



Sketch Plat Application

For Office Use Only
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Subdivision Name:
(Must be named in accordance with 11-2-5(A)4) of the City Code)

Applicant (Must be an individual. Also, See affidavit on page 3 if acting as agent)
Print Name:
Address:
City:
State:
Zip:
Phone #:
Email:

Property Owner
Print Name:
Address:
City:
State:
Zip:
Phone #:
Email:

Developer: (If different from property owner)
Print Name:
Address:
City:
State:
Zip:
Phone #:
Email:

Representative (If different from applicant or property owner)
Print Name:
Address:
City:
State:
Zip:
Phone #:
Email:

Reason for Platting (Please be specific)

Plat Information
Type: [] Single-Family Residential [] Multi-Family Residential [] Commercial [] Extraterritorial Jurisdiction (ETJ)
Total Acreage:
Number of Lots:
Number of Multi-Family Dwelling Units:

Groundwater Availability: Per Texas Local Government Code Section 212.0101, if groundwater is intended to be the water supply for a proposed subdivision, then a statement must be provided with the plat application and must: (1) be prepared by an engineer licensed to practice in this state or a geoscientist licensed to practice in this state; and (2) certify that adequate groundwater is available for the subdivision. The certification must be submitted by filling out and submitting these two forms with the final plat application: Certification Form: Groundwater Availability for Platting and Plat Attesting Form which can be found on TCEQ's website as well as the City of Midland's website on the Planning &

Zoning page. Although the state law allows for municipalities to waive this requirement under 212.0101(a-1) under certain conditions, it is the decision of the City of Midland to not waive this requirement, and therefore, will not accept requests to waive it. This certification must be submitted before or at the time of preliminary plat submittal or the preliminary plat application will not be accepted. If the plat qualifies for the short-form procedure under 11-2-3(l) of the City Code, then these forms must be submitted at final plat submittal.

Will this subdivision utilize groundwater as its water supply? Yes No

Submittal and Fees

Items to be submitted with this application form:

- Application fee – Payable to “The City of Midland”
 - Payment by check is preferred but you may also pay online via invoice that will be sent you once the application is processed. Any unpaid fees will result in the request being put on hold.
 - \$225 fee
- Sketch plat
 - PDF and JPEG
 - 1 FOLDED copy
 - 1 FOLDED 11” x 17” copy

The original application form and copies of the plat must be physically submitted either in person or by mail at 300 North Loraine Street, Midland, Texas, 79701. Digital copies of all the above must be submitted at planningsubs@midlandtexas.gov.

Timeline

Once the application has been accepted and paid for, it will be assigned to a Planner who will facilitate the remainder of the process. Please allow 3-5 business days for a Planner to contact you confirming the status of your plat. The Planner will keep you updated throughout the process and let you know of any issues that arise. Please allow 10-15 business days for staff to review. Once the review has been completed, the Planner will notify you and send you staff’s comments.

Signatures (by property owner only – authorized agent must sign affidavit below)

Applicant (signature): _____	Date: _____
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Applicant (printed): _____

Property Owner (signature): _____	Date: _____
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Property Owner (printed): _____

The plat shall be considered officially received in the Planning office only when it has been submitted in full compliance with the provisions of Section 212 of the Texas Local Government Code and the Zoning Code of Ordinances of the City of Midland and when such required items for the application are also received.

All materials, including exhibits, submitted in support of an application, or displayed during a public hearing, shall remain the property of the City of Midland.

If acting as an agent for property owner:

STATE OF TEXAS

COUNTY OF MIDLAND

Before me, the undersigned authority, on this day personally appear who, being by me duly sworn, upon oath says: That (s)he is the owner of _____ or authorized by _____, the owner of the above described property, to fully represent him/her in this application and that (s)he had the legal right, power and authority to sign said owner’s name hereto as his/her attorney in fact.

Authorized Agent (signature) _____

Subscribed and sworn to before me, this ___ day of _____, 20___, to certify which witness my hand and seal of office.

NOTARY PUBLIC, MIDLAND COUNTY, TEXAS

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Property Owner Authorization Digital and Physical Copies of Plat

Application Fee / Paying online

Check# _____

Planner Notes:

Signature:

Date: