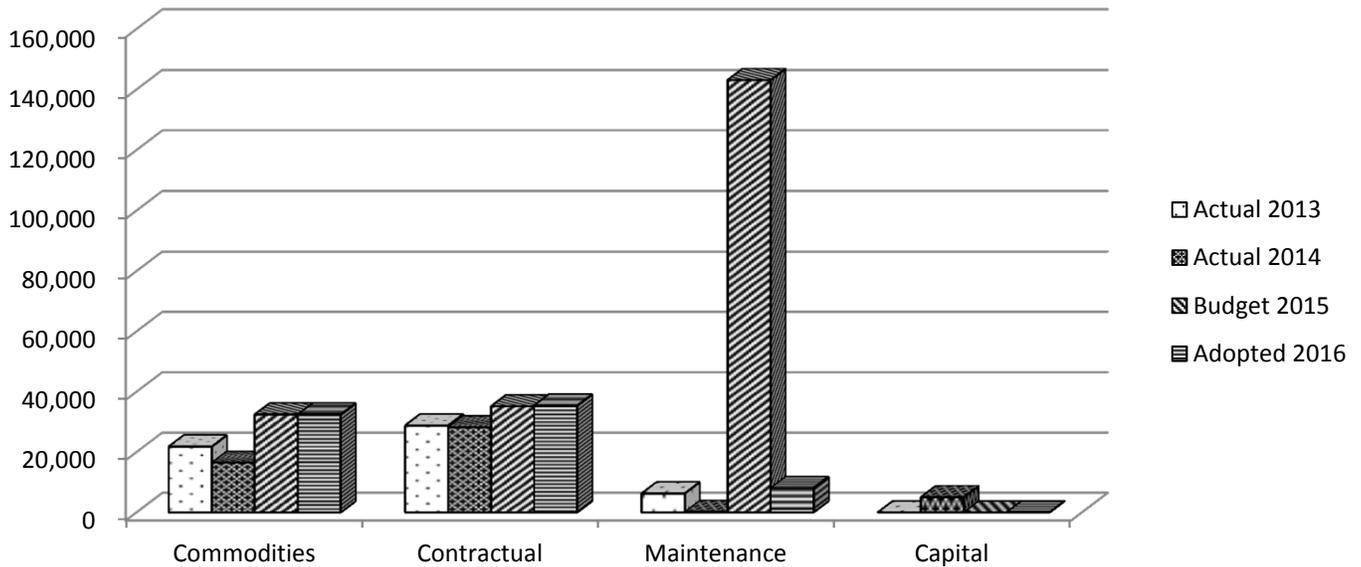
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
FIRE
115**

**UNIT
EMERGENCY MANAGEMENT
0125**

Expenditure Trends



FUNCTION: This division is under the Fire Chief. It is responsible for coordinating all the components of the emergency management system in the jurisdiction. These components consist of fire and police, emergency medical service, public works, volunteers, and other groups contributing to the management of emergencies. This division is to make certain that the components on the emergency management system know the threats to the jurisdiction, plan for emergencies, can operate effectively in an emergency, and can conduct recovery operations after a disaster.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Offer a minimum of 24 hours of Hazardous Materials continuing education training to all certified personnel.	64 hrs TEEX house train 30	64 hrs TEEX house train 30	64 hrs TEEX training/ 30 hrs in house train 24 hrs train in radiological
Plan, coordinate and conduct at least one full scale or 2 tabletop Emergency Management drills yearly.	100% Complete	100% Complete	Maintain
To develop and deliver one public emergency awareness program	6 programs	100% Complete	Maintain

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT FIRE 115		UNIT EMERGENCY MGT 0125	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2010. Office Supplies	\$ 665	\$ 175	\$ 800	\$ 800
2020. Educational & Training Supplies	364	519	1,500	1,500
2115. Minor Furniture and Fixtures	6,777	-	5,000	5,000
2120. Minor Equipment, Instruments, Tools	12,410	8,503	20,400	20,400
2155. Minor Computer Hardware & Periph	60	896	1,100	1,100
2160. Computer Software and Supplies	-	4,231	1,000	1,000
2200. Food	485	45	300	300
2320. Medical Supplies	-	-	330	330
2330. Chemicals	-	1,325	1,000	1,000
2560. Lab Fees	-	60	55	55
2570. Clothing, Dry Goods, Etc.	1,033	736	660	660
2620. Postage	-	-	55	55
2640. Safety Supplies & Minor Equipment	-	-	220	220
TOTAL COMMODITIES	21,793	16,491	32,420	32,420
CONTRACTUAL SERVICES				
3010. Communication	7,871	7,425	9,466	9,466
3030. Light & Power	2,618	2,492	3,500	3,500
3213. Hire of Equipment - Technology	890	3,169	3,169	3,384
3240. Binding, Printing & Reproduction	-	-	200	200
3390. Other Special Services	-	331	1,000	1,000
3510. Travel	9,903	6,185	7,500	7,500
3520. Dues & Subscriptions	5,749	731	7,000	7,000
3530. Training, Registration Fees, Etc.	1,778	7,925	3,350	3,350
TOTAL CONTRACTUAL	28,809	28,259	35,185	35,400
MAINTENANCE OF EQUIPMENT				
5105. Communications Equipment	-	-	5,000	5,000
5110. Machinery, Tools, & Implements	1,204	120	3,100	3,100
5120. Instruments & Apparatus (Major)	5,040	-	135,000	-
TOTAL EQUIPMENT	6,244	120	143,100	8,100
IMPROVEMENTS OTHER THAN BUILDINGS				
7140. Fencing	-	5,000	-	-
TOTAL IMPROVEMENTS	-	5,000	-	-
GRAND TOTAL	\$ 56,846	\$ 49,869	\$ 210,705	\$ 75,920

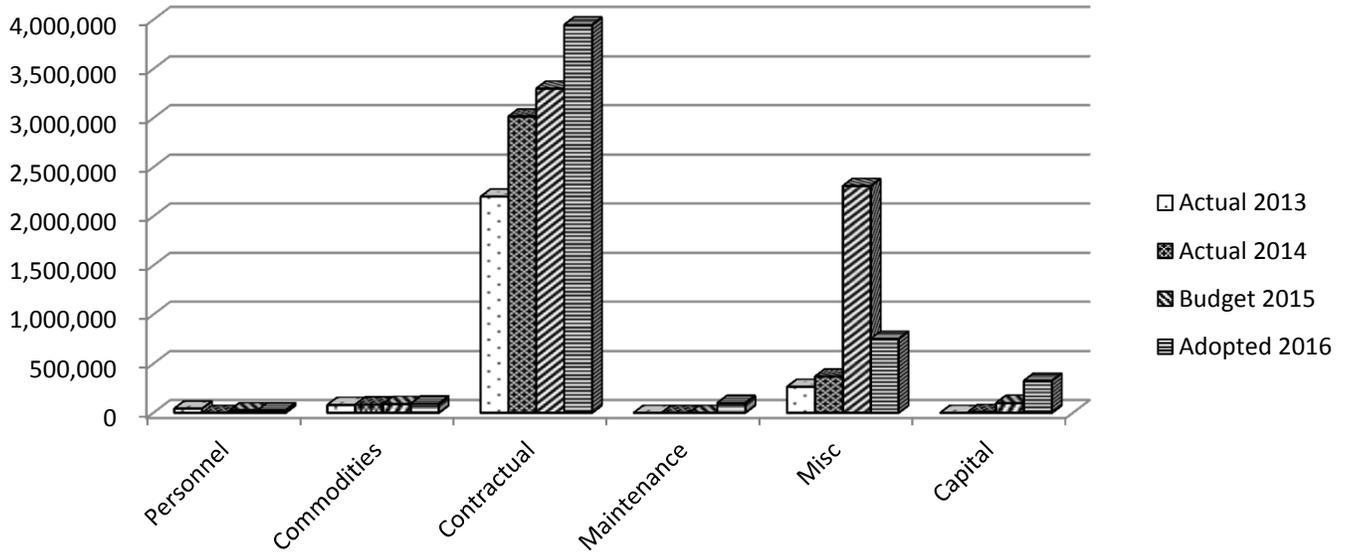
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
NONDEPARTMENTAL
150**

**UNIT
NONDEPARTMENTAL
0150**

Expenditure Trends



FUNCTION: This division was established to account for all expenditure items that are not found exclusively within the functional responsibilities of any one General Fund department. The costs cover a broad range of expenditures associated with general City operations.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT NONDEPARTMENTAL 150		UNIT NONDEPARTMENTAL 0150	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 27,230	\$ -	\$ 25,000	\$ 25,000
Other Benefits	14,944	-	1,913	1,913
TOTAL PERSONNEL	42,174	-	26,913	26,913
COMMODITIES				
2010. Office Supplies	-	-	200	400
2115. Minor Furniture & Fixtures	-	2,250	-	-
2200. Food	1,240	2,920	1,500	3,000
2620. Postage	79,244	78,584	88,000	90,000
TOTAL COMMODITIES	80,484	83,754	89,700	93,400
CONTRACTUAL SERVICES				
3030. Light & Power	851,894	873,454	900,000	900,000
3110. Insurance - External	134,732	154,003	134,140	-
3112. General Liability Self-Insurance	188,028	206,670	206,670	511,434
3120. Group Insurance	616,569	948,762	996,200	1,500,000
3121. City Share - Retiree Insurance	453,324	498,656	498,656	500,000
3125. Workers' Compensation	(461,731)	(103,702)	-	-
3212. Equipment Rental - External	6	8	-	-
3220. Advertising	2,616	1,262	2,000	2,000
3240. Binding, Printing & Reproduction	1,789	-	2,000	2,000
3280. Temporary Help	4,539	-	10,000	-
3390. Other Special Services	-	-	4,000	4,000
3450. Consulting Fees	85,556	66,587	95,684	112,000
3510. Travel	7,116	5,212	14,700	-
3520. Dues & Subscriptions	30,582	31,136	28,500	31,975
3530. Training, Registration Fees, Etc.	35	-	2,000	-
3545. Mid-Management Training	604	-	-	-
3550. Employee Awards	33,989	34,788	30,000	-
3900. Mileage	-	542	-	-
3904. MOUTD	250,000	250,000	350,000	350,000
3905. Economic Development Incentive	-	49,435	-	-
3990. Other	2,353	(1,406)	24,688	35,000
TOTAL CONTRACTUAL	2,202,001	3,015,409	3,299,238	3,948,409
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	(2,960)	-	-	100,000
TOTAL STRUCTURES	(2,960)	-	-	100,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT NONDEPARTMENTAL 150		UNIT NONDEPARTMENTAL 0150	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MISCELLANEOUS				
6050. Mental Health, Mental Retardation	75,000	75,000	75,000	75,000
6055. Teen Court	27,500	27,500	27,500	27,500
6165. Hispanic Chamber	60,000	60,000	-	-
6171. Keep Midland Beautiful	-	-	100,000	100,000
6176. Crime Stoppers	28,996	29,992	35,000	35,000
6183. Small Business Development Center	60,000	69,167	100,000	100,000
6185. Small Business Development Ctr. UTPB	-	-	-	22,500
6880. Special Payments-Developers	-	-	1,838,050	270,779
6882. Recruitment Fees & Expenses	3,567	29,524	12,000	12,000
6884. Leadership Development Expense	710	7,140	16,289	10,000
6889. Sports Complex	-	4,150	4,150	-
6989. SCDC	4,100	-	-	-
6990. Miscellaneous	4,300	65,103	100,000	100,000
TOTAL MISCELLANEOUS	264,173	367,576	2,307,989	752,779
<u>CAPITAL OUTLAY</u>				
BUILDINGS				
7020. Improvements - Hike & Bike Match	-	9,249	100,000	327,030
TOTAL BUILDINGS	-	9,249	100,000	327,030
GRAND TOTAL	\$ 2,585,871	\$ 3,475,989	\$ 5,823,840	\$ 5,248,531

PERSONNEL SCHEDULE

FUND GENERAL 001	DEPARTMENT NONDEPARTMENTAL 150			UNIT NONDEPARTMENTAL 0150
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
<p>PART TIME/TEMPORARY</p> <p>FRINGE BENEFITS</p> <p>GRAND TOTAL</p>	<p><u>0</u></p>	<p><u>0</u></p>	<p><u>0</u></p>	<p>25,000</p> <p><u>1,913</u></p> <p>\$ <u>26,913</u></p>

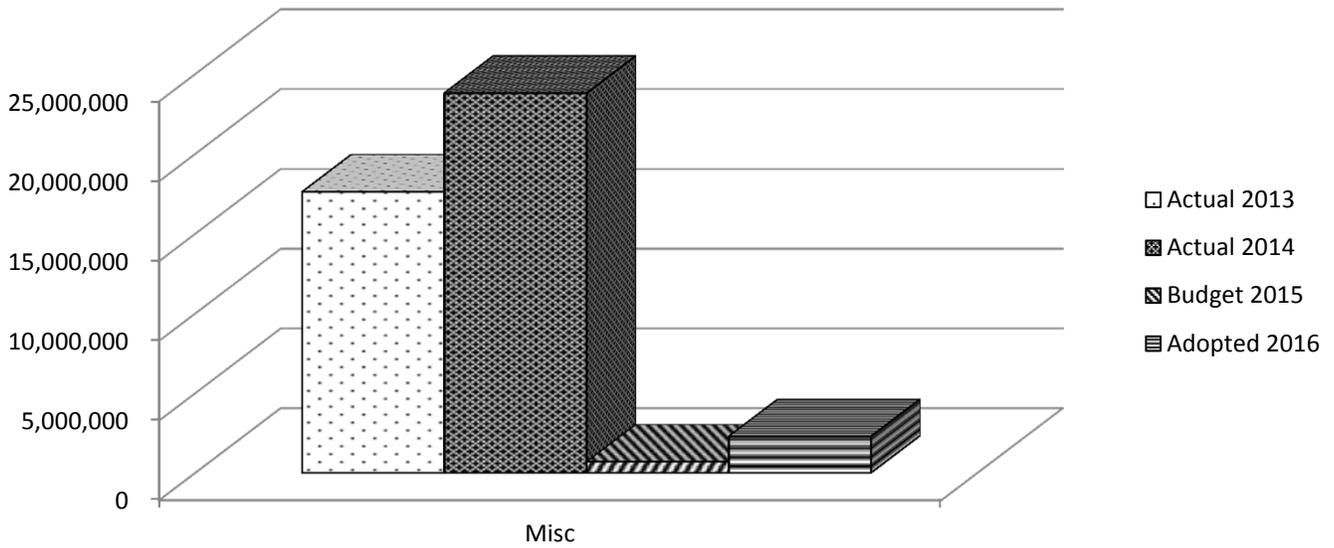
UNIT SUMMARY

**FUND
GENERAL
001**

**DEPARTMENT
NONDEPARTMENTAL
150**

**UNIT
INTERFUND TRANSFER
0199**

Expenditure Trends



FUNCTION: This division accounts for the transfers from the General Fund to other funds to support activities that those funds cannot fully support.

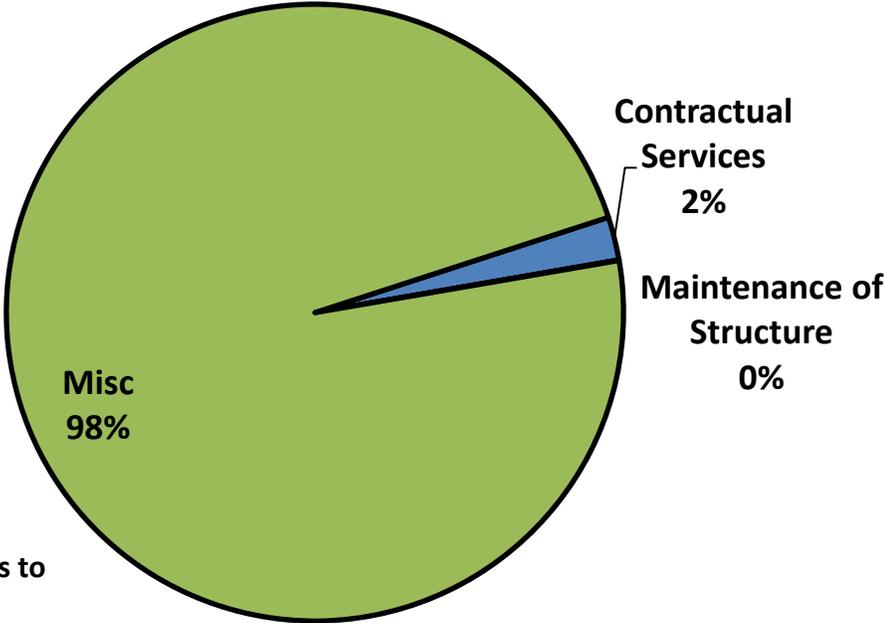
CITY OF MIDLAND, TEXAS

DETAIL				
FUND GENERAL 001	DEPARTMENT NONDEPARTMENTAL 150		UNIT INTERFUND TRANSFER 0199	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
MISCELLANEOUS				
6299. General Construction Fund	17,043,255	23,202,662	-	1,529,110
6378. Scharbauer Sports Complex	565,834	590,937	684,937	748,876
TOTAL MISCELLANEOUS	17,609,089	23,793,599	684,937	2,277,986
GRAND TOTAL	\$ 17,609,089	\$ 23,793,599	\$ 684,937	\$ 2,277,986



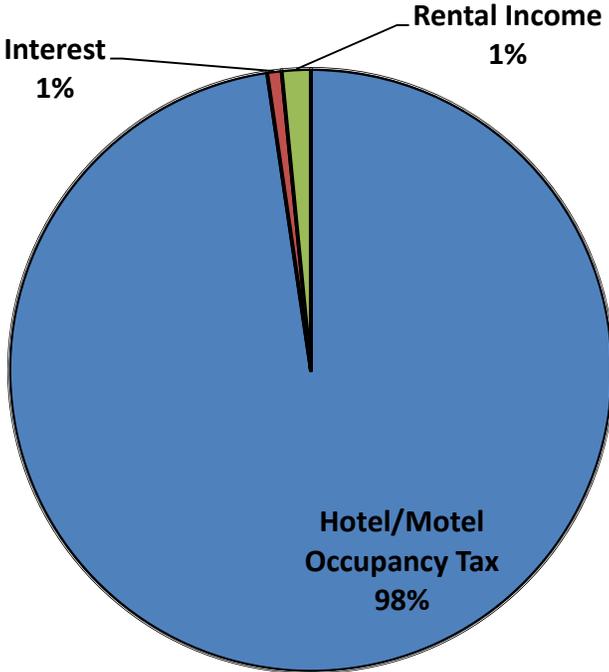
SECTION IV
HOTEL/MOTEL FUND

**Hotel-Motel Fund Expenditure Types
for FY2016 Budget**



Misc. is mainly grants to outside agencies

**Hotel-Motel Fund Revenue Types
for FY 2016 Budget**



CITY OF MIDLAND, TEXAS

HOTEL/MOTEL FUND REVENUE AND RECEIPTS				
	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
REVENUE AND RECEIPTS				
0300. Hotel/Motel Occupancy Tax	\$ 5,768,762	\$ 6,512,643	\$ 6,623,127	\$ 6,300,000
3000. Interest	67,399	94,694	50,000	50,000
5091. Hotel/Motel Construction Fund	75,754	-	-	-
6180. Midland Center Rental	285,420	272,370	100,000	100,000
9111. Gain/Loss Sale of Securities	(742)	879	-	-
9112. Inc/Dec In Fair Value of Investment	(195,723)	69,845	-	-
TOTAL REVENUE AND RECEIPTS	6,000,870	6,950,431	6,773,127	6,450,000
TOTAL REVENUE AND RECEIPTS	\$ 6,000,870	\$ 6,950,431	\$ 6,773,127	\$ 6,450,000

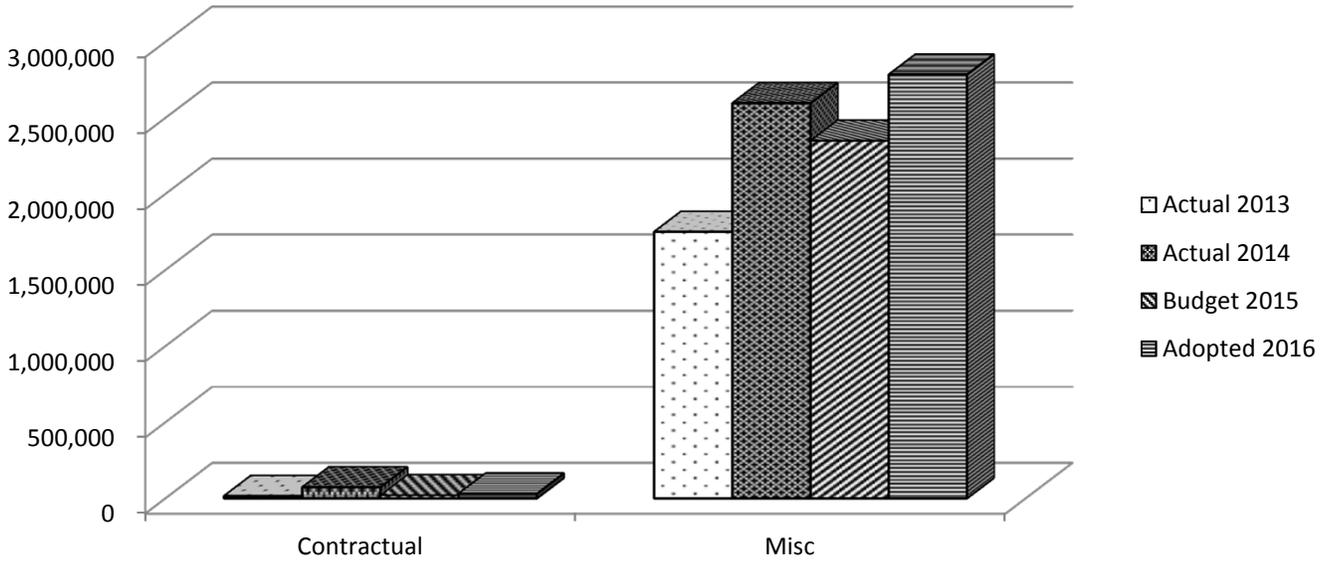
UNIT SUMMARY

FUND
HOTEL/MOTEL
090

DEPARTMENT
ADMINISTRATION
005

UNIT
HOTEL/MOTEL
0690

Expenditure Trends



FUNCTION: These are the allocations made from the Hotel/Motel Tax to various agencies.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND HOTEL/MOTEL 090	DEPARTMENT ADMINISTRATION 005		UNIT HOTEL/MOTEL 0690	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3110. Insurance - External	\$ 3,442	\$ 3,617	\$ 3,889	\$ -
3112. General Liability Self-Insurance	8,615	12,751	12,751	27,580
3220. Advertising	-	53,643	-	-
3440. External Audit Fees	3,226	2,616	3,400	3,468
3450. Consulting Fees	435	500	-	-
TOTAL CONTRACTUAL	15,717	73,127	20,040	31,048
MISCELLANEOUS				
6110. County Library Foundation	-	-	75,000	85,532
6120. Midland Center	-	-	-	-
6130. Convention Bureau - Chamber	1,283,642	1,515,609	1,607,600	1,718,978
6156. Sibley Nature Center	-	-	-	1,500
6165. Hispanic Chamber	-	-	-	27,500
6169. I-20 Wildlife Preserve	-	-	17,000	15,000
6170. Midland Arts Assembly	115,000	125,000	125,000	150,000
6173. Museum of the Southwest	20,000	35,000	35,000	42,500
6177. High Sky Wing of CAF	50,000	-	50,000	50,000
6178. City of Midland Swim Team	22,000	27,000	27,000	27,000
6179. Midland Community Theater	35,000	-	20,000	20,000
6180. Midland Soccer Association	20,000	20,000	20,000	-
6181. MUGS	-	-	-	102,040
6187. Midland Softball Association	82,850	126,850	151,400	383,750
6189. Promising Projects	-	-	-	17,500
6191. Petroleum Museum	17,664	517,434	27,216	28,416
6192. Midland County Fair	-	-	20,000	20,000
6193. Downtown Midland Mgt Dist	-	50,000	75,000	-
6194. Restoration Farm Ministries	-	-	-	7,500
6195. Rock the Desert	50,000	50,000	50,000	50,000
6197. President G. W. Bush Home	7,500	12,000	14,000	15,000
6202. General Fund Services	26,813	21,613	35,533	22,948
6990. Miscellaneous	20,726	96,861	-	-
TOTAL MISCELLANEOUS	1,751,196	2,597,367	2,349,749	2,785,164
GRAND TOTAL	\$ 1,766,913	\$ 2,670,494	\$ 2,369,789	\$ 2,816,212

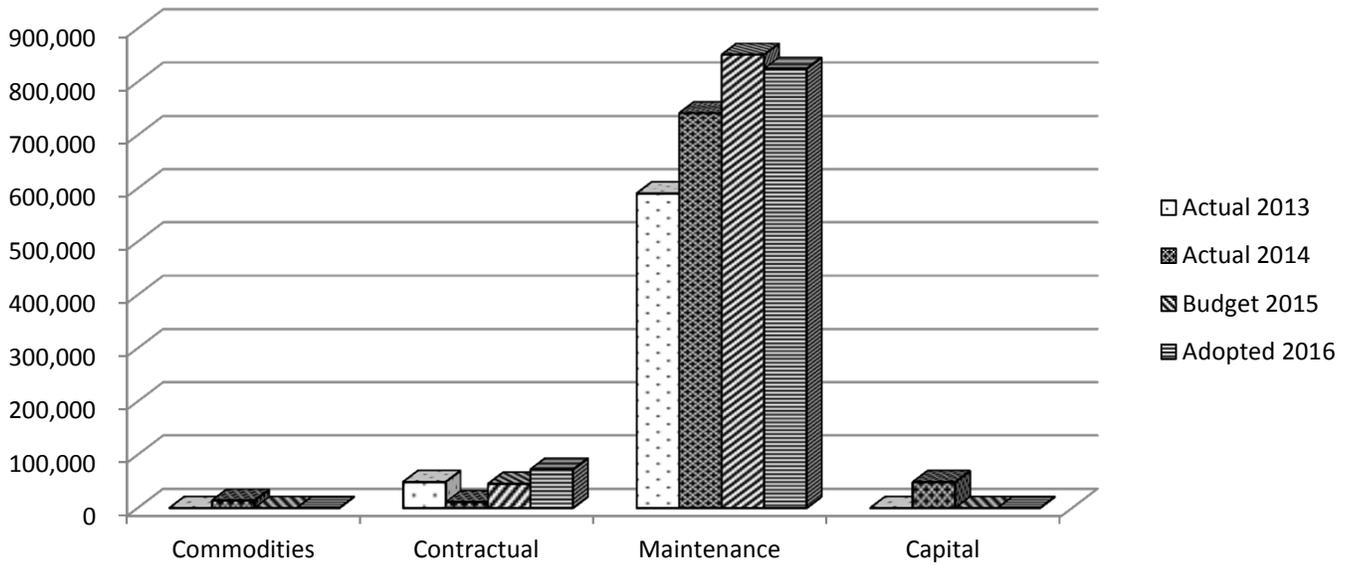
UNIT SUMMARY

FUND
HOTEL/MOTEL
090

DEPARTMENT
ADMINISTRATION
005

UNIT
MIDLAND CENTER/CENTENNIAL
0691

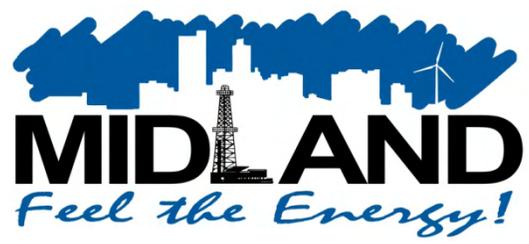
Expenditure Trends



FUNCTION: This division captures the cost of operating Midland Center and Centennial Plaza.

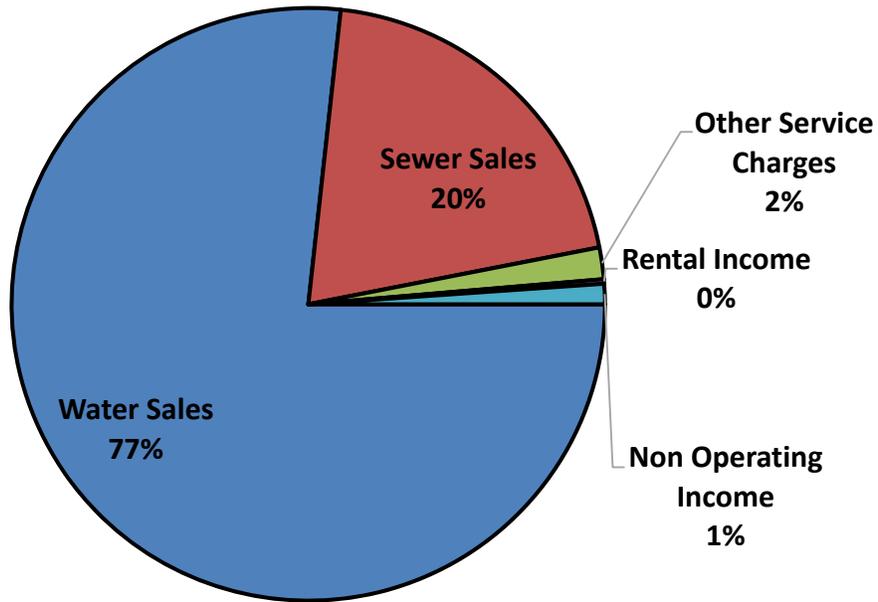
CITY OF MIDLAND, TEXAS

DETAIL				
FUND HOTEL/MOTEL 090	DEPARTMENT ADMINISTRATION 005		UNIT MIDLAND CNTR/PLAZA 0691	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2120. Minor Equipment, Instruments, Tools	\$ -	\$ 13,878	\$ -	\$ -
TOTAL COMMODITIES	-	13,878	-	-
CONTRACTUAL SERVICES				
3030. Light & Power	39,724	3,236	40,000	60,000
3040. Water	3,556	5,090	2,000	5,000
3210. Hire of Equipment - Garage - Vehicles	1,776	2,692	3,392	7,540
3212. Equipment Rental - External	3,800	-	-	-
TOTAL CONTRACTUAL	48,855	11,017	45,392	72,540
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	564	380	1,000	1,000
TOTAL STRUCTURES	564	380	1,000	1,000
MISCELLANEOUS				
6120 Midland Center	590,107	740,945	850,000	824,000
TOTAL MISCELLANEOUS	590,107	740,945	850,000	824,000
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8481. Communication & Video Equipment	-	41,463	-	-
8530. Other Equipment	-	7,202	-	-
TOTAL EQUIPMENT	-	48,665	-	-
GRAND TOTAL	\$ 639,527	\$ 814,886	\$ 896,392	\$ 897,540



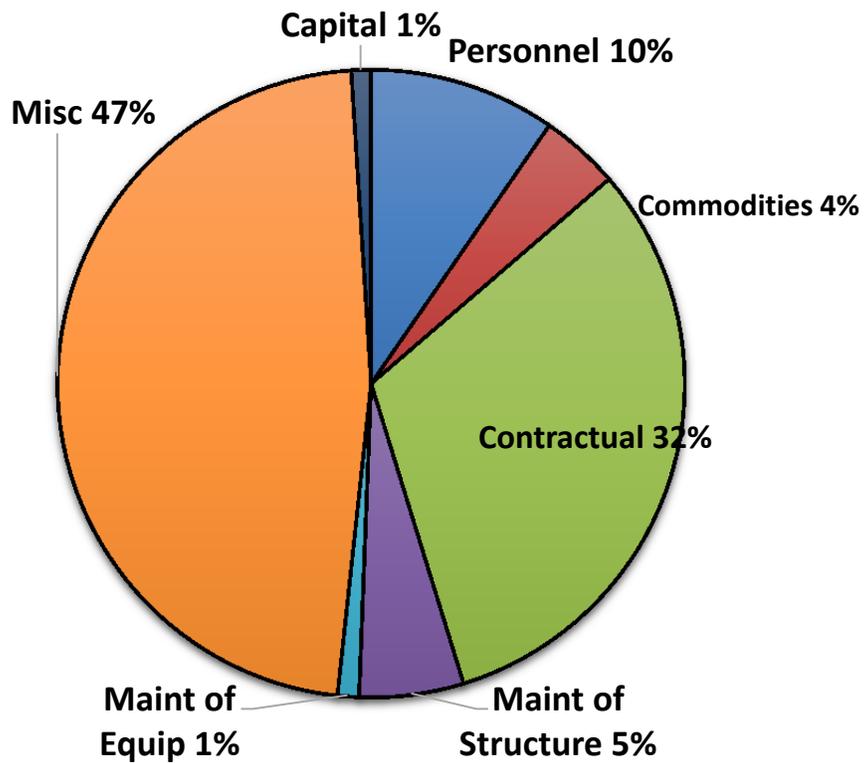
SECTION V
WATER AND SEWER FUND

Water & Sewer Revenue for 2016 Budget



Sales include a 4.5% rate increase on October 1st.

Water & Sewer Expenditures for 2016 Budget



Misc Includes:
T-Bar Water Lease
Depreciation
Franchise Fees

CITY OF MIDLAND, TEXAS

WATER AND SEWER FUND REVENUE AND RECEIPTS				
	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
RENTALS				
6120. Sewer Farm	\$ 97,151	\$ 97,151	\$ 97,151	\$ 97,151
6130. Warehouse Building	1,600	1,600	1,600	1,600
6190. Miscellaneous Rentals	66,850	88,953	50,000	50,000
TOTAL RENTALS	165,601	187,703	148,751	148,751
WATER & SEWER SERVICES				
6400. Water Sales	33,976,375	40,016,370	45,100,115	46,500,000
6405. Reclaimed Water Sales	-	4,474	-	37,000
6410. Sewer Charges	10,482,328	11,394,356	11,643,475	12,225,649
6420. Water Tap Fees	199,018	227,820	200,000	250,000
6430. Sewer Tap Fees	102,725	112,160	110,000	150,000
6450. Service Charges	77,357	50,889	50,000	50,000
6460. Water Application Fees	59,010	56,694	60,000	60,000
6470. Penalties	420,832	494,513	375,000	375,000
6480. Farm Crop	15,090	12,436	15,090	15,000
6550. Water Sample Tests	12,348	16,119	10,500	10,000
6590. Miscellaneous	214,175	188,453	100,000	100,000
TOTAL WATER & SEWER	45,559,258	52,574,283	57,664,180	59,772,649
NONOPERATING AND OTHER REVENUE				
3000. Interest	266,329	203,079	275,000	200,000
3010. Interest - Non pooled	32,408	21,483	20,000	20,000
5305. Water & Sewer Construction Fund	6,000,110	141,609	-	-
5393. W & S 91 CRMWD Ref Reserve Fund	527,386	544,966	-	-
7201. Capital Contributions	-	592,753	-	-
7208. Water System Contributions	3,781,741	8,344,500	-	-
8050. Cash Over or Short	(202)	(11,602)	-	-
8480. Reimbursement of Budgeted Expenses	104,911	412,591	-	-
8490. Unclassified	250	350	-	-
9000. Sale of Right-of-Way	123,735	379,022	150,000	100,000
9030. Sale of Equipment	60,000	-	-	-
9035. Gain/Loss on Sale of Fixed Assets	(261,775)	(27,743)	-	-
9045. Sale of Minor Equipment	11,394	-	-	-
9060. Sale of Scrap	766	-	-	-
9090. Oil and Gas Royalty	533,089	584,547	650,000	350,000
9111. Gain/Loss on Sale of Securities	(4,040)	1,781	-	-
9112. Inc/Dec in Fair Value of Investment	(646,371)	104,378	-	-
9120. Legal Filing Fees Reimbursement	3,693	3,807	-	-
9150. Recovery of Damages to City Property	39,691	142,439	-	-
TOTAL NONOPERATING AND OTHER	10,573,115	11,437,960	1,095,000	670,000
TOTAL REVENUE AND RECEIPTS	\$ 56,297,974	\$ 64,199,946	\$ 58,907,931	\$ 60,591,400

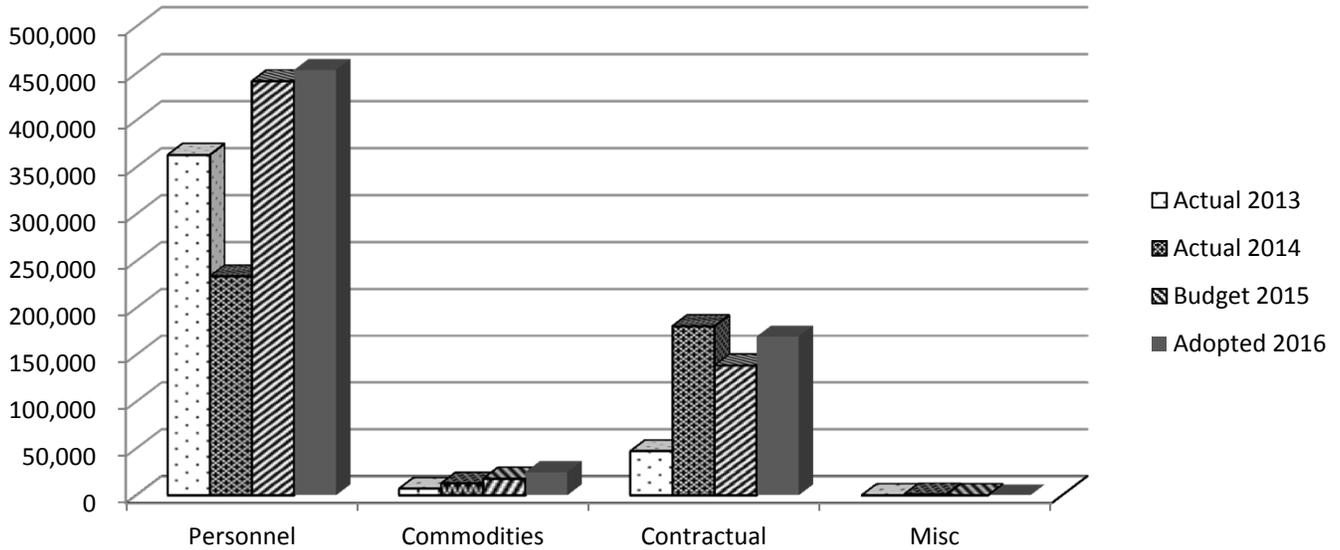
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
UTILITIES ADMINISTRATION
0300

Expenditure Trends



FUNCTION: Personnel of the administrative division are responsible for the direction, supervision, and management of the following organizations within the Utilities Department: Water & Wastewater Operations, Paul Davis Well Field, Airport Well Field and Towers, Water Pollution Control Plant, Spraberry Farm, Water Purification Plant, Water & Wastewater Maintenance.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Respond to citizen calls the same working day	200 of 290	290 of 290	290 of 290
Resolve problem within 48 hours	48 of 50	48 of 50	48 of 50
Complete a project with another department	2	2	3

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT UTILITIES ADM 0300	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 251,839	\$ 169,566	\$ 330,156	\$ 338,664
Other Benefits	111,349	64,252	111,519	114,985
TOTAL PERSONNEL	363,188	233,817	441,675	453,649
COMMODITIES				
2010. Office Supplies	2,576	4,127	2,400	7,000
2020. Educational/ Training Supplies	1,218	275	-	2,500
2115. Minor Furniture & Fixtures	-	2,802	-	2,500
2120. Minor Equipment, Instruments, Tools	2,769	-	-	300
2155. Minor Computer Hardware & Periph	-	1,700	500	-
2200. Food	422	698	800	800
2560. Laboratory Supplies	-	2,846	-	-
2570. Clothing, Dry Goods, Etc.	-	-	-	600
2620. Postage	-	111	14,000	11,000
TOTAL COMMODITIES	6,986	12,558	17,700	24,700
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	-	-	-	6,045
3212. Equipment Rent - External	484	507	1,450	1,450
3213. Hire of Equipment - Technology	1,473	4,606	4,579	4,686
3220. Advertising	510	234	500	4,000
3240. Binding, Printing & Reproduction	4,047	27,614	12,000	2,000
3360. Special Postage & Express Shipping	-	-	500	500
3390. Other Special Services	3,658	666	-	250
3405. Software Maintenance	6,500	6,000	6,500	6,500
3450. Consulting Fees	19,612	123,247	97,000	97,000
3510. Travel	3,597	3,608	8,000	16,500
3520. Dues & Subscriptions	7,042	12,336	5,500	12,000
3525. Legal & Technical Reference Materials	-	-	-	6,500
3530. Training, Registration Fees, Etc.	86	1,326	2,650	9,500
3550. Employee Awards	-	276	-	2,500
TOTAL CONTRACTUAL	47,010	180,422	138,679	169,431
MISCELLANEOUS				
6990. Miscellaneous	-	777	-	50
TOTAL MISCELLANEOUS	-	777	-	50
GRAND TOTAL	\$ 417,184	\$ 427,574	\$ 598,054	\$ 647,830

PERSONNEL SCHEDULE

FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300	UNIT UTILITIES ADMINISTRATION 0300		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Utilities Director	1	1	1	
Assistant Utilities Director	1	1	1	
Utility Operations Manager	0	1	1	
TOTAL	<u>2</u>	<u>3</u>	<u>3</u>	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				
				\$ 355,369
LONGEVITY				
				690
SPECIAL PAY				
				1,249
FRINGE BENEFITS				
				<u>96,341</u>
GRAND TOTAL				
	<u>3</u>	<u>4</u>	<u>4</u>	<u>\$ 453,649</u>

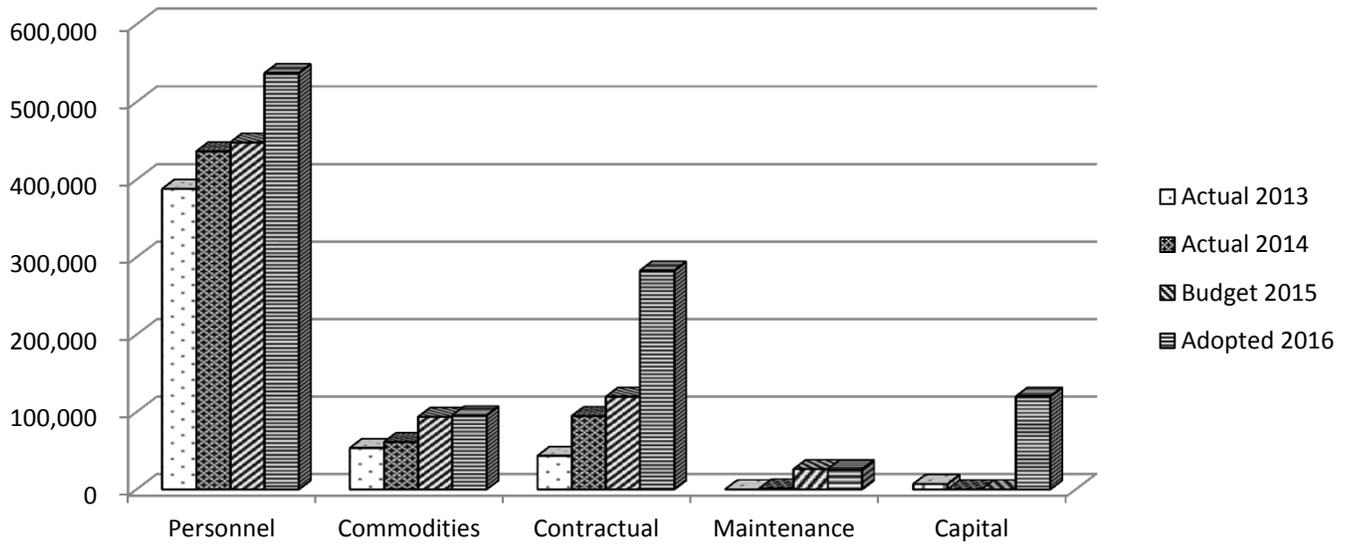
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
ENVIRONMENTAL COMPLIANCE
0301

Expenditure Trends



FUNCTION: Personnel of this division operate the water laboratory associated with the Health Department. This lab conducts tests for the City as well as other water systems in the region. They also operate the laboratory that provides information for control of the City's Water and Wastewater Plants.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Meet analytical and regulatory compliance to assist Operations	248 of 248 days	244 of 244 days	248 of 248 days
Provide next day service for samples at the Health Department Lab	240 of 240 days	199 of 199 days	201 of 201 days
Practice excellent customer service	248 of 248 days	244 of 244 days	248 of 248 days
Maintain accreditation with Texas Commission on Environmental Quality	365 of 365 days	365 of 365 days	365 of 365 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT ENVIRONMENTAL COMP 0301	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 253,518	\$ 289,587	\$ 303,552	\$ 346,115
Overtime	-	511	-	-
Other Benefits	134,359	146,061	144,375	190,929
TOTAL PERSONNEL	387,877	436,159	447,927	537,044
COMMODITIES				
2010. Office Supplies	2,003	3,138	3,500	3,500
2020. Educational & Training Supplies	-	115	2,500	2,500
2115. Minor Furniture & Fixtures	-	-	300	300
2120. Minor Equipment, Instruments, Tools	4,068	255	3,000	5,000
2125. Minor Mobile Equipment	-	-	-	50
2140. Electrical Parts & Supplies	-	1,000	500	500
2155. Minor Computer Hardware & Periph	-	-	1,000	1,000
2160. Computer Software & Supplies	889	-	2,000	2,000
2200. Food	55	58	400	400
2210. Water	2,769	3,311	3,000	3,000
2310. Janitor Supplies	196	271	400	400
2320. Medical Supplies	-	-	50	50
2330. Chemical & Insecticides	-	-	1,000	1,000
2560. Laboratory Supplies	41,834	51,052	72,000	72,000
2570. Clothing, Dry Goods, Etc.	1,227	1,759	2,000	2,000
2620. Postage	308	32	800	800
2630. Security Badges & Decal Supplies	-	-	50	50
2640. Safety Supplies & Minor Equipment	-	-	1,000	1,000
TOTAL COMMODITIES	53,349	60,992	93,500	95,550
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	23,596	29,609	27,422	46,670
3212. Equipment Rental - External	-	-	500	500
3213. Hire of Equipment - Technology	3,715	4,406	3,856	4,249
3230. Laundry & Cleaning	-	-	500	500
3240. Binding, Printing & Reproduction	-	-	400	400
3305. Environmental, Regulatory	10,228	48,928	70,000	200,000
3360. Special Postage & Express Shipping	-	-	500	500
3390. Other Special Services	1,533	6,180	4,000	5,000
3405. Software Maintenance	-	-	1,000	8,000
3450. Consulting Fees	1,010	1,010	3,000	3,000
3510. Travel	339	1,245	3,000	5,400
3520. Dues & Subscriptions	570	475	500	500
3530. Training, Registration Fees, Etc.	1,239	1,460	1,850	2,350

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT ENVIRONMENTAL COMP 0301	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES(continued)				
3540. Educational Assistance	-	1,274	3,000	5,000
3550. Employee Awards	1,079	-	-	500
TOTAL CONTRACTUAL	43,309	94,587	119,528	282,569
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	-	1,130	-	-
TOTAL STRUCTURES	-	1,130	-	-
MAINTENANCE OF EQUIPMENT				
5120. Instruments & Apparatus (Major)	-	-	26,000	26,000
TOTAL EQUIPMENT	-	-	26,000	26,000
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8520. Laboratory Equipment	6,806	-	-	70,000
8900. EDP Equipment	-	-	-	50,000
TOTAL EQUIPMENT	6,806	-	-	120,000
GRAND TOTAL	\$ 491,340	\$ 592,868	\$ 686,955	\$ 1,061,163

PERSONNEL SCHEDULE				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT ENVIRONMENTAL COMPLIANCE 0301	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Lab Administrator	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Lab Technician	4	4	5	
Lead Lab Technician	1	1	1	
Quality Assurance Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	
TOTAL	<u>6</u>	<u>6</u>	<u>7</u>	
BASE SALARIES				\$ 370,183
LONGEVITY				2,439
CERTIFICATION PAY				25,200
SPECIAL PAY				6,799
FRINGE BENEFITS				<u>132,423</u>
GRAND TOTAL				<u>\$ 537,044</u>

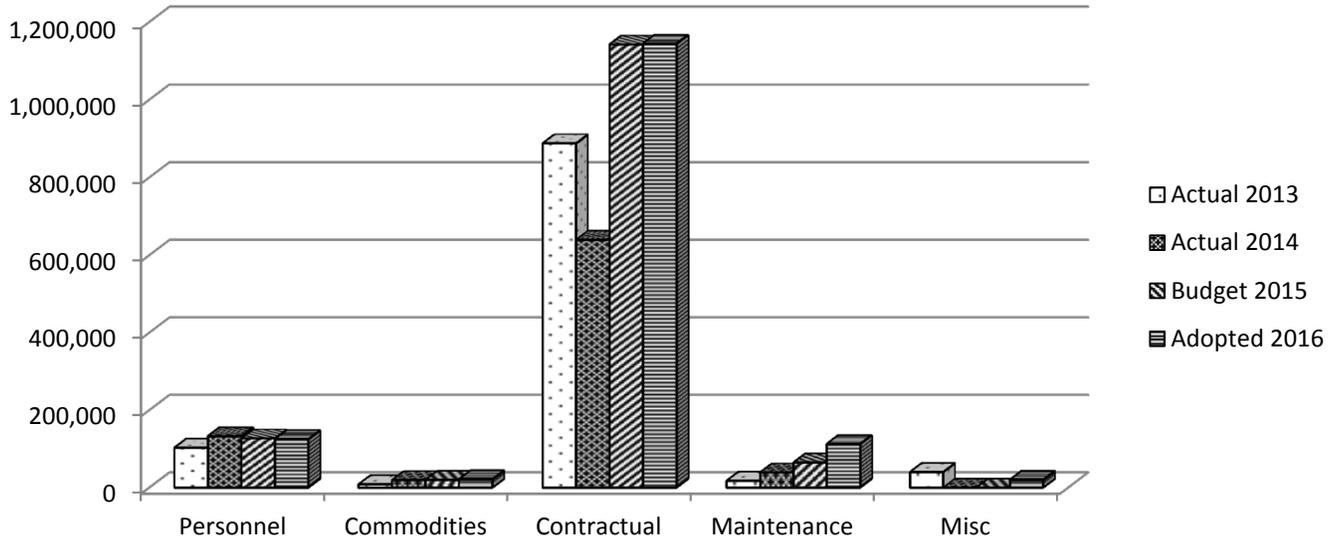
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
PAUL DAVIS WELL FIELD OPER.
0305

Expenditure Trends



FUNCTION: This division maintains our Paul Davis Well Field and is responsible for the operation and maintenance of the wells, well field collection lines and the supply lines to the City.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Furnish supplemental water to the Water Purification Plant	365 of 365 days	305 of 365 days	365 of 365 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT PAUL DAVIS WELL FIELD OP 0305	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 55,327	\$ 77,419	\$ 83,880	\$ 79,440
Overtime	27	129	-	-
Other Benefits	47,447	55,197	42,653	45,275
TOTAL PERSONNEL	102,800	132,744	126,533	124,715
COMMODITIES				
2010. Office Supplies	-	-	150	150
2120. Minor Equipment, Instruments, Tools	396	1,192	400	2,000
2130. Plant Lubrication & Supplies	-	-	200	200
2140. Electrical Parts & Supplies	185	99	2,000	2,000
2170. Welding Supplies	485	562	360	360
2195. Water Meters	-	-	850	850
2310. Janitorial Supplies	124	-	125	125
2320. Medical Supplies	47	-	50	50
2330. Chemicals & Insecticides	6,689	16,773	14,000	14,000
2560. Laboratory Supplies	159	74	-	-
2570. Clothing, Dry Goods, Etc.	-	105	200	500
2630. Security Badges & Decal Supplies	-	-	100	100
2640. Safety Supplies & Minor Equipment	-	-	1,000	1,000
TOTAL COMMODITIES	8,083	18,804	19,435	21,335
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	2,416	1,674	3,000	3,000
3030. Light & Power	224,716	162,064	300,000	300,000
3040. Water	646,961	460,038	815,593	815,593
3210. Hire of Equipment - Garage - Vehicles	13,152	9,853	19,058	21,190
3212. Equipment Rental - External	-	-	50	50
3305. Environmental & Regulatory	-	-	2,000	2,000
3390. Other Special Services	-	50	500	500
3405. Software Maintenance	-	5,811	-	-
3510. Travel	-	-	800	800
3520. Dues & Subscriptions	70	140	100	100
3530. Training, Registration Fees, Etc.	-	111	800	800
TOTAL CONTRACTUAL	887,315	639,741	1,141,901	1,144,033
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	281	512	2,000	50,000
4012. Security Fencing	-	-	1,500	1,500
4220. Streets, Roadways, Etc.	-	-	500	500
4910. Standpipes, Tanks, Wells, Etc.	1,187	-	26,100	26,100
TOTAL STRUCTURES	1,469	512	30,100	78,100

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT PAUL DAVIS WELL FIELD OP 0305	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	1,935	1,487	2,000	2,000
5105. Communications Equipment	-	1,449	-	-
5110. Machinery, Tools, & Implements	-	-	1,500	1,500
5120. Instruments & Apparatus (Major)	2,328	1,638	1,000	1,000
5340. Pumps	11,795	33,803	20,000	20,000
5341. Valves	-	-	5,000	5,000
5345. Motors	-	-	5,000	5,000
TOTAL EQUIPMENT	16,058	38,377	34,500	34,500
MISCELLANEOUS				
6990. Miscellaneous	39,975	-	-	20,000
TOTAL MISCELLANEOUS	39,975	-	-	20,000
GRAND TOTAL	\$ 1,055,699	\$ 830,179	\$ 1,352,469	\$ 1,422,683

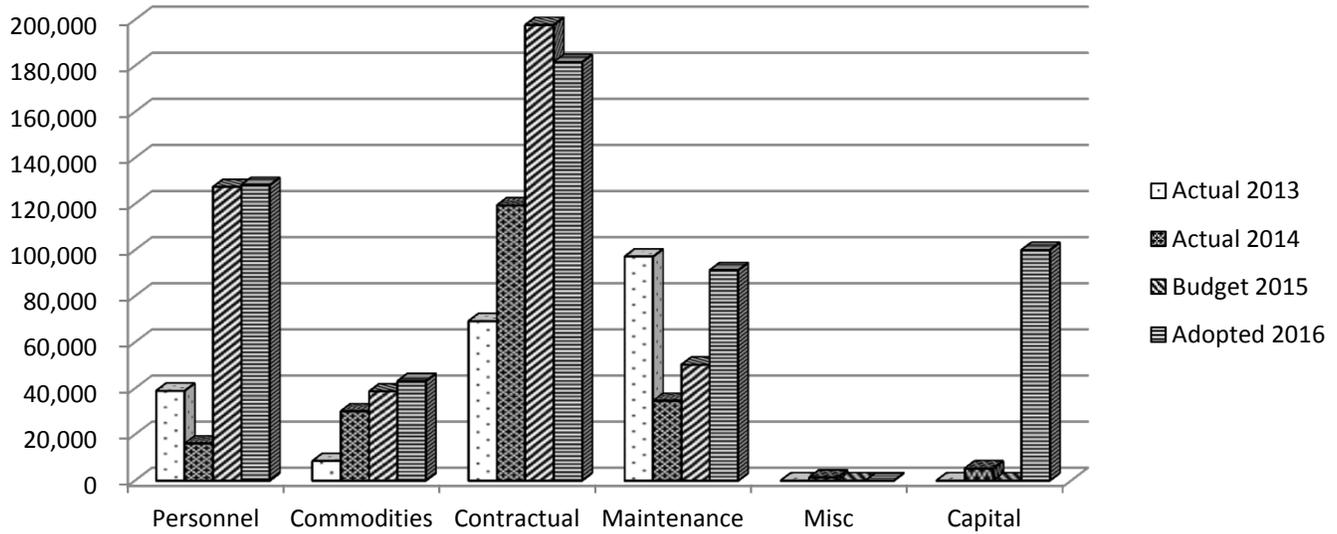
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
AIRPORT WELL FIELD & TOWER
0306

Expenditure Trends



FUNCTION: This division maintains and operates the Airport Well Field, operates City water pumping stations and is responsible for the operation and maintenance of the well field collection and supply lines at Air Terminal and ground and elevated water storage reservoirs.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Actively increase the weekly minimum Bac-T sampling cycle by 1 per week	52 of 52 extra per year	49 of 52 extra per year	52 of 52 extra per year
Maintain superior water rating status with Texas Commission on Environmental Quality	1 of 1 time per year	1 of 1 time per year	1 of 1 time per year
Provide a minimum of 5 mgd of water from new water source (T-Bar)	270 of 365 days	355 of 365 days	365 of 365 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT AIR WELL & TOWER 0306	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 16,515	\$ 279	\$ 85,548	\$ 82,620
Overtime	815	-	-	-
Other Benefits	21,595	15,841	41,796	45,633
TOTAL PERSONNEL	38,926	16,121	127,344	128,253
COMMODITIES				
2010. Office Supplies	112	-	150	150
2120. Minor Equipment, Instruments, Tools	1,088	2,683	1,000	3,750
2130. Plant Lubrication & Supplies	-	-	150	150
2140. Electrical Parts & Supplies	759	806	2,000	2,500
2150. Fuel Supplies	-	-	925	925
2155. Minor Computer Hardware & Periph	-	2,970	-	1,060
2170. Welding Supplies	-	-	350	350
2310. Janitor Supplies	-	-	125	125
2320. Medical Supplies	-	-	50	50
2330. Chemicals & Insecticides	6,088	18,580	30,000	30,000
2560. Laboratory Supplies	405	4,793	2,000	2,000
2570. Clothing, Dry Goods, Etc.	-	-	400	400
2630. Security Badges/ Decal Supplies	-	29	-	200
2640. Office Supplies	-	200	1,500	1,500
TOTAL COMMODITIES	8,452	30,061	38,650	43,160
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	-	-	6,000	-
3030. Lights & Power	44,152	100,237	150,000	150,000
3210. Hire of Equipment - Garage - Vehicles	24,982	13,016	35,232	18,260
3212. Equipment Rental - External	-	307	-	-
3305. Environment & Regulatory	-	-	2,000	2,000
3370. Grounds Maintenance	-	-	3,000	3,000
3390. Other Special Services	-	-	500	4,320
3405. Software Maintenance	-	5,811	-	-
3510. Travel	-	-	500	2,000
3530. Training, Registration Fees, Etc.	-	-	500	2,000
TOTAL CONTRACTUAL	69,134	119,370	197,732	181,580
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	3,316	1,686	2,000	26,000
4012. Security Fencing	-	-	9,000	9,000
4910. Standpipes, Tanks, Wells, Etc.	325	-	18,000	18,000
4940. Irrigation Equipment	-	-	1,500	1,500
TOTAL STRUCTURES	3,641	1,686	30,500	54,500

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT AIR WELL & TOWER 0306	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	970	176	750	750
5105. Communications Equipment	87,381	15,961	-	17,000
5110. Machinery, Tools, & Implements	106	600	1,500	1,500
5120. Instruments & Apparatus (Major)	2,579	969	2,500	2,500
5340. Pumps	1,241	5,670	5,000	5,000
5341. Valves	948	7,212	5,000	5,000
5345. Motors	255	2,309	5,000	5,000
TOTAL EQUIPMENT	93,481	32,896	19,750	36,750
MISCELLANEOUS				
6990. Miscellaneous	-	1,290	-	-
TOTAL MISCELLANEOUS	-	1,290	-	-
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8530. Other Equipment	-	5,271	-	100,000
TOTAL EQUIPMENT	-	5,271	-	100,000
GRAND TOTAL	\$ 213,633	\$ 206,695	\$ 413,976	\$ 544,243

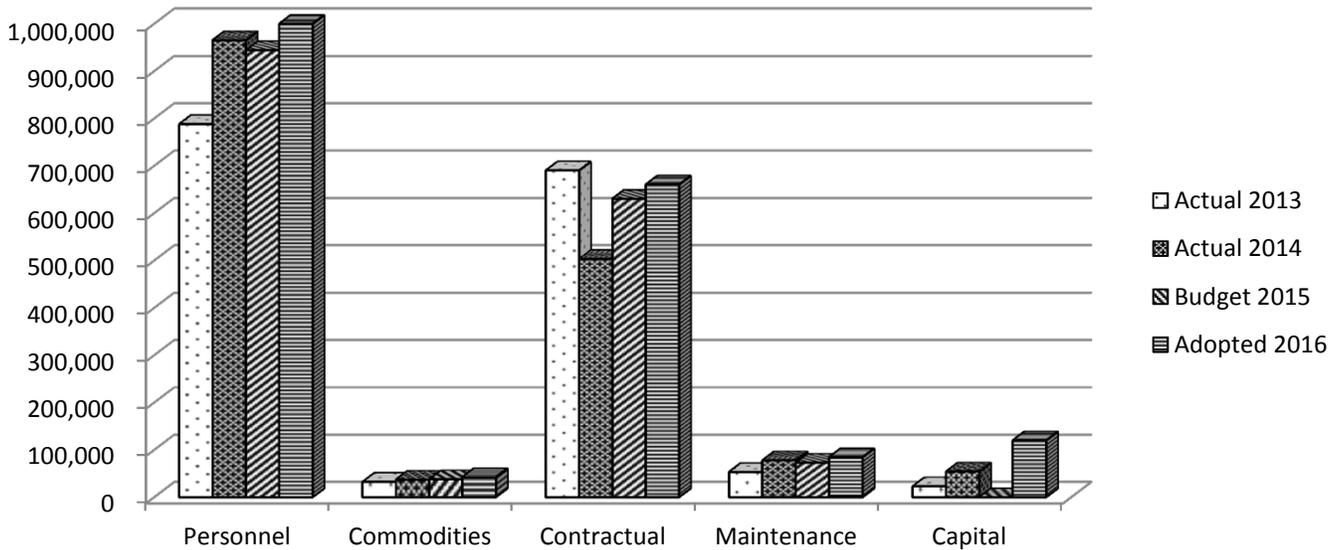
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
WATER POLLUTION CONTROL
0310

Expenditure Trends



FUNCTION: This division is responsible for the treatment of sewage according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates the plant every day on a 24 hour basis.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Treat 100% of wastewater that is received at the treatment plant	365 of 365 days	365 of 365 days	365 of 365 days
Send 100% of treated effluent to Spraberry Farm for irrigation	365 of 365 days	365 of 365 days	365 of 365 days
Apply 100% of digested sludge to farm land application sites	365 of 365 days	365 of 365 days	365 of 365 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT WATER POLLUTION CTRL 0310	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 454,344	\$ 549,340	\$ 613,008	\$ 627,144
Overtime	22,531	43,240	20,000	20,000
Other Benefits	311,138	372,541	310,623	352,746
TOTAL PERSONNEL	788,013	965,121	943,631	999,890
COMMODITIES				
2010. Office Supplies	845	1,096	1,100	1,100
2020. Educational & Training Supplies	311	176	200	200
2110. Motor Vehicle Supplies	-	309	-	-
2111. Motor Vehicle Accessories	35	122	-	-
2115. Minor Furniture & Fixtures	27	-	100	100
2120. Minor Equipment, Instruments, Tools	3,050	3,422	1,950	3,500
2130. Plant Lubrication & Supplies	1,476	2,961	1,300	1,300
2140. Electrical Parts & Supplies	10,471	8,444	7,800	7,800
2155. Minor Computer	3,061	2,506	1,600	1,600
2160. Computer Software & Supplies	200	601	250	250
2170. Welding Supplies	629	996	400	400
2200. Food	116	99	500	500
2210. Water	1,392	1,717	1,000	2,000
2310. Janitorial Supplies	2,558	2,643	2,500	2,500
2320. Medical Supplies	850	722	576	576
2330. Chemicals & Insecticides	2,229	7,501	14,000	10,000
2560. Laboratory Supplies	314	129	700	700
2570. Clothing, Dry Goods, Etc.	3,039	2,267	2,850	5,500
2620. Postage	59	162	-	-
2640. Safety Supplies & Minor Equipment	1,495	1,068	550	4,550
TOTAL COMMODITIES	32,156	36,942	37,376	42,576
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	10,774	24,520	42,000	42,000
3030. Light & Power	354,210	362,885	430,000	430,000
3040. Water	195,121	6,061	15,000	15,000
3210. Hire of Equipment - Garage - Vehicles	96,040	67,853	87,532	89,944
3212. Equipment Rental - External	1,309	1,833	1,571	2,424
3213. Hire of Equipment - Technology	3,224	2,893	3,003	3,146
3230. Laundry & Cleaning	1,204	1,106	800	800
3240. Binding, Printing & Reproduction	33	-	-	-
3305. Environmental & Regulatory	12,620	18,727	24,000	24,000
3310. Exterminator	439	460	800	800
3370. Grounds Maintenance	5,593	3,358	6,000	6,000
3390. Other Special Services	2,377	3,002	5,400	30,000
3405. Software Maintenance	-	3,150	-	-
3510. Travel	1,030	1,295	6,900	6,900

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT WATER POLLUTION CTRL 0310	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3520. Dues & Subscriptions	977	832	900	900
3525. Legal/Tech Reference Materials	-	231	-	-
3530. Training, Registration Fees, Etc.	4,870	5,041	6,500	6,500
3540. Educational Assistance	-	-	-	2,000
3550. Employee Awards	174	-	-	-
TOTAL CONTRACTUAL	689,995	503,245	630,406	660,414
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	4,478	6,541	3,000	8,000
4110. Sanitary Sewers	-	4,360	-	-
4130. Sewage Disposal Plant	7,218	4,431	6,000	6,000
4150. Water Purification Plant	-	9,666	-	-
4250. Traffic Signs	345	-	-	-
TOTAL STRUCTURES	12,041	24,998	9,000	14,000
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	13,228	8,354	10,000	10,000
5020. Furniture, Fixtures,. Furnishings	102	-	-	-
5100. Data Processing Equipment	200	-	-	-
5105. Communications Equipment	115	-	-	-
5110. Machines/Tools, Implements	8,791	12,946	10,000	10,000
5120. Instruments & Apparatus (Major)	5,077	1,954	11,000	11,000
5130. Motor Vehicles	-	448	-	-
5310. Meters	500	192	1,500	1,500
5340. Pumps	10,055	14,596	11,600	11,600
5341. Valves	1,527	5,077	7,200	7,200
5345. Motors	1,665	9,150	12,000	19,200
TOTAL EQUIPMENT	41,259	52,716	63,300	70,500
<u>CAPITAL OUTLAY</u>				
BUILDINGS				
7070. Leasehold Improvements	12,950	-	-	-
TOTAL BUILDINGS	12,950	-	-	-
IMPROVEMENTS OTHER THAN BUILDINGS				
7140. Fencing	-	5,316	-	120,000
7660. Sewage Treatment Plant	-	48,636	-	-
TOTAL IMPROVEMENTS	-	53,952	-	120,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT WATER POLLUTION CTRL 0310	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY (continued)</u>				
EQUIPMENT 8850. Other Mobile Equipment	9,700	-	-	-
TOTAL EQUIPMENT	9,700	-	-	-
GRAND TOTAL	\$ 1,586,114	\$ 1,636,974	\$ 1,683,713	\$ 1,907,380

PERSONNEL SCHEDULE				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT WATER POLLUTION CONTROL 0310	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Superintendent	1	1	1	
Chief Operator	2	2	2	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
TECHNICAL				
Electronics Technician	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
SKILLED CRAFT				
Plant Maintenance Mechanic	2	2	2	
Utility Plant Operator	8	8	8	
TOTAL	<u>10</u>	<u>10</u>	<u>10</u>	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 627,144
LONGEVITY				4,185
EMS CERTIFICATION				45,000
SPECIAL PAY				11,714
OVERTIME				20,000
FRINGE BENEFITS				<u>291,847</u>
GRAND TOTAL	<u>15</u>	<u>15</u>	<u>15</u>	<u>\$ 999,890</u>

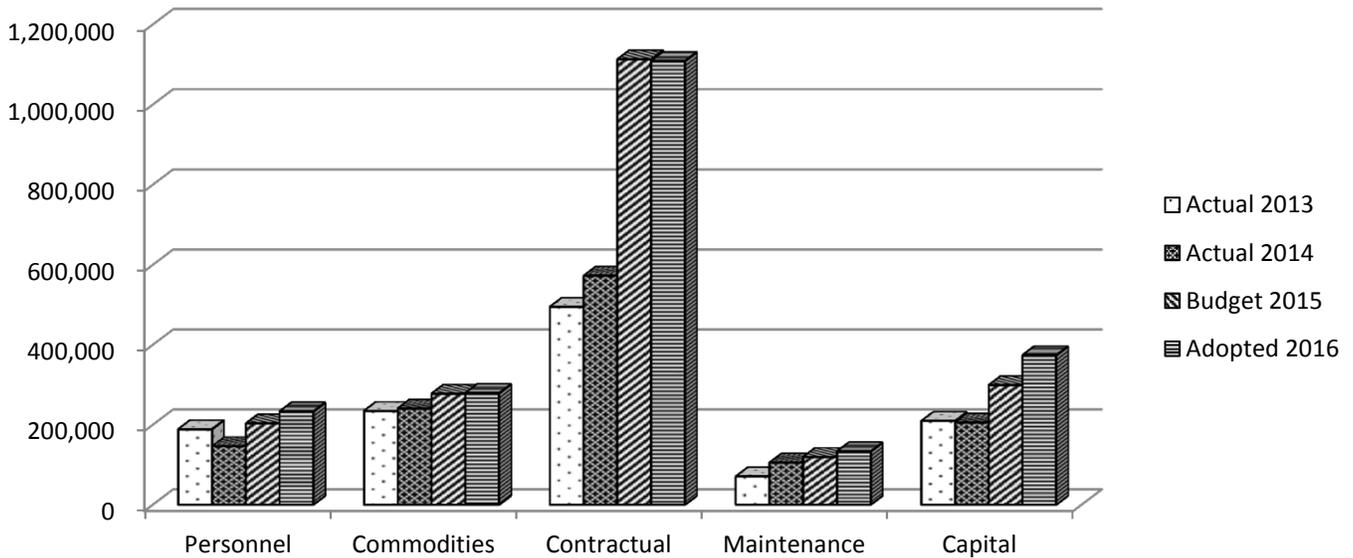
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
SPRABERRY FARM
0315

Expenditure Trends



FUNCTION: This division is responsible for effluent irrigation on nearly 6,000 acres of City-owned and leased land. The City in cooperation with the Lessees does operation and maintenance of the irrigation system. We currently have operating agreements with four lessees who do the actual farming and an additional agreement to provide water to an operator for his farming operations.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Use 100% of treated effluent water for irrigation	365 of 365 days	365 of 365 days	365 of 365 days
Meet or exceed all Texas Commission on Environmental Quality requirements	365 of 365 days	365 of 365 days	365 of 365 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT SPRABERRY FARM 0315	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 111,015	\$ 85,323	\$ 131,784	\$ 152,262
Overtime	2,772	630	-	2,000
Other Benefits	74,914	60,070	71,060	78,945
TOTAL PERSONNEL	188,701	146,023	202,844	233,207
COMMODITIES				
2010. Office Supplies	134	98	100	100
2110. Motor Vehicle Supplies	-	279	-	-
2111. Motor Vehicle Accessories	-	107	-	-
2115. Minor Furniture & Fixtures	-	509	-	-
2120. Minor Equipment, Instruments, Tools	2,562	2,924	1,300	3,000
2130. Plant Lubrication & Supplies	-	173	300	300
2140. Electrical Parts & Supplies	1,686	3,261	4,500	4,500
2155. Minor Computer Hardware & Periph	157	119	-	-
2170. Welding Supplies	839	615	500	700
2200. Food	19	-	-	-
2310. Janitorial Supplies	176	203	100	260
2330. Chemicals & Insecticides	122,019	136,020	145,000	145,000
2520. Botanical & Agricultural Supplies	105,910	95,138	125,000	125,000
2570. Clothing, Dry Goods, Etc.	670	998	1,000	240
2620. Postage	-	188	-	-
2640. Safety Supplies & Minor Equipment	379	-	-	-
TOTAL COMMODITIES	234,550	240,633	277,800	279,100
CONTRACTUAL SERVICES				
3030. Light & Power	248,594	215,146	294,000	294,000
3210. Hire of Equipment - Garage - Vehicles	71,939	69,881	83,816	79,810
3213. Hire of Equipment - Technology	491	-	-	-
3305. Environmental & Regulatory	10,506	20,892	30,000	30,000
3373. Effluent Disposal	159,956	222,766	210,220	210,220
3390. Other Special Services	-	11,562	305,500	305,500
3450. Consulting Fees	-	28,850	186,000	186,000
3510. Travel	410	891	1,200	1,200
3520. Dues & Subscriptions	280	190	280	280
3530. Training, Registration Fees, Etc.	2,614	2,252	1,900	1,900
TOTAL CONTRACTUAL	494,790	572,429	1,112,916	1,108,910

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT SPRABERRY FARM 0315	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	2,083	1,545	1,500	15,000
4910. Standpipes, Tanks, Wells, Etc.	-	13,118	-	-
4940. Irrigation Equipment	36,274	57,122	75,799	76,000
TOTAL STRUCTURE	38,356	71,784	77,299	91,000
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	2,515	2,977	3,500	3,500
5120. Instruments & Apparatus (Major)	-	500	1,500	1,500
5310. Meter Repair Parts	275	652	2,200	2,200
5340. Pumps	10,051	12,440	12,000	12,000
5341. Valves	8,807	10,626	11,000	11,000
5345. Motors	10,390	6,041	12,000	12,000
TOTAL EQUIPMENT	32,038	33,235	42,200	42,200
MISCELLANEOUS				
6990. Miscellaneous	109	(109)	-	-
TOTAL MISCELLANEOUS	109	(109)	-	-
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7101. Irrigation Systems	9,649	-	-	-
7140. Fencing	-	-	-	55,000
7480. Water Wells	-	-	28,000	28,000
TOTAL IMPROVEMENTS	9,649	-	28,000	83,000
EQUIPMENT				
8425. Irrigation Equipment	199,526	205,731	216,000	216,000
8530. Other Equipment	-	-	55,000	75,000
TOTAL EQUIPMENT	199,526	205,731	271,000	291,000
GRAND TOTAL	\$ 1,197,719	\$ 1,269,727	\$ 2,012,059	\$ 2,128,417

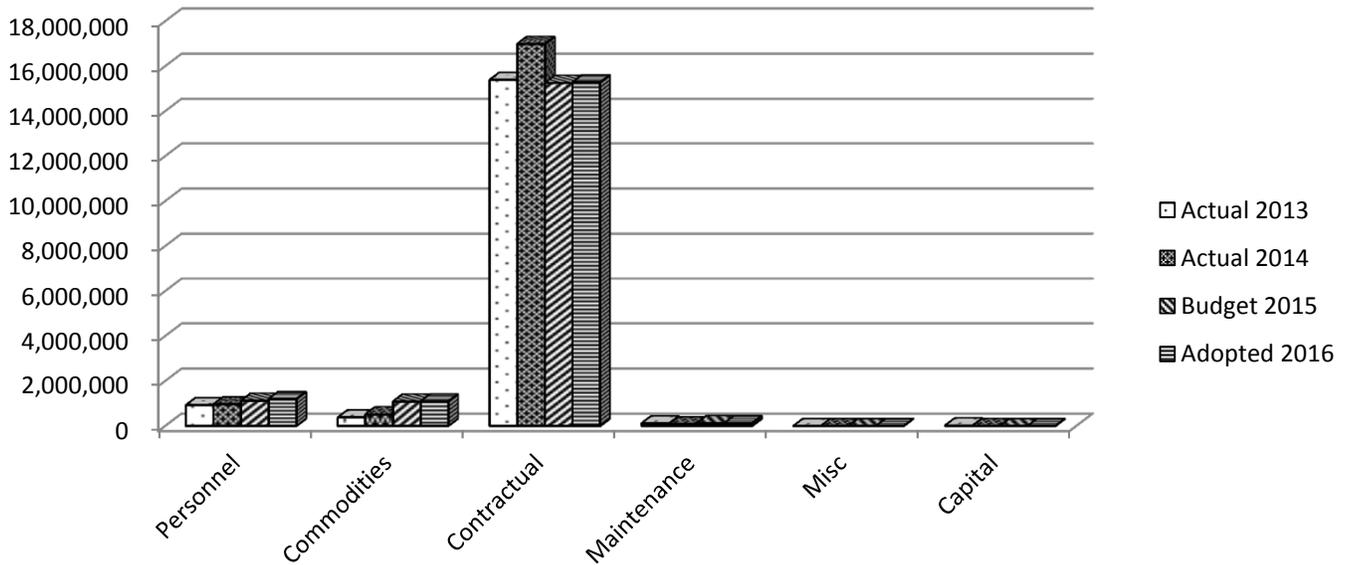
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
PURIFICATION PLANT
0320

Expenditure Trends



FUNCTION: This division is responsible for treating an adequate daily water supply according to standards set by the Texas Commission on Environmental Quality (TCEQ). The division operates every day on a 24-hour basis.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Meet or exceed the minimum disinfection level established by Texas Commission on Environmental Quality 100% on a daily basis	365 of 365 days	365 of 365 days	365 of 365 days
Meet or exceed Texas Commission on Environmental Quality operating standards	365 of 365 days	365 of 365 days	365 of 365 days
Stay within our systems allotted maximum daily raw water flow rate	350 of 365 days	365 of 365 days	365 of 365 days
Meet the daily system flow demands of the city	365 of 365 days	365 of 365 days	365 of 365 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT PURIFICATION PLANT 0320	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 533,098	\$ 567,124	\$ 739,932	\$ 741,276
Overtime	34,505	37,380	30,000	30,000
Other Benefits	355,668	357,371	355,422	430,641
TOTAL PERSONNEL	923,271	961,876	1,125,354	1,201,917
COMMODITIES				
2010. Office Supplies	1,602	2,210	2,000	2,000
2020. Educational & Training Supplies	-	1,228	150	500
2115. Minor Furniture & Fixtures	-	300	300	300
2120. Minor Equipment, Instruments, Tools	7,295	6,629	8,950	8,950
2125. Minor Mobile Equipment	208	-	-	-
2130. Plant Lubrication & Supplies	3,230	-	1,500	1,500
2140. Electrical Parts & Supplies	1,729	3,974	4,500	4,500
2155. Minor Computer	280	23,039	2,050	2,050
2160. Computer Software & Supplies	150	-	50,000	50,000
2170. Welding Supplies	554	374	700	700
2200. Food	628	294	1,000	1,000
2310. Janitorial Supplies	748	1,340	1,200	1,200
2320. Medical Supplies	-	-	50	50
2330. Chemicals & Insecticides	349,244	464,343	999,000	1,000,000
2560. Laboratory Supplies	6,381	10,370	8,000	8,000
2570. Clothing, Dry Goods, Etc.	1,238	1,453	2,875	6,000
2620. Postage	109	30	500	500
2630. Security Badges & Decal Supplies	-	-	60	60
2640. Safety Supplies & Minor Equipment	3,106	687	6,500	6,500
TOTAL COMMODITIES	376,502	516,270	1,089,335	1,093,810
CONTRACTUAL SERVICES				
3010. Communication	-	-	1,000	1,000
3020. Heat & Natural Gas	1,396	1,513	2,500	2,500
3030. Light & Power	493,588	523,789	750,000	750,000
3040. Water	14,712,291	16,279,713	14,200,940	14,200,940
3210. Hire of Equipment - Garage - Vehicles	39,097	31,262	47,338	42,069
3212. Equipment Rental - External	1,208	1,692	2,500	2,500
3213. Hire of Equipment - Technology	4,261	2,057	2,057	2,915
3230. Laundry & Cleaning	925	788	600	600
3235. Janitorial Services	1,393	-	3,000	3,000
3240. Binding, Printing & Reproduction	66	-	-	-
3305. Environmental & Regulatory	112,025	105,203	208,000	208,000
3310. Exterminator	439	460	601	601
3370. Grounds Maintenance	-	-	10,000	15,000
3390. Other Special Services	13,296	19,381	5,000	30,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT PURIFICATION PLANT 0320	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3405. Software Maintenance	-	17,681	-	-
3510. Travel	1,768	2,139	9,800	9,800
3520. Dues & Subscriptions	1,635	1,185	875	875
3530. Training, Registration Fees, Etc.	5,596	3,651	9,230	9,230
3550. Employee Awards	174	-	-	-
TOTAL CONTRACTUAL	15,389,158	16,990,514	15,253,441	15,279,030
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	15,691	7,503	10,000	10,000
4012. Security Fencing	-	3,162	14,850	14,850
4150. Water Purification Plant	18,785	13,461	23,800	23,800
4940. Irrigation Equipment	51	-	-	-
TOTAL STRUCTURES	34,527	24,126	48,650	48,650
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	3,504	4,425	4,000	4,000
5110. Machinery, Tools, & Implements	1,997	1,919	5,000	6,000
5120. Instruments & Apparatus (Major)	8,604	7,701	12,000	12,000
5130. Motor Vehicles	87	-	-	-
5310. Meter Repair Parts	1,414	-	-	-
5340. Pumps	31,434	30,681	20,000	20,000
5341. Valves	24	8,597	10,000	10,000
5345. Motors	34,775	1,126	25,000	25,000
TOTAL EQUIPMENT	81,840	54,449	76,000	77,000
MISCELLANEOUS				
6990. Miscellaneous	-	3,225	-	-
TOTAL MISCELLANEOUS	-	3,225	-	-
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8490. Data Processing Equipment	8,505	6,630	-	-
8850. Other Mobile Equipment	10,400	-	-	-
TOTAL EQUIPMENT	18,905	6,630	-	-
GRAND TOTAL	\$ 16,824,202	\$ 18,557,090	\$ 17,592,780	\$ 17,700,407

PERSONNEL SCHEDULE				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT PURIFICATION PLANT 0320	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Superintendent	1	1	1	
Assistant Superintendent	1	1	1	
Utility Operations Manager	1	0	0	
TOTAL	<u>3</u>	<u>2</u>	<u>2</u>	
TECHNICAL				
Electronics Technician	2	2	2	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
SUPERVISORY				
Plant Maintenance Supervisor	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
SKILLED CRAFT				
Plant Maintenance Mechanic	1	1	1	
Utility Plant Operator	10	11	11	
TOTAL	<u>11</u>	<u>12</u>	<u>12</u>	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 796,202
LONGEVITY				6,624
CERTIFICATION PAY				45,000
SPECIAL PAY				11,489
OVERTIME				30,000
FRINGE BENEFITS				<u>312,602</u>
GRAND TOTAL	<u>18</u>	<u>18</u>	<u>18</u>	<u>\$ 1,201,917</u>

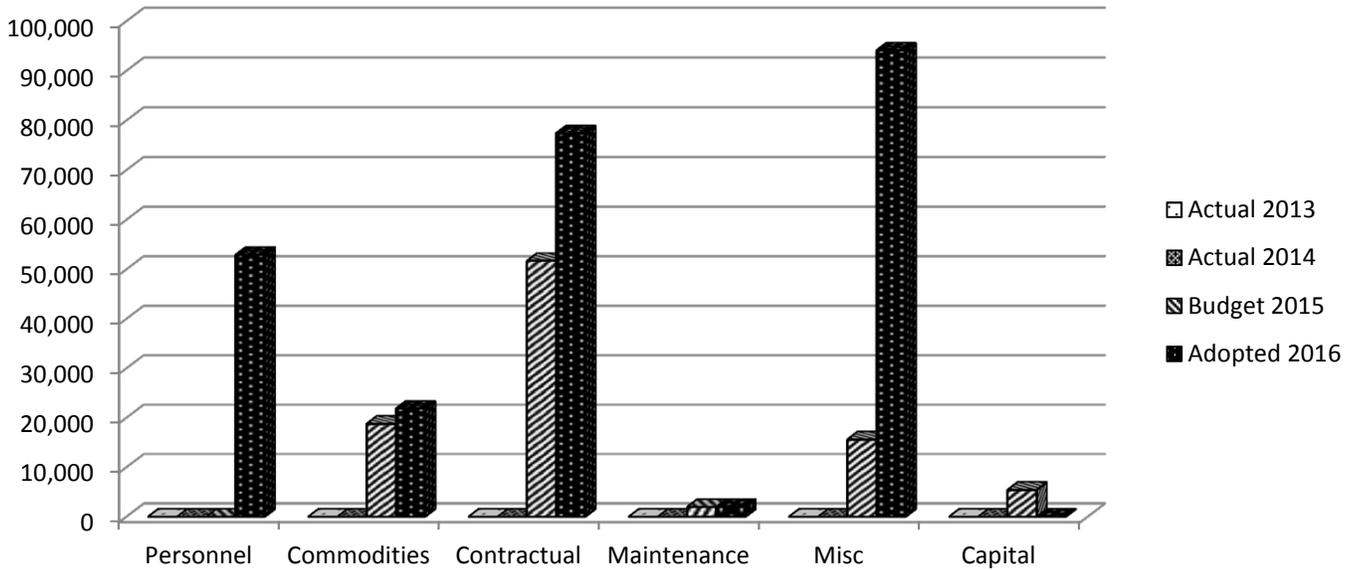
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
MBR - Membrane Bioreactor
0322

Expenditure Trends



FUNCTION: This division is responsible for supplying Type I reclaimed water to Midland College for irrigation of landscape, schoolyards and athletic fields..

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Meet or exceed all Texas Commission on Environmental Quality requirements	N/A	365 of 365 days	365 of 365 days
Furnish Type I reclaimed water to Midland College	N/A	14,000,000 gallons	30,000,000 gallons

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	UTILITIES 300		MBR - Membrane Bioreactor 0322	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ -	\$ -	\$ -	\$ 34,583
Overtime	-	-	-	-
Other Benefits	-	-	-	18,326
TOTAL PERSONNEL	-	-	-	52,909
COMMODITIES				
2010. Office Supplies	-	-	-	-
2120. Minor Equipment, Instruments, Tools	-	-	640	740
2125. Minor Mobile Equipment	-	-	-	2,000
2130. Plant Lubrication & Supplies	-	-	500	500
2140. Electrical Parts & Supplies	-	-	3,040	3,040
2160. Computer Software & Supplies	-	-	-	750
2310. Janitorial Supplies	-	-	-	200
2330. Chemicals & Insecticides	-	-	14,000	14,000
2640. Safety Supplies & Minor Equipment	-	-	600	600
TOTAL COMMODITIES	-	-	18,780	21,830
CONTRACTUAL SERVICES				
3030. Light & Power	-	-	25,000	25,000
3040. Water	-	-	18,000	18,000
3305. Environmental & Regulatory	-	-	8,700	8,700
3310. Exterminator	-	-	-	700
3390. Other Special Services	-	-	-	25,000
TOTAL CONTRACTUAL	-	-	51,700	77,400
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	-	-	800	800
4130. Sewage Disposal	-	-	1,150	1,150
TOTAL STRUCTURES	-	-	1,950	1,950
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	-	-	4,300	4,300
5120. Instruments & Apparatus (Major)	-	-	5,000	82,000
5310. Meter Repair	-	-	500	1,000
5340. Pumps	-	-	3,800	3,800
5341. Valves	-	-	-	1,000
5345. Motors	-	-	2,000	2,000
TOTAL EQUIPMENT	-	-	15,600	94,100

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	UTILITIES 300		MBR - Membrane Bioreactor 0322	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7140. Fencing	-	-	5,400	-
TOTAL IMPROVEMENTS	-	-	5,400	-
GRAND TOTAL	\$ -	\$ -	\$ 93,430	\$ 248,189

PERSONNEL SCHEDULE

FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300	UNIT MBR-MEMBRANE BIOREACTOR 0322		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
SKILLED CRAFT Maintenance Mechanic	<u>0</u>	<u>0</u>	<u>1</u>	
TOTAL	<u>0</u>	<u>0</u>	<u>1</u>	
BASE SALARIES FRINGE BENEFITS				\$ 34,583 <u>18,326</u>
GRAND TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1</u></u>	\$ <u><u>52,909</u></u>

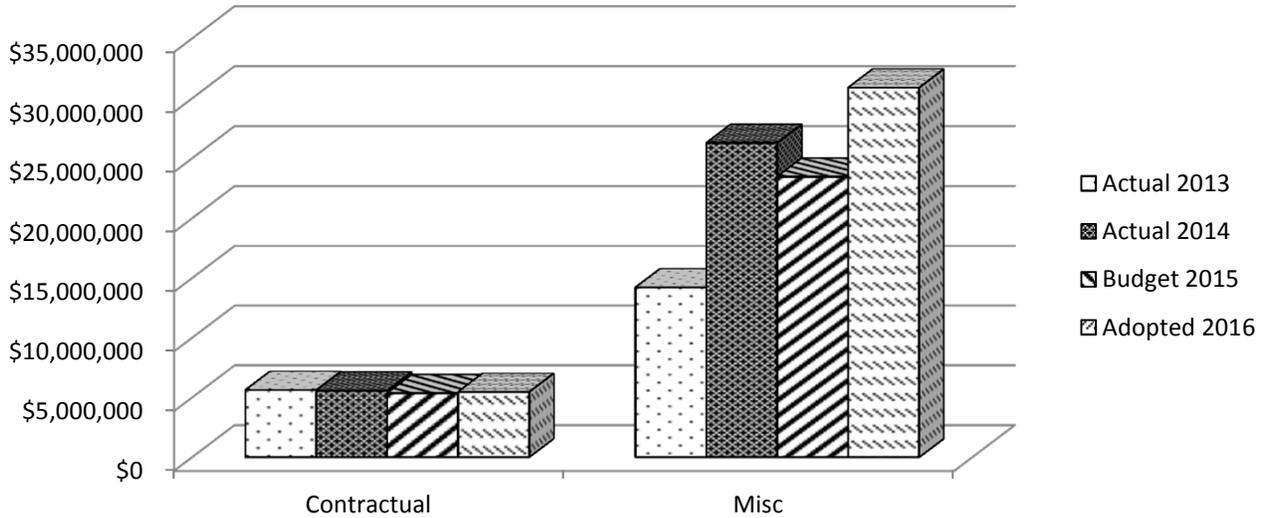
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
NONDEPARTMENTAL
0325

Expenditure Trends



FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Water & Sewer Fund department.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		NONDEPARTMENTAL 0325	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3030. Light & Power	\$ 152,369	\$ 472,990	\$ 350,000	\$ 364,000
3110. Insurance - External	75,148	82,771	69,128	-
3112. General Liability Self-Insurance	138,918	146,871	146,871	218,533
3120. Group Insurance	109,169	126,846	128,846	128,846
3121. City Share - Retiree Insurance	79,856	87,842	87,842	87,842
3122. OPEB Contrib-Current Employees	346,843	125,527	-	-
3125. Workers' Compensation	(96,626)	(21,238)	-	-
3211. Hire of Equipment - Garage - Other	121,224	131,326	-	-
3340. Water Royalty Payments	50,731	65,817	62,000	62,000
3342. Ivie Reservoir Maintenance	283,311	58,152	75,000	75,000
3343. Ivie Dam Construction Contract	791,642	727,922	834,898	850,218
3344. Ivie Pipeline Construction Contract	2,630,890	2,684,635	2,782,363	2,802,809
3345. Ivie Pipeline Maintenance	604,260	589,634	550,000	600,000
3350. Bank Services	138,855	187,424	153,000	160,650
3390. Other Special Services	172	-	-	-
3410. Legal Fees	40,220	-	-	-
3440. External Audit Fees	99,685	43,517	56,000	57,120
3450. Consulting Fees	48,635	45,728	48,500	48,500
3510. Travel	525	-	-	-
TOTAL CONTRACTUAL	5,615,828	5,555,765	5,344,448	5,455,518
MISCELLANEOUS				
6202. General Fund Services	1,388,229	1,300,289	1,103,177	1,588,293
6420. Interest Expense	3,295,528	10,259,613	11,118,705	12,724,000
6885. Franchise Fees	2,692,772	3,114,314	3,400,000	3,500,000
6910. Depreciation Expense	6,830,224	11,606,312	7,840,877	13,073,542
TOTAL MISCELLANEOUS	14,206,753	26,280,529	23,462,759	30,885,835
GRAND TOTAL	\$ 19,822,581	\$ 31,836,293	\$ 28,807,207	\$ 36,341,353

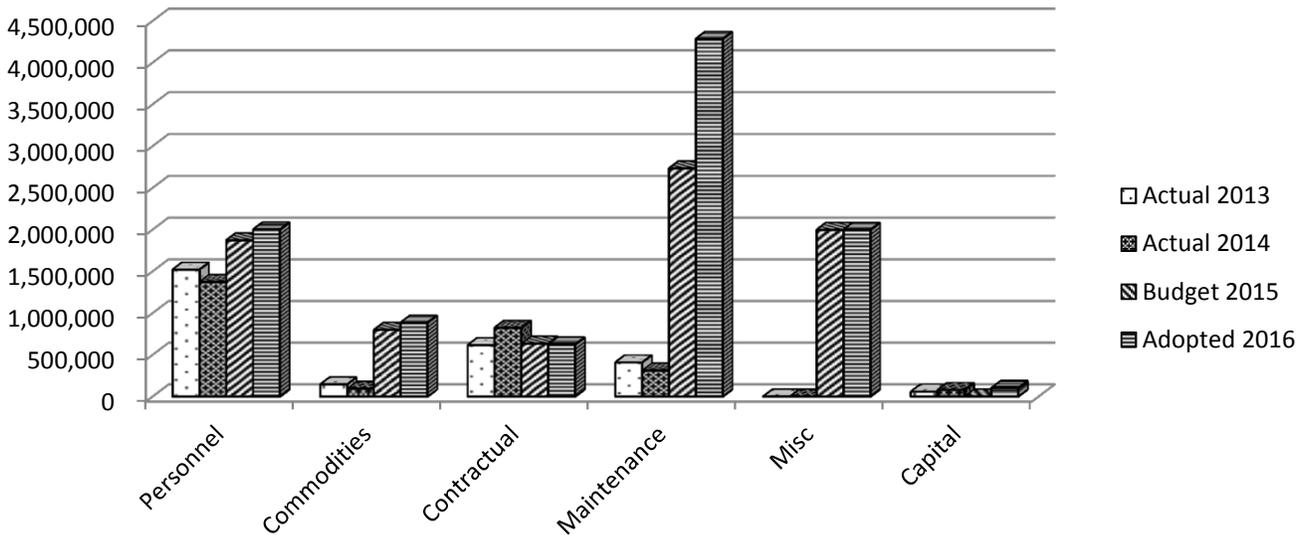
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
WATER & WASTEWTR MAINT
0335

Expenditure Trends



FUNCTION: This division is responsible for the distribution of water and collection of sewage throughout the City. The division maintains water mains, fire hydrants, valves, sewer mains, manholes, and lift stations. Short main line extensions, line replacements and taps for service connections are installed by the division.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Water main/ water service repairs	302	309	307
Sewer main/ sewer tap replacement	87	176	152
Emergency sewer stoppages	387	471	374
CCTV inspection/ miles sewer line	1.00%	1.50%	1.45%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT ENGINEERING 080		UNIT WATER & SEWER MAINT 0335	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 745,929	\$ 694,008	\$ 1,140,180	\$ 1,153,476
Overtime	99,807	87,648	100,000	100,000
Other Benefits	676,315	593,830	633,011	749,719
TOTAL PERSONNEL	1,522,050	1,375,487	1,873,191	2,003,195
COMMODITIES				
2010. Office Supplies	888	3,982	1,500	1,500
2020. Educational & Training Supplies	-	-	150	150
2110. Motor Vehicle Supplies	108	157	200	200
2120. Minor Equipment, Instruments, Tools	22,630	41,732	20,000	45,000
2140. Electrical Parts & Supplies	143	438	600	600
2155. Minor Computer Hardware & Periph	1,761	-	2,000	2,000
2160. Computer Software & Supplies	236	273	500	500
2170. Welding Supplies	793	1,468	1,200	1,200
2190. Water & Sewer Taps	100,836	29,093	750,000	800,000
2200. Food	225	219	500	1,500
2310. Janitorial Supplies	1,303	1,922	1,700	2,900
2320. Medical Supplies	491	526	400	1,000
2330. Chemicals & Insecticides	3,605	1,646	4,500	4,500
2420. Barricades & Warning Signs	1,712	5,947	3,500	7,000
2560. Laboratory Supplies	-	250	-	-
2570. Clothing, Dry Goods, Etc.	11,297	6,214	12,300	20,000
2640. Safety Supplies	-	-	-	40
TOTAL COMMODITIES	146,028	93,868	799,050	888,090
CONTRACTUAL SERVICES				
3030. Light & Power	26,204	23,790	28,500	18,000
3040. Water	33,856	40,058	30,000	44,000
3210. Hire of Equipment - Garage - Vehicles	542,955	450,196	542,840	508,523
3212. Equipment Rental - External	1,360	1,360	1,100	1,100
3213. Hire of Equipment - Technology	1,473	2,180	8,091	8,091
3230. Laundry & Cleaning	9,684	18,392	18,000	27,000
3240. Binding, Printing & Reproduction	60	-	-	-
3310. Exterminator	-	200	-	-
3390. Other Special Services	200	200	200	450
3510. Travel	327	1,391	2,500	11,400
3520. Dues & Subscriptions	444	696	1,000	1,500
3530. Training, Registration Fees, Etc.	1,537	2,182	2,200	5,000
3990. Other	-	285,104	-	-
TOTAL CONTRACTUAL	618,099	825,748	634,431	625,064

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT ENGINEERING 080		UNIT WATER & SEWER MAINT 0335	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF STRUCTURES				
4010. Building & Grounds	355	8,153	5,000	10,000
4110. Sanitary Sewers	134,707	76,245	1,000,000	1,500,000
4220. Streets, Roadways, Etc.	27,559	-	24,010	24,010
4930. Water Mains	186,102	95,452	1,500,000	2,500,000
TOTAL STRUCTURES	348,723	179,851	2,529,010	4,034,010
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	-	2,279	1,500	1,500
5110. Machinery, Tools, & Implements	8,485	4,712	10,000	-
5120. Instruments & Apparatus (Major)	2,549	1,816	2,500	3,000
5320. Water Service Connections	11,243	52,259	79,000	79,000
5330. Fire Hydrants	40,307	72,757	43,000	100,000
5410. Sewer Service Connections	-	-	70,000	70,000
TOTAL EQUIPMENT	62,584	133,824	206,000	253,500
MISCELLANEOUS				
6990. Miscellaneous	-	-	2,000,000	2,000,000
TOTAL MISCELLANEOUS	-	-	2,000,000	2,000,000
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7560. Water Lines	59,045	63,959	-	75,000
TOTAL IMPROVEMENTS	59,045	63,959	-	75,000
EQUIPMENT				
8530. Other Equipment	-	15,912	-	28,000
TOTAL EQUIPMENT	-	15,912	-	28,000
GRAND TOTAL	\$ 2,756,528	\$ 2,688,647	\$ 8,041,682	\$ 9,906,859

PERSONNEL SCHEDULE				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300	UNIT WATER & WASTEWTR MAINT 0335		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Superintendent	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
TECHNICAL				
Instrument Technician	1	1	1	
Operations Planner	2	2	2	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
OPERATIONS				
Crew Leader	5	5	5	
Equipment Operator	19	15	15	
Maintenance Specialist	1	1	1	
TOTAL	<u>25</u>	<u>21</u>	<u>21</u>	
BASE SALARIES				\$ 1,241,861
LONGEVITY				18,216
CERTIFICATION PAY				33,120
SPECIAL PAY				34,496
OVERTIME				100,000
FRINGE BENEFITS				<u>575,502</u>
GRAND TOTAL	<u><u>31</u></u>	<u><u>27</u></u>	<u><u>27</u></u>	<u><u>\$ 2,003,195</u></u>

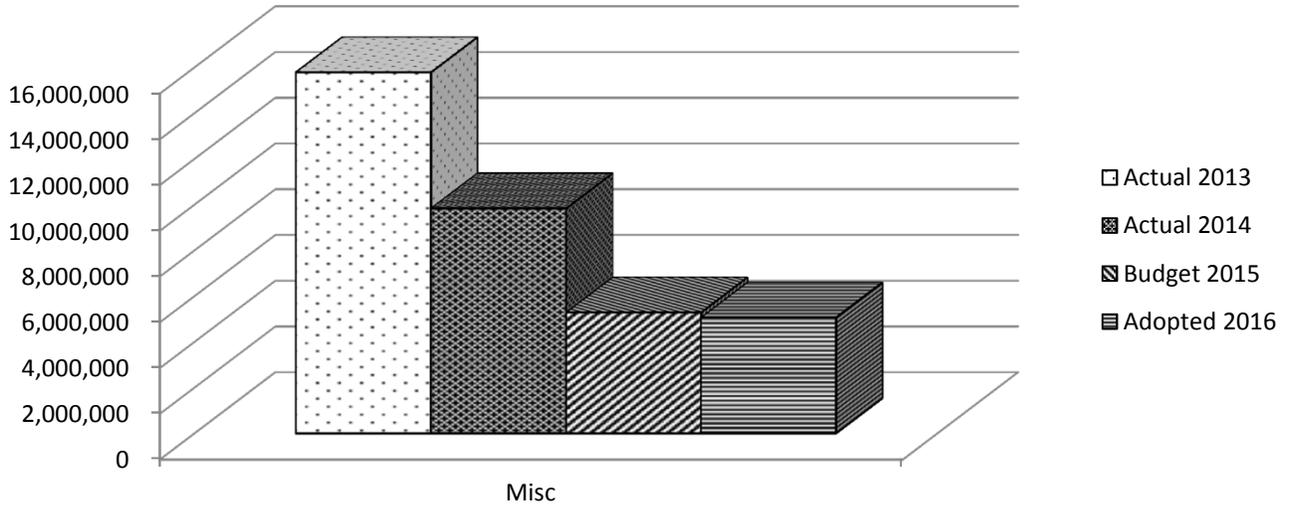
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
UTILITIES
300

UNIT
INTERFUND TRANSFER
0339

Expenditure Trend



FUNCTION: This division accounts for the transfers to the Water and Sewer Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT UTILITIES 300		UNIT INTERFUND TRANSFER 0339	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
MISCELLANEOUS				
6300. General Fund	\$ 750,000	\$ 750,000	\$ -	\$ 750,000
6326. Interest & Sinking	-	2,500	-	2,500
6328. Hud Section 108 Loan Fund	107,584	107,112	106,250	-
6336. W&S 2012 GPCO	976,515	1,144,582	1,424,662	849,377
6341. W&S Construction	8,995,611	4,611,627	-	-
6345. W&S Refunding I & S	734,889	-	-	-
6349. W&S 2007 Refund Sinking Fund	603,522	601,381	609,027	353,206
6355. W&S 1999 Fltg Rate Revenue I & S	478,667	-	-	-
6356. W&S 2007 CO I & S Fund	3,138,726	2,624,189	3,148,825	3,113,951
TOTAL MISCELLANEOUS	15,785,514	9,841,390	5,288,764	5,069,034
GRAND TOTAL	\$ 15,785,514	\$ 9,841,390	\$ 5,288,764	\$ 5,069,034

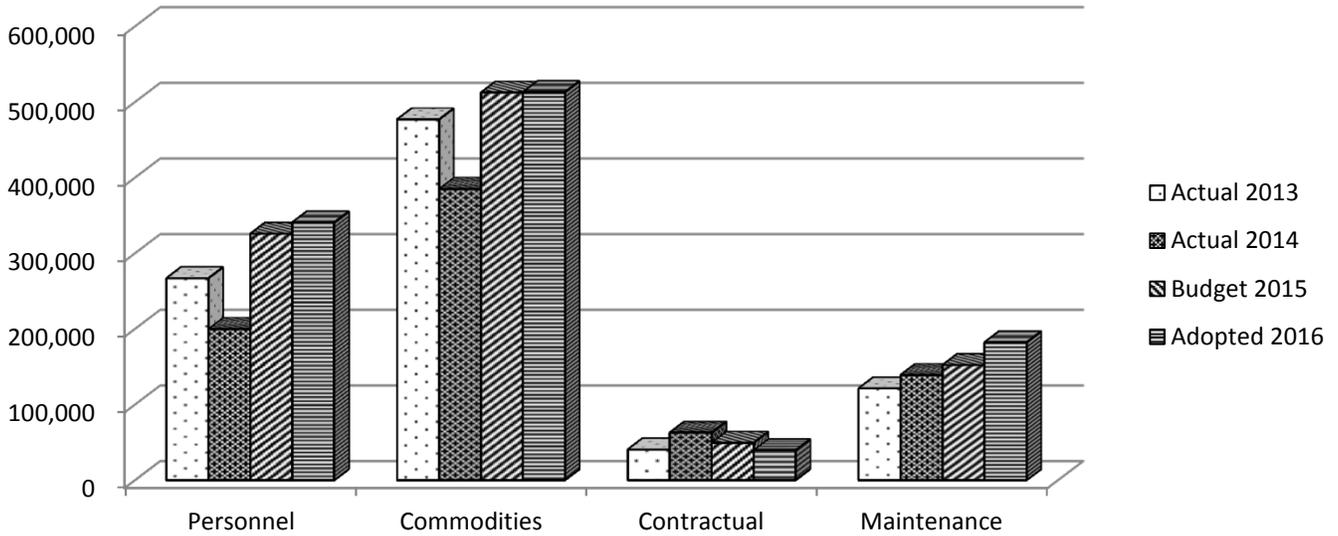
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
FINANCE
035

UNIT
METER SHOP
0340

Expenditure Trends



FUNCTION: This division is under the direction of the Supervisor of Customer Service. The function of the division is to repair and replace water meters.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Change out 20% of meters on all active accounts annually	6%	8%	20%
Same day service for curb stop repairs, meter change outs, leak checks, meter sets, and replacement of meter boxes	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT FINANCE 035		UNIT METER SHOP 0340	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 141,642	\$ 88,760	\$ 201,288	\$ 202,524
Overtime	14,430	19,263	10,000	10,000
Other Benefits	110,948	91,914	114,478	128,255
TOTAL PERSONNEL	267,020	199,937	325,766	340,779
COMMODITIES				
2010. Office Supplies	1,018	128	1,500	1,500
2012. Water Bills	897	-	-	-
2110. Motor Vehicle Supplies	-	29	-	-
2115. Minor Furniture & Fixtures	-	1,417	-	-
2120. Minor Equipment, Instruments, Tools	7,861	6,250	7,000	7,000
2170. Welding Supplies	15	140	-	-
2195. Water Meters	464,832	375,159	500,000	500,000
2200. Food	-	18	-	-
2220. Ice	-	-	1,500	1,500
2310. Janitorial Supplies	659	546	500	1,000
2570. Clothing, Dry Goods, Etc.	1,678	1,463	2,000	2,000
2620. Postage	-	-	-	50
TOTAL COMMODITIES	476,960	385,150	512,500	513,050
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	1,430	2,089	2,500	2,000
3030. Light & Power	3,219	3,321	3,000	3,000
3040. Water	1,457	1,455	1,500	1,500
3210. Hire of Equipment - Garage - Vehicles	29,438	22,758	35,438	27,533
3213. Hire of Equipment - Technology	596	2,167	2,167	701
3280. Temporary Help	4,169	30,852	2,000	2,000
3510. Travel	-	-	1,500	1,500
3530. Training, Registration Fees, Etc.	129	-	1,000	1,000
3550. Employee Awards	132	210	300	300
TOTAL CONTRACTUAL	40,570	62,852	49,405	39,534
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	32	73	200	200
TOTAL STRUCTURES	32	73	200	200

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	DEPARTMENT FINANCE 035		UNIT METER SHOP 0340	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5310. Meters	-	1,264	2,000	2,000
5320. Water Service Connections	121,217	137,661	150,000	180,000
TOTAL EQUIPMENT	121,217	138,924	152,000	182,000
GRAND TOTAL				
	\$ 905,799	\$ 786,936	\$ 1,039,871	\$ 1,075,563

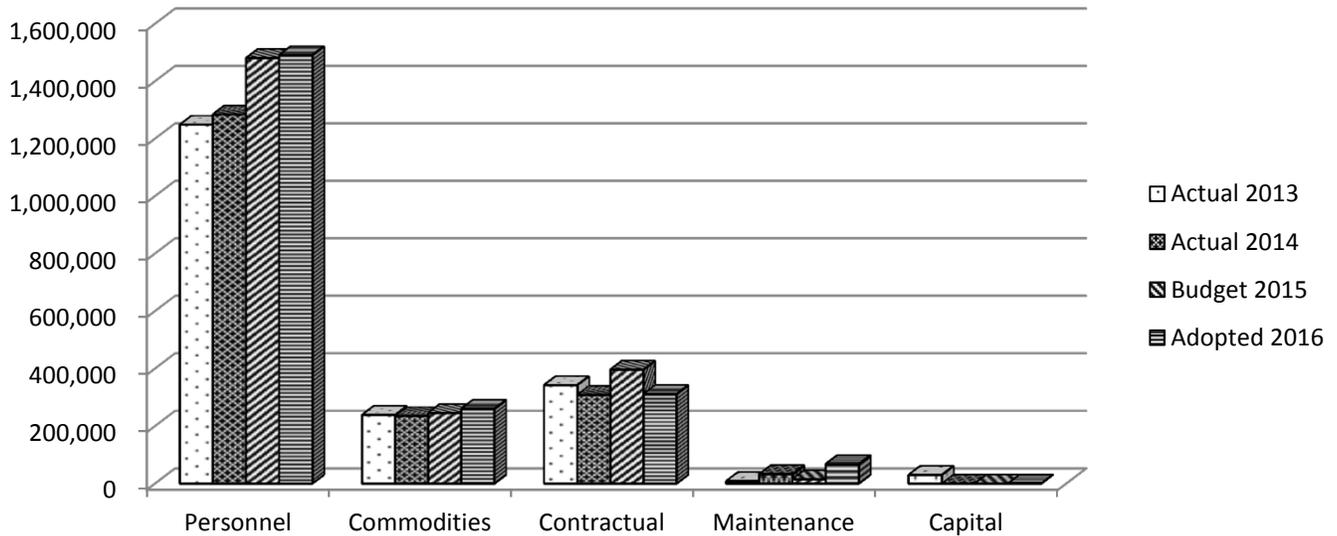
UNIT SUMMARY

FUND
WATER & SEWER
300

DEPARTMENT
FINANCE
035

UNIT
CUSTOMER SERVICE
0345

Expenditure Trends



FUNCTION: This office reports to the Finance Director. The division performs work related to new customers, preparation of bills, complaints and adjustments, bad order meters, the closeout of customers' accounts and the collection of delinquent utility bills.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Same day service for turn on, turn off, and reconnection	100%	100%	100%
Meter readings for billing cycles completed by reading dates	100%	100%	100%
Water, sewer, and sanitation delinquent account write-offs less than 1%	0.12%	0.15%	0.15%
Daily deposit by cashiers office is prepared and ready for pick up by noon	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WATER & SEWER 300	FINANCE 035		CUSTOMER SERVICE 0345	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 697,245	\$ 688,141	\$ 934,572	\$ 930,576
Overtime	65,981	94,925	50,000	50,000
Other Benefits	485,140	501,376	495,958	510,322
TOTAL PERSONNEL	1,248,366	1,284,441	1,480,530	1,490,898
COMMODITIES				
2010. Office Supplies	16,058	16,736	16,000	16,000
2012. Water Bills	30,231	29,375	32,000	32,000
2110. Vehicle Supplies	-	-	-	25
2115. Minor Furniture & Fixtures	-	1,417	-	344
2120. Minor Equipment, Instruments, Tools	4,745	3,959	5,000	5,000
2160. Computer Supplies	-	-	-	5,000
2200. Food	-	53	-	-
2310. Janitorial Supplies	104	604	500	500
2330. Chemicals & Insecticides	-	-	50	-
2570. Clothing, Dry Goods, Etc.	5,331	5,879	6,500	6,500
2620. Postage	181,819	176,254	185,000	194,250
2630. Security Badges & Decal Supplies	-	-	377	377
TOTAL COMMODITIES	238,288	234,277	245,427	259,996
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	92,633	79,852	140,089	90,678
3212. Equipment Rental - External	29,698	30,835	33,000	33,000
3213. Hire of Equipment - Technology	9,386	9,385	9,385	12,743
3240. Binding, Printing & Reproduction	-	-	600	600
3270. Notary Bonds	99	-	142	140
3280. Temporary Help	140,939	106,635	100,000	60,000
3290. Armored Car Services	3,033	3,069	3,058	4,320
3350. Bank Services	50,172	56,870	70,000	70,000
3360. Special Postage & Express Shipping	-	-	300	300
3390. Other Special Services	2,400	60	3,000	3,000
3405. Software Maintenance	800	2,300	2,500	2,500
3420. Legal Filing Fees	6,817	8,648	10,000	10,000
3510. Travel	4,592	7,836	15,000	15,000
3520. Dues & Subscriptions	-	-	1,500	1,500
3530. Training, Registration Fees, Etc.	1,319	2,674	6,500	6,500
3550. Employee Awards	500	590	1,000	1,000
TOTAL CONTRACTUAL	342,387	308,754	396,074	311,281

CITY OF MIDLAND, TEXAS

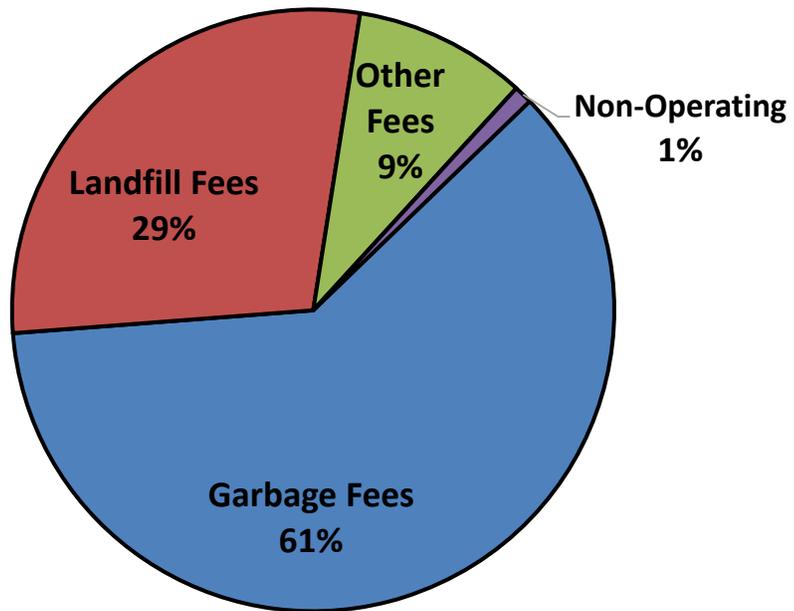
DETAIL				
FUND WATER & SEWER 300	FINANCE 035		CUSTOMER SERVICE 0345	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	8,184	32,428	15,000	25,000
5120. Instruments & Apparatus (Major)	-	-	-	42,757
TOTAL EQUIPMENT	8,184	32,428	15,000	67,757
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8490. Data Processing Equipment	29,970	-	-	-
TOTAL EQUIPMENT	29,970	-	-	-
GRAND TOTAL	\$ 1,867,196	\$ 1,859,900	\$ 2,137,031	\$ 2,129,932

PERSONNEL SCHEDULE				
FUND WATER & SEWER 300	DEPARTMENT FINANCE 035		UNIT CUSTOMER SERVICE 0345	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Customer Service Manager	1	1	1	
Asst. Customer Service Manager	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
TECHNICAL				
Billing Technician	2	2	2	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
SUPERVISORY				
Billing Supervisor	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
OPERATIONS				
Customer Service Representative	6	6	6	
Meter Reader	6	6	6	
TOTAL	<u>12</u>	<u>12</u>	<u>12</u>	
CLERICAL				
Account Clerk	10	10	10	
TOTAL	<u>10</u>	<u>10</u>	<u>10</u>	
BASE SALARIES				\$ 1,001,024
LONGEVITY				10,728
CERTIFICATION PAY				7,200
SPECIAL PAY				11,593
OVERTIME				50,000
FRINGE BENEFITS				<u>410,353</u>
GRAND TOTAL	<u>27</u>	<u>27</u>	<u>27</u>	\$ <u>1,490,898</u>

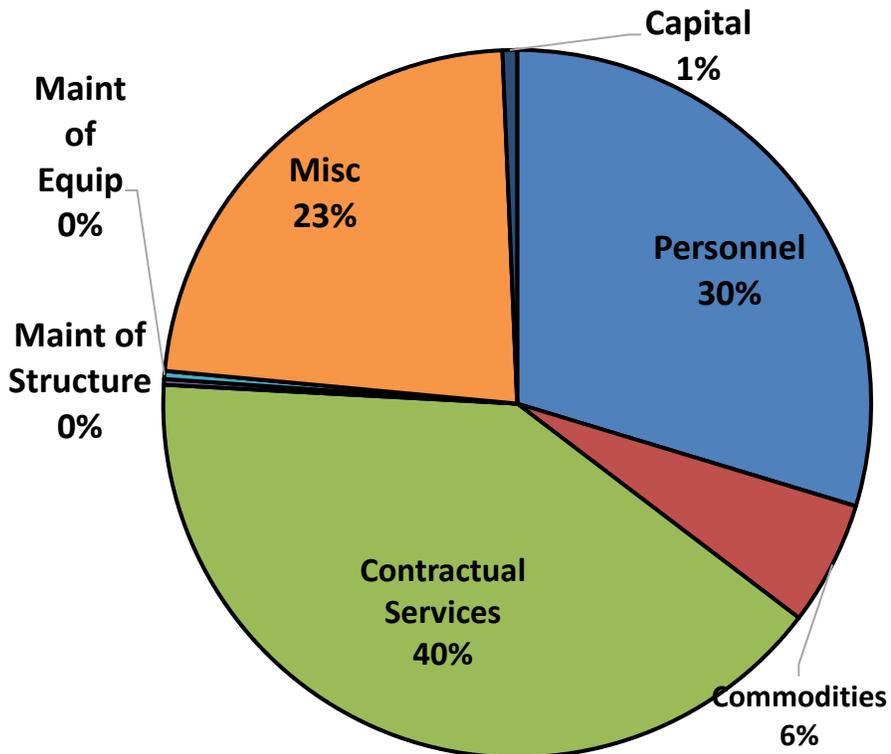


SECTION VI
SANITATION FUND

Sanitation Revenues for 2016 Budget



Sanitation Expenditures for 2016 Budget



CITY OF MIDLAND, TEXAS

**SANITATION FUND
REVENUE AND RECEIPTS**

	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
CHARGES FOR CURRENT SERVICES				
4000. Garbage Collection Fees	\$ 8,956,613	\$ 9,048,644	\$ 9,000,000	\$ 8,500,000
4010. Landfill Charges	3,974,725	4,578,523	4,000,000	4,000,000
4012. Recycle Midland	1,089	509	-	-
4020. Special Collections	31,986	32,862	30,000	30,000
4022. Haulers Permit Fee	50,000	68,000	60,000	60,000
4026. Landfill Access Fee	506,475	699,191	400,000	500,000
4035. Recycle Fee	227,295	235,300	225,000	210,000
4036. Litter Fee	412,701	473,693	400,000	420,000
5435. Sanitation Construction Fund	-	13,852	-	-
6470. Penalties	98,684	98,654	96,000	90,000
6476. Uncollectible	(15,000)	(40,000)	(15,000)	(15,000)
TOTAL CHARGES	14,244,568	15,209,227	14,196,000	13,795,000
NONOPERATING AND OTHER REVENUE				
3000. Interest	99,143	101,702	60,000	100,000
7065. State Sanitation Grant	49	-	-	-
7212. Litter Abatement Contribution	26,794	378	-	-
8050. Cash Over or Short	77	4,385	-	-
8070. Discounts Earned	11,829	10,490	8,000	8,000
8490. Unclassified	3,175	2,290	2,200	-
9045. Sale of Minor Equipment	22,548	13,390	-	-
9053. Sale of Recyclables	28,977	8,902	30,000	30,000
9111. Gain/Loss Sale of Securities	(1,203)	1,012	-	-
9112. Inc/Dec In Fair Value of Investments	(271,105)	78,782	-	-
9150. Recovery of Damages to City Property	300	-	-	-
TOTAL NONOPERATING AND OTHER	(79,415)	221,331	100,200	138,000
TOTAL REVENUE AND RECEIPTS	\$ 14,165,153	\$ 15,430,558	\$ 14,296,200	\$ 13,933,000

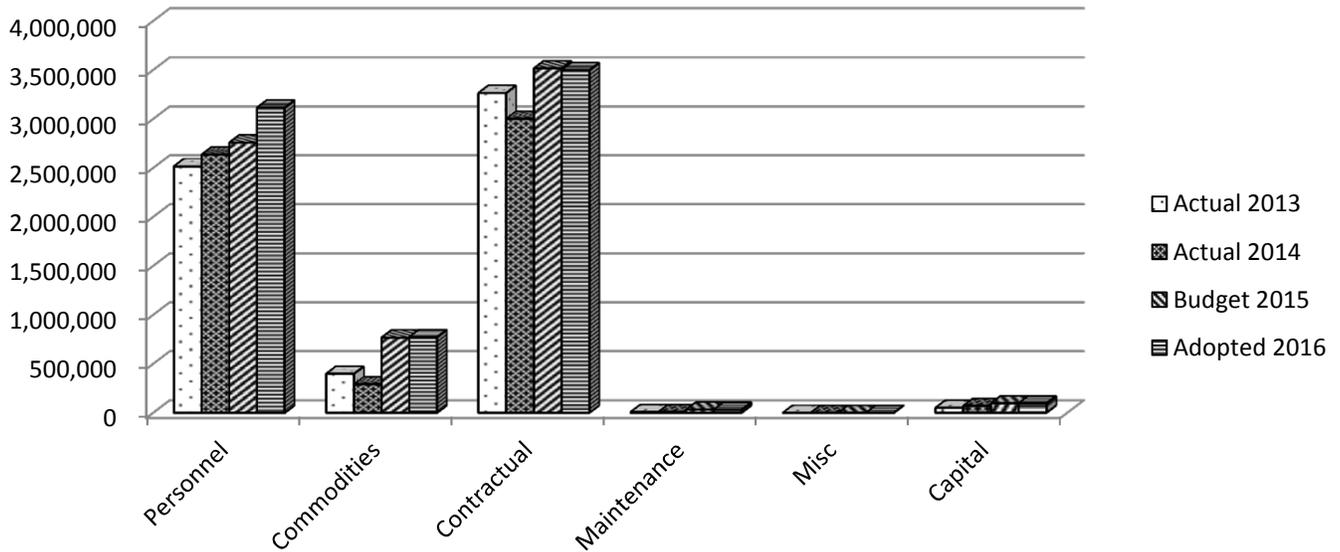
UNIT SUMMARY

FUND
SANITATION
430

DEPARTMENT
SANITATION
430

UNIT
SOLID WASTE MANAGEMENT
0400

Expenditure Trends



FUNCTION: This division is responsible for the collection of refuse and its delivery to the Landfill. They also collect recyclable materials from drop-off points for delivery to our recycle contractor; provide a large item pickup service; and provide hauling service for the yard waste sites.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Number of containers changed out/ total	4.07%	2.67%	5.00%
Number of containers repaired/ total	8.88%	4.15%	7.00%
Hand pickups/ customer	6.36%	4.97%	7.00%
Tons recycled/ tons collected	1.35%	1.36%	2.00%
Tons collected/ employee - hr	1.56	1.58	2.05

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT SOLID WASTE MGT 0400	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 1,339,253	\$ 1,342,987	\$ 1,659,348	\$ 1,850,604
Overtime	228,264	299,358	200,000	200,000
Other Benefits	948,374	992,346	898,477	1,064,159
TOTAL PERSONNEL	2,515,890	2,634,690	2,757,825	3,114,763
COMMODITIES				
2010. Office Supplies	8,862	5,662	6,000	6,000
2020. Educational & Training Supplies	563	-	1,500	1,500
2110. Motor Vehicle Supplies	246	174	1,000	1,000
2111. Motor Vehicle Accessories	-	36	-	-
2115. Minor Furniture & Fixtures	124	237	2,500	2,500
2120. Minor Equipment, Instruments, Tools	7,638	4,684	5,000	7,000
2125. Minor Mobile Equipment	-	-	-	3,200
2130. Plant Lubrication & Supplies	-	113	500	500
2160. Computer Software & Supplies	431	-	1,000	1,000
2170. Welding Supplies	1,192	874	2,000	2,000
2180. Refuse Containers & Lids	350,087	206,206	575,000	575,000
2181. Roll Out Carts	11,120	49,251	150,000	150,000
2200. Food	981	3,108	2,000	2,000
2210. Water	330	172	1,000	1,000
2220. Ice	1,058	1,402	1,500	1,500
2310. Janitorial Supplies	1,073	1,592	1,250	1,250
2320. Medical Supplies	-	-	300	300
2330. Chemicals & Insecticides	1,071	999	2,250	2,250
2570. Clothing, Dry Goods, Etc.	12,901	16,081	13,500	13,500
2630. Security Badges & Decal Supplies	-	82	500	500
2640. Safety Supplies & Minor Equipment	42	43	375	375
TOTAL COMMODITIES	397,716	290,715	767,175	772,375
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	626	3,132	-	7,000
3030. Light & Power	3,196	3,408	3,300	3,300
3040. Water	1,055	1,359	1,000	1,000
3210. Hire of Equipment - Garage - Vehicles	3,238,653	2,944,241	3,460,003	3,437,916
3212. Equipment Rental - External	1,460	1,089	1,500	1,500
3213. Hire of Equipment - Technology	3,518	4,062	5,024	5,390
3220. Advertising	3,246	-	3,500	3,500
3230. Laundry & Cleaning	-	800	-	-
3235. Janitorial Services	-	2,400	3,600	3,600
3240. Binding, Printing & Reproduction	319	824	400	400
3280. Temporary Help	14,696	1,560	3,000	3,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT SOLID WASTE MGT 0400	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3310. Exterminator	254	266	220	220
3380. Recycling Activities	(15,863)	-	-	-
3390. Other Special Services	-	6,652	-	-
3405. Software Maintenance	-	-	8,000	8,000
3510. Travel	7,051	13,169	14,680	14,680
3520. Dues & Subscriptions	856	971	500	500
3530. Training, Registration Fees, Etc.	4,377	7,670	7,000	2,800
3540. Education Assistance	667	2,994	3,000	3,000
3550. Employee Awards	200	-	500	500
3950. Cleaning Lots	-	7,350	-	-
3970. Deep Cleaning Service	-	260	-	-
3990. Other	53	250	-	-
TOTAL CONTRACTUAL	3,264,362	3,002,456	3,515,227	3,496,306
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	3,636	2,083	3,600	3,600
4220. Streets, Roadways, Etc.	-	995	1,000	1,000
TOTAL STRUCTURES	3,636	3,078	4,600	4,600
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	396	-	1,250	1,250
5120. Instruments & Apparatus (Major)	-	125	125	125
5130. Motor Vehicles	-	11	500	500
5510. Refuse Containers	2,353	1,134	15,000	15,000
5520. Refuse Compactors	1,874	3,850	10,000	32,000
TOTAL EQUIPMENT	4,622	5,120	26,875	48,875
MISCELLANEOUS				
6990. Miscellaneous	496	120	150	150
TOTAL MISCELLANEOUS	496	120	150	150
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8501. Sanitation Equipment	49,944	68,912	96,000	96,000
TOTAL EQUIPMENT	49,944	68,912	96,000	96,000
GRAND TOTAL	\$ 6,236,667	\$ 6,005,090	\$ 7,167,852	\$ 7,533,069

PERSONNEL SCHEDULE				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT SOLID WASTE MANAGEMENT 0400	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Solid Waste Management Director	1	1	1	
Assistant Solid Waste Director	1	1	1	
Solid Waste Manager	0	1	1	
TOTAL	<u>2</u>	<u>3</u>	<u>3</u>	
TECHNICAL				
Environmental Officer	1	1	1	
Operations Planner	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
SUPERVISORY				
Labor Supervisor	3	3	3	
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	
OPERATIONS				
Maintenance Specialist	3	2	2	
Sanitation Driver	33	37	37	
TOTAL	<u>36</u>	<u>39</u>	<u>39</u>	
CLERICAL				
Administrative Assistant	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
BASE SALARIES				\$ 1,985,443
LONGEVITY				17,238
CERTIFICATION PAY				16,500
SPECIAL PAY				34,036
OVERTIME				200,000
FRINGE BENEFITS				<u>861,546</u>
GRAND TOTAL	<u>44</u>	<u>48</u>	<u>48</u>	<u>\$ 3,114,763</u>

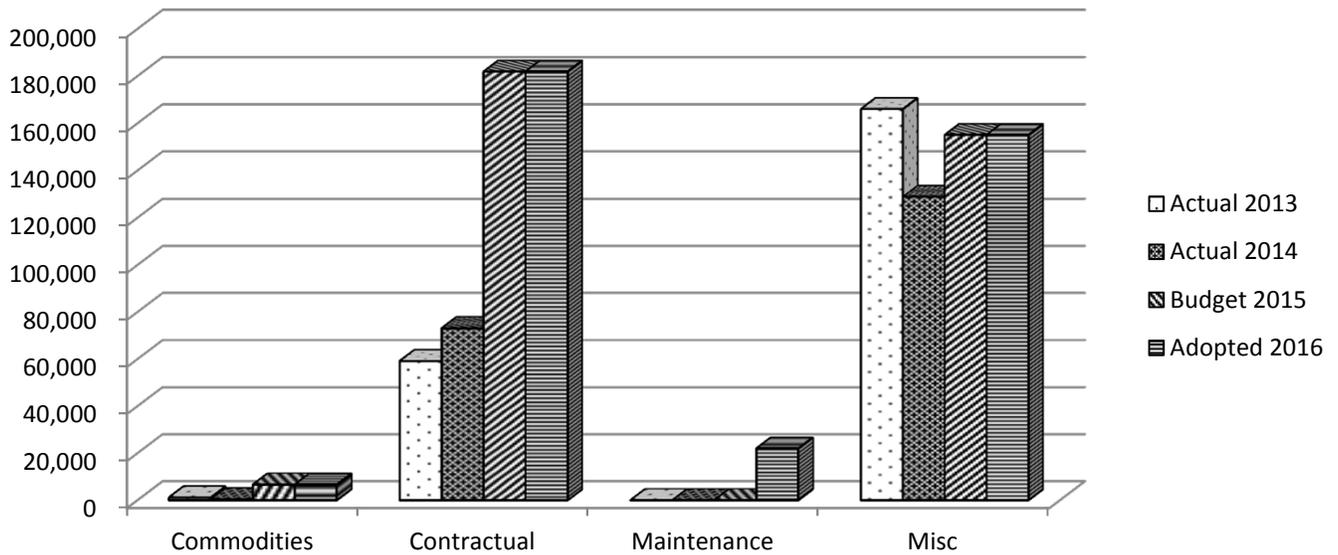
UNIT SUMMARY

FUND
SANITATION
430

DEPARTMENT
SANITATION
430

UNIT
LITTER ABATEMENT
0401

Expenditure Trends



FUNCTION: This division is responsible for the management of the Litter Abatement Fee.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Cubic yards of litter picked up	2,626.11	3,175.85	4,000
Litter abatement fee collections	\$425,389	\$458,629	\$500,000
Average participation	100%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT LITTER ABATEMENT 0401	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2010. Office Supplies	\$ -	\$ -	\$ 200	\$ 200
2020. Educational & Training Supplies	-	-	5,000	5,000
2120. Minor Equipment, Instruments, Tools	-	380	-	-
2180. Refuse Containers & Lids	-	-	1,150	1,150
2200. Food	69	-	300	300
2210. Water	43	-	-	-
2310. Janitorial Supplies	1,063	-	-	-
TOTAL COMMODITIES	1,174	380	6,650	6,650
CONTRACTUAL SERVICES				
3220. Advertising	-	44,804	5,000	5,000
3240. Binding, Printing & Reproduction	-	-	500	500
3390. Other Special Services	25,284	13,754	25,000	25,000
3950. Cleaning Lots	33,869	14,541	121,400	121,400
3955. Demolition of Dangerous Building	-	-	30,000	30,000
TOTAL CONTRACTUAL	59,153	73,098	181,900	181,900
MAINTENANCE				
5520. Refuse Compactors	-	-	-	22,000
TOTAL MAINTENANCE	-	-	-	22,000
MISCELLANEOUS				
6171. Keep Midland Beautiful	100,000	100,000	100,000	100,000
6174. KMB - Cash for Trash	51,100	21,762	50,000	50,000
6990. Miscellaneous	14,942	7,122	5,055	5,055
TOTAL MISCELLANEOUS	166,042	128,884	155,055	155,055
GRAND TOTAL	\$ 226,369	\$ 202,363	\$ 343,605	\$ 365,605

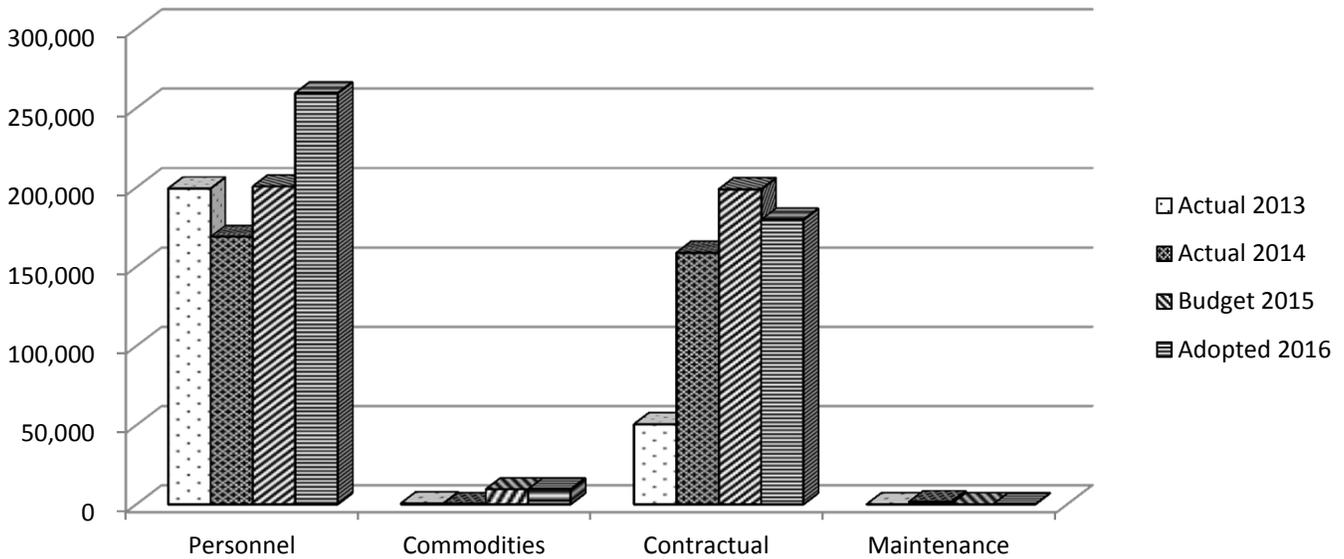
UNIT SUMMARY

FUND
SANITATION
430

DEPARTMENT
SANITATION
430

UNIT
RECYCLE
0402

Expenditure Trends



FUNCTION: This is a new division that was extracted from the Solid Waste and Landfill divisions. The division operates the Citizens Collection Station and is responsible for the collection of recyclable materials from drop-off points for delivery to our recycle contractor and the handling and processing of yard waste and large items taken in at the Citizens Collection Station.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Recycle Fee Collection	\$227,295.00	\$236,876.36	\$250,000.00
Recycle Revenue - Butts Recycle	\$11,719.66	\$3,194.27	\$4,000.00
Materials recycled at Butts (in tons)	1,315	1,341	1,600

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT RECYCLE 0402	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 103,703	\$ 90,299	\$ 131,628	\$ 171,180
Overtime	14,115	8,494	-	-
Other Benefits	81,422	70,058	68,983	88,191
TOTAL PERSONNEL	199,240	168,851	200,611	259,371
COMMODITIES				
2010. Office Supplies	97	-	500	500
2020. Educational & Training Supplies	-	-	1,500	1,500
2120. Minor Equipment, Instruments, Tools	426	44	1,500	1,500
2180. Refuse Containers & Lids	-	-	3,000	3,000
2200. Food	-	-	300	300
2210. Water	140	156	250	250
2310. Janitorial Supplies	-	30	500	500
2320. Medical Supplies	-	-	125	125
2330. Chemicals & Insecticides	-	-	125	125
2570. Clothing, Dry Goods, Etc.	-	-	1,200	1,200
2640. Safety Supplies & Minor Equipment	-	-	500	500
TOTAL COMMODITIES	664	230	9,500	9,500
CONTRACTUAL SERVICES				
3210. Hire of Equipment - Garage - Vehicles	9,327	77,099	69,255	47,264
3212. Equipment Rental - External	-	-	2,500	2,500
3213. Hire of Equipment - Technology	838	-	3,080	3,080
3220. Advertising	-	190	4,000	4,000
3280. Temporary Help	-	239	60,000	60,000
3304. Mulching	-	-	50,000	50,000
3380. Recycling Activities	40,414	81,305	10,000	10,000
3510. Travel	-	-	-	1,628
3530. Training, Registration Fees, Etc.	-	-	-	1,056
3550. Employee Awards	-	-	-	100
TOTAL CONTRACTUAL	50,579	158,833	198,835	179,628
MAINTENANCE OF EQUIPMENT				
5130. Motor Vehicles	-	1,440	-	-
TOTAL EQUIPMENT	-	1,440	-	-
GRAND TOTAL	\$ 250,482	\$ 329,354	\$ 408,946	\$ 448,499

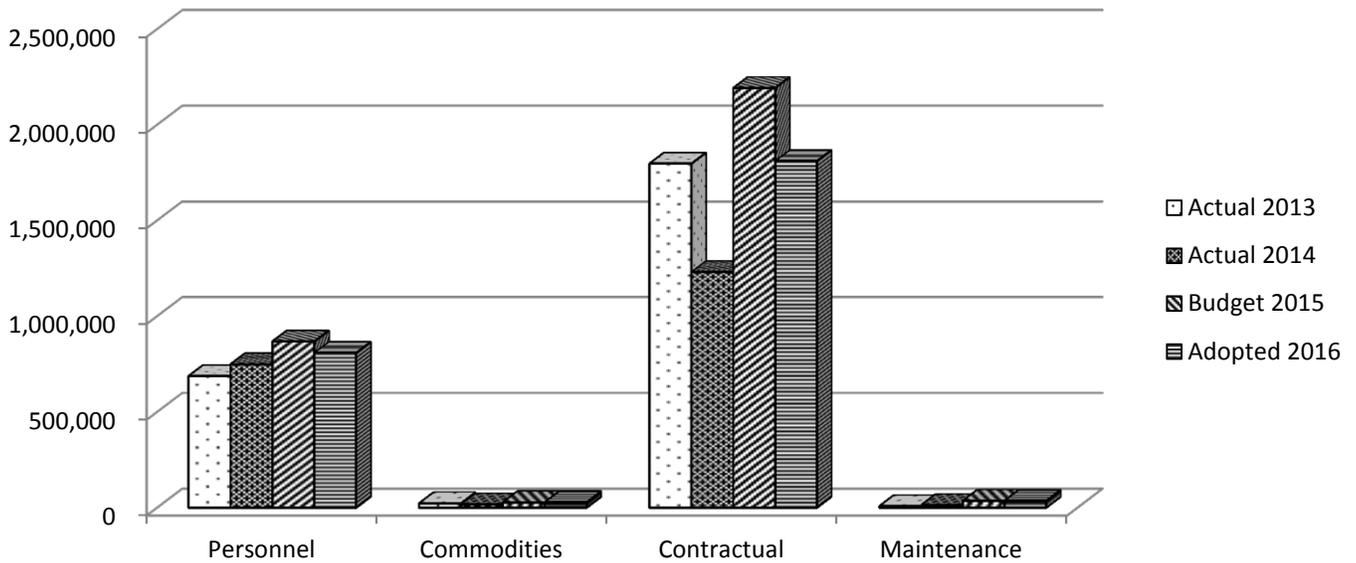
UNIT SUMMARY

**FUND
SANITATION
430**

**DEPARTMENT
SANITATION
430**

**UNIT
LANDFILL
0405**

Expenditure Trends



FUNCTION: This division operates the Landfill according to the standards set by the Texas Commission on Environmental Quality (TCEQ). The Landfill is open from 7:30 a.m. through 5:30 p.m., Monday through Saturday.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Tons Landfill	221,776.51	248,953.05	250,000
Cubic yards used/ Cubic yards total	1.02%	1.15%	1.25%
Tons yard waste diverted	4,338.64	6,500.00	6,800
Tons recyclables removed	1,917.22	2,000.00	3,400

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT LANDFILL 0405	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 351,435	\$ 379,970	\$ 538,229	\$ 466,464
Overtime	72,623	91,580	50,000	50,000
Other Benefits	262,518	276,457	278,995	291,350
TOTAL PERSONNEL	686,576	748,007	867,224	807,814
COMMODITIES				
2010. Office Supplies	2,181	2,780	3,000	3,000
2110. Motor Vehicle Supplies	193	403	300	300
2115. Minor Furniture & Fixtures	937	1,042	1,000	1,000
2120. Minor Equipment, Instruments, Tools	4,327	3,014	7,000	7,000
2140. Electrical Parts & Supplies	-	-	1,500	1,500
2155. Minor Computer Hardware & Periph	468	-	500	500
2160. Computer Software & Supplies	754	-	800	800
2170. Welding Supplies	1,200	758	1,500	1,500
2200. Food	526	472	500	500
2210. Water	1,701	1,562	1,600	1,600
2310. Janitorial Supplies	2,272	1,584	2,000	2,000
2320. Medical Supplies	449	-	600	600
2330. Chemicals & Insecticides	-	2	700	700
2570. Clothing, Dry Goods, Etc.	6,884	4,246	5,500	5,500
2640. Safety Supplies and Minor Equipment	257	801	1,000	1,000
TOTAL COMMODITIES	22,149	16,663	27,500	27,500
CONTRACTUAL SERVICES				
3010. Communication	994	1,049	1,000	1,000
3030. Light & Power	26,373	22,881	30,000	30,000
3210. Hire of Equipment - Garage - Vehicles	1,429,059	844,028	1,550,522	1,368,001
3212. Equipment Rental - External	889	1,377	2,500	2,500
3213. Hire of Equipment - Technology	2,348	2,203	2,313	2,970
3220. Advertising	222	105	500	500
3240. Binding, Printing & Reproduction	884	33	2,500	2,500
3280. Temporary Help	69,463	54,596	45,000	45,000
3304. Mulching	106,500	138,062	100,000	100,000
3305. Environmental, Regulatory	14,699	4,515	50,000	50,000
3310. Exterminator	-	-	220	220
3370. Grounds Maintenance	964	1,198	25,000	25,000
3386. Tipping Fees	134,104	154,417	160,000	160,000
3390. Other Special Services	375	949	200,000	-
3405. Software Maintenance	-	-	395	395
3510. Travel	2,952	294	12,191	12,191
3520. Dues & Subscriptions	-	394	500	500

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT LANDFILL 0405	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3530. Training, Registration Fees, Etc.	6,109	1,419	8,199	8,199
3540. Educational Assistance	-	-	500	500
3550. Employee Awards	248	602	250	250
3950. Cleaning Lots	-	2,050	-	-
TOTAL CONTRACTUAL	1,796,184	1,230,170	2,191,590	1,809,726
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	5,841	7,381	6,000	6,000
4012. Security Fencing	134	-	10,000	10,000
4110. Sanitary Sewers	1,080	810	500	500
4220. Streets, Roadways, Etc.	-	-	15,000	15,000
4910. Standpipes, Tanks, Wells, Etc.	141	3,992	1,000	1,000
TOTAL STRUCTURES	7,196	12,183	32,500	32,500
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	472	528	3,000	3,000
5120. Instruments & Apparatus (Major)	161	-	-	-
TOTAL EQUIPMENT	633	528	3,000	3,000
GRAND TOTAL	\$ 2,512,738	\$ 2,007,550	\$ 3,121,814	\$ 2,680,540

PERSONNEL SCHEDULE				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT LANDFILL 0405	
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Environmental Compliance Spec.	1	0	0	
Landfill Manager	1	1	1	
TOTAL	<u>2</u>	<u>1</u>	<u>1</u>	
SUPERVISORY				
Labor Supervisor	2	2	2	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
SKILLED CRAFT				
Heavy Equipment Technician	1	1	1	
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	
OPERATIONS				
Customer Service Specialist	1	1	1	
Equipment Operator	6	7	7	
Landfill Attendant	0	1	1	
TOTAL	<u>7</u>	<u>9</u>	<u>9</u>	
BASE SALARIES				\$ 502,291
LONGEVITY				2,289
CERTIFICATION PAY				13,440
SPECIAL PAY				4,415
CAR ALLOWANCE				9,600
OVERTIME				50,000
FRINGE BENEFITS				<u>225,779</u>
GRAND TOTAL	<u>12</u>	<u>13</u>	<u>13</u>	<u>\$ 807,814</u>

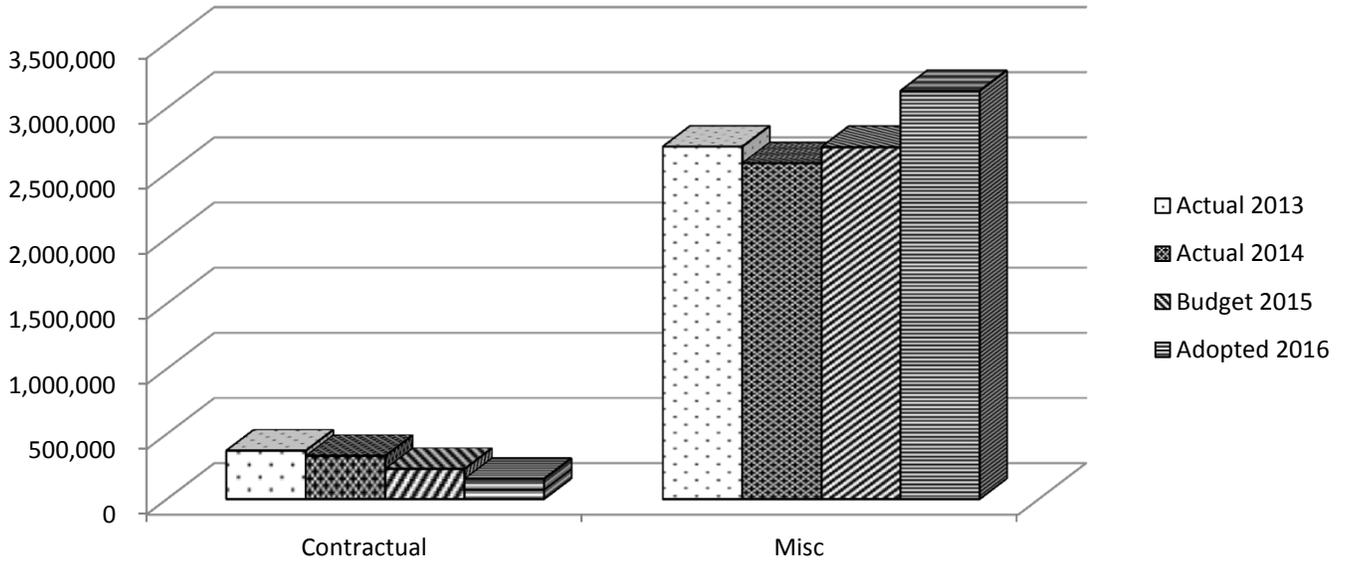
UNIT SUMMARY

FUND
SANITATION
430

DEPARTMENT
SANITATION
430

UNIT
NONDEPARTMENTAL
0407

Expenditure Trends



FUNCTION: This division is used to account for payments to the General Fund for services rendered and to record overhead charges from other funds and depreciation expense.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT NONDEPARTMENTAL 0407	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3110. Insurance - External	\$ 12,192	\$ 14,735	\$ 8,819	\$ -
3112. General Liability Self-Insurance	34,892	37,616	37,616	69,405
3120. Group Insurance	67,859	70,300	70,300	-
3121. City Share - Retiree Insurance	29,149	32,064	32,064	-
3122. OPEB Contri Current Employees	202,325	77,490	-	-
3125. Workers' Compensation	(67,224)	(15,492)	-	-
3211. Hire of Equipment - Garage - Other	25,791	27,941	-	-
3350. Bank Services	52,696	74,743	67,000	70,350
3440. External Audit Fees	14,103	12,047	15,500	15,810
TOTAL CONTRACTUAL	371,784	331,444	231,299	155,565
MISCELLANEOUS				
6202. General Fund Services	537,362	598,626	639,896	644,265
6865. Closure & Postclosure Care	971,108	1,054,006	991,998	1,231,012
6885. Franchise Fees	464,130	469,130	560,000	500,000
6910. Depreciation Expense	731,542	455,527	509,095	756,356
TOTAL MISCELLANEOUS	2,704,142	2,577,289	2,700,989	3,131,633
GRAND TOTAL	\$ 3,075,926	\$ 2,908,733	\$ 2,932,288	\$ 3,287,198

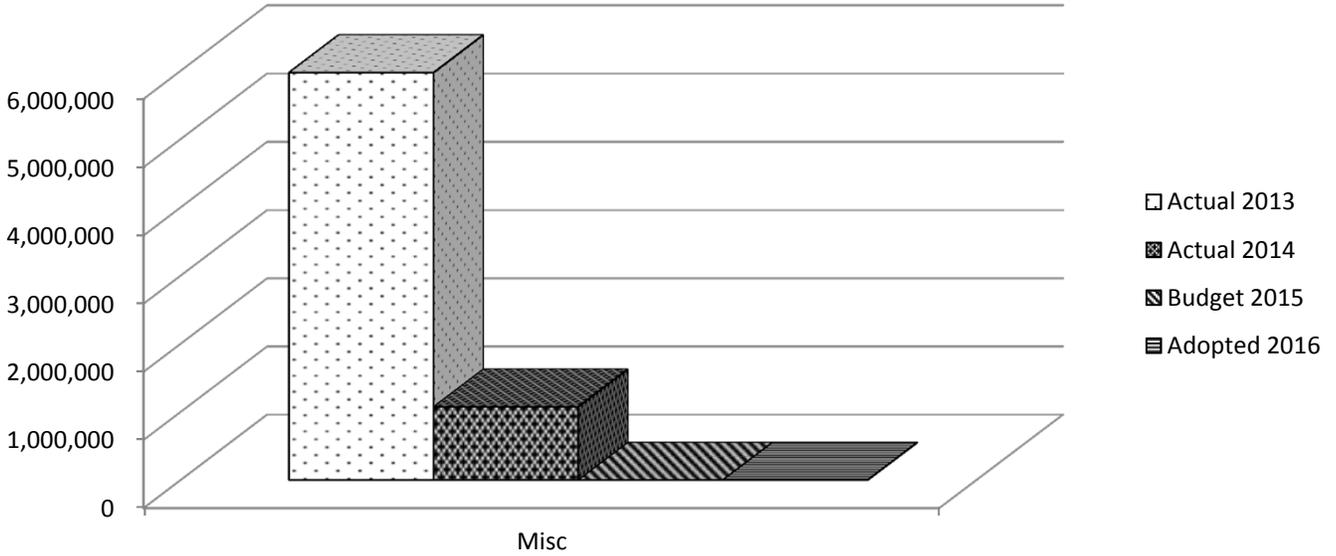
UNIT SUMMARY

FUND
SANITATION
430

DEPARTMENT
SANITATION
430

UNIT
INTERFUND TRANSFER
0409

Expenditure Trends



FUNCTION: This division accounts for the transfers to the Sanitation Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

CITY OF MIDLAND, TEXAS

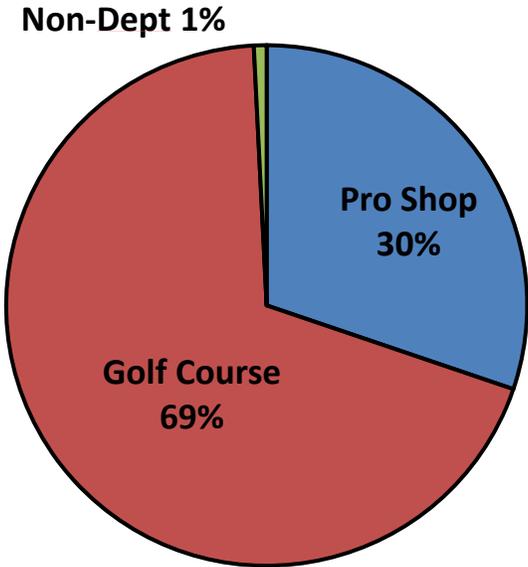
DETAIL				
FUND SANITATION 430	DEPARTMENT SANITATION 430		UNIT INTERFUND TRANSFER 0409	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
MISCELLANEOUS 6359. Sanitation Construction Fund	\$ 5,975,210	\$ 1,077,300	\$ -	\$ -
TOTAL Miscellaneous	5,975,210	1,077,300	-	-
GRAND TOTAL	\$ 5,975,210	\$ 1,077,300	\$ -	\$ -

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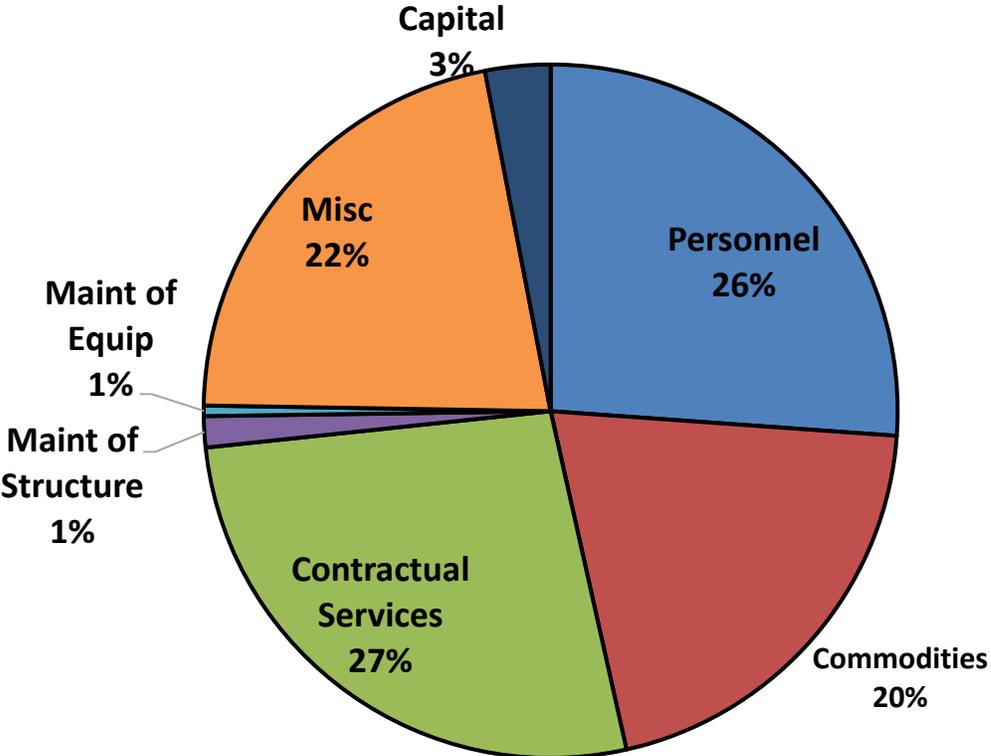


SECTION VII
GOLF COURSE FUND

Golf Course Revenue for 2016 Budget



Golf Course Expenditures for 2016 Budget



CITY OF MIDLAND, TEXAS

**GOLF COURSE FUND
REVENUE AND RECEIPTS**

	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
RECREATION				
2500. Golf Cart Rentals	\$ 605,700	\$ 498,700	\$ 540,000	\$ 560,000
2510. Daily Green Fees	765,081	630,868	680,000	630,000
2520. Junior Rates	11,971	8,183	14,000	9,000
2530. Senior Rates	52,050	41,984	47,000	45,000
2550. Senior Annual Fees	6,300	6,300	6,000	6,000
2555. Junior Annual Fees	-	125	400	400
2560. Midland School Fees	1,568	1,920	1,800	1,800
2575. Tournament Revenue	20,947	21,920	22,000	22,000
2580. Snack Bar Rentals	52,872	49,849	52,000	52,000
2600. Driving Range	82,676	71,138	78,000	75,000
2610. Golf Pro Shop Rentals	12,522	15,505	13,000	13,500
2620. Golf Pro Shop Sales	739,774	771,032	720,000	600,000
TOTAL RECREATION	2,351,460	2,117,524	2,174,200	2,014,700
NONOPERATING AND OTHER REVENUE				
3000. Interest	15,695	18,014	16,000	16,000
5453. 14 Golf Course CO I & S	-	52,132	-	-
8050. Cash Over or Short	(193)	386	-	-
8060. Inventory Variation	6,775	629	-	-
8070. Discounts Earned	1,716	1,654	-	-
9111. Gain/Loss Sale of Securities	(195)	167	-	-
9112. Inc/Dec in Fair Value of Investment	(43,034)	12,884	-	-
TOTAL NONOPERATING AND OTHER	(19,236)	85,863	16,000	16,000
TOTAL REVENUE AND RECEIPTS	\$ 2,332,224	\$ 2,203,388	\$ 2,190,200	\$ 2,030,700

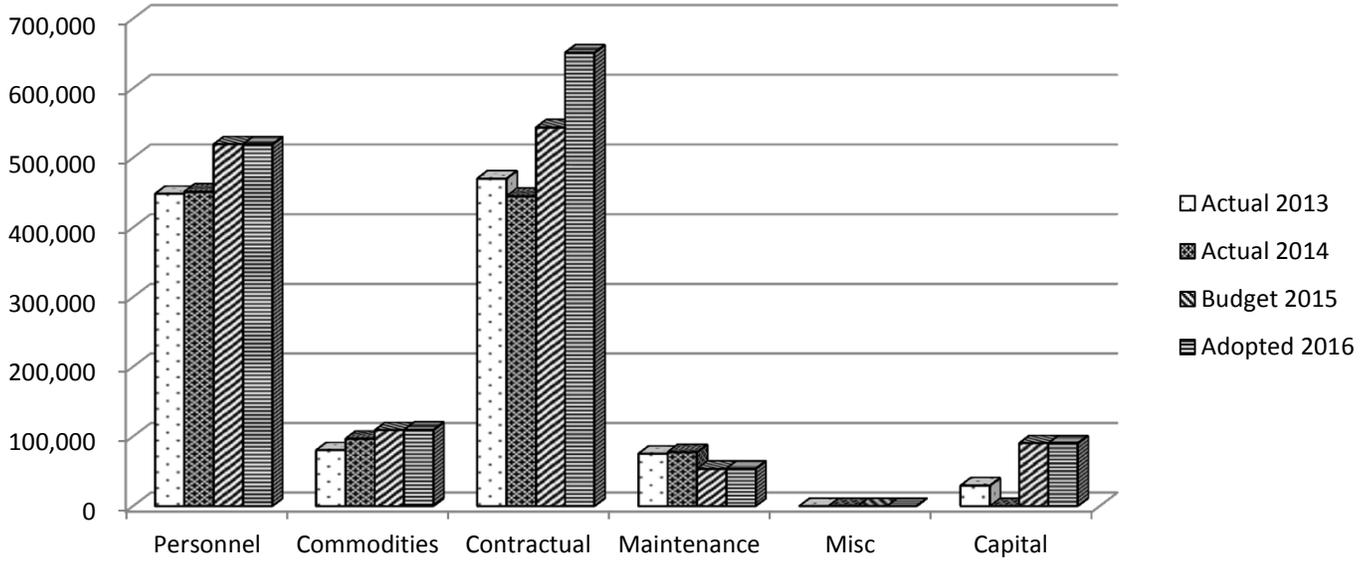
UNIT SUMMARY

FUND
GOLF COURSE
440

DEPARTMENT
COMMUNITY SERVICES
090

UNIT
GOLF COURSE
0410

Expenditure Trends



FUNCTION: This division is responsible for minor construction, maintenance, development, and operation of the Municipal Golf Course and related activities.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Turf will be maintained to standards accepted by the golfing industry and within budget constraints	90%	85%	90%
Maintain a minimum of 125 golf carts for rental at any time	98%	95%	100%
Hole locations and teeing areas will be changed a minimum of 4 times per week	85%	85%	90%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GOLF COURSE 440	DEPARTMENT COMMUNITY SERVICES 090		UNIT GOLF COURSE 0410	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 242,794	\$ 275,615	\$ 330,384	\$ 330,792
Overtime	16,800	22,213	9,592	9,592
Other Benefits	188,480	153,282	179,256	178,765
TOTAL PERSONNEL	448,075	451,110	519,232	519,149
COMMODITIES				
2010. Office Supplies	302	331	-	-
2120. Minor Equipment, Instruments, Tools	4,918	5,896	3,500	3,500
2130. Plant Lubrication & Supplies	1,087	2,408	1,200	1,200
2170. Welding Supplies	402	374	-	500
2200. Food	-	16	-	-
2310. Janitor Supplies	1,550	778	2,500	2,500
2320. Medical Supplies	-	10,959	-	-
2330. Chemicals & Insecticides	12,780	33,489	45,000	30,000
2520. Botanical & Agricultural Supplies	57,330	40,091	55,000	70,000
2570. Clothing, Dry Goods, Etc.	1,680	2,072	1,500	1,500
TOTAL COMMODITIES	80,049	96,415	108,700	109,200
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	4,381	5,003	4,000	4,000
3030. Light & Power	80,332	81,810	75,000	77,250
3040. Water	12	12	1,500	1,200
3210. Hire of Equipment - Garage - Vehicles	216,191	188,995	297,864	403,493
3212. Equipment Rental - External	-	-	1,500	1,500
3213. Hire of Equipment - Technology	1,578	690	690	726
3230. Laundry & Cleaning	1,872	1,557	1,800	1,800
3280. Temporary Help	156,518	156,504	150,000	150,000
3450. Consulting Fees	3,898	-	4,000	4,000
3510. Travel	1,459	2,039	2,250	2,250
3520. Dues & Subscriptions	805	733	500	500
3530. Training, Registration Fees, Etc.	405	540	1,350	1,350
3920. Rent	2,748	7,165	3,000	3,000
TOTAL CONTRACTUAL	470,198	445,047	543,454	651,069
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	40,687	45,993	25,000	25,000
4910. Standpipes, Tanks, Wells, Etc.	24,869	14,685	10,000	10,000
4940. Irrigation Equipment	-	5,597	5,000	5,000
TOTAL STRUCTURES	65,556	66,274	40,000	40,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GOLF COURSE 440	DEPARTMENT COMMUNITY SERVICES 090		UNIT GOLF COURSE 0410	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF EQUIPMENT 5110. Machinery, Tools, & Implements	9,409	11,060	13,500	13,500
TOTAL EQUIPMENT	9,409	11,060	13,500	13,500
MISCELLANEOUS 6890. Bad Debt Expense	-	117	-	-
TOTAL MISCELLANEOUS	-	117	-	-
<u>CAPITAL OUTLAY</u>				
BUILDINGS 7020. Buildings	29,271	-	90,000	90,000
TOTAL BUILDINGS	29,271	-	90,000	90,000
GRAND TOTAL	\$ 1,102,558	\$ 1,070,025	\$ 1,314,886	\$ 1,422,918

PERSONNEL SCHEDULE

FUND GOLF COURSE 440	DEPARTMENT COMMUNITY SERVICES 090					UNIT GOLF COURSE 0410
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016	BUDGET 2015-2016	
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016			
MANAGEMENT						
Superintendent	1	1	1			
Assistant Superintendent	1	1	1			
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>			
OPERATIONS						
Maintenance Specialist	5	5	5			
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>			
CLERICAL						
Pro Shop Assistant	1	1	1			
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>			
BASE SALARIES						
					\$	355,136
LONGEVITY						
						5,724
SPECIAL PAY						
						9,351
OVERTIME						
						9,592
FRINGE BENEFITS						
						<u>139,346</u>
GRAND TOTAL						
	<u>8</u>	<u>8</u>	<u>8</u>		\$	<u>519,149</u>

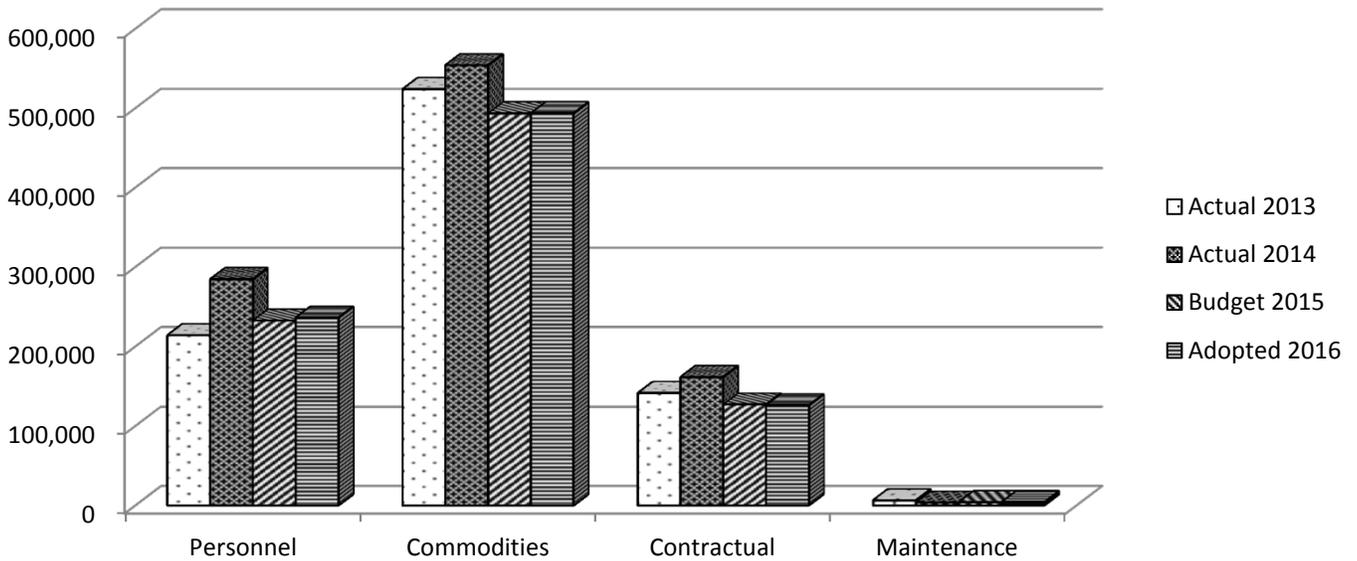
UNIT SUMMARY

FUND
GOLF COURSE
440

DEPARTMENT
COMMUNITY SERVICES
090

UNIT
PRO SHOP OPERATIONS
0411

Expenditure Trends



FUNCTION: This division is responsible for minor construction, maintenance, development, and operation of the Municipal Golf Course and related activities.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Maintain tournament levels	100%	95%	100%
Staff will resolve complaints within 24 hours	98%	98%	100%
Increase shop sales	100%	100%	Maintain 2014

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GOLF COURSE 440	DEPARTMENT COMMUNITY SERVICES 090		UNIT PRO SHOP OPERATIONS 0411	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 152,152	\$ 162,640	\$ 152,460	\$ 155,676
Overtime	6,614	5,351	-	-
Other Benefits	55,362	116,607	80,206	80,556
TOTAL PERSONNEL	214,128	284,598	232,666	236,232
COMMODITIES				
2010. Office Supplies	2,255	3,085	2,500	2,500
2120. Minor Equipment, Instruments, Tools	229	2,064	500	500
2200. Food	-	364	-	-
2510. Recreational Supplies	7,685	4,951	5,500	5,500
2590. Cost of Goods Sold	513,763	543,562	485,000	485,000
TOTAL COMMODITIES	523,932	554,026	493,500	493,500
CONTRACTUAL SERVICES				
3212. Equipment Rental - External	4,034	4,818	2,500	2,500
3213. Hire of Equipment - Technology	336	2,258	2,340	2,376
3220. Advertising	5,676	4,649	5,000	3,600
3230. Laundry & Cleaning	57	519	500	500
3240. Binding, Printing & Reproduction	4,463	2,441	2,500	2,500
3280. Temporary Help	81,228	105,808	65,000	65,000
3350. Bank Services	39,323	35,593	40,000	40,000
3390. Other Special Services	1,495	-	-	-
3405. Software Maintenance	-	1,495	1,495	1,495
3510. Travel	1,045	1,920	1,500	1,500
3520. Dues & Subscriptions	703	703	1,000	1,000
3530. Training, Registration Fees, Etc.	2,175	539	2,625	3,000
3920. Rent	-	-	1,500	1,500
3989. Tournament Expense	860	783	1,000	1,000
TOTAL CONTRACTUAL	141,396	161,524	126,960	125,971
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	6,537	3,326	3,000	3,000
TOTAL STRUCTURES	6,537	3,326	3,000	3,000
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	-	222	1,000	1,000
TOTAL EQUIPMENT	-	222	1,000	1,000
GRAND TOTAL	\$ 885,992	\$ 1,003,696	\$ 857,126	\$ 859,703

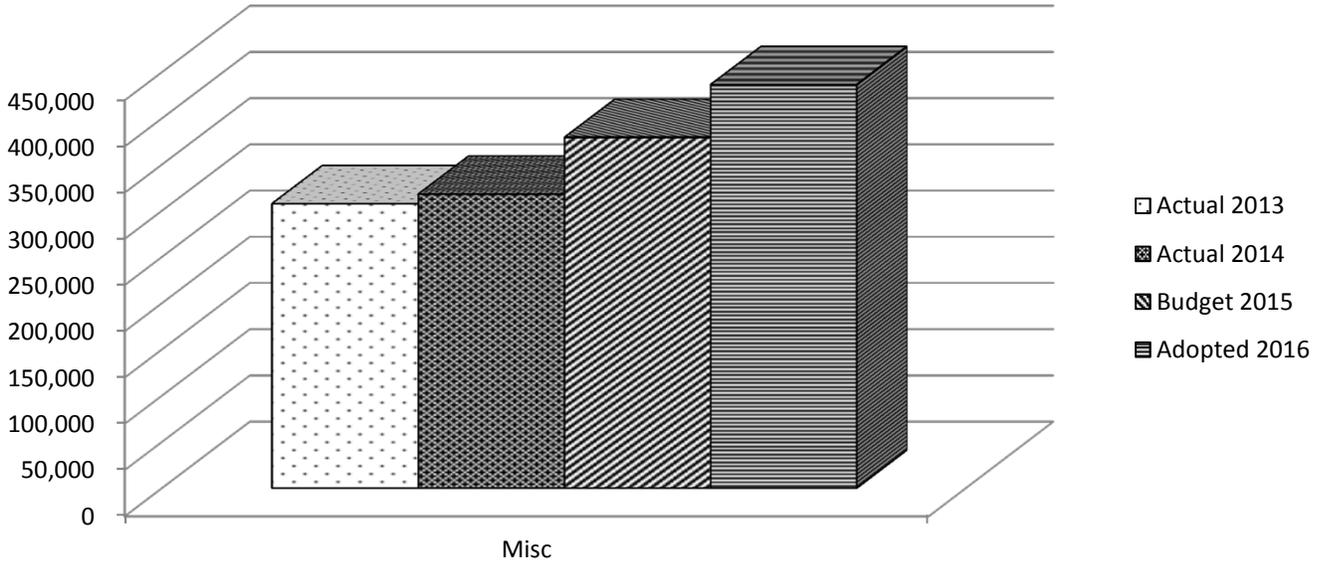
UNIT SUMMARY

FUND
GOLF COURSE
440

DEPARTMENT
COMMUNITY SERVICES
090

UNIT
NONDEPT - GOLF COURSE
0415

Expenditure Trends

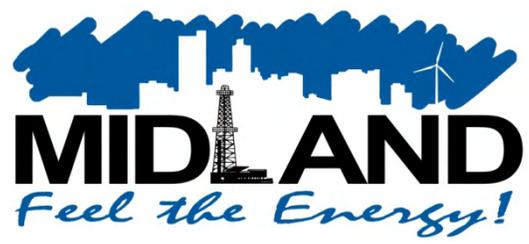


FUNCTION: This division accounts for the transfers to support miscellaneous projects financed by operating funds.

CITY OF MIDLAND, TEXAS

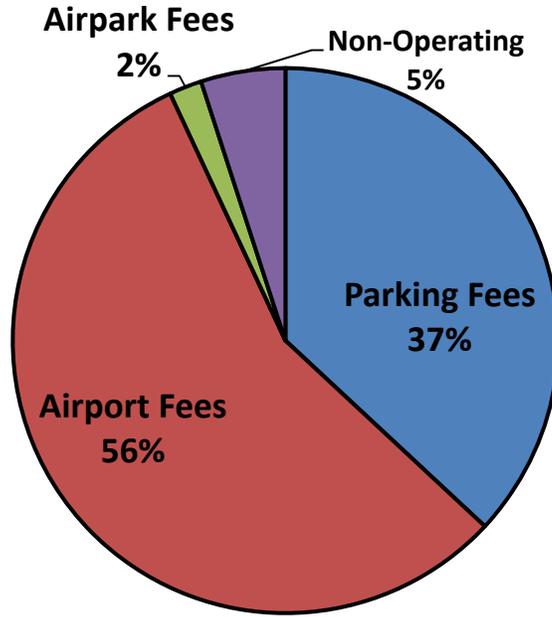
DETAIL				
FUND GOLF COURSE 440	DEPARTMENT COMMUNITY SERVICES 090		UNIT NONDEPARTMENTAL 0415	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3110. Insurance - External	\$ 2,645	\$ 3,242	\$ 1,965	\$ -
3112. General Liability Self-Insurance	5,797	6,434	6,434	14,012
3120. Group Insurance	10,513	12,917	12,917	-
3122. OPEB Contri Current Employees	39,291	16,129	-	-
3125. Workers' Compensation	(9,102)	(1,982)	-	-
3440. External Audit Fees	2,850	2,268	3,000	3,060
3450. Consulting Fees	79	79	100	100
TOTAL CONTRACTUAL	52,072	39,087	24,416	17,172
MISCELLANEOUS				
6202. General Fund Services	103,341	110,589	125,309	129,553
6910. Depreciation Expense	204,029	207,084	253,964	306,939
TOTAL MISCELLANEOUS	307,370	317,673	379,273	436,492
GRAND TOTAL	\$ 359,443	\$ 356,761	\$ 403,689	\$ 453,664

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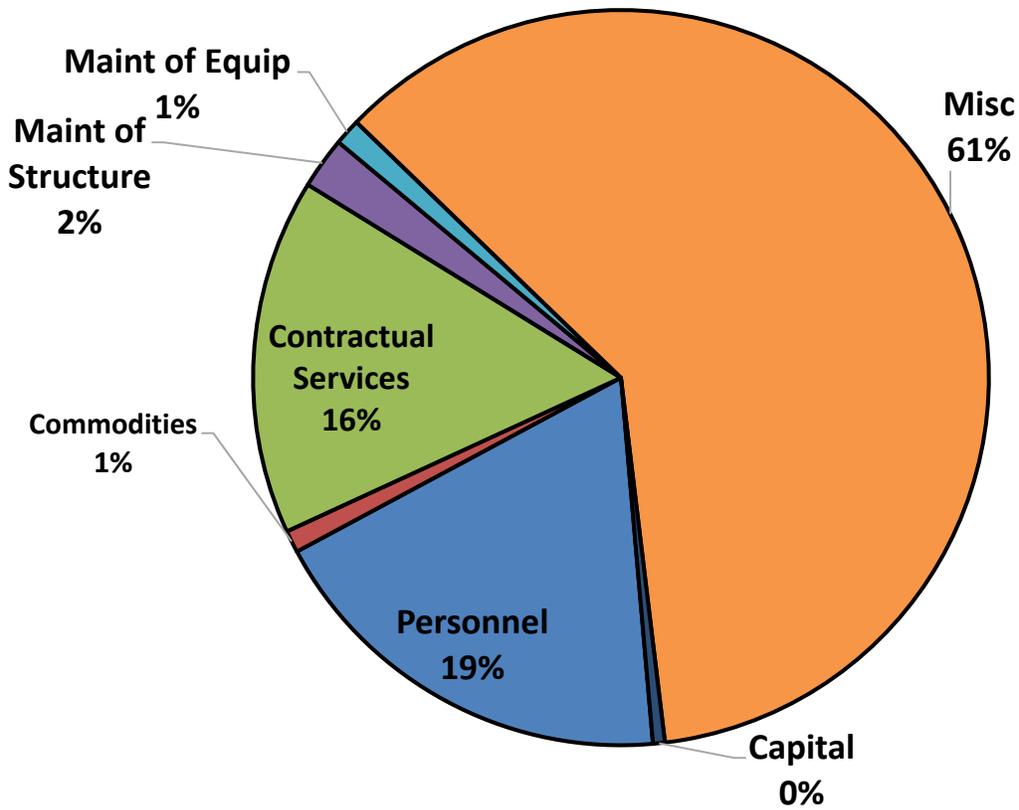


SECTION VIII
AIRPORT FUND

Airport Revenue for 2016 Budget



Airport Expenditures for 2016 Budget



CITY OF MIDLAND, TEXAS

**AIRPORT FUND
REVENUE AND RECEIPTS**

	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
PARKING FEES				
6010. Parking Lot	\$ 2,381,187	\$ 2,904,624	\$ 2,600,000	\$ 3,100,000
6015. Employee Parking	4,260	6,900	5,600	5,600
6020. Off Airport Parking	31,558	76,111	36,000	40,000
TOTAL PARKING FEES	2,417,005	2,987,635	2,641,600	3,145,600
AIRPORT REVENUE				
6200. Commercial Rentals	188,033	168,248	186,000	165,000
6210. Aviation Rentals	235,853	359,437	312,000	360,000
6220. Terminal Building & Tower	3,411,902	4,090,892	3,200,000	3,700,000
6230. Landing Fees	464,970	487,659	430,000	450,000
6240. Gas & Oil Terminal Gallonage	96,250	104,480	100,000	100,000
6245. Airline Jetway and Carrousel	-	1,951	5,000	5,000
TOTAL AIRPORT REVENUE	4,397,007	5,212,667	4,233,000	4,780,000
AIR PARK				
6250. Aviation	138,837	135,924	146,000	146,000
6260. Oil and Gas	20,602	22,614	19,000	19,000
TOTAL AIR PARK	159,439	158,539	165,000	165,000
NONOPERATING AND OTHER REVENUE				
3000. Interest	32,910	43,313	35,000	43,313
6110. Grazing Leases	-	2,000	2,000	2,000
6285. Water Royalty	50,731	65,817	60,000	60,000
6290. Miscellaneous	94,199	2,004,231	160,000	115,000
8050. Cash Over or Short	(40)	-	-	-
8070. Discounts Earned	3,050	2,642	3,000	1,000
8490. Unclassified	1	-	-	-
9000. Right-of-Way or Airway Sales	182,316	55,743	55,000	55,000
9010. Sale of Land	-	21,750	-	-
9035. Gain/Loss Sales of Fixed Assets	-	413,250	-	-
9111. Gain/Loss Sales of Securities	(472)	461	-	-
9112. Inc/Dec in Fair Value of Investment	(77,954)	30,317	-	-
9150. Recovery of Damages to City Property	950	6,450	-	-
TOTAL NONOPERATING AND OTHER	285,689	2,645,973	315,000	276,313
CAPITAL CONTRIBUTIONS AND TRANSFERS				
7005. Government Contributions	33,854	1,800,000	-	150,000
7200. Civic Contributions	-	200,500	-	-
5501. Airport PFC Fund	69,510	-	-	-
5505. Airport Construction Fund	328,571	50,502	-	-
TOTAL CONTRIBUTIONS	431,935	2,051,002	-	150,000
TOTAL REVENUE AND RECEIPTS	\$7,691,075	\$13,055,816	\$7,354,600	\$8,516,913

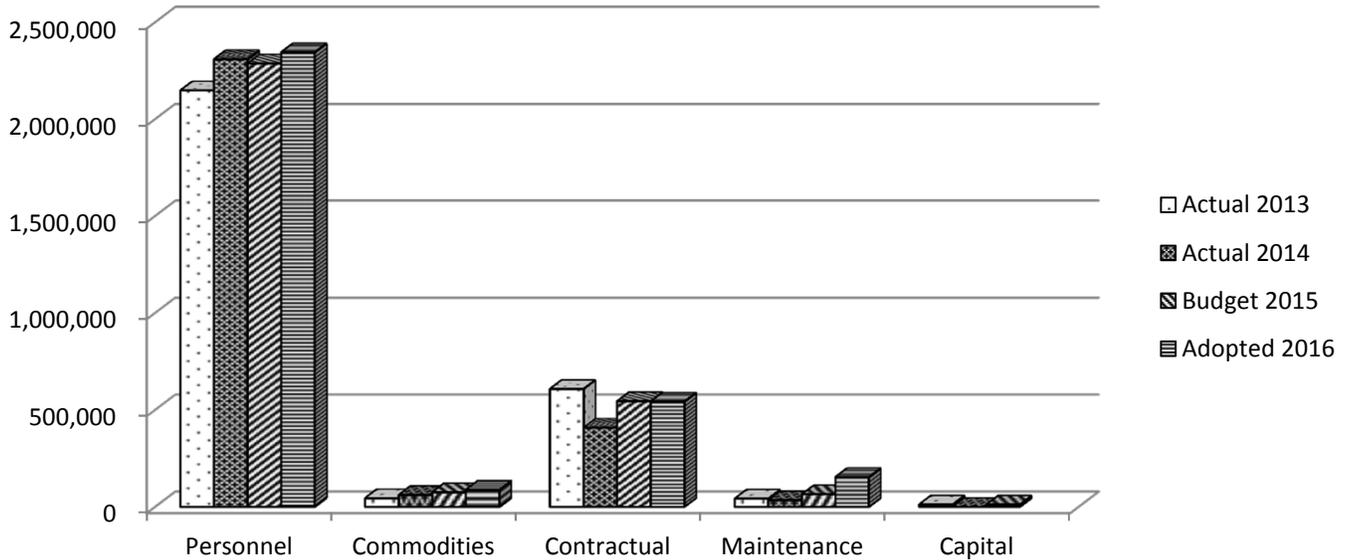
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
AIRPORT OPERATIONS
0500

Expenditure Trends



FUNCTION: This division, under the direct supervision of the Aviation Director, is responsible for providing for the safety and convenience of the flying public. It is also responsible for the operation and maintenance of the runways, roads, ramps, electrical systems, and the repair and maintenance of warehouses, hangars, and buildings in the "aviation use area".

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Improve collection for Customs Fees	80%	90%	95%
Complete all current work orders within 2 working days	80%	85%	90%
Maintain weekly activity on Airport social media site	85%	100%	100%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT AIRPORT OPERATIONS 0500	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 1,269,730	\$ 1,387,645	\$ 1,525,128	\$ 1,544,652
Overtime	27,987	21,093	20,600	20,600
Other Benefits	849,554	899,768	740,395	779,158
TOTAL PERSONNEL	2,147,271	2,308,505	2,286,123	2,344,410
COMMODITIES				
2010. Office Supplies	8,922	8,557	10,000	10,000
2020. Educational & Training Supplies	64	139	6,000	2,500
2110. Motor Vehicle Supplies	531	480	1,500	2,000
2120. Minor Equipment, Instruments, Tools	10,744	3,753	3,000	5,200
2130. Plant Lubrication & Supplies	36	436	400	2,100
2140. Electrical Parts & Supplies	805	662	1,800	1,800
2155. Minor Computer Hardware & Periph	2,911	29,421	2,500	6,300
2160. Computer Software & Supplies	1,039	1,507	1,500	1,500
2170. Welding Supplies	576	502	1,844	1,844
2200. Food	-	2,704	-	-
2310. Janitorial Supplies	1,826	1,624	1,400	1,400
2320. Medical Supplies	-	-	350	350
2330. Chemicals & Insecticides	1,164	1,034	2,500	2,500
2410. Traffic Supplies	176	-	-	-
2570. Clothing, Dry Goods, Etc.	5,317	4,260	3,700	5,000
2600. Ice Control Supplies	-	408	26,000	27,000
2620. Postage	139	146	150	150
2630. Security Badges & Decal Supplies	9,717	4,425	12,000	17,000
2640. Safety Supplies & Minor Equipment	748	709	800	800
TOTAL COMMODITIES	44,716	60,768	75,444	87,444
CONTRACTUAL SERVICES				
3010. Communications	53,588	48,280	42,000	42,000
3020. Heat & Natural Gas	3,458	5,922	10,000	10,000
3030. Light & Power	48,437	46,880	55,000	55,000
3210. Hire of Equipment - Garage - Vehicles	185,070	160,164	247,546	251,318
3212. Equipment Rental - External	-	5,688	7,800	1,000
3213. Hire of Equipment - Technology	5,258	5,420	5,778	6,100
3220. Advertising	11,953	9,613	31,000	31,000
3280. Temporary Help	175,613	-	-	-
3310. Exterminator	973	-	-	-
3350. Bank Services	55,213	67,564	53,000	60,000
3360. Special Postage & Express Shipping	165	262	500	500
3390. Other Special Services	27,662	24,056	37,800	32,500
3510. Travel	14,581	22,458	22,400	22,400

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT AIRPORT OPERATIONS 0500	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continuing)</u>				
CONTRACTUAL SERVICES (continued)				
3520. Dues & Subscriptions	10,676	4,909	11,200	11,200
3530. Training, Registration Fees, Etc.	7,516	5,889	15,500	14,000
3550. Employee Awards	563	916	500	500
3920. Rent	6,726	112	4,000	4,680
TOTAL CONTRACTUAL	607,451	408,134	544,024	542,198
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	9,941	5,193	6,500	82,618
4012. Security Fencing	8,729	5,081	5,000	5,000
4220. Streets, Roadways, Etc.	328	474	1,200	1,200
4230. Runways & Lighting	21,007	13,934	45,000	58,200
TOTAL STRUCTURES	40,005	24,682	57,700	147,018
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	345	1,793	400	400
5100. Data Processing Equipment	349	1,725	1,000	1,000
5110. Machinery, Tools, & Implements	908	1,359	1,800	1,800
5120. Instruments & Apparatus (Major)	-	3,546	3,000	3,000
5610. Jetways	31	-	-	-
TOTAL EQUIPMENT	1,633	8,424	6,200	6,200
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8481. Communication & Video Equipment	6,298	-	-	-
8490. Data Processing Equipment	-	-	10,800	-
8530. Other Equipment	5,826	-	-	-
TOTAL EQUIPMENT	12,124	-	10,800	-
GRAND TOTAL	\$ 2,853,201	\$ 2,810,513	\$ 2,980,291	\$ 3,127,270

PERSONNEL SCHEDULE

FUND AIRPORT 500	DEPARTMENT AIRPORT 500	UNIT AIRPORT OPERATIONS 0500		
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
MANAGEMENT				
Aviation Director	1	1	1	
Deputy Aviation Director	1	1	1	
Accounting Manager	1	1	1	
AOCC Manager	1	1	1	
Superintendent	1	1	1	
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	
TECHNICAL				
Airport Operation Agent	5	5	5	
Aviation Operation Supervisor	4	4	4	
Electronics Specialist	1	1	1	
Electronics Technician	1	1	1	
HVAC Specialist	1	1	1	
TOTAL	<u>12</u>	<u>12</u>	<u>12</u>	
SUPERVISORY				
Cashier	1	1	1	
Labor Supervisor	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
SKILLED CRAFT				
Building Maintenance Specialist	1	1	1	
Welder	1	1	1	
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	
OPERATIONS				
Cashier	5	3	3	
Maintenance Specialist	5	5	5	
TOTAL	<u>10</u>	<u>8</u>	<u>8</u>	
CLERICAL				
Account Clerk	1	0	0	
Administrative Assistant	2	2	2	
Records Specialist	1	0	0	
TOTAL	<u>4</u>	<u>2</u>	<u>2</u>	

PERSONNEL SCHEDULE

FUND AIRPORT 500	DEPARTMENT AIRPORT 500			UNIT AIRPORT OPERATIONS 0500
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	
<p>BASE SALARIES</p> <p>LONGEVITY</p> <p>SPECIAL PAY</p> <p>CAR ALLOWANCE</p> <p>OVERTIME</p> <p>FRINGE BENEFITS</p> <p> </p> <p>GRAND TOTAL</p>	<p><u>35</u></p>	<p><u>31</u></p>	<p><u>31</u></p>	<p>\$ 1,650,949</p> <p>19,095</p> <p>15,503</p> <p>40,200</p> <p>20,600</p> <p><u>598,063</u></p> <p> </p> <p><u>\$ 2,344,410</u></p>

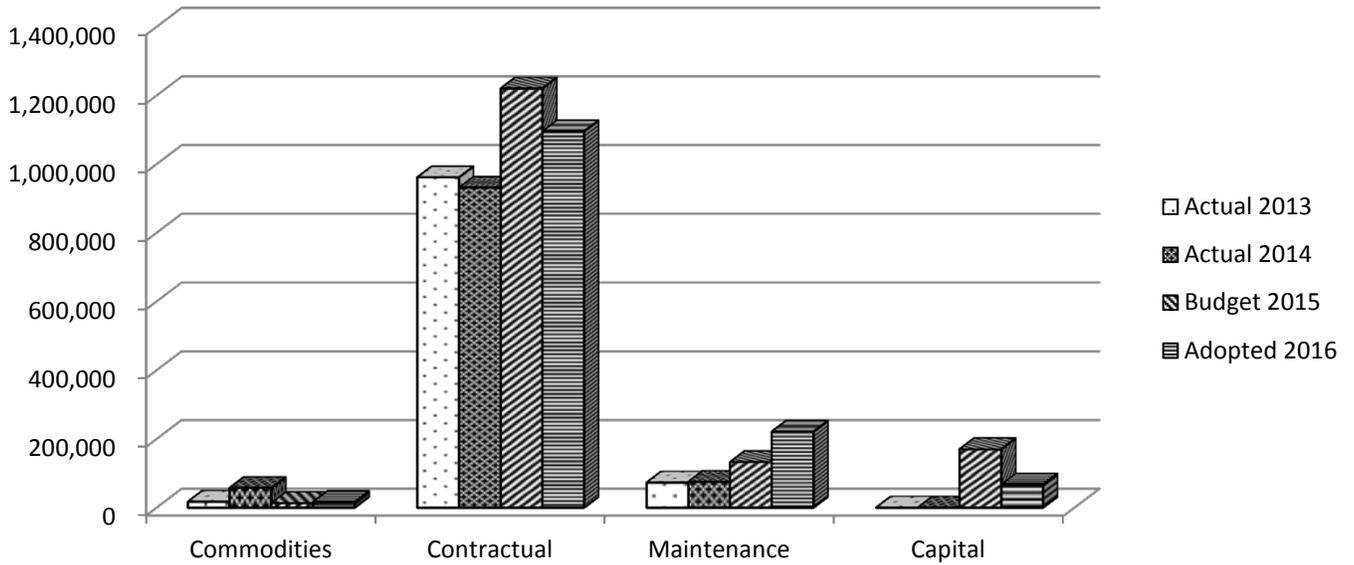
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
TERMINAL BUILDING
0505

Expenditure Trends



FUNCTION: The division is responsible for providing for the convenience and necessities of the flying public and other persons using the Terminal Building and surrounding area. It is also responsible for the repair, maintenance, and operation of the Terminal Building, car rental building, and the control tower.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT TERMINAL BUILDING 0505	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2120. Minor Equipment, Instruments, Tools	\$ 1,901	\$ 3,624	\$ 2,900	\$ 2,900
2140. Electrical Parts & Supplies	4,749	50,983	5,000	5,000
2155. Minor Computer Hardware & Periph	-	2,744	4,800	8,000
2330. Chemicals & Insecticides	10,684	25	500	500
TOTAL COMMODITIES	17,333	57,375	13,200	16,400
CONTRACTUAL SERVICES				
3010. Communication	1,013	1,196	3,000	3,000
3020. Heat & Natural Gas	36,634	40,906	55,000	55,000
3030. Light & Power	367,135	359,805	460,000	400,000
3040. Water	108,338	116,119	68,000	68,000
3235. Janitorial Supplies	423,271	387,998	600,000	540,000
3310. Exterminator	2,692	3,924	4,281	4,281
3390. Other Special Services	22,166	21,382	30,000	25,000
TOTAL CONTRACTUAL	961,249	931,331	1,220,281	1,095,281
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	47,236	22,502	50,000	79,500
4230. Runways & Lighting	5,424	3,845	19,000	15,000
TOTAL STRUCTURES	52,661	26,346	69,000	94,500
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	13,958	31,164	47,500	108,500
5120. Instruments & Apparatus (Major)	-	-	8,000	8,000
5610. Jetways	1,909	14,357	6,500	8,500
5620. Baggage Carrousel	4,464	3,212	1,500	1,500
TOTAL EQUIPMENT	20,331	48,733	63,500	126,500
<u>CAPITAL OUTLAY</u>				
IMPROVEMENTS OTHER THAN BUILDINGS				
7261. Lighting	-	-	50,000	-
TOTAL IMPROVEMENTS	-	-	50,000	-

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT TERMINAL BUILDING 0505	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>CAPITAL OUTLAY (continued)</u>				
EQUIPMENT				
8481. Communication & Video Equipment	-	-	-	67,500
8530. Other Equipment	-	-	120,000	-
TOTAL EQUIPMENT	-	-	120,000	67,500
GRAND TOTAL	\$ 1,051,573	\$ 1,063,786	\$ 1,535,981	\$ 1,400,181

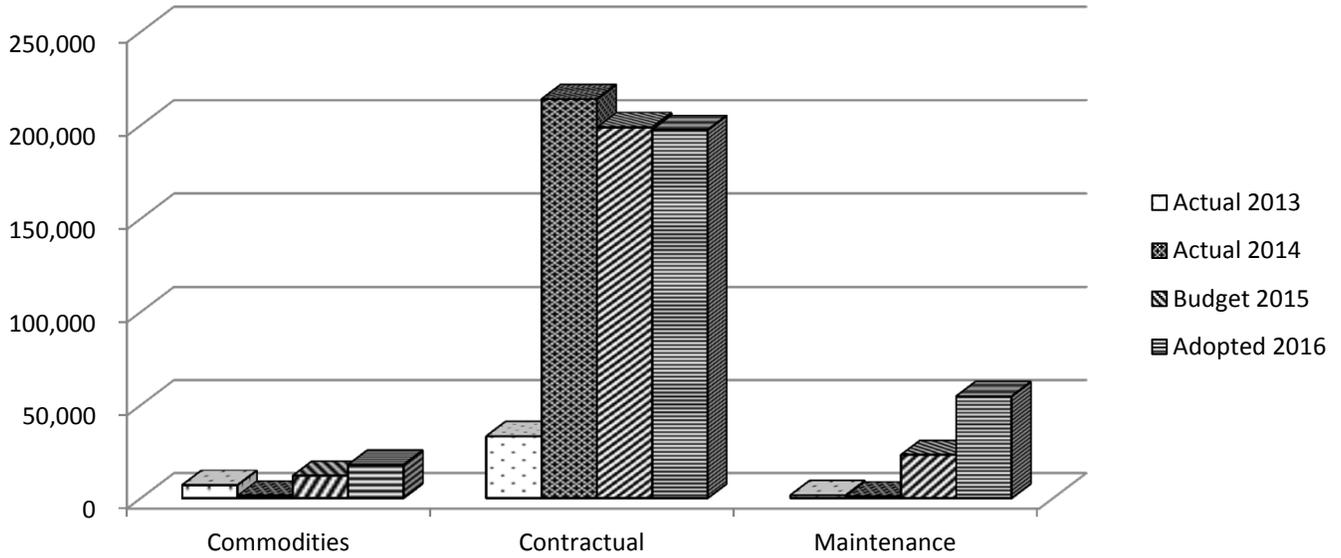
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
PARKING LOT
0510

Expenditure Trends



FUNCTION: This division is responsible for the operation and policing of the parking lot during the hours the Terminal Building is open for business.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	AIRPORT 500		PARKING LOT 0510	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2010. Office Supplies	\$ 17	\$ 759	\$ 700	\$ 600
2120. Minor Equipment, Instruments, Tools	45	506	700	600
2140. Electrical Parts & Supplies	666	-	1,200	1,000
2155. Minor Computer Hardware & Periph	-	-	1,200	8,700
2310. Janitorial Supplies	-	-	350	300
2410. Traffic Supplies	1,526	100	200	200
2570. Clothing, Uniforms	-	-	1,200	1,000
2580. Ticket Supplies	4,790	-	6,500	5,500
TOTAL COMMODITIES	7,044	1,365	12,050	17,900
CONTRACTUAL SERVICES				
3030. Light & Power	24,568	23,950	32,000	28,800
3040. Water	2,918	14,141	2,700	2,700
3212. Equipment Rental	98	589	1,200	1,000
3280. Temporary Help	-	171,111	160,000	160,000
3290. Armored Car Services	3,374	2,431	2,725	2,932
3325. Vehicle Towing (Airport)	190	-	250	250
3390. Other Special Services	555	-	-	-
3510. Travel	55	-	-	-
3920. Rent	1,524	1,734	-	1,747
TOTAL CONTRACTUAL	33,283	213,957	198,875	197,429
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	569	-	2,500	34,000
4230. Runways & Lighting	196	921	9,000	9,000
TOTAL STRUCTURES	766	921	11,500	43,000
MAINTENANCE OF EQUIPMENT				
5100. Data Processing Equipment	795	-	11,700	11,700
TOTAL EQUIPMENT	795	-	11,700	11,700
GRAND TOTAL	\$ 41,888	\$ 216,242	\$ 234,125	\$ 270,029

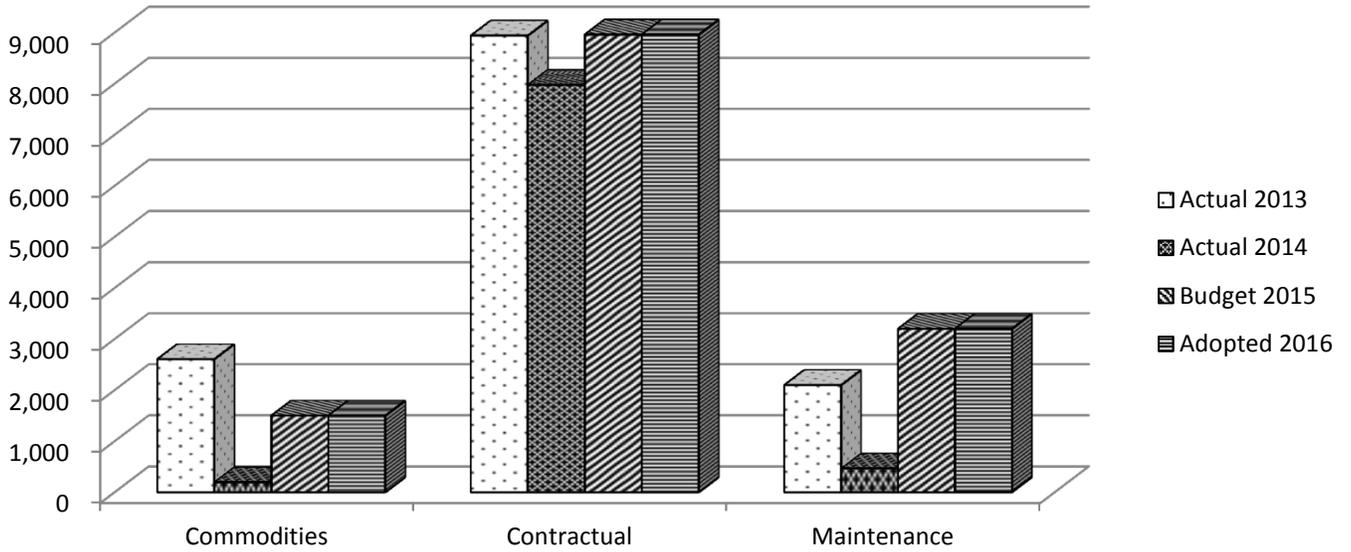
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
AIRPARK
0515

Expenditure Trends



FUNCTION: This division carries out activities related to the repair, maintenance, and operation of the Airpark.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT AIR PARK 0515	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2140. Electrical Parts & Supplies	\$ 2,605	\$ 198	\$ 1,500	\$ 1,500
TOTAL COMMODITIES	2,605	198	1,500	1,500
CONTRACTUAL SERVICES				
3030. Light & Power	7,079	6,118	7,000	7,000
3390. Other Special Services	-	-	100	100
3405. Software Maintenance	1,860	1,860	1,860	1,860
TOTAL CONTRACTUAL	8,939	7,978	8,960	8,960
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	1,132	115	2,500	2,500
4220. Streets, Roadways, Etc	935	-	-	-
4230. Runways & Lighting	29	349	700	700
TOTAL STRUCTURE	2,097	464	3,200	3,200
GRAND TOTAL	\$ 13,641	\$ 8,640	\$ 13,660	\$ 13,660

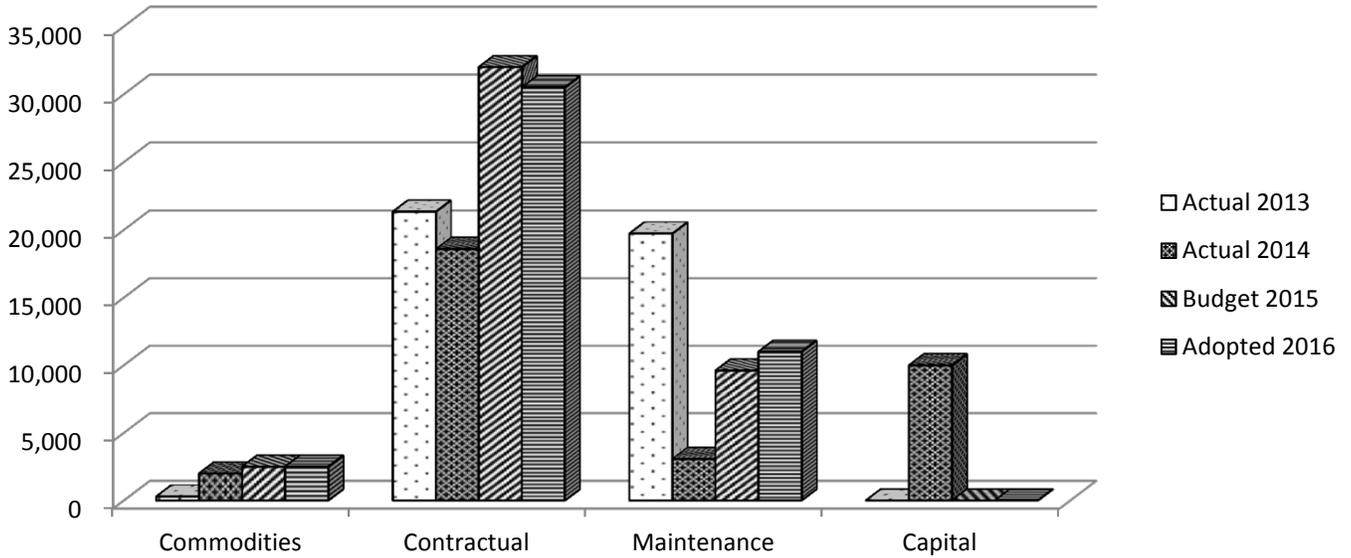
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
INDUSTRIAL PARK
0520

Expenditure Trends



FUNCTION: This division is under the general supervision of the Director of Airports. The employees of this division assist in the maintenance of buildings and grounds in the Industrial Park area next to Air Terminal.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT INDUSTRIAL PARK 0520	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2140. Electrical Parts & Supplies	\$ 278	\$ 1,996	\$ 2,500	\$ 2,500
TOTAL COMMODITIES	278	1,996	2,500	2,500
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	5,450	1,993	8,500	8,000
3030. Light & Power	10,036	9,253	16,000	15,000
3040. Water	5,850	7,343	7,500	7,500
TOTAL CONTRACTUAL	21,336	18,589	32,000	30,500
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	16,895	2,633	5,000	5,000
4230. Runways & Lightings	1,561	-	-	-
TOTAL STRUCTURES	18,456	2,633	5,000	5,000
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	1,271	446	4,600	6,000
TOTAL EQUIPMENT	1,271	446	4,600	6,000
<u>CAPITAL OUTLAY</u>				
BUILDINGS				
7020. Buildings	-	9,990	-	-
TOTAL BUILDINGS	-	9,990	-	-
GRAND TOTAL	\$ 41,340	\$ 33,654	\$ 44,100	\$ 44,000

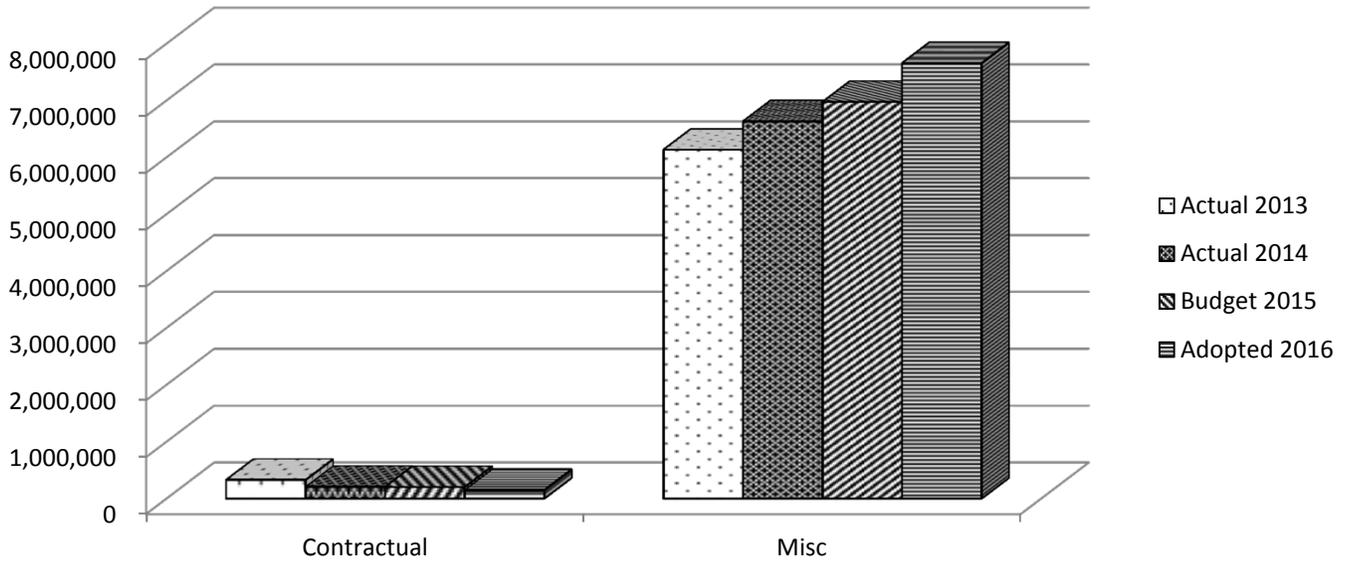
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
NONDEPARTMENTAL
0545

Expenditure Trends



FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Airport Fund department.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT NONDEPARTMENTAL 0545	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3110. Insurance - External	\$ 127,320	\$ 54,516	\$ 96,319	\$ -
3112. General Liability Self-Insurance	30,558	31,067	31,067	123,368
3120. Group Insurance	27,982	34,177	34,177	-
3121. City Share - Retiree Insurance	13,967	15,364	15,364	-
3122. OPEB Contrib-Current Employees	127,808	50,491	-	-
3125. Workers' Compensation	(24,329)	(5,574)	-	-
3390. Other Special Services	520	520	500	500
3440. External Audit Fees	22,824	24,587	25,000	25,500
3450. Consulting Fees	1,400	1,400	-	-
TOTAL CONTRACTUAL	328,050	206,548	202,427	149,368
MISCELLANEOUS				
6155. Foreign Trade Zone	155,011	149,551	218,000	218,000
6202. General Fund Services	1,368,159	1,500,000	1,600,000	1,758,800
6910. Depreciation Expense	4,609,999	4,982,703	5,156,216	5,679,605
TOTAL MISCELLANEOUS	6,133,169	6,632,254	6,974,216	7,656,405
GRAND TOTAL	\$ 6,461,218	\$ 6,838,803	\$ 7,176,643	\$ 7,805,773

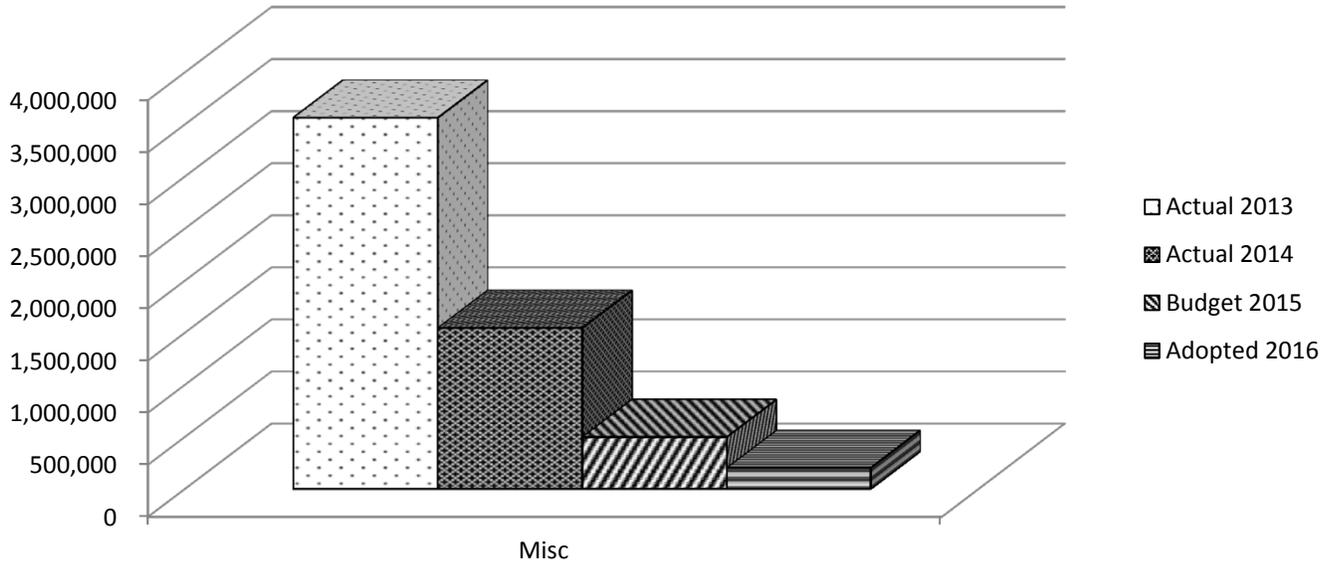
UNIT SUMMARY

FUND
AIRPORT
500

DEPARTMENT
AIRPORT
500

UNIT
INTERFUND TRANSFER
0549

Expenditure Trends



FUNCTION: This division accounts for the transfers to the Airport Debt Service accounts and transfers to support miscellaneous projects financed by operating funds.

CITY OF MIDLAND, TEXAS

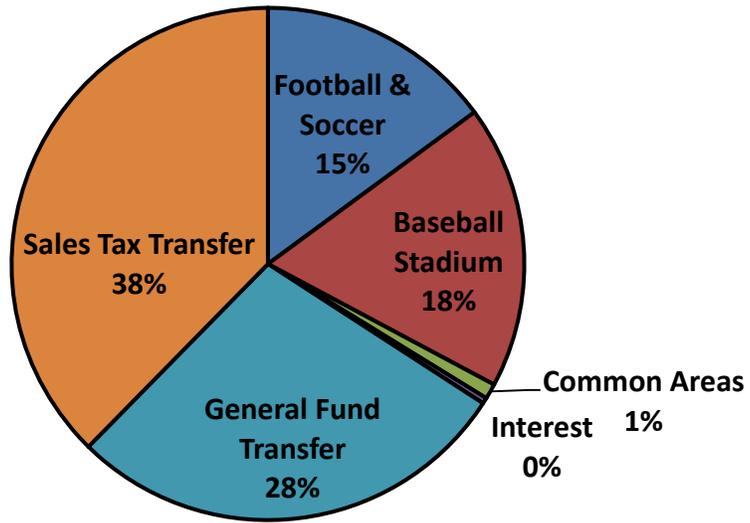
DETAIL				
FUND AIRPORT 500	DEPARTMENT AIRPORT 500		UNIT INTERFUND TRANSFER 0549	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
MISCELLANEOUS				
6365. Airport Construction Fund	\$ 3,050,167	\$ 1,047,594	\$ -	\$ -
6374. 2006A Airport Bond Refunding	496,187	499,119	498,780	202,772
6391. Airport PFC	18,003	-	-	-
TOTAL MISCELLANEOUS	3,564,357	1,546,713	498,780	202,772
GRAND TOTAL	\$ 3,564,357	\$ 1,546,713	\$ 498,780	\$ 202,772



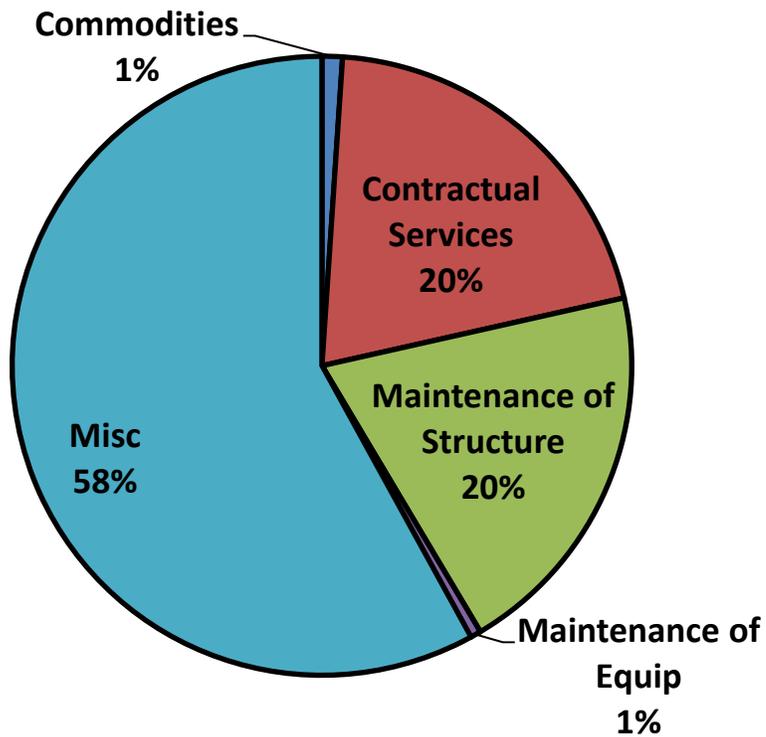
SECTION IX

SCHARBAUER SPORTS COMPLEX FUND

Scharbauer Sports Complex Fund Revenue Types for 2016 Budget



Scharbauer Sports Complex Fund Expeniture Types for 2016 Budget



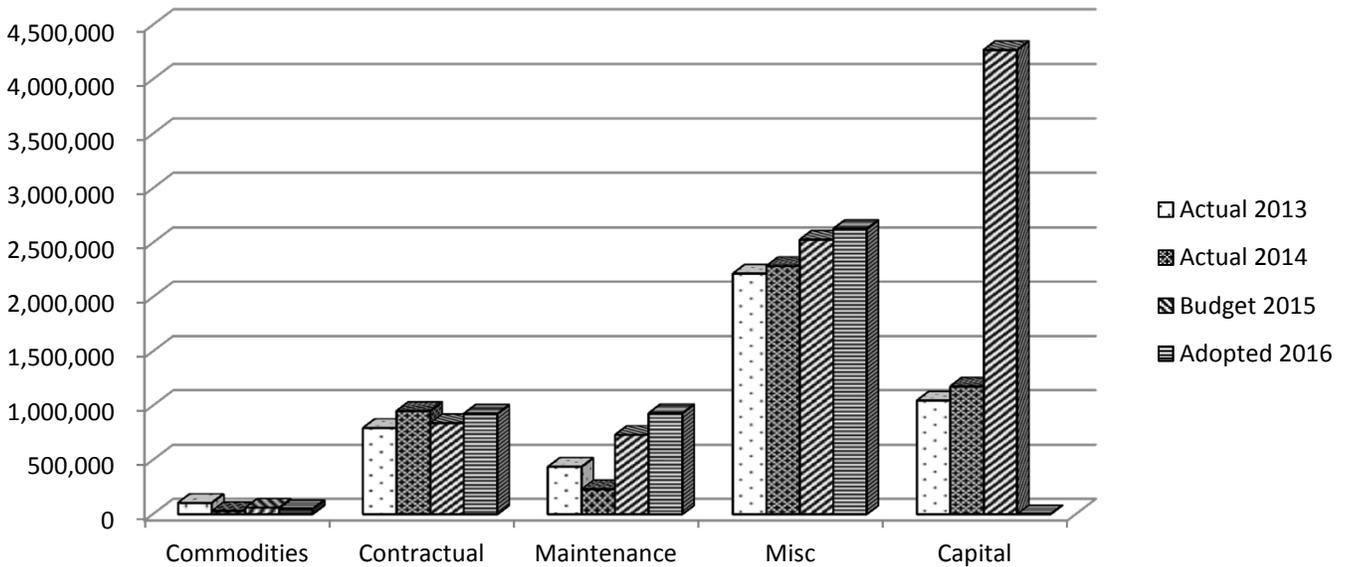
CITY OF MIDLAND, TEXAS

SCHARBAUER SPORTS COMPLEX FUND REVENUE AND RECEIPTS				
	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
FOOTBALL/SOCCER STADIUM				
6300. MISD Rental	\$ 61,178	\$ 61,178	\$ 61,178	\$ 61,178
6301. MISD Operating Contribution	30,000	30,000	30,000	30,000
6302. Football Concession	39,775	29,891	75,000	33,000
6303. Naming Rights-Football	48,750	48,750	48,750	48,750
6304. Advertising-Football	146,574	194,474	125,000	147,000
6306. Other Rental-Football	89,045	54,548	73,000	76,000
TOTAL FOOTBALL/SOCCER STADIUM	415,323	418,841	412,928	395,928
BASEBALL STADIUM				
6320. Rockhound Rental	180,540	100,040	180,000	195,000
6321. Other Rental-Baseball	41,641	170,340	20,000	50,000
6322. Baseball Concession	1,958	15,027	1,500	1,500
6323. Naming Rights-Baseball	91,529	120,000	120,000	120,000
6324. Advertising-Baseball	42,000	102,929	83,000	109,000
TOTAL BASEBALL STADIUM	357,667	508,336	404,500	475,500
COMMON AREAS				
6331. Other Rental-Common Areas	17,575	28,354	10,000	10,000
6334. Advertising-Common Areas	33,500	15,272	15,000	15,750
TOTAL COMMON AREAS	51,075	43,626	25,000	25,750
NONOPERATING AND OTHER REVENUES				
3000. Interest	7,817	9,967	10,000	10,000
5001. General Fund	565,834	590,937	684,937	748,876
5621. SCDC Revenue Fund	2,118,869	1,886,283	4,969,000	1,000,000
5625. Scharbauer Sports Complex Const	13,000	-	-	-
8480. Reimbursement of Budget Expense	12,600	12,600	-	-
9035. Gain/Loss of Fixed Assets	-	(160,870)	-	-
9111. Gain/Loss on Sale of Securities	(173)	34	-	-
9112. Inc/Dec in Fair Value of Investment	(9,939)	6,186	-	-
TOTAL NONOPERATING AND OTHER	2,708,007	2,345,136	5,663,937	1,758,876
TOTAL REVENUE AND RECEIPTS	\$ 3,532,072	\$ 3,315,938	\$ 6,506,365	\$ 2,656,054

UNIT SUMMARY

FUND SCHARBAUER SPORTS CMLPX 620	DEPARTMENT SPORTS COMPLEX 620	UNIT NONDEPARTMENTAL 0625
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Expenditure Trends



FUNCTION: This division was established to account for all expense items that are not found exclusively within the functional responsibilities of any one Scharbauer Sports Complex department.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND SCHARBAUER SPORTS 620	DEPARTMENT SPORTS COMPLEX 620		UNIT NONDEPARTMENTAL 0625	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2010. Office Supplies	\$ 1,816	\$ 9	\$ -	\$ -
2111. Motor Vehicle Accessories	255	-	-	-
2115. Minor Furniture	17,429	520	20,000	15,000
2120. Minor Equipment, Instruments, Tools	32,611	3,452	5,000	5,000
2140. Electrical Parts & Supplies	30,637	11,752	15,000	10,000
2200. Food	19	-	-	-
2210. Water	425	-	-	-
2310. Janitorial Supplies	14,571	9,708	10,000	10,000
2320. Medical Supplies	-	72	500	500
2330. Chemicals & Insecticides	1,242	2,183	5,000	5,000
2510. Recreational Supplies	1,759	-	-	-
2520. Botanical & Agricultural Supplies	2,265	-	-	-
2570. Clothing, Dry Goods, Etc.	419	1,608	2,500	2,500
2640. Safety Supplies & Minor Equipment	467	-	-	-
2650. Photographic Supplies	245	-	-	-
TOTAL COMMODITIES	104,160	29,305	58,000	48,000
CONTRACTUAL SERVICES				
3010. Communication	1,494	2,767	1,600	1,600
3020. Heat & Natural Gas	9,598	8,077	8,000	8,320
3030. Light & Power	211,010	278,384	270,000	280,800
3040. Water	113,447	168,650	100,000	136,500
3110. Insurance - External	25,215	26,502	28,484	-
3112. General Liability Self-Insurance	8,506	11,592	11,592	61,234
3210. Hire of Equipment	22,620	19,759	22,503	18,846
3212. Equipment Rental - External	293	728	3,000	3,000
3220. Advertising	79,022	123,571	40,000	60,000
3235. Janitorial Services	122,730	138,300	120,000	120,000
3240. Binding, Printing & Reproduction	131	-	-	-
3280. Temporary Help	-	84	-	-
3310. Exterminator	371	1,509	2,500	2,500
3315. Security Services	7,750	6,501	33,600	33,600
3370. Grounds Maintenance	100,493	91,982	111,000	111,111
3375. Maintenance of HVAC Equipment	1,139	-	-	-
3390. Other Special Services	79,985	68,930	72,900	72,900
3440. External Audit Fees	12,829	3,263	14,000	14,280
3450. Consulting Fees	(3,000)	-	-	-
3990. Other	88	-	-	-
TOTAL CONTRACTUAL	793,720	950,599	839,179	924,691

CITY OF MIDLAND, TEXAS

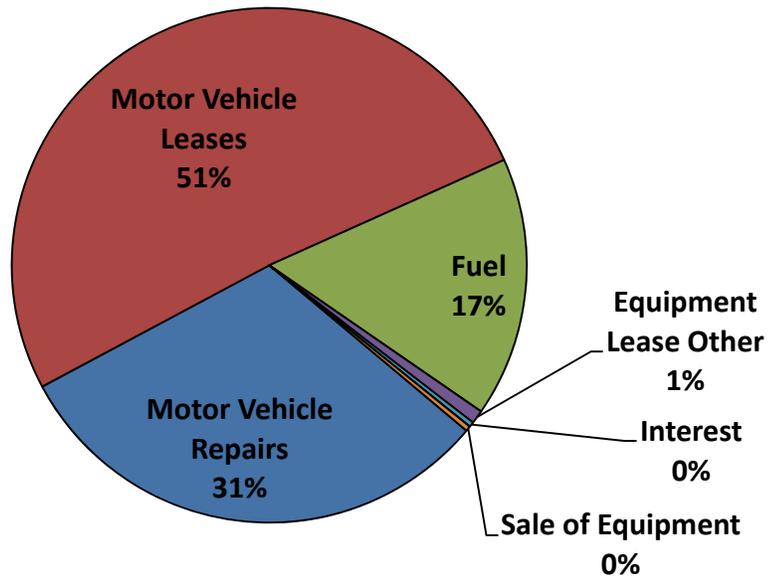
DETAIL				
FUND SCHARBAUER SPORTS 620	DEPARTMENT SPORTS COMPLEX 620		UNIT NONDEPARTMENTAL 0625	
CLASSIFICATION	ACTUAL 2013	ACTUAL 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	378,092	217,828	700,000	900,000
4210. Sidewalks, Curbs, Culverts, Etc.	-	3,430	-	-
4940. Irrigation Equipment	4,665	3,245	5,000	5,000
TOTAL STRUCTURES	382,757	224,503	705,000	905,000
MAINTENANCE OF EQUIPMENT				
5010. Heating & Cooling System	49,226	2,607	15,000	15,000
5020. Furniture, Fixtures, Furnishings	247	-	-	-
5110. Machinery, Tools, & Implements	597	-	-	-
5120. Instruments & Apparatus (Major)	1,894	2,216	10,000	10,000
TOTAL EQUIPMENT	51,965	4,823	25,000	25,000
MISCELLANEOUS				
6186. Midland Rockhounds	67,992	98,000	98,000	98,000
6202. General Fund Services	360,393	379,525	511,451	654,458
6910. Depreciation Expense	1,785,944	1,806,749	1,918,563	1,873,888
TOTAL MISCELLANEOUS	2,214,329	2,284,273	2,528,014	2,626,346
<u>CAPITAL OUTLAY</u>				
BUILDINGS				
7020. Buildings	27,106	709,873	-	-
TOTAL BUILDINGS	27,106	709,873	-	-
IMPROVEMENTS OTHER THAN BUILDINGS				
7261. Lighting	-	58,737	-	-
7810. Stadiums	998,938	-	-	-
7840. Soccer Fields	-	-	(225,900)	-
7860. Other Improvement other than Buildings	19,770	408,447	20,000	-
TOTAL IMPROVEMENTS	1,018,708	467,184	(205,900)	-
EQUIPMENT				
8481. Communication/Video Equipment	-	-	525,000	-
TOTAL EQUIPMENT	-	-	525,000	-
GRAND TOTAL	\$ 4,592,745	\$ 4,670,560	\$ 4,474,293	\$ 4,529,037

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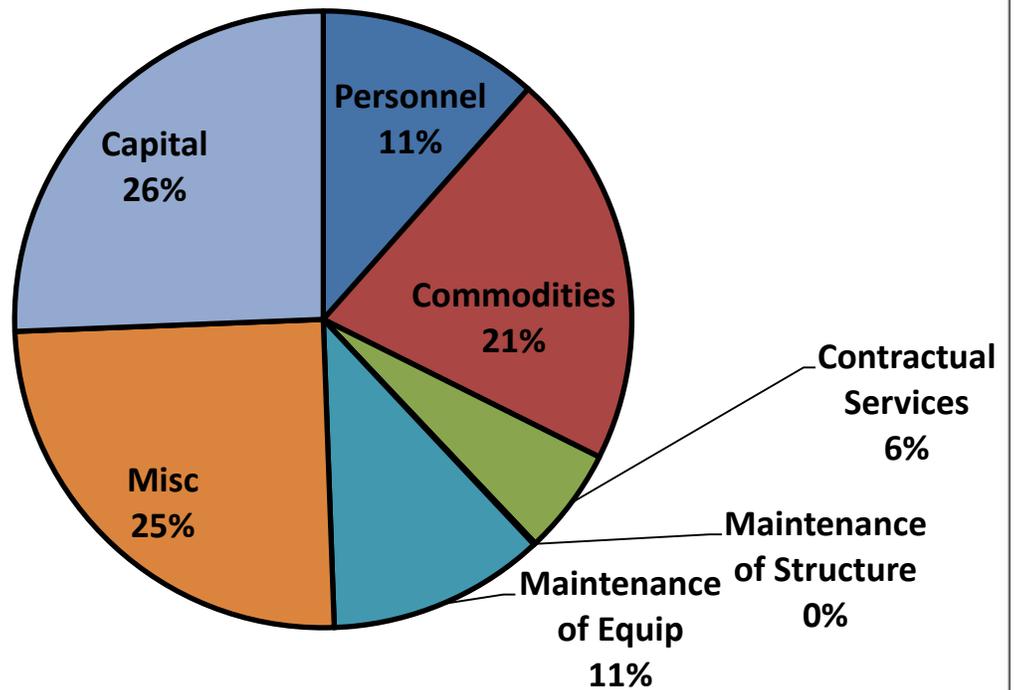


SECTION X
GARAGE FUND

Garage Fund Revenue Type for 2016 Budget



Garage Fund Expenditure Types for 2016 Budget



CITY OF MIDLAND, TEXAS

GARAGE FUND REVENUE AND RECEIPTS				
	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
INTERFUND CHARGES				
5812. Motor Vehicle Repairs	\$ 5,037,244	\$ 4,010,422	\$ 4,787,114	\$ 4,808,725
5814. Motor Vehicle Lease	5,047,294	5,031,892	7,302,691	7,907,755
5816. Fuel	2,744,786	2,705,890	3,627,686	2,528,000
5818. Equipment Lease-Other	924,388	797,227	130,896	130,896
TOTAL INTERFUND CHARGES	13,753,712	12,545,431	15,848,387	15,375,376
NONOPERATING AND OTHER REVENUE				
3000. Interest	60,007	65,281	50,000	50,000
3010. Interest-Nonpooled Investment	41,632	43,127	-	-
8060. Inventory Variation	(34,573)	85,341	-	-
8490. Unclassified	47,570	1,134	1,200	-
9030. Sale of Equipment	-	-	-	50,000
9035. Gain/Loss of Sale of Fixed Assets	-	399,849	10,000	-
9111. Gain/Loss of Sale of Securities	(754)	511	-	-
9112. Inc/Dec In Fair Value of Investment	(166,243)	57,951	-	-
9150. Recovery - Damages/City Property	105,153	216,536	-	-
TOTAL NONOPERATING AND OTHER	52,791	869,730	61,200	100,000
CAPITAL CONTRIBUTIONS AND TRANSFERS				
7201. Capital Contributions	-	1,106,388	-	-
TOTAL CAPITAL CONTRIBUTIONS	-	1,106,388	-	-
TOTAL REVENUE AND RECEIPTS	\$ 13,806,503	\$ 14,521,549	\$ 15,909,587	\$ 15,475,376

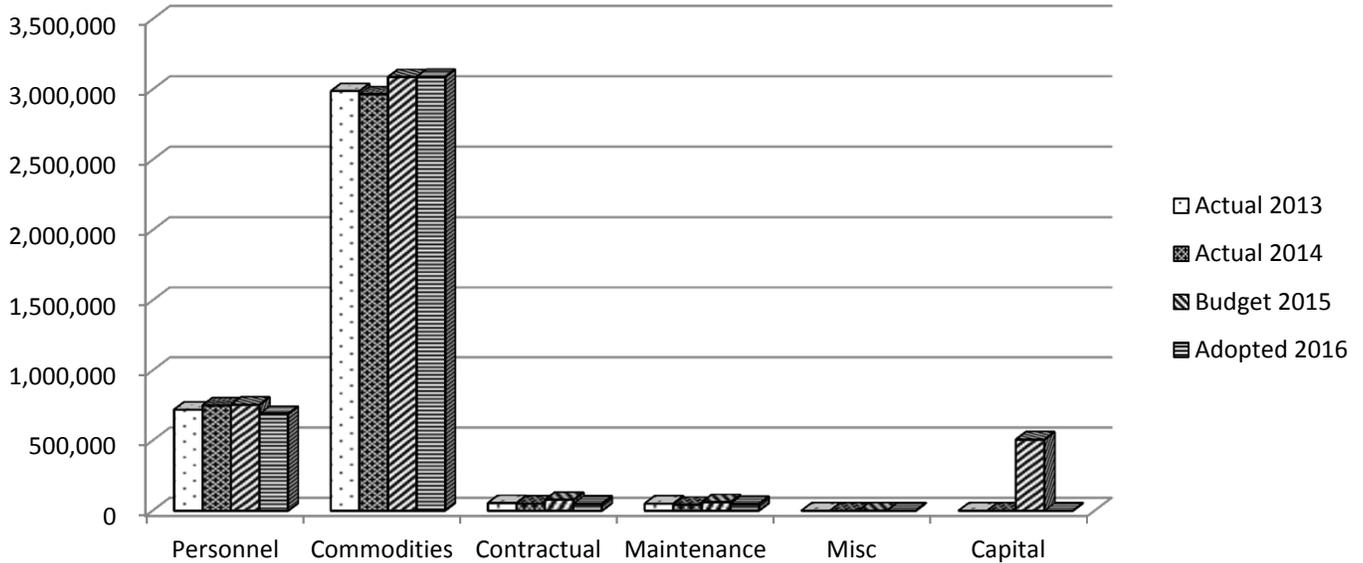
UNIT SUMMARY

FUND
GARAGE
750

DEPARTMENT
GENERAL SERVICES
040

UNIT
VEHICLE SERVICE
0751

Expenditure Trends



FUNCTION: This division is responsible for all the activities you would normally expect at a service station, including road service, for the entire City fleet. Its primary function is to provide preventative maintenance services.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Oil change on light vehicles to be completed in 30 minutes or less on the average	97%	98%	99%
All road calls will be completed within 1 hour	97%	95%	96%
No downtime on equipment left in the yard at night	98%	97%	98%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040		UNIT VEHICLE SERVICE 0751	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 455,865	\$ 469,214	\$ 494,580	\$ 452,364
Overtime	7,197	6,356	3,193	3,193
Other Benefits	256,169	274,471	257,808	234,131
TOTAL PERSONNEL	719,231	750,041	755,581	689,688
COMMODITIES				
2010. Office Supplies	927	1,596	1,300	1,300
2020. Educational & Training Supplies	-	27	50	50
2110. Motor Vehicle Supplies	2,540,920	2,498,206	2,549,000	2,549,000
2115. Minor Furniture & Fixtures	-	-	150	150
2120. Minor Equipment, Instruments, Tools	1,179	6,521	8,000	10,000
2160. Computer Software & Supplies	-	130	3,000	1,500
2170. Welding Supplies	200	187	250	250
2200. Food	-	-	-	500
2310. Janitorial Supplies	1,963	2,233	2,400	2,400
2320. Medical Supplies	21	95	150	150
2570. Clothing, Dry Goods, Etc.	3,900	2,120	3,000	3,000
2590. Cost of Goods Sold	438,366	453,595	520,000	520,000
2630. Security Badges & Decal Supplies	-	-	305	305
TOTAL COMMODITIES	2,987,475	2,964,711	3,087,605	3,088,605
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	4,577	6,474	6,000	6,670
3030. Light & Power	13,705	14,618	17,000	17,000
3040. Water	3,948	4,005	3,800	4,200
3210. Hire of Equipment - Garage - Vehicles	24,847	17,947	40,983	13,966
3212. Equipment Rental - External	988	1,383	1,100	1,100
3213. Hire of Equipment - Technology	4,349	4,340	4,450	4,664
3230. Laundry & Cleaning	1,001	975	900	900
3240. Binding, Printing & Reproduction	-	33	-	-
3310. Exterminator	614	663	750	-
3390. Other Special Services	-	-	700	-
3510. Travel	-	-	500	500
3520. Dues & Subscriptions	-	-	200	200
3530. Training, Registration Fees, Etc.	-	-	500	500
TOTAL CONTRACTUAL	54,029	50,438	76,883	49,700

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040		UNIT VEHICLE SERVICE 0751	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	3,669	7,225	12,000	8,000
TOTAL STRUCTURES	3,669	7,225	12,000	8,000
MAINTENANCE OF EQUIPMENT				
5110. Machinery, Tools, & Implements	12,802	117	8,000	5,430
5130. Motor Vehicles	33,959	34,140	40,000	35,000
TOTAL EQUIPMENT	46,761	34,257	48,000	40,430
MISCELLANEOUS				
6875. EPA Licenses & Permits	420	-	1,500	1,500
TOTAL MISCELLANEOUS	420	-	1,500	1,500
<u>CAPITAL OUTLAY</u>				
BUILDINGS				
7020. Buildings	-	-	507,500	-
TOTAL BUILDINGS	-	-	507,500	-
GRAND TOTAL	\$ 3,811,586	\$ 3,806,671	\$ 4,489,069	\$ 3,877,923

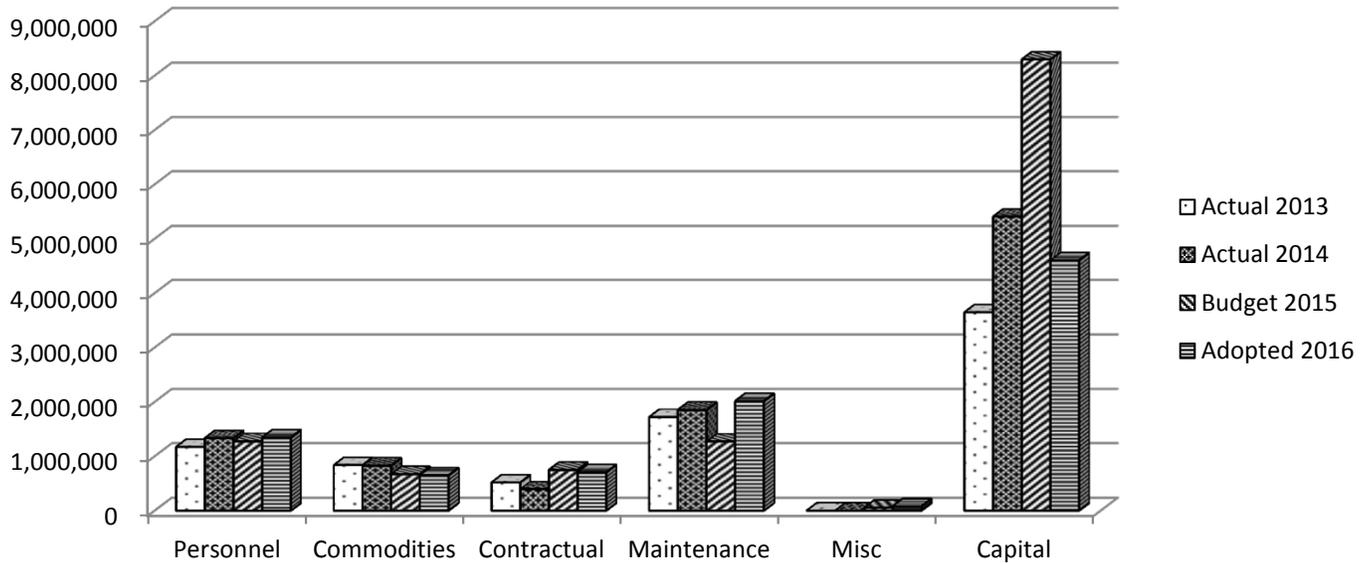
PERSONNEL SCHEDULE

FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040				UNIT VEHICLE SERVICES 0751
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016	
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016		
MANAGEMENT					
Facilities/Fleet Management Director	0.8	0.8	0.8		
Service Center Manager	<u>1</u>	<u>1</u>	<u>1</u>		
TOTAL	<u>1.8</u>	<u>1.8</u>	<u>1.8</u>		
SUPERVISORY					
Labor Supervisor	<u>2</u>	<u>2</u>	<u>2</u>		
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>		
OPERATIONS					
Service Center Attendant	0	1	1		
Service Center Tech	<u>7</u>	<u>6</u>	<u>6</u>		
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>		
BASE SALARIES					
				\$ 480,212	
LONGEVITY					
				5,374	
SPECIAL PAY					
				11,198	
OVERTIME					
				3,193	
FRINGE BENEFITS					
				<u>189,711</u>	
GRAND TOTAL					
	<u>10.8</u>	<u>10.8</u>	<u>10.8</u>	<u>\$ 689,688</u>	

UNIT SUMMARY

FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040	UNIT GARAGE 0752
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Expenditure Trends



FUNCTION: This division is responsible for the purchase, repair, maintenance and record keeping on all heavy, automotive and specialized equipment of the City. The division operates on a 2 shift basis, providing a comprehensive maintenance program, an emergency repair service, a cost and service record of each piece of equipment, and a program for driver's safety and maintenance education. The division analyzes City wide equipment needs and budgets fleet replacements and new acquisitions for the entire City.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Fleet size	1074	1076	1076
Percent of fleet out of service at one time (5%)	2.5%	4.0%	4.5%
Comeback repairs (3%)	1.2%	1.3%	1.5%
Average vehicle downtime before start of work (4 hours or less)	4.3 hours	4.5 hours	4.0 hours
Number of days to put new vehicles in service	2.5 days	2.7 days	2.5 days

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040		UNIT GARAGE 0752	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 670,335	\$ 764,025	\$ 815,424	\$ 881,831
Overtime	30,581	47,560	3,655	3,655
Other Benefits	469,233	520,204	454,438	458,407
TOTAL PERSONNEL	1,170,149	1,331,789	1,273,517	1,343,893
COMMODITIES				
2010. Office Supplies	5,060	3,701	4,000	4,000
2020. Educational & Training Supplies	-	191	1,000	1,000
2110. Motor Vehicle Supplies	596	714	500	650
2111. Motor Vehicle Accessories	104,678	297,964	116,550	67,525
2120. Minor Equipment, Instruments, Tools	351,381	34,449	23,500	30,000
2125. Minor Mobile Equipment	-	8,883	-	-
2155. Minor Computer Hardware & Periph	20,790	-	-	-
2160. Computer Software & Supplies	375	3,060	8,000	8,000
2170. Welding Supplies	12,148	12,667	14,500	14,500
2200. Food	166	663	1,000	1,000
2210. Water	-	-	750	1,000
2310. Janitorial Supplies	1,209	2,639	1,700	1,700
2320. Medical Supplies	1,955	2,832	1,600	2,000
2330. Chemicals & Insecticides	133	-	300	300
2570. Clothing, Dry Goods, Etc.	10,900	5,982	11,000	11,000
2590. Cost of Goods Sold	326,643	453,517	480,000	500,000
2630. Security Badges & Decal Supplies	-	-	500	-
2640. Safety Supplies & Minor Equipment	112	-	6,050	6,050
TOTAL COMMODITIES	836,146	827,263	670,950	648,725
CONTRACTUAL SERVICES				
3020. Heat & Natural Gas	6,759	10,876	15,000	15,000
3030. Light & Power	15,917	16,955	19,500	19,500
3040. Water	1,815	1,837	2,200	2,200
3210. Hire of Equipment - Garage - Vehicles	173,824	171,436	241,697	183,764
3212. Equipment Rental - External	183,970	40,910	270,000	300,000
3213. Hire of Equipment - Technology	8,194	8,331	9,176	9,641
3220. Advertising	-	2,660	-	-
3230. Laundry & Cleaning	23,486	14,050	17,000	25,000
3235. Janitorial Services	4,840	13,589	16,500	16,500
3240. Binding, Printing, & Reproduction	464	862	1,100	1,100
3280. Temporary Help	36,117	58,573	50,000	50,000
3310. Exterminator	363	666	600	500
3315. Security Services	-	-	1,250	1,000
3320. Wrecker Services	-	-	8,500	5,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040		UNIT GARAGE 0752	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES (continued)</u>				
CONTRACTUAL SERVICES (continued)				
3390. Other Special Services	-	14,456	8,000	4,000
3405. Software Maintenance	51,238	31,075	65,000	55,000
3510. Travel	3,116	370	6,000	5,000
3520. Dues & Subscriptions	2,589	2,038	6,000	3,000
3525. Legal & Technical Reference Materials	-	-	500	500
3530. Training, Registration Fees, Etc.	3,179	2,186	7,100	4,000
3540. Educational Assistance	-	-	2,000	2,000
3920. Rent	282	564	1,250	1,250
TOTAL CONTRACTUAL	516,153	391,433	748,373	703,955
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	7,376	11,826	8,000	8,000
4012. Security Fencing	-	60	1,000	1,000
TOTAL STRUCTURES	7,376	11,886	9,000	9,000
MAINTENANCE OF EQUIPMENT				
5020. Furniture, Fixtures, & Furnishings	-	857	2,000	500
5110. Machinery, Tools, & Implements	886	1,891	5,000	5,000
5120. Instruments & Apparatus (Major)	240	373	1,000	1,000
5130. Motor Vehicles	1,711,141	1,836,620	1,254,000	2,000,000
TOTAL EQUIPMENT	1,712,267	1,839,741	1,262,000	2,006,500
MISCELLANEOUS				
6875. EPA Licenses & Permits	-	-	1,000	1,000
6942. Purchase - Garage	-	-	47,550	80,150
6990. Miscellaneous	1,218	1,433	3,000	-
TOTAL MISCELLANEOUS	1,218	1,433	51,550	81,150
<u>CAPITAL OUTLAY</u>				
BUILDINGS				
7020. Buildings	-	-	45,000	-
TOTAL BUILDINGS	-	-	45,000	-
EQUIPMENT				
8421. Construction Equipment	-	1,229,604	1,584,250	269,250
8430. Shop Equipment	-	-	30,000	45,000
8470. Fire Fighting Equipment	-	-	980,000	950,000

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040		UNIT GARAGE 0752	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
CAPITAL OUTLAY (continued)				
EQUIPMENT (continued)				
8481. Communication & Video Equipment	11,216	-	517,700	409,500
8501. Sanitation Equipment	899,803	306,998	-	-
8530. Other Equipment	291,870	26,540	868,300	749,306
8800. Automobiles	100,803	94,000	880,000	789,000
8820. Light, Medium Trucks	1,578,079	1,798,899	747,500	600,450
8830. Heavy Trucks	189,020	1,413,896	1,580,000	637,000
8840. Trailers	-	89,114	148,000	29,000
8850. Other Mobile Equipment	574,988	445,837	915,000	124,500
TOTAL EQUIPMENT	3,645,779	5,404,887	8,250,750	4,603,006
GRAND TOTAL	\$ 7,889,087	\$ 9,808,431	\$ 12,311,140	\$ 9,396,229

PERSONNEL SCHEDULE

FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040				UNIT GARAGE 0752
POSITION TITLE	EMPLOYEES			BUDGET 2015-2016	
	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016		
MANAGEMENT					
Superintendent	1	1	1		
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>		
SUPERVISORY					
Parts Manager	1	1	1		
Service Manager	2	2	2		
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>		
SKILLED CRAFT					
Fleet Technician	9	9	10		
Welder	1	1	1		
TOTAL	<u>10</u>	<u>10</u>	<u>11</u>		
OPERATIONS					
Parts Courier	3	3	3		
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>		
CLERICAL					
Administrative Assistant	1	1	1		
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>		
				\$ 943,281	
BASE SALARIES				16,851	
LONGEVITY				39,029	
SPECIAL PAY				3,655	
OVERTIME				<u>341,077</u>	
FRINGE BENEFITS					
GRAND TOTAL				\$ <u><u>1,343,893</u></u>	

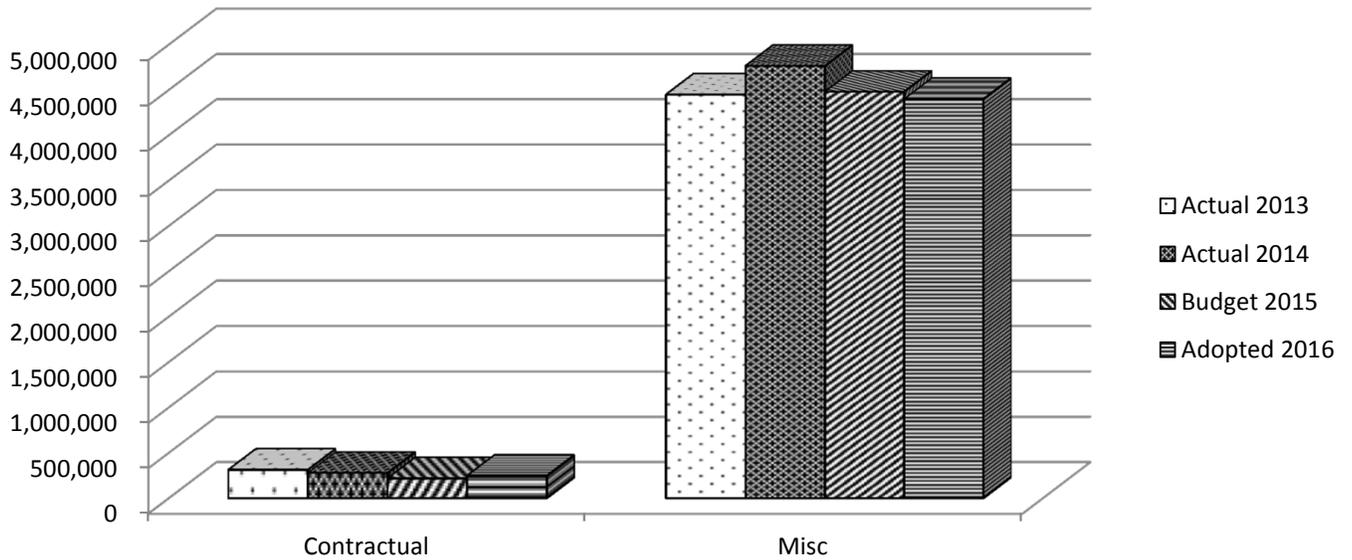
UNIT SUMMARY

FUND
GARAGE
750

DEPARTMENT
GENERAL SERVICES
040

UNIT
NONDEPARTMENTAL
0755

Expenditure Trends



FUNCTION: This division is used to record the payment the Garage Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND GARAGE 750	DEPARTMENT GENERAL SERVICES 040		UNIT NONDEPARTMENTAL 0755	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3110. Insurance - External	\$ 14,657	\$ 17,505	\$ 42,276	\$ -
3112. General Liability Self-Insurance	123,777	121,673	121,673	192,829
3120. Group Insurance	24,838	36,646	36,646	36,646
3121. City Share - Retiree Insurance	4,594	5,053	5,053	5,053
3122. OPEB Contrib - Current Employees	112,453	45,407	-	-
3125. Workers' Compensation	(20,760)	(4,616)	-	-
3211. Hire of Equipment - Garage - Other	41,831	45,316	-	-
3440. External Audit Fees	12,057	12,669	12,500	12,750
TOTAL CONTRACTUAL	313,447	279,654	218,148	247,278
MISCELLANEOUS				
6202. General Fund Services	479,031	550,586	500,948	419,857
6560. Reinsurance Premiums	52,610	99,383	-	-
6910. Depreciation Expense	3,917,830	4,115,844	3,979,694	3,979,687
TOTAL MISCELLANEOUS	4,449,471	4,765,813	4,480,642	4,399,544
GRAND TOTAL	\$ 4,762,918	\$ 5,045,467	\$ 4,698,790	\$ 4,646,822

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SECTION XI
WAREHOUSE FUND

CITY OF MIDLAND, TEXAS

WAREHOUSE FUND REVENUE AND RECEIPTS				
	ACTUAL 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
INTERFUND CHARGES				
5915. Handling Charges	\$ 176,750	\$ 165,184	\$ 177,000	\$ 177,000
5960. Charges for Cost of Sales	799,332	751,237	850,000	850,000
TOTAL INTERFUND CHARGES	976,082	916,421	1,027,000	1,027,000
NONOPERATING AND OTHER REVENUE				
3000. Interest Income	2,045	3,011	1,750	1,800
8060. Inventory Variation	(12,408)	73,290	-	-
9111. Gain/Loss Sale of Securities	(26)	30	-	-
9112. Inc/Dec in Fair Value of Investment	(4,996)	1,819	-	-
TOTAL NONOPERATING AND OTHER	(15,385)	78,151	1,750	1,800
TOTAL REVENUE AND RECEIPTS	\$ 960,697	\$ 994,571	\$ 1,028,750	\$ 1,028,800

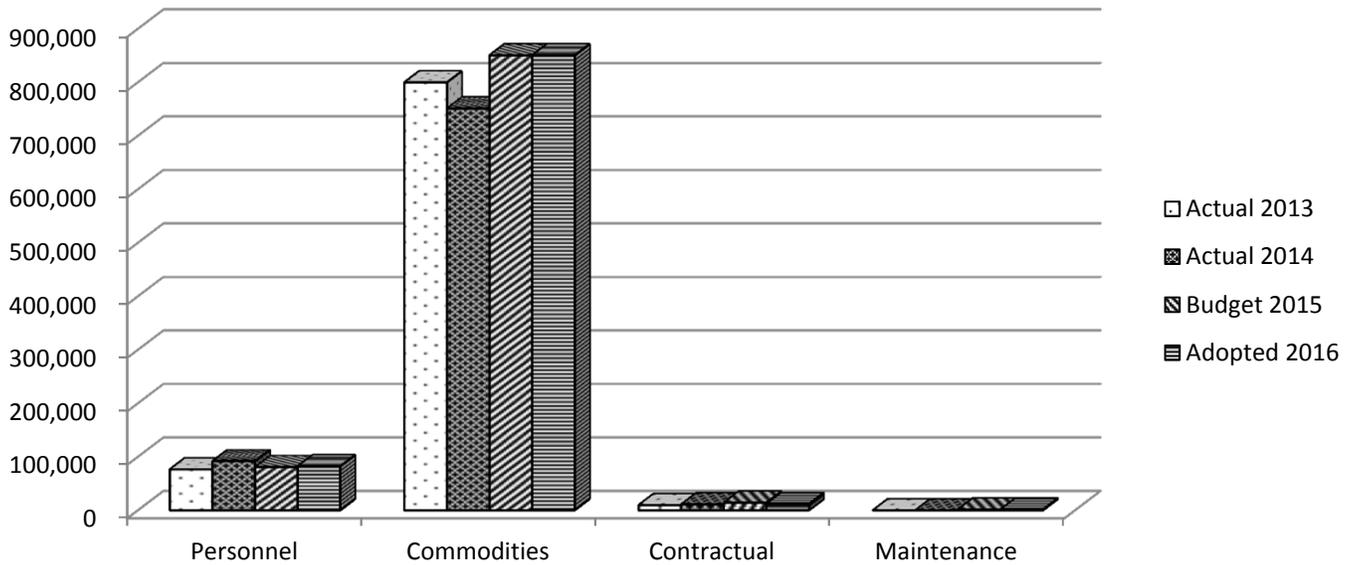
UNIT SUMMARY

FUND
WAREHOUSE
760

DEPARTMENT
GENERAL SERVICES
040

UNIT
WAREHOUSE
0760

Expenditure Trends



FUNCTION: The Central Warehouse procures, inventories, and issues common items consisting of mechanical, electrical, civil, and general supplies, materials, and parts. This provides an ongoing service function to all City divisions, and provides economies of scale in using centralized purchasing, storage, and control. Time expended is reduced for individual divisions in separately obtaining such items. The Central Warehouse identifies, collects, and arranges through Purchasing for the disposal of surplus or obsolete materials and supplies, and also provides handling and storage of hazardous materials.

Activity / Performance Measures

Activity/Performance Measure	2014 Achievements	2015 Expectations	2016 Targets
Normally stocked items will be 95% available within 36 hours of demand	98%	98%	98%
Inventory turns per year will equal or exceed 3 times average inventory value	4	4	4
Accuracy of the inventory as determined by year end counts will be within 97% of book value	97%	99%	99%

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WAREHOUSE 760	DEPARTMENT GENERAL SERVICES 040		UNIT WAREHOUSE 0760	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
PERSONNEL SERVICES				
Salaries	\$ 53,286	\$ 55,239	\$ 50,112	\$ 51,612
Overtime	2,982	4,909	1,337	1,337
Other Benefits	20,335	31,674	29,156	29,496
TOTAL PERSONNEL	76,602	91,823	80,605	82,445
COMMODITIES				
2010. Office Supplies	10	14	50	50
2115. Minor Furniture & Fixtures	389	-	-	-
2310. Janitorial Supplies	-	-	50	50
2330. Chemicals & Insecticides	-	-	100	100
2570. Clothing, Dry Goods, Etc.	-	-	250	250
2590. Cost of Goods Sold	799,332	751,237	850,000	850,000
TOTAL COMMODITIES	799,731	751,251	850,450	850,450
CONTRACTUAL SERVICES				
3040. Water	744	744	800	800
3210. Hire of Equipment - Garage - Vehicles	6,535	8,633	10,680	8,234
3213. Hire of Equipment - Technology	876	-	-	-
3240. Binding, Printing & Reproduction	-	-	350	350
3280. Temporary Help	-	-	1,000	1,000
3510. Travel	-	93	-	-
3920. Rent	1,600	1,600	1,600	1,600
TOTAL CONTRACTUAL	9,755	11,070	14,430	11,984
MAINTENANCE OF STRUCTURES				
4010. Buildings & Grounds	-	-	1,500	1,500
TOTAL MAINTENANCE	-	-	1,500	1,500
GRAND TOTAL	\$ 886,088	\$ 854,144	\$ 946,985	\$ 946,379

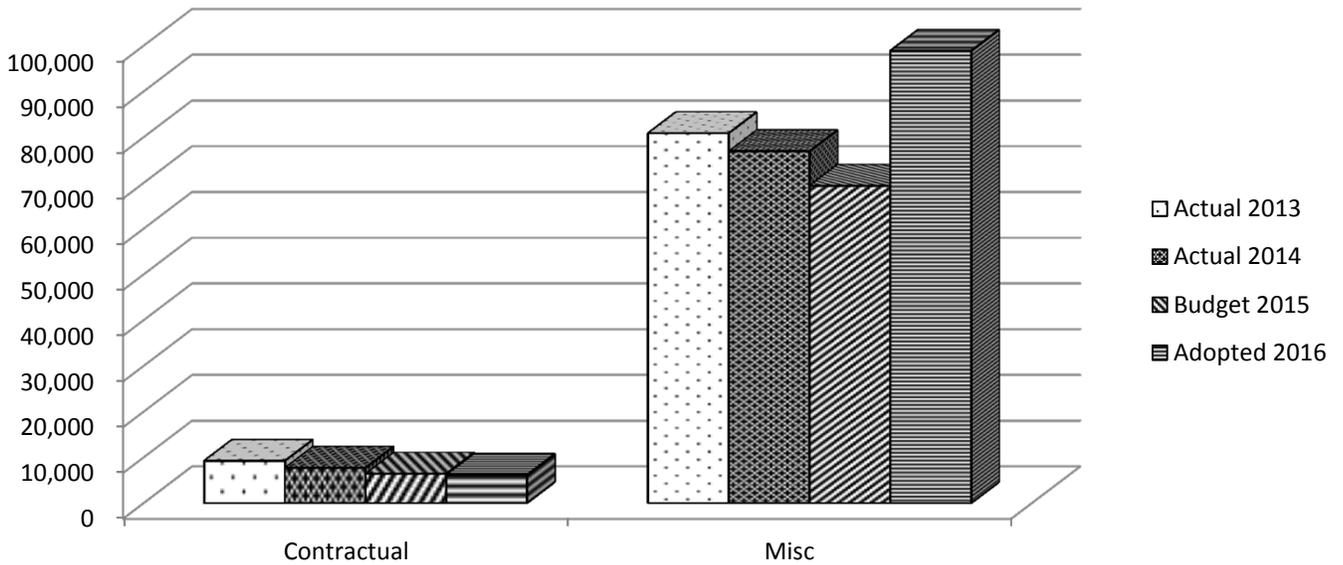
UNIT SUMMARY

FUND
WAREHOUSE
760

DEPARTMENT
GENERAL SERVICES
040

UNIT
NONDEPARTMENTAL
0765

Expenditure Trends



FUNCTION: This division is used to record the payment the Warehouse Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND WAREHOUSE 760	DEPARTMENT GENERAL SERVICES 040		UNIT NONDEPARTMENTAL 0765	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3110. Insurance - External	\$ 1,335	\$ 1,437	\$ 1,686	\$ -
3112. General Liability Self-Insurance	2,709	2,666	2,666	4,062
3120. Group Insurance	1,436	1,085	1,085	1,085
3122. OPEB Contrib-Current Employees	4,516	1,928	-	-
3125. Workers' Compensation	(1,523)	(347)	-	-
3440. External Audit Fees	781	982	1,000	1,020
TOTAL CONTRACTUAL	9,254	7,751	6,437	6,167
MISCELLANEOUS				
6202. General Fund Services	30,013	26,034	19,563	52,906
6910. Depreciation Expense	50,847	50,882	49,821	45,986
TOTAL MISCELLANEOUS	80,860	76,916	69,384	98,892
GRAND TOTAL	\$ 90,114	\$ 84,667	\$ 75,821	\$ 105,059



SECTION XII
TECHNOLOGY FUND

CITY OF MIDLAND, TEXAS

TECHNOLOGY FUND REVENUE AND RECEIPTS				
	ACTUAL 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
INTERFUND CHARGES				
5819. Equipment Lease - Technology	\$ 589,691	\$ 619,516	\$ 731,864	\$ 798,482
TOTAL INTERFUND CHARGES	589,691	619,516	731,864	798,482
MISCELLANEOUS				
8480. Reimbursement of Budget Expense	7,193	-	-	-
TOTAL MISCELLANEOUS	7,193	-	-	-
TOTAL REVENUE AND RECEIPTS	\$ 596,884	\$ 619,516	\$ 731,864	\$ 798,482

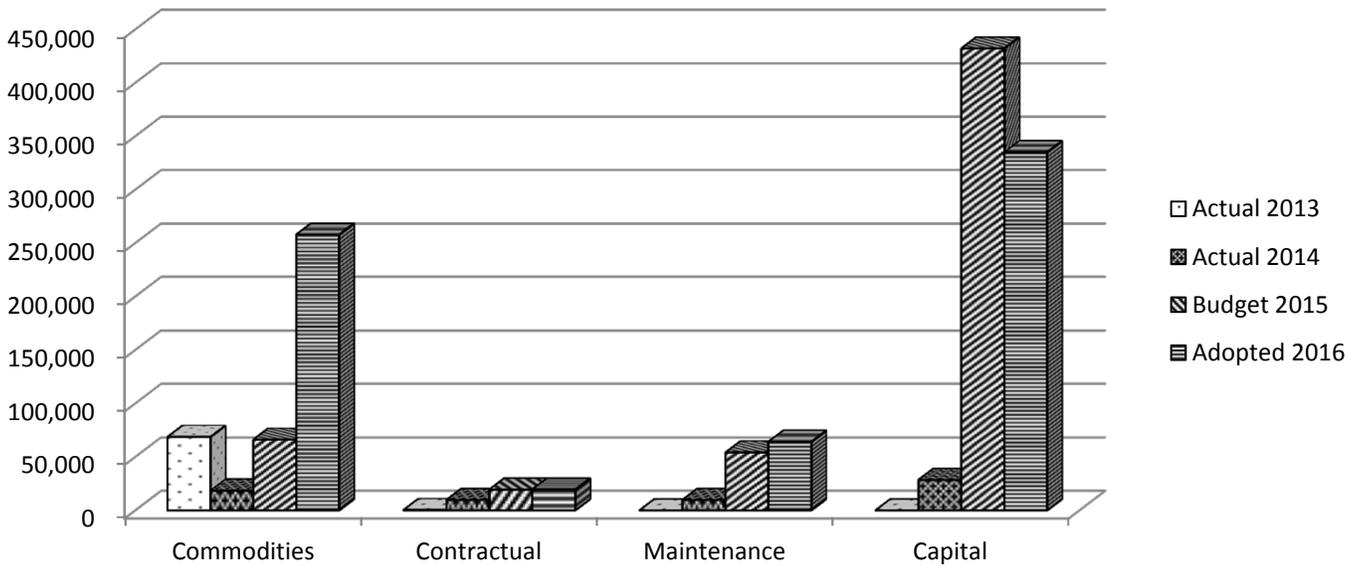
UNIT SUMMARY

FUND
TECHNOLOGY
770

DEPARTMENT
COMM & INFO SYSTEMS
030

UNIT
TECHNOLOGY
0770

Expenditure Trends



FUNCTION: This division is responsible for the purchase of technological assets of the City. This division analyzes City wide technology needs and budgets replacements and new acquisitions for the entire City.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND TECHNOLOGY 770	DEPARTMENT COMM & INFO SYSTEMS 030		UNITS TECHNOLOGY 0770	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
COMMODITIES				
2120. Minor Equipment, Instruments, Tools	\$ -	\$ -	\$ 47,816	\$ 47,816
2155. Minor Computer Hardware & Periph	68,567	13,516	2,900	190,000
2160. Computer Software & Supplies	-	4,923	15,340	20,000
TOTAL COMMODITIES	68,567	18,439	66,056	257,816
CONTRACTUAL SERVICES				
3010. Communication	-	2,744	16,050	16,050
3390. Other Special Services	-	-	2,800	2,800
3405. Software Maintenance	-	6,994	-	-
3440. External Audit Fees	239	-	600	600
TOTAL CONTRACTUAL	239	9,738	19,450	19,450
MAINTENANCE OF EQUIPMENT				
5100. Data Processing Equipment	-	5,122	40,800	40,800
5105. Communications Equipment	-	4,670	13,200	23,200
TOTAL EQUIPMENT	-	9,792	54,000	64,000
<u>CAPITAL OUTLAY</u>				
EQUIPMENT				
8481. Communication, Video Equipment	-	28,500	-	-
8490. Data Processing Equipment	-	-	183,560	185,000
8900. EDP Software (Over \$1,000)	-	-	248,564	150,000
TOTAL EQUIPMENT	-	28,500	432,124	335,000
GRAND TOTAL	\$ 68,806	\$ 66,469	\$ 571,630	\$ 676,266

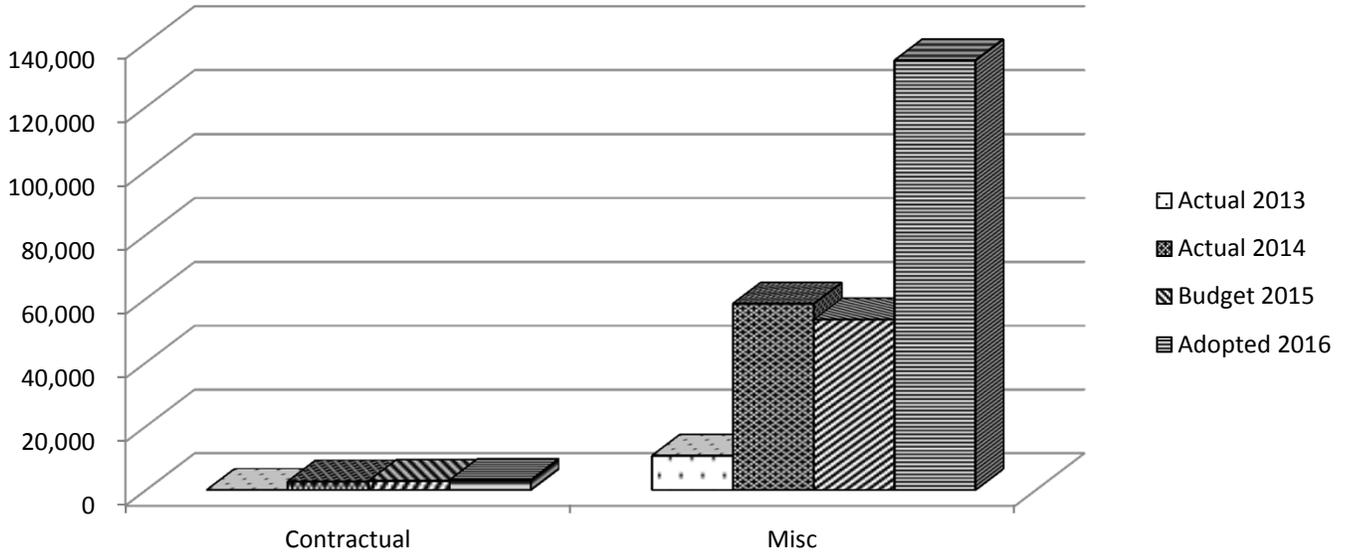
UNIT SUMMARY

FUND
TECHNOLOGY
770

DEPARTMENT
COMM & INFO SYSTEMS
030

UNIT
NONDEPARTMENTAL
0775

Expenditure Trends



FUNCTION: This division is used to record the payment the Technology Fund makes to the General Fund for services rendered, to record depreciation expense and this fund's share of general liability insurance and external audit fees.

CITY OF MIDLAND, TEXAS

DETAIL				
FUND TECHNOLOGY 770	DEPARTMENT COMM & INFO SYSTEMS 030		UNIT NONDEPARTMENTAL 0775	
CLASSIFICATION	ACTUALS 2013	ACTUALS 2014	BUDGET 2014-2015	BUDGET 2015-2016
<u>OPERATING SERVICES</u>				
CONTRACTUAL SERVICES				
3112. General Liability Self-Insurance	\$ -	\$ 2,260	\$ 2,260	\$ 2,508
3440. External Audit Fees	-	415	600	612
TOTAL CONTRACTUAL	-	2,675	2,860	3,120
MISCELLANEOUS				
6910. Depreciation Expense	10,746	58,412	53,429	134,556
TOTAL MISCELLANEOUS	10,746	58,412	53,429	134,556
GRAND TOTAL	\$ 10,746	\$ 61,087	\$ 56,289	\$ 137,676

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SECTION XIII
INTEREST AND SINKING FUND

CITY OF MIDLAND, TEXAS

Debt Limits and Debt Levels

October 1, 2015

The City of Midland carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows for the use of debt to compliment operations by allowing for matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Constitution and Statutes of the State of Texas and the Charter of the City of Midland do not provide for a legal debt limit. The 8% debt limit rate used herein is that recommended by the Finance Advisory Board of the City of Midland and adopted by the City Council as a safe debt limit.

The taxable assessed value from each year's tax roll is multiplied by 8% (.08) to derive an amount that represents the maximum safe debt limit. This amount is then reduced by the net amount of all outstanding debt (outstanding debt less amounts restricted for repayment of those debts) to yield the debt margin.

CITY OF MIDLAND, TEXAS
Computation of Estimated Debt Margin
October 1, 2015

Assessed value 2015 tax roll		<u>\$11,441,869,401</u>
Debt limit, 8% of assessed value		\$ 915,349,552
Amount of debt applicable to debt limit:		
Total bonded debt	\$ <u>129,095,000</u>	
Less:		
Estimated Net assets in Debt Service Fund	643,104	
Estimated Water and Sewer bonds restricted assets	1,795,160	
Estimated Golf Course bonds restricted assets	124,681	
Estimated Airport bonds restricted assets	954,743	
Estimated Scharbauer Sports Complex bonds restricted assets	<u>1,353,806</u>	
Total estimated net assets restricted for debt service	\$ <u>4,871,494</u>	
Total bonded debt less assets restricted for debt service		<u>124,223,506</u>
Debt Margin		<u>\$ 791,126,046</u>

CITY OF MIDLAND, TEXAS

Fiscal Year Ending September 30,	Supported by General Government			Supported by Enterprise Funds			Total All Debt Service Requirements
	General Obligation Bonds, Certificates of Obligation and Notes Payable			General Obligation Bonds, Certificates of Obligation and Notes Payable			
	Principal	Interest	Total	Principal	Interest	Total	
2016	3,434,728	2,159,066	5,593,794	6,240,272	3,326,897	9,567,169	15,160,963
2017	2,947,931	2,052,511	5,000,442	4,212,069	3,078,601	7,290,670	12,291,112
2018	3,060,172	1,939,099	4,999,271	4,399,828	2,888,813	7,288,641	12,287,912
2019	2,712,414	1,826,592	4,539,006	4,582,586	2,709,732	7,292,318	11,831,324
2020	2,833,966	1,715,976	4,549,942	4,791,034	2,502,802	7,293,836	11,843,778
2021	2,550,862	1,603,462	4,154,324	5,024,138	2,266,596	7,290,734	11,445,058
2022	2,667,069	1,489,629	4,156,698	3,157,931	2,079,807	5,237,738	9,394,436
2023	2,782,931	1,369,997	4,152,928	2,422,069	1,962,223	4,384,292	8,537,220
2024	2,913,793	1,242,586	4,156,379	2,536,207	1,851,864	4,388,071	8,544,450
2025	3,049,310	1,106,968	4,156,278	2,655,690	1,730,642	4,386,332	8,542,610
2026	3,184,828	968,535	4,153,363	2,780,172	1,608,170	4,388,342	8,541,705
2027	3,325,000	828,712	4,153,712	2,900,000	1,489,228	4,389,228	8,542,940
2028	2,914,828	691,916	3,606,744	3,020,172	1,364,936	4,385,108	7,991,852
2029	3,049,310	559,891	3,609,201	3,150,690	1,234,215	4,384,905	7,994,106
2030	2,453,793	439,611	2,893,404	3,291,207	1,095,427	4,386,634	7,280,038
2031	2,572,586	327,467	2,900,053	3,442,414	942,852	4,385,266	7,285,319
2032	2,686,379	208,849	2,895,228	3,603,621	781,689	4,385,310	7,280,538
2033	1,815,517	111,910	1,927,427	2,619,483	634,415	3,253,898	5,181,325
2034	1,890,000	37,800	1,927,800	2,755,000	501,425	3,256,425	5,184,225
2035	-	-	-	2,745,000	364,625	3,109,625	3,109,625
2036	-	-	-	2,885,000	223,875	3,108,875	3,108,875
2037	-	-	-	3,035,000	75,875	3,110,875	3,110,875
	<u>\$ 52,845,417</u>	<u>\$ 20,680,577</u>	<u>\$ 73,525,994</u>	<u>\$ 76,249,583</u>	<u>\$ 34,714,709</u>	<u>\$ 110,964,292</u>	<u>\$ 184,490,286</u>

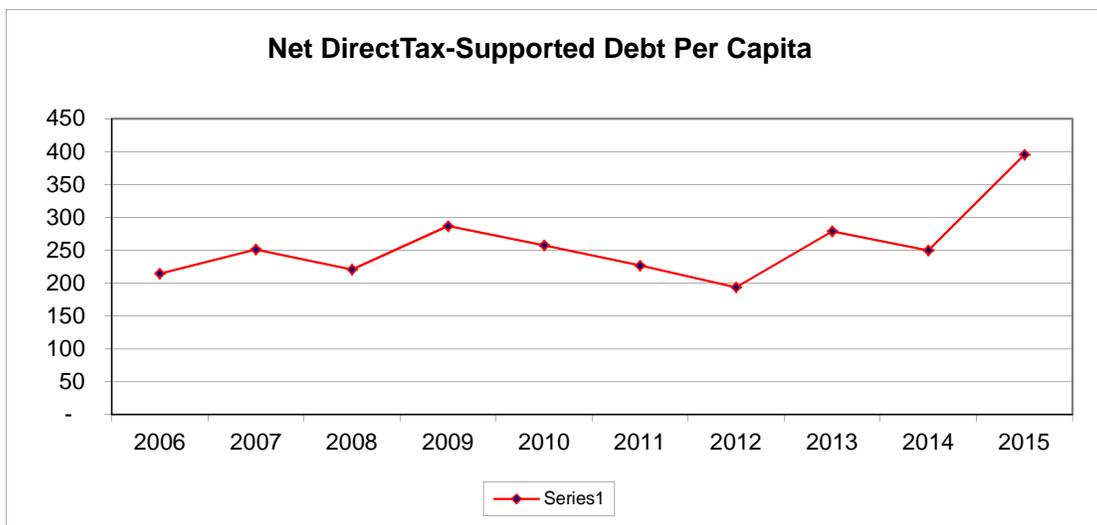
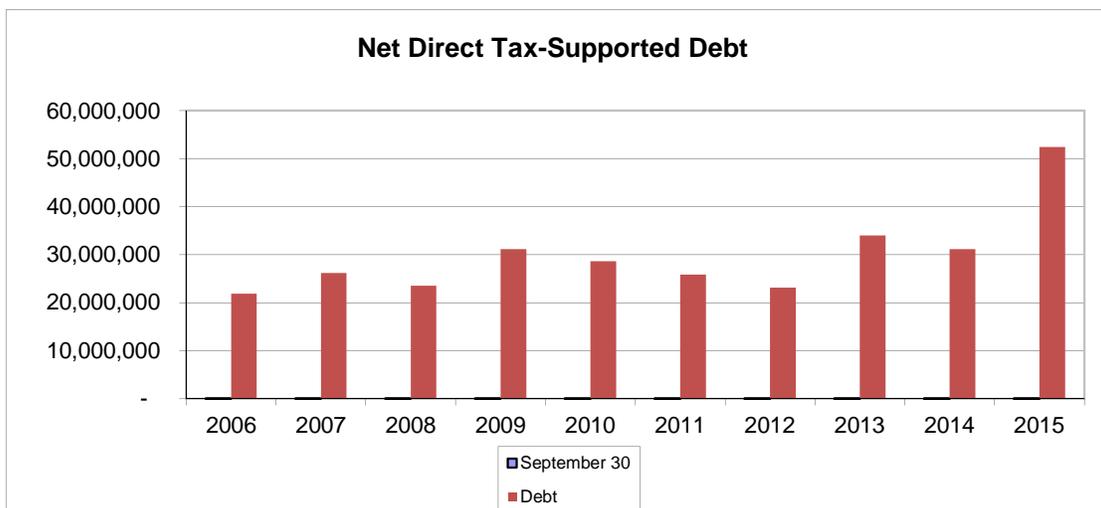
CITY OF MIDLAND, TEXAS

**HISTORICAL AND PROJECTED
NET DIRECT TAX-SUPPORTED DEBT TRENDS**

Fiscal Year Ended September 30	Population(1)	Taxable Assessed Valuation (2)	Net Direct Tax-Supported Debt	Ratio of Net Direct Tax-Supported Debt to Taxable Value	Net Direct Tax-Supported Debt Per Capita
2006	102,073	3,947,384,495	21,882,294	0.55%	214
2007	104,156	4,401,435,936	26,173,421	0.59%	251
2008	106,561	5,178,075,141	23,518,401	0.45%	221
2009	108,666	6,009,120,829	31,155,904	0.52%	287
2010	111,147	6,513,681,359	28,610,434	0.44%	257
2011	113,931	6,711,555,451	25,848,974	0.39%	227
2012	119,385	6,936,423,398	23,133,538	0.33%	194
2013	121,998	7,540,126,431	34,008,619	0.45%	279
2014	124,804	8,599,994,472	31,156,820	0.36%	250
2015	132,503	10,165,244,187	52,379,168	0.52%	395

(1) Source: Fiscal Year 2010 - U.S. Census
All years except 2010 - City of Midland estimates

(2) Source: Midland Central Appraisal District



CITY OF MIDLAND, TEXAS

DEBT SERVICE

TAX SUPPORTED DEBT

Interest and Sinking Fund

	FY 14 Actual 2013-14	FY 15 Estimated 2014-15	FY 16 Proposed 2015-16
	<u> </u>	<u> </u>	<u> </u>
RESOURCES:			
Resources at October 1	\$ 479,598	\$ 524,091	\$ 643,104
Receipts:			
Ad valorem taxes	4,088,378	5,696,822	5,418,693
Transfer from Water & Sewer Fund	107,112	106,250	2,500
Transfer from other funds	29,317	0	0
Investment income	13,416	5,000	5,000
Accrued Interest Received	2,177	0	0
Premium on Refunding Bonds	306,577	0	0
Proceeds from Refunding Bonds	3,800,000	0	0
Premium on refunding bonds	0	0	0
Proceeds from Refunding Bonds	0	0	0
Total receipts	<u>8,346,977</u>	<u>5,808,072</u>	<u>5,426,193</u>
Total resources and receipts	<u>8,826,575</u>	<u>6,332,163</u>	<u>6,069,297</u>
Expenditures:			
Principal maturities (6410)	2,607,154	2,849,650	3,434,729
Interest maturities (6420)	1,238,337	2,838,209	2,159,067
Paying agents' fees (6430)	631	1,200	2,405
Other	36,362	0	0
Payment to Refunded Bond Paying Agent	4,420,000	0	0
Total expenditures	<u>8,302,484</u>	<u>5,689,059</u>	<u>5,596,201</u>
Total Current Year Uses of Interest and Sinking Fund Assets	<u>8,302,484</u>	<u>5,689,059</u>	<u>5,596,201</u>
Resources at September 30	\$ <u>524,091</u>	\$ <u>643,104</u>	\$ <u>466,350</u>

CITY OF MIDLAND, TEXAS

TAX SUPPORTED DEBT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2015 AND EXPENDITURES BY ISSUE 2015/16

BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	BONDED INDEBTEDNESS			EXPENDITURES 2015/16		
				INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-15	PRINCIPAL	INTEREST	TOTAL
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-1-15/27	5.00%, 4.00%, 5.00%, 4.25%, 4.30%, 5.00% 4.50%	6,910,000	4,985,000	320,000	222,255	542,255
Tax and Limited Pledge Revenue Certificates of Obligation	2009	1-27-09	3-1-15/29	3.00%, 3.05%, 3.35%, 3.60%, 3.70%, 3.80%, 3.90%, 4.00%, 4.05% 4.10%, 4.15%, 4.25%	9,855,000	7,700,000	435,000	278,738	713,738
General Obligation Refunding Bonds	2009	5-01-09	3-1-15/16	3.00%	7,708,926	589,728	589,729	8,846	598,575
Tax and Limited Pledge Revenue Certificates of Obligation	2012	1-15-12	3-1-15/32	3.00%, 3.05%, 3.35% 3.60%, 3.70%, 3.80% 3.90%, 4.00%, 4.05% 4.10%, 4.25%	13,590,000	12,335,000	535,000	436,744	971,744
Tax and Limited Pledge Revenue Certificates of Obligation	2014	1-28-14	3-1-15/34	2.00%, 3.00%, 4.00% 5.00%, 4.00%, 5.00% 4.00%	24,374,483	24,155,690	810,000	1,115,659	1,925,659
General Obligation Refunding Bonds	2014	01-28-14	3-1-15/20	3.00%, 4.00%	3,800,000	3,080,000	745,000	96,825	841,825
Paying Agent/Other Fees									2,405
Total Expenditures					\$ 52,845,418	\$ 3,434,729	\$ 2,159,067	\$ 5,596,201	

CITY OF MIDLAND, TEXAS

**WATER AND SEWER
GENERAL OBLIGATION DEBT
DEBT SERVICE**

	FY 15 Estimated 2014-15	FY 16 Proposed 2015-16
	<u> </u>	<u> </u>
RESOURCES:		
Resources at October 1	\$ <u>1,458,765</u>	\$ <u>1,795,160</u>
Receipts:		
Transfer from Water & Sewer Operations-2007 Certificate of Obligation	3,148,825	3,113,951
Transfer from Water & Sewer Operations-2007 Refunding Bonds	609,027	353,206
Transfer from Water & Sewer Operations-2012 Certificate of Obligation	1,424,662	849,377
Interest on investments	<u>7,000</u>	<u>2,500</u>
Total receipts	<u>5,189,514</u>	<u>4,319,034</u>
Total resources and receipts	<u>6,648,279</u>	<u>6,114,194</u>
Expenditures:		
Principal maturities	2,230,000	2,325,000
Interest maturities	2,621,599	2,526,274
Paying agent's fees	<u>1,520</u>	<u>1,520</u>
Total expenditures	<u>4,853,119</u>	<u>4,852,794</u>
Resources at September 30	\$ <u><u>1,795,160</u></u>	\$ <u><u>1,261,400</u></u>

**WATER AND SEWER INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2015 AND EXPENDITURES BY ISSUE 2015/16**

		BONDED INDEBTEDNESS				EXPENDITURES 2015/16			
BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-15	PRINCIPAL	INTEREST	TOTAL
Tax and Limited Pledge Revenue Certificates of Obligation	2012	1-15-12	3-1-15/32	3.00%,3.05%,3.35% 3.60%,3.70%,3.80% 3.90%,4.00%,4.05% 4.10%,4.25%	15,855,000	14,390,000	620,000	509,556	1,129,556
Tax and Limited Pledge Revenue Certificates of Obligation	2007	1-15-07	3-1-15/37	4.00%,5.00%,4.00% 5.00%,4.784%,4.25% 4.30%,5.00%,4.50% 5.00%	48,595,000	42,010,000	1,120,000	1,993,318	3,113,318
Combination Tax and Revenue Refunding Bonds	2007	1-15-07	5-1-15/16	4.00%	4,995,000	585,000	585,000	23,400	608,400
Paying Agent's fees									1,520
					\$ 56,985,000	\$ 2,325,000	\$ 2,526,274	\$ 4,852,794	

CITY OF MIDLAND, TEXAS

**GOLF COURSE
CERTIFICATES OF OBLIGATION
DEBT SERVICE**

	FY 15 Estimated <u>2014-15</u>	FY 16 Proposed <u>2015-16</u>
RESOURCES:		
Resources at October 1	\$ <u>61,637</u>	\$ <u>124,681</u>
Receipts:		
Transfer from Golf Course PFC Fund	35,866	35,813
Transfer from Golf Course Operating Fund	205,346	205,723
Interest on investments	<u>350</u>	<u>0</u>
Total receipts	<u>241,562</u>	<u>241,536</u>
Total resources and receipts	<u>303,199</u>	<u>366,217</u>
Expenditures:		
Principal maturities	50,350	95,272
Interest maturities	128,138	83,171
Paying agent's/Issuance fees	<u>30</u>	<u>35</u>
Total expenditures	<u>178,518</u>	<u>178,478</u>
Resources at September 30	\$ <u><u>124,681</u></u>	\$ <u><u>187,739</u></u>

GOLF COURSE INTEREST AND REDEMPTION FUND
 STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2015 AND EXPENDITURES BY ISSUE 2015/16

BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-15	EXPENDITURES 2015/16		
							PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2009	5-01-09	3-1-14/16	3.00%	\$ 461,074	\$ 35,272	\$ 35,272	\$ 529	\$ 35,801
Tax and Limited Pledge Revenue Certificates of Obligation	2014	01-28-14	3-1-15/34	2.00%, 3.00% 4.00%, 5.00%	\$ 2,000,000	\$ 1,789,310	\$ 60,000	\$ 82,642	\$ 142,642
Paying Agent's Fees									35
					\$	\$ 1,824,582	\$ 95,272	\$ 83,171	\$ 178,478

CITY OF MIDLAND, TEXAS

**AIRPORT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 06A
DEBT SERVICE**

	FY 15 Estimated <u>2014-15</u>	FY 16 Proposed <u>2015-16</u>
RESOURCES:		
Resources at October 1	\$ <u>907,163</u>	\$ <u>954,743</u>
Receipts:		
Transfer from Airport Operations	498,870	202,995
Transfer from Airport PFC Fund	1,175,585	479,112
Interest on investments	<u>11,000</u>	<u>1,000</u>
Total receipts	<u>1,685,455</u>	<u>683,107</u>
Total resources and receipts	<u>2,592,618</u>	<u>1,637,850</u>
Expenditures:		
Principal maturities	1,535,000	1,605,000
Interest maturities	102,575	32,100
Paying agent's/Issuance fees	<u>300</u>	<u>750</u>
Total expenditures	<u>1,637,875</u>	<u>1,637,850</u>
Resources at September 30	\$ <u><u>954,743</u></u>	\$ <u><u>-</u></u>

AIRPORT INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2015 AND EXPENDITURES BY ISSUE 2015/16

BOND ISSUES	SERIES	DATE OF ISSUE	MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-15	EXPENDITURES 2015/16		
							PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2006A	1-15-06	3-1-16	4.00%	13,160,000	1,605,000	1,605,000	32,100	1,637,100
Paying Agent's fees									750
						\$ 1,605,000	\$ 1,605,000	\$ 32,100	\$ 1,637,850

**SCHARBAUER SPORTS COMPLEX
GENERAL OBLIGATION BONDS
DEBT SERVICE**

	FY 15 Estimated 2014-15	FY 16 Proposed 2015-16	FY 16 Payoff Version 2015-16
	<u> </u>	<u> </u>	<u> </u>
RESOURCES:			
Resources at October 1	\$ <u>1,301,352</u>	\$ <u>1,353,806</u>	\$ <u>1,356,811</u>
Receipts:			
Transfer from Sports Complex Operations	2,952,682	2,900,108	18,280,659
Use Fund Balance Resources			(1,356,811)
Interest on investments	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total receipts	<u>2,956,682</u>	<u>2,904,108</u>	<u>16,927,848</u>
Total resources and receipts	<u>4,258,034</u>	<u>4,257,914</u>	<u>18,284,659</u>
Expenditures:			
Principal maturities	2,110,000	2,215,000	15,835,000
Interest maturities	793,478	685,353	2,448,909
Paying agent's/Issuance fees	<u>750</u>	<u>750</u>	<u>750</u>
Total expenditures	<u>2,904,228</u>	<u>2,901,103</u>	<u>18,284,659</u>
Resources at September 30	\$ <u><u>1,353,806</u></u>	\$ <u><u>1,356,811</u></u>	\$ <u><u>0</u></u>

Note: Payoff Version is if the bonds are called and paid off in March 2016.

**SCHARBAUER SPORTS COMPLEX INTEREST AND REDEMPTION FUND
STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2015 AND EXPENDITURES BY ISSUE 2015/16**

BOND ISSUES	SERIES	DATE OF ISSUE	BONDED INDEBTEDNESS			EXPENDITURES 2015/16			
			MATURITIES OUTSTANDING	INTEREST RATE	ORIGINAL ISSUE	OUTSTANDING 10-1-15	PRINCIPAL	INTEREST	TOTAL
General Obligation Refunding Bonds	2006B	1-15-06	3-01-15/22	5.00%, 4.00%, 4.20% 5.00% 4.25%	28,970,000	15,835,000	2,215,000	685,353	2,900,353
Paying Agent/Other Fees									
									750
Total Expenditures						\$ 15,835,000	\$ 2,215,000	\$ 685,353	\$ 2,901,103

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SECTION XIV

CAPITAL

2016 Capital/Fixed Asset Budget

The 2016 adopted operational budget contains \$11,615,536 in total capital expenditures. Basically all of these are recurring costs. Forty-eight percentages of the capital expenditures are in the General Fund. Nine percentages are in the Enterprise Funds. Forty-three percentages of the capital expenditures are in the Internal Service Funds. Most of the capital expenditures are for replacement or rehab of existing assets (87%). The replacement of most of the vehicle replacements will reduce the maintenance cost for vehicle service division. The five million dollars for mill and overlay will also reduce the city's regular street maintenance cost by replacing streets that have a lot of drainage and pothole repairs yearly.

General Fund Capital FY16

<u>Department</u>	<u>Division</u>	<u>Capital Request</u>		<u>Amount</u>
Engineering	Transportation	Mill & Overlay	new	\$5,000,000
Community Services	Parks	Grassland fence repairs along Loop 250	replacement	\$25,000
	Parks	Recreational equipment - shade canopies	replacement	\$50,000
	Parks	Recreational equipment - park lighting	replacement	\$100,000
Nondept	Nondepartmental	Match money for the Hike & Bike Trail Grant	new	\$327,030
Fire	Fire	SCBA's (6) for new fire engine	new	\$30,000
	Fire	Bullard T-3 Max thermal imaging camera (3)	new	\$45,000
	Emergency Medical Svcs	Lucas CPR Device (2)	replacement	\$30,000
Total for General Fund:				\$5,607,030

Enterprise Funds FY 16

<u>Department</u>	<u>Division</u>	<u>Capital Request</u>		<u>Amount</u>
Water & Sewer	Environmental Compliance	Thermo Scientific Refrigerator (4)	replacement	\$20,000
	Environmental Compliance	Thermo Scientific Ion Chromatigraph	new	\$50,000
	Environmental Compliance	Laboratory Information Management System	new	\$50,000
	Airport Well Field	Chlorine Storage Building & Scrubber System	replacement	\$100,000
	Water Pollution Control Plant	Fencing	replacement	\$120,000
	Sprayberry Farm	Fencing	replacement	\$55,000
	Sprayberry Farm	Irrigation Water Wells	replacement	\$28,000
	Sprayberry Farm	Irrigation Equipment	replacement	\$216,000
	Sprayberry Farm	Farm Equipment Disc Harrow	replacement	\$75,000
	Water & Wastewater Maint	Lift Station Rehab	replacement	\$75,000
	Water & Wastewater Maint	GPS Locator Hand Held	new	\$28,000
Sanitation	Solid Waste	30 cu yd open top containers (5)	new	\$30,000
	Solid Waste	35 cu yd self contained compactor	new	\$66,000
Golf Course	Golf Course Operation	Fairway & driving range Turf Replacement - 4 acres	replacement	\$90,000
Airport	Airport Terminal	New Phone system	replacement	\$67,500
Total for Enterprise Funds:				\$1,070,500

CITY OF MIDLAND, TEXAS

Internal Service Funds FY 16

Technology	Technology	Blade Servers (3)	replacement	\$30,000
	Technology	Various Computer Switches	replacement	\$155,000
	Technology	Software for various Public Safety	new	\$150,000
Garage	Municipal Court	Police Package Tahoe with Police Radio	replacement	\$39,000
	Communication Maint	1/2 Ton Pickup	replacement	\$21,000
	Risk Management	Admin Car with LED Lightbar	replacement	\$26,500
	Meter Shop	3/4 Ton Pickup	replacement	\$23,000
	Customer Svc	Admin Car	replacement	\$24,000
	Vehicle Svcs	1/2 Ton Pickup	replacement	\$21,000
	Fleet Svcs	ATV	replacement	\$11,000
	Fleet Svcs	Admin Car (3)	replacement	\$72,000
	Fleet Svcs	1/2 Ton Pickup (3)	replacement	\$63,000
	Fleet Svcs	Shop Equipment	new	\$45,000
	Engineering	1/2 Ton Pickup	new	\$21,000
	Transportation	3/4 Ton Pickup	replacement	\$31,500
	Transportation	1 Ton Truck with Dump Body and lift gate	replacement	\$61,000
	Transportation	1 Ton Truck with Dump Body and lift gate	replacement	\$59,000
	Transportation	Electric Generator	replacement	\$1,200
	Transportation	1 Ton Diesel Truck with Dump Body & lift gate	replacement	\$67,200
	Transportation	Utility Tractor with 60" Rotary Mower	replacement	\$75,000
	Transportation	25 Ton Pnuematic Roller	replacement	\$152,250
	Transportation	Pothole Patcher Truck	new	\$210,000
	Parks	Aerator	new	\$5,000
	Parks	Sod Cutter	new	\$5,000
	Parks	Tandem Trailer (2)	new	\$6,000
	Parks	Ditch Witch Trencher	new	\$55,000
	Parks	1/2 Ton Pickup	replacement	\$21,000
	Health & Senior Svcs	1/2 Ton Pickup (2)	replacement	\$42,000
	Golf Course	Fairway Mower	replacement	\$55,000
	Police	Police SUV (21)	replacement	\$1,092,000
	Fire	Pumper	replacement	\$650,000
	Fire	Fire Equipment	new	\$300,000
	Utilities Admin	Tahoe	replacement	\$34,000
	Envir. Compl	Tahoe	replacement	\$34,000
	Envir. Compl	Tahoe (2)	new	\$68,000
	Paul Davis	3/4 Ton Pickup	replacement	\$28,950
	Sewer Plant	1 Ton Utility Truck with Air Compressor	replacement	\$77,406
	Spraberry Farm	1 Ton Truck with Flatbed	replacement	\$52,000
	Solid Waste Mgmt	Cab & Chassis Tandem Axle w/Automate Cart	replacement	\$275,000
	Solid Waste Mgmt	Refuse Truck (3)	replacement	\$675,000

CITY OF MIDLAND, TEXAS

Airport Ops	Skid Steer	new	\$55,000
Airport Ops	Truck	replacement	<u>\$49,000</u>
		Total for Internal Funds:	\$4,938,006
		Grand Total for Operational Budget:	\$11,615,536

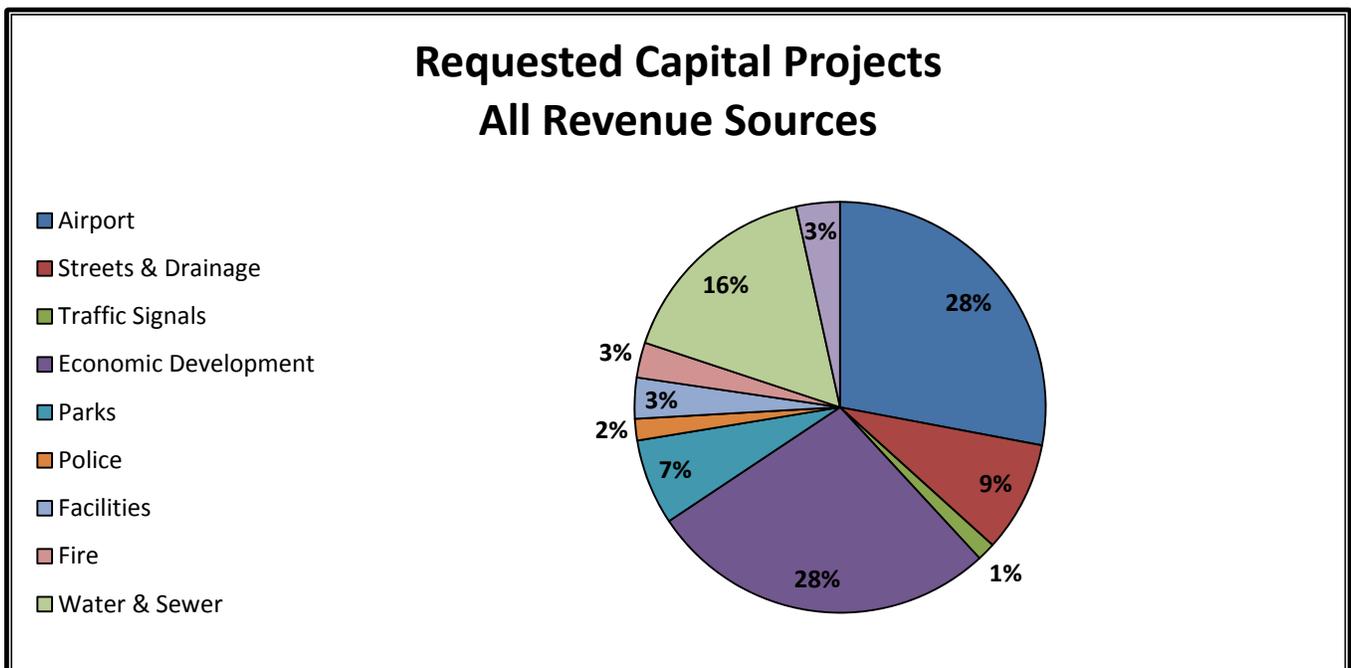
CAPITAL IMPROVEMENT PROGRAM

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the City's Master Plan. Generally, capital projects are in excess of \$100,000 have a useful life of more than five years and include such items as land purchases, building and/or renovating structures, roads, water and sewer line extensions, park development and new City facilities such as fire stations, airports or water treatment facilities. Major maintenance projects are not included in the CIP.

Annually, a five year CIP needs assessment is presented to City Management by the various city departments. Inherent in this needs assessment is the consideration of the operating budget impact in future years of the proposed project as presented on the summary of the five years needs assessment. This needs assessment is evaluated and prioritized by city management. Tentative recommendations are made to City Council based upon this assessment. Council then evaluates, modifies and reviews management's tentative recommendations and adopts a capital improvement budget for two years.

The CIP section includes a spreadsheet of the 5 year plan, the priority listing of possible debt projects and a report of the status of current capital projects. Inclusion of the project request in the CIP schedule does not insure that the project will be funded, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects.

The City Council will consider the CIP plan in November. The total amount of projects for consideration from all revenue sources are \$145,427,861. City management is recommending debt funded projects values at \$22,400,000 and non-bonded projects at \$2,340,000. Street and traffic projects will reduce recurring maintenance costs due to installation of new infra-structure. The Community Service (Parks) projects will decrease operating costs as well since they are replacement of aging facilities. The fiber build out and software will add to operational costs in future years.



Capital Improvement Project Priority List for FY 2016

	2016	2017	Total	Total Bond Cost	Amount
Street & Drainage					
Right of Way Acquisition	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ 3,088,113	\$ 2,000,000
Wadley Extension Design (Hwy 158 to Callaway Dr)	\$ 500,000		\$ 500,000	\$ 772,350	\$ 500,000
Citywide ADA Upgrade		\$ 100,000	\$ 100,000	\$ 145,000	\$ 100,000
Misc Street & Drainage Projects	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ 3,088,113	\$ 2,000,000
Traffic Signals & Intersections					
Various Traffic Signal Reconstruction		\$ 2,000,000	\$ 2,000,000	\$ 3,088,113	\$ 2,000,000
Community Services					
Neighborhood Playground Renovations	\$ 700,000		\$ 700,000	\$ 1,083,438	\$ 700,000
Washington Pool Upgrade	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000	\$ 6,172,400	\$ 4,000,000
Dennis the Menance Park Renovation Phase II	\$ 800,000		\$ 800,000	\$ 1,237,888	\$ 800,000
Golf Shop, Restraunt, Pavillon and Cart Barn	\$ 2,500,000		\$ 2,500,000	\$ 3,859,563	\$ 2,500,000
Police					
Police Training Facility Expansion	\$ 800,000		\$ 800,000	\$ 1,237,888	\$ 800,000
General Services					
Demolish and Rebuild Fire Station 5	\$ 4,484,000		\$ 4,484,000		\$ 4,484,000
CISD					
Fiber Build Out	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ 3,088,113	\$ 2,000,000
Public Safety Software	\$ 4,000,000		\$ 4,000,000	\$ 6,172,400	\$ 4,000,000
Total CO Projects	\$ 18,784,000	\$ 7,100,000	\$ 25,884,000	\$ 33,033,379	\$ 25,884,000

Capital Improvement 5 Year Program - All Items Requested

Dated: October, 2015

Projects to be funded by Certificates of Obligation (CO)	2016	2017	2018	2019	2020
Airport					
East Side General Aviation Development	\$ 14,000,000				
Street & Drainage					
Mockingbird Lane (Midland Dr to Holiday Hill)	\$ 5,500,000				
Big Spring Street Widening Improvement	\$ 2,000,000				
Right of Way Acquisition	\$ 1,500,000	\$ 1,500,000			
Beal Parkway (Thomason to Anetta Dr)	\$ 2,200,000				
Wadley Extension Design (Hwy 158 to Callaway Dr)	\$ 500,000				
Drainage Improvement (Hwy 80 to Golf Course Rd)		\$ 1,300,000			
Citywide ADA Upgrade		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Woodcrest Extension (Andrews Hwy to Sinclair Ave)		\$ 100,000	\$ 1,000,000		
SH 191 Ramp Modification (Avalon to LP 250)		\$ 2,500,000			
Fairgrounds/BI20 (Intersection/Drainage Improv)		\$ 400,000			
BI 20/Avalon (Intersection Improvement)			\$ 1,000,000		
Thomason Extension (Avalon to Tradewinds)					\$ 5,000,000
Golf Course Road Box Culverts			\$ 1,400,000		
Drainage Improvement (Golf Course Rd to Fairgrounds Rd)				\$ 415,000	
Fairgrounds Rd Box Bulverts				\$ 300,000	
Fairgrounds Rd North Extension (LP 250 to Bypass)					\$ 10,000,000
Avalon Extension (Thomason to Anetta)				\$ 5,000,000	
Misc Street & Drainage Projects	\$ 1,000,000	\$ 1,000,000			
Total	\$ 12,700,000	\$ 6,900,000	\$ 3,500,000	\$ 5,815,000	\$ 15,100,000
Traffic Signals & Intersections					
Avalon Drive @ HWY 191	\$ 400,000				
Mockingbird Ln at Big Springs St Intersection	\$ 750,000				
Wadley Ave at A St Intersection(Grant \$1.2 million)	\$ 500,000				
BI 20/LP 250 NB FR (additional turn lane)		\$ 50,000			
Various Traffic Signal Reconstruction		\$ 1,000,000			
Citywide Traffic Calming		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
LP 250 (Misc Intersection Improvements)		\$ 500,000			
SH 158/Briarwood (intersection Improvements-Signals)			\$ 800,000		
Andrews Hwy (LP 250 to Midland Dr)				\$ 3,000,000	
Total	\$ 1,650,000	\$ 1,650,000	\$ 900,000	\$ 3,100,000	\$ 100,000
City Manager					
New Midland Center	\$ 30,000,000				
Community Services					
Neighborhood Playground Renovations	\$ 700,000		\$ 700,000		\$ 600,000
Hike & Bike Trails	\$ 200,000				\$ 400,000
Parkland Acquisition (Northwest Midland)	\$ 900,000				
Washington Pool Upgrade	\$ 2,000,000	\$ 2,000,000			
Solar Park Lighting	\$ 200,000				
Ballfield Lighting Improvements	\$ 400,000				
Dennis the Menace Park Renovation Phase II	\$ 800,000				
Reyes/Mashburn/Nelms Field Development	\$ 500,000				
Golf Shop, Restraunt, Pavillon and Cart Barn	\$ 2,500,000				
Hike & Bike Trails (Hogan Park & Golf Course)			\$ 450,000		
Windlands Water Storage/Pavilion/Restrooms			\$ 400,000		
New Park Design/Development			\$ 750,000	\$ 750,000	
Beal Park Restrooms/Walking Trail				\$ 450,000	
Hogan Park Splash Pad			\$ 750,000		
Irrigation/Park Tree Planting			\$ 250,000		
Shade Structures			\$ 250,000		
New Community Center/Senior Center				\$ 2,200,000	
C J Kelly Park Splash Pad					\$ 750,000
Total	\$ 8,200,000	\$ 2,000,000	\$ 3,550,000	\$ 3,400,000	\$ 1,750,000
Police					
Ballistic Training Module	\$ 1,215,000				
Northwest Substation	\$ 150,000				
New Police Mobile Substation	\$ 300,000				
Training Facility Expansion	\$ 800,000				
Total	\$ 2,465,000	\$ -	\$ -	\$ -	\$ -

CITY OF MIDLAND, TEXAS

General Services					
Demolish and Rebuild Fire Station 5	\$ 4,484,000				
New City Hall Building		\$ 50,000,000			
Vehicle Service New Service Station		\$ 3,000,000			
Total	\$ 4,484,000	\$ 53,000,000	\$ -	\$ -	\$ -
Fire					
Training Facilities	\$ 3,677,076				
Central Fire Station Addition	\$ 100,000	\$ 3,600,000			
Fire Station 11				\$ 310,000	\$ 4,180,000
Total	\$ 3,777,076	\$ 3,600,000	\$ -	\$ 310,000	\$ 4,180,000
Water & Sewer					
Rechlorination Station - Wadley	\$ 600,000				
Rechlorination Station - Northwest	\$ 600,000				
Waterline Extension to Airport (Anetta)	\$ 3,100,000				
Wastewater Plant Reuse Improvements	\$ 5,000,000				
Sprayberry Pump Station	\$ 6,300,000				
Re-line Peggy Sue Water Reservoir		\$ 3,000,000			
Water Plant Upgrades			\$ 4,000,000		
Relocate Paul Davis Water Line				\$ 3,000,000	
Total	\$ 15,600,000	\$ 3,000,000	\$ 4,000,000	\$ 3,000,000	\$ -
CISD					
Replacement of Public Safety System (CAD & RAM)	\$ 4,000,000				
Fiber Build Out	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000		
Total	\$ 5,000,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -
Total CO Projects	\$ 97,876,076	\$ 71,150,000	\$ 12,950,000	\$ 15,625,000	\$ 21,130,000

Current proposed debt levy is 4.826 cents per \$100 for 2016

Projects to be funded using Tax Notes	2016	2017	2018	2019	2020
Airport					
East Side General Aviation Development	\$ 14,000,000				
Total Tax Notes	\$ 14,000,000				

CITY OF MIDLAND, TEXAS

Other Funding Sources	2016	2017	2018	2019	2020
Hotel/Motel					
New Midland Center	\$ 10,000,000				
Total Hotel/Motel	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -
General Fund Unappropriated Fund Balance					
Siren Replacement Program	\$ 250,000	\$ 225,000	\$ 225,000		
Update Midland Master Drainage Plan & Design Manual					
"A" Street & Wadley TX Dot Match 20%					
Fire Traffic Opticom GPS Upgrade	\$ 440,000	\$ 460,000			
Evaluate the Loraine Center in regards to Police Dept	\$ 100,000				
Facilities Maintenance Projects	\$ 100,000				
Total General Fund Balance	\$ 890,000	\$ 685,000	\$ 225,000	\$ -	\$ -
Water & Sewer					
Sewer Line & Manhole I & I (already in operating budget)	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Waterline Extension Program (already in operating budget)	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Developer Participation Water & Sewer (already in op budget)	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Water & Sewer Taps Program (already in operating budget)	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Spaceport Utility Extensions		\$ 3,000,000			
Spraberry Maintenance Center	\$ 200,000				
Edgewood Ground Storage Tanks	\$ 1,350,000				
Water Plant Emergency Power			\$ 1,500,000		
Water Plant Fencing			\$ 325,000		
Fixed Base Water Meter Project (AMI System)		\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	
New Utility Billing Software		\$ 2,000,000			
Total Water & Sewer	\$ 8,350,000	\$ 15,800,000	\$ 12,625,000	\$ 6,800,000	\$ 6,800,000
Airport Operational Funds and PFC					
East Side General Aviation Development	\$ 1,196,032				
Total Airport	\$ 1,196,032	\$ -	\$ -	\$ -	\$ -

CITY OF MIDLAND, TEXAS

Special Fund Source					
Hike and Bike (Grant - \$1,308,120 Match - \$327,030 from GF)	\$1,635,150				
Spaceport Roadways (Grant)	\$ 2,000,000				
Airport FAA Grant for East Side	\$ 9,480,603				
Total Special Funds	\$13,115,753	\$0	\$0	\$0	\$0
Total Other Funding	\$47,551,785	\$16,485,000	\$12,850,000	\$6,800,000	\$6,800,000
Total Capital Improvements for the City	\$ 145,427,861	\$ 87,635,000	\$ 25,800,000	\$ 22,425,000	\$ 27,930,000

STATUS OF OPEN CAPITAL IMPROVEMENT PROJECTS

As of October 19, 2015

PROJECT #	ESTABLISHED	PROJECT NAME	ADOPTED BUDGET	AMENDMENTS	CURRENT BUDGET	SPENT/ ENCUMBERED	UNCOMMITTED BALANCE	PERCENT SPENT
9117	October-15	Demolition Oversight-Downtown Project	2,548,488	391,427	2,939,915	2,939,915	0	100.00%
TOTAL FOR CITY MANAGER			2,548,488	391,427	2,939,915	2,939,915	0	0
8919	October-15	Municipal Court Building	2,741,288	12,209,712	13,051,000	3,561,068	9,489,932	27.29%
TOTAL FOR MUNICIPAL COURT			2,741,288	12,209,712	13,051,000	3,561,068	9,489,932	
9054	August-15	Bill Williams Softball Complex Renovations Project	634,585	0	634,585	633,526	1,059	99.83%
TOTAL FOR HOTEL/MOTEL			634,585	0	634,585	633,526	1,059	99.83%
8814	July-07	City Wireless Project 07	170,120	0	170,120	137,586	32,534	80.88%
8983	February-12	Computer and Accessories Upgrade	931,250	540,250	1,471,500	1,296,731	174,769	88.12%
8985	February-12	Central Hardware Upgrade Project	728,500	0	728,500	652,137	76,363	89.52%
8986	February-12	Software Upgrade Project	350,000	0	350,000	347,157	2,843	99.19%
8987	February-12	Wireless System Project	550,000	0	550,000	248,860	301,140	45.25%
9013	September-12	Technology Acquisitions 2012 Project	243,680	0	243,680	220,633	23,047	90.54%
9018	October-12	Radio System Upgrade Project	6,439,000	3,541,080	9,980,080	9,310,828	669,252	93.29%
9066	September-13	Technology Acquisitions 2013 Project	138,100	0	138,100	0	138,100	0.00%
9091	April-14	Enterprise Resource Program Project	1,906,810	0	1,906,810	1,505,196	401,614	78.94%
9136	September-15	Emergency Medical Dispatch System	135,000	0	135,000	0	135,000	0.00%
TOTAL FOR CISD			11,457,460	4,081,330	15,538,790	13,719,128	1,819,662	
8979	December-11	Midland Center Improv Project	111,250	2,904,645	3,015,895	240,895	2,775,000	7.99%
9006	August-12	Fire Station #10	265,000	3,743,989	4,008,989	3,504,108	504,881	87.41%
9040	March-13	Facilities Project	2,450,000	0	2,450,000	2,446,948	3,052	99.88%
9059	August-13	City Facilities Renovations Project	84,367	550,000	634,367	102,101	532,266	16.09%
9097	June-14	Fire Station #6	400,000	461,000	861,000	803,671	57,329	93.34%
TOTAL FOR FACILITIES			3,310,617	7,659,634	10,970,251	7,097,723	3,872,528	
8897	June-12	Gateway Plaza Dev Participate	570,800	0	570,800	0	570,800	0.00%
8912	August-09	Street Paving & Ancillary Uses	150,000	0	150,000	137,426	12,574	91.62%
9009	August-12	Zoning Code Update Project	125,000	0	125,000	77,232	47,768	61.79%
9093	April-14	Workforce Housing Incentive Project	152,985	0	152,985	0	152,985	0.00%
9116	October-14	1400 E. Nobles Project	10,000	0	10,000	3,500	6,500	35.00%
TOTAL FOR DEVELOPMENT SERVICE			1,008,785	0	1,008,785	218,158	790,627	
8946	June-10	Lamesa Rd Paving & Drainage	3,028,213	0	3,028,213	2,910,383	117,830	96.11%
8964	April-11	Holiday Hill Road Expansion	348,510	0	348,510	0	348,510	0.00%
8965	April-11	Highway 191 Sewerline Project	50,000	502,500	552,500	425,595	126,905	77.03%
8976	December-11	Briarwood Paving & Drainage Improv	36,413	0	36,413	0	36,413	0.00%
8977	December-11	Mockingbird Paving & Drainage Improv	19,478	0	19,478	0	19,478	0.00%
8981	January-12	Fairgrounds Road Paving & Drainage	25,147	0	25,147	0	25,147	0.00%
8988	February-12	Market Street Water Line Project	92,000	0	92,000	73,581	18,419	79.98%

8989	February-12	Market Street Paving Project	325,000	0	325,000	0	325,000	0	325,000	0.00%
9015	September-12	Beal Parkway Improvements Project	324,116	0	324,116	0	324,116	0	324,116	0.00%
9016	October-12	Tradewinds Street and Sewer Project	6,000,000	(2,179,503)	3,820,497	2,798,352	1,022,145	73.25%		
9017	October-12	Brianwood Avenue Extension Project	2,974,959	1,500,000	4,474,959	0	4,474,959	0.00%		
9033	February-13	Vineyard Addition Developer Agreement	321,342	0	321,342	0	321,342	0.00%		
9035	February-13	Mockingbird Extension Midland-Holiday Hill Project	457,355	0	457,355	334,282	123,073	73.09%		
9036	February-13	2013 Mill and Overlay Project	4,870,225	0	4,870,225	4,828,228	41,997	99.14%		
9055	August-13	Belmont Addition Section 17 Project	29,751	0	29,751	0	29,751	0.00%		
9056	August-13	Devon Addition Detention Basin Project	67,433	0	67,433	0	67,433	0.00%		
9057	August-13	COMPASS Labor Project	1,000,000	0	1,000,000	524,913	475,087	52.49%		
9058	August-13	COMPASS Materials Project	500,000	0	500,000	239,396	260,604	47.88%		
9060	August-13	Citywide Traffic Analysis and Implementation Project	1,255,000	0	1,255,000	927,691	327,309	73.92%		
9062	August-13	West Terminal Public Improvement	82,500	0	82,500	0	82,500	0.00%		
9064	August-13	Tahoe Lakes Addition Public Improv	50,000	0	50,000	0	50,000	0.00%		
9067	September-13	Covington Addition Water Improvements Project	285,367	0	285,367	0	285,367	0.00%		
9072	November-13	Avalon Drive Extension Developer's Agreement LP 8 Project	124,784	0	124,784	0	124,784	0.00%		
9073	December-13	SH 349 Water & Sewer Extension Project	440,608	0	440,608	0	440,608	0.00%		
9075	January-14	MDC Midkiff I-20 Water Main Extension & Bore Project	300,000	0	300,000	0	300,000	0.00%		
9076	January-14	MDC Midland I-20 Water Main Extension & Bore Project	200,000	0	200,000	0	200,000	0.00%		
9080	February-14	Fairgrounds Road Street Project	4,000,000	360,858	4,360,858	4,334,970	25,888	99.41%		
9084	March-14	2014-15 Mill and Overlay Project	4,360,858	0	4,360,858	0	4,360,858	0.00%		
9089	March-14	Mayfield Place, Section 7 Drainage Improvement Project	225,000	0	225,000	215,859	9,141	95.94%		
9094	May-14	D Street Paving and Waterline Project	2,820,804	0	2,820,804	2,763,346	57,458	97.96%		
9099	June-14	Utilities Extension Program Project	750,000	0	750,000	417,576	332,424	55.68%		
9113	September-14	Mockingbird Lane Paving & Drainage & Utilities	1,342,599	0	1,342,599	1,157,668	184,931	86.23%		
9115	September-14	Citywide ADA Ramps Phase 1 Project	125,000	0	125,000	18,669	106,331	14.94%		
9125	March-15	Mockingbird Lane (Garfield to A St) Project	99,000	0	99,000	99,000	0	100.00%		
9128	April-15	Daybreak Estates Section 1 Project	91,864	0	91,864	0	91,864	0.00%		
9129	April-15	Hilliard Energy Contract Project	75,000	0	75,000	25,654	49,346	34.20%		
9130	July-15	Microsurfacing Project	925,296	0	925,296	0	925,296	0.00%		
9131	July-15	Crack Seal Project	497,970	0	497,970	206,190	291,780	41.41%		
9135	August-15	2016 Mill & Overlay	2,028,012	0	2,028,012	0	2,028,012	0.00%		
9137	August-15	Sun Garden Village Section 3 Paving	132,829	0	132,829	0	132,829	0.00%		
TOTAL FOR ENGINEERING			33,671,603	(318,645)	33,352,958	18,759,183	14,593,775			

8996	June-12	Hike and Bike Trail Development Project	404,355	0	404,355	212,528	191,827	52.56%		
9026	December-12	Animal Svc Building Renovation	115,057	500,000	615,057	245,749	369,309	39.96%		
9037	May-13	Doug Russell Pool Renovations	30,000	1,099,953	1,129,953	1,103,070	26,883	97.62%		
9071	November-13	Hogan Park Golf Course Renovation Project	133,000	1,867,000	2,000,000	1,994,442	5,558	99.72%		
9082	March-14	2014 Playground Renovation Project	619,927	89,803	709,730	652,302	57,428	91.91%		
9083	March-14	MLK Gym and Weight Room Upgrades Project	175,000	0	175,000	156,829	18,171	89.62%		
9104	June-14	Fasken Park Renovations	200,000	200,000	400,000	305,147	94,853	76.29%		
9108	August-14	Greathouse Park Design and Construction	500,000	61,140	561,140	372,475	188,665	66.38%		
9119	November-14	Hogan Park Field Renovation Project	30,600	0	30,600	0	30,600	0.00%		
9120	November-14	Beal Dog Park Project	125,000	0	125,000	76,263	48,737	61.01%		
9126	April-15	Dennis the Menace Park Renovation Project	900,000	0	900,000	47,400	852,600	5.27%		
TOTAL FOR COMMUNITY SERVICES			3,232,939	3,817,896	7,050,835	5,166,205	1,884,630			

9070	October-13	I-20 Business Park Infrastructure Improvements Project	1,580,300	1,113,700	2,694,000	189,523	2,504,477	7.04%
9085	March-14	Orbital Outfitters Facility Project	50,000	3,500,000	3,550,000	2,972,237	577,763	83.72%
9109	August-14	Altitude Chamber Construction Project	3,200,000	0	3,200,000	2,750,000	450,000	85.94%
TOTAL FOR MDC			4,830,300	4,613,700	9,444,000	5,911,760	3,532,240	

8756	July-06	Water Purification Plant 06	23,973,594	86,913	24,060,507	24,051,855	8,652	99.96%
8757	July-06	Effluent Reuse Satellite 06	354,016	142,000	496,016	492,540	3,476	99.30%
8758	July-06	Distribution System Pipeline06	214,357	986,102	1,200,459	1,191,500	8,959	99.25%
8927	December-09	Spraberry Groundwater Project	175,800	453,700	629,500	616,201	13,299	97.89%
8945	June-10	Paul Davis Expansion Eval	419,800	115,000	534,800	377,883	156,917	70.66%
8955	January-11	Wastewater Modeling & Flow Reduction	479,300	0	479,300	339,375	139,925	70.81%
8960	February-11	Plant Farm Environmental Eval	349,900	0	349,900	280,006	69,894	80.02%
8975	December-11	Raw Water Project	50,194	0	50,194	33,818	16,376	67.37%
8980	December-11	Midland/Abilene/San Angelo Interlocal Agreement Project	125,000	500,000	625,000	561,457	63,543	89.83%
8988	February-12	Market Street Water Line Project	125,000	0	125,000	73,581	51,419	58.86%
8993	May-12	South Midkiff Rd Water Main Ext	800,000	628,700	1,428,700	839,490	589,210	58.76%
8995	June-12	T-Bar Chlorination Station	551,066	121,600	672,666	623,185	49,481	92.64%
9023	November-12	T-Bar Additional Supply Project	95,000	0	95,000	0	95,000	0.00%
9041	March-13	SCADA Engineering Services Project	439,000	0	439,000	435,007	3,993	99.09%
9042	March-13	2013 Water Conservation Project	37,000	0	37,000	0	37,000	0.00%
9043	March-13	Spraberry Effluent Pump Station	591,600	0	591,600	289,600	302,000	48.95%
9047	April-13	T-Bar Water Evaluation and Acquisition Project	3,800,000	0	3,800,000	3,501,653	298,347	92.15%
9050	July-13	Water Tower Rehab Project	2,409,069	0	1,085,767	1,672,010	(586,243)	153.99%
9051	July-13	T-Bar Development Engineering Service Project	75,000	0	75,000	0	75,000	0.00%
TOTAL FOR WATER AND SEWER			35,064,696	3,034,015	36,775,409	35,379,160	1,396,249	

8846	January-08	Landfill Pit 2 Construction 08	3,521,875	502,222	4,024,097	3,964,622	59,475	98.52%
8916	September-09	2009 Mulching Project	85,000	0	85,000	25,804	59,196	30.36%
8959	February-11	Citizens Collection/Recycling Center	56,700	591,337	648,037	578,964	69,073	89.34%
8991	March-12	Landfill Cell 7 Project	453,400	5,772,510	6,225,910	6,144,413	81,497	98.69%
9032	January-13	Solid Waste Operational Review	202,700	0	202,700	197,685	5,015	97.53%
9069	October-13	Landfill Solid Waste Support III	391,600	0	391,600	195,555	196,045	49.94%
9078	January-14	Routing Software Project	98,200	0	98,200	98,200	0	100.00%
9090	April-14	Scale House and Entrance Facilities Project	587,500	0	587,500	462,263	125,237	78.68%
9124	February-15	Scale House Construction Project	8,102,230	0	8,102,230	2,946,717	5,155,513	36.37%
TOTAL FOR SANITATION			13,499,205	6,866,069	20,365,274	14,614,223	5,751,051	

7061	March-11	Improvements at Midland Airpark	129,685	80,000	209,685	117,066	92,619	55.83%
7082	May-12	Emergency Roadway and Gates Rehab	31,500	713,836	745,336	742,071	3,265	99.56%
7083	May-12	Northwest Taxilane Extension	167,700	3,183,249	3,350,949	2,603,611	747,338	77.70%
7084	May-12	Access Control System and Cable Upgrade	30,000	25,000	55,000	34,457	20,543	62.65%
7085	May-12	Airpark Hangar Expansion	11,875	120,125	132,000	124,500	7,500	94.32%
7103	October-12	Taxiway P Aircraft Run-up	1,676,320	0	1,676,320	1,274,919	401,401	76.05%
7104	October-12	Wildlife Hazard Mgmt Plan	21,552	0	21,552	20,816	736	96.59%
7112	August-13	Airport Lighting Cabling Replacement and Airfield Signage Pr	1,366,361	0	1,366,361	1,194,345	172,016	87.41%
7113	August-13	Rehabilitation Entrance Road Pavement and Guidance Signag	1,427,700	216,301	1,644,001	111,082	1,532,919	6.76%
7121	September-13	Improvements at Midland Airpark AWOS Maintenance Project	11,860	10,000	21,860	11,739	10,121	53.70%
7138	August-14	FAA/AGIS/Aeronautical Obstruction Survey Project	449,635	404,672	854,307	228,112	626,195	26.70%
7144	February-15	MAF Runway 16L/34R, Taxiway and Apron	643,611	268,874	912,485	364,682	547,803	39.97%

7145	April-15	Security Checkpoint Expansion	45,000	0	45,000	0	45,000	0	45,000	0.00%
7146	July-15	Aircraft Ramp Lighting System Improvement	58,688	0	58,688	5,821	52,867	5,821	52,867	9.92%
8950	October-10	Passenger Facility App 11	64,947	0	64,947	33,658	31,289	33,658	31,289	51.82%
8994	May-12	Replat and Rezone Property at MIA	20,000	0	20,000	0	20,000	0	20,000	0.00%
9005	August-12	Commercial Space Launch Site Application	628,502	350,500	979,002	891,604	87,398	891,604	87,398	91.07%
9019	October-12	Terminal Vehicle Parking Expansion	176,308	1,929,555	2,105,863	2,070,947	34,916	2,070,947	34,916	98.34%
9111	August-14	Development Park Programmatic Environmental Assessment	142,369	471,616	613,985	497,227	116,758	497,227	116,758	80.98%
9133	July-15	HVAC Upgrade	206,701	0	206,701	0	206,701	0	206,701	0.00%
TOTAL FOR AIRPORT			7,310,314	7,773,728	15,084,042	10,326,658	4,757,384	10,326,658	4,757,384	

9012	September-12	SSC Maintenance Building Project	250,000	262,285	512,285	493,516	18,769	493,516	18,769	96.34%
9022	November-12	Scharbauer Sports Complex Painting Project	532,653	0	532,653	521,798	10,855	521,798	10,855	97.96%
9065	September-13	Grande Stainwell Project	250,000	0	250,000	123,439	126,561	123,439	126,561	49.38%
9088	March-14	Roof Replacement Project	878,282	0	878,282	800,996	77,286	800,996	77,286	91.20%
9118	October-14	Sports Field Development Project	3,949,900	(225,900)	3,724,000	225,900	3,498,100	225,900	3,498,100	6.07%
TOTAL FOR SPORTS COMPLEX			5,860,835	36,385	5,897,220	2,165,649	3,731,571	2,165,649	3,731,571	

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SECTION XV

APPENDIX

ORDINANCE NO. 9474

AN ORDINANCE OF THE CITY OF MIDLAND PROVIDING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016, BY APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES AND UNAPPROPRIATED FUND BALANCE OF THE CITY OF MIDLAND FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS TO THE CITY; AND ORDERING PUBLICATION

WHEREAS, as required by Article IV, Section 14, of the City Charter, the City Manager has prepared and submitted to the City Council a Budget Estimate of expenditures and revenues of all City departments, activities, and offices for the year beginning October 1, 2015, and ending September 30, 2016; and

WHEREAS, said Budget has been filed with the City Secretary of the City of Midland, Texas, as required; and

WHEREAS, notices of a public hearing upon said Budget have been duly and legally made; and

WHEREAS, said public hearing has been held and full and final consideration given said Budget;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIDLAND, TEXAS:

SECTION ONE. That for the purpose of providing the funds necessary and proposed to be expended in the Budget of the City of Midland for the fiscal year beginning October 1, 2015, and ending September 30, 2016, the Budget prepared by the City Manager and submitted to the City Council for its consideration and approval is hereby approved, and the available resources and revenues of the City of Midland as set forth in said Budget for said fiscal year, are hereby appropriated and set aside for the maintenance and operation of the various departments of the Government of the City of Midland, together with the various

activities and improvements as set forth in said Budget; and the appropriations shall be strictly applied for the uses and purposes in the respective divisions as provided for in said Budget.

SECTION TWO. That the said Budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016, approved herein shall be attached to and made a part of this ordinance the same as if copied in full herein. Said Budget being on file in the City Secretary's office referenced by the number and date of this Ordinance.

SECTION THREE. That expenditures during the fiscal year beginning October 1, 2015, and ending September 30, 2016, shall be made in accordance with the summary Budget approved by this ordinance unless otherwise authorized by a duly enacted resolution or ordinance of the City of Midland and subject to the following provisions and conditions, to wit:

1. That no expenditure may be made without Council approval which shall increase the total appropriation for any one Fund.
2. That the City Manager may make amendments to and between departments and divisions unless such amendments would increase the total appropriation within a Fund.
3. That department managers are hereby authorized to approve amendments of amounts between line items within a division if such transfers do not significantly change the work program contemplated in the approved Budget.

SECTION FOUR. During each year while there is any liability by reason of the City's Personnel Policies or Employment Agreements, the City Council shall compute and ascertain the rate and amount of ad valorem tax, based on the latest approved tax rolls with full allowance being made for tax collection, which will be sufficient to raise the money required to pay any sums which may be or become due during any such year, in no instance to be less than two percent (2%) of such obligation, together with all interest thereon, because of the obligations assumed by the City's Personnel Policies or Employment Agreements. Said rate and amount of ad valorem tax will be ordered to be levied against all

taxable property in the City for each year while any liability exists by reason of the obligations undertaken by the City's Personnel Policies or Employment Agreements, and said ad valorem tax shall be assessed and collected each year until all of the obligations incurred in the City's Personnel Policies or Employment Agreements shall have been discharged and all liability discharged.

SECTION FIVE. For the purpose of this ordinance certain words as used herein are defined as follows:

1. The term "agency" wherever used in the said Budget shall mean the same and be synonymous with the term "department" as used in the Charter, ordinances, resolutions, and other official documents and policies of the City of Midland, Texas.
2. The term "organization" wherever used in the said Budget shall mean the same and be synonymous with the term "division" as used in the Charter, ordinances, resolutions and other official documents and policies of the City of Midland, Texas.

SECTION SIX. All Departments of the City required to be established by the City Charter, State Law or Federal Law are deemed to be created.

SECTION SEVEN. That all transfers from the Water and Sewer Fund and Sanitation Fund are made in compliance with Sections 1502.057, 1502.058 and 1502.059 of the Texas Government Code.

SECTION EIGHT. That the City Manager shall give notice of water rate increases to appropriate individuals and entities as required by state law.

The above and foregoing ordinance was duly proposed, read in full and adopted on first reading, the 1st day of September , A.D., 2015; and passed to second reading on motion of Council member Love , seconded by Council member Dufford , by the following vote:

Council members voting "AYE": Hotchkiss, Love, Sparks, Morales, Dufford, Lacy, Robnett

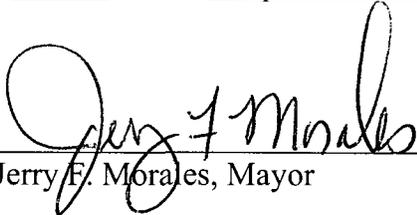
Council members voting "NAY": None

The above and foregoing ordinance was read in full and finally adopted by the following vote upon motion of Council member Love, seconded by Council member Dufford, on the 8th day of September, A.D., 2015, at a regular meeting of the City Council:

Council members voting "AYE": Hotchkiss, Love, Sparks, Morales, Dufford, Lacy, Robnett

Council members voting "NAY": None

PASSED AND APPROVED THIS 8th day of September, A.D., 2015.



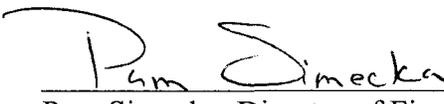
Jerry F. Morales, Mayor

ATTEST:



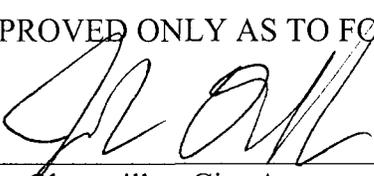
Amy M. Turner, City Secretary

APPROVED AS TO CONTENT:



Pam Simecka, Director of Finance

APPROVED ONLY AS TO FORM:



John Ohnemiller, City Attorney

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GLOSSARY

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM - Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property in compliance with the State Property Tax Code.

APPROPRIATION - A legal authorization made by the City Council which permits City officials to incur obligations against and to make expenditures of governmental resources.

ASSESSED VALUATION - A value established by the Midland Central Appraisal District which approximates market value of real or personal property.

BALANCED BUDGET - A balanced budget occurs when the total sum of money a government has budgeted to collect in a year is equal to the amount it has budgeted to spend on goods, services, and debt.

BOND - A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Most commonly, these are General Obligation Bonds, Certificates of Obligation, or Revenue Bonds used for capital construction projects.

BUDGET - A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services provided the residents of the City. The budget is approved by Ordinance and sets the legal spending limits for the fiscal year.

BUDGET DOCUMENT - The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.

BUDGET MESSAGE - The opening section of the budget from the City Manager which provides the City Council and the public with a general summary of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment, by City Council, to legally authorize City staff to obligate and expend resources.

CAPITAL OUTLAY - Expenditures for equipment, vehicles, or machinery, and other improvements that result in the acquisition of assets with an estimated useful life of more than one year, a unit cost of \$5,000 or more, and capable of being identified as an individual unit or property.

CDBG - Community Development Block Grant - an entitlement grant used to improve slum and blight areas of the city.

CERTIFICATES OF OBLIGATION (CO) - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

GLOSSARY (continued)

CITY CHARTER - The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

CITY COUNCIL - The Mayor and six (6) Council members collectively acting as the legislative and policy making body of the City.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest.

DELINQUENT TAXES - Real or personal property taxes that remain unpaid on and after February 1st of each year, and upon which penalties and interest assessed.

DEPARTMENT - A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

DIVISION - A basic organizational unit that is functionally unique and provides service under the administrative direction of a Department.

EFFECTIVE TAX RATE - The ad valorem tax rate which, when applied to properties existing on last year's tax roll, adjusted for changes in appraisal values and other items, would yield the same tax revenues in the current year as in the previous year.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Funds established to account for operations of the water and sewer system, sanitation, golf course and airport. These funds are operated in a manner similar to private business enterprises.

ESTIMATED REVENUE - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

EXPENDITURE - Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

FISCAL YEAR - A consecutive 12-month period which signifies the beginning and ending dates for recording financial transactions. The City of Midland's fiscal year begins October 1 and ends September 30 of the following calendar year. This is also called the budget year.

FRANCHISE FEE - A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCE - The difference between governmental fund assets and liabilities. An adequate fund balance is essential for several reasons, including the need to have sufficient cash for operations prior to receipt of property tax revenues, maximization of investment earnings, maintaining a financial position favorable to strong bond ratings, and funds availability in case of emergencies or unexpected events.

GLOSSARY (continued)

FUND EQUITY - The difference between proprietary assets and liabilities.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived from taxes, user fees and franchise fees which support general public services such as public safety, development services, and community services.

GENERAL OBLIGATION (GO) BONDS - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues.

GRANT - A contribution by a government or other organization to support a particular function

INFRASTRUCTURE - The underlying permanent foundation or basic framework such as streets, drainage facilities, water and sewer mains.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local governmental unit.

INTERNAL SERVICE FUND - These funds account for the financing of goods or services provided by one City department to other departments of the governmental unit on a cost reimbursement basis. The Garage Fund and Warehouse Fund are operated as internal service funds in the City of Midland.

INTEREST EARNINGS - The earnings from available funds invested during the year.

LEVY - To impose or collect by legal authority vested in the City Council.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE - All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

MANDATE OR MANDATED EXPENSES - Any expense relating to an authoritative command or instruction. Refers to the federal and state mandates governing municipalities, such as Subtitle D relating to landfill operations.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. i.e., as in the General Fund.

NET POSITION (FUND EQUITY) - The noncapital portion of proprietary fund net position, including both restricted and unrestricted net position.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PERSONNEL SERVICES - The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

GLOSSARY (continued)

PROPERTY TAXES - Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

RESERVE - An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

REVENUE - Funds that the government receives as income.

REVENUE BONDS - A legal debt instrument which may be used to finance projects for enterprise funds. Revenues from the borrowing fund are pledged to pay principal and interest of the bonds.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX RATE - The tax rate consists of two components, maintenance/operations and debt service, and is adopted by Ordinance by the City Council after a public hearing.

ACRONYMS

ACM	Assistant City Manager
ADA	Americans with Disabilities Act
APB	Accounting Principles Board
ATC	Advanced Technology Center
CAF	Commemorative Air Force
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CISD	Communications and Information Systems Department
CM	City Manager
C.O.	Certificate of Obligation
COM	City of Midland
CRMWD	Colorado River Municipal Water District
DARE	Drug Abuse Resistance Education
D-FY-IT	Drug Free Youth In Texas
EDP	Electronic Data Processing
EMS	Emergency Medical Services
EPSDT	Early Prevention, Screening, Detection, Testing
FAA	Federal Aviation Administration
FASB	Financial Accounting Standards Board
FEMA	Federal Emergency Management Administration
FY	Fiscal year
GAAP	Generally Accepted Accounting Principals
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GFC	General Services Commission
GIS	Geographic Information System
G.O.	General Obligation
GPFC	Golf Course Player Facility Charge
HUD	Housing and Urban Development
I & S	Interest and Sinking
ISM	Institute of Supply Management
LLEBG	Local Law Enforcement Block Grant

ACRONYMS (continued)

MCAD	Midland Central Appraisal District
MDC	Midland Development Corporation
MGD	Million gallons per day
M.I.S.D.	Midland Independent School District
MLK	Martin Luther King
MOHRE	Midland Odessa Health & Retirement Endeavor
MOTRAN	Midland Odessa Transportation Alliance
MOUTD	Midland Odessa Urban Transportation District
MUGS	Midland United Girls Softball
NAPM	National Association of Purchasing Management
OMB	Office of Management and Budget
PAQ	Position Analysis Questionnaire
PFC	Passenger Facility Charges
P.O.	Purchase Order
RFP	Request for Proposal
SCDC	Sports Complex Development Corporation
SWAT	Special Weapons and Tactics
TCEQ	Texas Commission on Environmental Quality
TDH	Texas Department of Health
TIRZ	Tax Increment Reinvestment Zone
TRU	Telephone Reporting Unit
UCR	Uniform Crime Reporting
UTPB	University of Texas Permian Basin
VCLG	Victims Coordinator and Liaison Grant
W&SRSF	Water & Sewer Rate Stabilization Fund
WPCP	Water Pollution Control Plant

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