



City of Midland Business Micro-Grant Assistance Project Application

Business Information

Business Name: _____

Business Address: _____

Date Business Established: _____ Full-Time Business Part-Time Business

Sole Proprietorship Partnership LLC S-Corp C-Corp

Other Please specify: _____

Provide a Short Summary of What the Business Sells: _____

Applicant Information

Name: _____

Race: White Black Asian American Indian/Alaskan Native Native Hawaiian/other Pacific Islander

Ethnicity: Hispanic or Latino Not Hispanic or Latino

Address: _____

Telephone: _____ Email: _____

1. Is your business located within the city limits of the City of Midland, Texas?

- Yes
- No – If no, your business is not eligible for this program.

2. Is your business registered with the Texas Comptroller’s Office and is currently in good standing?

- Yes
- No – If no, your business is not eligible for this program.

3. Is your business current on City of Midland fees, property taxes, State and City sales tax?

- Yes
- No – If no, your business is not eligible for this program.

4. Has your business been in operation since March 27, 2019?

- Yes
- No – If no, your business is not eligible for this program.

5. Is your business or any of its owners currently in bankruptcy or declared bankruptcy in the last 12 months?

- Yes - If yes, your business is not eligible for this program.
- No

6. Is the business a nonprofit organization?

- Yes – If yes, your business is not eligible for this program.
- No

7. Is your business a sexually oriented business, as defined by Texas Local Government Code §243.002, or a gambling establishment, as defined by Texas Penal Code 47.02?

- Yes – If yes, your business is not eligible for this program.
- No

8. Does your business employ 20 or fewer employees?

- Yes - How many employees does the business have? _____
- No – If no, your business is not eligible for this program

9. Did your business experience business interruptions occurring on or after March 27, 2020 due to COVID-19, which resulted in required closures, voluntary closures to promote social distancing, or decreased customer demand?

- Yes
- No – If no, your business is not eligible for this program.

10. Are you able to show documented loss of business revenue due to the COVID-19 pandemic?

- Yes
- No – If no, your business is not eligible for this program.

11. Does your business have an Annual Gross Revenue below \$1,000,000?

- Yes
- No – If no, your business is not eligible for this program.

12. Are you, or any person acting as an agent for the business, related (by blood or marriage) to an employee of the City of Midland, Midland College, or an elected official of the City of Midland (city council or mayor) or Midland College?

- Yes – Please list name(s) and affiliation(s): _____
- No

13. Does an employee of the City of Midland, Midland College, or an elected official of the City of Midland (city council or mayor) or Midland College have a financial interest in this business?

- Yes – Please list name(s) and explain interest: _____
- No

14. I will submit the business's 2019 tax return?

- Yes
 No – If no, your business is not eligible for this program.

15. I will submit the business's bank operating statements?

- Yes
 No – If no, your business is not eligible for this program.

16. These grant funds can be used to reimburse expenses incurred for business interruptions occurring on or after March 27, 2020 due to COVID-19, which resulted in required closures, voluntary closures to promote social distancing or decreased customer demand. Please select the below options of intended expenses. (please select all that apply)

- Fixed Assets:** [which can include equipment/machinery, personal protective equipment (PPE), technology, Contactless payment devices, business software]
- Services:** [which can include; working capital, payroll expenses, healthcare benefits, supplier payments, rent, lease or mortgage payments for real property used for business purposes (does not include personal residence), rent, lease or purchase payment for business property (ex: delivery vehicle, food truck, kitchen equipment, technology payment and communications system/equipment)]
- Marketing:** [which can include website design, website improvements, redesign, and cost of digital marketing]

17. I will provide, if requested, receipts to document the purchase of items you committed in question 17?

- Yes
 No - - If no, your business is not eligible for this program.

18. Please provide a brief explanation of what business interruption and documented loss of business revenue COVID-19 had on the operations of your business and hardship(s) that your business has experienced. **Please attach a written statement to meet this requirement.**

By signing below, you make the following representations, authorizations and certifications:

I represent that:

- I understand and have answered the above questions honestly and to the best of my ability.
- All grant proceeds will be used only for business related purposes as specified in the application.
- I will comply with all requirements listed in application and submit all required documents listed below.
- I understand that I may be asked for additional documents/information to support my application.

Name of Authorized Applicant of Business

Date

Applicant Signature

Required Documents to Submit with Application:

- Completed Application
- Valid Personal Identification
- Proof of Business location within City of Midland limits
- 2019 Business tax return
- 2020 Business operating bank statements

If awarded:

- Form W9***
- Direct Deposit Form***

One of the following options must be submitted, year to date 2020:

- Income Statement
- Sales Tax Report(s)

If you need assistance or have additional questions regarding this application, please contact the Midland College Business and Economic Development Center (BEDC) at 432-684-4309 or bedc@midland.edu or Isaac Garnett, City of Midland Community Development Officer, at 432-685-7408. The BEDC has been contracted to process applications. Micro-grant award decisions will be made by City of Midland Community Development Office.

Completed applications and supporting documents must be hand delivered to Midland College Cogdell Learning Center, 201. W. Florida Ave. Midland, TX. The building's business hours are Monday to Friday 8:00 a.m. to 1:00 p.m. and 2:00 to 5:00 p.m.