



# Temporary Land Use Application

Project Number: \_\_\_\_\_

Case Number: \_\_\_\_\_

## Event Name:

### Applicant *(if acting as Agent, see affidavit on page 2)*

Printed Name:

Phone (     )

Email

Address

City

State

Zip

### Property Owner

Printed Name:

Phone (     )

Email

Address

City

State

Zip

### Representative *(if different from Applicant or Property Owner)*

Firm: \_\_\_\_\_

Printed Name:

Phone (     )

Email

Address

City

State

Zip

## Street Address:

### Legal Description

Lot:                      Block:                      Subdivision:

### Current Zoning:

### Type of Temporary Use Requested:

Description of Event: \_\_\_\_\_  
\_\_\_\_\_

Duration of Temporary Use: \_\_\_\_\_

*If event lasts for more than (1) day and is located within any residential district or is located within 1,000 feet of any residential district, then a public hearing is required.*

Proposed Days and Hours: \_\_\_\_\_

Will alcoholic beverages be sold?  Yes  No

*If yes, you must comply with all Texas Alcoholic Beverage Commission (TABC) regulations for the event.*

Are you requesting the temporary closure of any streets?  Yes  No

*If yes, you must:*

- A. Complete the “**Special Event and Street Closure Application**”, available from the Planning Division (4<sup>th</sup> Floor, City Hall), as well as submit a “**Traffic Control Plan**” to the Transportation Division (5<sup>th</sup> Floor, City Hall).
- B. Provide the City with a **general liability insurance certificate**, naming the **City** as an **Additional Insured**, in the amount of one million dollars (\$1,000,000) for the term of the closure.

<b>Number of Peace Offices Provided:</b> _____ <i>Contact the Midland Police Department to schedule off-duty police officers.</i>			
<b>Type of Music</b> ( <i>carnival, live, etc.</i> ):			
<b>Showmobile</b> ( <i>portable stage</i> ) <b>Requested:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		Days & Hours:	
<b>Number of Restroom Fixtures Provided:</b>	<i>Men</i>	<b>Toilets/Urinals:</b> /	<b>Bathroom Sinks:</b>
	<i>Women</i>	<b>Toilets:</b>	<b>Bathroom Sinks:</b>
	<i>Unisex</i>	<b>Toilets:</b>	<b>Bathroom Sinks:</b>

<b>Submittal and Fees</b>	
<b>Items to be submitted with this application form:</b>	
<ul style="list-style-type: none"> <li>• Application Fee – Payable to the 'City of Midland'</li> <li>• Damage Deposit</li> <li>• Clean-Up Deposit</li> <li>• 1 FOLDED Copy of Site Plan*</li> <li>• Digital Copies of Site Plan (PDF/JPEG)</li> </ul>	
<p><i>*Should show existing buildings, parking, access arrangements, surrounding streets, activity areas, areas of alcoholic beverage sales, proposed street closures, etc.</i></p>	

<b>Signatures</b>	
Applicant (signature):	Date:
Applicant (printed):	
Property Owner (signature):	Date:
Property Owner (printed):	
Representative (signature):	Date:
Representative (printed) : _____	
<p><i>The Temporary Land Use Permit shall be considered officially received in the Planning office <u>only</u> when it has been submitted in <u>full compliance</u> with the provisions of Section 212 of the Texas Local Government Code and the Zoning Code of Ordinances of the City of Midland and when such required items for the application are also received.</i></p> <p><i>All materials, including exhibits, submitted in support of an application, or displayed during a public hearing, shall remain the property of the City of Midland.</i></p>	

**\*\*Application will not be considered for scheduling until reviewed by a planner.\*\***

If an agent is authorized by the property owner to file and execute the application on behalf of the property owner, the agent must complete the affidavit below.

STATE OF TEXAS  
COUNTY OF MIDLAND

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_ who, being by me duly sworn, upon oath says: That (s)he is authorized by \_\_\_\_\_, the owner of the above described property, to fully represent him/her in this application and that (s)he had the legal right, power and authority to sign said owner's name hereto as his/her attorney in fact.

\_\_\_\_\_  
Authorized Agent (*signature*)

Subscribed and sworn to before me, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, to certify which witness my hand and seal of office.

\_\_\_\_\_  
NOTARY PUBLIC, MIDLAND COUNTY, TEXAS

**FOR OFFICE USE ONLY**

- |                                                             |                                                                |
|-------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Property Owner Authorization       | <input type="checkbox"/> Liability Insurance (Street Closure)  |
| <input type="checkbox"/> Dimensioned Site Plan              | <input type="checkbox"/> Traffic Control Plan (Street Closure) |
| <input type="checkbox"/> Plans in Digital Format (PDF/JPEG) | <input type="checkbox"/> Clean-Up Deposit                      |
| <input type="checkbox"/> Application Fee                    | Check # _____                                                  |
| Check # _____                                               | <input type="checkbox"/> Damage Deposit                        |
| <input type="checkbox"/> Administrative Approval            | Check # _____                                                  |

Received By:

Date:

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